



BOARD OF DIRECTORS
SAN LORENZO VALLEY WATER
DISTRICT
REGULAR MEETING
AGENDA-REVISED
JULY 20, 2023

MISSION STATEMENT: Our Mission is to provide our customers and future generations with reliable, safe and high quality water at an equitable price; to create and maintain outstanding service and community relations; to manage and protect the environmental health of the aquifers and watersheds; and to ensure the fiscal vitality of the San Lorenzo Valley Water District.

Notice is hereby given that a regular meeting of the Board of Directors of the San Lorenzo Valley Water District will be held on **Thursday, July 20, 2023, at 5:30 p.m.**, SLVWD Conference Room, 12788 Highway 9, Boulder Creek, and via videoconference and teleconference. **Open Session begins at 6:30 p.m.**

Any person in need of any reasonable modification or accommodation in order to participate in the meeting may contact the District Secretary's Office at (831) 430-4636 a minimum of 72 hours prior to the scheduled meeting.

This meeting is being conducted as an in-person meeting under the Brown Act, Government Code section 54953, and a quorum of the Board must participate from the location(s) within the District that are identified above. Members of the public may attend the meeting at the identified location(s). Teleconferencing/videoconferencing access as set forth below is being provided as a convenience only and is not guaranteed. The meeting may continue in person even if teleconferencing/videoconferencing capability is disrupted or unavailable.

To join the meeting click the link below, or type it into your web browser.

Webinar/Public link:

<https://us02web.zoom.us/j/85144108029>

+1 346 248 7799

+1 669 900 6833

+1 253 215 8782

Webinar ID: **85144108029**

Agenda documents are available on the District website at www.slvwd.com subject to staff's ability to post the documents before the meeting.

1. Convene Meeting/Roll Call

2. Additions and Deletions to Closed Session Agenda:

Additions to the Agenda, if any, may only be made in accordance with California Government Code Section 54954.2 (Ralph M. Brown Act) which includes, but is not limited to, additions for which the need to take action is declared to have arisen after the agenda was posted, as determined by a two-thirds vote of the Board of Directors (or if less than two-thirds of the members are present, a unanimous vote of those members present).

3. Oral Communications Regarding Items in Closed Session:

This portion of the agenda is reserved for Oral Communications by the public for items which are on the Closed Session portion of the Agenda. Any person may address the Board of Directors at this time, on Closed Session items. Normally, presentations must not exceed three (3) minutes in length, and individuals may only speak once during Oral Communications. No actions may be taken by the Board of Directors on any Oral Communications presented; however, the Board of Directors may request that the matter be placed on a future agenda. Please state your name and town/city of residence at the beginning of your statement for the record.

4. Adjournment to Closed Session

At any time during the regular session, the Board may adjourn to Closed Session in compliance with, and as authorized by, California Government Code Section 54956.9 and Brown Act, Government Code Section 54950. Members of the public will be given the opportunity to address any scheduled item prior to adjourning to closed session.

a. CONFERENCE WITH LABOR NEGOTIATORS

Gov. Code section 54957.6

Agency designated representatives: District Manager and District Counsel
Employee Organizations: Classified Employees Union; Management,
Supervisory and Confidential Employees Unit

If necessary the Board of Directors may re-adjourn to Closed Session after the Open Session in order to complete the Closed Session agenda items, as allowed by the Brown Act and the District's Board Policy Manual, Section 9.A. All public comments regarding Closed Session items will be taken right after the meeting starts at 5:30 p.m.

Closed Session Note:

The Brown Act prohibits the disclosure of confidential information acquired in a closed session by any person present and offers various remedies to address willful breaches of confidentiality. These include injunctive relief, disciplinary action against an employee, and referral of a member of the legislative body to the grand jury. It is incumbent upon all those attending lawful closed sessions to protect the confidentiality of those discussions. Only the legislative body acting as a body may agree to divulge confidential closed session information; regarding attorney/client privileged communications, the entire body is the holder of the privilege and only a majority vote of the entire body can authorize the waive of the privilege.

5. Re-Convene Meeting/Roll Call

6. Report of Actions Taken in Closed Session

7. Additions and Deletions:

Additions to the Agenda, if any, may only be made in accordance with California Government Code Section 54954.2 (Ralph M. Brown Act) which includes, but is not limited to, additions for which the need to take action is declared to have arisen after the agenda was posted, as determined by a two-thirds vote of the Board of Directors (or if less than two-thirds of the members are present, a unanimous vote of those members present).

8. Oral Communications:

This portion of the agenda is reserved for Oral Communications by the public on any subject that lies within the jurisdiction of the District and is not on the agenda. Any person may address the Board of Directors at this time. Normally, presentations must not exceed three (3) minutes in length, and individuals may only speak once. Please state your name and town/city of residence for the record at the beginning of your statement. Please understand that the Brown Act limits what the Board can do regarding issues not on the agenda. No action or discussion may occur on issues outside of those already listed on today's agenda. Any Director may request that a matter raised during Oral Communication be placed on a future agenda.

9. Unfinished Business: None

10. New Business:

Members of the public will be given the opportunity to address each agenda item prior to Board action. Normally, presentations must not exceed three (3) minutes in length, and individuals may only speak once. Please state your name and town/city of residence for the record at the beginning of your statement.

- a. DELINQUENT WATER CHARGES TO BE PLACED ON THE COUNTY TAX ROLL
Discussion and possible action by the Board regarding the delinquent water charges to be placed on the County of Santa Cruz tax roll.
- b. BRACKEN BRAE AND FOREST SPRINGS PUMP STATION EASEMENT
Discussion and possible action by the Board regarding the Bracken Brae and Forest Springs pump station easement on Ridge Drive in Boulder Creek.
- c. DISTRICT MANAGER - EVALUATION
Discussion and possible action by the Board regarding the District Manager's annual salary evaluation.

- d. DISTRICT MANAGER - TRANSITION
Update to the Board regarding the process for transition of current District Manager to new General Manager.

11. Consent Agenda:

The Consent Agenda contains items which are considered to be routine in nature and will be deemed adopted by unanimous consent if no Director states an objection. Any item on the consent agenda will be moved to the regular agenda upon request from an individual Director or a member of the public.

- a. ADJUSTMENTS TO THE MEMO TEMPLATE FOR AGENDA PACKETS
Discussion and possible action by the Board to make adjustments to the agenda packet memo template.
- b. SPECIAL BOARD OF DIRECTORS MINUTES 6.21.23

12. District Reports:

No action will be taken and discussion may be limited at the Chairperson's discretion. The District encourages that questions be submitted in writing (bod@slvwd.com) on items listed in the District Reports. Questions submitted, if any, will be posted in the next available District Reports, along with a reply.

- DEPARTMENT STATUS REPORTS
Receipt and consideration by the Board of Department Status Reports regarding ongoing projects and other activities.
 - Environmental
 - Finance
 - Legal
 - Operations
- COMMITTEE REPORTS
 - Future Committee Agenda Items
 - Committee Meeting Notes/Minutes
 - Budget & Finance Committee Minutes 7.11.23

13. Written Communication: None

14. Informational Material: None

15. Adjournment

The Next Board of Directors Meeting is Scheduled for August 3, 2023.

MEMO

DATE: July 20, 2023
TO: Board of Directors, San Lorenzo Valley Water District
FROM: Rick Rogers, District Manager
SUBJECT: Delinquent Water Charges to be Placed on the County Tax Roll for Fiscal Year 2023-2024

WRITTEN BY: Kendra Reed, Director of Finance

PRESENTED BY: Kendra Reed, Director of Finance

STAFF RECOMMENDATION

Staff recommends that the Board, by motion, adopt the attached resolution, approving the delinquent water charges that shall be submitted to the County of Santa Cruz for collection on the property tax roll, and authorizes the District to enter into an indemnity agreement and to provide additional information required by the County.

RECOMMENDED MOTION

I move that:

- The Board adopts the attached resolution, approving the delinquent water charges that shall be submitted to the County of Santa Cruz for collection on the property tax roll, and authorizes the District to enter into an indemnity agreement and to provide additional information required by the County.

BACKGROUND

Water Code Sections 31701 et seq. allows the District to collect delinquent and unpaid charges for water and other services by referring them for collection through the County tax rolls and thereby establishing a lien on real property.

The District adopted a utility billing policy establishing the County tax roll as the District's primary collection method for past due balances. The District is moving forward with this being a main means of collection of delinquent water service charges. The District is pursuing accounts that have past due balances from 12/31/2022 and prior with a total past due balance greater than \$500.

Staff sent out the first round of letters on 04/18/23 with a due date of 05/18/23. The final notice was sent out on 05/23/23 with a due date of 06/23/23.

The District will be sending a total of 128 accounts to the County tax roll for a total of \$176,335.97. Once placed on the County tax roll, the balance will be written off the customer's account and placed into a receivable account on the balance sheet. As the payments from the tax roll are received, the District's cash account will increase and the receivable account will decrease.

Now that this means of collection has been in effect for a few years, District staff will be analyzing the data and internal procedure for possible revisions

in order to capture more accounts. Once reviewed, it will be brought to the Budget & Finance Committee for their review and input.

PRIOR COMMITTEE ACTION

None

FISCAL IMPACT

None

ENVIRONMENTAL IMPACT

None

ATTACHMENTS AND RELEVANT LINKS TO DISTRICT WEBSITE

Attachment A - Statement of Delinquent Water Charges

Attachment B - Proposed Resoultion

Attachment C - Agreement and Certification for Special Assessment
Charges

Attachment A

**Statement of Delinquent Water Charges
San Lorenzo Valley Water District**

The following delinquent and unpaid water service charges are being submitted to the County for placement on the 2023-2024 tax roll:

Parcel Number	Total Dollars	Parcel Number	Total Dollars	Parcel Number	Total Dollars
065-191-28	\$ 517.70	090-024-25	\$ 650.12	077-333-01	\$ 1,083.98
021-291-20	\$ 3,096.75	090-022-02	\$ 2,240.06	077-271-24	\$ 857.91
021-291-21	\$ 3,096.75	089-431-16	\$ 556.23	077-291-08	\$ 4,169.99
074-022-29	\$ 1,297.35	081-071-06	\$ 1,257.80	072-273-04	\$ 516.45
074-022-31	\$ 1,042.73	082-053-06	\$ 525.92	072-282-13	\$ 1,288.03
074-072-23	\$ 993.83	082-075-02	\$ 1,776.86	072-075-10	\$ 1,304.38
074-091-04	\$ 793.79	081-082-04	\$ 811.74	072-073-19	\$ 1,137.31
074-152-20	\$ 3,096.75	081-123-07	\$ 754.08	072-354-02	\$ 1,153.86
071-173-04	\$ 857.91	081-261-02	\$ 942.60	072-331-37	\$ 1,379.40
071-161-14	\$ 1,300.09	081-241-10	\$ 2,245.28	073-091-04	\$ 1,394.40
071-172-09	\$ 857.91	081-143-05	\$ 1,835.16	075-093-12	\$ 1,293.12
065-051-21	\$ 533.12	081-221-09	\$ 5,574.54	075-123-27	\$ 2,318.58
065-081-02	\$ 537.22	081-213-04	\$ 1,240.32	075-132-14	\$ 1,394.40
064-101-24	\$ 1,142.80	081-183-06	\$ 691.62	075-132-43	\$ 1,133.12
064-292-09	\$ 1,527.27	081-231-27	\$ 5,660.82	075-161-46	\$ 857.91
064-062-27	\$ 775.79	090-194-15	\$ 2,613.70	075-162-20	\$ 3,025.83
064-072-18	\$ 1,228.89	090-251-06	\$ 700.31	075-361-24	\$ 857.91
065-141-07	\$ 2,090.70	090-053-07	\$ 1,739.00	082-104-18	\$ 1,105.88
065-252-02	\$ 549.62	079-053-01	\$ 1,723.56	075-243-30	\$ 1,269.87
072-042-18	\$ 2,131.48	079-092-11	\$ 1,266.94	077-391-01	\$ 1,173.10
085-083-03	\$ 1,463.08	079-231-05	\$ 1,191.98	064-084-20	\$ 664.55
085-271-05	\$ 886.22	079-311-08	\$ 1,397.29	078-142-04	\$ 1,334.20
085-282-34	\$ 598.34	084-052-22	\$ 816.18	074-092-03	\$ 1,117.36
087-201-13	\$ 950.04	079-411-05	\$ 660.12	087-102-16	\$ 556.07
087-111-05	\$ 784.12	079-263-01	\$ 1,431.12	085-051-27	\$ 2,939.24
087-092-24	\$ 725.63	079-381-07	\$ 1,217.16	087-151-04	\$ 1,774.20
087-103-04	\$ 838.76	079-381-05	\$ 2,726.47	077-283-12	\$ 1,634.94
087-103-05	\$ 784.12	079-281-03	\$ 1,341.94	071-311-17	\$ 661.88
087-091-04	\$ 1,188.48	078-051-05	\$ 1,325.26	079-381-12	\$ 954.12
087-073-06	\$ 784.12	077-201-08	\$ 4,344.18	087-211-04	\$ 2,320.72
085-171-10	\$ 1,659.00	077-391-06	\$ 816.18	082-121-09	\$ 1,219.82
085-172-25	\$ 928.64	078-162-05	\$ 1,999.74	078-142-12	\$ 541.50
085-161-25	\$ 2,934.82	077-032-09	\$ 1,596.96	064-062-20	\$ 587.05
084-041-27	\$ 1,191.84	077-074-01	\$ 546.68	087-182-17	\$ 660.12
084-081-04	\$ 964.12	077-074-10	\$ 1,085.04	079-191-19	\$ 1,217.20
084-261-26	\$ 1,389.16	077-271-12	\$ 2,900.94	084-031-09	\$ 878.00
084-091-18	\$ 3,164.64	077-322-11	\$ 761.92	084-202-29	\$ 1,025.55
084-031-21	\$ 632.38	077-333-02	\$ 780.14	071-101-04	\$ 622.45
083-061-25	\$ 961.80	079-053-02	\$ 1,532.69	084-181-16	\$ 624.40
083-111-30	\$ 1,485.68	084-111-03	\$ 1,565.20	075-041-14	\$ 888.71
084-121-01	\$ 959.22	079-381-11	\$ 974.12	071-031-58	\$ 647.42
084-221-19	\$ 574.14	079-073-08	\$ 966.92	082-272-23	\$ 1,816.12
084-131-07	\$ 2,331.56	082-302-24	\$ 501.67		

Attachment B
RESOLUTION NO. __ (23-24)
RESOLUTION OF THE BOARD OF DIRECTORS OF THE
SAN LORENZO VALLEY WATER DISTRICT CERTIFYING
DELINQUENT WATER CHARGES TO BE PLACED ON THE
COUNTY TAX ROLL FOR FISCAL YEAR 2023-2024

WHEREAS, the San Lorenzo Valley Water District (“District”) is a County Water District formed under and authorized by the California Water Code Sections 30000, et seq.; and

WHEREAS, the District imposes water service charges on customers in accordance with the procedural and substantive requirements of the California Constitution, in particular Article XIII D, Section 6, and other applicable law; and

WHEREAS, Water Code Section 31701 provides that if there are delinquent and unpaid charges outstanding, the Board of Directors (“Board”) shall, annually, on or before August 1st, furnish to the County a statement of those delinquent and unpaid charges for water and other services, or either, requested in writing by the owner of the property served by the District which remain delinquent and unpaid for 60 days or more as of July 1st; and

WHEREAS, Water Code Section 31701.5 provides that the amount of any delinquent charges set forth in the statement furnished to the County pursuant to Water Code Section 31701 shall be added to and become a part of the annual taxes next levied upon the property upon which the water was used and upon the property subject to the charges for any other District services; and

WHEREAS, guidelines furnished by the County of Santa Cruz (“County”) state that a District may request the County Auditor-Controller to place parcel based charges on the tax roll for collection by completing and submitting an “Agreement and Certification for Special Assessment Charges” form, along with a resolution or other authorization, and certain related information to the County by August 10 each year; and

WHEREAS, the Board has adopted a utility billing policy establishing the County tax roll as the District’s primary collection method for past due balances for water service accounts; and

WHEREAS, the Board has directed that at this time the District should proceed

with collecting those past due balances dating from December 31, 2022, and earlier, through the County tax roll; and

WHEREAS, the District's staff prepared a statement of unpaid water charges consistent with Water Code Sections 31701 and 31701.5, attached to this resolution as "Exhibit A" and made a part hereof, and the Board has reviewed the statement and determined to include the charges set forth therein.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the San Lorenzo Valley Water District that Exhibit A, the statement of delinquent and unpaid water charges to be collected on the County tax roll for Fiscal Year 2023-2024 is hereby approved, and District staff is authorized and directed to furnish the approved statement to the County on or before August 1, 2023, along with the supporting information that the County requires.

BE IT FURTHER RESOLVED that the District Manager is authorized and directed to complete and execute an "Agreement and Certification for Special Assessment Charges" and submit it to the County on behalf of the District.

PASSED AND ADOPTED by the Board of Directors of the San Lorenzo Valley Water District, County of Santa Cruz, State of California, on the 20th day of July 2023, by the following vote of the members thereof:

AYES:
NOES:
ABSENT:
ABSTAIN:

Holly B. Hossack,
District Secretary

ATTACHMENT C

AGREEMENT AND CERTIFICATION FOR SPECIAL ASSESSMENT CHARGES

The San Lorenzo Valley Water District (the “SLVWD”) requests the County of Santa Cruz Auditor-Controller-Treasurer-Tax Collector (the “ACTTC”) to provide the service of placement of special assessments on the Secured Tax Roll and distribution of collections to SLVWD. In consideration for such service, the SLVWD agrees to and certifies the following:

I. PROPERTY TAX SERVICES

SLVWD requests the ACTTC to place special assessments on the Secured Tax Roll and distribute collections to SLVWD at the same time and in the same manner as the County property taxes are collected and distributed. SLVWD agrees to adhere to the policies and procedures established by the ACTTC as outlined in the Special Assessment Charge Submission Guidelines.

II. FEE FOR SERVICES

SLVWD agrees to pay for the requested services as follows:

For billing of special assessments, the ACTTC shall collect an administrative fee of 1% of the amount collected for SLVWD.

For correction of special assessments requested by SLVWD after extension of the tax roll, the ACTTC will collect \$15.00 per correction.

III. AUTHORITY FOR LEVY AND COMPLIANCE WITH LAW

SLVWD certifies that it has the authority for the levy of the special assessment(s) (i.e. resolution, ordinance, or election) which has/have been submitted to the ACTTC for collection and distribution. SLVWD warrants that the taxes, fees, or assessments imposed by SLVWD and collected and distributed pursuant to this agreement comply with all requirements of state law, including but not limited to Articles XIIC and XIID of the California Constitution (Proposition 218).

SLVWD hereby releases and forever discharges the County of Santa Cruz and its officers, agents and employees from any and all claims, demands, liabilities, costs and expenses, damages, causes of action, and judgments, in any manner arising out of SLVWD responsibility under this agreement or other action taken by SLVWD in establishing a special tax, fee, or assessment and implementing collection of special taxes, fees, or assessments as contemplated in this agreement.

SLVWD agrees to and shall defend, indemnify and hold harmless the County of Santa Cruz and its officers, agents and employees (“indemnified parties”) from any and all claims, demands, liabilities, costs and expenses, damages, causes of action and judgments, in any manner arising out of any of SLVWD responsibility under this agreement, or other action taken by SLVWD in establishing a special tax, fee, or assessment and implementing collection of special taxes, fees, or assessments as contemplated in this agreement.

If any judgment is entered against any indemnified party as a result of action taken to implement this agreement, SLVWD agrees that the County of Santa Cruz may offset the amount of any judgment paid by the County of Santa Cruz or by any indemnified party from any monies collected by the ACTTC on SLVWD behalf, including property taxes, special taxes, fees, or assessments. The ACTTC may, but is not required to, notify SLVWD of its intent to implement any offset authorized by this paragraph.

VI. TERMS OF AGREEMENT

All existing agreements between the ACTTC and/or the County of Santa Cruz and SLVWD pertaining to the collection of special assessments shall be terminated upon the execution of this agreement.

AUTHORIZED SIGNEE:

(Specify Title): District Manager, San Lorenzo Valley Water District

Authorized Signature: _____ Date: _____

Authorized Name: _____
PRINT NAME

MEMO

DATE: July 7, 2023
TO: Board of Directors, San Lorenzo Valley Water District
FROM: Rick Rogers, District Manager
SUBJECT: Purchase of Easement APN 082-031-18, Heartmath LLC -
Forest Springs/Bracken Brae Pump Station

WRITTEN BY: Rick Rogers, District Manager

PRESENTED BY: Rick Rogers, District Manager

STAFF RECOMMENDATION

Authorize the District Manager to purchase pump house and access easement from Heartmath LLC in the amount of \$10,000.00 for the purpose of a suppling water to Bracken Brae and Forest Springs Mutual Water Company.

RECOMMENDED MOTION

I move that the Board authorize the District Manager the purchase of a 1,265 sq. ft. easement from Heartmath LLC in the amount of \$10,000.00 on APN 082-031-18 for the purpose of construction of a pump house to supply water to Bracken Brae and Forest Springs Mutual Water Company.

BACKGROUND

On May 5, 2021, the Board approved a Letter of Intent to consolidate Bracken Brae and Forest Springs Mutuals into the San Lorenzo Valley Water District

On November 4, 2021, the District received Approval for Funding from the Department of Water Resources Small Community Drought Relief Program for consolidation with Bracken Brae and Forest Springs Mutuals into the San Lorenzo Valley Water District for \$3,203,856. In May 2022, the Board of Directors approved a Letter of Intent to Consolidate the two mutuals.

In May 2022 the Board authorized a design and engineering contract with Sandis Engineering to design the consolidation piping, water storage, and pumping station. To transfer water into the two mutuals a pumping station is required. Sandis Engineering and staff located three parcels that would be a suitable location for the pump station. The criteria for the pump station location are as follows: Public right-of-way, constructible terrain (flat), PG&E Power, required elevation, and willing property owner that would allow the pump station to be constructed on their property.

Out of the three parcels, only one location met the criteria and had a willing property owner to work with the District in selling an easement to locate the pump station. Heartmath LLC owns a flat parcel off West Park Avenue (APN 082-031-18), the old Forest Pool parking area.

The District contracted with Nicholson & Company Appraisers for an easement evaluation.

Value of Easement

\$6,563 or 3.60/SF

Conclusion of Value of the Take Area

The market value of the easement or take area, stated as of the effective date of the valuation and subject to the assumptions and limiting conditions of the assignment, is concluded to be \$4.00 per sq. ft. @ 90% or \$6,563. In discussion with Heartmath, they have reviewed the appraisal and established a purchase price of \$10,000 for the easement. Staff is recommending the Board authorize the District Manager to purchase the 1,265 sq. ft. easement from Heartmath LLC for \$10,000.00 on APN 082-031-18 for the purpose to construct a pump house to supply water to Bracken Brae and Forest Springs Mutual Water Company.

ENVIRONMENTAL REQUIREMENTS

Bracken Brae & Forest Springs Initial Study and Mitigated Negative Declaration (IS-MND)

PRIOR COMMITTEE ACTION

None

FISCAL IMPACT

Purchase of Easement \$10,000

ATTACHMENTS AND RELEVANT LINKS TO THE DISTRICT WEBSITE

- Nicholson & Company Appraisal Report APN 082-031-18
- Legal Description for Pumphouse & Access Easement
- [Website Project Page](#)

Nicholson & Company
Appraisers, Inc.
Real Estate Appraisers & Consultants

APPRAISAL REPORT
Limited Format

DATE : March 4th, 2023

CLIENT : Josh Wolff, P.E.
San Lorenzo Valley Water District
13060 Highway 9
Boulder Creek, CA 95006

FROM : Brian A. Nicholson, SRA, AG006742
Appraiser
Nicholson & Company Appraisers, Inc.
9020 Soquel Dr. #101
Aptos, CA. 95003

SUBJECT PROPERTY : A Portion of 0 Ridge Drive
Boulder Creek, California, 95006
Apn. 082-031-18
Census Tract: 1204.00/1
Fee Owners: Heartmath, LLC

The appraisal process used in the development of the value conclusion(s) stated in this Appraisal Report is intended to meet the requirements for an “Appraisal” as defined in the Uniform Standards of Professional Appraisal Practice (USPAP), This appraisal is intended to comply with the OCC’s amended Appraisal Rule, effective June 7, 1994, as published in the Federal Register, Volume 59, No. 108; and with the Interagency Appraisal and Evaluation Guidelines, dated December 10, 2010.

This Appraisal is intended to comply with the reporting requirements of Standards Rule 2-2 (a) of the USPAP, and therefore contains an abbreviated presentation of the data, reasoning, and analyses used in the valuation process to develop the appraiser’s value conclusion. Additional information, pertaining to the appraiser’s analyses and conclusions, is contained in the appraisal file. It is intended that the use of and reliance upon this Appraisal Report is limited solely to the client.

VALUE OF EASEMENT

\$6,563 or \$3.60/sf.

INSPECTION DATE

March 1st, 2023

EFFECTIVE DATE OF VALUE

March 1st, 2023

COMPLETION DATE OF THE REPORT

March 4th, 2023

FLOOD HAZARD DETERMINATION:

The appraisal pertains to an existing property; it is assumed that a FEMA Standard Flood Hazard Determination, if applicable, was obtained by CRELA. The subject is not in a 100-year flood zone per Panel #0060353-06087C0094E, Zone X, Dated 05/16/2012.

CONTINGENCY(IES)

The estimate of **Market Value “As Is”** is not contingent upon any items or events.

EXTRAORDINARY ASSUMPTIONS

An easement document outlying the rights afforded to 0 Ridge Drive was not available. The easement rights described in this report are based on conversations with the client. We assume the legal rights for the easement are correct as outlined in the report. A copy of the Proposed Easement Map was reviewed. We reserve the right to alter this appraisal, including value, if the legal rights for the easement are substantially different than described in this appraisal, and/or upon receipt and review of other information.

PURPOSE OF THE ASSIGNMENT

The purpose of this appraisal is to develop an opinion of market value of the proposed easement on the property known as 0 Ridge Drive, Boulder Creek, CA 95006. Known as APN.082-031-18.

DEFINITION OF FAIR MARKET VALUE

Market value means the most probable price which a property should bring in a competitive and open market under all condition's requisite to a fair sale, the buyer and seller each acting prudently and knowledgeably, and assuming the price is not affected by undue stimulus. Implicit in this definition is the consummation of a sale as of a specified date and the passing of title from seller to buyer under conditions whereby,

1. Buyer and seller are typically motivated.
2. Both parties are well informed or well advised and acting in what they consider their own best interest.
3. A reasonable time is allowed for exposure in the open market.
4. Payment is made in terms of cash in U.S. dollars or in terms of financial arrangements comparable thereto; and
5. The price represents the normal consideration for the property sold unaffected by special or creative financing or sales concessions granted by anyone associated with the sale.

INTEREST APPRAISED:

The property rights appraised are those of the “fee simple” interest in the parcel known as 0 Ridge Drive. The Fee simple interest is absolute ownership unencumbered by any other interest or estate, subject only to the limitations of eminent domain, escheat, police power and taxation.

We have also valued the proposed easement. An easement is an interest in real property that conveys use, but not ownership, of a portion of an owner’s property. Considered a Partial Acquisition or partial take.

INTENDED USE AND USER OF THE APPRAISAL

It is intended that this appraisal report will be used by the client in negotiation with the real property owners for an easement. The intended user is Josh Wolff with the San Lorenzo Valley Water District.

PROPERTY IDENTIFICATION

The subject property is located at 0 Ridge Drive, Boulder Creek, CA. The property is also identified by Assessor Parcel Number 082-031-18. The proposed easement would encumber a small portion of this Parcel.

SCOPE OF THE ASSIGNMENT

The scope of the assignment included: (1) an inspection of the subject property and its market area; (2) research and investigation of current market conditions relative to the property type being appraised as well as the market segment within which the subject is identified; (3) interviews with brokers, appraisers, property owners and managers, as well as relevant public agencies or governing bodies; and (4) collection, verification, and analysis of market data and other pertinent information necessary to the valuation process. Only the Sales Comparison Approach was completed. The Cost Approach was not applicable since only the land is being valued with no improvements. The Income Approach was not applicable since the appraisal is only of vacant land.

COMPETENCY STATEMENT

The signer of this report is a Designated Member (SRA) of the Appraisal Institute and holds the highest level of Certification from the State of California. The signer has appraised numerous similar properties in the past. Due to his education, experience in the subject market area, and experience with the subject property type, he has the competency necessary to perform this appraisal.

Explanation of the use of only one approach.

The appraiser did not use the Income Capitalization and Cost Approaches in the performance of this assignment. Since the value is of the vacant land only, these approaches are not considered meaningful in appraising the subject property type. The appraiser believes the primary approach to value is the Sales Comparison Approach. Because the Sales Comparison Approach is the primary approach to value, Standards Rule 1-4(b)(c) does not result in a misleading appraisal and is therefore allowable under the USPAP.

