



NOTICE OF LOMPICO ASSESSMENT DISTRICT OVERSIGHT COMMITTEE MEETING

Responsible for review of matters of revenue and expenses directly related to Assessment District 2016-1 projects. To serve as liaison between the Lompico Assessment District Customers and the District.

NOTICE IS HEREBY GIVEN that the San Lorenzo Valley Water District has called a meeting of the LADOC to be held Tuesday, December 10, 2019 at 5:30 pm at the Operations Building, 13057 Highway 9, Boulder Creek, California.

AGENDA

1. Convene Meeting/Roll Call
2. Oral Communications
This portion of the agenda is reserved for Oral Communications by the public for items which are not on the Agenda. Please understand that California law (The Brown Act) limits what the Committee can do regarding issues raised during Oral Communication. No action or discussion may occur on issues outside of those already listed on today's agenda. Any person may address the Committee at this time, on any subject that lies within the jurisdiction of this committee. Normally, presentations must not exceed five (5) minutes in length, and individuals may only speak once during Oral Communications.
3. Old Business:
Members of the public will be given the opportunity to address each scheduled item prior to Committee action. The Chairperson of the Committee may establish a time limit for members of the public to address the Committee on agenda items.
 - A. PUBLIC OUTREACH FOR PHOTOS
Discussion by the Committee regarding the public outreach for photos.
 - B. ANNUAL REPORT
Discussion and possible action by the Committee regarding the Annual Report.
4. New Business:
Members of the public will be given the opportunity to address each scheduled item prior to Committee action. The Chairperson of the Committee may establish a time limit for members of the public to address the Committee on agenda items.
 - A. QUARTERLY LADOC FINANCIAL REPORT
Discussion by the Committee regarding the 1st Quarter 2019-20 LADOC financial report presented by S. Hill.
 - B. ASSESSMENT DISTRICT UPDATE
Discussion by the Committee regarding the Assessment District Update oral presentation by R. Rogers.
 - C. ANNUAL REPORT PROCESS
Discussion by the Committee regarding the consideration to streamline the Annual Report process.

- D. ASSESSMENT DISTRICT MEMBER WELCOME PACKET
Discussion and possible action by the Committee regarding the proposed memo to staff regarding the Welcome Packet.
 - E. ASSESSMENT DISTRICT ANNUAL REPORT FAQ PAGE
Discussion and possible action by the Committee regarding an AD Annual Report FAQ page.
 - F. SCHEDULE TIME AND PLACE OF THE NEXT ANNUAL REPORT WORKSHOP
Discussion by the Committee regarding the scheduling of the next Annual Report workshop.
5. Informational Material:
- o Quarterly Finance Report from the Finance Manager
 - o Memo regarding Committee consideration to streamline the annual report process
 - o Draft memo to R. Rogers regarding LADOC Welcome Packet
 - o Draft suggested answers from the District Manager to Frequently Asked Questions
6. Adjournment

In compliance with the requirements of Title II of the American Disabilities Act of 1990, the San Lorenzo Valley Water District requires that any person in need of any type of special equipment, assistance or accommodation(s) in order to communicate at the District's Public Meeting can contact the District Office at (831) 338-2153 a minimum of 72 hours prior to the scheduled meeting.

Agenda documents, including materials related to an item on this agenda submitted to the Committee after distribution of the agenda packet, are available for public inspection and may be reviewed at the office of the District Secretary, 13060 Highway 9, Boulder Creek, CA 95006 during normal business hours. Such documents may also be available on the District website at www.slvwd.com subject to staff's ability to post the documents before the meeting.

Certification of Posting

I hereby certify that on December 6, 2019, I posted a copy of the foregoing agenda in the outside display case at the District Office, 13060 Highway 9, Boulder Creek, California, said time being at least 72 hours in advance of the meeting of the Administration Committee of the San Lorenzo Valley Water District in compliance with California Government Code Section 54956.

Executed at Boulder Creek, California, on December 6, 2019.

Holly B. Hossack, District Secretary,
San Lorenzo Valley Water District

M E M O

TO: Lompico Assessment District Oversight Committee

PREPARED BY: Director of Finance & Business Services

SUBJECT: FY1920 Q1 LADOC Financial Report

DATE: December 10, 2019

RECOMMENDATION:

It is recommended that the Committee review and file the Q1 FY1920 LADOC Financial Report.

BACKGROUND:

The LADOC financial reports are to help monitor assessment revenue and expenditures. Revenue is typically related to the assessments placed on the annual property tax roll. Expenses are typically related to the capital projects identified and any administrative costs associated with the assessment district.

QUARTERLY ACTIVITY:

Revenues:

- Q1 FY1920:
 - \$3,223.86 in interest revenue recognized
 - \$6,943.74 in assessment revenue from 2 parcels paying off

Expenses:

- WO #525 – Service Line Replacements
 - Q1 FY1920 had an expense of ~\$3K recognized. This was for 3 service lines
- WO #837 – PRV's
 - Q1 FY1920 had \$36K in expenses recognized related mainly to District staff parts and work for the PVR projects, this is in preparation for the main contractors portion.
- WO# 1208-1210 – Lewis, Madrone and Kaski Tanks
 - Q2 FY1920 had \$13K for engineering consulting work for the tank projects
- NBS AD management fees of \$1,148 were incurred for Q1 FY1920.

Balance:

- Q1 FY1920 had an available cash balance of ~\$489K in the assessment district fund

**LOMPICO ASSESSMENT DISTRICT CASH RECONCILIATION
SUB-FUND 76530200**

	7/1/2019	7/31/2019	8/31/2019	9/30/2019	10/31/2019	11/30/2019	12/31/2019	1/31/2020	2/29/2020	3/31/2020	4/30/2020	5/31/2020	6/30/2020	FY1920 YTD
BEG. CASH BALANCE	\$ 530,287.72													
REVENUE														
ASSESSMENT			\$ 6,943.74											\$ 6,943.74
INTEREST	1,113.00	1,094.25		1,016.61										\$ 3,223.86
TOTAL REVENUE	\$ 1,113.00	\$ 8,037.99	\$ 1,016.61	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,167.60
EXPENSES														
NBS AD Services		\$ (1,148.49)												\$ (1,148.49)
WO 525 - Service Lines		\$ (2,078.43)	\$ -	\$ (655.40)										\$ (2,733.83)
WO 837 MAIN PRV		\$ (9,366.81)	\$ (15,727.28)	\$ (10,414.06)										\$ (35,508.15)
WO 1208 Lewis Tank		\$ (1,581.65)	\$ -	\$ (3,588.59)										\$ (5,170.24)
WO 1209 Madrone Tank		\$ (81.65)	\$ -	\$ (3,588.59)										\$ (3,670.24)
WO 1210 Kaski Tank		\$ (81.64)	\$ -	\$ (3,588.60)										\$ (3,670.24)
		\$ -	\$ -	\$ -										\$ -
TOTAL EXPENSES	\$ (14,338.67)	\$ (15,727.28)	\$ (21,835.24)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (51,901.19)
CASH BALANCE		\$ 517,062.05	\$ 509,372.76	\$ 488,554.13	\$ 488,554.13	\$ 488,554.13	\$ 488,554.13	\$ 488,554.13	\$ 488,554.13	\$ 488,554.13	\$ 488,554.13	\$ 488,554.13	\$ 488,554.13	\$ 488,554.13

SINCE INCEPTION RUNNING TO	TOTAL	FY1920 YTD	FY1819	FY1718	FY1617	FY1516
REVENUE	\$ 932,180	\$ 10,168	\$ 309,126	\$ 301,377	\$ 282,580	\$ 28,930

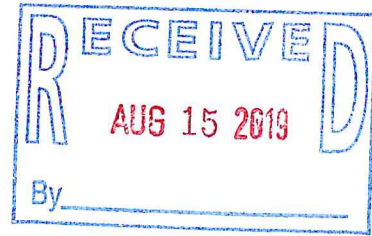
EXPENSES						
METER PROGRAM	\$ (197,888)				\$ (197,888)	
SCADA	\$ (19,540)				\$ (19,540)	
NBS AD Services	\$ (16,661)	\$ (1,148)	\$ (4,593)	\$ (10,920)		
WO 525 - Service Lines	\$ (46,716)	\$ (2,734)	\$ (19,694)	\$ (24,288)		
WO 837 MAIN PRV	\$ (72,328)	\$ (35,508)	\$ (30,292)	\$ (6,528)		
WO 1208 Lewis Tank	\$ (28,412)	\$ (5,170)	\$ (23,242)			
WO 1209 Madrone Tank	\$ (26,912)	\$ (3,670)	\$ (23,242)			
WO 1210 Kaski Tank	\$ (26,912)	\$ (3,670)	\$ (23,242)			
WO SCADA SURVEY	\$ (8,257)	\$ -	\$ (8,257)			
	\$ (443,626)					
CASH BALANCE	\$ 488,554					



32605 Temecula Parkway, Suite 100
Temecula, CA 92592

Toll free: 800.676.7516 (P) 951.296.1997

nbsgov.com



Ms. Stephanie Hill
Finance Manager
San Lorenzo Valley Water District
ap@slvwd.com

June 20, 2019

Project No: SANLORENZOVALLEY.19
15

Invoice No: 619000010

1915 Act Assessment District Administration Consulting Services

Olympia Mutual Assessment District and Lompico

Fees per Addendum dated 6/9/16:

Lompico \$4,500.00 per year or \$1,125.00 per quarter LOMASM \$2349

Olympia \$3,000.00 per year or \$750.00 per quarter OLYSM \$1566

Invoiced quarterly; expenses are capped at \$750.00 per year

Quarterly administration fees July 1, 2019 through September 30, 2019

Fee 1,875.00

Reimbursable Expenses

Overnight Reimbursable .14
Data Reimbursable 32.01
Telephone Reimbursable 7.00

Total Reimbursables

Split 60/40 - 39.15

39.15

TOTAL THIS INVOICE

\$1,914.15

APPROVED BY: KR
ACCOUNT: 01-100-5200
DATE: 8/15/19

WO (opt)

PM (opt)

DESCRIPTION (opt) NBS Assessment Fees



13060 Highway 9
 Boulder Creek, CA 95006-9119
 (831) 338-2153 phone
 (831) 338-7986 fax

LOMPICO SERVICE LINE REPLACEMENT
MASTER LIST OF PROJECTS

FY1920				
Item #	Date Completed	Address	Service Line Material Removed	Total Project Cost
39	7/15/2019	10751 VISITAR ST	BLUE POLY	\$ 1,313.08
40	7/15/2019	10560 CREEKWOOD DR	BLUE POLY	\$ 765.35
41	9/4/2019	558 PORTOLA WAY	BLUE POLY	\$ 655.40
				(1) \$ 2,733.83

(1) These are unaudited numbers, still subject to full review before capitalization for year-end close.



13060 Highway 9
 Boulder Creek, CA 95006-9119
 (831) 338-2153 phone
 (831) 338-7986 fax

LOMPICO SERVICE LINE REPLACEMENT
MASTER LIST OF PROJECTS
PRIOR YEARS

Item #	Date Completed	Address	Service Line Material Removed	Total Project Cost
1	8/4/2016	10637 VISITAR ST	Blue Poly	\$ 713.25
2	9/27/2016	10459 LOMITA AVE	Blue Poly	\$ 939.15
3	3/7/2017	11051 LAKE BLVD	Blue Poly	\$ 1,610.74
4	6/26/2017	12301 COLEMAN AVE	Copper	\$ 1,376.73
5	6/26/2017	10463 LOMITA AVE	Blue Poly	\$ 1,393.50
6	7/7/2017	10538 LAKE BLVD	Blue Poly	\$ 1,366.69
7	9/4/2017	11638 UPPER VAN ALLEN	Blue Poly	\$ 892.74
8	10/26/2017	11785 LAKESHORE DR	Blue Poly	\$ 1,251.66
9	11/20/2017	10254 VERA AVE	Blue Poly	\$ 2,081.22
10	11/27/2017	10735 VISITAR ST	Blue Poly	\$ 882.80
11	1/16/2018	10696 LAKE BLVD	Blue Poly	\$ 1,148.05
12	1/21/2018	12211 LA LENA ST	Blue Poly	\$ 446.00
13	1/31/2018	12329 LAKE BLVD	Copper	\$ 1,530.14
14	2/11/2018	12355 LA LENA ST	Blue Poly	\$ 644.21
15	2/13/2018	10695 VERA AVE	Blue Poly	\$ 1,256.83
16	3/14/2018	12384 LA LENA ST	Blue Poly	\$ 1,498.22
17	5/9/2018	11011 LAKE BLVD	Blue Poly	\$ 1,054.54
18	5/23/2018	520 ARBOL ST	Blue Poly	\$ 1,240.93
19	5/30/2018	10769 LAKE BLVD	Blue Poly	\$ 1,424.89
20	6/14/2018	10606 CREEKWOOD DR	Blue Poly	\$ 900.81
21	6/23/2018	10590 LAGUNA ST	Blue Poly	\$ 634.77
22	8/9/2018	10816 VISITAR ST	Blue Poly	\$ 876.61
23	8/19/2018	12212 LA LENA ST	Blue Poly	\$ 725.14
24	9/1/2018	11866 VAN ALLEN RD	Blue Poly	\$ 910.43
25	9/18/2018	11482 LAKE BLVD	Blue Poly	\$ 1,390.04
26	9/21/2018	10328 LAKE BLVD	Blue Poly	\$ 1,013.60
27	10/2/2018	11516 LAKE BLVD	Blue Poly	\$ 1,319.97
28	10/16/2018	10290 LAKE BLVD	Blue Poly	\$ 1,234.49
29	10/31/2018	11568 LAKE BLVD	Blue Poly	\$ 1,411.57
30	11/9/2018	10545 CREEKWOOD DR	Blue Poly	\$ 1,223.77
31	11/26/2018	10610 VISITAR ST	Blue Poly	\$ 1,458.50
32	11/27/2018	10414 LAKE BLVD	Blue Poly	\$ 1,582.01
33	12/7/2018	10405 LAKE BLVD	Blue Poly	\$ 1,459.50
34	12/22/2018	11101 SEQUOIA AVE	Blue Poly	\$ 697.58
35	1/2/2019	10926 SEQUOIA AVE	Blue Poly	\$ 1,119.47
36	1/25/2019	10641 VISITAR ST	Blue Poly	\$ 1,180.66
37	1/30/2019	11844 SUNSET CT	Blue Poly	\$ 1,159.23
38	6/20/2019	10585 VERA AVE	Blue Poly	\$ 931.48
				(1) \$ <u>43,981.92</u>

