



## ADDENDUM NO. 1

February 26, 2024

to the Request for Proposal for Consulting Services  
related to:

### LOCAL HAZARD MITIGATION PLAN

TO ALL PROSPECTIVE BIDDERS:

Addendum No.1 provides for deletions, corrections, clarifications, and additions to the Request for Proposal (RFP) for Professional Services related to LOCAL HAZARD MITIGATION PLAN; these deletions, corrections, clarifications, and additions shall apply in the same manner as if they were originally part of the RFP. The addendum includes two (2) pages.

#### LIST OF BIDDER'S QUESTIONS & DISTRICT'S ANSWERS:

1. Could you please provide information on the budget allocated for this RFP?  
**Funding is provided through a grant from CalOES, but a specific budget won't be shared at this time.**
2. What is the proposed timeline for this project?  
**The plan is required to be complete and accepted by CalOES and the SLVWD Board of Directors by December 2025.**
3. Is the District interested in an alternative planning approach that has added value beyond the scope of work?  
**We are open to an alternative planning approach which still meets FEMA, State, and CalOES requirements.**
4. What is the page limit for the "Budget" and "Insurance" sections?  
**The Budget and Insurance sections don't have page limits, however there is a 20-page maximum for the entire proposal and individual sections should not exceed their page limits.**
5. Is an organizational chart required in the "Firm Qualifications, Team Organization, Experience and Certifications/Qualifications" section?  
**An organizational chart is not required but is typically recommended.**
6. Are supplemental appendices included in the page count?  
**Supplemental appendices are not included in the page count.**
7. Is it necessary for us to add the District to our insurance prior to being awarded the contract?  
**No.**
8. Do you have a GIS/Mapping staff that will be assisting on this project?  
**Yes.**

9. Can you elaborate on what details you are seeking in “project budget and total value of completed project” and “budgeted project schedule and total time to completion” for past project performance?

"Project Budget and Total Dollar Value of Completed Project" should include the original project budget compared to the cost of the completed project, this is used to understand if the consultant typically stays within budget. "Budgeted Project Schedule and Total Time to Completion" should include the original project schedule compared to the final project schedule or time to project completion, which helps us to understand if the consultant typically stays on schedule.

10. Is this a fixed price or time and materials contract?

This is a fixed price contract.