LEGAL DESCRIPTION

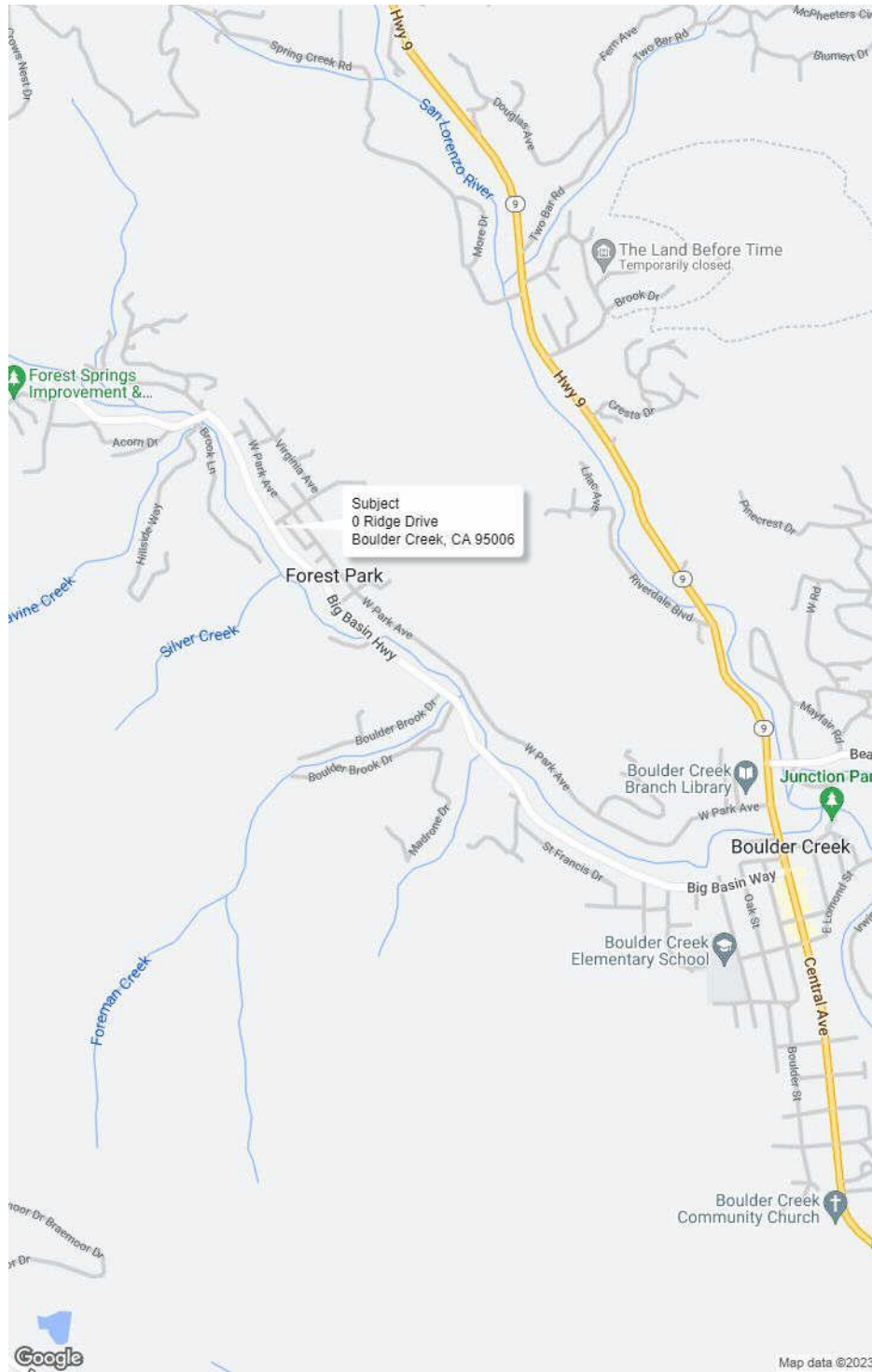
Not available. The main parcel is known as Apn. 082-031-18.

PRIOR APPRAISAL(S) OR EVALUATION(S)

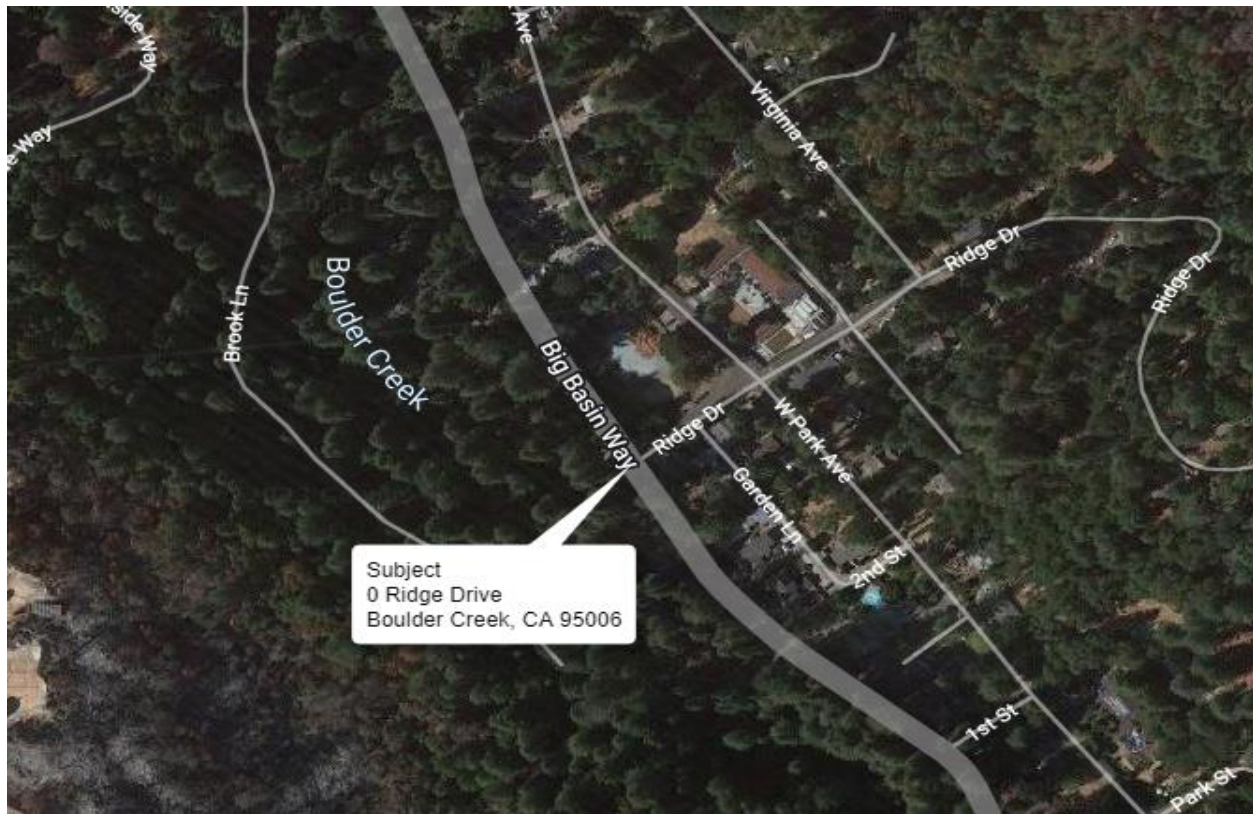
None reviewed.

AREA DESCRIPTION

Located in the unincorporated town of Boulder Creek. Homes range from cabins to custom homes, most of average quality and average plus overall condition. Utility services are typical of mountain properties. Access to shopping and services is limited. Major shopping and services located in Scotts Valley and Santa Cruz. Major employment is in Silicon Valley; 25+ miles north. The San Lorenzo Valley runs from Felton to Boulder Creek and follows the San Lorenzo River. A redwood forested area. Ridge Drive is a short two-lane paved county-maintained road which dead-ends into Highway 236, also known as the Big Basin Highway. Highway 236 runs from downtown Boulder Creek to the Santa Cruz Mountains at Skyline Blvd. The subject parcel is at the corner of Ridge Drive and Highway 236 on the north side. West Park borders the east side of the lot. Located in the San Lorenzo Valley west of Boulder Creek. Boulder Creek is an unincorporated area of Santa Cruz County with a population of 5,305 people as of the 2020 Census. Within a 20–30-minute drive north of Santa Cruz and to Monterey Bay and beaches. The subject area is made up of mostly residential homes, including older cabins on small lots and some custom homes on acreage lots. All located in a redwood grove setting.



AREA MAP



AERIAL MAP

PROJECT DESCRIPTION

The subject entire parcel is .24 acres or 10,672 sf. The lot is narrow and long and adjoins three paved streets. The lot is gently sloped down from West Park to Highway 236 and is considered to be mostly usable. The lot has been used for parking in the past. Presently it has a few large trees, some berry bushes, a small covered bench area, a storage container and large tractor on site. None of these items are in the way of the planned easement. The 6+ lots north of the subject and adjoining are also used in the same way as the subject lot with no structures. The closest house on the subject side of the street is a block away. These parcels, including the subject are owned by Hearthmath LLC, which runs the Hearthmath Institute across the street on West Park Avenue.

PROPOSED EASEMENT:

Specifically, the "Take" area has been calculated at 1,823 sf. per the proposed map attached. This area is near the west corner of the lot near the covered bus bench area. All of the take area is gently sloped land. There is no landscaping in this location nor any improvements except the bus bench. The lot is zoned SU-D (Special Use) and is determined to be Unbuildable by the County. Land Use; Vacant Limited/No Development Potential. It most likely could be used in the future as parking or storage, as it is now. It does not appear to be or have been used by the owner of the property for any reason other than storage and parking. It is not a vital part of the overflow parking area for Hearthmath. The easement is to be used for a pump station. The owner is limited to surface use only without disturbing the underground piping or access to the pump station. No structures can be built in this area.

VALUATION

The following vacant land sales were utilized in the valuation of the land. Most are probably unbuildable as well.

LAND

Property	Lot Sqft	Zoning	Sales Date	Sales Price	Sales Price Per sf
0 Love Creek Road, Ben Lomond	4,835	SU	02/2021	\$ 1,750	\$.36
0 Stewart Street, Boulder Creek	5,619	R1-15	08/2022	\$ 13,000	\$ 2.31
531 Echo Lane, Boulder Creek	6,490	R1-15	03/2023	\$ 35,000	\$ 5.39
0 Kings Creek Road, Boulder Creek	8,407	R1-15	06/2022	\$ 25,000	\$ 2.97
15960 Kings Creek Rd, Boulder Creek	8,407	R1-15	06/2022	\$ 59,000	\$ 7.02
0 Highway 9, Boulder Creek	9,757	R1-15	06/2022	\$ 50,000	\$ 5.12
797 Pinecrest Dr., Boulder Creek	10,542	R1-15	08/2022	\$ 25,000	\$ 2.37
154 Leafwood Drive, Boulder Creek	17,032	R1-15	09/2022	\$ 25,000	\$ 1.47
Subject	10,672	SU	03/2023	Unk	Unk

The comparables above include vacant land sales from Boulder Creek and Ben Lomond. The land sales ranged from \$.36 per sf. to \$7.02 per sf. The median was \$2.67. The low end of the range is a sloping smaller lot in an inferior area. No improvements could be made on it. The highest sale was a smaller lot further out than the subject. It is level and rectangular. Sold with the adjacent parcel also. The subject's lot size is larger than most except #7 and 8. These two sales are the most recent sales and similar in size. Comparable #8 had a previous house that was destroyed in the CZU fire. An amount between \$3.50 and \$4.50 per sq.ft. would be appropriate for the subject's value per sf. of land area.

This would provide a range of value from \$37,352 to \$48,024. The subject's land is valued in between these two at \$4.00 per sf. or \$42,688. The Assessed value of the subject's land is \$4,333.

Since the proposed easement area is all usable, the value per sf. is the same for the entire parcel.

Because the "take" area is not a buildable area, the loss of this area is not more than the whole. This area is distant from a home 6-7 lots away and has not been developed. The owner, after the easement is acquired and the improvements are in, will not be able to use this area and build any type of structures. The taking of this small area has an adverse effect on value, although the owners can't build a home on it anyway. It obviously benefits the Dominant tenement more than the Servient Tenement.

Different methods are available for valuing easements. One method is the "before and after" method. In this method, the entire property is valued before and after the "take". In the subject's case, the "take" square footage is only 1,823 sf. This is 17% of the entire parcel and is also not really needed for development. It is not near an existing home. This method was not completed; however it was considered. When adjusting for parcel size difference we would typically adjust at \$1.00 to \$10.00 per sf. depending on the usability and size of the land. In this case, the adjustment would most likely be in the \$3.50 to \$4.50 range, since the lot is all usable.

In this easement valuation, the land was simply appraised prior to the take. This estimate was \$42,688 or \$4.00 per sf. A simple mathematical calculation was made by multiplying the value per sf. by the total property size (10,672 sf.) prior to the take, and then multiplying this figure by the percent size of the take. Since it is not fee simple ownership, a factor of 90% of the fee value is applied. The owner of the land, after the take, can't really use this area and build any structures or plant trees etc. No other losses were considered to affect the remainder portion of the property. The value of the parcel is shown as follows:

1,823 sf. take Area @ \$4.00/sf. x .90 = \$6,562.80.

Rounded to \$6,563.00

RECONCILIATION

The Sales Comparison Approach was utilized in this appraisal, which is considered the most viable method in valuing vacant land.

CONCLUSION OF VALUE OF THE TAKE AREA

The market value of the easement or take area, stated as of the effective date of the valuation and subject to the assumptions and limiting conditions of the assignment, is concluded to be **\$4.00 per sq.ft. @ 90% or \$6,563.**



Brian A. Nicholson, SRA, AG006742
Appraiser
Nicholson & Company Appraisers, Inc.

March 4th, 2023
Date

GENERAL ASSUMPTIONS AND LIMITING CONDITIONS

This appraisal has been made with the following General Assumptions:

1. No responsibility is assumed for the legal description, or for matters including legal or title considerations. Title to the property is assumed to be good and marketable unless otherwise stated.
2. The property is appraised free and clear of any or all liens and encumbrances unless otherwise stated (see Special Assumptions).
3. Responsible ownership and competent property management are assumed.
4. The information furnished by others is believed to be reliable. However, no warranty is given for its accuracy.
5. All engineering is assumed to be correct. The plot plans and illustrative material in this report are included only to assist the reader in visualizing the property.
6. It is assumed that there are no hidden or unapparent conditions of the property, subsoil, or structures that render it more or less valuable. No responsibility is assumed for such conditions or for arranging for engineering studies that may be required to discover them.
7. Unless otherwise stated in this report, the existence of either hazardous material or toxic waste, which may or may not be present on or in the property, was not investigated by this appraiser.

As an appraiser, I am not qualified to properly investigate this property for any discharge, spillage, uncontrolled loss, seepage, filtration or storage of hazardous substances that may adversely affect the value of this property. Neither am I qualified to detect the presence of substances such as asbestos, urea-formaldehyde foam insulation, nor other potentially hazardous materials. The value estimate is predicated on the assumption that there is no such material on or in the property that would cause a loss in value. No responsibility is assumed for any such conditions or for any expertise or engineering knowledge required to discover and/or correct them. If further environmental investigation of the subject is desired, contact an Environmental Risk Management service.

8. It is assumed that there is full compliance with all applicable federal, state, and local environmental regulations and laws unless non-compliance is stated, defined, and considered in the appraisal report.
9. It is assumed that all applicable zoning and use regulations and restrictions have been complied with, unless a non-conformity has been stated, defined, and considered in the appraisal report.

10. It is assumed that all required licenses, certificates of occupancy, consents, or other legislative or administrative authority from any local, state, or national governmental or private entity or organization have been or can be obtained or renewed for any use on which the value estimate contained in this report is based.
11. It is assumed that the utilization of the land and improvements is within the boundaries or property lines of the property described and that there is no encroachment or trespass unless noted in the report.

This appraisal report has been made with the following Limiting Conditions:

1. The allocation of the total estimated value between land and improvements (if any), applies only under the stated program of utilization. The separate allocations for land and buildings must not be used in conjunction with any other appraisal and are invalid if so used.
2. Possession of this report, or a copy thereof, does not carry with it the right of publication. It may not be used for any purpose by any person other than the party to whom it is addressed without the written consent of the appraiser, and in any event, only with proper written qualification and only in its entirety.
3. The appraiser herein by reason of this appraisal is not required to give further consultation, testimony, or be in attendance in court with reference to the property in question unless arrangements have been previously made.
4. Neither all nor any part of the contents of this report (especially any conclusions as to value, the identity of the appraiser, or the firm with which the appraiser is connected) shall be disseminated to the public through advertising, public relations, news sales, or other media without prior written consent and approval of the appraiser.

CERTIFICATION

I certify that, to the best of my knowledge and belief:

1. the statements of fact contained in this report are true and correct.
2. the reported analyses, opinions, and conclusions are limited only by the reported assumptions and limiting conditions, and are my personal, impartial and unbiased professional analyses, opinions, and conclusions.
3. I have no present or prospective interest in the property that is the subject of this report, and no personal interest with respect to the parties involved.
4. I have no bias with respect to the property that is the subject of this report or to the parties involved with this assignment.
5. my engagement in this assignment was not contingent upon developing or reporting predetermined results.
6. my compensation for completing this assignment is not contingent upon the development or reporting of a predetermined value or direction in value that favors the cause of the client, the amount of the value opinion, the attainment of a stipulated result, or the occurrence of a subsequent event directly related to the intended use of this appraisal.
7. my analyses, opinions, and conclusions were developed, and this report has been prepared, in conformity with the requirements of the Code of Professional Ethics and the Standards of Professional Practice of the Appraisal Institute, and in conformity with the Uniform Standards of Professional Appraisal Practice (USPAP) of the Appraisal Foundation.
8. I have made a personal inspection of the property that is the subject of this report.
9. No significant professional assistance was provided. The final value estimate was determined by the signing appraiser, Brian A. Nicholson, SRA.
10. the appraisal assignment was not based on a requested minimum valuation, a specific valuation, or the approval of a loan.
11. the appraisal process, including data collection and analysis, and the reporting of the appraisal process were performed without racial, ethnic, religious or gender discrimination.

12. I am currently licensed by the State of California Bureau of Real Estate Appraisers as a "Certified General Real Estate Appraiser."
13. I am competent to perform this appraisal assignment.
14. as of the date of this report, I have completed the voluntary requirements of the continuing education program of the Appraisal Institute.
15. the use of this report is subject to the requirements of the Appraisal Institute relating to review by its duly authorized representatives.



Brian A. Nicholson, SRA
California BRE Number AG006742

March 4th, 2023
Date

ADDENDA

Property Detail Report
Parcel Map
Subject Photographs
Proposed Easement Map

PROPERTY DETAIL REPORT

Property Detail Report

For Property Located At :
,, CA



Owner Information			
Owner Name:	HEARTMATH LLC		
Mailing Address:	14700 W PARK AVE, BOULDER CREEK CA 95006-9673 R005		
Vesting Codes:	// CO		
Location Information			
Legal Description:			
County:	SANTA CRUZ, CA	APN:	082-031-18-000
Census Tract / Block:	1204.00 / 1	Alternate APN:	
Township-Range-Sect:	09-3W-24	Subdivision:	FOREST PARK
Legal Book/Page:		Map Reference:	/
Legal Lot:	1,2	Tract #:	
Legal Block:	23	School District:	SAN LORENZO
Market Area:	34	School District Name:	SAN LORENZO
Neighbor Code:		Munic/Township:	SAN LORENZO
Owner Transfer Information			
Recording/Sale Date:	02/24/1998 /	Deed Type:	GRANT DEED
Sale Price:		1st Mtg Document #:	
Document #:	8980		
Last Market Sale Information			
Recording/Sale Date:	02/24/1998 /	1st Mtg Amount/Type:	/
Sale Price:		1st Mtg Int. Rate/Type:	/
Sale Type:		1st Mtg Document #:	
Document #:	8979	2nd Mtg Amount/Type:	/
Deed Type:	GRANT DEED	2nd Mtg Int. Rate/Type:	/
Transfer Document #:		Price Per SqFt:	
New Construction:		Multi/Split Sale:	MULTIPLE
Title Company:			
Lender:			
Seller Name:	AGUIRRE FRANK		
Prior Sale Information			
Prior Rec/Sale Date:	02/24/1998 /	Prior Lender:	
Prior Sale Price:		Prior 1st Mtg Amt/Type:	/
Prior Doc Number:	8978	Prior 1st Mtg Rate/Type:	/
Prior Deed Type:	GRANT DEED		
Property Characteristics			
Year Built / Eff:	/	Total Rooms/Offices	
Gross Area:		Total Restrooms:	
Building Area:		Roof Type:	
Tot Adj Area:		Roof Material:	
Above Grade:		Construction:	
# of Stories:		Foundation:	
Other Improvements:		Exterior wall:	
		Basement Area:	
		Garage Area:	
		Garage Capacity:	
		Parking Spaces:	
		Heat Type:	
		Air Cond:	
		Pool:	
		Quality:	
		Condition:	
Site Information			
Zoning:	SU-D	Acres:	0.24
		County Use:	VAC LOT-UNBUILDABLE (011)
Lot Area:	10,672	Lot Width/Depth:	x
Land Use:	VACANT LMTD/NO DEV POTENTIAL	Res/Comm Units:	/
		State Use:	
		Water Type:	
Site Influence:		Sewer Type:	
Tax Information			
Total Value:	\$4,333	Assessed Year:	2022
Land Value:	\$4,333	Improved %:	
Improvement Value:		Tax Year:	2021
Total Taxable Value:	\$4,333	Property Tax:	\$86.46
		Tax Area:	90101
		Tax Exemption:	

PARCEL MAP



SUBJECT PHOTOGRAPHS



Front of parcel



Easement Area

SUBJECT PHOTOGRAPHS



Easement Area



Street Scene – West Park Ave.

EXHIBIT "B"
LEGAL DESCRIPTION
PUMPHOUSE & ACCESS EASEMENT
APN: 082-031-18-000

An easement situated in the County of Santa Cruz, State of California and being a portion of Lot 1 of Block 23, as shown on that certain map entitled, Resubdivision of blocks 11 to 18 inclusive of Forest Park, recorded July 8, 1935, in book 25, page 36, Santa Cruz County Records and being more particularly described as follows:

COMMENCING at the Southwest corner of said Lot 1 thence northeasterly along the southeast property line of said Lot 1, North 57°10'57" East 59.70 feet; to the **POINT OF BEGINNING**.

Thence, along line of said easement the following six (6) courses;

1. North 32°49'03" West 14.00 feet;
2. South 57°10'57" West 35.00 feet;
3. North 32°49'03" West 25.00 feet;
4. North 57°10'57" East 45.00 feet;
5. South 32°49'03" East 39.00 feet;
6. South 57°10'57" West 10.00 feet to the **POINT OF BEGINNING**.

Said easement contains 1,265 square feet, more or less, and is graphically depicted on Exhibit B, attached hereto and by this reference made a part here of.

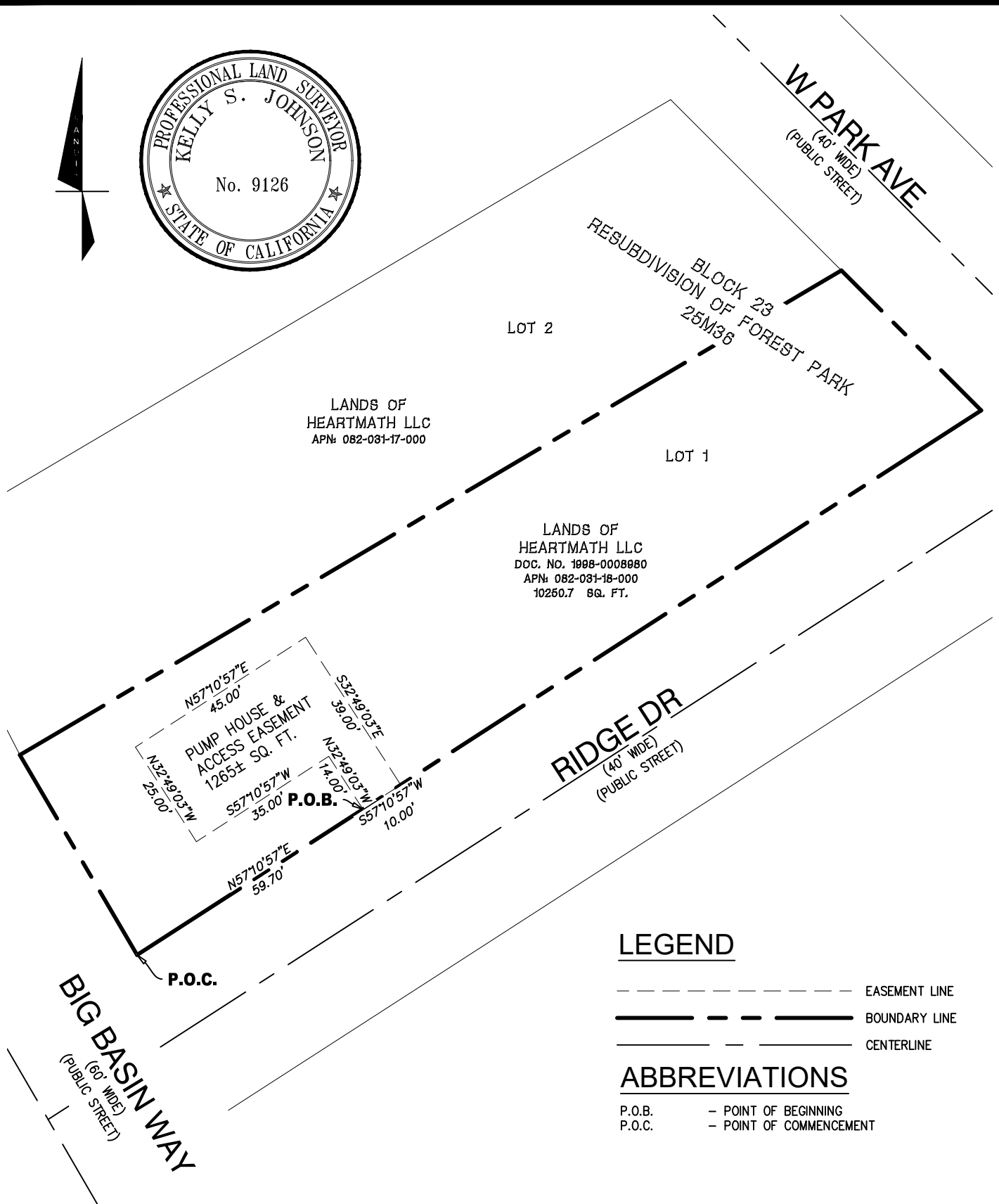
This description was prepared by me or under my direction in conformance with the requirements of the California Professional Land Surveyors Act.



Kelly S. Johnson, PLS 9126

Date: May 11, 2023





LEGEND

- EASEMENT LINE
- BOUNDARY LINE
- CENTERLINE

ABBREVIATIONS

- P.O.B. - POINT OF BEGINNING
- P.O.C. - POINT OF COMMENCEMENT

PLAT TO ACCOMPANY LEGAL DESCRIPTION

EXHIBIT "B"



BUILD ON.
SANDIS.NET

DATE:	05/09/23
SCALE:	1"=30'
BY:	K.B.
PROJECT No.:	222060

PUMP HOUSE EASEMENT

SHEET

1

OF 1 SHEETS

222060-MAPCHECK
ACCESS & PUMPHOUSE EASEMENT

Project:222060_HEARTMATH

APN: 082-031-18

North: 1875709.4963' East: 6082779.7569'

1 : Line

Course: N32° 49' 03"W Length: 14.000'

North: 1875721.2619' East: 6082772.1694'

2 : Line

Course: S57° 10' 56"W Length: 35.000'

North: 1875702.2930' East: 6082742.7554'

3 : Line

Course: N32° 49' 03"W Length: 25.000'

North: 1875723.3030' East: 6082729.2062'

4 : Line

Course: N57° 10' 56"E Length: 45.000'

North: 1875747.6916' East: 6082767.0242'

5 : Line

Course: S32° 49' 03"E Length: 39.000'

North: 1875714.9160' East: 6082788.1609'

6 : Line

Course: S57° 10' 56"W Length: 10.000'

North: 1875709.4963' East: 6082779.7569'

Perimeter: 168.000' Area: 1265.00 Sq. Ft.

Error Closure: 0.0000 Course: N75° 57' 49.52"E

Error North: 0.00000 East: 0.00000

Precision 1: 168000000.000



MEMO

DATE: July 20, 2023
TO: Board of Directors, San Lorenzo Valley Water District
FROM: Rick Rogers, District Manager
SUBJECT: District Manager Annual Contract Review and
Compensation Adjustment

WRITTEN BY: Human Resources Specialist
PRESENTED BY: District Manager

STAFF RECOMMENDATION:

Review the District Manager's contract, and by motion of the Board of Directors, establish the District Manager's annual compensation to be effective retroactively as of October 19, 2022.

RECOMMENDED MOTION

I move that the Board of Directors establish the District Manager's annual compensation merit increase of 0-5% to be effective retroactively to October 19, 2022.

BACKGROUND

Section 3 of the District Manager's contract provides as follows:

Compensation: The Manager shall be compensated for the first year at the rate of One Hundred Eighty Thousand, Nine Hundred Ninety-

Eight Dollars (\$180,998.00) annually, payable in equal installments biweekly on the same dates that other District employees are paid. Effective October 19, 2019, and each October 19th thereafter, the Manager shall be entitled to an annual cost of living adjustment, or its equivalent, given to District employees at the discretion of the Board based upon a satisfactory performance rating from the Board. The Manager shall receive a written evaluation which relates to achievement of mutually defined goals and objectives at least once a year from the Board. At the discretion of the Board, Manager will also be eligible for up to a yearly five percent (5%) merit increase based on performance.

At the regular Board meeting conducted on November 17, 2022, the Board reported out of closed session that it had voted 4 to 0 to approve a satisfactory performance evaluation of the District Manager for the past year 2021-22, which entitles him to a cost of living (COLA) salary adjustment effective as of October 19, 2022. Under the District's Memorandum of Understanding (MOU) with management employees, the applicable COLA percentage increase is 5%. At the discretion of the Board, the District Manager may be eligible for an additional merit increase up to 5% based on performance.

The total percentage increase to the District Manager's salary approved by the Board would be applied to the salary currently in effect, which is \$238,524.00. This includes last year the District Manager received a 2.5% COLA adjustment and a 5% merit increase for a total increase of 7.5%, which was applied to the prior year annual salary amount, resulting in an annual salary amount of approximately \$227,160.00 for 2021-2022.

Effective 10/19/22 the District Manager received a 5% COLA for a total increase of 5%, which was applied to the 2021-2022 annual salary amount, resulting in an annual salary of approximately \$238,524.00 for 2022-2023.

PRIOR COMMITTEE ACTION

None

FISCAL IMPACT

\$11,926.00 (\$250,450.00 annually) at 5%

ENVIRONMENTAL IMPACT

None

ATTACHMENTS AND RELEVANT LINKS TO DISTRICT WEBSITE

- Complete copy of the District Manager's contract including its Addendum:

<https://www.slwvd.com/human-resources/pages/personnel-contracts-policies>

MEMO

DATE: July 20, 2023
TO: Board of Directors, San Lorenzo Valley Water District
FROM: Rick Rogers, District Manager
SUBJECT: District Manager Transition

WRITTEN BY: Rick Rogers, District Manager

PRESENTED BY: Rick Rogers, District Manager

STAFF RECOMMENDATION

Discuss the District Manager's transition and date of retirement.

RECOMMENDED MOTION

Discussion only, no action is recommended at this time.

BACKGROUND

On February 2, 2023, the Board created an ad-hoc committee to review the process for recruiting a replacement General Manager as District Manager Rogers notified the Board of his intent to retire.