(1) These are the prior fiscal years consolidated

SAN LORENZO VALLEY WATER DISTRICT

WO 837_MAIN PRV REPLACEMENTS

PRIOR FY BALANCE	\$ 36,820.22
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FY1920					
DESCRIPTION	JULY	AUGUST	SEPTEMBER	TOTAL	
LABOR \$	5,663.52	\$ 7,005.17	\$ 6,441.47	\$	19,110.16
LABOR OVERHEAD \$	2,741.14	\$ 3,390.50	\$ 3,117.67	\$	9,249.32
INVENTORY \$	962.15	\$ 5,331.61	\$ 854.92	\$	7,148.68
MATERIALS & SERVICES \$	-	\$ -	\$ -	\$	-
CONTRACTED FEES \$	-	\$ -	\$ -	\$	-
	\$ 9,366.81	\$ 15,727.28	\$ 10,414.06	\$	35,508.16

TOTAL PROJECT COST YTD	\$ 72,328.37
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SAN LORENZO VALLEY WATER DISTRICT

WO 837_MAIN PRV REPLACEMENTS

LABOR

Check Date	FY 1920				TOTALS
	JULY	AUGUST	SEPTEMBER		
7/3/2019	\$ 2,523.96				
7/17/2019	\$ 3,139.56				
7/31/2019	\$ -				
8/14/2019		\$ 3,002.20			
8/28/2019		\$ 4,002.97			
9/11/2019			\$ 4,609.81		
9/25/2019			\$ 1,831.66		
10/9/2019					
10/23/2019					
11/6/2019					
11/20/2019					
12/4/2019					
12/18/2019					
1/1/2020					
1/15/2020					
1/29/2020					
2/12/2020					
2/26/2020					
3/11/2020					
3/25/2020					
4/8/2020					
4/22/2020					
5/6/2020					
5/20/2020					
6/3/2020					
6/17/2020					
Sub Total	\$ 5,663.52	\$ 7,005.17	\$ 6,441.47	\$ 19,110.16	
District OH	\$ 2,741.14	\$ 3,390.50	\$ 3,117.67	\$ 9,249.32	
Total LABOR	\$ 8,404.66	\$ 10,395.67	\$ 9,559.14	\$ 28,359.48	

SAN LORENZO VALLEY WATER DISTRICT

Employee Name: Joe Davis Employee Signature: *Joe Davis*

Employee ID: 207

PPE ENDING: 6/19/2019 Approved By: *[Signature]*

	DATE	PTO	HOLIDAY	COMP	WATER	SEWER	SAFETY	WO #	WO #	WO #	WO #	WO #	TOTALS
		8						837					8
THU	06/06/19	8											8
FRI	06/07/19	8											8
MON	06/10/19							8					8
TUE	06/11/19							8					8
WED	06/12/19						1	7					8
	TOTAL HRS	16					1	23					40

DESCRIPTION OF WORK PERFORMED:

06/06/19	Annual
06/07/19	Annual
06/10/19	LPRU
06/11/19	LPRU
06/12/19	Safety meeting/cleanup/ LPRU

	DATE	PTO	HOLIDAY	COMP	WATER	SEWER	SAFETY	WO #	WO #	WO #	WO #	WO #	TOTALS
								837					8
THU	06/13/19				8								8
FRI	06/14/19				8								8
MON	06/17/19				8								8
TUE	06/18/19				4			4					8
WED	06/19/19						1	7					8
	TOTAL HRS				28		1	11					40

DESCRIPTION OF WORK PERFORMED:

06/13/19	Pave Marshall creek court / Lyon access	64 Reg 16 PTO 7 OT
06/14/19	LK repair hillcrest / LK investigation 236/ 260 River st meter install info	
06/17/19	LK repair creek Dr / LK Repair 7171 hhn / Pave Lyon access	
06/18/19	LK Repair Fernwood / Dig up valves Coleman Lakeshore	
06/19/19	Safety meeting/Cleanup/ LPRU	

TOTAL HRS	16							837					
(Accounting Use) PAY PERIOD			28		2	34							80

SAN LORENZO VALLEY WATER DISTRICT

Employee Name: Andy Robustelli Employee Signature: *Andy Robustelli*

Employee ID: 155

PPE ENDING: 6/19/2019 Approved By: *[Signature]*

	DATE	PTO	HOLIDAY	COMP	WATER	SEWER	SAFETY	837 prv	1365 lodge	WO #	WO #	WO #	TOTALS
THU	06/06/19				8								8
FRI	06/07/19				8								8
MON	06/10/19				6			2					8
TUE	06/11/19				3			1	4				8
WED	06/12/19				7		1						8
	TOTAL HRS	0	0	0	32	0	1	3	4	0	0	0	40

DESCRIPTION OF WORK PERFORMED:

06/06/19	leak repair 460 stewart street / leak repair bear creek rd x keller / pull high service pump kirby / usa locates / gene4ral office / read install me lompico /
06/07/19	felton acres gate repair / waste water site maint / lyon access site maint / usa locates / general office /
06/10/19	pave bear creek rd / raise valve bear creek road / lyon access maint / lompico prv station investigation / usa locates / leak repair 315 brakney /
06/11/19	prv station investigation / alameda ave mair repair / leak repair brakney / leak repair azalea ave bc / fill q5 bins / usa locates / general office / leak repair hwy 9 & western /
06/12/19	mittchell booster clean up / prv station investigation / valving quail 5 / clean up fence line q5 / leak repairs pine st / leak repair and road work marshal creek / usa locates /

	DATE	PTO	HOLIDAY	COMP	WATER	SEWER	SAFETY	837 prv	WO #	WO #	TOTALS	
THU	06/13/19				8						8	
FRI	06/14/19				7			1			8	
MON	06/17/19				8						8	
TUE	06/18/19				8						8	
WED	06/19/19				6		1	1			8	
	TOTAL HRS	0	0	0	37	0	1	0	2	0	0	40

DESCRIPTION OF WORK PERFORMED:

06/13/19	road work pave marshal creek meter box / lyon tank access pave and site maint. / usa locates / general office /
06/14/19	260 river st meter install info / leak repair hillcrest bl. / foreman bldg clean out / put parts away clean up store room area / lyon access and tank site maint / usa locates / general office / leak investigate 13592 big basin /
06/17/19	leak repair 7171 hihn rd / leak repair 955 creek drive / clean up for leak 1191 laurel / usa locates / lyon access clean up and pave /
06/18/19	finish lyon site maint / leak repair fernwood / usa locates / general office / dig up valves lake shore coleman /
06/19/19	safety meeting / build valve cluster for lake shore coleman / replace g 5 box and raise boxes at scenic hwy 9 / water service investigate 10065 hwy 9 / valve replacement # 12 huckleberry island /

*✓ 180 Reg
6 OT*

✓ enroll \$150 IEMA

(Accounting Use)	TOTAL HRS	PAY PERIOD	0	0	0	69	0	2	3	6	0	0	0	80
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SAN LORENZO VALLEY WATER DISTRICT

Employee Name: Beau Sifton Employee Signature: *[Signature]*

Employee ID: 213

PPE ENDING: 6/19/2019 Approved By: *[Signature]*

	DATE	PTO	HOLIDAY	COMP	WATER	SEWER	SAFETY	WO #	WO #	WO #	WO #	WO #	TOTALS
THU	06/06/19				8			837					8
FRI	06/07/19	8 ✓											8
MON	06/10/19				8								8
TUE	06/11/19				8								8
WED	06/12/19				1		1	6					8
	TOTAL HRS	8			25		1	6					40

DESCRIPTION OF WORK PERFORMED:

06/06/19	Leak Repair 660 Stewart/Kirby High Service Pump Removal/Locates
06/07/19	Off
06/10/19	Paving/Locates
06/11/19	Alameda + High Street Leak Repair/Locates
06/12/19	Safety Meeting/Clean-Up/Lompico PRV

	DATE	PTO	HOLIDAY	COMP	WATER	SEWER	SAFETY	WO #	WO #	WO #	WO #	WO #	TOTALS
THU	06/13/19	8 ✓						837					8
FRI	06/14/19	8 ✓											8
MON	06/17/19				8								8
TUE	06/18/19				4			4					8
WED	06/19/19				7		1						8
	TOTAL HRS	16			19		1	4					40

DESCRIPTION OF WORK PERFORMED:

06/13/19	Off												
06/14/19	Off												
06/17/19	Leak Repair 955 Creek Dr./Leak Repair 7171 Hihn/Locates												
06/18/19	Leak Repair Fernwood/Coleman + Lakeshore Valve Excavation												
06/19/19	Hwy 9 Meter Valve/12 Buckleberry Island Meter Valve/Hwy 9 + Scenic Raised Valve Box												

(Accounting Use)	TOTAL HRS	24		44	2	10							80
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SAN LORENZO VALLEY WATER DISTRICT

Employee Name: Ricardo Villa Employee Signature: *Ricardo Villa*

Employee ID: 216

PPE ENDING: 6/19/2019 Approved By: *[Signature]*

	DATE	PTO	HOLIDAY	COMP	WATER	SEWER	SAFETY	WO #	WO #	WO #	WO #	WO #	TOTALS
THU	06/06/19				8			837					8
FRI	06/07/19				8								8
MON	06/10/19							8					8
TUE	06/11/19							8					8
WED	06/12/19	8											8
	TOTAL HRS	8			16			16					40

DESCRIPTION OF WORK PERFORMED:

06/06/19 Lompico METER READING - BEAR CREEK 2" LEAK REPAIR

06/07/19 Lompico USA LOCATE - Lewis TANK INSPECTION - LYON ROAD MAINTENANCE

06/10/19 Lompico PRV SHUT DOWN

06/11/19 Lompico PRV SHUT DOWN

06/12/19 ANNUAL (PTO)

	DATE	PTO	HOLIDAY	COMP	WATER	SEWER	SAFETY	WO #	WO #	WO #	WO #	WO #	TOTALS
THU	06/13/19	8											8
FRI	06/14/19	8											8
MON	06/17/19	8											8
TUE	06/18/19	8											8
WED	06/19/19				8								8
	TOTAL HRS	32			8								40

DESCRIPTION OF WORK PERFORMED:

06/13/19 PTO ✓ 40 Reg

06/14/19 PTO ✓ 40 PTO

06/17/19 PTO x 8 OT

06/18/19 PTO x 14 SB

06/19/19 BUILD A TEE WITH 2 4" GATE VALVE AND FIGURED OUT SHUT DOWN
LAKE SPUR 3 SUN SET - COLMAN

TOTAL HRS	40												
(Accounting Use) PAY PERIOD	40		24			16							80

SAN LORENZO VALLEY WATER DISTRICT

Employee Name: Joe Davis Employee Signature: *Joe Davis*

Employee ID: 207

PPE ENDING: 7/3/2019 Approved By: *[Signature]*

	DATE	PTO	HOLIDAY	COMP	WATER	SEWER	SAFETY	WO #	WO #	WO #	WO #	WO #	TOTALS
								837					
THU	06/20/19				8								8
FRI	06/21/19				8								8
MON	06/24/19							8					8
TUE	06/25/19							8					8
WED	06/26/19				7		1						8
	TOTAL HRS				23		1	16					40

DESCRIPTION OF WORK PERFORMED:

06/20/19	Locates												
06/21/19	LK repair Pine gl / Truck maint												
06/24/19	Replaced valves Coleman Lakeshore SH												
06/25/19	Valves Coleman valve replacement Dig out												
06/26/19	Safety meeting/cleanup/inventory												

	DATE	PTO	HOLIDAY	COMP	WATER	SEWER	SAFETY	WO #	WO #	WO #	WO #	WO #	TOTALS
								837	525				
THU	06/27/19							8					8
FRI	06/28/19							5	3				8
MON	07/01/19				8								8
TUE	07/02/19				8								8
WED	07/03/19				7		1						8
	TOTAL HRS				23		1	13	3				40

DESCRIPTION OF WORK PERFORMED:

06/27/19	Value replacement Valves Coleman X 80 Reg												
06/28/19	Back fill value Coleman Valves / FSLR Lalens X 6.25 OT X 3 DT												
07/01/19	Locates / AK backflow info Hwy 9 X 14 SB												
07/02/19	LK repair Two Bar Backfill Big basin												
07/03/19	Cleanup/safety meeting/ LK Repair Two Bar												

TOTAL HRS								837	525				
PAY PERIOD				46		2	29	3					80

(Accounting Use)

SAN LORENZO VALLEY WATER DISTRICT

Employee Name: Anny Robustelli

Employee Signature: *Anny Robustelli*

Employee ID: 155

PPE ENDING: 7/3/2019

Approved By: *[Signature]*

	DATE	PTO	HOLIDAY	COMP	WATER	SEWER	SAFETY	837 prv		WO #	WO #	WO #	TOTALS
THU	06/20/19				8								8
FRI	06/21/19				8								8
MON	06/24/19				7			1					8
TUE	06/25/19				8								8
WED	06/26/19				7		1						8
	TOTAL HRS	0	0	0	0	0	1	1	0	0	0	0	40

DESCRIPTION OF WORK PERFORMED:

06/20/19	service line clean out 10065 hwy 9 / leak repair 11550 alta via / felton acres site clean up / clean up vera service line replacement / remove poly pipe mess by slide on alta via / leak repair scenic / fuel up tractor quail 5 / usa locates / general office /												
06/21/19	leak repair western / usa locates / general office / truck & equipment maint / leak repair pine street / felton acres site maint /												
06/24/19	10065 service repair / usa locates / general office / valve replacement lompico / general office /												
06/25/19	pave 10065 ca9 service repair / lompico prv valve install coleman / meter endpoints / dead meter changes /												
06/26/19	Safety meeting / inventory / 5 mile meter repair and screens / pick up truck 309 ernies / prep valve install coleman / kirby clean up /												

	DATE	PTO	HOLIDAY	COMP	WATER	SEWER	SAFETY	521	837 prv		WO #	WO #	TOTALS
THU	06/27/19				7				1				8
FRI	06/28/19				8								8
MON	07/01/19				8								8
TUE	07/02/19				8								8
WED	07/03/19				7		1						8
	TOTAL HRS	0	0	0	38	0	1	0	1	0	0	0	40

DESCRIPTION OF WORK PERFORMED:

06/27/19	install valve coleman prv / inventory / out of water investigation san lorenzo broken hydrant call / usa locates / kirby clean up /												
06/28/19	lompico prv work / leak repair 1500 two bar rd / site maint felton acres / install h20 heater lyon / usa locates / general office /												
07/01/19	production / usa locates / replace service line 50 % 14705 bear creek road / get backflow info for grove st building / general office												
07/02/19	blue tank 6" mechanical joint repair / dead meter changes / service line repair two bar rd 15131 / move forms to lyon plant / move racks to johnson bldg./ usa locates / general office / install new sample taps quail 4 & 5 / dmc /												
07/03/19	two bar rd service line replacement / kirby high service pump install / clean up johnson bldg / clean up manana / usa locates / change register 12600 ca9 /												

*X 90 R-9
X 20T
SH*

837 837

(Accounting Use)	TOTAL HRS	0	0	0	38	0	2	1	1	0	0	0	80
	PAY PERIOD	0	0	0	38	0	2	1	1	0	0	0	80

SAN LORENZO VALLEY WATER DISTRICT

Employee Name: Beau Sifton Employee Signature: *Beau Sifton*

Employee ID: 213

PPE ENDING: 7/3/2019

Approved By: *[Signature]*

	DATE	PTO	HOLIDAY	COMP	WATER	SEWER	SAFETY	WO#	WO #	WO #	WO #	WO #	TOTALS
								837					
THU	06/20/19				8								8
FRI	06/21/19				8								8
MON	06/24/19							8					8
TUE	06/25/19							8					8
WED	06/26/19				7		1						8
	TOTAL HRS				23		1	16					40

DESCRIPTION OF WORK PERFORMED:

06/20/19	11550 Alta Via Line Replacement / 10065 Hwy 9 Service / Scenic Service Line Repair												
06/21/19	Leak Repair Western / Felton Acres / Truck 275												
06/24/19	Replaced Valves at Lakeshore + Coleman												
06/25/19	Valver + Coleman PRV Valve Excavation												
06/26/19	Safety Meeting / Clean-Up / Inventory												

	DATE	PTO	HOLIDAY	COMP	WATER	SEWER	SAFETY	WO#	WO #	WO #	WO #	WO #	TOTALS
								837					
THU	06/27/19							8					8
FRI	06/28/19	4			4								8
MON	07/01/19				8								8
TUE	07/02/19				8								8
WED	07/03/19				7		1						8
	TOTAL HRS	4			27		1	8					40

DESCRIPTION OF WORK PERFORMED:

06/27/19	Valve Replacement Coleman + Valver PRV											X 76 Reg	
06/28/19	Locates											X 4 PTO SH	
07/01/19	Production Reads												
07/02/19	13592 Big Basin Backfill / 15140 Two Bar Leak												
07/03/19	Safety Meeting / Clean-Up / Two Bar FSLR												

(Accounting Use)	TOTAL HRS													
	PAY PERIOD	4			50		2	24						80

SAN LORENZO VALLEY WATER DISTRICT

Employee Name: Ricardo Villa Employee Signature: [Signature]

Employee ID: 216

PPE ENDING: 7/3/2019 Approved By: [Signature]

	DATE	PTO	HOLIDAY	COMP	WATER	SEWER	SAFETY	WO #	WO #	WO #	WO #	WO #	TOTALS
								837					
THU	06/20/19				8								8
FRI	06/21/19				8								8
MON	06/24/19				-			8					8
TUE	06/25/19							8					8
WED	06/26/19				7.5		.5						8
	TOTAL HRS				23.5		.5	16					40

DESCRIPTION OF WORK PERFORMED:

06/20/19 AITA VIA 1" poly removal
11550 AITA VIA LEAK REPAIR - REPAIR OUT 10065 HWY 9 SERVICE LINE

06/21/19 WESTERN AVE 7" GAU LEAK REPAIR - FELTON ACRES - 228 TRUCK CLEANUP

06/24/19 SUN SETTCT AND LAKE SHORE BANDING REPLACEMENT AND FLUSHING

06/25/19 COLMAN AND VOLVER PRV DIG AND PREP VALVE 4" SH

06/26/19 SAFETY MEETING - OPS CLEAN UP - Q5 FELTON ACRES INVENTORY

	DATE	PTO	HOLIDAY	COMP	WATER	SEWER	SAFETY	WO #	WO #	WO #	WO #	WO #	TOTALS
								837	525				
THU	06/27/19							8					8
FRI	06/28/19							5	3				8
MON	07/01/19				8								8
TUE	07/02/19				8								8
WED	07/03/19				7.5		.5						8
	TOTAL HRS				23.5		.5	13	3				40

DESCRIPTION OF WORK PERFORMED:

06/27/19 COLMAN AND VOLVER PRV VALVE REPLACEMENT (4" VALVE)

06/28/19 PRV ON COLMAN AND VOLVER BACK FILL AND CLEAN UP - SERVICE REPLACEMENT 12259 LALEND

07/01/19 FULL FLAGINS ON BEAR CREEK ROAD - HAULING FORM PROM 5 FELTON ACRES TO LYON

07/02/19 HAULING FORMS FROM FELTON ACRES TO LYON - Q FACILITY CLEAN UP

07/03/19 SAFETY MEETING - OPS CLEAN UP - TWO BAR FLAGINS SERVICE REPAIRS 837 525

(Accounting Use)	TOTAL HRS				47		1	29	3				80
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✓ 80 Reg

SAN LORENZO VALLEY WATER DISTRICT

Employee Name: Ben Beasley

Employee Signature: 

Employee ID: 217

PPE ENDING: 7/31/2019

Approved By: 

	DATE	PTO	HOLIDAY	COMP	WATER	SEWER	SAFETY	WO #	WO #	WO #	WO #	WO #	TOTALS
THU	07/18/19				8								
FRI	07/19/19				8								
MON	07/22/19				8								
TUE	07/23/19				8								
WED	07/24/19				8								
	TOTAL HRS				40								40

DESCRIPTION OF WORK PERFORMED:

07/18/19	Main leak oak & Hermosa
07/19/19	Scenic potholing - oak & hermosa clean up
07/22/19	Truck 222 to Ernies - Lloyd's Tires - Facility Maint. - Felton Acres clean up
07/23/19	Hotmixing
07/24/19	285 Hoot owl Service lowering - Sweet pea leak investigation - Felton Acres clean up

	DATE	PTO	HOLIDAY	COMP	WATER	SEWER	SAFETY	WO #	WO #	WO #	WO #	WO #	TOTALS
								837					
THU	07/25/19							8					
FRI	07/26/19	8 ✓											
MON	07/29/19				8								
TUE	07/30/19							8					
WED	07/31/19				7		1						
	TOTAL HRS	8			15		1	16					40

DESCRIPTION OF WORK PERFORMED:

07/25/19	lake & visitor Prv valve prep. & Dig	✓	72 Reg
07/26/19	P.T.O.	✓	8 PTO
07/29/19	Elsolyo & Hacienda FSLR	✓	8.25 OT
07/30/19	lake & visitor valves for PRV station	✓	14 SB
07/31/19	Safety Meeting - Kirby basin clean out - Fernwood Main leak - Facility Maint.		

(Accounting Use)	TOTAL HRS	PAY PERIOD											
	8			55	1	16							80

SAN LORENZO VALLEY WATER DISTRICT

Employee Name: Joe Davis Employee Signature: [Signature]
 Employee ID: 207
 PPE ENDING: 7/31/2019 Approved By: [Signature]

	DATE	PTO	HOLIDAY	COMP	WATER	SEWER	SAFETY	WO #	WO #	WO #	WO #	WO #	TOTALS
THU	07/18/19	8 ✓						837					8
FRI	07/19/19	8 ✓											8
MON	07/22/19				8								8
TUE	07/23/19				8								8
WED	07/24/19				.5			7.5					8
	TOTAL HRS	16			16.5			7.5					40

DESCRIPTION OF WORK PERFORMED:

07/18/19	Annual
07/19/19	Annual
07/22/19	Cut in valve Hillcrest/LK repair park
07/23/19	fac maint/Paving
07/24/19	Cleanup/ Lompico PRV


	DATE	PTO	HOLIDAY	COMP	WATER	SEWER	SAFETY	WO #	WO #	WO #	WO #	WO #	TOTALS
THU	07/25/19							8					8
FRI	07/26/19							8					8
MON	07/29/19				8								8
TUE	07/30/19				8								8
WED	07/31/19				7.5		.5						8
	TOTAL HRS				23.5		.5	16					40

DESCRIPTION OF WORK PERFORMED:


07/25/19	Lompico PRV	↓ 64 Reg ↓ 16 PTO ✓ 20.25 OT 18.25 Wood OT
07/26/19	Build valves for Lompico PRV / Tags for shutt down	✓ 14 SB ✓ 24 Non-Pers Wood
07/29/19	LK Repair W2 Elsoyo Heights/Locates/LK investigation Amity/2 loads to Q5 / Fac maint Q5	
07/30/19	Drop in valves Lompico PRV / Installed new pump Minn Pressure system / LK repair suny-side / Air relief Q4	
07/31/19	Safety meeting / Cleanup / Clean Kirby basin / LK repair Amity / LK repair Hermosa / Racks off 250 / Fac maint Lyon / Check 1k-felton /	

(Accounting Use)	TOTAL HRS	16			40		.5	23.5					80
	PAY PERIOD												

SAN LORENZO VALLEY WATER DISTRICT

Employee Name: Don Lang Employee Signature: 

Employee ID: 209

PPE ENDING: 7/31/2019 Approved By: 

	DATE	PTO	HOLIDAY	COMP	WATER	SEWER	SAFETY	WO #	WO #	WO #	WO #	WO #	TOTALS
THU	07/18/19	1			7								
FRI	07/19/19	8 ✓											
MON	07/22/19				8								
TUE	07/23/19				8								
WED	07/24/19				8								
	TOTAL HRS	9			31								40

DESCRIPTION OF WORK PERFORMED:

07/18/19	PTO , locates
07/19/19	PTO
07/22/19	Truck 222 to Ernies , locates
07/23/19	Paving
07/24/19	cleanup , locates

	DATE	PTO	HOLIDAY	COMP	WATER	SEWER	SAFETY	WO #	WO #	WO #	WO #	WO #	TOTALS
THU	07/25/19				2			837 6					
FRI	07/26/19	8 ✓											
MON	07/29/19				8								
TUE	07/30/19				8								
WED	07/31/19				7		1						
	TOTAL HRS	8			25		1	6					40

DESCRIPTION OF WORK PERFORMED:

07/25/19	Pine tank base rock , LPRV	X63 Reg X17 PTO
07/26/19	PTO	
07/29/19	locates , Quail 5 bins	
07/30/19	locates , 6385 Hwy 9 check valve , clean truck , pressure recorder	
07/31/19	Kirby basin , Amity way 2" repair , safety meet , cleanup	

(Accounting Use)	TOTAL HRS	17			56		1	6					80
	PAY PERIOD												

SAN LORENZO VALLEY WATER DISTRICT

Employee Name: Andy Robustelli Employee Signature: *Andy Robustelli*

Employee ID: 155

PPE ENDING: 7/31/2019 Approved By: *[Signature]*

	DATE	PTO	HOLIDAY	COMP	WATER	SEWER	SAFETY	837 prv		1426 wo	WO #	WO #	TOTALS
THU	07/18/19				8								8
FRI	07/19/19				8								0
MON	07/22/19				7.5					0.5			8
TUE	07/23/19				8								8
WED	07/24/19				7			1					8
	TOTAL HRS	0	0	0	39.5	0	0	1	0	0.5	0	0	40

DESCRIPTION OF WORK PERFORMED:

07/18/19 backfill clean up probation main repair / administration yard clean up / main repair hermosa / intertie 6 clean up / usa locates / turn off for repairs moor drive / general office /

07/19/19 10550 creek wood dr full service line replacement / dig for valve hilcrest & scenic / usa locates / backfill leak repair hermosa /

07/22/19 leak repair 750 park dr ben lomond / dead meter changes felton / 2" tap quail booster pump station / truck 222 to ernies / load of cold mix to quail 5 / pull gates kirby basin /

07/23/19 review bradley / pave leak repair spots boulder ben lomond area / dead meter change outs / set psi recorder l0ost acres / general office / usa locates /

07/24/19 usa locates / general office / excavate for valve install visitar prv's / lower service line 285 hoot owl / leak investigate sweet pea / felton acres side of bldg site maint /

	DATE	PTO	HOLIDAY	COMP	WATER	SEWER	SAFETY	521	837 prv	525	WO #	WO #	TOTALS
THU	07/25/19				7				1				8
FRI	07/26/19				7				1				8
MON	07/29/19	8 ✓											8
TUE	07/30/19	8 ✓											8
WED	07/31/19	8 ✓											8
	TOTAL HRS	24	0	0	0	0	0	0	2	0	0	0	40

DESCRIPTION OF WORK PERFORMED:

07/25/19 base rock to pine tank access rd / lompico prv visitar excavate for valve inst./ usa locates / general office / felton meter change over /

07/26/19 usa locates / general office / lompico prv's tags out / felton cop /

07/29/19 pto

07/30/19 pto

07/03/19 pto

516 Reg
24 PTO

TOTAL HRS	24	0	0	39.5	0	0	1	2	0.5	0	0	80
PAY PERIOD	24	0	0	39.5	0	0	1	2	0.5	0	0	80

(Accounting Use)

SAN LORENZO VALLEY WATER DISTRICT

Employee Name: Beau Sifton Employee Signature: *Beau Sifton*
 Employee ID: 213
 PPE ENDING: 7/31/2019 Approved By: *[Signature]*

	DATE	PTO	HOLIDAY	COMP	WATER	SEWER	SAFETY	WO #	WO #	WO #	WO #	WO #	TOTALS
								837					
THU	07/18/19				8								8
FRI	07/19/19				8								8
MON	07/22/19				8								8
TUE	07/23/19				8								8
WED	07/24/19						1	7					8
	TOTAL HRS				32		1	7					40

DESCRIPTION OF WORK PERFORMED:

07/18/19	Leak Repair Oak
07/19/19	Oak Backfill + Clean-Up / Scenic + Hillcrest Pothole
07/22/19	Leak Repair Park / Scenic + Hillcrest Valve Install
07/23/19	Paving
07/24/19	Safety Meeting / Visitor + Lake PRV

	DATE	PTO	HOLIDAY	COMP	WATER	SEWER	SAFETY	WO #	WO #	WO #	WO #	WO #	TOTALS
								837					
THU	07/25/19	8 ✓											8
FRI	07/26/19	8 ✓											8
MON	07/29/19	8 ✓											8
TUE	07/30/19							8					8
WED	07/31/19				7		1						8
	TOTAL HRS	24			7		1	8					40