On June 1, 2023, after receiving a request for proposals, the Board directed the District Manager to retain Ralph Anderson & Associates to provide recruiting services for hiring a General Manager to replace the retiring District Manager Rogers.

On July 7, 2023, a kick-off meeting with Ralph Anderson & Associates and the ad-hoc committee was held. Replacement of the General Manager is

estimated to take from up to a period of 3 to 6 months. Consultation with CalPERS retirement can take up to three months to process for District Manager Rogers.

For a smooth transition, it is recommended that a short overlap is considered. The overlap would be the 3-month or less period to process retirement with CalPERS after the new General Manager accepts employment with the District. Giving notice before we have a new general manager in place has a risk of being without a general manager for an unknown time frame and is not recommended. CalPERS prohibits a retiree from continuing employment while receiving retirement compensation; however, they have several exemptions for limited-duration work. CalPERS retirees can also work for a CalPERS employer without reinstating from retirement, but there are restrictions for limited-duration work. Rogers' current employment contract expires on October 19, 2024

ENVIRONMENTAL REQUIREMENTS

None

PRIOR COMMITTEE ACTION

None

FISCAL IMPACT

District Manager's salary fully benefited for 3 months would be \$73,688.04

ATTACHMENTS AND RELEVANT LINKS TO THE DISTRICT WEBSITE

None

MEMO

DATE: July 20, 2023
TO: Board of Directors, San Lorenzo Valley Water District
FROM: Rick Rogers, District Manager
SUBJECT: Template for Cover Memos for Board and Committees

WRITTEN BY: District Secretary
PRESENTED BY: District Secretary

STAFF RECOMMENDATION:

Read and review the attached information for possible changes to the Instructions to Staff on Preparing Cover Memos for Reports to the Board and to Committees.

RECOMMENDED MOTION (BOLD TYPE)

I move that the Board accept and adopt the changes to the Memo Template.

BACKGROUND

At the Board of Directors (BoD) meeting on March 16, 2023 the Board adopted the template for the Board and Committee agenda memos.

After working with this template for a few months the District Secretary is recommending a few changes to improve the documents.

- Date of the memo should be the date of the meeting and not the date that the memo was prepared/written. This will make it much simpler to refer to when looking back to previous agendas.
- Page numbers should be on the left and not the right side of the page. It has been noted that page numbers are often on the right side of exhibits and other attachments therefore, the left side of the page would work better for the agenda numbering.

PRIOR COMMITTEE ACTION

None

FISCAL IMPACT

None

ENVIRONMENTAL IMPACT

None

ATTACHMENTS AND RELEVANT LINKS TO DISTRICT WEBSITE

- Memo Template adopted 3.16.23

Instructions to Staff on Preparing Cover Memos for Reports to the Board and to Committees

The purpose of the memo cover letter is provide the Board or Committee with a concise explanation of the topic before them and a roadmap to decision-making. With that goal in mind, aim for a memo that is a single page (at most two), with additional explanatory material provided in appendixes, attachments, and links to relevant meeting agenda and minutes on the District website.

Write your memo with an audience of educated lay people in mind, but don't assume they are familiar with the acronyms and jargon that are second-nature to you. At the first appearance of an acronym, list what it stands for in parentheses (e.g., CEQA (California Environmental Quality Act)) so that non-specialist readers can understand what you are talking about. Similarly, at the first appearance of a highly technical engineering or financial term provide a brief explanation in parentheses.

To make it easy for the Board to read memos, and for the President to know what actions you want the Board to undertake, use the same template for every memo, replicating the same order and format. Use Microsoft Sans Serif 14-point font. Spacing should be set at 1.5. Templates for Board memos and Committee memos follow.

Before submitting your memo and report to the District Secretary, make sure all the links provided in the cover memo work.

Do not number the pages in your memo and report. The District Secretary will paginate the agenda packet once all the reports are assembled. This way there will be only one page number on a page (or two if a consultant report or proposal is submitted to you with page numbers), making it easier for Board members and staff to refer to materials during the Board discussion.

**Note for District Secretary page numbers should be located on the bottom right side, in font size 16, bolded to define it from other numbering on exhibits or other attachments.*

TEMPLATE FOR COVER MEMOS FOR BOARD OF DIRECTORS

DATE: [Date prepared/written]
TO: Board of Directors, San Lorenzo Valley Water District
FROM: Rick Rogers, District Manager *or* Gina Nicholls, District Counsel
SUBJECT: xxxxx

[Take care that the title is clear and accurate, i.e., names of items and locations are spelled correctly and would be understood by the general public. In other words, don't use informal in-house names for sites, tanks, pipelines, or projects. The subject title should be something you are comfortable being in the historic record and being used in future memos.]

WRITTEN BY: [Name(s) of staff member(s) who wrote memo]
PRESENTED BY: [Name of staff member and, if applicable, consultant name and company].

[At the Board meeting, the staff member should introduce the item, and, if there is a consultant presentation, provide the names of the presenter and the consultant company, along with an explanation of their relationship to the item.]

STAFF RECOMMENDATION (BOLD TYPE)

[State succinctly what you want the Board to do, with an emphasis on the desired concrete action at the end of the discussion (e.g., accept, adopt, authorize, discuss). Examples follow:]

- Read the memo and accept the attached report concerning xxxxx.
- Read the memo and authorize an expenditure of xxxxx for xxxxx.
- Read the memo, discuss, and direct staff on next steps regarding xxxxx.
- Read the memo, which is provided for informational purposes, and discuss as needed.

RECOMMENDED MOTION (BOLD TYPE)

[Provide language so it is easy for a Board member to make a motion.

Examples follow:]

I move that:

- The Board accepts the staff report concerning xxxxx.
- The Board accepts the consultant report by xxxxx dated xxxxx concerning xxxxx.
- The Board adopts the resolution in the Board packet concerning xxxxx.
- The Board instructs staff to xxxxx and report back to the Board for further discussion.
- The Board adopts the changes to the xxxxx policy described in the memo.
- The Board authorizes the District Manager to enter into negotiations with xxxxx regarding xxxxx.
- The Board directs the District Manager to enter into a contract with xxxxx in an amount not to exceed \$xxxxx for the purpose of xxxxx.

BACKGROUND

[This is where you provide the information the Board needs to make a decision. Begin with what has transpired to bring this item before the Board. Provide sufficient historical information, including brief summaries of past actions by the Board, to provide context for the current discussion. As appropriate, include links to previous Board agenda and minutes. Summarize new information that you are bringing to the Board for its consideration, with references to attached material (appendices, reports, proposals, etc.) for more detailed information. This section should also (1) identify any relevant deadlines or other time considerations that the Board should be aware of, and (2) briefly explain any alternate recommendation that was seriously considered, and why this alternative was rejected. Finally, explain the reasoning behind the recommendation that you are bringing to the Board with the memo.]

PRIOR COMMITTEE ACTION

[Summarize the consideration of item by the relevant Board Committee, with example language as follows:]

None

or

The xxxxx Committee discussed this subject at its meetings on xxxxx and xxxxx. *[If relevant: It heard a presentation by [name of consultant and company] at the xxxxx meeting.] [If there were extensive discussions or controversy, summarize briefly the main points of contention here. If the*

discussion was straight-forward, there is no need to add anything here.] At the xxxxx meeting, the Committee, chaired by Director xxxxx, voted x-x-x (with x absent) to recommend to the Board that it xxxxxx [insert here the recommendation as adopted by the Committee].

FISCAL IMPACT

[Describe the fiscal impact, if any, on the District if a recommended action is taken. State whether the item has been budgeted for, and, if so, in what amount. If not already fully budgeted, how will be item be paid for (e.g., operating budget, restricted account, capital budget, debt, grant ± matching amount from District).]

ENVIRONMENTAL IMPACT

[Describe the environmental impact, if any, on the District if a recommended action is taken. State whether the item's environmental impacts have been considered and how they will be addressed.]

ATTACHMENTS AND RELEVANT LINKS TO DISTRICT WEBSITE

[List here all the supplementary information Board members will need to make a decision. Example items include:]

- Appendixes
- Reports
- Draft proposals

- RFP dated xxxxx
- Responses to RFP
- Correspondence
- Links to agenda with previous Board memos and actions on item



**BOARD OF DIRECTORS
SAN LORENZO VALLEY WATER
DISTRICT
SPECIAL MEETING
MINUTES
JUNE 21, 2023**

Wednesday, June 21, 2023, at 6:30 p.m., SLVWD Conference Room, 12788 Highway 9, Boulder Creek, 11 Biltmore Lane, Menlo Park, and via videoconference and teleconference.

**1. Convene Meeting:
Roll Call**

Board Members Present:

Mark Smolley, President
Jeff Hill, Vice President
Jayme Ackemann, Director
Bob Fultz, Director
Gail Mahood, Director*

Staff Present:

Rick Rogers, District Manager
Carly Blanchard, Enviro Programs Mgr. & Admin. Assist.
Kendra Reed, Director of Finance & Business Services
Holly Hossack, District Secretary

*Attended remotely

2. Additions and Deletions:

R. Rogers requested that the Board take a moment of silence in honor of Josh Wolff, District Engineer, who passed away on June 8th. He will be greatly missed both professionally and personally.

3. Oral Communications: None

4. New Business:

- a. FOREMAN PRESSURE BREAK STRUCTURE DESIGN PROJECT
R. Rogers introduced and explained this item.

Discussion by the Board regarding:

- The wide differences in the 2 bids were noted
- Previous structure was concrete and cracked due to heat of the fire
- The new structure will be fire resistant
- 25-30 years old
- No environmental is needed for the design

- This is needed now due to FEMA time constraints and environmental requirements
- Timeline extensions have been requested

A motion was made and seconded to direct the District Manager to enter into a contract with Freyer & Laureta in an amount not to exceed \$119,400 for the purpose of design work related to the Foreman Pressure Break Structure.

The motion passed unanimously.

b. BRACKEN BRAE AND FOREST SPRINGS - INITIAL STUDY AND MITIGATED NEGATIVE DECLARATION (IS-MND)

C. Blanchard introduced and explained this item. Garret Peterson from Panorama Environmental is also available for questions.

Discussion by the Board regarding:

- The study is done there is no cost to the District
- The study is adequate to move forward with the project
- The mitigation is just for the construction, MMRP environmental will be necessary and a separate cost
- Most pipe is in the road right of way
- Incidental take permit not necessary
- Pipe abandonment - above ground to be removed
- It was noted that we are going above and beyond the noise ordinance
- We responded to Fish & Game's questions
- The accuracy of the document was improved by comments from the residents

A motion was made and seconded for the Board to adopt the Initial Study and Mitigated Negative Declaration (IS-MND) for the consolidation of Bracken Brae and Forest Springs.

A. Layng, Boulder Creek, said that neighbors of the project are concerned about pump house noise, the noisy, unfenced staging lot, impact on current customers, cost of the lot & long term use of site from Heartmath, alternate lots, lack of notification, and something pretty on the walls.

R. Rogers responded that the IS-MND has nothing to do with all of the pipe staging. That is for the Blue Ridge Tank project. We will address the noise and safety issues. The pump station will be tucked away in the corner and will be painted tan or whatever the neighborhood agrees to.

E. Martin, Boulder Creek, also said he represents the neighbors and concerns about the pump station noise.

R. Rogers offered to take him to similar pump station to hear and measure the decibels.

The motion passed unanimously.

c. EMERGENCY CONSTRUCTION MANAGEMENT - QUAIL HOLLOW

R. Roger introduced and explained this item.

Discussion by the Board regarding:

- This project is already in construction and the agreement is executed due the emergency
- Spending over \$50K is unlikely, within the DM's authorization
- A Professional Engineer (PE) is needed to complete this project
- Address raising the DM's authorization at a future agenda

A motion was made and seconded to ratify the contract with MME Civil and Structural Engineering, in an amount not to exceed \$50,000.00 for the purpose of project management of the failed potable water main trench in Quail Hollow Road.

The motion passed unanimously.

d. EMERGENCY CONSTRUCTION MANAGEMENT - BLUE RIDGE

R. Rogers introduced and explained this item.

Discussion by the Board regarding:

- Part of the 2021 CIP Project
- Just the tank, not the pipeline
- Cost benefit of using MME for both jobs by making staff available

A motion was made and seconded to ratify the contract with MME Civil and Structural Engineering, in an amount not to exceed \$50,000.00 for the purpose of project management Blue Ridge Water Tank Replacement Project.

The motion passed unanimously.

e. AWARD NOTIFICATION FOR URBAN COMMUNITY DROUGHT RELIEF PROGRAM

C. Blanchard introduced and explained this informational item.

Discussion by the Board regarding:

- These projects are not in the budget
- CEQA costs are additional
- Extensions are hopefully available if necessary
- It should take 1 year to construct each tank
- Echo Tank is problematic due to the size of the site/possible site move
- The money should be available as soon as the grant agreement is signed, within a month

5. **Unfinished Business:**

- a. BIENNIAL DRAFT BUDGET FISCAL YEAR 2023-2025
K. Reed presented the draft budget to the Board.

Discussion by the Board regarding:

- The Board thanked staff for the responding to Board requests from the previous draft budget
- A rate study is critical to our future budget
- Operating expenses & operating margin needs to agree
- Cash flow report is not in the budget it will be in the status reports
- Conflating operating and capital doesn't give the right picture to the community
- Actual reserves vs. enhanced reserves
- FEMA funds spent and received
- Raw water pipelines not included in FEMA costs
- Property taxes
- Salary and benefits - open position/lower compensation for new hires
- Capital projects actuals are in the quarterly report
- Operating expenses "are still not good" without target margins
- Increased operating costs are across the industry
- Reliance on FEMA and grants for operating costs
- Five-year budget needed
- Government vs. public entity differences
- What are the rate payers getting now vs. 2016 with cost increases?
- What can the rate study bring us to make us sustainable?
- Does this budget represent where we are financially?
- Major policy changes would need to be discussed in great detail
- Unfunded mandates required for government entities
- CEQA/environmental studies costs

J. Mosher, questioned operating expenses and capital expenses. He said that so many capital projects from fire, floods, and long term deferred maintenance is showing up in operating expenses but should go to capital expenses.

E. Martin, Boulder Creek, why don't we use solar? Electricity at night is cheaper.

It was noted that larger tanks are needed for over night pumping.

A motion was made and seconded for the Board of Directors to approve Resolution No. 12 (22-23), adopting the Biennial Budget for Fiscal Years 2023-2025.

Ayes: Smolley, Hill, Ackemann, Mahood
Noes: Fultz
Motion passed

b. AD HOC REPORT ON RECRUITMENT - GENERAL MANAGER

J. Hill introduced and explained this item. J. Ackemann said that this recommendation is what the Ad Hoc Committee thought was the best fit and most expeditious for the District.

Discussion by the Board regarding:

- The additional \$7K
- How long it takes to fill the position
- Guarantees
- Identification of candidates
- Community involvement
- Experience of RA & Associates/tailored candidates proposed
- R. Rogers supports moving ahead with this process
- Agendize transition steps for a future meeting

A motion was made and seconded that the Board direct the District Manager to retain Ralph Anderson & Associates of Rocklin, California to provide recruitment services for the District General Manager position as described in Anderson's proposal dated May 18, 2023, for the fixed fee of \$32,775 including recruitment services and all related expenses.

R. Moran, Ben Lomond, said that R. Rogers deserves a smooth transition. The Ad Hoc Committee should plan for the possibility of an interim District Manager.

The Board voted unanimously in favor of the motion. Motion passed.

6. **Consent Agenda:** Approved

7. **District Reports:**

COMMITTEE REPORTS

- Future Committee Agenda Items
- Committee Meeting Notes/Minutes
 - Special B & F Committee Minutes 5.16.23

R. Rogers requested that the July 6 BoD meeting be canceled due to holiday absences. He also thanked staff for a fantastic job on the Budget.

8. **Adjournment motion was made in honor of Josh Wolff:** 9:04 p.m.

Minutes approved: _____

Holly B. Hossack, District Secretary

DATE: June 6, 2023
TO: Board of Directors, San Lorenzo Valley Water District
FROM: Environmental Programs Manager
SUBJECT: May 2023 Environmental status Report

WRITTEN BY: Carly Blanchard
PRESENTED BY: Carly Blanchard

STAFF RECOMMENDATION

It is recommended that the Board of Directors review and file the Environmental Department status report for May/June 2023.

GRANTS (ONGOING)

FIRE/FUEL REDUCTION GRANTS

The District was awarded grant for CAL FIRE's Fire Prevention Grant program (\$360,000) to continue fuel reduction at infrastructure sites, awaiting lead agency's (Fire Safe Council). SLVWD staff working with CalFire to see if work can proceed without Fire Safe Council.

PROPOSITION 1 IRWM IMPLEMENTATION GRANT

The District was awarded grant funding for fire hardening critical pumphouse structures (\$305,000) in conjunction with the Regional Water Management Foundation.

DWR URBAN COMMUNITY DROUGHT RELIEF GRANT PROGRAM

The District was awarded grant funding for fire hardening and drought relief of water tanks (\$4,500,000) by the Department of Water Resources.

INFRASTRUCTURE GRANTS

State Revolving Fund for Consolidations

- Bureau of Reclamation WaterSMART Small-scale Efficiency Grant Program
 - a. Staff working with USBR to sign grant agreement.
 - b. District allowed to begin purchasing meter infrastructure for project.
 - c. NEPA review in process
- Staff working on applications for Bear Creek Estates Waste Water system consolidation into County.
 - a. Median Household Income survey in process for Bear Creek Wastewater to determine Disadvantaged Community (DAC) status (100% grant funded if DAC). 15 responses of the 56 homes received.
 - b. Results received and community MHI was estimated at 180K, disqualifying the community from DAC grant funding.
- Congressional Community Project Funding
 - a. Pre-Disaster Mitigation focused funding opportunity with 20% match (past awards ranged from \$45,000-5,000,000).
 - b. Submitted March 2023 for tank replacement as part of Bracken Brae and Forest Springs Consolidation

Upcoming grants:

Bureau of Reclamation WaterSMART Efficiency Grant Program

- Pursue all remaining meter replacements
- Awaiting announcement of program for 2023

State Revolving Funding (SRF) - Forest Springs

- Application in process for funding assistance for tank & lateral replacements

SEE GRANT TRACKING TABLE AT END OF REPORT FOR FURTHER INFORMATION ON DISTRICT GRANTS APPLICATIONS AND AWARDS

WATER RIGHTS (On-going)

CONJUNCTIVE USE WATER RIGHT PETITIONS - FELTON

Awaiting legal Counsel review draft petition. New legal counsel is reviewing.

ENVIRONMENTAL COMPLIANCE - CAPITAL IMPROVEMENT PROGRAM (ONGOING)

CONJUNCTIVE USE

Regulatory agency permitting (including diversion permitting) in progress. Staff submitted technical modeling memo and it was accepted by California Department of Fish and Wildlife in May.

Staff working to develop operational plan.

Awaiting legal response to request for information (RFI).

Loch Lomond Feasibility in draft stage. Staff planning to release in July 2023.

SANDHILLS HABITAT CONSERVATION PLAN (HCP) FOR THE SAN LORENZO VALLEY WATER DISTRICT CAPITAL IMPROVEMENT PLAN (OCTOBER 2023)

Draft chapters received and are in review by staff. Engineering & Environmental Committee to receive update and presentation once staff review is complete.

CIP PROJECT PERMITTING

Staff is working to secure permits for the following Projects:

1. CIP Project Permitting

A. Lyon & Big Steel Pipeline

- Biological surveys beginning in June 2023
- NOE filed for Irwin & East Lomond

B. Redwood Park Pipeline

- Biological surveys completed

C. Blue Ridge Tank Replacement

- Biological surveys completed

D. Lyon Treatment Plant Access Road Slide (FEMA funded - 2023)

- Staff walked the reactivated slide in March 2023
- Awaiting FEMA

E. 5-mile and Peavine pipeline

- Tree surveys complete in May 2023

F. Huckleberry Island pipeline replacement

- CEQA NOE to be refiled with updated easement information. Awaiting legal.
- Staff working to secure easements

G. Bracken Brae & Forest Springs Consolidation

- IS-MND ready for BoD adoption
- Initial biological surveys completed

H. Fuel Reduction Annual Maintenance Contract

- Fuel reduction contract awarded, contract in review.

I. Felton Heights Tank

- Awaiting site selection

J. Bear Creek Estates

- Median Household Income (MHI) completed
- County of Santa Cruz submitted SRF application for CSA-7

K. Alta Via

- Notice of Exemption (NOE) filed

- Need to complete cultural resources review for cross-country portion of work
- L. Zayante drive pipeline
 - NOE filed
- M. Fall Creek Fish Ladder
 - California Department of Fish & Wildlife (CDFW) grant manager meeting completed in May 2023
 - Biological surveys and training complete.
 - Fish relocation completed
- N. Orman, Hermosa, and Juanita Pipelines
 - NOEs filed March 2023

WATERSHED MANAGEMENT/ STEWARDSHIP

SOLAR PANELS

Three quotes received for solar panel cleaning. Staff working to complete contract with Good Clean Sun.

OLYMPIA PATROL (ONGOING)

Report received for May 2023, no trespassing reported however trash can overfilled and needs to be emptied.

WATERSHED TRESPASS (ONGOING)

None reported in May/June.

WATER CONSERVATION (ONGOING)

EXECUTIVE ORDER N-7-22

District in Water Shortage Stage 2.

RAIN UPDATE

Water year 22/23 (October 1, 2022 - September 30, 2023) totals in downtown Boulder Creek thus far are approximately 70.87 inches. For current rain fall totals visit <https://www.slvwd.com/about-us/pages/local-weather-rainfall>

PUBLIC OUTREACH

Miller Maxfield provides outreach summary on a quarterly basis. For latest outreach information see February 2023's status report.

NETWORKING & COLLABORATIONS

GREEN BUSSINESS PROGRAM

In 2017 the District was certified as a Santa Cruz County Green Business. Staff is working with Green Business certifiers to complete certification for 2021-2023.

SANTA CRUZ NATURAL HISTORY MUSEUM EARTH STEWARDSHIP PROGRAM (NOVEMBER 2021)

Program to delayed due to storms.

EDUCATION

None in May

San Lorenzo Valley Water District Grant Funding

Potential Grant/Loan Program	General Project Description	Short Description	Pursuing	Submission Date	Submission Year (Can Calc)	Funding Received	Award Date	Spent to Date	Funding Pursued	Work Order #	Grant Type	Status	Date Complete	Deliverable	Comments
CAL OES - Community Power Resiliency Allocation to Special Districts Program	Purchase of generators, battery back-ups, changeable message signs, communication equipment, and outreach on PSPS.	Generators and Comms	Yes		2019	\$ 300,000.00		300,000.00	300,000.00	N/A	OpEx/CapEx	Complete	10/2021	Purchase	Completed October 2021
Coastal Conservancy's Wildfire Resilience Grant Program	Fuel reduction around critical water infrastructure	Fuel reduction	Yes		2021	\$ 200,000.00		200,000.00	200,000.00	2382	OpEx	Complete	1/2022	Final report	Staff completing final report January 2022
CAL FIRE - California Forest Improvement Program	Creation of Forest Management Plan	Forest Management Plan	Yes		2020	\$ 6,822.00		6,822.00	6,822.00	2451	OpEx	Complete	1/2022	Forest Management Plan	Once complete, reapply for implementation.
CAL FIRE - Forest Health Grant	Fuel reduction around critical water infrastructure, planting and invasive removal.	Fuel reduction	Yes		2021	\$ 493,500.00	7/2021	5,000.00	500,000.00	N/A	OpEx	Secured	Pending	Fuel Reduction	Secured through RCD of Santa Cruz. Pending agreement with Cal Fire.
Wildlife Conservation Board - Streamflow Enhancement Program	Conjunctive Use Plan & permitting	Water Rights	Yes		2017	\$ 330,451.00		246,198.98	330,500.00	EXP-1718001A	OpEx	Complete	6/2021	?	Awaiting final reimbursement.
Department of Water Resources - Integrated Regional Water Management (IRWM) Implementation Grant Program	Disadvantaged Community Outreach	Disadvantaged Community Outreach	Yes		2021	\$ 17,950.00		15,550.37	17,950.00	N/A	OpEx	Complete	8/2021	?	
Department of Water Resources - Integrated Regional Water Management (IRWM) Implementation Grant Program	Water Master Plan	Water Master Plan	Yes		2019	\$ 69,937.00		69,937.00	69,937.00	1518	CapEx	Complete	?	?	
Department of Water Resources Small Community Drought Relief Program	Interties to smaller community water systems (no cost share or limit)	BBW, et. al.?	Yes		2021	\$3,203,850.00		0.00	4,000,000.00	2517	CapEx	Secured	Pending	?	No application deadline. Submitted application September 2021. Desired funding \$4,279,250
State Water Resource Control Board CA Water/Wastewater Arrearage Program	Arrearage for COVID	Covid	Yes		2021	\$175,261.00		140,206.22	175,261.00	N/A	OpEx	Complete	?	?	
CAL FIRE - Fire Prevention Grant	Fuel reduction around critical water infrastructure and hardening of pump stations	Fuel reduction	Yes		2022	\$364,000.00		N/A	1,500,000.00	N/A	OpEx	Secured	Pending	Fuel Reduction	Applications are due February 9th, 2022. Targeting \$1.5 million
DWR Sustainable Groundwater Management Grant Program	Conjunctive Use Plan EIR, Loch Lomond Feasibility Study, and bulk water fill stations.	Water Rights and Supply	Yes	12/21/2022	2022	\$0.00		N/A	555,000.00	N/A	OpEx	Pursuing			Board approved resolution to allow SMGWA to submit on behalf of District on 12/1/2022. Applications due 12/21/22.
DWR WR 2022 Urban Community Drought Relief Grant	Retrofitting six redwood tanks	Tank Replacement	Yes		2023	\$4,500,000.00		N/A	6,000,000.00	N/A	OpEx	Pursuing			Applications accepted on rolling basis. More competitive the sooner application submitted.
CAL OES Hazard Mitigation Grant Program	Retrofitting redwood and poly tanks. Hardening pump houses. Tree removal along 5-mile pipeline. Hardening of 5-mile reconstruction. COVID relief	Tank Replacement Harden 5 Mile Pipe	Yes		2022	\$0.00		N/A	8,000,000.00	N/A	OpEx	Pursuing			Notice of Interest due February 15th, 2022. Targeting ~8 million
US Bureau of Reclamation - WaterSMART Drought Resiliency Grant	Retrofitting to AMI meters	Meters	Yes		2022	\$100,000.00		N/A	250,000.00	N/A	OpEx	Secured			Awarded 100,000 in January
Santa Cruz Integrated Regional Water Management (IRWM) Region Grant Program	Hardening pumphouse structures.	Harden Structure	Yes		2022	\$305,000.00		N/A	300,500.00	N/A	OpEx	Secured			Awarded in May 2023
California Department of Fish and Wildlife - Watershed Restoration Grant Program (Prop 1)	Fall Creek Fish Ladder construction, stream gaging, and potential critical riffle study	Fall Creek Fish Ladder	Yes		2022	\$1,116,166.00		N/A	1,000,000.00	N/A	OpEx	Secured			Application due March 9th, 2022. Budgets being established. No cost share. Targeting 1 million +
Coastal Conservancy's Wildfire Resilience Grant Program	Fuel reduction around critical water infrastructure	Fuel reduction	Yes		2022	\$0.00		N/A	308,000.00	N/A	OpEx	Not awarded			Pre-application submitted in January 2022. Awaiting contact from CCC for complete application package. Targeting \$308,000
						\$11,182,937.00			\$23,513,970.00						
						TOTAL RECEIVED TO DATE			TOTAL PURSUING						

Color Key
Secured
Pursuing
Complete
Not awarded

MEMO

DATE: July 20, 2023
TO: Board of Directors, San Lorenzo Valley Water District
FROM: Rick Rogers, District Manager
SUBJECT: Finance & Business Services Status Report

WRITTEN BY: Kendra Reed, Director of Finance
PRESENTED BY: Kendra Reed, Director of Finance

STAFF RECOMMENDATION

It is recommended that the Board of Directors review and file the Finance & Business Services Department Status Report for April.

RECOMMENDED MOTION

None

BACKGROUND

BUDGET

The Biennial FY2023-2025 Budget was adopted at the June 21, 2023 Special Board of Director's Meeting.

AUDIT

The Fiscal Year 2022-2023 Audit is currently in process.

CUSTOMER SERVICE SUPPORT

- Monthly Consumption by Customer Class

- Customer Service Dept Summary
- Weekly Call Log

REVENUE STABILIZATION RATE (RSR) ANALYSIS

This packet contains the current consumption as compared to the prior 3 year averages for the RSR. As of April 2023, the cumulative consumption is 10% below the baseline. Consumption for April is 12% below the 3 year average baseline and 6% lower than prior year. We will continue to monitor consumption and update the Board as necessary.

RATE ASSISTANCE PROGRAM

As of April 2023, there are 93 approved applications and 0 pending application(s). Annual renewal notices went out this month to all customers in the program. Customers are responsible for renewing their application each year per the policy.

PAST DUES

There was a 1% increase from March 30+ days past dues.

FINANCIAL SUMMARY

This package contains the April financial package. Please continue to read for more details.

- Overall Operating Revenue: April revenue decreased by \$47K compared to the prior year. This was mainly due to a 6% decrease in consumption.

- Overall Operating Revenue excluding Fire Recovery Surcharge (FRS) was \$830K for April. Excluding the FRS, revenue had an 5% decrease from last year.
- Operating Expenses: April expenses were 2% higher than prior year, mainly due to small increases in Contract/Prof. Services, Operating Expenses, and Maintenance.
- Operating Income (loss): April operating income was \$335K.
 - Operating Income, excluding FRS was \$253K for April.
- Overall Outlook: The numbers are slightly lower than budgeted amounts. We will continue to monitor consumption trends for any significant shifts from expectations.

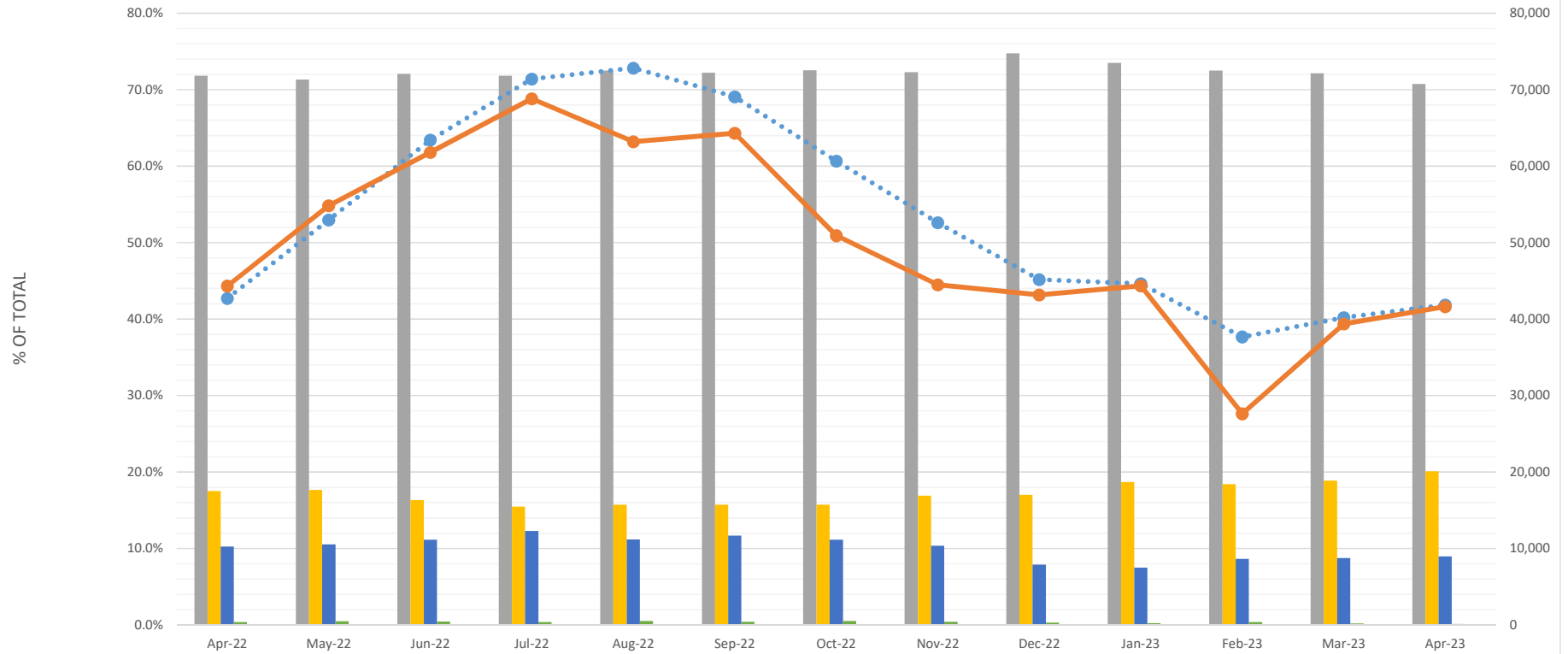
	April		Full Year	
	Current Month	YTD	Budget	% of Budget
Operating Revenue (Excluding Fire Recovery Surcharge)	\$ 829,721	\$ 8,799,256	\$ 12,078,112	73%
Operating Expenses	\$ 577,130	\$ 6,792,336	\$ 9,468,080	72%
Operating Income (Excluding Fire Recovery Surcharge)	\$ 252,590	\$ 2,006,920	\$ 2,610,032	77%

CUSTOMER SERVICE DEPT SUMMARY

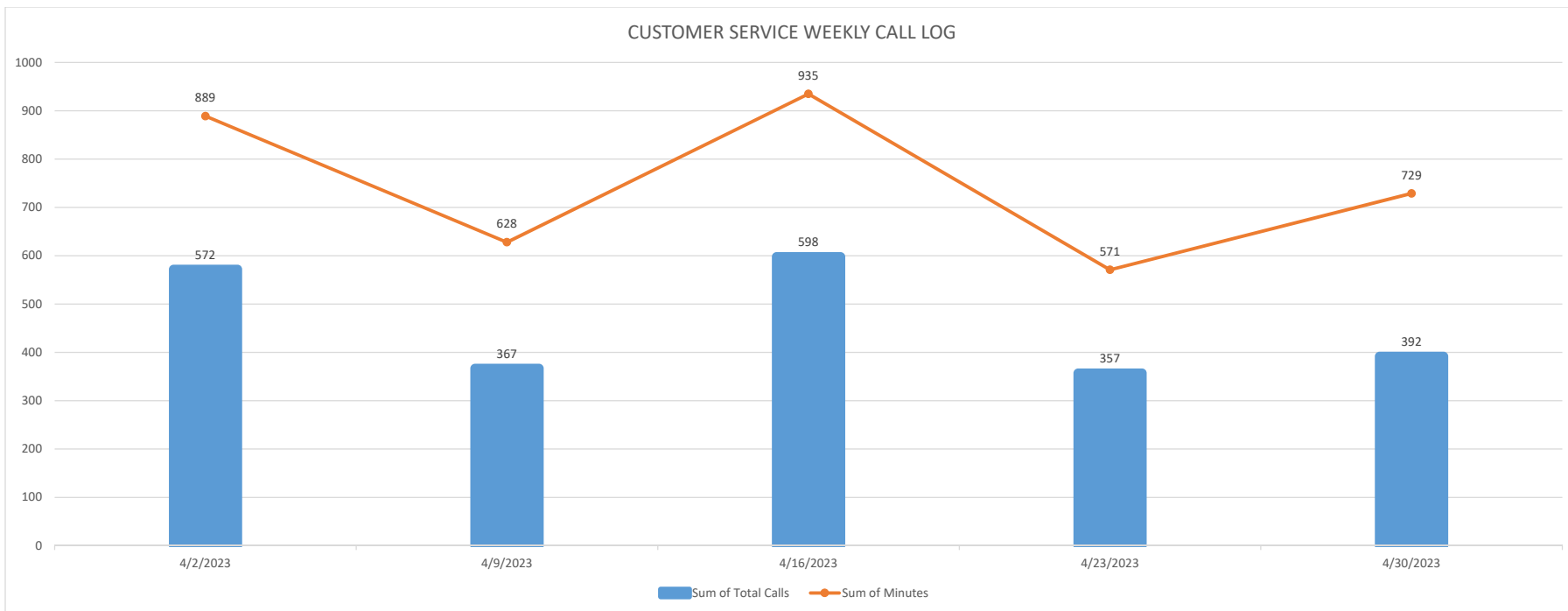
These statistics are meant to show some of the trends and fluctuations in utility billing related items. Management will use these to look for abnormalities or seasonal trends that can impact staff time. For example, the cut in/out process is typically correlated to the real estate market.

Monthly Stats:	Apr-23	Mar-23	Feb-23	Jan-23	Dec-22	Nov-22	Oct-22	Sep-22	Aug-22	Jul-22	Jun-22	May-22	Apr-22
Cut In/Outs	12	20	12	24	28	32	44	50	62	48	80	58	52
# Past Due Accounts	1,287	1,461	1,098	1,168	1,335	1,063	1,239	1,476	1,227	1,322	1,460	1,355	1,460
# Receiving IVR	965	998	800	861	965	807	928	1,075	926	953	1,056	987	1,056
# Late Penalties	832	830	821	930	805	709	726	796	707	743	769	774	769
Past Due Balances (30+ Days) [1]	\$ 451,752	\$ 448,724	\$ 463,193	\$ 418,494	\$ 400,753	\$ 360,539	\$ 341,425	\$ 320,298	\$ 342,331	\$ 330,919	\$ 307,179	\$ 289,810	\$ 280,252
Rate Assistance Program (RAP)													
Approved Applications	93	93	92	92	92	90	89	89	88	87	85	80	78
Pending Applications	0	0	0	0	0	2	2	1	1	2	2	3	3
Online / Going Green													
<i>As of 5/10/2023</i>													
Online Sign-ups	5,235	5,207	5,173	5,155	5,123	5,104	5,066	5,054	5,027	4,977	4,921	4,901	4,840
E-Bills	2,471	2,455	2,428	2,400	2,376	2,368	2,362	2,350	2,331	2,307	2,257	2,266	2,281
Auto Pay	3,654	3,625	3,589	3,580	3,552	3,506	3,534	3,526	3,493	3,471	3,427	3,411	3,395

13 MONTH CONSUMPTION TRENDS



	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23
Residential	71.8%	71.3%	72.1%	71.8%	72.5%	72.2%	72.5%	72.3%	74.7%	73.5%	72.5%	72.1%	70.8%
Multi Residential	17.5%	17.6%	16.3%	15.5%	15.7%	15.7%	15.7%	16.9%	17.0%	18.7%	18.4%	18.9%	20.1%
Commercial	10.3%	10.6%	11.1%	12.3%	11.2%	11.7%	11.2%	10.4%	7.9%	7.5%	8.7%	8.8%	9.0%
Bulk Water	0.4%	0.5%	0.5%	0.4%	0.5%	0.4%	0.5%	0.4%	0.3%	0.3%	0.4%	0.2%	0.2%
Other Systems	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
BUDGETED UNITS	42,706	52,969	63,431	71,397	72,831	69,068	60,656	52,605	45,167	44,636	37,666	40,218	41,852
ACTUAL UNITS	44,339	54,843	61,817	68,829	63,207	64,322	50,922	44,500	43,180	44,352	27,637	39,375	41,619



Week Ending	Total Calls		Incoming Calls		Outgoing Calls	
	# Calls	Minutes	# Calls	Minutes	# Calls	Minutes
4/2/2023	572	889	378	729	194	159
4/9/2023	367	628	238	442	129	187
4/16/2023	598	935	407	810	191	125
4/23/2023	357	571	214	423	143	149
4/30/2023	392	729	239	582	153	147

Weekly Notes
Flushing, Main Break: 131 Redwood Way, 8275 Glen Arbor Rd., Booth Ave., 980 Scenic Dr., Woodland DR.
Flushing, Main Break: Rebecca Dr., 207 Hillside Ave., 5953 Plateau Dr.
Flushing, Main jBreak: 360 Blue Ridge Dr., 822 River Dr., 8185 Oak Ave., 121 Buena Vista, 14360 Bear Creek Rd., 405 Hoot Owl Way, 14320 Big Basin Wy., 870 Madrona Dr., 307 Cliff View Dr., Upper Van Allen.
Flushing, Main Break: 127 Arrow Ln., 440 Orman Rd., 5580 Washington Way, Hwy 9 & N. Sequoia Rd.
Flushing, Main Break: Hwy 9 10641 Visitar St., 125 Zayante Rd.

REVENUE STABILIZATION RATE ANALYSIS FY22-23

In accordance with the District's Revenue Stabilization Rates Policy & Procedures, the District Manager shall provide the Board of Directors with the average units of water sales (by month) for the rolling previous three years, which will serve as the baseline against which current annual sales to date will be compared. If the District Manager determines that budget-year water sales (in units) to date, and corresponding revenue, is more than 10% below expected year-to-date levels (based on monthly averages over the previous three years), the District Manager shall notify, at a public meeting, the Board of Directors of this determination at or before the next regularly scheduled Board meeting. For more information, please refer to the District's full Policy & Procedures.

MONTHLY CONSUMPTION IN UNITS BY FISCAL YEAR (BASELINE)

	July	August	September	October	November	December	January	February	March	April	May	June	TOTAL
FY1920	69,511	70,199	70,935	61,797	58,008	49,614	45,215	40,031	44,903	47,195	56,904	64,133	678,447
FY2021	75,312	78,208	67,686	64,547	55,021	47,697	46,950	37,588	37,065	50,838	60,205	65,232	686,348
FY2122	67,878	69,234	55,672	56,472	44,129	39,798	39,208	38,216	44,799	44,339	54,843	61,817	616,405
3 YR AVERAGE (BASELINE)	70,900	72,547	64,764	60,939	52,386	45,703	43,791	38,612	42,256	47,457	57,317	63,728	660,400

ACTUAL FY2223 CONSUMPTION

FY2223	68,829	63,207	64,322	50,922	44,500	43,180	44,352	27,637	39,375	41,619			487,943
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CUMULATIVE ANALYSIS

% Above or Below Average	-3%	-13%	-1%	-16%	-15%	-6%	1%	-28%	-7%	-12%			
Cumulative %	-3%	-8%	-6%	-8%	-9%	-9%	-8%	-9%	-9%	-10%			

NOTES:

As of April 2023, the cumulative consumption is 10% below the baseline. Consumption for April is 12% below the 3 year average baseline and 6% lower than prior year. We will continue to monitor consumption and update the Board as necessary.

SAN LORENZO VALLEY WATER DISTRICT - PAST DUE ANALYSIS - APRIL 2023

CYCLE 1						
	Bal Fwd	Bal Under 30	Bal 30 to 60	Bal 60 to 90	Bal 90 to 120	Bal Over 120
Owner	\$ 235,237	\$ 73,848	\$ 26,848	\$ 14,433	\$ 13,411	\$ 106,696
<i># of accounts</i>		631	241	162	123	117
IVR/PAST DUE INFORMATION:						
PAST DUE PRIOR TO IVR	581					
# RECEIVING IVR	442	76%	% signed up for IVR			
FINAL PAST DUE	393	68%	% from initial past due			

CYCLE 2						
	Bal Fwd	Bal Under 30	Bal 30 to 60	Bal 60 to 90	Bal 90 to 120	Bal Over 120
Owner	\$ 392,243	\$ 101,880	\$ 54,566	\$ 23,448	\$ 34,392	\$ 177,957
<i># of accounts</i>		795	301	213	181	164
IVR/PAST DUE INFORMATION:						
PAST DUE PRIOR TO IVR	706					
# RECEIVING IVR	523	74%	% signed up for IVR			
FINAL PAST DUE	439	62%	% from initial past due			

TOTAL DISTRICT						
	BILLS SENT IN APRIL					
	Bal Fwd	Bal Under 30	Bal 30 to 60	Bal 60 to 90	Bal 90 to 120	Bal Over 120
Owner	\$ 627,480	\$ 175,728	\$ 81,414	\$ 37,882	\$ 47,803	\$ 284,653
<i># of accounts</i>		1,426	542	375	304	281
BALANCE OF ACCOUNTS						
30+ DAYS PAST DUE	451,752					
# OF ACCOUNTS 30+ DAYS PAST DUE	1,502					
IVR/PAST DUE INFORMATION:						
PAST DUE PRIOR TO IVR	1,287					
# RECEIVING IVR	965	75%	% signed up for IVR			
FINAL PAST DUE	832	65%	% from initial past due			
LT PAYMENT PLANS	23					
LIEN INFORMATION:						
# ACTIVE LIENS	96					
TOTAL BALANCE	\$ 96,021	34%	% collateralized of Owner Bal Over 120			

PRIOR MONTH MARCH COMPARISON						
	Bal Fwd	Bal Under 30	Bal 30 to 60	Bal 60 to 90	Bal 90 to 120	Bal Over 120
	\$ 229,671	\$ 62,780	\$ 21,328	\$ 17,140	\$ 19,066	\$ 109,356
<i># of accounts</i>		559	234	157	138	123

PRIOR MONTH MARCH COMPARISON						
	Bal Fwd	Bal Under 30	Bal 30 to 60	Bal 60 to 90	Bal 90 to 120	Bal Over 120
	\$ 367,975	\$ 106,933	\$ 33,789	\$ 39,475	\$ 21,759	\$ 186,811
<i># of accounts</i>		710	307	236	190	178

PRIOR MONTH MARCH COMPARISON						
	Bal Fwd	Bal Under 30	Bal 30 to 60	Bal 60 to 90	Bal 90 to 120	Bal Over 120
	\$ 597,647	\$ 169,713	\$ 55,117	\$ 56,615	\$ 40,825	\$ 296,167
<i># of accounts</i>		1,269	541	393	328	301
BALANCE OF ACCOUNTS						
30+ DAYS PAST DUE	448,724					
# OF ACCOUNTS 30+ DAYS PAST DUE	1,563					
	1%					
<i>% change from prior month for 30+ days past due</i>						

* Lien amount may be larger than 120+ day bucket due to the fact it will include their entire balance.

OPERATING ANALYSIS - APRIL 2023

REVENUE BY CATEGORY

DESCRIPTION

WATER USAGE
BASIC CHARGES
FIRE RECOVERY SURCHARGE
METERS, PENALTIES & OTHER
SEWER CHARGES
TOTAL OPERATING REVENUE

COMPARING AGAINST PRIOR YEAR					COMPARING AGAINST BUDGET		
ACTUALS	% OF TOTAL	PRIOR YEAR	\$ Diff.	% Diff.	Act. % of Budget	ANNUAL BUDGET	% of Annual
\$ 511,824	56.1%	\$ 560,236	\$ (48,412)	-9%	6%	\$ 8,231,131	63%
295,358	32.4%	294,739	618	0%	8%	3,536,400	27%
82,463	9.0%	82,242	222	0%	8%	1,000,000	8%
8,120	0.9%	7,390	730	10%	6%	137,560	1%
14,418	1.6%	14,418	-	0%	8%	173,021	1%
\$ 912,184	100.0%	\$ 959,025	\$ (46,842)	-5%	7%	\$ 13,078,112	100%

REVENUE COMMENTS*

Water Usage: Consumption was 6% lower than prior year

**See detail below for Operating Revenue excluding the Fire Recovery Surcharge*

EXPENSES BY CATEGORY

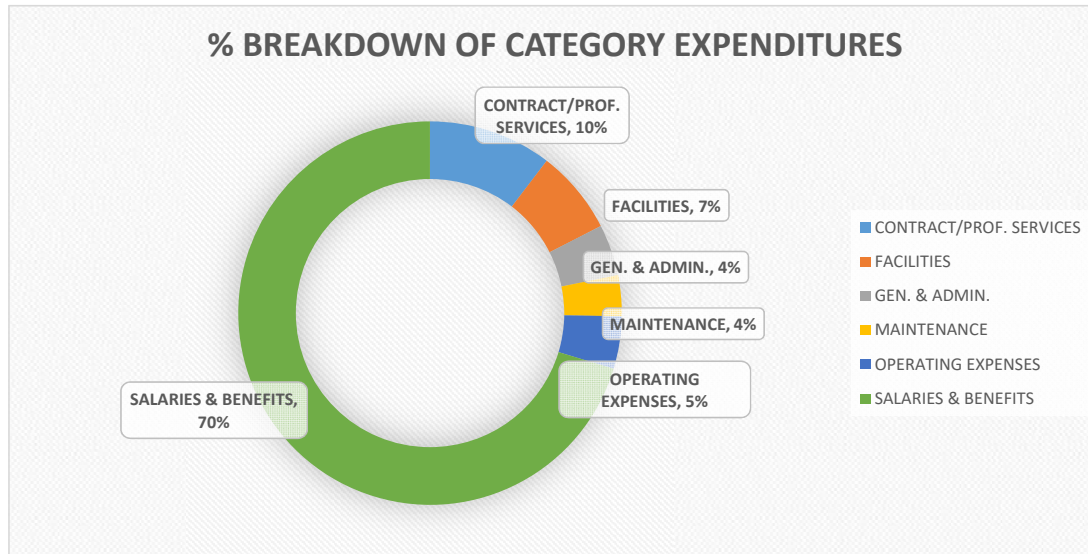
DESCRIPTION

SALARIES & BENEFITS
CONTRACT/PROF. SERVICES
OPERATING EXPENSES
MAINTENANCE
FACILITIES
GEN. & ADMIN.
TOTAL OPERATING EXPENSES

COMPARING AGAINST PRIOR YEAR					COMPARING AGAINST BUDGET		
ACTUALS	% OF TOTAL	PRIOR YEAR	\$ Diff.	% Diff.	Act. % of Budget	ANNUAL BUDGET	% of Annual
\$ 405,752	70.3%	\$ 401,381	\$ 4,371	1%	6%	\$ 6,607,296	70%
60,066	10.4%	52,783	7,283	14%	6%	1,008,645	11%
25,620	4.4%	20,924	4,696	22%	6%	455,450	5%
19,848	3.4%	17,718	2,130	12%	10%	202,700	2%
40,997	7.1%	42,387	(1,390)	-3%	6%	725,795	8%
24,846	4.3%	30,453	(5,607)	-18%	5%	468,194	5%
\$ 577,130	100%	\$ 565,647	\$ 11,483	2%	6%	\$ 9,468,080	100%

EXPENSE COMMENTS

Operating expenses are in line with prior year



EXCLUDING FIRE RECOVERY SURCHARGE

REVENUE BY CATEGORY

DESCRIPTION

WATER USAGE
BASIC CHARGES
FIRE RECOVERY SURCHARGE
METERS, PENALTIES & OTHER
SEWER CHARGES
TOTAL OPERATING REVENUE

COMPARING AGAINST PRIOR YEAR					COMPARING AGAINST BUDGET		
ACTUALS	% OF TOTAL	PRIOR YEAR	\$ Diff.	% Diff.	Act. % of Budget	ANNUAL BUDGET	% of Annual
\$ 511,824	56.1%	\$ 560,236	\$ (48,412)	-9%	6%	\$ 8,231,131	63%
295,358	32.4%	294,739	618	0%	8%	3,536,400	27%
8,120	0.9%	7,390	730	10%	6%	137,560	1%
14,418	1.6%	14,418	-	0%	8%	173,021	1%
\$ 829,721	100.0%	\$ 876,784	\$ (47,063)	-5%	7%	\$ 12,078,112	100%

OPERATING ANALYSIS - YTD FY22-23 (JULY-APRIL)

REVENUE BY CATEGORY

DESCRIPTION	COMPARING AGAINST PRIOR YEAR					COMPARING AGAINST BUDGET		
	ACTUALS	% OF TOTAL	PRIOR YEAR	\$ Diff.	% Diff.	Act. % of Budget	ANNUAL BUDGET	% of Annual
WATER USAGE	\$ 5,626,016	58.5%	\$ 5,708,236	\$ (82,220)	-1%	68%	\$ 8,231,131	63%
BASIC CHARGES	2,955,747	30.7%	2,884,321	71,426	2%	84%	3,536,400	27%
FIRE RECOVERY SURCHARGE	824,396	8.6%	739,782	84,614	11%	82%	1,000,000	8%
METERS, PENALTIES & OTHER	73,310	0.8%	83,817	(10,507)	-13%	53%	137,560	1%
SEWER CHARGES	144,183	1.5%	144,195	(12)	0%	83%	173,021	1%
TOTAL OPERATING REVENUE	\$ 9,623,651	100.0%	\$ 9,560,350	\$ 63,301	1%	74%	\$ 13,078,112	100%

REVENUE COMMENTS*

YTD revenues are slightly higher than prior year due to two more months of fire surcharge than prior year. Current year includes last rate increase of 5 year rate increase.

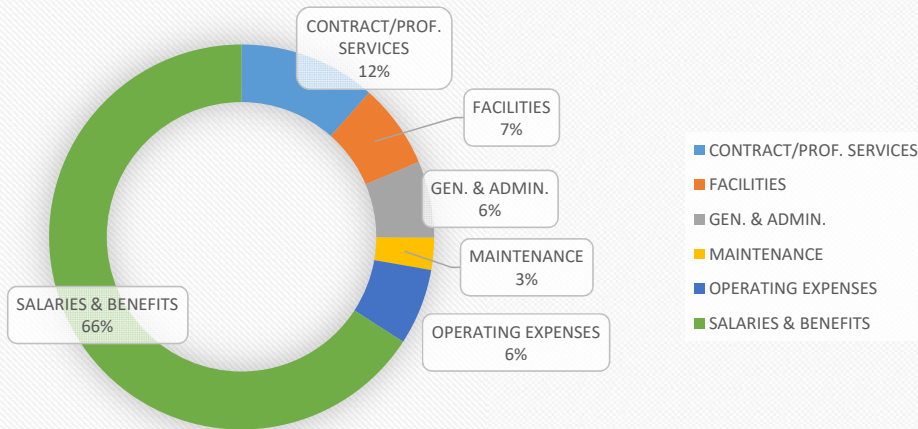
**See detail below for Operating Revenue excluding the Fire Recovery Surcharge*

EXPENSES BY CATEGORY

DESCRIPTION	COMPARING AGAINST PRIOR YEAR					COMPARING AGAINST BUDGET		
	ACTUALS	% OF TOTAL	PRIOR YEAR	\$ Diff.	% Diff.	Act. % of Budget	ANNUAL BUDGET	% of Annual
SALARIES & BENEFITS	\$ 4,470,982	65.8%	\$ 4,440,281	\$ 30,701	1%	68%	\$ 6,607,296	70%
CONTRACT/PROF. SERVICES	782,701	11.5%	1,190,994	(408,293)	-34%	78%	1,008,645	11%
OPERATING EXPENSES	436,495	6.4%	345,689	90,806	26%	96%	455,450	5%
MAINTENANCE	182,032	2.7%	173,345	8,687	5%	90%	202,700	2%
FACILITIES	483,282	7.1%	478,812	4,470	1%	67%	725,795	8%
GEN. & ADMIN.	436,844	6.4%	564,198	(127,354)	-23%	93%	468,194	5%
TOTAL OPERATING EXPENSES	\$ 6,792,336	100%	\$ 7,193,319	\$ (400,984)	-6%	72%	\$ 9,468,080	100%

EXPENSE COMMENTS

% BREAKDOWN OF CATEGORY EXPENDITURES



EXCLUDING FIRE RECOVERY SURCHARGE

REVENUE BY CATEGORY

DESCRIPTION	COMPARING AGAINST PRIOR YEAR					COMPARING AGAINST BUDGET		
	ACTUALS	% OF TOTAL	PRIOR YEAR	\$ Diff.	% Diff.	Act. % of Budget	ANNUAL BUDGET	% of Annual
WATER USAGE	\$ 5,626,016	63.9%	\$ 5,708,236	\$ (82,220)	-1%	68%	\$ 8,231,131	68%
BASIC CHARGES	2,955,747	33.6%	2,884,321	71,426	2%	84%	3,536,400	29%
FIRE RECOVERY SURCHARGE	824,396	9.5%	739,782	84,614	11%	82%	1,000,000	8%
METERS, PENALTIES & OTHER	73,310	0.8%	83,817	(10,507)	-13%	53%	137,560	1%
SEWER CHARGES	144,183	1.6%	144,195	(12)	0%	83%	173,021	1%
TOTAL OPERATING REVENUE	\$ 8,799,256	100.0%	\$ 8,820,569	\$ (21,313)	0%	73%	\$ 12,078,112	100%

OPERATING ANALYSIS - YTD TREND FY22-23

REVENUE BY CATEGORY

DESCRIPTION	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	YTD	BUDGET	% OF BUD.
WATER USAGE	368,523	799,034	809,756	640,360	559,653	544,889	561,392	344,757	485,829	511,824	5,626,016	8,231,131	68%
BASIC CHARGES	295,512	295,459	295,451	295,440	295,437	295,593	295,964	295,692	295,840	295,358	2,955,747	3,536,400	84%
FIRE RECOVERY SURCHARGE	82,330	82,342	82,292	82,384	82,434	82,541	82,577	82,709	82,323	82,463	824,396	1,000,000	82%
METERS, PENALTIES & OTHER	3,440	6,710	7,355	7,860	7,160	8,235	8,920	7,810	7,700	8,120	73,310	137,560	53%
SEWER CHARGES	14,418	14,418	14,418	14,418	14,418	14,418	14,418	14,418	14,418	14,418	144,183	173,021	83%
TOTAL OPERATING REVENUE	764,223	1,197,963	1,209,272	1,040,463	959,103	945,676	963,270	745,386	886,111	912,184	9,623,651	13,078,112	74%

EXPENSES BY CATEGORY

DESCRIPTION	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	YTD	BUDGET	% OF BUD.
SALARY & BENEFITS	831,329	392,196	370,005	363,354	514,399	374,596	411,221	406,959	401,170	405,752	4,470,982	6,607,296	68%
CONTRACT/PROF. SERVICES	34,175	21,055	62,002	150,501	106,485	71,068	66,730	86,149	124,468	60,066	782,701	1,008,645	78%
OPERATING EXPENSES	24,286	33,282	36,911	31,435	18,151	55,435	94,980	61,213	55,181	25,620	436,495	455,450	96%
MAINTENANCE	9,401	12,116	28,789	4,521	15,379	30,942	17,980	21,909	21,148	19,848	182,032	202,700	90%
FACILITIES	13,196	35,343	62,518	75,678	67,858	55,428	51,587	44,253	36,424	40,997	483,282	725,795	67%
GEN. & ADMIN.	258,990	13,565	20,520	27,445	20,027	19,158	16,130	15,055	21,108	24,846	436,844	468,194	93%
TOTAL OPERATING EXPENSES	1,171,378	507,558	580,745	652,934	742,298	606,627	658,628	635,539	659,500	577,130	6,792,336	9,468,080	72%
OPERATING INCOME (LOSS)	(407,154)	690,405	628,527	387,528	216,805	339,049	304,642	109,848	226,611	335,054	2,831,316	3,610,032	78%

OPERATING MARGIN	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	YTD	BUDGET	
OPERATING REVENUE	764,223	1,197,963	1,209,272	1,040,463	959,103	945,676	963,270	745,386	886,111	912,184	9,623,651	13,078,112	
OPERATING INCOME	(407,154)	690,405	628,527	387,528	216,805	339,049	304,642	109,848	226,611	335,054	2,831,316	3,610,032	
OPERATING MARGIN	(0.53)	0.58	0.52	0.37	0.23	0.36	0.32	0.15	0.26	0.37	0.29	0.28	
OPERATING INCOME (LOSS) EXCLUDING FIRE RECOVERY SURCHARGE	(489,484)	608,064	546,235	305,144	134,371	256,508	222,066	27,139	144,288	252,590	2,006,920	2,610,032	77%