DESCRIPTION OF WORK PERFORMED:

07/25/19	off	X 56 Reg X 24 PTO
07/26/19	off	
07/29/19	off	
07/30/19	Visitor + Lake PRV valves Drop In	
07/31/19	Safety Meeting / Clean-Up / Kirby Basin / Fernwood Leak Repair / 280 Road	

TOTAL HRS	24			39		2	15						80
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(Accounting Use)

SAN LORENZO VALLEY WATER DISTRICT

Employee Name: Ricardo Villa Employee Signature: [Signature]
 Employee ID: 216
 PPE ENDING: 7/31/2019 Approved By: [Signature]

	DATE	PTO	HOLIDAY	COMP	WATER	SEWER	SAFETY	WO #	WO #	WO #	WO #	WO #	TOTALS
THU	07/18/19				8			1426	837				8
FRI	07/19/19				8								8
MON	07/22/19				6.5			1.5					8
TUE	07/23/19				8								8
WED	07/24/19				.5				7.5				8
	TOTAL HRS				31			1.5	7.5				40

DESCRIPTION OF WORK PERFORMED:

07/18/19 MITCHELL HIGHS 3 PRODUCTION BACK FILL AND CLEAN UP - ITC MAINTENANCE
 07/19/19 Fix Box @ LAKE BLVD AND INSTALL O PLUG - ACTIVATED METER - CLEAN 228 TRUCK
 PULL GATES @ KIRBY
 07/22/19 PARK DR MAIN REPAIR BACK FILL AND CLEAN UP - FIX BROKEN SERVICE @ GROVE ST
 07/23/19 PAVING
 07/24/19 CLEAN UP @ OPS - Lompico PRV

	DATE	PTO	HOLIDAY	COMP	WATER	SEWER	SAFETY	WO #	WO #	WO #	WO #	WO #	TOTALS
THU	07/25/19	1.5			3.5			901	837				8
FRI	07/26/19				8								8
MON	07/29/19				8								8
TUE	07/30/19								8				8
WED	07/31/19				7.5	.5							8
	TOTAL HRS	1.5			27	.5		3	8				40

DESCRIPTION OF WORK PERFORMED:

07/25/19 PTO - INSTALL M.E. - ACTIVATED METER @ OPS - DMC ADMIN
 1" MAIN REPAIR MOUNTAIN ST
 07/26/19 BUILDING VALVES FOR Lompico PRV - DELIVER TAG TO CUST. FOR LAKE BLVD
 07/29/19 221 AMITYWAY 2" LEAK REPAIR - 415 FAIRVIEW 6" MAIN REPAIR
 07/30/19 INSTALL 2 NEW VALVES @ Lompico PRV
 07/31/19 TAKE TOOL RACK OFF
 SAFETY MEETING - OPS CLEAN UP - FERNWOOD AND MAIN REPAIR - BASIN @ KIRBY

TOTAL HRS	1.5			58		.5	3	15.5					80
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(Accounting Use)

SAN LORENZO VALLEY WATER DISTRICT

Employee Name: Ben Beasley

Employee Signature: 

Employee ID: 212

PPE ENDING: 8/14/2019

Approved By: 

	DATE	PTO	HOLIDAY	COMP	WATER	SEWER	SAFETY	WO #	WO #	WO #	WO #	WO #	TOTALS
THU	08/01/19	8 ✓						837					
FRI	08/02/19	8 ✓											
MON	08/05/19				8								
TUE	08/06/19							8					
WED	08/07/19						1	8					
	TOTAL HRS	16			8		6	15					40

DESCRIPTION OF WORK PERFORMED:

08/01/19	P.T.O.	SH
08/02/19	P.T.O.	
08/05/19	Hot mixing - Breir Main leak - 510 Batt. Replacement - Fern Ave. Main leak	
08/06/19	Van Allen PRV. Practice shutdown of Plates to PRV.	
08/07/19	Van Allen PRV. Valve prep. + Dig	

	DATE	PTO	HOLIDAY	COMP	WATER	SEWER	SAFETY	WO #	WO #	WO #	WO #	WO #	TOTALS
THU	08/08/19	8 ✓											
FRI	08/09/19	8 ✓											
MON	08/12/19				8								
TUE	08/13/19				8								
WED	08/14/19				8								
	TOTAL HRS	16			24								40

DESCRIPTION OF WORK PERFORMED:

08/08/19	P.T.O.	x 48 Reg
08/09/19	P.T.O.	x 32 PTO
		x 3.5 OT
08/12/19	Scenic & Green Bank Main leak - Redwood DR Tee & service Drop in	
08/13/19	5 mile - Fremont & Glen Arbor Main leak - Admin inventory	
08/14/19	Class	

(Accounting Use)

TOTAL HRS	PAY PERIOD												
32				32		6	15						80

SAN LORENZO VALLEY WATER DISTRICT

Employee Name: Don Long

Employee Signature: 

Employee ID: 209

PPE ENDING: 8/14/2019

Approved By: 

	DATE	PTO	HOLIDAY	COMP	WATER	SEWER	SAFETY	WO #	WO #	WO #	WO #	WO #	TOTALS
								837					
THU	08/01/19				8			8					
FRI	08/02/19				8			8					
MON	08/05/19				8			8					
TUE	08/06/19							8					
WED	08/07/19				8			8					
	TOTAL HRS				32			8					

DESCRIPTION OF WORK PERFORMED:

08/01/19 California leak, cook way, hillcrest tee, gravel 5 clean

08/02/19 Hillcrest, locates

08/05/19 Paving, 510, 15180 Fern leak repair

08/06/19 LPRV

08/07/19 locates

	DATE	PTO	HOLIDAY	COMP	WATER	SEWER	SAFETY	WO #	WO #	WO #	WO #	WO #	TOTALS
								837					
THU	08/08/19				4			4					
FRI	08/09/19							8					
MON	08/12/19				8			8					
TUE	08/13/19							8					
WED	08/14/19				7		1	8					
	TOTAL HRS				19		1	20					

DESCRIPTION OF WORK PERFORMED:

08/08/19 LPRV, Kirby elect. line x 80 Reg

08/09/19 Coleman LPRV, tags x 12.75 OT

08/12/19 leak repair Greymbank, locates x 14 SB

08/13/19 Van Allen LPRV x \$196.15 Uniform COL BA
x \$161.25 " " COL AF

08/14/19 Safety meeting, clamp, locates, leak repair 340 Brimble.com

TOTAL HRS													
(Accounting Use) PAY PERIOD			51		1		28						80

SAN LORENZO VALLEY WATER DISTRICT

Employee Name: Andy Robustelli Employee Signature: *Andy Robustelli*

Employee ID: 155

PPE ENDING: 8/14/2019

Approved By: *[Signature]*

	DATE	PTO	HOLIDAY	COMP	WATER	SEWER	SAFETY	837 prv		1426 wo	WO #	WO #	TOTALS
THU	08/01/19	8 ✓											8
FRI	08/02/19	8 ✓											0
MON	08/05/19				7			1					8
TUE	08/06/19				7			1					8
WED	08/07/19				7		1						8
	TOTAL HRS	16	0	0	21	0	1	2	0	0	0	0	40

DESCRIPTION OF WORK PERFORMED:

08/01/19	pto
08/02/19	pto
08/05/19	pave / general office / check on projects in field / dead meter change ben lomond / leak repair briar dr / felton acresw toilet leak / instal meter check valve 160 quail glen / get battery for S 10 kirby /
08/06/19	lompico prv coleman -van allan / clean up around clear well kirby / clean up fern ave service line repair / remove cold mix from foreman / clean up pave job jays timberlane / dead meter change /
08/07/19	lompico prv coleman van allan/ usa locates / check job sites / general office / prep fairview main repair /

SH

	DATE	PTO	HOLIDAY	COMP	WATER	SEWER	SAFETY	521	837 prv	814	WO #	WO #	TOTALS
THU	08/08/19				6					2			8
FRI	08/09/19				6				2				8
MON	08/12/19				7				1				8
TUE	08/13/19				7				1				8
WED	08/14/19				6		1		1				8
	TOTAL HRS	0	0	0	32	0	1	0	5	2	0	0	40

DESCRIPTION OF WORK PERFORMED:

08/08/19	hang board for tv office / continue on van allan prv valving / endpoint me service orders / general office / usa locates / leak repair fairview ave / dig trench kirby wtp / cut off saw to B&B /
08/09/19	tags out for van allan valve install / install valve at coleman prv / main repair fairview ave / move pile of dirt on van allan for customer / put out tags for van allen valves /
08/12/19	install me's read meters lompico / prep visitar prv for valve install / leak repair greenbank and scenic / usa locates / leak repair visitar prv /
08/13/19	install valves van allan prv / 5 mile water collection / service line repair 8225 glen arbor / put parts away admin / check for water running at blueridge tank/
07/14/19	leak repair lake blvd prv / get rid of spoil from fairview / leak repair 340 brimblecom rd / dead meter change / general office / usa locates / leak investigation blue ridge / fill and compact pot hole safeway meter /

x \$185.15 Uniform COLAF
x 64 Reg
x 16 PTO

837 837 814

(Accounting Use)	TOTAL HRS	PAY PERIOD	16	0	0	53	0	2	2	5	2	0	0	80
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SAN LORENZO VALLEY WATER DISTRICT

Employee Name: Beau Sifton Employee Signature: *[Signature]*

Employee ID: 213

PPE ENDING: 8/14/2019 Approved By: *[Signature]*

	DATE	PTO	HOLIDAY	COMP	WATER	SEWER	SAFETY	WO #	WO #	WO #	WO #	WO #	TOTALS
								837					
THU	08/01/19				8								8
FRI	08/02/19				8								8
MON	08/05/19				8								8
TUE	08/06/19							8					8
WED	08/07/19				1			7					8
	TOTAL HRS				25			15					40

DESCRIPTION OF WORK PERFORMED:

08/01/19 Production Reads

08/02/19 Hillcrest Main Repair / Locates

08/05/19 Paving / Felton Acres Toilet

08/06/19 Van Allen PRV Practice Shutdown / Plates to Van Allen PRV

08/07/19 Clean-Up / Van Allen PRV

	DATE	PTO	HOLIDAY	COMP	WATER	SEWER	SAFETY	WO #	WO #	WO #	WO #	WO #	TOTALS
								837					
THU	08/08/19				4			4					8
FRI	08/09/19				2			6					8
MON	08/12/19				6			2					8
TUE	08/13/19							8					8
WED	08/14/19				7		1						8
	TOTAL HRS				19		1	20					40

DESCRIPTION OF WORK PERFORMED:

08/08/19 Van Allen PRV / Kirby Conduit

08/09/19 Coleman PRV Valve Install / Van Allen Shutdown Tags / Leak Repair Jackson

08/12/19 Lompico Meter Reads + ME's / Van Allen Valve Prep X 80 Reg

08/13/19 Van Allen PRV Valve Install + Flushing + Backfill

08/14/19 Safety Meeting / Clean-Up / Sewer Sink Hole / 430 Brimblecom Leak Repair

TOTAL HRS								837					
(Accounting Use) PAY PERIOD				44		1		35					80

SAN LORENZO VALLEY WATER DISTRICT

Employee Name: Ricardo Villa Employee Signature: [Signature]

Employee ID: 216

PPE ENDING: 8/14/2019 Approved By: [Signature]

	DATE	PTO	HOLIDAY	COMP	WATER	SEWER	SAFETY	WO #	WO #	WO #	WO #	WO #	TOTALS
								837					
THU	08/01/19				8								8
FRI	08/02/19	8											8
MON	08/05/19	8											8
TUE	08/06/19				5			8					8
WED	08/07/19				8								8
	TOTAL HRS	16			16			8					40

DESCRIPTION OF WORK PERFORMED:

08/01/19 Dig Service Line @ Hillcrest - Clean Q.S. Yard
California Service Leak Repair - Service Line Repair @ Cook St

08/02/19 PTO SH

08/05/19 PTO

08/06/19 PRV Lompico Dig pipe to installed valve
~~28.16~~ ~~Hot form Col AF~~

08/07/19 Build 6" valve for Colman Ave PRV - Move parts to Q.S. yard
Take wood pallets to the dump - Clean truck ZEB

x 64 Reg
 x 16 PTO
 x 13.5 OT
 x 14 SB

	DATE	PTO	HOLIDAY	COMP	WATER	SEWER	SAFETY	WO #	WO #	WO #	WO #	WO #	TOTALS
								837	901				
THU	08/08/19				8								8
FRI	08/09/19				8								8
MON	08/12/19				8								8
TUE	08/13/19							8					8
WED	08/14/19				.5		.5	5	2				8
	TOTAL HRS				24.5		.5	13	2				40

DESCRIPTION OF WORK PERFORMED:

08/08/19 Fair View 6" main repair - Visitar tags for valve replacement
Truck at Kirby for the electrician

08/09/19 Install M.E. - Take witness to B.B.S for repair

08/12/19 Lompico Meter Reading - Build 2 new gate valve for PRV

08/13/19 Van Allan PRV install 2 new gate valves

08/14/19 Safety Meeting - Ops cleanup - Lompico PRV leak - DMC
(Lake Blvd)

TOTAL HRS	16			40.5	.5								80
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(Accounting Use)

SAN LORENZO VALLEY WATER DISTRICT

Employee Name: Joe Davis Employee Signature: Joe Davis

Employee ID: 207

PPE ENDING: 8/28/2019 Approved By: 

	DATE	PTO	HOLIDAY	COMP	WATER	SEWER	SAFETY	WO #	WO #	WO #	WO #	WO #	TOTALS
THU	08/15/19				8				837				8
FRI	08/16/19				4				4				8
MON	08/19/19								8				8
TUE	08/20/19								8				8
WED	08/21/19				8								8
	TOTAL HRS				20				20				40

DESCRIPTION OF WORK PERFORMED:

08/15/19	LR Repair Main St
08/16/19	Locales/LPRV
08/19/19	LPRV
08/20/19	LPRV
08/21/19	LR Repair Hwy 9 Shadow brook

	DATE	PTO	HOLIDAY	COMP	WATER	SEWER	SAFETY	WO #	WO #	WO #	WO #	WO #	TOTALS
THU	08/22/19				8			837					8
FRI	08/23/19							8					8
MON	08/26/19							8					8
TUE	08/27/19							8					8
WED	08/28/19				.5		.5	7					8
	TOTAL HRS				8.5		.5	31					40