COMMENTS

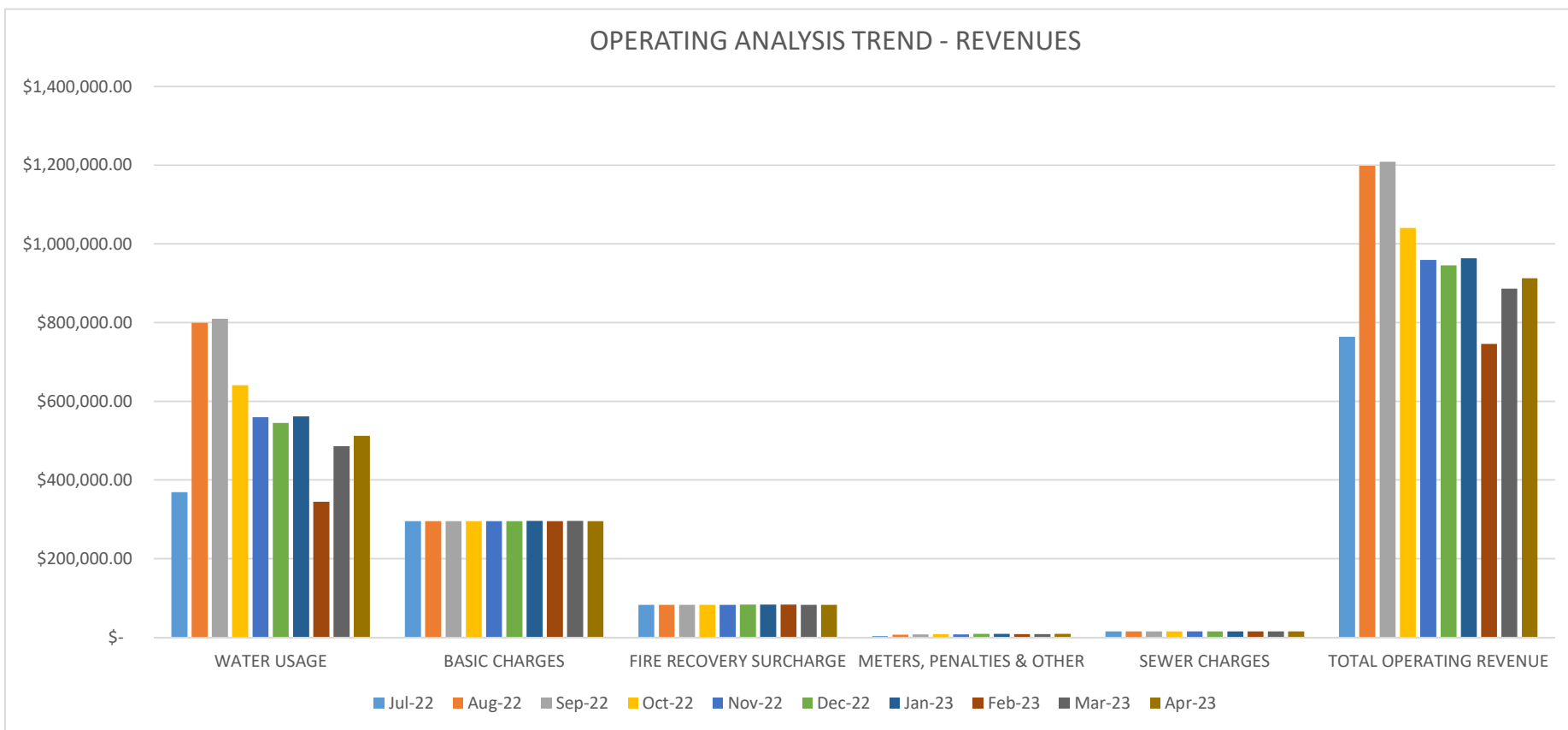
REVENUE/EXPENSES:

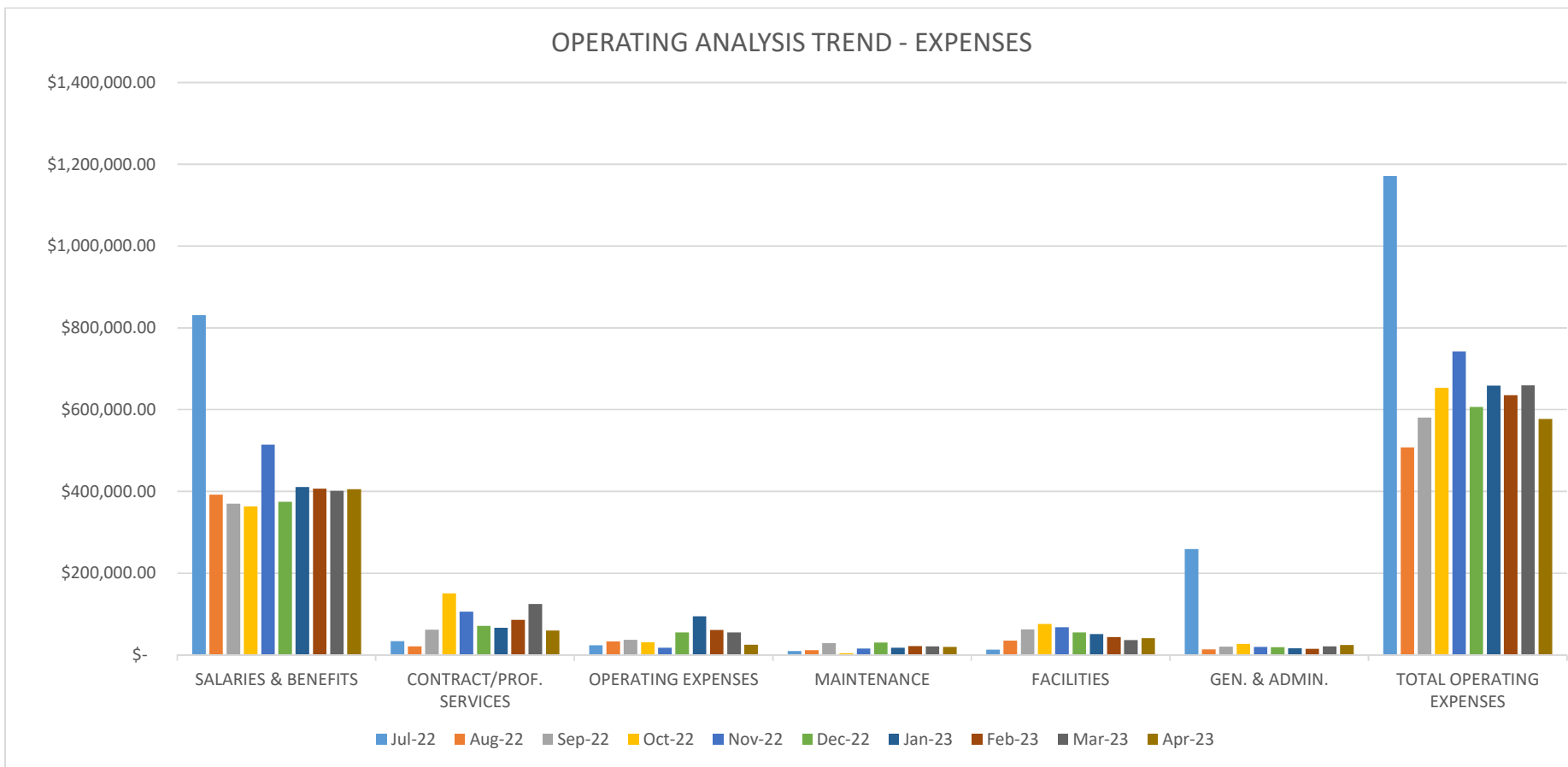
Please refer to the current month analysis for any further detail on revenue or expenses.

GENERAL/PROCESS:

There are annual/one-time expenses paid upfront that could cause individual months to appear skewed or accrual based accounting that will impact June/July more so. An example of this would be some insurances are paid in July, this causes July expenses to appear higher than other months. The District operates on an annual budget and performs accrual based accounting procedures for a hard year end close, this is typical for governmental accounting.

Data is continuously being reviewed, so it is not un-common for a prior report balance to change slightly throughout the year as accounts are reconciled.

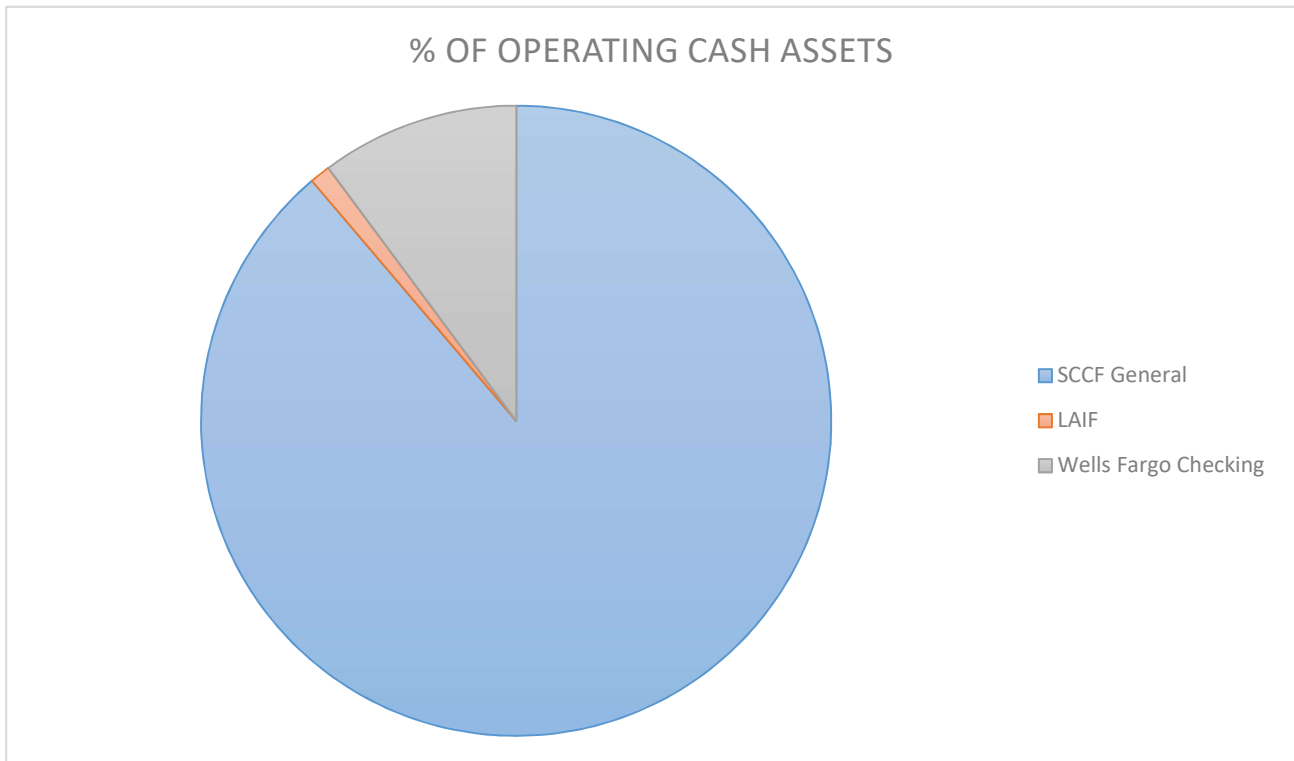




CASH BALANCES AS OF

4/30/2023

	CASH BALANCE	Ave Interest Rate	Maturity Date
OPERATING ACCOUNTS			
Wells Fargo Checking	\$ (830,247)	0.25%	N/A
LAIF	\$ 85,613	2.07%	N/A
SCCF General	\$ 7,242,501	2.17%	N/A
OPERATING BALANCE	\$ 6,497,867		
RESTRICTED ACCOUNTS			
SCCF Lompico Assessment District	\$ 454,618	2.17%	For AD Projects
SCCF Olympia Assessment District	\$ 100,978	2.17%	For Debt Repayment
WF \$15M CoBank Loan Proceeds	\$ 12,196,167	4.50%	Loan Proceeds
WF \$14.5M COP Proceeds	\$ 6,786,866	4.50%	Loan Proceeds
Watershed Endowment	\$ 32,095	0.25%	Watershed maint.
CB&T Escrow Fund SRF	\$ 114,621	0.13%	For Debt Repayment
CB&T Escrow Fund DOWR	\$ 184,355	0.13%	For Debt Repayment
Fire Recovery Surcharge	\$ 1,609,190	0.25%	For CZU Fire Related Expenses
RESTRICTED BALANCE	\$ 21,478,891		



Accounts Payable

Checks by Date - Detail by Check Date

User: emagidish@slvwd.com
Printed: 6/6/2023 9:39 AM



Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
ACH	00055 04238313355273	AT&T TELEPHONE_FELTON ACRES	05/10/2023		65.42
Total for this ACH Check for Vendor 00055:				0.00	65.42
Total for 5/10/2023:				0.00	65.42
ACH	00450 3800015301 3800020367	EUROFINS WATER ANALYSIS WATER ANALYSIS	05/11/2023		400.00 50.00
Total for this ACH Check for Vendor 00450:				0.00	450.00
ACH	00493 INV-012413	SPRINGBROOK HOLDING COMPANY L MONTHLY CIVICPAY FEES	05/11/2023		2,283.00
Total for this ACH Check for Vendor 00493:				0.00	2,283.00
ACH	00609 222118-0423	BALANCE HYDROLOGICS, INC WY22 OPERATIONAL MONITORING	05/11/2023		4,388.25
Total for this ACH Check for Vendor 00609:				0.00	4,388.25
ACH	10246 R-58095	OVISS LABS INCORPORATED DVR CLOUD SERVICE	05/11/2023		257.24
Total for this ACH Check for Vendor 10246:				0.00	257.24
ACH	10387 2310071B	CBEC, INC SLVWD CONJUNCTIVE USE TECH SUPPORT	05/11/2023		1,238.75
Total for this ACH Check for Vendor 10387:				0.00	1,238.75
ACH	00309 0969457706A 0969457706B 0969457706C	AT&T IP SERVICES AT&T IP SERVICES AT&T IP SERVICES AT&T IP SERVICES	05/11/2023		260.99 260.98 260.98
Total for this ACH Check for Vendor 00309:				0.00	782.95
ACH	01050 43777350413559	COLONIAL LIFE 2023 INSURANCE PREMIUMS	05/11/2023		389.82
Total for this ACH Check for Vendor 01050:				0.00	389.82
23605	00057 2023.04	AFSCME COUNCIL 57 UNION DUES_APRIL 2023	05/11/2023		1,344.12
Total for Check Number 23605:				0.00	1,344.12

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
23606	10320 INV0094347	AQUA-METRIC SALES CO. OPERATING SUPPLIES	05/11/2023		3,212.84
			Total for Check Number 23606:	0.00	3,212.84
23607	00312 VISIT#7_4.4.23	DOCTORS ON DUTY EMPLOYEE PHYSICAL	05/11/2023		80.00
			Total for Check Number 23607:	0.00	80.00
23608	00329 9680544039 9682664694	GRAINGER CHEST WADERS ADMIN FRONT GATE	05/11/2023		539.47 71.45
			Total for Check Number 23608:	0.00	610.92
23609	00212 IN0113081	CO. OF SANTA CRUZ HEALTH SRVC HEALTH PERMIT	05/11/2023		1,065.00
			Total for Check Number 23609:	0.00	1,065.00
23610	00539 0423SLV	MILLER MAXFIELD, INC 2022/2023_OUTREACH SERVICES	05/11/2023		3,575.00
			Total for Check Number 23610:	0.00	3,575.00
23611	00125 406324 621815 621843	SCARBOROUGH LUMBER OPERATING SUPPLIES OPERATING SUPPLIES OPERATING SUPPLIES	05/11/2023		36.66 48.55 21.56
			Total for Check Number 23611:	0.00	106.77
23612	00168 29952	SCOTTS VALLEY SPRINKLER OPERATING SUPPLIES	05/11/2023		236.61
			Total for Check Number 23612:	0.00	236.61
23613	00047 3040389	SOIL CONTROL LAB WATER ANALYSIS	05/11/2023		196.00
			Total for Check Number 23613:	0.00	196.00
23614	00555 53547411	STORDOK, INC. SHREDDING SERVICES	05/11/2023		55.00
			Total for Check Number 23614:	0.00	55.00
23615	00129 214851187-004	UNITED RENTALS (NORTH AMERICA) LYON PLANT GENERATOR RENTAL_WO#2	05/11/2023		9,753.32
			Total for Check Number 23615:	0.00	9,753.32
			Total for 5/11/2023:	0.00	30,025.59
ACH	00788 42023_0196346A 42023_0196346B 42023_0196346C	COMCAST COMCAST COMCAST COMCAST	05/14/2023		491.38 2,110.19 1,620.50

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
			Total for this ACH Check for Vendor 00788:	0.00	4,222.07
			Total for 5/14/2023:	0.00	4,222.07
23616	10394 2023FORD4X4F150	THE FORD STORE MORGAN HILL VEHICLE PURCHASE_FORD4X4F150	05/15/2023		53,436.47
			Total for Check Number 23616:	0.00	53,436.47
			Total for 5/15/2023:	0.00	53,436.47
ACH	00501 0011171830 1022951387	PITNEY BOWES INC INK FOR POSTAGE MACHINE INK FOR POSTAGE MACHINE	05/17/2023		172.23 144.74
			Total for this ACH Check for Vendor 00501:	0.00	316.97
ACH	10005 6331711	MISSIONSQUARE RETIREMENT PAY PERIOD ENDING 05.03.23	05/17/2023		5,353.85
			Total for this ACH Check for Vendor 10005:	0.00	5,353.85
			Total for 5/17/2023:	0.00	5,670.82
ACH	00080 2454674 2455981	GRANITE CONSTRUCTION CO OPERATING SUPPLIES OPERATING SUPPLIES	05/18/2023		58.03 60.49
			Total for this ACH Check for Vendor 00080:	0.00	118.52
ACH	00124 0112683-IN	BRUCE BARTON PUMP, INC BEAR CREEK WATER WORKS_WO#2946	05/18/2023		202.89
			Total for this ACH Check for Vendor 00124:	0.00	202.89
ACH	00450 3800021090 3800021608	EUROFINS WATER ANALYSIS WATER ANALYSIS	05/18/2023		550.00 180.00
			Total for this ACH Check for Vendor 00450:	0.00	730.00
ACH	00711 S658799A S658799B S658799C S658799D S658811	R&B A CORE & MAIN COMPANY BUSHING GALV 1-1/4" X 1" NIPPLE GALV 1-1/4" X 2-1/2" ELL 90 GALV 1-1/4" ELL 90 GALV 1-1/4" OPERATING SUPPLIES	05/18/2023		3.65 20.14 27.20 16.32 146.12
			Total for this ACH Check for Vendor 00711:	0.00	213.43
ACH	00727 162008041	ULINE SHIPPING SUPPLIES SAFETY TRAFFIC CONES	05/18/2023		919.38
			Total for this ACH Check for Vendor 00727:	0.00	919.38
ACH	01039 037536	ERA - A WATERS COMPANY LAB SUPPLIES	05/18/2023		244.57

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
			Total for this ACH Check for Vendor 01039:	0.00	244.57
ACH	10308	SANDIS	05/18/2023		
	2304311B	2021 CIP PIPELINE_WO#2181			658.50
	2304311C	2021 CIP PIPELINE_WO#2182			658.50
	2304311D	2021 CIP PIPELINE_WO#2183			658.50
	2304311E	2021 CIP PIPELINE_WO#2184			658.50
			Total for this ACH Check for Vendor 10308:	0.00	2,634.00
ACH	10372	ROGERS MACHINERY COMPANY, INC	05/18/2023		
	1363608	LYON PLANT AIR COMP SRVC/REPAIR			1,216.00
			Total for this ACH Check for Vendor 10372:	0.00	1,216.00
ACH	10308	SANDIS	05/18/2023		
	2304311A	2021 CIP PIPELINE_WO#2180			658.50
			Total for this ACH Check for Vendor 10308:	0.00	658.50
ACH	00054	PACIFIC GAS AND ELECTRIC	05/18/2023		
	50123_36580240A	PG&E_ADMIN			658.70
	50123_36580240B	PG&E_OPS			9,504.72
	50123_36580240C	PG&E_TREATMENT			20,778.59
	50123_36580240D	PG&E_WASTEWATER			745.61
			Total for this ACH Check for Vendor 00054:	0.00	31,687.62
23617	00565	DETLEF ADAM	05/18/2023		
	164_05.10.23	UNIFORM REIMBURSMENT			80.44
			Total for Check Number 23617:	0.00	80.44
23618	00162	ANTHEM BLUE CROSS	05/18/2023		
	000284088626	RETIREE MEDICAL			465.37
			Total for Check Number 23618:	0.00	465.37
23619	00767	ANTHEM BLUE CROSS	05/18/2023		
	000282609184	RETIREE MEDICARE			90.60
			Total for Check Number 23619:	0.00	90.60
23620	01077	JOSEPH B BEASLEY	05/18/2023		
	212_051023	EXPENSE REIMBURSMENT			54.86
			Total for Check Number 23620:	0.00	54.86
23621	10353	SCOTT BRUCE	05/18/2023		
	241_050823	REIMBURSMENT_D1 TESTING FEE			125.00
			Total for Check Number 23621:	0.00	125.00
23622	00037	CO. OF SC DEPT OF PUBLIC WORKS	05/18/2023		
	45264A	LANDFILL CHARGES_APRIL			170.12
	45264B	TOILET REBATE			27.00
			Total for Check Number 23622:	0.00	197.12
23623	00312	DOCTORS ON DUTY	05/18/2023		
	VISIT#8	EMPLOYEE PHYSICAL			80.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
			Total for Check Number 23623:	0.00	80.00
23624	00343 108784	ERNIE'S SERVICE CENTER SERVICE_VE#222_WO#89	05/18/2023		1,690.58
			Total for Check Number 23624:	0.00	1,690.58
23625	00204 812145769	FEDERAL EXPRESS CORP SHIPPING FEES_SENSUS RETURN	05/18/2023		18.45
			Total for Check Number 23625:	0.00	18.45
23626	00329 9685075880	GRAINGER JOHNSON BLDG_WO#2544	05/18/2023		175.27
			Total for Check Number 23626:	0.00	175.27
23627	00016 0006745668	GREENWASTE RECOVERY,INC MONTHLY DUMPSTER SERVICE	05/18/2023		1,043.20
			Total for Check Number 23627:	0.00	1,043.20
23628	00020 6962	HARO, KASUNICH & ASSOCIATES CROSS COUNTRY PIPELINE-PEER REVIEW	05/18/2023		102.50
			Total for Check Number 23628:	0.00	102.50
23629	10274 231_05.10.23	TOM HAVLICK UNIFORM REIMBURSEMENT	05/18/2023		512.41
			Total for Check Number 23629:	0.00	512.41
23630	00236 3126835203	IDEXX DISTRIBUTION CORP LAB SUPPLIES	05/18/2023		325.28
			Total for Check Number 23630:	0.00	325.28
23631	00097 8055 8064	JIM WALTERS TRACTOR SERVICE HAULING HAULING	05/18/2023		362.50 290.00
			Total for Check Number 23631:	0.00	652.50
23632	00296 0423006 0423007	MESITI-MILLER ENGINEERING,INC QUAIL HOLLOW CM_WO#1604 QUAIL HOLLOW_WO#3016	05/18/2023		232.50 1,224.00
			Total for Check Number 23632:	0.00	1,456.50
23633	00313 051423_313A 051423_313B 051423_313C 051423_313D 051423_313E 051423_313F 051423_313G 051423_313H 051423_313I 051423_313J 051423_313K	MET LIFE DENTAL_ADMIN DISABILITY_ADMIN LIFE INS_ADMIN DENTAL_FINANCE DISABILITY_FINANCE LIFE INS_FINANCE DENTAL_ENG DISABILITY_ENG LIFE INS_ENG DENTAL_OPS DISABILITY_OPS	05/18/2023		199.82 86.12 21.64 1,333.32 309.06 160.67 399.64 184.92 66.60 1,710.46 281.91

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
	051423_313L	LIFE INS_OPS			149.85
	051423_313M	DISABILITY_ENVIRON			-14.64
	051423_313N	DENTAL_WTP			1,259.87
	051423_313O	DISABILITY_WTP			232.42
	051423_313P	LIFE INS_WTP			116.55
			Total for Check Number 23633:	0.00	6,498.21
23634	00582 142963	OLIVE SPRINGS QUARRY BASE ROCK	05/18/2023		559.94
			Total for Check Number 23634:	0.00	559.94
23635	00125 406511 406566 406635 406664 442750 5305 621932 621998 622112	SCARBOROUGH LUMBER JOHNSON BLDG_WO#2544 OPERATING SUPPLIES OPERATING SUPPLIES OPERATING SUPPLIES OPERATING SUPPLIES OPERATING SUPPLIES OPERATING SUPPLIES OPERATING SUPPLIES OPERATING SUPPLIES	05/18/2023		14.53 173.69 30.11 43.15 14.42 15.09 25.88 54.04 45.31
			Total for Check Number 23635:	0.00	416.22
23636	00266 433295765	TERMINIX PROCESSING CENTER QUARTERLY PEST CONTROL	05/18/2023		204.00
			Total for Check Number 23636:	0.00	204.00
			Total for 5/18/2023:	0.00	53,373.36
ACH	00055 51239607630489A 51239607630489B 51239607630489C 51239607630489D	AT&T PHONE_ADMIN PHONE_OPS PHONE_WTP PHONE_SEWER	05/22/2023		2.01 3,354.92 596.70 265.61
			Total for this ACH Check for Vendor 00055:	0.00	4,219.24
			Total for 5/22/2023:	0.00	4,219.24
23637	00037 23037A 23037B 23037C 23037D 23037E	CO. OF SANTA CRUZ DEPT OF PUBLIC ENCROACHMENT PERMIT_WO#2180 ENCROACHMENT PERMIT_WO#2181 ENCROACHMENT PERMIT_WO#2182 ENCROACHMENT PERMIT_WO#2183 ENCROACHMENT PERMIT_WO#2184	05/24/2023		539.20 539.20 539.20 539.20 539.20
			Total for Check Number 23637:	0.00	2,696.00
			Total for 5/24/2023:	0.00	2,696.00
ACH	00080 2455318	GRANITE CONSTRUCTION CO OPERATING SUPPLIES	05/25/2023		452.87

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
Total for this ACH Check for Vendor 00080:				0.00	452.87
ACH	00220 36823	BAY BUILDING JANITORIAL,INC MONTHLY ADMIN JANITORIAL_MAY	05/25/2023		606.66
Total for this ACH Check for Vendor 00220:				0.00	606.66
ACH	00273 30664021	CORELOGIC, INC. MONTHLY REALQUEST SERVICES	05/25/2023		225.10
Total for this ACH Check for Vendor 00273:				0.00	225.10
ACH	00450 3800021936	EUROFINS WATER ANALYSIS	05/25/2023		120.00
Total for this ACH Check for Vendor 00450:				0.00	120.00
ACH	00505 10664562184	DELL MARKETING LP COMPUTER_CONSTRUCTION INSPECTOR	05/25/2023		2,309.66
Total for this ACH Check for Vendor 00505:				0.00	2,309.66
ACH	00711 S079225	R&B A CORE & MAIN COMPANY IRWIN BOOSTER STATION	05/25/2023		2,888.95
Total for this ACH Check for Vendor 00711:				0.00	2,888.95
ACH	10184 2023250109719 2023250902891	THATCHER COMPANY, INC TREATMENT CHEMICALS DRUM CREDIT	05/25/2023		5,653.01 -320.00
Total for this ACH Check for Vendor 10184:				0.00	5,333.01
ACH	10308 2304021 2304348 2304350 2304351 2304352 2304353	SANDIS TASK 4:CONSTRUCTION DOCS_WO#549 ENG SRVCS_ALTA VIA_WO#1921 ENG SRVCS_BB/FS_WO#2517 ENG SRVCS_BB/FS_WO#2517 ENG SRVCS_BB/FS_WO#2517 ENG SRVCS_BB/FS_WO#2517	05/25/2023		587.50 2,565.00 10,287.50 1,996.25 7,000.00 57,757.50
Total for this ACH Check for Vendor 10308:				0.00	80,193.75
ACH	10401 33731439001	HERC RENTALS INC EQUIPMENT RENTAL_WO#3016	05/25/2023		1,080.34
Total for this ACH Check for Vendor 10401:				0.00	1,080.34
ACH	10217 050823_7268A.1 050823_7268A.2 050823_7268AA 050823_7268B.1 050823_7268B.2 050823_7268BB 050823_7268C.1 050823_7268C.2 050823_7268D.1 050823_7268D.2 050823_7268E.1 050823_7268E.2	UMPQUA BANK AMAZON_OFFICE SUPPLIES AMAZON_OFFICE SUPPLIES INDEED_ADVERTISING AMAZON_OFFICE SUPPLIES AMAZON_OFFICE SUPPLIES AMAZON_OPERATING SUPPLIES AMAZON_OFFICE SUPPLIES AMAZON_OFFICE SUPPLIES AMAZON_OFFICE SUPPLIES AMAZON_OFFICE SUPPLIES AMAZON_OFFICE SUPPLIES AMAZON_OFFICE SUPPLIES	05/25/2023		59.93 59.93 291.41 10.51 10.52 58.84 9.79 9.79 56.07 56.07 28.33 28.32

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
	050823_7268F	CUMMINS_GENERATOR DIAGNOSTIC ANI			1,660.45
	050823_7268G	AVENTURON_SAFETY EQUIPMENT			136.24
	050823_7268H.1	AMAZON_OFFICE SUPPLIES			6.11
	050823_7268H.2	AMAZON_OFFICE SUPPLIES			6.11
	050823_7268I	MAILCHIMP_MARKETING			80.00
	050823_7268J	ZOOM_MONTHLY CHARGES			199.90
	050823_7268K	TRAVLFI_MONTH CHARGES			49.00
	050823_7268L	EBAY_OPERATING SUPPLIES			276.03
	050823_7268M	GATEHOUSE_OPERATING SUPPLIES			200.27
	050823_7268N	STAPLES_OFFICE SUPPLIES			804.40
	050823_7268O	ROBBYLAYTON_MISC CHARGE			32.85
	050823_7268P	FORD STORE_WO#3034			100.00
	050823_7268Q	AMAZON_OPERATING EXPENSE			58.84
	050823_7268R	BLUEBEAM LICENSE			489.83
	050823_7268S	GFOA MEMBERSHIP			160.00
	050823_7268T	AMAZON_OPERATING SUPPLIES			452.85
	050823_7268U	AA AUTO COLLISION_WO#3034			713.88
	050823_7268V	OFFICE DEPOT_OFFICE SUPPLIES			20.11
	050823_7268W	SP MANUFACTURER EXPR_WO#3034			860.00
	050823_7268X	HIRERIGHT_BACKGROUND CHECK			43.75
	050823_7268Y	BACKRACK_WO#3034			450.93
	050823_7268Z	CREDIT VOUCHER_BACKRACK_WO#3034			-450.93
		Total for this ACH Check for Vendor 10217:		0.00	7,030.13
23638	00057 MAY2023_DUES	AFSCME COUNCIL 57 UNION DUES_MAY 2023	05/25/2023		1,593.42
		Total for Check Number 23638:		0.00	1,593.42
23639	00729 3052248	ALPHA ANALYTICAL LABS WASTEWATER MONITORING	05/25/2023		1,319.00
		Total for Check Number 23639:		0.00	1,319.00
23640	00300 1980	APOLLO DRAIN SERVICE BEAR CREEK ESTATES	05/25/2023		450.00
		Total for Check Number 23640:		0.00	450.00
23641	00309 4313538708	AT&T IP SERVICES AT&T OFFICE AT HAND	05/25/2023		138.65
		Total for Check Number 23641:		0.00	138.65
23642	10113 JUNE23_10113A JUNE23_10113B	BANK MIDWEST SOLAR LOAN_INTEREST SOLAR LOAN_PRINCIPAL	05/25/2023		391.43 2,858.47
		Total for Check Number 23642:		0.00	3,249.90
23643	00034 JUNE2023_034	DAVE BASLER CALPERS_RETIREE	05/25/2023		74.00
		Total for Check Number 23643:		0.00	74.00
23644	00099 JUNE2023_099	JOEL BUSA CALPERS_RETIREE	05/25/2023		124.00
		Total for Check Number 23644:		0.00	124.00
23645	00172	JOSEPH F. CONE	05/25/2023		