DESCRIPTION OF WORK PERFORMED:

08/22/19	Change Qty 2 check valve/Clean access road	* 80 Reg
08/23/19	LPRV	
08/26/19	LPRV	
08/27/19	LPRV	
08/28/19	Safety meeting/cleanup/LPRV	

TOTAL HRS					28.5		.5	51					80
(Accounting Use) PAY PERIOD													

SAN LORENZO VALLEY WATER DISTRICT

Employee Name: Ann Robustelli Employee Signature: [Signature]

Employee ID: 155

PPE ENDING: 8/28/2019 Approved By: [Signature]

	DATE	PTO	HOLIDAY	COMP	WATER	SEWER	SAFETY	837 prv		1426 wo	WO #	WO #	TOTALS
THU	08/15/19				8								8
FRI	08/16/19				7			1					0
MON	08/19/19				8								8
TUE	08/20/19				7			1					8
WED	08/21/19				7			1					8
	TOTAL HRS	0	0	0	37	0		3	0	0	0	0	40

DESCRIPTION OF WORK PERFORMED:

08/15/19	main repair main street ben lomond / main repair plateau 9559 / main repair 12704 ca 9 / usa locates / dead meter change out/												
08/16/19	kirby wtp. Electrical ditch dig / usa locates / general office / leak repair blueridge booster tree / gladys prv isolation / put parts delivery away / second leak repaired on blue ridge 340 /												
08/19/19	gladys prv / clear creek intake add 10 gpm / usa locates / leak repair brookside / leak repair glenwood /												
08/20/19	gladys prv dig up valve spots / leak repair laurel felton / usa locates / felton meter change over / read meters and me installs												
08/21/19	clean up / usa locates / leak repair jays timberlane / leak repair laurel dr felton / felton meter change over / meet with earth works / dump truck tailgate maint repair /												

	DATE	PTO	HOLIDAY	COMP	WATER	SEWER	SAFETY	521	837 prv	814	WO #	WO #	TOTALS
THU	08/22/19				8								8
FRI	08/23/19				8								8
MON	08/26/19				8								8
TUE	08/27/19				6.5				1.5				8
WED	08/28/19				6		1		1				8
	TOTAL HRS	0	0	0	36.5	0	1	0	2.5	0	0	0	40

DESCRIPTION OF WORK PERFORMED:

08/22/19	laurel leak repair / leak repair st francis / usa locates / general office / install check valve oly 2 / brush work oly / leak repair st francis / leak repair brakney cottage / leak ripair hwy 9 12047 / back fill 949 ora /												
08/23/19	leak repair laurel & concrete driveway / leak repair riverside park drive / oly dumpster clean up area / activate meters felton acres / gladys prv tags out and prep / driveway repair california dr concrete spot / usa locates / general office /												
08/26/19	gladys prv prep / leak repair 236 & chipmunk hallow / kirby basin clean out / me installs felton / 6385 ca 9 check valve meter spud install / usa locates / general office /												
08/27/19	valve install gladys prv / leak repair hermosa bl / five mile screens add 10 / usa locates / general office /												
07/28/19	safety meeting / gladys prv backfill / heartman service installation / replace meter box irwin way / leak repair booth dr / replace service valve												

837 037

(Accounting Use)	TOTAL HRS	PAY PERIOD											
	0	0	0	73.5	0	1	3	2.5	0	0	0	0	80

SAN LORENZO VALLEY WATER DISTRICT

Employee Name: Beau Sifton

Employee Signature: 

Employee ID: 213

PPE ENDING: 8/28/2019

Approved By: 

	DATE	PTO	HOLIDAY	COMP	WATER	SEWER	SAFETY	WO #	WO #	WO #	WO #	WO #	TOTALS
									837				
THU	08/15/19				8								8
FRI	08/16/19				1				7				8
MON	08/19/19				8								8
TUE	08/20/19				8								8
WED	08/21/19				8								8
	TOTAL HRS				33				7				40

DESCRIPTION OF WORK PERFORMED:

08/15/19	Leak Repair Plateau / Leak Repair 1260 th Hwy 9												
08/16/19	Leak Investigation Visitar / Gladys PRV												
08/19/19	Locates SH												
08/20/19	Leak 949 Ora / Locates												
08/21/19	Hwy 9 Across From Jays Timberlane Leak Repair / Clean-Up												

	DATE	PTO	HOLIDAY	COMP	WATER	SEWER	SAFETY	WO #	WO #	WO #	WO #	WO #	TOTALS
									837				
THU	08/22/19				8								8
FRI	08/23/19				8								8
MON	08/26/19				7			1					8
TUE	08/27/19							8					8
WED	08/28/19				2		1	5					8
	TOTAL HRS				25		1	14					40

DESCRIPTION OF WORK PERFORMED:

08/22/19	Laurel Water Main X 80 Reg												
08/23/19	Laurel Water Main												
08/26/19	Fellon Hwy 9 Check Valve Meter Spud / Kirby Basin / ME's / Gladys PRV												
08/27/19	Gladys PRV												
08/28/19	Safety Meeting / Clean-Up / W. Payantle @ Storm Lane Leak / Gladys PRV												

(Accounting Use)	TOTAL HRS				58		1	21					80
	PAY PERIOD												

SAN LORENZO VALLEY WATER DISTRICT

Employee Name: Ricardo Villa Employee Signature: [Signature]

Employee ID: 216

PPE ENDING: 8/28/2019 Approved By: [Signature]

	DATE	PTO	HOLIDAY	COMP	WATER	SEWER	SAFETY	WO #	WO #	WO #	WO #	WO #	TOTALS
								837					
THU	08/15/19				8								8
FRI	08/16/19				3			5					8
MON	08/19/19							8					8
TUE	08/20/19							8					8
WED	08/21/19				8								8
	TOTAL HRS				19			21					40

DESCRIPTION OF WORK PERFORMED:

08/15/19 LEAK REPAIR @ PLATEAU ^{4"} - LEAK REPAIR @ 12609 Hwy 9 ^{1"}

08/16/19 LEAK INVESTIGATION @ VISITAR - GLADY'S PRV VALVING FOR SHUT DOWN

08/19/19 Lompico GLADY'S PRV SHUT DOWN INVESTIGATION

08/20/19 Lompico GLADY'S PRV SHUT DOWN AND DIG MAIN TO INSTALL VALVE

08/21/19 2" LEAK REPAIR ON HWY 9 BY JAYES FINDERLANE

	DATE	PTO	HOLIDAY	COMP	WATER	SEWER	SAFETY	WO #	WO #	WO #	WO #	WO #	TOTALS
								837					
THU	08/22/19				8								8
FRI	08/23/19							8					8
MON	08/26/19							8					8
TUE	08/27/19							8					8
WED	08/28/19	5.25			2.25		.5						8
	TOTAL HRS	5.25			2.25		.5	24					40

DESCRIPTION OF WORK PERFORMED:

08/22/19 CHANGE OLY #2 CHECK VALVE & CLEAN ACCESS ROAD @ OLY

08/23/19 DIG GLADY'S 4" PIPE TO INSTALL VALVE FOR PRV - ~~FOR SHUT DOWN~~ (PRV GLADY'S) DELIVER TAG'S

08/26/19 DIG GLADY'S PRV TO INSTALLED VALVE AND A JUMPER TO OCEAN TERS

08/27/19 INSTALL VALVE AT GLADY'S AND JUMPER FOR PRV SHUT DOWN

08/28/19 SAFETY MEETING - OPS CLEAN UP - ACTIVATED METER @ ADMIN - PTO


TOTAL HRS	5.25												
(Accounting Use) PAY PERIOD	5.25			29.25		.5	45						80

SAN LORENZO VALLEY WATER DISTRICT

Employee Name: Joe Davis Employee Signature: Joe Davis

Employee ID: 207

PPE ENDING: 9/11/2019

Approved By: 

	DATE	PTO	HOLIDAY	COMP	WATER	SEWER	SAFETY	WO #	WO #	WO #	WO #	WO #	TOTALS
					8			1497					8
THU	08/29/19				8								8
FRI	08/30/19				8								8
MON	09/02/19		8										8
TUE	09/03/19				7			1					8
WED	09/04/19				7		1						8
	TOTAL HRS		8		30		1	1					40

DESCRIPTION OF WORK PERFORMED:

08/29/19 LK Repair Ralston Ridge/ Mesa LK repair

08/30/19 LK Repair Brookside/ LK repair Lompico Lake Blvd

09/02/19 Holiday

09/03/19 Turnoff for repairs 236 Replace meter box

09/04/19 Abandon meter Hartman / LK investigation Boulder St Safety meeting/cleanup

	DATE	PTO	HOLIDAY	COMP	WATER	SEWER	SAFETY	WO #	WO #	WO #	WO #	WO #	TOTALS
					8			837					8
THU	09/05/19				8								8
FRI	09/06/19							8					8
MON	09/09/19	8											8
TUE	09/10/19							8					8
WED	09/11/19				1			7					8
	TOTAL HRS	8			9			23					40

DESCRIPTION OF WORK PERFORMED:

09/05/19 LK repair Boulder St / Clean Truck 234 ✓ 6.4 Reg PTO

09/06/19 Lakeview PRV ✓ 8 Holiday

09/09/19 Annual ✓ 17.0 OT

09/10/19 LPRV ✓ 3.5 DT

09/11/19 Benefits meeting / Cleanup / LPRV ✓ 14 SB

✓ \$108.46 Uniform Logo Pers, NON-tax COL. AF

TOTAL HRS	8	8		39		1	23	1					80
PAY PERIOD	8	8		39		1	23	1					80

(Accounting Use)

SAN LORENZO VALLEY WATER DISTRICT

Employee Name: Andy Robustelli Employee Signature: *Andy Robustelli*

Employee ID: 155

PPE ENDING: 9/11/2019 Approved By: *[Signature]*

	DATE	PTO	HOLIDAY	COMP	WATER	SEWER	SAFETY	837 prv		1426 wo	WO #	WO #	TOTALS
THU	08/29/19				8								
FRI	08/30/19	8											0
MON	09/02/19		8										8
TUE	09/03/19				8								8
WED	09/04/19				7		1						8
	TOTAL HRS	8	8	0	23	0	1	0	0	0	0	0	40

DESCRIPTION OF WORK PERFORMED:

08/29/19	pick up truck 280 fairfield / 310se kubota tractor maint / field meet robberts road mgrm / leak investigation bernstien / leak repair ralston / lower change out valve blow off portola dr / install box on valves love creek / raise g5 boxes sunnyside and love creek/												
08/30/19	brookside main repair / service line repair lompico lake blvd / pto /												
09/02/19	holiday												
09/03/19	compact cold mix brookside leak repair / meter box replacement 14498 hwy 236 / general office / production readings / usa locates / meter installation 380 brakney /												
09/04/19	move table and parts from wall felton acres / abandon meter 1467 hartman / leak repair boulder st / clean out ditch two bar rd/ start mitchell meter install 341 / safety meeting clean up / general office /												

*✓ 64 Reg
 ✓ 8 PTO
 ✓ \$108.46
 ✓ 8 Holiday
 Uniform Logo
 Pers & non-tax COLAF*

	DATE	PTO	HOLIDAY	COMP	WATER	SEWER	SAFETY	521	837 prv	1458 mitc meter	WO #	WO #	TOTALS
THU	09/05/19				7					1			8
FRI	09/06/19				7				1				8
MON	09/09/19				8								8
TUE	09/10/19				7				1				8
WED	09/11/19				6		1		1				8
	TOTAL HRS	0	0	0	35	0	1	0	3	1	0	0	40

DESCRIPTION OF WORK PERFORMED:

9/052019	leak repair boulder street cut out section / meter install 341 mitchell / felton meter change over / usa locates / general office / drop in meter 11045 riverside dr / repair float felton acres day tank /												
09/06/19	general office / leak repair 8500 glen arbor rd / leak repair valve brookside / leak repair california dr / usa locates / leak repair boulder brook / leak repair railroad 380 / me installs / lompico prv lake shore /												
09/09/19	clean up main repair 9&park dr / leak repair mill street / walk featherston line / usa locates / dead meter changes / general office / walk featherston line /												
09/10/19	locate missing meters / usa locates / general office / leak repair redwood way / leak repair lovers lane / pave hwy 9&bear creek / lompico prv isolation /												
09/11/19	usa locates / open enrolment meeting clean up / meeting paso 8 / put parts away quail 5 / felton change over / leak repair lincoln way / general office / leak repair storm ln / lompico prv isolation /												

637 1458

(Accounting Use)	TOTAL HRS	8	8	0	58	0	2	0	3	1	0	0	80
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SAN LORENZO VALLEY WATER DISTRICT

Employee Name: Ricardo Villa

Employee Signature: *Ricardo Villa*

Employee ID: 216

PPE ENDING: 9/11/2019

Approved By: *[Signature]*

	DATE	PTO	HOLIDAY	COMP	WATER	SEWER	SAFETY	WO#	WO #	WO #	WO #	WO #	TOTALS
THU	08/29/19				8			1497					8
FRI	08/30/19	5			3								8
MON	09/02/19		8										8
TUE	09/03/19				7			1					8
WED	09/04/19				7		1						8
	TOTAL HRS	5	8		25		1	1					40

DESCRIPTION OF WORK PERFORMED:

08/29/19	Lower Blow off Mt Pordola St AND Flushing AND INSTRUM ^{Gate valves}
08/30/19	MAIN BRANCH @ BROOKSIDE AVE REPAIR
09/02/19	HOLIDAY
09/03/19	14490 Hwy 9 (236 HWY) ^{CUST. LEAK} REPLACEMENT MOTOR BOX - AMITY 2" LEAK REPAIR
09/04/19	SAFETY MEETING - OPS CLEAN - DRILL HOLE @ KIRBY - CLEAN DITCH @ TWO PAM RD ^(for flagging)

	DATE	PTO	HOLIDAY	COMP	WATER	SEWER	SAFETY	WO #	WO #	WO #	WO #	WO #	TOTALS
THU	09/05/19				8			837					8
FRI	09/06/19							8					8
MON	09/09/19	8											8
TUE	09/10/19							8					8
WED	09/11/19				1			7					8
	TOTAL HRS	8			9			23					40

DESCRIPTION OF WORK PERFORMED:

09/05/19	014 228 TRUCK BOULDER ST 4" MAIN REPAIR - ACTIVATED ENDPOINT @ ADMIN ^{METERS}
09/06/19	LAKE VIEW PRV DIG TO INSTALL VALVES
09/09/19	PTO PTO
09/10/19	LAKE VIEW PRV
09/11/19	BENEFITS MEETING -- CLEANUP - LAKE VIEW PRV

✓ 59 Reg
 ✓ 13 PTO
 ✓ 8 Holiday
 ✓ 1.5 Comp Earned
 ✓ 3 OT
 ✓ \$65.07 Uniform Logo
 Pers, NON-TAX COL AF

(Accounting Use)	TOTAL HRS	PAY PERIOD	13	8	34	1	23	1	80
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SAN LORENZO VALLEY WATER DISTRICT

WO 837_MAIN PRV REPLACEMENTS

INVENTORY

FY 1920									
Item #	Inventory #	Description	Units	Amount Per Unit	JULY	AUGUST	SEPTEMBER	TOTAL	
4	1108-102	4" MEGA LUG GLAND PACK	3	35.81 \$	107.42				
	6004-022	4 HYMAX FLEX CPLG 4.25-5.63	2	175.75 \$	351.49				
	8010-104	VALVE BOX ALIGNER POSI-CAP	1	14.11 \$	14.11				
	8300-006	16 X 125 X1 -TIGERTOOTH SUPERGRIT DIAMOND BLADE	1	301.77 \$	301.77				
5	1102-103	FLANGE RING GASKETS 4" NO BLT	2	1.90 \$	3.80				
	1102-440	4" NUT & BOLT SET PLATED 150#	2	3.91 \$	7.81				
6	6004-022	4 HYMAX FLEX CPLG 4.25-5.63	1	175.75 \$	175.75				
7	6004-030	6 HYMAX FLEX CPLG 6.42-7.68	2	253.995 \$	-	507.99			
8	1108-107	6" MEGA LUG GLAND PACK	2	44.485 \$	-	88.97			
	1108-615	GATE VALVE MJ X MJ 6" A2360-20	1	480.84 \$	-	480.84			
	7004-049	PIPE DUCTILE IRON 6"(18')CL350	3	17.11 \$	-	51.33			
	8008-082	VALVE BOX G5 BOX	1	31.12 \$	-	31.12			
	8009-089	VALVE BOX LID G5 CAST IRON	1	23.22 \$	-	23.22			
	9	6004-022	4 HYMAX FLEX CPLG 4.25-5.63	4	176.24 \$	-	704.96		
		1108-605	GATE VALVE MJ X FLG 4"A2360-16	2	388.725 \$	-	777.45		
10	1108-102	4" MEGA LUG GLAND PACK	2	35.805 \$	-	71.61			
	6004-022	4 HYMAX FLEX CPLG 4.25-5.63	4	176.24 \$	-	704.96			
	1102-103	FLANGE RING GASKETS 4" NO BLT	2	1.9 \$	-	3.80			
	1102-440	4" NUT & BOLT SET PLATED 150#	2	3.905 \$	-	7.81			
11	8008-082	VALVE BOX G5 BOX	2	31.115 \$	-	62.23			
	8009-089	VALVE BOX LID G5 CAST IRON	2	23.22 \$	-	46.44			
12	1108-607	GATE VALVE MJ X MJ 4" A2362-23	1	476.01 \$	-	476.01			
	2101-074	GATE VALVE 2" SQ NUT/250 PSI	2	271.71 \$	-	543.42			
	6004-022	4 HYMAX FLEX CPLG 4.25-5.63	2	176.24 \$	-	352.48			
	6007-212	SADDLE DS 4.74-5.63 X 2"	1	53.51 \$	-	53.51			
	8010-104	VALVE BOX ALIGNER POSI-CAP	1	13.91 \$	-	13.91			
13	8010-104	VALVE BOX ALIGNER POSI-CAP	2	13.91 \$	-	27.82			
	1005-725	UNION GALV 2"	2	16.685 \$	-	33.37			
	1014-380	NIPPLE GALV 2" X 0"	2	2.28 \$	-	4.56			
	6010-002	TRNS 2"IRNML THD-DRS PLS SDR11	2	19.08 \$	-	38.16			
14	7001-424	PIPE POLY 160 PSI SDR11 2"	60	1.1753 \$	-	70.52			
	8009-089	VALVE BOX LID G5 CAST IRON	3	23.22 \$	-	69.66			
	8008-082	VALVE BOX G5 BOX	3	28.4867 \$	-	85.46			
15	5007-096	CORP PIPE-COPPER IP 1"	1	73.78 \$	-	-	73.78		
	6007-007	SADDLE DS 1.61-1.92 X 1"	1	34.69 \$	-	-	34.69		
16	1102-103	FLANGE RING GASKETS 4" NO BLT	2	1.9 \$	-	-	3.80		
	1102-440	4" NUT & BOLT SET PLATED 150#	2	3.905 \$	-	-	7.81		
	1108-102	4" MEGA LUG GLAND PACK	1	37.09 \$	-	-	37.09		
	1108-605	GATE VALVE MJ X FLG 4"A2360-16	1	618.32 \$	-	-	618.32		
	6001-039	REPAIR CLAMP 4" X 3"	1	13.81 \$	-	-	13.81		
	8010-104	VALVE BOX ALIGNER POSI-CAP	1	13.91 \$	-	-	13.91		
17	8009-089	VALVE BOX LID G5 CAST IRON	1	23.22 \$	-	-	23.22		
	8008-082	VALVE BOX G5 BOX	1	28.49 \$	-	-	28.49		
					\$ 962.15	\$ 5,331.61	\$ 854.92	\$ 7,148.68	

**SAN LORENZO VALLEY WATER DISTRICT
INVENTORY CHECK-OUT SHEET**

Date: 08/12/19

Employee #: 216

* means WO# or PM code required

Work Order # _____

CHECK-OUT REASON:	Check One	WO# or PM Code *	Location / Additional Info
Operations Use	<input checked="" type="checkbox"/>	<u>#837</u>	<u>Lompico Pkwy (VAN ALAN)</u>
Supply & Treatment Use	<input type="checkbox"/>		
* New Meter/Upgrades	<input type="checkbox"/>		
* Capital Project	<input type="checkbox"/>		
Outside, to be invoiced	<input type="checkbox"/>		
* Special Project <small>(used for new projects not identified yet)</small>	<input type="checkbox"/>		

ACCOUNTING USE
01-400-5300
01-800-5300
01-000-2310
01-000-1565
01-000-4150
to be assigned

INVENTORY NUMBER	QTY	DESCRIPTION (Include size if applicable)
1708-102	2	4" MEGA LUG CLAND PACK
#08-605	2	4" GATE VALVE M J X P 16
8008-082	2	GS VALVE BOX
8009-089	2	GS LID

Check if low stock
<input checked="" type="checkbox"/>

Done in entry

~~OUT STOCK~~

RM
8/26/19

**SAN LORENZO VALLEY WATER DISTRICT
INVENTORY CHECK-OUT SHEET**

Date: 8/23/19

Employee #: 207

** means WO# or PM code required*

Work Order #

CHECK-OUT REASON:	Check One	WO# or PM Code *	Location / Additional Info	ACCOUNTING USE
Operations Use	<input checked="" type="checkbox"/>	<u>837</u>	<u>Gladys and Ocean view PRIV</u>	01-400-5300
Supply&Treatment Use	<input type="checkbox"/>			01-800-5300
* New Meter/Upgrades	<input type="checkbox"/>			01-000-2310
* Capital Project	<input type="checkbox"/>			01-000-1565
Outside, to be invoiced	<input type="checkbox"/>			01-000-4150
* Special Project <i>(used for new projects not identified yet)</i>	<input type="checkbox"/>			to be assigned

INVENTORY NUMBER	QTY	DESCRIPTION (Include size if applicable)	Check if low stock
<u>6004022</u>	<u>2</u>	<u>4.25x5.63</u>	
<u>8010-104</u>	<u>1</u>	<u>PosiCAP valve aligner</u>	
<u>2101-074</u>	<u>2</u>	<u>2" Sq.nt. Gatevalve</u>	
<u>1108-607</u>	<u>1</u>	<u>4" Gatevalve mixmj</u>	
<u>6007 212</u>	<u>1</u>	<u>4.73x5.63x2" saddle</u>	

*RM
8/26/19*

**SAN LORENZO VALLEY WATER DISTRICT
INVENTORY CHECK-OUT SHEET**

Date: 8/27/19

Employee #: 207

* means WO# or PM code required

Work Order # 837

CHECK-OUT REASON:	Check One	WO# or PM Code *	Location / Additional Info	ACCOUNTING USE
Operations Use	<input checked="" type="checkbox"/>	<u>837</u>		01-400-5300
Supply & Treatment Use	<input type="checkbox"/>			01-800-5300
* New Meter/Upgrades	<input type="checkbox"/>			01-000-2310
* Capital Project	<input type="checkbox"/>			01-000-1565
Outside, to be invoiced	<input type="checkbox"/>			01-000-4150
* Special Project <small>(used for new projects not identified yet)</small>	<input type="checkbox"/>			to be assigned

INVENTORY NUMBER	QTY	DESCRIPTION <small>(Include size if applicable)</small>	Check if low stock
<u>6010-002</u>	<u>2</u>	<u>2" Trans Fittings</u>	
<u>1005 725</u>	<u>2</u>	<u>2" unions</u>	
<u>1014-380</u>	<u>2</u>	<u>NIPPLE GALV 2X0</u>	
<u>8010-104</u>	<u>2</u>	<u>VALVE BOX ALIGNER POSI-CAP</u>	

RM
9/4/19

**SAN LORENZO VALLEY WATER DISTRICT
INVENTORY CHECK-OUT SHEET**

Date: 09/10/19

Employee #: 216

* means WO# or PM code required

Work Order # 837

CHECK-OUT REASON:	Check One	WO# or PM Code *	Location / Additional Info
Operations Use	<input checked="" type="checkbox"/>		LAKE VIEW PRV
Supply&Treatment Use	<input type="checkbox"/>		
* New Meter/Upgrades	<input type="checkbox"/>		
* Capital Project	<input type="checkbox"/>		
Outside, to be invoiced	<input type="checkbox"/>		
* Special Project	<input type="checkbox"/>		

(used for new projects not identified yet)

ACCOUNTING USE
01-400-5300
01-800-5300
01-000-2310
01-000-1565
01-000-4150
to be assigned

INVENTORY NUMBER	QTY	DESCRIPTION (Include size if applicable)
1102-440	2 ✓	4" NUT & BOLT SET PLATED
1108-102	1 ✓	4" MEGA LOG
1108-605	1 ✓	GATE VALVE MJX F16 4"
1102-103	2 ✓	FLANGE RING GASKETS 4" ^{NO} BOLTS
6001-039	1 ✓	patch 4"
8010 104	1 ✓	Posi cap

Check if low stock

RM
9/23/19

**SAN LORENZO VALLEY WATER DISTRICT
INVENTORY CHECK-OUT SHEET**

Date: 09/19/19

Employee #: 216

* means WO# or PM code required

Work Order # 837

CHECK-OUT REASON:	Check One	WO# or PM Code *	Location / Additional Info
Operations Use	<input checked="" type="checkbox"/>		LAKE VIEW PAV
Supply&Treatment Use	<input type="checkbox"/>		
* New Meter/Upgrades	<input type="checkbox"/>		
* Capital Project	<input type="checkbox"/>		
Outside, to be invoiced	<input type="checkbox"/>		
* Special Project <i>(used for new projects not identified yet)</i>	<input type="checkbox"/>		

ACCOUNTING USE
01-400-5300
01-800-5300
01-000-2310
01-000-1565
01-000-4150
to be assigned

INVENTORY NUMBER	QTY	DESCRIPTION (Include size if applicable)
8008-082	1 ✓	65 Box
8009-089	1 ✓	65 CAST IRON LID

Check if low stock

RM
9/19/19

SAN LORENZO VALLEY WATER DISTRICT

WO 1208 LEWIS TANK

PRIOR FY BALANCE	\$ 23,241.81
-------------------------	---------------------

FY1920				
DESCRIPTION	JULY	AUGUST	SEPTEMBER	TOTAL
LABOR	\$ -	\$ -	\$ -	\$ -
LABOR OVERHEAD	\$ -	\$ -	\$ -	\$ -
INVENTORY	\$ -	\$ -	\$ -	\$ -
MATERIALS & SERVICES	\$ -	\$ -	\$ -	\$ -
CONTRACTED FEES	\$ 1,581.65	\$ -	\$ 3,588.59	\$ 5,170.24
	\$ 1,581.65	\$ -	\$ 3,588.59	\$ 5,170.24

TOTAL PROJECT COST YTD	\$ 28,412.05
-------------------------------	---------------------

RECEIVED

JUL 11 2019

SAN LORENZO VALLEY
WATER DISTRICT

Schaaf & Wheeler

CONSULTING CIVIL ENGINEERS

1171 Homestead Road, Suite 255
Santa Clara, CA 95050
Tel: 408-246-4848

Offices
Santa Clara
San Francisco
Salinas
Santa Rosa

Invoice

Invoice Date: Jun 30, 2019

Invoice Num: 31424

Billing Through: Jun 30, 2019

Rick Rogers
San Lorenzo Valley Water District
13060 Highway 9
Boulder Creek, CA 95006

Lompico Tanks - Project Management (SLVW.01.18:001) - Managed by (AAS)

Professional Services:

Classification	Hours	Rate	Amount
SENIOR Project Manager	1.00	\$225.00	\$225.00
Total Services:			\$225.00

Reimbursable Expenses:

Date	Vendor	Description	Cost	Multiplier	Amount
6/1/2019	ONTRAC	DELIVERY CHARGE - CLIENT BILLABLE	\$18.13	1.10	\$19.94
Total Expenses:					\$19.94

Project (SLVW.01.18:001) Total Amount Due: \$244.94

Amount Due This Invoice: \$244.94

This invoice is due on 7/30/2019

APPROVED BY *[Signature]*
ACCOUNT: 01-000-1565
DATE: *7/11/19*
WG (opt)
PM (opt)
DESCRIPTION (opt) *CAPL67002*

Schaaf & Wheeler
CONSULTING CIVIL ENGINEERS

3 Quail Run Circle, Suite 101
Salinas, CA 93907
831-883-4848
FAX 831-758-6328

July 9, 2019

Mr. Rick Rogers
San Lorenzo Valley Water District
13060 Highway 9
Boulder Creek, CA 95006

Re: Invoice for Lompico Water Tanks Design

Dear Rick:

The enclosed invoice is for the subject project. Our effort this month included:

Task 1, Project Management: Coordination calls/e-mails on temporary tanks. Delivery fee for 60% plans submittal. Effort by DD&A on permit application will appear on next month's invoice.