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
	JUNE2023_172	CALPERS_RETIREE			174.00
			Total for Check Number 23645:	0.00	174.00
23646	00179 75205	D & D COMPRESSOR, INC. LYON PLANT COMPRESSOR	05/25/2023		1,223.39
			Total for Check Number 23646:	0.00	1,223.39
23647	00760 27871	DYNAMIC PRESS OFFICE SUPPLIES	05/25/2023		86.11
			Total for Check Number 23647:	0.00	86.11
23648	UB*00998	KRISTA FARRELL Refund Check 014618-000, 136 VIEW CR Refund Check 014618-000, 136 VIEW CR	05/25/2023		36.12 9.89
			Total for Check Number 23648:	0.00	46.01
23649	00329 9698232544 9698461242	GRAINGER OPERATING SUPPLIES JOHNSON BLDG_WO#2544	05/25/2023		280.15 506.01
			Total for Check Number 23649:	0.00	786.16
23650	00550 13573619	HACH COMPANY SC4500 CONTROLLER_WO#3014	05/25/2023		3,331.04
			Total for Check Number 23650:	0.00	3,331.04
23651	00097 8078	JIM WALTERS TRACTOR SERVICE OPERATING SUPPLIES	05/25/2023		290.00
			Total for Check Number 23651:	0.00	290.00
23652	00208 JUNE2023_208	LEONARD KUHNLEIN CALPERS_RETIREE	05/25/2023		124.00
			Total for Check Number 23652:	0.00	124.00
23653	00977 97362807	MCMASTER-CARR BUILDING MAINT-13060 HWY 9	05/25/2023		232.89
			Total for Check Number 23653:	0.00	232.89
23654	00662 JUNE2023_662	JAMES A. MUELLER CALPERS_RETIREE	05/25/2023		49.00
			Total for Check Number 23654:	0.00	49.00
23655	00350 00350	HOWARD OLIPHANT CALPERS_RETIREE	05/25/2023		174.00
			Total for Check Number 23655:	0.00	174.00
23656	UB*00999	JAMES PENICK Refund Check 005901-000, 404 CREEKSIDE Refund Check 005901-000, 404 CREEKSIDE Refund Check 005901-000, 404 CREEKSIDE	05/25/2023		25.93 0.01 7.09
			Total for Check Number 23656:	0.00	33.03

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
23657	10314 79245	PRESS BANNER FLUSHING ADS_05/19 RUN DATE	05/25/2023		437.00
Total for Check Number 23657:				0.00	437.00
23658	00125 406952 622189	SCARBOROUGH LUMBER OFFICE SUPPLIES OFFICE SUPPLIES	05/25/2023		39.61 26.06
Total for Check Number 23658:				0.00	65.67
23659	00047 3050065 3050066	SOIL CONTROL LAB WATER ANALYSIS WATER ANALYSIS	05/25/2023		196.00 49.00
Total for Check Number 23659:				0.00	245.00
23660	00093 JUNE2023_093	JOHN TREGEMBO CALPERS_RETIREE	05/25/2023		174.00
Total for Check Number 23660:				0.00	174.00
23661	00369 JUNE2023_369	CAROLE TRIANTAFILLOS CALPERS_RETIREE	05/25/2023		124.00
Total for Check Number 23661:				0.00	124.00
23662	00028 051523_BENNETT	VAN DER STEEN ENGINEERING BENNETT CREEK INTAKE_WO#2949	05/25/2023		73,710.18
Total for Check Number 23662:				0.00	73,710.18
23663	00011 9934866671A 9934866671B 9934866671C 9934866671D 9934866671E 9934866671F 9934866672D	VERIZON WIRELESS CELL PHONE_ADMIN CELL PHONE_FINANCE CELL PHONE_ENGINEERING CELL PHONE_OPS CELL PHONE_ENVIRON CELL PHONE_WTP CELLULAR_WTP	05/25/2023	VOID	44.02 34.64 324.70 394.26 66.32 498.60 141.03
Total for Check Number 23663:				1,503.57	0.00
23664	00011 9934866672A 9934866672B 9934866672C	VERIZON WIRELESS CELLULAR_ADMIN CELLULAR_FINANCE CELLULAR_OPS	05/25/2023	VOID	20.33 47.01 413.65
Total for Check Number 23664:				480.99	0.00
23665	00011 9934866671A 9934866671B 9934866671C 9934866671D 9934866671E 9934866671F	VERIZON WIRELESS CELL PHONE_ADMIN CELL PHONE_FINANCE CELL PHONE_ENGINEERING CELL PHONE_OPS CELL PHONE_ENVIRON CELL PHONE_WTP	05/25/2023		44.02 34.64 324.70 394.26 66.32 498.60
Total for Check Number 23665:				0.00	1,362.54
23666	00011 9934866672A	VERIZON WIRELESS CELLULAR_ADMIN	05/25/2023		20.33

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
	9934866672B	CELLULAR_FINANCE			47.01
	9934866672C	CELLULAR_OPS			413.65
	9934866672D	CELLULAR_WTP			141.03
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				Total for Check Number 23666:	0.00 622.02
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				Total for 5/25/2023:	1,984.56 190,479.48
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ACH	00599	WEX BANK	05/26/2023		
	88887692A	FUEL_ADMIN			145.61
	88887692B	FUEL_FINANCE			790.00
	88887692C	FUEL_ENGINEERING			448.75
	88887692D	FUEL_OPS			3,341.45
	88887692E	FUEL_WTP			3,592.09
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				Total for this ACH Check for Vendor 00599:	0.00 8,317.90
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				Total for 5/26/2023:	0.00 8,317.90
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ACH	00687	AT&T U-VERSE	05/28/2023		
	5523_13745730	AT&T UVERSE_13057 HWY 9			101.65
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				Total for this ACH Check for Vendor 00687:	0.00 101.65
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				Total for 5/28/2023:	0.00 101.65
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ACH	00687	AT&T U-VERSE	05/29/2023		
	5623_132166881	AT&T UVERSE_MANANA WOODS			173.52
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				Total for this ACH Check for Vendor 00687:	0.00 173.52
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				Total for 5/29/2023:	0.00 173.52
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ACH	00687	AT&T U-VERSE	05/30/2023		
	5723_132182018	AT&T UVERSE_345 QUAIL TERRACE			107.00
	5823_325322484	AT&T UVERSE_ADMIN FAX LINE			109.61
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				Total for this ACH Check for Vendor 00687:	0.00 216.61
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				Total for 5/30/2023:	0.00 216.61
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ACH	00441	MISSION COMMUNICATIONS,LLC	06/01/2023		
	1075960A	SCADA ANNUAL SERVICE_FY2223			640.35
	1075960B	SCADA ANNUAL SERVICE_FY2324			7,043.85
					<hr/>
				Total for this ACH Check for Vendor 00441:	0.00 7,684.20
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ACH	00505	DELL MARKETING LP	06/01/2023		
	10666250782	DOCKING STATION_MONITORS_ENG			775.19
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				Total for this ACH Check for Vendor 00505:	0.00 775.19
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ACH	00711	R&B A CORE & MAIN COMPANY	06/01/2023		
	S658804	REPAIR CLAMP 2" X 6"			173.51
	S723343A	NIPPLE GALV 2" X 6"			66.22

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
	S723343B	NIPPLE GALV 2" X 2-1/2"			28.61
	S723343C	NIPPLE GALV 1" X 4"			15.04
	S723343D	NIPPLE GALV 1" X 2"			11.64
	S723343F	FULL CIRCLE 7.05-7.45 12.50"			178.95
	S723343G	FULL CIRCLE 3.96-4.25 7.50"			92.08
	S723343H	FLEX COUPLING 1-1/2" X 5"			331.82
	S723343I	ELL 90 STREET GALV 3/4"			12.92
	S723343J	BELL REDCR GALV 1" X 3/4"			25.38
	S723343K	4 HYMAX FLEX CPLG 4.25-5.63			1,007.90
	S723343L	NIPPLE GALV 4" X 6"			70.11
	S723343M	BLUE PAINT WATERBASE #3620			63.43
		Total for this ACH Check for Vendor 00711:		0.00	2,077.61
ACH	00944 9815	PDNC, INC. MAY CLOUD SERVICES	06/01/2023		708.98
		Total for this ACH Check for Vendor 00944:		0.00	708.98
ACH	01039 040669	ERA - A WATERS COMPANY LAB SUPPLIES	06/01/2023		711.45
		Total for this ACH Check for Vendor 01039:		0.00	711.45
ACH	10025 1573482	BADGER METER, INC ORION CELLULAR ENDPOINTS LTE	06/01/2023		10,747.40
		Total for this ACH Check for Vendor 10025:		0.00	10,747.40
ACH	10276 226898	MONRO INC VEHICLE MAINT_VE-242	06/01/2023		796.34
		Total for this ACH Check for Vendor 10276:		0.00	796.34
ACH	10295 102802	PANORAMA ENVIRONMENTAL INC. ENVIRO SRVCS_BB & FS CONSOLIDATION	06/01/2023		5,582.50
		Total for this ACH Check for Vendor 10295:		0.00	5,582.50
ACH	00711 S723343E	R&B A CORE & MAIN COMPANY GATE VALVE 4"	06/01/2023		413.89
		Total for this ACH Check for Vendor 00711:		0.00	413.89
ACH	00399 817964851A 817964851B 817964851C 817964851D 817964851E	VISION SERVICE PLAN - (CA) VISION_ADMIN VISION_FINANCE VISION_ENGINEERING VISION_OPS VISION_WTP	06/01/2023		28.44 195.08 56.88 219.52 199.24
		Total for this ACH Check for Vendor 00399:		0.00	699.16
ACH	00545 804958	AFLAC 2023 INSURANCE PREMIUMS	06/01/2023		165.58
		Total for this ACH Check for Vendor 00545:		0.00	165.58
ACH	00178 JUNE2023_A JUNE2023_B JUNE2023_C	CALPERS CALPERS_ADMIN CALPERS_FINANCE CALPERS_ENGINEERING	06/01/2023		2,956.31 17,777.95 5,697.53

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
	JUNE2023_D	CALPERS_OPS			20,474.01
	JUNE2023_E	CALPERS_ENVIRON			913.74
	JUNE2023_F	CALPERS_RETIREEES			1,359.00
	JUNE2023_G	CALPERS_WTP			15,697.95
	JUNE2023_H	CALPERS_ADMIN FEE			239.92
	JUNE2023_I	CALPERS_DEPENDENTS			2,078.32
			Total for this ACH Check for Vendor 00178:	0.00	67,194.73
23667	00589 8384	ALLARD'S SEPTIC SERVICE KIRBY PLANT SEPTIC	06/01/2023		350.00
			Total for Check Number 23667:	0.00	350.00
23668	10173 222_052523	CARLY BLANCHARD TUITION REIMBURSEMENT PER MOU	06/01/2023		3,952.35
			Total for Check Number 23668:	0.00	3,952.35
23669	00342 121865 121912	BRASS KEY LOCKSMITH OPERATING SUPPLIES OPERATING SUPPLIES	06/01/2023		13.14 37.23
			Total for Check Number 23669:	0.00	50.37
23670	00009 045034	CITY OF SANTA CRUZ FINANCE DEPT JSSH PROGRAM	06/01/2023		12,718.70
			Total for Check Number 23670:	0.00	12,718.70
23671	00343 109392	ERNIE'S SERVICE CENTER DIAGNOSTIC_VE#244_WO#1700	06/01/2023		125.55
			Total for Check Number 23671:	0.00	125.55
23672	00204 814374906	FEDERAL EXPRESS CORP BADGER METER RETURN	06/01/2023		25.25
			Total for Check Number 23672:	0.00	25.25
23673	00210 2751652	FISHER SCIENTIFIC LAB SUPPLIES	06/01/2023		307.82
			Total for Check Number 23673:	0.00	307.82
23674	00329 9697083393	GRAINGER BUILDING MAINTENANCE	06/01/2023		206.97
			Total for Check Number 23674:	0.00	206.97
23675	00367 234661A 234661B	INFOSEND, INC POSTAGE FEES MAILING FEES	06/01/2023		2,747.28 991.89
			Total for Check Number 23675:	0.00	3,739.17
23676	00001 7719-1028460 7719-1028898	ROYAL WHOLESALE ELECTRIC FALL CREEK FISH LADDER_WO#1738 FALL CREEK FISH LADDER_WO#1738	06/01/2023		505.02 582.99
			Total for Check Number 23676:	0.00	1,088.01
23677	00125	SCARBOROUGH LUMBER	06/01/2023		

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
	407003	OPERATING SUPPLIES			67.63
	407116	OPERATING SUPPLIES			62.57
	407137	OPERATING SUPPLIES			37.39
	407208	OPERATING SUPPLIES			22.78
	443015	OPERATING SUPPLIES			62.52
	5303	OPERATING SUPPLIES			8.73
	5344	OPERATING SUPPLIES			131.57
	5346	OPERATING SUPPLIES			16.18
	5347	OPERATING SUPPLIES			21.57
	622303	OPERATING SUPPLIES			29.58
	622376	1590 FOREST HILL			590.07
	622402	OPERATING SUPPLIES			77.68
	622440	OPERATING SUPPLIES			59.31
			Total for Check Number 23677:	0.00	1,187.58
23678	00047	SOIL CONTROL LAB	06/01/2023		
	3050231	WATER ANALYSIS			49.00
	3050232	WATER ANALYSIS			196.00
			Total for Check Number 23678:	0.00	245.00
23679	00721	UNITED SITE SVCS.,INC	06/01/2023		
	01705432	SANITARY SERVICES			330.24
			Total for Check Number 23679:	0.00	330.24
23680	10118	WINE COUNTRY BALANCE	06/01/2023		
	7865	LYON LABRATORY			525.00
			Total for Check Number 23680:	0.00	525.00
			Total for 6/1/2023:	0.00	122,409.04
ACH	10395	LAMVIN	06/05/2023		
	S628_FINAL 50%	ACOUSTIC WALL_CEILING PANELS_#2544			3,816.51
			Total for this ACH Check for Vendor 10395:	0.00	3,816.51
			Total for 6/5/2023:	0.00	3,816.51
			Report Total (125 checks):	1,984.56	479,223.68

EFT & DIRECT CHECK TRANSACTIONS

Apr-23



Date	Check No	Vendor	Description	Amount
4/30/2023	EFT	BLUE FIN	BANK FEES	\$ 5,924.22
4/16/2023	EFT	T-TECH	BANK FEES	\$ 1,115.23
4/5/2023	EFT	PAYCHEX	ADMIN & DELIVERY FEES	\$ 289.40
4/5/2023	EFT	PAYCHEX	PAYROLL	\$ 124,322.85
4/5/2023	DIRECT CHECK	PAYCHEX	PAYROLL	\$ 9,307.33
4/19/2023	EFT	PAYCHEX	ADMIN & DELIVERY FEES	\$ 305.90
4/19/2023	EFT	PAYCHEX	PAYROLL	\$ 135,979.72
4/19/2023	DIRECT CHECK	PAYCHEX	PAYROLL	\$ 7,880.91
4/28/2023	EFT	PAYCHEX	FINAL CK DD-DJ	\$ 7,466.26
4/28/2023	EFT	PAYCHEX	FINAL CK INVOICE-DJ	\$ 164.50
4/19/2023	EFT	PAYCHEX	PAYCHEX INVOICE	\$ 305.90
4/20/2023	EFT	PAYCHEX	PAYCHEX FLEX TIME FEE	\$ 185.52
4/3/2023	EFT	CALPERS	CALPERS 4/3/23 PR	\$ 20,931.49
4/19/2023	EFT	CALPERS	CALPERS 4/19/23 PR	\$ 21,463.03
4/30/2023	EFT	FSA	FEBRUARY FSA REIMBURSEMENTS	\$ 234.64
			TOTAL EFT TRANSACTIONS	\$ 335,876.90

MEMO

DATE: July 20, 2023
TO: Board of Directors, San Lorenzo Valley Water District
FROM: Rick Rogers, District Manager
SUBJECT: Finance & Business Services Status Report

WRITTEN BY: Kendra Reed, Director of Finance
PRESENTED BY: Kendra Reed, Director of Finance

STAFF RECOMMENDATION

It is recommended that the Board of Directors review and file the Finance & Business Services Department Status Report for May.

RECOMMENDED MOTION

None

BACKGROUND

AUDIT

The Fiscal Year 2022-2023 Audit is currently in process.

CUSTOMER SERVICE SUPPORT

- Monthly Consumption by Customer Class
- Customer Service Dept Summary
- Weekly Call Log

REVENUE STABILIZATION RATE (RSR) ANALYSIS

This packet contains the current consumption as compared to the prior 3 year averages for the RSR. As of May 2023, the cumulative consumption is 11% below the baseline. Consumption for May is 21% below the 3 year average baseline and 18% lower than prior year. We will continue to monitor consumption and update the Board as necessary.

RATE ASSISTANCE PROGRAM

As of May 2023, there are 93 approved applications and 0 pending application(s). The final annual renewal notices went out this month to all customers in the program. Customers are responsible for renewing their application each year per the policy. If customers do not renew by 05/31, they will be removed from the program for non-renewal.

PAST DUES

There was a 4% decrease from April 30+ days past dues. The decrease is attributed to the Property Tax Roll letters being sent out to customers notifying them of their past due balance that will be placed on the Santa Cruz County tax roll.

FINANCIAL SUMMARY

This package contains the May financial package. Please continue to read for more details.

- Overall Operating Revenue: April revenue decreased by \$129K compared to the prior year. This was mainly due to a 18% decrease in consumption.

- Overall Operating Revenue excluding Fire Recovery Surcharge (FRS) was \$880K for May. Excluding the FRS, revenue had a 13% decrease from last year.
- Operating Expenses: May expenses were 26% higher than prior year, mainly due to May being a 3 pay period month.
- Operating Income (loss): May operating income was \$168K.
 - Operating Income, excluding FRS was \$88K for May.
- Overall Outlook: The numbers are slightly lower than budgeted amounts due to the decrease in consumption. We will continue to monitor consumption trends for any significant shifts from expectations.

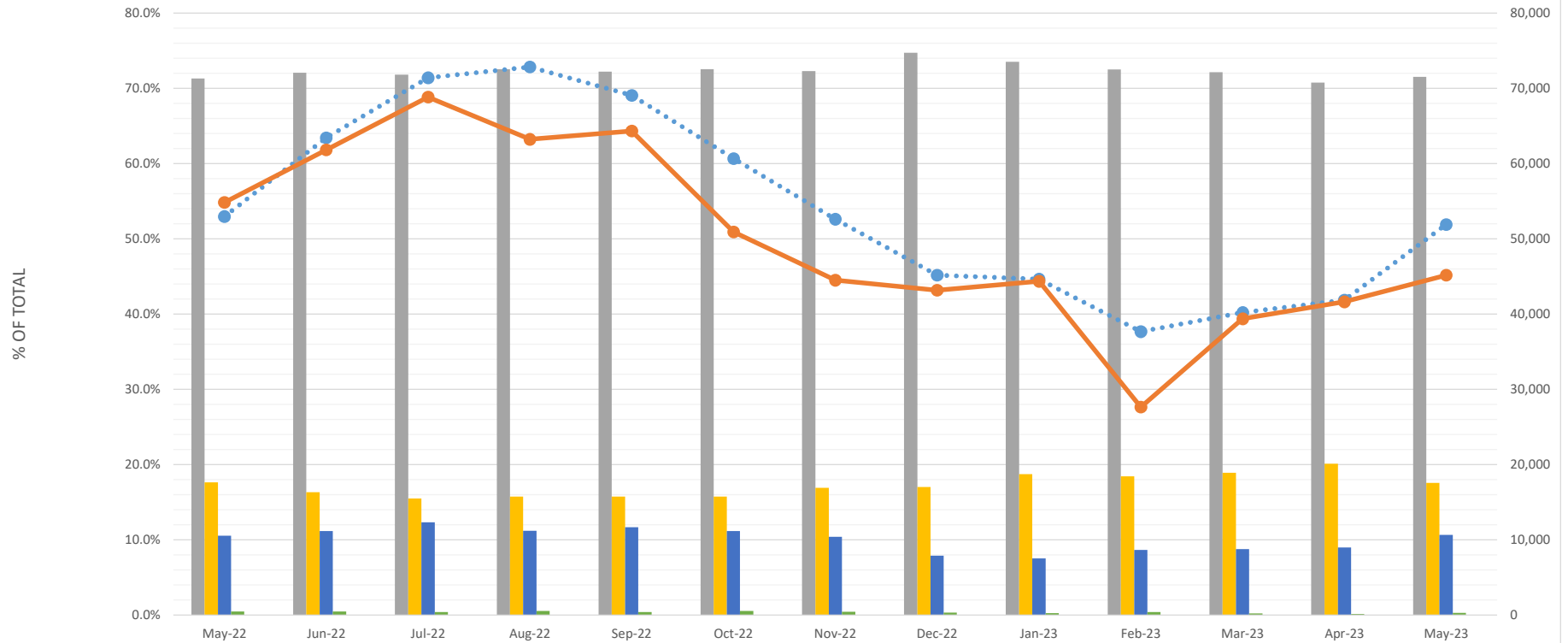
	May		Full Year	
	Current Month	YTD	Budget	% of Budget
Operating Revenue (Excluding Fire Recovery Surcharge)	\$ 880,154	\$ 9,679,409	\$12,078,112	80%
Operating Expenses	\$ 794,074	\$ 7,586,410	\$ 9,468,080	80%
Operating Income (Excluding Fire Recovery Surcharge)	\$ 86,080	\$ 2,093,000	\$ 2,610,032	80%

CUSTOMER SERVICE DEPT SUMMARY

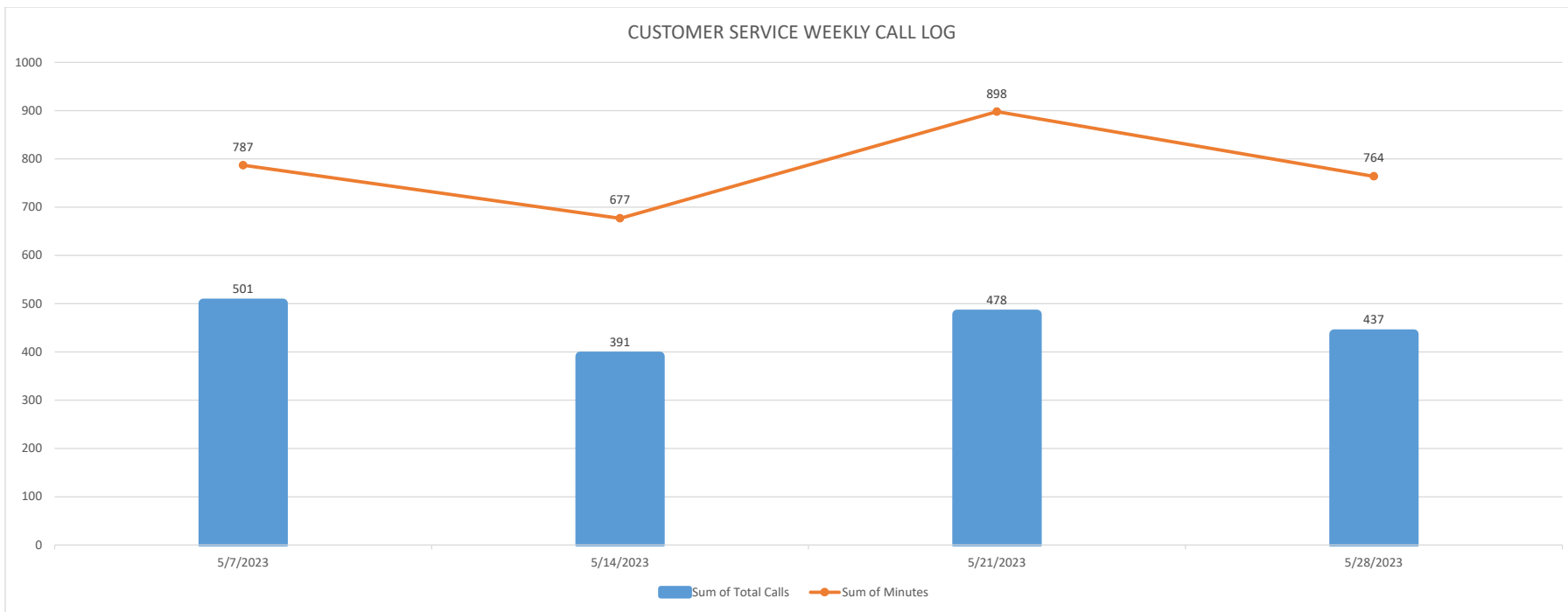
These statistics are meant to show some of the trends and fluctuations in utility billing related items. Management will use these to look for abnormalities or seasonal trends that can impact staff time. For example, the cut in/out process is typically correlated to the real estate market.

Monthly Stats:	May-23	Apr-23	Mar-23	Feb-23	Jan-23	Dec-22	Nov-22	Oct-22	Sep-22	Aug-22	Jul-22	Jun-22	May-22	Apr-22
Cut In/Outs	38	20	20	12	24	28	32	44	50	62	48	80	58	52
# Past Due Accounts	1,277	1,287	1,461	1,098	1,168	1,335	1,063	1,239	1,476	1,227	1,322	1,460	1,355	1,460
# Receiving IVR	946	965	998	800	861	965	807	928	1,075	926	953	1,056	987	1,056
# Late Penalties	774	832	830	821	930	805	709	726	796	707	743	769	774	769
Past Due Balances (30+ Days) [1]	\$ 434,086	\$ 451,752	\$ 448,724	\$ 463,193	\$ 418,494	\$ 400,753	\$ 360,539	\$ 341,425	\$ 320,298	\$ 342,331	\$ 330,919	\$ 307,179	\$ 289,810	\$ 280,252
Rate Assistance Program (RAP)														
Approved Applications	93	93	93	92	92	92	90	89	89	88	87	85	80	78
Pending Applications	0	0	0	0	0	0	2	2	1	1	2	2	3	3
Online / Going Green														
<i>As of 7/13/2023</i>														
Online Sign-ups	5,255	5,235	5,207	5,173	5,155	5,123	5,104	5,066	5,054	5,027	4,977	4,921	4,901	4,840
E-Bills	2,492	2,471	2,455	2,428	2,400	2,376	2,368	2,362	2,350	2,331	2,307	2,257	2,266	2,281
Auto Pay	3,687	3,654	3,625	3,589	3,580	3,552	3,506	3,534	3,526	3,493	3,471	3,427	3,411	3,395

13 MONTH CONSUMPTION TRENDS



	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23
Residential	71.3%	72.1%	71.8%	72.5%	72.2%	72.5%	72.3%	74.7%	73.5%	72.5%	72.1%	70.8%	71.5%
Multi Residential	17.6%	16.3%	15.5%	15.7%	15.7%	15.7%	16.9%	17.0%	18.7%	18.4%	18.9%	20.1%	17.5%
Commercial	10.6%	11.1%	12.3%	11.2%	11.7%	11.2%	10.4%	7.9%	7.5%	8.7%	8.8%	9.0%	10.7%
Bulk Water	0.5%	0.5%	0.4%	0.5%	0.4%	0.5%	0.4%	0.3%	0.3%	0.4%	0.2%	0.2%	0.3%
Other Systems	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
BUDGETED UNITS	52,969	63,431	71,397	72,831	69,068	60,656	52,605	45,167	44,636	37,666	40,218	41,852	51,909
ACTUAL UNITS	54,843	61,817	68,829	63,207	64,322	50,922	44,500	43,180	44,352	27,637	39,375	41,619	45,177



Week Ending	Total Calls		Incoming Calls		Outgoing Calls	
	# Calls	Minutes	# Calls	Minutes	# Calls	Minutes
5/7/2023	501	787	326	650	175	137
5/14/2023	391	677	258	571	133	106
5/21/2023	478	898	315	711	163	187
5/28/2023	437	764	263	602	174	162

Weekly Notes
Flushing, Main Break: 105 East Rd., 119 Royal Ct., 8055 Fernwood Ave., 14560 Hwy 9, 5995 Plateau Dr.
Flushing, Main Break: Two Bar Rd., 300 Old Big Trees Rd., 14574 West Park Dr., 5953 Plateau Dr., 275 Old Big Trees Rd., 8050 Fernwood Ave., Azalea Circle.
Flushing, Main Break: Country Club Dr., 422 High St., E. Zayante Dr., 230 Riverview Dr., 14287 Hwy 9, 185 Arden Ave., 422 High St., Brookside Dr., 316 W. Hilton Dr.
Flushing, Main Break: 365 Brook Dr., 151 S. Redwood St., 14574 West Park Ave., 1115 Country Club Dr., 410 Orman Rd., Lomond St. Bridge, 6493 Cooper St., Plateau, Middleton Dr., 8050 Fernwood Ave.

REVENUE STABILIZATION RATE ANALYSIS FY22-23

In accordance with the District's Revenue Stabilization Rates Policy & Procedures, the District Manager shall provide the Board of Directors with the average units of water sales (by month) for the rolling previous three years, which will serve as the baseline against which current annual sales to date will be compared. If the District Manager determines that budget-year water sales (in units) to date, and corresponding revenue, is more than 10% below expected year-to-date levels (based on monthly averages over the previous three years), the District Manager shall notify, at a public meeting, the Board of Directors of this determination at or before the next regularly scheduled Board meeting. For more information, please refer to the District's full Policy & Procedures.

MONTHLY CONSUMPTION IN UNITS BY FISCAL YEAR (BASELINE)

	July	August	September	October	November	December	January	February	March	April	May	June	TOTAL
FY1920	69,511	70,199	70,935	61,797	58,008	49,614	45,215	40,031	44,903	47,195	56,904	64,133	678,447
FY2021	75,312	78,208	67,686	64,547	55,021	47,697	46,950	37,588	37,065	50,838	60,205	65,232	686,348
FY2122	67,878	69,234	55,672	56,472	44,129	39,798	39,208	38,216	44,799	44,339	54,843	61,817	616,405
3 YR AVERAGE (BASELINE)	70,900	72,547	64,764	60,939	52,386	45,703	43,791	38,612	42,256	47,457	57,317	63,728	660,400

ACTUAL FY2223 CONSUMPTION

FY2223	68,829	63,207	64,322	50,922	44,500	43,180	44,352	27,637	39,375	41,619	45,177		533,120
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CUMULATIVE ANALYSIS

% Above or Below Average	-3%	-13%	-1%	-16%	-15%	-6%	1%	-28%	-7%	-12%	-21%		
Cumulative %	-3%	-8%	-6%	-8%	-9%	-9%	-8%	-9%	-9%	-10%	-11%		

NOTES:

As of May 2023, the cumulative consumption is 11% below the baseline. Consumption for May is 21% below the 3 year average baseline and 18% lower than prior year. We will continue to monitor consumption and update the Board as necessary.

SAN LORENZO VALLEY WATER DISTRICT - PAST DUE ANALYSIS - MAY 2023

CYCLE 1						
	Bal Fwd	Bal Under 30	Bal 30 to 60	Bal 60 to 90	Bal 90 to 120	Bal Over 120
Owner	\$ 224,362	\$ 65,432	\$ 25,774	\$ 18,759	\$ 11,189	\$ 103,209
<i># of accounts</i>		572	221	157	125	110
IVR/PAST DUE INFORMATION:						
PAST DUE PRIOR TO IVR	585					
# RECEIVING IVR	435	74%	% signed up for IVR			
FINAL PAST DUE	356	61%	% from initial past due			

CYCLE 2						
	Bal Fwd	Bal Under 30	Bal 30 to 60	Bal 60 to 90	Bal 90 to 120	Bal Over 120
Owner	\$ 369,281	\$ 94,126	\$ 40,959	\$ 41,323	\$ 18,908	\$ 173,966
<i># of accounts</i>		731	303	206	168	157
IVR/PAST DUE INFORMATION:						
PAST DUE PRIOR TO IVR	575					
# RECEIVING IVR	439	76%	% signed up for IVR			
FINAL PAST DUE	426	74%	% from initial past due			

TOTAL DISTRICT						
	BILLS SENT IN MAY					
	Bal Fwd	Bal Under 30	Bal 30 to 60	Bal 60 to 90	Bal 90 to 120	Bal Over 120
Owner	\$ 593,643	\$ 159,557	\$ 66,733	\$ 60,081	\$ 30,096	\$ 277,175
<i># of accounts</i>		1,303	524	363	293	267
BALANCE OF ACCOUNTS						
30+ DAYS PAST DUE	434,086					
# OF ACCOUNTS 30+ DAYS PAST DUE	1,447					
IVR/PAST DUE INFORMATION:						
PAST DUE PRIOR TO IVR	1,160					
# RECEIVING IVR	874	75%	% signed up for IVR			
FINAL PAST DUE	782	67%	% from initial past due			
LT PAYMENT PLANS	32					
LIEN INFORMATION:						
# ACTIVE LIENS	100					
TOTAL BALANCE	\$ 96,844	35%	% collateralized of Owner Bal Over 120			

PRIOR MONTH APRIL COMPARISON						
	Bal Fwd	Bal Under 30	Bal 30 to 60	Bal 60 to 90	Bal 90 to 120	Bal Over 120
	\$ 235,237	\$ 73,848	\$ 26,848	\$ 14,433	\$ 13,411	\$ 106,696
<i># of accounts</i>		631	241	162	123	117

PRIOR MONTH APRIL COMPARISON						
	Bal Fwd	Bal Under 30	Bal 30 to 60	Bal 60 to 90	Bal 90 to 120	Bal Over 120
	\$ 392,243	\$ 101,880	\$ 54,566	\$ 23,448	\$ 34,392	\$ 177,957
<i># of accounts</i>		795	301	213	181	164

PRIOR MONTH APRIL COMPARISON						
	Bal Fwd	Bal Under 30	Bal 30 to 60	Bal 60 to 90	Bal 90 to 120	Bal Over 120
	\$ 627,480	\$ 175,728	\$ 81,414	\$ 37,882	\$ 47,803	\$ 284,653
<i># of accounts</i>		1,426	542	375	304	281
BALANCE OF ACCOUNTS						
30+ DAYS PAST DUE	451,752					
# OF ACCOUNTS 30+ DAYS PAST DUE	1,502					
	-4%					
% change from prior month for 30+ days past due						

* Lien amount may be larger than 120+ day bucket due to the fact it will include their entire balance.

OPERATING ANALYSIS - MAY 2023

REVENUE BY CATEGORY

DESCRIPTION
WATER USAGE
BASIC CHARGES
FIRE RECOVERY SURCHARGE
METERS, PENALTIES & OTHER SEWER CHARGES
TOTAL OPERATING REVENUE
REVENUE COMMENTS*

COMPARING AGAINST PRIOR YEAR					COMPARING AGAINST BUDGET		
ACTUALS	% OF TOTAL	PRIOR YEAR	\$ Diff.	% Diff.	Act. % of Budget	ANNUAL BUDGET	% of Annual
\$ 563,352	58.5%	\$ 693,659	\$ (130,307)	-19%	7%	\$ 8,231,131	63%
295,484	30.7%	294,616	867	0%	8%	3,536,400	27%
82,389	8.6%	82,191	198	0%	8%	1,000,000	8%
6,900	0.7%	7,445	(545)	-7%	5%	137,560	1%
14,418	1.5%	14,420	(2)	0%	8%	173,021	1%
\$ 962,542	100.0%	\$ 1,092,331	\$ (129,789)	-12%	7%	\$ 13,078,112	100%

Water Usage: Consumption was 18% lower than prior year

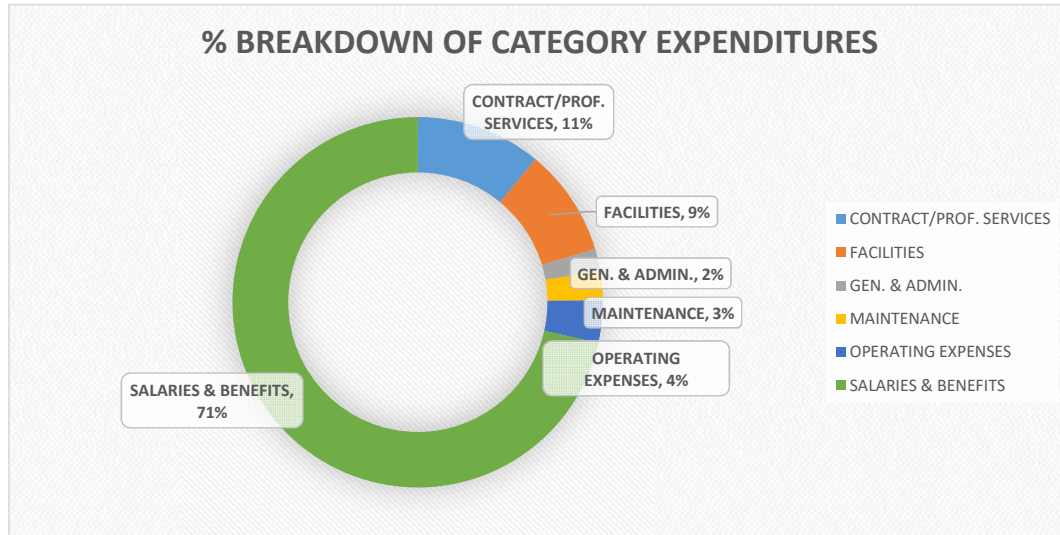
*See detail below for Operating Revenue excluding the Fire Recovery Surcharge

EXPENSES BY CATEGORY

DESCRIPTION
SALARIES & BENEFITS
CONTRACT/PROF. SERVICES
OPERATING EXPENSES
MAINTENANCE
FACILITIES
GEN. & ADMIN.
TOTAL OPERATING EXPENSES
EXPENSE COMMENTS

COMPARING AGAINST PRIOR YEAR					COMPARING AGAINST BUDGET		
ACTUALS	% OF TOTAL	PRIOR YEAR	\$ Diff.	% Diff.	Act. % of Budget	ANNUAL BUDGET	% of Annual
\$ 567,396	71.5%	\$ 425,909	\$ 141,486	33%	9%	\$ 6,607,296	70%
87,158	11.0%	97,046	(9,887)	-10%	9%	1,008,645	11%
29,454	3.7%	27,952	1,503	5%	6%	455,450	5%
20,518	2.6%	13,320	7,197	54%	10%	202,700	2%
74,438	9.4%	46,856	27,582	59%	10%	725,795	8%
15,110	1.9%	17,231	(2,120)	-12%	3%	468,194	5%
\$ 794,074	100%	\$ 628,314	\$ 165,760	26%	8%	\$ 9,468,080	100%

Salaries & Benefits: 3 pay periods
Facilities: PG&E



EXCLUDING FIRE RECOVERY SURCHARGE

REVENUE BY CATEGORY

DESCRIPTION
WATER USAGE
BASIC CHARGES
FIRE RECOVERY SURCHARGE
METERS, PENALTIES & OTHER SEWER CHARGES
TOTAL OPERATING REVENUE

COMPARING AGAINST PRIOR YEAR					COMPARING AGAINST BUDGET		
ACTUALS	% OF TOTAL	PRIOR YEAR	\$ Diff.	% Diff.	Act. % of Budget	ANNUAL BUDGET	% of Annual
\$ 563,352	58.5%	\$ 693,659	\$ (130,307)	-19%	7%	\$ 8,231,131	63%
295,484	30.7%	294,616	867	0%	8%	3,536,400	27%
6,900	0.7%	7,445	(545)	-7%	5%	137,560	1%
14,418	1.5%	14,420	(2)	0%	8%	173,021	1%
\$ 880,154	100.0%	\$ 1,010,140	\$ (129,987)	-13%	7%	\$ 12,078,112	100%

OPERATING ANALYSIS - YTD FY22-23 (JULY-MAY)

REVENUE BY CATEGORY

DESCRIPTION

WATER USAGE
BASIC CHARGES
FIRE RECOVERY SURCHARGE
METERS, PENALTIES & OTHER
SEWER CHARGES
TOTAL OPERATING REVENUE

COMPARING AGAINST PRIOR YEAR					COMPARING AGAINST BUDGET		
ACTUALS	% OF TOTAL	PRIOR YEAR	\$ Diff.	% Diff.	Act. % of Budget	ANNUAL BUDGET	% of Annual
\$ 6,189,367	58.5%	\$ 6,401,894	\$ (212,527)	-3%	75%	\$ 8,231,131	63%
3,251,231	30.7%	3,178,937	72,294	2%	92%	3,536,400	27%
906,784	8.6%	821,973	84,812	10%	91%	1,000,000	8%
80,210	0.8%	91,262	(11,052)	-12%	58%	137,560	1%
158,602	1.5%	158,615	(14)	0%	92%	173,021	1%
\$ 10,586,194	100.0%	\$ 10,652,682	\$ (66,488)	-1%	81%	\$ 13,078,112	100%

REVENUE COMMENTS*

YTD revenues are slightly lower than prior year due to decrease in consumption. Offset by two more months of fire surcharge than prior year. Current year includes last rate increase of 5 year rate increase.

**See detail below for Operating Revenue excluding the Fire Recovery Surcharge*

EXPENSES BY CATEGORY

DESCRIPTION

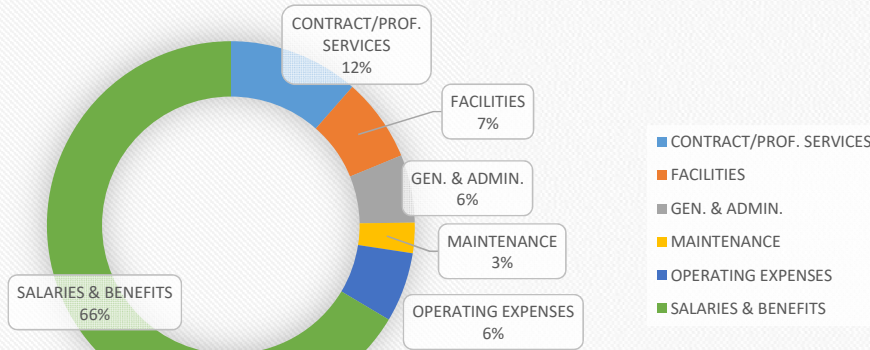
SALARIES & BENEFITS
CONTRACT/PROF. SERVICES
OPERATING EXPENSES
MAINTENANCE
FACILITIES
GEN. & ADMIN.
TOTAL OPERATING EXPENSES

COMPARING AGAINST PRIOR YEAR					COMPARING AGAINST BUDGET		
ACTUALS	% OF TOTAL	PRIOR YEAR	\$ Diff.	% Diff.	Act. % of Budget	ANNUAL BUDGET	% of Annual
\$ 5,038,378	66.4%	\$ 4,866,191	\$ 172,187	4%	76%	\$ 6,607,296	70%
869,859	11.5%	1,288,040	(418,181)	-32%	86%	1,008,645	11%
465,949	6.1%	373,641	92,308	25%	102%	455,450	5%
202,550	2.7%	186,665	15,885	9%	100%	202,700	2%
557,720	7.4%	525,668	32,052	6%	77%	725,795	8%
451,954	6.0%	581,429	(129,475)	-22%	97%	468,194	5%
\$ 7,586,410	100%	\$ 7,821,633	\$ (235,223)	-3%	80%	\$ 9,468,080	100%

EXPENSE COMMENTS

Salaries & Benefits: Less vacant positions than prior year & COLA increase
Contract/Prof. Services: Prior year had F&L Study
Gen. & Admin.: Prior year had SWRCB water arrearages write off

% BREAKDOWN OF CATEGORY EXPENDITURES



EXCLUDING FIRE RECOVERY SURCHARGE

REVENUE BY CATEGORY

DESCRIPTION

WATER USAGE
BASIC CHARGES
FIRE RECOVERY SURCHARGE
METERS, PENALTIES & OTHER
SEWER CHARGES
TOTAL OPERATING REVENUE

COMPARING AGAINST PRIOR YEAR					COMPARING AGAINST BUDGET		
ACTUALS	% OF TOTAL	PRIOR YEAR	\$ Diff.	% Diff.	Act. % of Budget	ANNUAL BUDGET	% of Annual
\$ 6,189,367	63.9%	\$ 6,401,894	\$ (212,527)	-3%	75%	\$ 8,231,131	68%
3,251,231	33.6%	3,178,937	72,294	2%	92%	3,536,400	29%
80,210	0.8%	91,262	(11,052)	-12%	58%	137,560	1%
158,602	1.6%	158,615	(14)	0%	92%	173,021	1%
\$ 9,679,409	100.0%	\$ 9,830,709	\$ (151,300)	-2%	80%	\$ 12,078,112	100%

OPERATING ANALYSIS - YTD TREND FY22-23

REVENUE BY CATEGORY

DESCRIPTION	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	YTD	BUDGET	% OF BUD.
WATER USAGE	368,523	799,034	809,756	640,360	559,653	544,889	561,392	344,757	485,829	511,824	563,352	6,189,367	8,231,131	75%
BASIC CHARGES	295,512	295,459	295,451	295,440	295,437	295,593	295,964	295,692	295,840	295,358	295,484	3,251,231	3,536,400	92%
FIRE RECOVERY SURCHARGE	82,330	82,342	82,292	82,384	82,434	82,541	82,577	82,709	82,323	82,463	82,389	906,784	1,000,000	91%
METERS, PENALTIES & OTHER	3,440	6,710	7,355	7,860	7,160	8,235	8,920	7,810	7,700	8,120	6,900	80,210	137,560	58%
SEWER CHARGES	14,418	14,418	14,418	14,418	14,418	14,418	14,418	14,418	14,418	14,418	14,418	158,602	173,021	92%
TOTAL OPERATING REVENUE	764,223	1,197,963	1,209,272	1,040,463	959,103	945,676	963,270	745,386	886,111	912,184	962,542	10,586,194	13,078,112	81%

EXPENSES BY CATEGORY

DESCRIPTION	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	YTD	BUDGET	% OF BUD.
SALARY & BENEFITS	831,329	392,196	370,005	363,354	514,399	374,596	411,221	406,959	401,170	405,752	567,396	5,038,378	6,607,296	76%
CONTRACT/PROF. SERVICES	34,175	21,055	62,002	150,501	106,485	71,068	66,730	86,149	124,468	60,066	87,158	869,859	1,008,645	86%
OPERATING EXPENSES	24,286	33,282	36,911	31,435	18,151	55,435	94,980	61,213	55,181	25,620	29,454	465,949	455,450	102%
MAINTENANCE	9,401	12,116	28,789	4,521	15,379	30,942	17,980	21,909	21,148	19,848	20,518	202,550	202,700	100%
FACILITIES	13,196	35,343	62,518	75,678	67,858	55,428	51,587	44,253	36,424	40,997	74,438	557,720	725,795	77%
GEN. & ADMIN.	258,990	13,565	20,520	27,445	20,027	19,158	16,130	15,055	21,108	24,846	15,110	451,954	468,194	97%
TOTAL OPERATING EXPENSES	1,171,378	507,558	580,745	652,934	742,298	606,627	658,628	635,539	659,500	577,130	794,074	7,586,410	9,468,080	80%
OPERATING INCOME (LOSS)	(407,154)	690,405	628,527	387,528	216,805	339,049	304,642	109,848	226,611	335,054	168,468	2,999,784	3,610,032	83%

OPERATING MARGIN	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	YTD	BUDGET	
OPERATING REVENUE	764,223	1,197,963	1,209,272	1,040,463	959,103	945,676	963,270	745,386	886,111	912,184	962,542	10,586,194	13,078,112	
OPERATING INCOME	(407,154)	690,405	628,527	387,528	216,805	339,049	304,642	109,848	226,611	335,054	168,468	2,999,784	3,610,032	
OPERATING MARGIN	(0.53)	0.58	0.52	0.37	0.23	0.36	0.32	0.15	0.26	0.37	0.18	0.28	0.28	
OPERATING INCOME (LOSS) EXCLUDING FIRE RECOVERY SURCHARGE	(489,484)	608,064	546,235	305,144	134,371	256,508	222,066	27,139	144,288	252,590	86,080	2,093,000	2,610,032	80%

COMMENTS

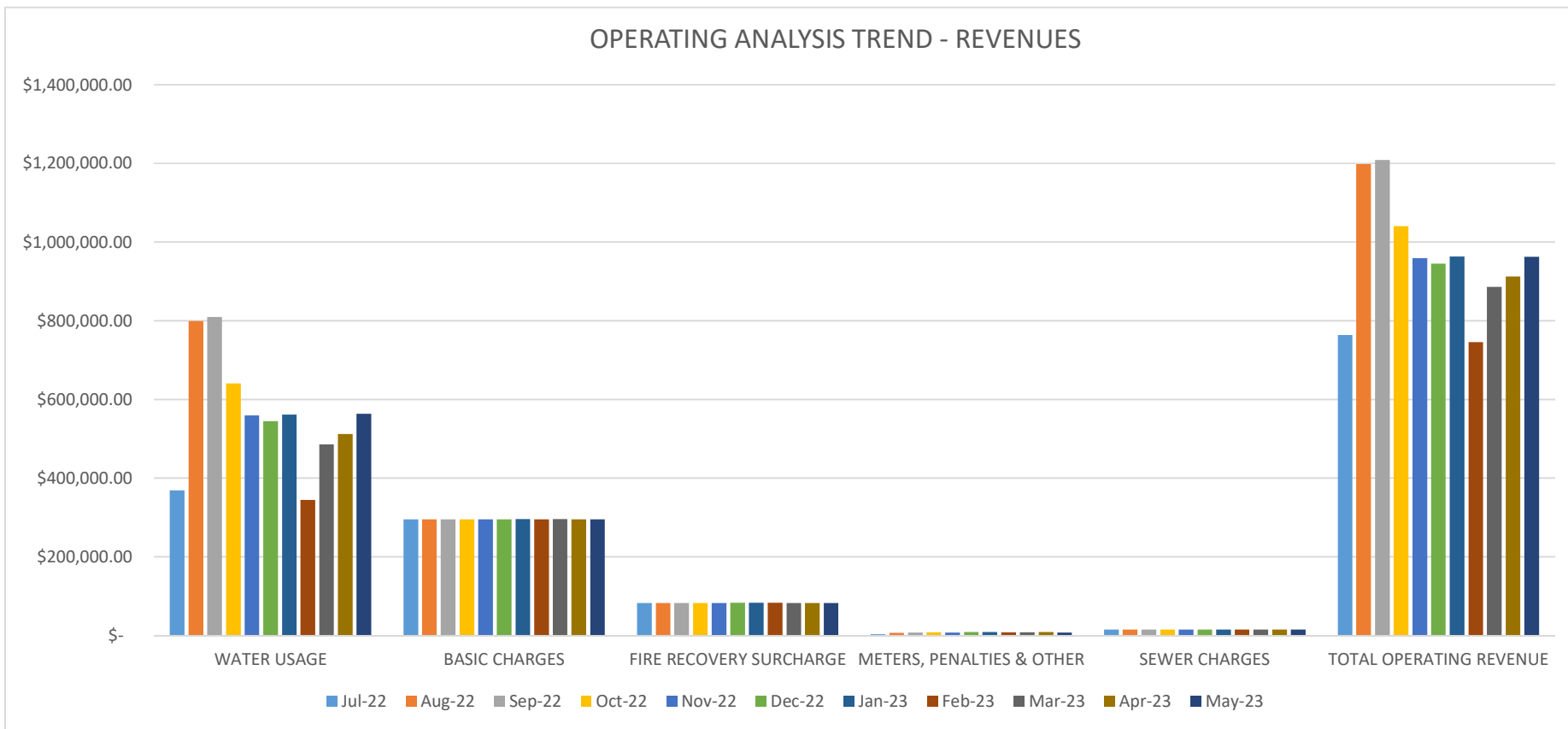
REVENUE/EXPENSES:

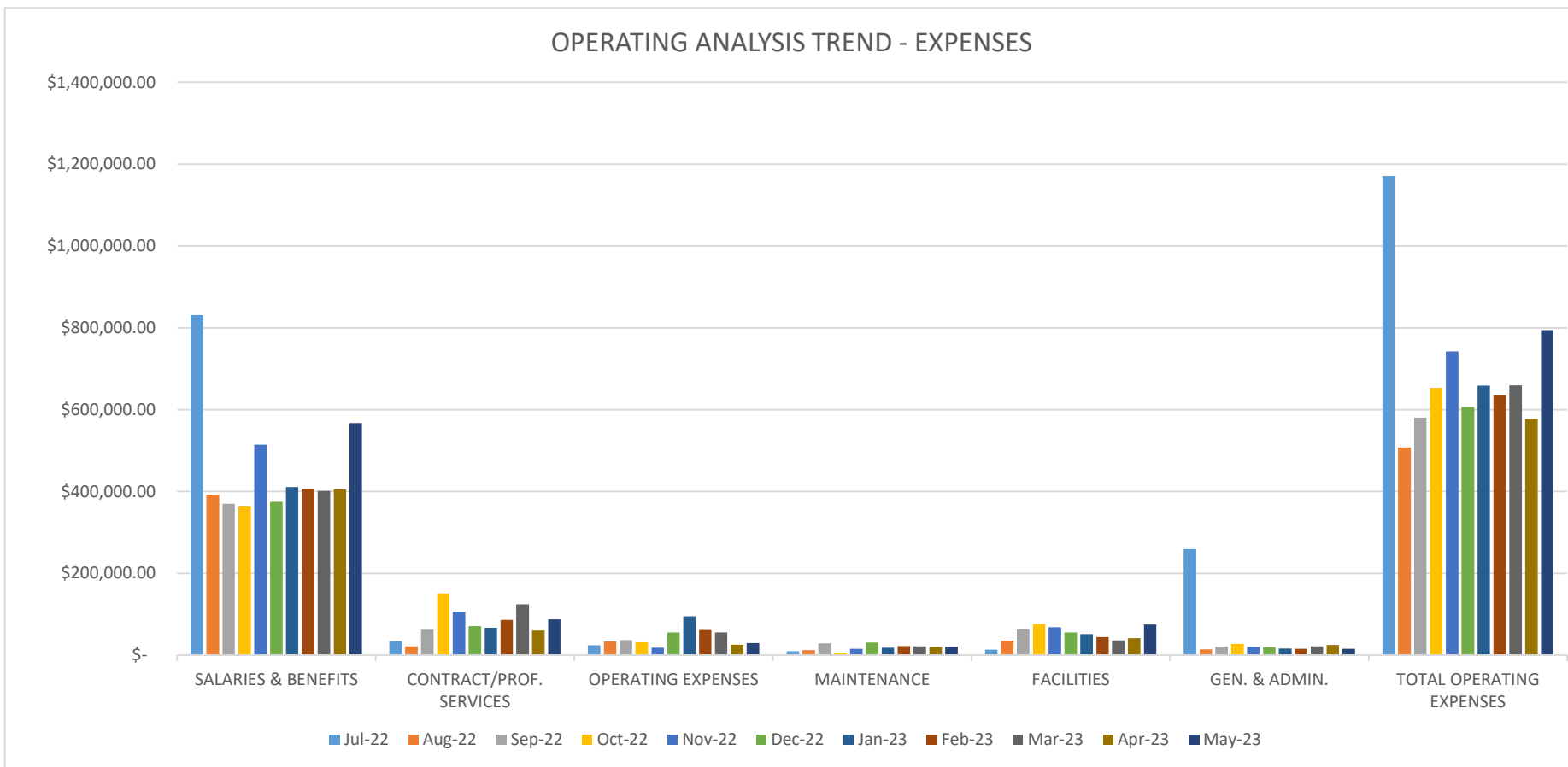
Please refer to the current month analysis for any further detail on revenue or expenses.

GENERAL/PROCESS:

There are annual/one-time expenses paid upfront that could cause individual months to appear skewed or accrual based accounting that will impact June/July more so. An example of this would be some insurances are paid in July, this causes July expenses to appear higher than other months. The District operates on an annual budget and performs accrual based accounting procedures for a hard year end close, this is typical for governmental accounting.

Data is continuously being reviewed, so it is not un-common for a prior report balance to change slightly throughout the year as accounts are reconciled.