Please contact me with questions at (831) 883-4848, or by e-mail at asterbenz@swsv.com.

Very truly yours,
SCHAAF & WHEELER



Andrew A. Sterbenz, P.E.
Project Engineer

5/31/2019	S	SAN LORENZO VALLEY WAT	95006-9119	R RUIZ	SLWV.01.18	1	4	\$18.13
D10011555310053		13060 HIGHWAY 9	BOULDER CREEK	12:04 PM		0	N	

Fuel Charge: \$1.60
EXTENDED AREA SURCHARGE: \$3.75

Aero Environmental Consulting,

1426 Via Isola
 Monterey, CA 93940
 (831)394-1199


Invoice

Date	Invoice #
7/21/2019	3417

Bill To
San Lorenzo Valley Water District Greg Unger 13060 Highway 9 Boulder Creek, CA 95006

Project No.	Terms	Due Date
SLVWD-LTP	Due on receipt	7/21/2019

Item	Description	Qty	Rate	Serviced	Amount
Hazardous Material Survey	Hazardous Material Survey for Asbestos and Lead	1	1,500.00		1,500.00

APPROVED BY. 
 ACCOUNT: ~~01-800-5200~~ 01-000-1565
 DATE: 7/22/19
 WO (opt)
 PM (opt). CAP1617000Z
 DESCRIPTION (opt). Lewis Treatment Plant

We appreciate your prompt payment.	Total	\$1,500.00
	Payments/Credits	\$0.00
	Balance Due	\$1,500.00



13060 Highway 9
 Boulder Creek, CA 95006-9119
 (831) 338-2153 phone
 (831) 338-7986 fax

PURCHASE ORDER
 No. 0000101258

VENDOR:	SHIP TO:	BILL TO:
AERO-ENVIRONMENTAL 1426 VIA ISOLA MONTEREY, CA 93940	San Lorenzo Valley Water District 13060 Highway 9 Boulder Creek, CA 95006	San Lorenzo Valley Water District 13060 Highway 9 Boulder Creek, CA 95006

VENDOR NO.	VENDOR PHONE NUMBER	TERMS	DATE	REQUIRED DELIVERY DATE			
10003		0	07/01/2019				
SHIPPING INSTRUCTIONS							
(none)							
ITEM	QTY	U/M	DESCRIPTION/TASK	PRD CODE	ACCOUNT	UNIT PRICE	AMOUNT
1	1.00		TESTING FOR LEAD/ASBESTOS		01-400-5200	1,500.00	1,500.00

SUBTOTAL: 1,500.00
 TAX: 0.00
 SHIPPING: 0.00

TOTAL: 1,500.00

TAXABLE: Yes
 CONFIRMING:

 AUTHORIZED SIGNATURE

IMPORTANT: OUR ORDER NUMBER MUST APPEAR ON EVERY INVOICE AND PACKAGE

**San Lorenzo Valley Water District
Request for Purchase Requisition
Operations Department**

Requestor	Vendor Name	R Number
219	Aero-Environmental Consulting	219

Date	Work Order No.	Facility Name	Equipment No.
6/25/2019	1208	Lewis WTP	

REASON FOR PURCHASE
Hazmat survey/testing on WTP building needed prior to Demo.

Emergency Purchase (Yes/No)	Reason for emergency purchase
no	

Hard copy PO needed for Purchase (Yes/No)	yes	Receipt Doc #
No pricing invoice mailed (Yes/No)	no	

Items to be purchased/ generalized	Cost Est
Lead and Asbestos Testing	\$1,500.00
Total	\$1,500.00

APPROVED BY: [Signature]
ACCOUNT: 01-400-5200
DATE: 6/26/2019
DESCRIPTION (opt): TESTING FOR LEAD/ASBESTOS

Supervisor approval for purchase	Verbal Supervisor Approval	Purchased by
113		

Notes

Emergency purchases can be made using R employee No.

CS

Purchase Orders

PO Proof List

User: rachelhmuoz
 Printed: 07/23/2019 - 2:14PM
 Batch: 00003.07.2019 - AERO-ENVIRONMENTAL_PO#101258_07.23.19



13060 Highway 9
 Boulder Creek, CA 95006-9119
 (831) 338-2153 phone
 (831) 338-7986 fax

Ship Location

Line Item Description Vendor No. Vendor Name PO Date Acct No. Account Description Amount Qty

TESTING FOR LEAD/ASBESTOS 10003 AERO-ENVIRONMENTAL 7/1/2019 01-000-1565 CIP - REGULAR PROJECTS \$1,500.00 0.00

\$1,500.00 0.00

Grand Total: \$1,500.00 0.00

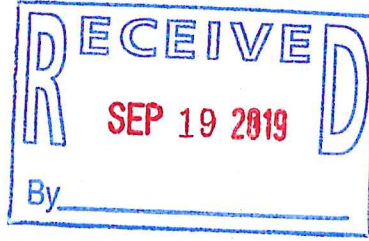
Schaaf & Wheeler

CONSULTING CIVIL ENGINEERS

1171 Homestead Road, Suite 255
Santa Clara, CA 95050
Tel: 408-246-4848

Offices
Santa Clara
San Francisco
Salinas
Santa Rosa

Rick Rogers
San Lorenzo Valley Water District
13060 Highway 9
Boulder Creek, CA 95006



Invoice

Invoice Date: Aug 31, 2019
Invoice Num: 31698
Billing Through: Aug 31, 2019

Lomppico Tanks - CEQA and Permitting (SLVW.01.18:004) - Managed by (AAS)

Reimbursable Expenses:

Date	Vendor	Description	Cost	Multiplier	Amount
8/12/2019	Denise Duffy & Associates, Inc.	CONSULTANTS - CLIENT BILLABLE	\$9,684.80	1.10	\$10,653.28

Total Expenses: **\$10,653.28**

Project (SLVW.01.18:004) Total Amount Due: **\$10,653.28**

Lomppico Tanks - 90 o/o Design (SLVW.01.18:005) - Managed by (AAS)

Professional Services:

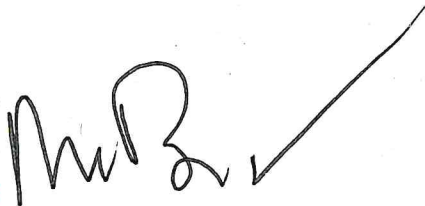
Classification	Hours	Rate	Amount
SENIOR Project Manager	0.50	\$225.00	\$112.50

Total Services: **\$112.50**

Project (SLVW.01.18:005) Total Amount Due: **\$112.50**

Amount Due This Invoice: **\$10,765.78**

This invoice is due on 9/30/2019

APPROVED BY: 
ACCOUNT: 01-000-1565
DATE:
WO (opt)
PM (opt)
DESCRIPTION (opt) CAPILITB02

Schaaf & Wheeler
CONSULTING CIVIL ENGINEERS

3 Quail Run Circle, Suite 101
Salinas, CA 93907
831-883-4848
FAX 831-758-6328

September 16, 2019

Mr. Rick Rogers
San Lorenzo Valley Water District
13060 Highway 9
Boulder Creek, CA 95006

Re: Invoice for Lompico Water Tanks Design

Dear Rick:

The enclosed invoice is for the subject project. Our effort this month included:

Task 4, CEQA and Permitting: Effort by DD&A on permit coordination with regulatory agencies. Also, effort by DD&A on preparing the draft IS/MND for the project.

Task 5, 90% Design: Coordination to obtain contract documents in MS Word for editing.

Please contact me with questions at (831) 883-4848, or by e-mail at asterbenz@swsv.com.

Very truly yours,
SCHAAF & WHEELER



Andrew A. Sterbenz, P.E.
Project Engineer



**Denise Duffy &
Associates, Inc.**

947 Cass St. Suite 5 Monterey, CA 93940

SLVW.01.18:004

INVOICE

Invoice Number: 6854

Invoice Date: Aug 12, 2019

Page: 1

**For Services From:
3/1/19 to 7/31/19**

Bill To:
Schaaf & Wheeler 1171 Homestead Rd. Suite 255 Santa Clara, CA 95050

Andy

Ship to:
Schaaf & Wheeler 1171 Homestead Rd. Suite 255 Santa Clara, CA 95050

Customer ID	Customer PO	Payment Terms	
S23	SLVW.01.18	Net Due	
Sales Rep ID	Shipping Method	Ship Date	Due Date
			8/12/19

Quantity	Item	Description	Unit Price	Amount
32.00		SLVWD Lompico Tanks Replacement Project #2018-62 Task #2, Admin Draft IS/MND, 95% complete Out of Scope Task: Lewis Tank ESA Matt Johnson, Sr. Biologist	128.00	5,588.80 4,096.00

Subtotal	9,684.80
Sales Tax	
Total Invoice Amount	9,684.80
Payment/Credit Applied	
TOTAL	9,684.80

AUG

SAN LORENZO VALLEY WATER DISTRICT

WO 1209 MADRONE TANK

PRIOR FY BALANCE	\$ 23,241.81
-------------------------	---------------------

FY1920						
DESCRIPTION	JULY	AUGUST	SEPTEMBER	TOTAL		
LABOR \$	-	\$ -	\$ -	\$ -	\$ -	-
LABOR OVERHEAD \$	-	\$ -	\$ -	\$ -	\$ -	-
INVENTORY \$	-	\$ -	\$ -	\$ -	\$ -	-
MATERIALS & SERVICES \$	-	\$ -	\$ -	\$ -	\$ -	-
CONTRACTED FEES \$	81.65	\$ -	\$ 3,588.59	\$ 3,670.24	\$	3,670.24
	\$ 81.65	\$ -	\$ 3,588.59	\$ 3,670.24	\$	3,670.24

TOTAL PROJECT COST YTD	\$ 26,912.05
-------------------------------	---------------------

RECEIVED

JUL 11 2019

SAN LORENZO VALLEY
WATER DISTRICT

Schaaf & Wheeler

CONSULTING CIVIL ENGINEERS

1171 Homestead Road, Suite 255
Santa Clara, CA 95050
Tel: 408-246-4848

Offices
Santa Clara
San Francisco
Salinas
Santa Rosa

Invoice

Invoice Date: Jun 30, 2019

Invoice Num: 31424

Billing Through: Jun 30, 2019

Rick Rogers
San Lorenzo Valley Water District
13060 Highway 9
Boulder Creek, CA 95006

Lompico Tanks - Project Management (SLVW.01.18:001) - Managed by (AAS)

Professional Services:

Classification	Hours	Rate	Amount
SENIOR Project Manager	1.00	\$225.00	\$225.00
Total Services:			\$225.00

Reimbursable Expenses:

Date	Vendor	Description	Cost	Multiplier	Amount
6/1/2019	ONTRAC	DELIVERY CHARGE - CLIENT BILLABLE	\$18.13	1.10	\$19.94
Total Expenses:					\$19.94

Project (SLVW.01.18:001) Total Amount Due: \$244.94

Amount Due This Invoice: \$244.94

This invoice is due on 7/30/2019

APPROVED BY *[Signature]*
ACCOUNT: 01-000-1565
DATE: 7/11/19
WG (opt)
PM (opt)
DESCRIPTION (opt) CAAPL7002

Schaaf & Wheeler
CONSULTING CIVIL ENGINEERS

3 Quail Run Circle, Suite 101
Salinas, CA 93907
831-883-4848
FAX 831-758-6328

July 9, 2019

Mr. Rick Rogers
San Lorenzo Valley Water District
13060 Highway 9
Boulder Creek, CA 95006

Re: Invoice for Lompico Water Tanks Design

Dear Rick:

The enclosed invoice is for the subject project. Our effort this month included:

Task 1, Project Management: Coordination calls/e-mails on temporary tanks. Delivery fee for 60% plans submittal. Effort by DD&A on permit application will appear on next month's invoice.

Please contact me with questions at (831) 883-4848, or by e-mail at asterbenz@swsv.com.

Very truly yours,
SCHAAF & WHEELER



Andrew A. Sterbenz, P.E.
Project Engineer

5/31/2019	S	SAN LORENZO VALLEY WAT	95006-9119	R RUIZ	SLWV.01.18	1	4	\$18.13
D10011555310053		13060 HIGHWAY 9	BOULDER CREEK	12:04 PM		0	N	
		Fuel Charge: \$1.60						
		EXTENDED AREA SURCHARGE: \$3.75						

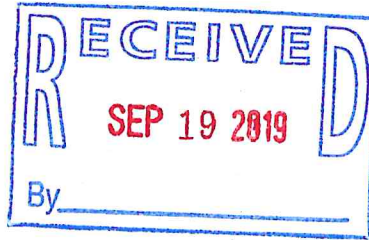
Schaaf & Wheeler

CONSULTING CIVIL ENGINEERS

1171 Homestead Road, Suite 255
Santa Clara, CA 95050
Tel: 408-246-4848

Offices
Santa Clara
San Francisco
Salinas
Santa Rosa

Rick Rogers
San Lorenzo Valley Water District
13060 Highway 9
Boulder Creek, CA 95006



Invoice

Invoice Date: Aug 31, 2019
Invoice Num: 31698
Billing Through: Aug 31, 2019

Lomppico Tanks - CEQA and Permitting (SLVW.01.18:004) - Managed by (AAS)

Reimbursable Expenses:

Date	Vendor	Description	Cost	Multiplier	Amount
8/12/2019	Denise Duffy & Associates, Inc.	CONSULTANTS - CLIENT BILLABLE	\$9,684.80	1.10	\$10,653.28

Total Expenses: \$10,653.28

Project (SLVW.01.18:004) Total Amount Due: \$10,653.28

Lomppico Tanks - 90 o/o Design (SLVW.01.18:005) - Managed by (AAS)

Professional Services:

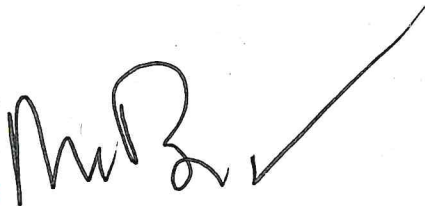
Classification	Hours	Rate	Amount
SENIOR Project Manager	0.50	\$225.00	\$112.50

Total Services: \$112.50

Project (SLVW.01.18:005) Total Amount Due: \$112.50

Amount Due This Invoice: \$10,765.78

This invoice is due on 9/30/2019

APPROVED BY: 
ACCOUNT: 01-000-1565
DATE:
WO (opt)
PM (opt)
DESCRIPTION (opt) CAPILITB02

Schaaf & Wheeler
CONSULTING CIVIL ENGINEERS

3 Quail Run Circle, Suite 101
Salinas, CA 93907
831-883-4848
FAX 831-758-6328

September 16, 2019

Mr. Rick Rogers
San Lorenzo Valley Water District
13060 Highway 9
Boulder Creek, CA 95006

Re: Invoice for Lompico Water Tanks Design

Dear Rick:

The enclosed invoice is for the subject project. Our effort this month included:

Task 4, CEQA and Permitting: Effort by DD&A on permit coordination with regulatory agencies. Also, effort by DD&A on preparing the draft IS/MND for the project.

Task 5, 90% Design: Coordination to obtain contract documents in MS Word for editing.

Please contact me with questions at (831) 883-4848, or by e-mail at asterbenz@swsv.com.

Very truly yours,
SCHAAF & WHEELER



Andrew A. Sterbenz, P.E.
Project Engineer



**Denise Duffy &
Associates, Inc.**

947 Cass St. Suite 5 Monterey, CA 93940

SLVW.01.18:004

INVOICE

Invoice Number: 6854

Invoice Date: Aug 12, 2019

Page: 1

**For Services From:
3/1/19 to 7/31/19**

Bill To:
Schaaf & Wheeler 1171 Homestead Rd. Suite 255 Santa Clara, CA 95050

Andy

Ship to:
Schaaf & Wheeler 1171 Homestead Rd. Suite 255 Santa Clara, CA 95050

Customer ID	Customer PO	Payment Terms	
S23	SLVW.01.18	Net Due	
Sales Rep ID	Shipping Method	Ship Date	Due Date
			8/12/19

Quantity	Item	Description	Unit Price	Amount
32.00		SLVWD Lompico Tanks Replacement Project #2018-62 Task #2, Admin Draft IS/MND, 95% complete Out of Scope Task: Lewis Tank ESA Matt Johnson, Sr. Biologist	128.00	5,588.80 4,096.00

Subtotal	9,684.80
Sales Tax	
Total Invoice Amount	9,684.80
Payment/Credit Applied	
TOTAL	9,684.80

AUG

SAN LORENZO VALLEY WATER DISTRICT

WO 1210 KASKI TANK

PRIOR FY BALANCE	\$ 23,241.80
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FY1920						
DESCRIPTION	JULY	AUGUST	SEPTEMBER	TOTAL		
LABOR	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
LABOR OVERHEAD	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
INVENTORY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
MATERIALS & SERVICES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CONTRACTED FEES	\$ 81.64	\$ -	\$ 3,588.60	\$ 3,588.60	\$ 3,670.24	\$ 3,670.24
	\$ 81.64	\$ -	\$ 3,588.60	\$ 3,588.60	\$ 3,670.24	\$ 3,670.24

TOTAL PROJECT COST YTD	\$ 26,912.04
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RECEIVED

JUL 11 2019

SAN LORENZO VALLEY
WATER DISTRICT

Schaaf & Wheeler

CONSULTING CIVIL ENGINEERS

1171 Homestead Road, Suite 255
Santa Clara, CA 95050
Tel: 408-246-4848

Offices
Santa Clara
San Francisco
Salinas
Santa Rosa

Invoice

Invoice Date: Jun 30, 2019

Invoice Num: 31424

Billing Through: Jun 30, 2019

Rick Rogers
San Lorenzo Valley Water District
13060 Highway 9
Boulder Creek, CA 95006

Lompico Tanks - Project Management (SLVW.01.18:001) - Managed by (AAS)

Professional Services:

Classification	Hours	Rate	Amount
SENIOR Project Manager	1.00	\$225.00	\$225.00
Total Services:			\$225.00


Reimbursable Expenses:

Date	Vendor	Description	Cost	Multiplier	Amount
6/1/2019	ONTRAC	DELIVERY CHARGE - CLIENT BILLABLE	\$18.13	1.10	\$19.94
Total Expenses:					\$19.94

Project (SLVW.01.18:001) Total Amount Due: \$244.94

Amount Due This Invoice: \$244.94

This invoice is due on 7/30/2019

APPROVED BY 
ACCOUNT: 01-000-1565
DATE: 7/11/19
WG (opt)
PM (opt)
DESCRIPTION (opt) CAPL67002

Schaaf & Wheeler
CONSULTING CIVIL ENGINEERS

3 Quail Run Circle, Suite 101
Salinas, CA 93907
831-883-4848
FAX 831-758-6328

July 9, 2019

Mr. Rick Rogers
San Lorenzo Valley Water District
13060 Highway 9
Boulder Creek, CA 95006

Re: Invoice for Lompico Water Tanks Design

Dear Rick:

The enclosed invoice is for the subject project. Our effort this month included:

Task 1, Project Management: Coordination calls/e-mails on temporary tanks. Delivery fee for 60% plans submittal. Effort by DD&A on permit application will appear on next month's invoice.

Please contact me with questions at (831) 883-4848, or by e-mail at asterbenz@swsv.com.

Very truly yours,
SCHAAF & WHEELER



Andrew A. Sterbenz, P.E.
Project Engineer

5/31/2019	S	SAN LORENZO VALLEY WAT	95006-9119	R RUIZ	SLWV.01.18	1	4	\$18.13
D10011555310053		13060 HIGHWAY 9	BOULDER CREEK	12:04 PM		0	N	
		Fuel Charge: \$1.60						
		EXTENDED AREA SURCHARGE: \$3.75						

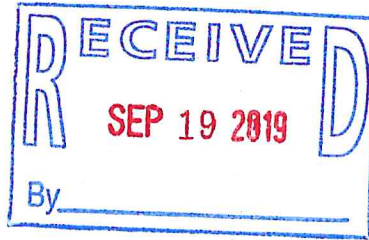
Schaaf & Wheeler

CONSULTING CIVIL ENGINEERS

1171 Homestead Road, Suite 255
Santa Clara, CA 95050
Tel: 408-246-4848

Offices
Santa Clara
San Francisco
Salinas
Santa Rosa

Rick Rogers
San Lorenzo Valley Water District
13060 Highway 9
Boulder Creek, CA 95006



Invoice

Invoice Date: Aug 31, 2019
Invoice Num: 31698
Billing Through: Aug 31, 2019

Lomppico Tanks - CEQA and Permitting (SLVW.01.18:004) - Managed by (AAS)

Reimbursable Expenses:

Date	Vendor	Description	Cost	Multiplier	Amount
8/12/2019	Denise Duffy & Associates, Inc.	CONSULTANTS - CLIENT BILLABLE	\$9,684.80	1.10	\$10,653.28

Total Expenses: **\$10,653.28**

Project (SLVW.01.18:004) Total Amount Due: **\$10,653.28**

Lomppico Tanks - 90 o/o Design (SLVW.01.18:005) - Managed by (AAS)

Professional Services:

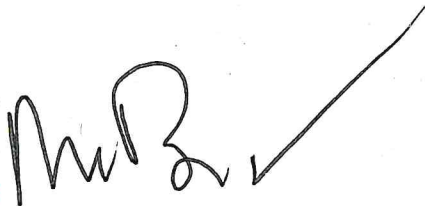
Classification	Hours	Rate	Amount
SENIOR Project Manager	0.50	\$225.00	\$112.50

Total Services: **\$112.50**

Project (SLVW.01.18:005) Total Amount Due: **\$112.50**

Amount Due This Invoice: **\$10,765.78**

This invoice is due on 9/30/2019

APPROVED BY: 
ACCOUNT: 01-000-1565
DATE:
WO (opt)
PM (opt)
DESCRIPTION (opt) CAPILITB02

Schaaf & Wheeler
CONSULTING CIVIL ENGINEERS

3 Quail Run Circle, Suite 101
Salinas, CA 93907
831-883-4848
FAX 831-758-6328

September 16, 2019

Mr. Rick Rogers
San Lorenzo Valley Water District
13060 Highway 9
Boulder Creek, CA 95006

Re: Invoice for Lompico Water Tanks Design

Dear Rick:

The enclosed invoice is for the subject project. Our effort this month included:

Task 4, CEQA and Permitting: Effort by DD&A on permit coordination with regulatory agencies. Also, effort by DD&A on preparing the draft IS/MND for the project.

Task 5, 90% Design: Coordination to obtain contract documents in MS Word for editing.

Please contact me with questions at (831) 883-4848, or by e-mail at asterbenz@swsv.com.

Very truly yours,
SCHAAF & WHEELER



Andrew A. Sterbenz, P.E.
Project Engineer



Denise Duffy & Associates, Inc.

947 Cass St. Suite 5 Monterey, CA 93940

SLVW.01.18:004

INVOICE

Invoice Number: 6854
Invoice Date: Aug 12, 2019
Page: 1

**For Services From:
3/1/19 to 7/31/19**

Bill To:
Schaaf & Wheeler 1171 Homestead Rd. Suite 255 Santa Clara, CA 95050

Andy

Ship to:
Schaaf & Wheeler 1171 Homestead Rd. Suite 255 Santa Clara, CA 95050

Customer ID	Customer PO	Payment Terms	
S23	SLVW.01.18	Net Due	
Sales Rep ID	Shipping Method	Ship Date	Due Date
			8/12/19

Quantity	Item	Description	Unit Price	Amount
32.00		SLVWD Lompico Tanks Replacement Project #2018-62 Task #2, Admin Draft IS/MND, 95% complete Out of Scope Task: Lewis Tank ESA Matt Johnson, Sr. Biologist	128.00	5,588.80 4,096.00

Subtotal	9,684.80
Sales Tax	
Total Invoice Amount	9,684.80
Payment/Credit Applied	
TOTAL	9,684.80

AUG

Committee consideration to streamline the annual report process in the future

Recommendation:

- 1) Finance Manger to prepare and submit Annual Summary of Findings
- 2) Committee to write annual analysis and recommendation
- 3) Adopt modified template as a guideline

The above items would require minor revision of the LADOC Charter in:

Item 2 Purpose, last line "issuing a written report"

Item 4 Duties, Annual Report

item 8 District Support

- 4) Establish a deadline to complete the review process, including board approval.

Comment

In the first Annual Report by this committee it was important to establish a basis and context of work to date, which extended over a complex 3 years. Future reports will be simpler and will only add progress data year-by-year, with the first report being valuable as a reference.

Preparing data and writing the first Annual Report has been a learning experience. The committee (LADOC) can help pave the way to ease completion of future reports by reviewing the process and making recommendations. Recommendations involving revision of the LADOC charter will have to be formalized and approved by the Board of Directors.

Memorandum

To: SLVWD DM Rick Rogers
From: LADOC
Date: 10/16/2019
Re: Request for Development of Welcome Packet for New LADOC Members

The LADOC requests that SLVWD Staff prepare a Welcome Packet for new LADOC members. We suggest that the following items be included:

- o The LADOC Charter
- o The most recent Lompico Assessment District Annual Report
- o The most recent Lompico Assessment District Quarterly Finance Report
- o Informational material regarding the State of California Brown Act
- o Either a copy or link to the Grand Jury Report which features prominently the Lompico Assessment District and Oversight Committee.
- o Both responses from the SLVWD Board to the Grand Jury regarding the issues they raised about the Lompico Assessment District and Oversight Committee
- o Welcome Letters from the President of the SLVWD Board and the Chair of the LADOC Committee

Frequently Asked Questions

We are seeking answers for the following questions and concerns. Please check the Lompico Assessment District Oversight Committee (LADOC) link on the SLVWD.com site for current information/responses.

POSSIBLE ANSWERS FROM DISTRICT MANAGER

- the process for changing or removing projects from the Engineer's Report list:

Draft Suggested DM Response: "Pending response from District Counsel"

- the possibility of reducing Assessment District collections in later years:

Draft Suggested DM Response: "Doubtful based on current cost expectations"

- ending the Assessment District early:

Draft Suggested DM Response: "Doubtful based on current cost expectations"

- whether the AD is collecting interest on a future loan: **NEED TO CLARIFY**

QUESTION AT LADOC MEETING

- whether obtaining a loan against the AD is required: **NEED TO CLARIFY**

QUESTION AT LADOC MEETING

- using the \$183,000 collected for loan interest for other AD expenses:

Draft Suggested DM Response: A loan has already been negotiated and exists

with estimated interest of:

- returning unused funds to the ratepayers:

Draft Suggested DM Response: Doubtful based on current cost expectations"

- postponing the completion of Assessment District capital projects beyond ten years

Draft Suggested DM Response: We have every expectation that the Projects will be completed within the next two years.

Other questions from previous meetings:

- Will SLVWD come back to Lompico ratepayers for more money if the original assessment no longer covers the cost to complete projects in the original plan?
Draft Suggested DM Response: No. There are no plans to ask the AD customers to cover any additional costs. That would require another vote by the Assessment District.
- Can projects be dropped from the original Engineers report list? What is the process, and what happens to those funds?
Draft Suggested DM Response: The Assessment District Agreement does list projects, but LAFCO Resolution No. 953-1 (also known as the "Merger Agreement") stipulates the following:

LOCAL AGENCY FORMATION COMMISSION RESOLUTION NO. 953-A

A) INFRASTRUCTURE BOND Prior to the filing of the Certificate of Completion, a Community Facilities District bond or similar revenue instrument shall be passed by the voters Page 2 of 4 and/or property owners of the Lompico service area so that proceeds not greater than \$2.75 million will go to the San Lorenzo Valley Water District (SLVWD) for the purposes of infrastructure improvements solely for the benefit of the Lompico service area.

So SLVWD will consider all Engineering Report recommendations, but will make adjustments based on current needs and costs. However, all AD revenues will be spent solely for the benefit of the Lompico Service Area.

- If SLVWD does not intend to use the treatment plants, can they be sold and the money used for Assessment District projects, or returned to Lompico ratepayers?:

Draft Suggested DM Response: Any revenues generated by the sale of former Lompico Property or properties will be applied to Lompico AD projects

- Will the district plan to sell the old growth redwood from replaced tanks?
Draft Suggested DM Response: No decision has been made about this issue.
- Is the metal recycle payback value of removed materials (old meters, fittings, etc) being put back in the Assessment District fund?
- **Draft Suggested DM Response:** No decision has been made about this issue.
- Does the present intertie meet flow requirements of the State? (ref BOD agenda 9.20.18 item 13.1(page 229) Permit Change and Report from State Water Resources)

Draft Suggested DM Response: No.