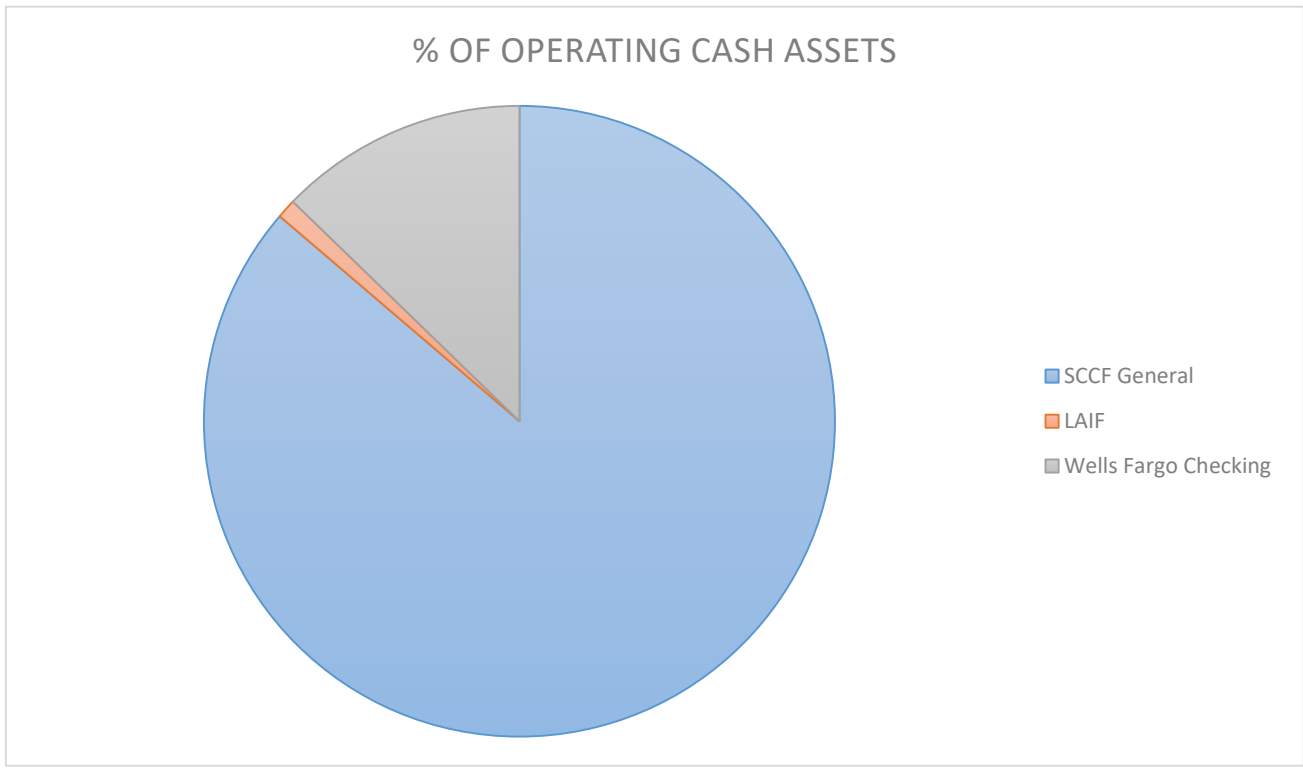




CASH BALANCES AS OF

5/31/2023

	CASH BALANCE	Ave Interest Rate	Maturity Date
OPERATING ACCOUNTS			
Wells Fargo Checking	\$ (1,096,152)	0.25%	N/A
LAIF	\$ 85,613	2.07%	N/A
SCCF General	\$ 7,418,052		N/A
OPERATING BALANCE	\$ 6,407,513		
RESTRICTED ACCOUNTS			
SCCF Lompico Assessment District	\$ 119,104		<i>For AD Projects</i>
SCCF Olympia Assessment District	\$ 52,479		<i>For Debt Repayment</i>
WF \$15M CoBank Loan Proceeds	\$ 12,196,167	4.50%	<i>Loan Proceeds</i>
WF \$14.5M COP Proceeds	\$ 6,786,866	4.50%	<i>Loan Proceeds</i>
Watershed Endowment	\$ 32,095	0.25%	<i>Watershed maint.</i>
CB&T Escrow Fund SRF	\$ 114,693	0.13%	<i>For Debt Repayment</i>
CB&T Escrow Fund DOWR	\$ 184,472	0.13%	<i>For Debt Repayment</i>
Fire Recovery Surcharge	\$ 1,696,594	0.25%	<i>For CZU Fire Related Expenses</i>
RESTRICTED BALANCE	\$ 21,182,470		



Accounts Payable

Checks by Date - Detail by Check Number

User: emagidish@slvwd.com
Printed: 7/12/2023 3:11 PM



Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
ACH	00178	CALPERS	07/06/2023		
	JULY2023A	CALPERS_ADMIN			2,956.31
	JULY2023B	CALPERS_FINANCE			16,000.07
	JULY2023C	CALPERS_ENGINEERING			3,870.05
	JULY2023D	CALPERS_OPS			27,966.67
	JULY2023E	CALPERS_ENVIRON			913.74
	JULY2023F	CALPERS_RETIREES			1,359.00
	JULY2023G	CALPERS_WTP			15,697.95
	JULY2023H	CALPERS_ADMIN FEE			252.74
	JULY2023I	CALPERS_DEPENDENTS			2,078.32
		Total for this ACH Check for Vendor 00178:		0.00	71,094.85
ACH	00450	EUROFINS	07/06/2023		
	3800024485	WATER ANALYSIS			400.00
		Total for this ACH Check for Vendor 00450:		0.00	400.00
ACH	00493	SPRINGBROOK HOLDING COMPANY	07/06/2023		
	013509	MONTHLY CIVICPAY FEES			2,327.50
		Total for this ACH Check for Vendor 00493:		0.00	2,327.50
ACH	00711	CORE & MAIN LP	07/06/2023		
	T087934	BLUE PAINT WATERBASE #3620			138.39
		Total for this ACH Check for Vendor 00711:		0.00	138.39
ACH	00944	PDNC, INC.	07/06/2023		
	9950	PREPAID TECH SUPPORT			1,400.00
		Total for this ACH Check for Vendor 00944:		0.00	1,400.00
ACH	10025	BADGER METER, INC	07/06/2023		
	1585793	METER 5/8" X 3/4" BADGER MODEL 25			14,442.50
		Total for this ACH Check for Vendor 10025:		0.00	14,442.50
ACH	10184	THATCHER COMPANY, INC	07/06/2023		
	2023250110293	TREATMENT CHEMICALS			5,638.01
	2023250903093	DRUM CREDIT			-640.00
		Total for this ACH Check for Vendor 10184:		0.00	4,998.01
ACH	10387	CBEC, INC	07/06/2023		
	23-1007-3R	SLVWD CONJUNCTIVE USE TECH SUPPORT			7,834.50
		Total for this ACH Check for Vendor 10387:		0.00	7,834.50
ACH	10397	360PSM	07/06/2023		
	2021CIP1A	CERTIFIED PAYROLL MONITORING_WO#2180			270.38

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
	2021CIP1B	CERTIFIED PAYROLL MONITORING_WO#2181			270.38
	2021CIP1C	CERTIFIED PAYROLL MONITORING_WO#2182			270.38
	2021CIP1D	CERTIFIED PAYROLL MONITORING_WO#2183			270.37
	2021CIP1E	CERTIFIED PAYROLL MONITORING_WO#2184			270.37
	REDWOOD1	LABOR COMPLIANCE_REDWOOD_WO#845			579.38
	REDWOOD2	LABOR COMPLIANCE_REDWOOD_WO#845			1,351.88
		Total for this ACH Check for Vendor 10397:		0.00	3,283.14
ACH	10402 28498	RAFTELIS FINANCIAL CONSULTANTS 2023 RATE STUDY	07/06/2023		2,173.75
		Total for this ACH Check for Vendor 10402:		0.00	2,173.75
ACH	00687 6723_132182018A 6723_132182018B	AT&T U-VERSE AT&T UVERSE_345 QUAIL_FY2223 AT&T UVERSE_345 QUAIL_FY2324	06/30/2023		82.03 24.97
		Total for this ACH Check for Vendor 00687:		0.00	107.00
ACH	00080 2465701 2466393 2469292 2470094 2471639	GRANITE CONSTRUCTION CO OPERATING SUPPLIES OPERATING SUPPLIES OPERATING SUPPLIES OPERATING SUPPLIES OPERATING SUPPLIES_BASE ROCK	06/12/2023		283.52 47.04 199.02 187.34 188.05
		Total for this ACH Check for Vendor 00080:		0.00	904.97
ACH	00141 521105	B & B SMALL ENGINE GENERATOR SERVICE	06/12/2023		96.51
		Total for this ACH Check for Vendor 00141:		0.00	96.51
ACH	00220 36604	BAY BUILDING JANITORIAL,INC MONTHLY ADMIN JANITORIAL	06/12/2023		606.66
		Total for this ACH Check for Vendor 00220:		0.00	606.66
ACH	00265 3264	COMMUNITY TELEVISION BOARD COVERAGE_APRIL 2023	06/12/2023		929.00
		Total for this ACH Check for Vendor 00265:		0.00	929.00
ACH	00450 3800023155	EUROFINS WATER ANALYSIS	06/12/2023		120.00
		Total for this ACH Check for Vendor 00450:		0.00	120.00
ACH	00493 012870	SPRINGBROOK HOLDING COMPANY MONTHLY CIVICPAY FEES	06/12/2023		2,181.00
		Total for this ACH Check for Vendor 00493:		0.00	2,181.00
ACH	00711 S763232A S763232B S763232C S763232D S763232E S763232F S825181	CORE & MAIN LP UNION GALV 2" NIPPLE GALV 2" X 4" FULL CIRCLE 3/4"X6" REDI-CLP FULL CIRCLE 2"-3" REDI-CLP 244 FULL CIRCLE 1"X6" REDI-CLP COMPRESSION COUPLING 3/4" G/T HYDRANT WHARF 2" X 2-1/2" NUTS	06/12/2023		80.75 30.80 865.77 124.23 436.15 496.19 1,258.59

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
	S866025A	NIPPLE GALV 3/4" X 3-1/2"			11.90
	S866025B	ELL 45 GALV 2"			10.68
	S880292A	CORP PIPE-PIPE IP 1"			524.51
	S880292B	CORP PIPE-COPPER IP 1"			1,262.55
	S880292C	COMPRESSION COUPLING 3/4" G/T			468.63
	S881027A	MTR VLV COPR-MTR STRT 3/4X5/8"			598.28
	S881027B	MTR VLV COPR-MTR ANG 1X5/8"			120.78
		Total for this ACH Check for Vendor 00711:		0.00	6,289.81
ACH	00944	PDNC, INC.	06/12/2023		
	9865	NETWORK SERVICES			92.95
	9912	MANAGED ANTIVIRUS_JUNE			634.44
	9935	JUNE CLOUD SERVICES			730.24
		Total for this ACH Check for Vendor 00944:		0.00	1,457.63
ACH	10344	SUSAN ROBINSON	06/12/2023		
	2023-SLVWD-05	GRANT WRITNG_BB/FS_WO#2517			600.00
		Total for this ACH Check for Vendor 10344:		0.00	600.00
ACH	10387	CBEC, INC	06/12/2023		
	2310072	SLVWD CONJUCTIVE USE TECH SUPPORT			8,419.75
		Total for this ACH Check for Vendor 10387:		0.00	8,419.75
ACH	00399	VISION SERVICE PLAN - (CA)	07/01/2023		
	818189447A	VISION_ADMIN			28.44
	818189447B	VISION_FINANCE			177.78
	818189447C	VISION_ENGINEERING			56.88
	818189447D	VISION_OPS			296.68
	818189447E	VISION_ENVIRON			11.14
	818189447F	VISION_WTP			199.24
		Total for this ACH Check for Vendor 00399:		0.00	770.16
ACH	00545	AFLAC	07/01/2023		
	139097	2023 INSURANCE PREMIUMS			165.58
		Total for this ACH Check for Vendor 00545:		0.00	165.58
ACH	00687	AT&T U-VERSE	07/01/2023		
	6823_325322484A	AT&T UVERSE_13057 HWY 9_FY2223			80.38
	6823_325322484B	AT&T UVERSE_13057 HWY 9_FY2324			29.23
		Total for this ACH Check for Vendor 00687:		0.00	109.61
ACH	10207	CITI CARDS_COSTCO	07/03/2023		
	060723_7861A	AMERICAN BLINDS_JOHNSON BLDG #2544			369.23
	060723_7861B	AMAZON_JOHNSON BLDG #2544			52.27
		Total for this ACH Check for Vendor 10207:		0.00	421.50
ACH	00599	WEX BANK	07/05/2023		
	90205083A	FUEL_ADMIN			138.68
	90205083-ADJ	FUEL_WTP_ADJUSTMENT			-0.01
	90205083B	FUEL_FINANCE			1,166.80
	90205083C	FUEL_ENGINEERING			486.77
	90205083D	FUEL_OPS			3,194.54
	90205083E	FUEL_WTP			3,337.97
	90205083F	FUEL_FINANCE CHARGE REFUND			-250.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
			Total for this ACH Check for Vendor 00599:	0.00	8,074.75
ACH	00309	AT&T IP SERVICES	07/07/2023		
	1948769708A	AT&T_195 KIRBY_FY2223			276.28
	1948769708B	AT&T_KIRBY PLANT_FY2324			69.10
	3070819708A	AT&T_13060 CENTRAL_FY2223			922.94
	3070819708B	AT&T_13060 CENTRAL AVE_FY2324			230.73
			Total for this ACH Check for Vendor 00309:	0.00	1,499.05
ACH	00055	AT&T	06/09/2023		
	51923_52736570	AT&T_FELTON ACRES			65.65
			Total for this ACH Check for Vendor 00055:	0.00	65.65
ACH	01050	COLONIAL LIFE	06/11/2023		
	43777350513586	2023 INSURANCE PREMIUMS			389.82
			Total for this ACH Check for Vendor 01050:	0.00	389.82
ACH	00054	PACIFIC GAS AND ELECTRIC	06/12/2023		
	52323_36580240A	PG&E_ADMIN			654.92
	52323_36580240B	PG&E_OPS			11,218.01
	52323_36580240C	PG&E_WTP			18,245.53
	52323_36580240D	PG&E_SEWER			267.41
			Total for this ACH Check for Vendor 00054:	0.00	30,385.87
ACH	00145	BATTERIES PLUS	06/15/2023		
	P62988507	OFFICE SUPPLIES			38.41
			Total for this ACH Check for Vendor 00145:	0.00	38.41
ACH	00164	FIRST ALARM	06/15/2023		
	753983	SOLAR SENSORS SERVICE			132.47
			Total for this ACH Check for Vendor 00164:	0.00	132.47
ACH	00566	SANTA CRUZ ANSWERING SERVICE	06/15/2023		
	1076805222023A	ANSWERING SERVICE			623.48
	1076805222023B	ANSWERING SERVICE			623.49
			Total for this ACH Check for Vendor 00566:	0.00	1,246.97
ACH	00711	CORE & MAIN LP	06/15/2023		
	S763232-ADJ	INVOICE ADJUSTMENT			-0.01
	S879508A	SADDLE DS 4.40-4.80 X 2"			211.46
	S879508B	REPAIR CLAMP 2" X 9"			70.12
	S879508C	REPAIR CLAMP 1-1/4" X 3"			75.38
	S879508D	COLLAR LEAK CLAMP 2" X 7.5"			166.84
	S879508E	BLUE PAINT WATERBASE #3620			74.96
	S880977	IRWIN BOOSTER_PARTS			94.17
	S915502	MTR CPLG CORP-COPR 3PT 3/4"			457.93
	S915555A	MTR VLV COPR-MTR ANG 1X1"			997.22
	S915555B	MTR CPLG CORP-COPR 3PT 3/4"			152.65
	S915555C	COPR-PIPE FEM 1"			425.45
			Total for this ACH Check for Vendor 00711:	0.00	2,726.17
ACH	10158	NOSSAMAN, LLP	06/15/2023		
	548477	PROFESSIONAL SRVCS THROUGH 1/31/23			8,097.19

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
	548478	PROFESSIONAL SRVCS THROUGH 2/28/23			7,474.00
	548480	PROFESSIONAL SRVCS THROUGH 2/28/23			846.50
	548481	PROFESSIONAL SRVCS THROUGH 1/31/23			340.00
	548484	PROFESSIONAL SRVCS THROUGH 3/31/23			7,955.00
		Total for this ACH Check for Vendor 10158:		0.00	24,712.69
ACH	10246 R-59159	OVISS LABS INCORPORATED DVR SERVICE_JOHNSON BLDG	06/15/2023		192.93
		Total for this ACH Check for Vendor 10246:		0.00	192.93
ACH	10256 48391	RINCON CONSULTANTS, INC. CONJUNCTIVE USE PLAN_FOCUSED EIR	06/15/2023		806.00
		Total for this ACH Check for Vendor 10256:		0.00	806.00
ACH	10276 227344	MONRO INC REPAIR_KUBOTA TRAILER	06/15/2023		35.00
		Total for this ACH Check for Vendor 10276:		0.00	35.00
ACH	10350 23-254	FREYER & LAURETA, INC. DESIGN SERVICES_FOREMAN PIPELINE	06/15/2023		5,526.46
		Total for this ACH Check for Vendor 10350:		0.00	5,526.46
ACH	10380 20409536	ACCO ENGINEERED SYSTEMS INC LYON PLANT FAN REPAIR	06/15/2023		4,820.00
		Total for this ACH Check for Vendor 10380:		0.00	4,820.00
ACH	00788 51923_0196346A 51923_0196346B 51923_0196346C	COMCAST COMCAST_ADMIN COMCAST_WTP COMCAST_OPS	06/14/2023		356.60 1,986.62 1,382.81
		Total for this ACH Check for Vendor 00788:		0.00	3,726.03
ACH	00164 757793A 757793B 760200A 760200B 760200C 760200D	FIRST ALARM OPERATIONS DEPT_ALARM SERVICES WTP DEPT_ALARM SERVICES JOHNSON BLDG_ALARM SERVICES WTP DEPT_ALARM SERVICES BCEWW_ALARM SERVICES WTP DEPT_ALARM SERVICES	06/22/2023		659.73 188.79 242.16 192.96 384.93 379.98
		Total for this ACH Check for Vendor 00164:		0.00	2,048.55
ACH	00220 36913	BAY BUILDING JANITORIAL,INC MONTHLY ADMIN JANITORIAL	06/22/2023		606.66
		Total for this ACH Check for Vendor 00220:		0.00	606.66
ACH	00273 30668323	CORELOGIC, INC. MONTHLY REALQUEST SERVICES	06/22/2023		225.10
		Total for this ACH Check for Vendor 00273:		0.00	225.10
ACH	00450 3800023714 3800024110	EUROFINS WATER ANALYSIS WATER ANALYSIS	06/22/2023		40.00 2,768.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
	3800024111	WATER ANALYSIS			2,948.00
			Total for this ACH Check for Vendor 00450:	0.00	5,756.00
ACH	00679 104806	AQUATIC INFORMATICS WATER QLTY REPORTING FOR FY 2324	06/22/2023		11,879.00
			Total for this ACH Check for Vendor 00679:	0.00	11,879.00
ACH	00711 S658801A S658801B S658801C S658801D S905728	CORE & MAIN LP BUSHING GALV 2" X 1" ELL 45 GALV 3/4" BUSHING GALV 4" X 2" UNION GALV 2" METER GASKETS	06/22/2023		61.58 11.22 49.46 121.12 163.51
			Total for this ACH Check for Vendor 00711:	0.00	406.89
ACH	10025 80127981	BADGER METER, INC MONTHLY BEACON SERVICES	06/22/2023		2,561.99
			Total for this ACH Check for Vendor 10025:	0.00	2,561.99
ACH	10245 1209011609	GOTO TECHNOLOGIES USA, INC. MONTHLY AUDIO SERVICE	06/22/2023		180.00
			Total for this ACH Check for Vendor 10245:	0.00	180.00
ACH	10371 9070-23-2	ERROL L. MONTGOMERY & ASSOC REGIONAL WISKI DATABASE	06/22/2023		226.00
			Total for this ACH Check for Vendor 10371:	0.00	226.00
ACH	10401 33731439-002	HERC RENTALS INC EQIPMENT RENTAL_WO#3016	06/22/2023		1,080.34
			Total for this ACH Check for Vendor 10401:	0.00	1,080.34
ACH	00336 9245	LAND TRUST OF SANTA CRUZ CNTY PATROLS OF OLYMPIA WATER STATION	06/22/2023		158.32
			Total for this ACH Check for Vendor 00336:	0.00	158.32
ACH	10404 2790-012305	LIVE OAK ASSOCIATES, INC SURVEY_BLUE RIDGE TANK WO#2180	06/22/2023		1,037.50
			Total for this ACH Check for Vendor 10404:	0.00	1,037.50
ACH	10005 6230792	MISSIONSQUARE RETIREMENT PAY PERIOD ENDING_06.14.23	06/16/2023		13,203.85
			Total for this ACH Check for Vendor 10005:	0.00	13,203.85
ACH	00080 2486155 2488753 2489431	GRANITE CONSTRUCTION CO OPERATING SUPPLIES_BASE ROCK OPERATING SUPPLIES_WO#2944 OPERATING SUPPLIES_WO#2944	06/29/2023		54.13 1,987.50 625.85
			Total for this ACH Check for Vendor 00080:	0.00	2,667.48
ACH	00505 10672454359	DELL MARKETING LP COMPUTER_FIELD SUPERVISOR	06/29/2023		1,619.24

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
			Total for this ACH Check for Vendor 00505:	0.00	1,619.24
ACH	00711	CORE & MAIN LP	06/29/2023		
	S675867A	PIPE-COMPRESSION 1"			129.23
	S675867B	MTR VLV PIPE-MTR ANG 3/4X5/8"			833.81
	S675867C	MTR CPLG CORP-COPR 3PT 3/4"			152.65
	S675867D	COMPRESSION COUPLING 3/4" G/T			192.96
	S675867E	COMPRESSION COUPLING 1" G/T			567.61
	T063950A	PIPE GALV SCHED 40 3/4" (21')			56.31
	T063950B	PIPE DUCTILE IRON 6"(18')CL350			1,154.43
			Total for this ACH Check for Vendor 00711:	0.00	3,087.00
ACH	00727	ULINE SHIPPING SUPPLIES	06/29/2023		
	164530539	OPERATING SUPPLIES			392.07
			Total for this ACH Check for Vendor 00727:	0.00	392.07
ACH	00785	REGIONAL WATER MANAGEMENT	06/29/2023		
	IRWM-R2-1	GRANT APPLICATION SUPPORT			1,575.00
			Total for this ACH Check for Vendor 00785:	0.00	1,575.00
ACH	01039	ERA - A WATERS COMPANY	06/29/2023		
	044208	LAB SUPPLIES			762.07
			Total for this ACH Check for Vendor 01039:	0.00	762.07
ACH	10246	OVISS LABS INCORPORATED	06/29/2023		
	R-58784	DVR CLOUD SERVICE			257.24
			Total for this ACH Check for Vendor 10246:	0.00	257.24
ACH	10276	MONRO INC	06/29/2023		
	227513	MAINTENANCE_VE#242_WO#1699			140.31
			Total for this ACH Check for Vendor 10276:	0.00	140.31
ACH	10308	SANDIS	06/29/2023		
	2305030	TASK 5:BIDDING_WO#549			1,050.00
	2305154A	2021 CIP PIPELINE_WO#2180			451.50
	2305154B	2021 CIP PIPELINE_WO#2181			451.50
	2305154C	2021 CIP PIPELINE_WO#2182			451.50
	2305154D	2021 CIP PIPELINE_WO#2183			451.50
	2305154E	2021 CIP PIPELINE_WO#2184			451.50
	2305237	CONSTRUCTION MGMT_ALTA VIA_WO#1921			10,265.13
			Total for this ACH Check for Vendor 10308:	0.00	13,572.63
ACH	10393	RS AMERICAS, INC.	06/29/2023		
	9017941194	SUPPLIES_BEAR CREEK GEN_WO#3077			1,827.34
			Total for this ACH Check for Vendor 10393:	0.00	1,827.34
ACH	00055	AT&T	06/22/2023		
	623_9607360489A	PHONE_ADMIN			2.01
	623_9607360489B	PHONE_OPS			2,671.23
	623_9607360489C	PHONE_WTP			596.70
	623_9607360489D	PHONE_SEWER			265.61
			Total for this ACH Check for Vendor 00055:	0.00	3,535.55

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
ACH	10217	UMPQUA BANK	06/25/2023		
	053123_7268A	ZOOM_MONTHLY CHARGES			56.06
	053123_7268B	HIRERIGHT_BACKGROUND CHECKS			98.00
	053123_7268C	OFFICE DEPOT_OFFICE SUPPLIES			359.69
	053123_7268D	MAILCHIMP_MARKETING			80.00
	053123_7268E	TRAVLFI_MONTH CHARGES			49.00
	053123_7268F	ZOOM_MONTHLY CHARGES			248.90
	053123_7268G	STREET SCENE_WO#3034			1,099.95
	053123_7268H	CONSERVATION JOB BOARD_ADS			55.00
	053123_7268I	HOUZZ_JOHNSON BLDG_WO#2544			2,504.82
	053123_7268J	JOES UPHOLSTERY_VE#238 WO#1207			1,482.35
	053123_7268K	AMAZON_OFFICE SUPPLIES			125.31
	053123_7268L	AMAZON_OFFICE SUPPLIES			-52.85
	053123_7268M	HIRERIGHT_BACKGROUND CHECK			49.00
	053123_7268N	COWBOY BAR GRILL_MEETINGS			152.99
	053123_7268O	STAPLES_OFFICE SUPPLIES			229.99
	053123_7268P	ZOOM_MONTHLY CHARGES			27.77
	053123_7268Q	AMAZON_OPERATING SUPPLIES			160.63
		Total for this ACH Check for Vendor 10217:		0.00	6,726.61
ACH	00599	WEX BANK	06/26/2023		
	89701723A	FUEL_ADMIN			144.92
	89701723B	FUEL_FINANCE			937.23
	89701723C	FUEL_ENGINEERING			505.86
	89701723D	FUEL_OPS			4,072.89
	89701723E	FUEL_WTP			3,734.39
	89701723F	FUEL_FINANCE CHARGE			508.36
		Total for this ACH Check for Vendor 00599:		0.00	9,903.65
ACH	00569	PURCHASE POWER	06/28/2023		
	3106108542	QUARTERLY MAIL MACHINE LEASE			462.87
		Total for this ACH Check for Vendor 00569:		0.00	462.87
ACH	00687	AT&T U-VERSE	06/28/2023		
	6523_137458730A	AT&T UVERSE_13057 HWY 9_FY2223			84.71
	6523_137458730B	UVERSE_13057 HWY 9_FY2324			16.94
	6623_132166881A	AT&T UVERSE_MANANA WOODS_FY2223			75.33
	6623_132166881B	UVERSE_MANANA WOODS_FY2324			18.83
		Total for this ACH Check for Vendor 00687:		0.00	195.81
23681	00729	ALPHA ANALYTICAL LABS	06/12/2023		
	3054443	WASTEWATER MONITORING			705.00
		Total for Check Number 23681:		0.00	705.00
23682	10177	ANDERSON PACIFIC ENGINEERING	06/12/2023		
	2398-23	QUAIL HOLLOW RD EMERGENCY REPAIRS			41,909.77
		Total for Check Number 23682:		0.00	41,909.77
23683	00703	DATAFLOW BUSINESS SYSTEMS, INC	06/12/2023		
	359473	QTRLY PRINTER SERVICES_#11864			578.96
		Total for Check Number 23683:		0.00	578.96
23684	00061	DHS PUBLIC HEALTH LAB	06/12/2023		
	3613	TICK TESTING			36.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
			Total for Check Number 23684:	0.00	36.00
23685	00058 7310	IHWY MONTHLY WEBHOSTING	06/12/2023		25.00
			Total for Check Number 23685:	0.00	25.00
23686	00082 269458-ADJ	MID VALLEY SUPPLY OFFICE SUPPLIES_ADJUSTMENT	06/12/2023		3.55
			Total for Check Number 23686:	0.00	3.55
23687	00582 143083	OLIVE SPRINGS QUARRY LYON PLANT ROAD_WO#549	06/12/2023		583.77
			Total for Check Number 23687:	0.00	583.77
23688	10214 2439	MIKE PODLECH CONJUCTIVE USE PLAN_FY2223	06/12/2023		2,030.00
			Total for Check Number 23688:	0.00	2,030.00
23689	10151 93	OSCAR RODAS JOHNSON BLDG MAINTENANCE	06/12/2023		250.00
			Total for Check Number 23689:	0.00	250.00
23690	00125 407485	SCARBOROUGH LUMBER OPERATING SUPPLIES	06/12/2023		48.56
			Total for Check Number 23690:	0.00	48.56
23691	00047 3050386 3050387	SOIL CONTROL LAB WATER ANALYSIS WATER ANALYSIS	06/12/2023		196.00 49.00
			Total for Check Number 23691:	0.00	245.00
23692	10231 9543693	TIAA, FSB 5 YR LEASE NEW COPIER	06/12/2023		253.45
			Total for Check Number 23692:	0.00	253.45
23693	10403 0576 0577 0578 0585 7868	VIVO TECHNOLOGIES LLC JOHNSON BLDG#2544 JOHNSON BLDG#2544 JOHNSON BLDG#2544 JOHNSON BLDG#2544 JOHNSON BLDG#2544	06/12/2023		3,934.65 7,110.00 1,216.90 12,473.96 18,265.39
			Total for Check Number 23693:	0.00	43,000.90
23694	00729 3056400	ALPHA ANALYTICAL LABS WASTEWATER MONITORING	06/15/2023		1,550.00
			Total for Check Number 23694:	0.00	1,550.00
23695	00767 000286518590	ANTHEM BLUE CROSS MEDICARE_RETIREE	06/15/2023		90.60
			Total for Check Number 23695:	0.00	90.60

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
23696	00216 187239	BOULDER CREEK AUTO PARTS TRUCK WASH SUPPLIES	06/15/2023		51.83
			Total for Check Number 23696:	0.00	51.83
23697	UB*01002	BRANNON CORPORATION Refund Check 017499-000 SURPLUS WATER	06/15/2023		75.00
			Total for Check Number 23697:	0.00	75.00
23698	00415 6759_JUNE2023	CA BANK & TRUST/GOV SVC DEPT 2023 CB&T BIENNIAL PMT_FELTON_#6759	06/15/2023		93,400.00
			Total for Check Number 23698:	0.00	93,400.00
23699	10302 0590_JUNE2023	CA BANT & TRUST/GOV SVC DEPT 2023 CB&T BIENNIAL PMT_OLY #0590	06/15/2023		52,200.00
			Total for Check Number 23699:	0.00	52,200.00
23700	00076 946306	ERNIE'S AUTO CENTER MAINTENANCE_VE#260_WO#114	06/15/2023		26.90
			Total for Check Number 23700:	0.00	26.90
23701	00343 109290 109945 110087	ERNIE'S SERVICE CENTER SERVICE_VE#236_WO#1205 SERVICE_VE#122_WO#832 SERVICE_VE#238_WO#1207	06/15/2023		3,786.06 100.64 96.95
			Total for Check Number 23701:	0.00	3,983.65
23702	UB*01001	JAEKU HAN Refund Check 008350-000, 125 A POOL DR Refund Check 008350-000, 125 A POOL DR Refund Check 008350-000, 125 A POOL DR	06/15/2023		67.79 18.55 67.98
			Total for Check Number 23702:	0.00	154.32
23703	00296 0423008 0523010	MESITI-MILLER ENGINEERING,INC FISH LADDER_CONST MGMT_WO#1738 FISH LADDER_CONST MGMT_WO#1738	06/15/2023		5,298.50 8,421.10
			Total for Check Number 23703:	0.00	13,719.60
23704	UB*01000	MIKE & ALICIA NERONDE Refund Check 017471-000, 564 HILLCREST Refund Check 017471-000, 564 HILLCREST	06/15/2023		2.26 8.25
			Total for Check Number 23704:	0.00	10.51
23705	10348 1109	POWERS FORESTRY LLC PEAVINE PIPELINE TREE SURVEY AND CLEARING	06/15/2023		31,970.00
			Total for Check Number 23705:	0.00	31,970.00
23706	00001 77191029149	ROYAL WHOLESALE ELECTRIC BEAR CREEK WATER WORKS	06/15/2023		101.40
			Total for Check Number 23706:	0.00	101.40
23707	00125 622510	SCARBOROUGH LUMBER OPERATING SUPPLIES	06/15/2023		19.61

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
	622620	OPERATING SUPPLIES			17.35
	622680	OPERATING SUPPLIES			75.53
	622683	OPERATING SUPPLIES			16.37
			Total for Check Number 23707:	0.00	128.86
23708	10233 37351	SCHAAF & WHEELER ENG AND DESIGN LYON BIG STEEL PIPELINES	06/15/2023		9,937.50
			Total for Check Number 23708:	0.00	9,937.50
23709	01056 060423_213	BEAU SIFTON EMPLOYEE REIMBURSEMENT	06/15/2023 VOID	46.88	
			Total for Check Number 23709:	46.88	0.00
23710	00047 3050233 3050388 3050527 3050528	SOIL CONTROL LAB WATER ANALYSIS WATER ANALYSIS WATER ANALYSIS WATER ANALYSIS	06/15/2023		117.00 78.00 196.00 49.00
			Total for Check Number 23710:	0.00	440.00
23711	00129 219980168001	UNITED RENTALS (NORTH AMERICA) BEAR CREEK ESTATES SEWER REPAIR	06/15/2023		1,147.69
			Total for Check Number 23711:	0.00	1,147.69
23712	00972 2023A 2023B	UPPER LAUREL RD ASSOC. 2023 ROAD DUES_FY2223 2023 ROAD DUES_FY2324	06/15/2023		125.00 125.00
			Total for Check Number 23712:	0.00	250.00
23713	01056 060423_213	BEAU SIFTON REISSUE CK_REIMBURSEMENT	06/16/2023		15.00
			Total for Check Number 23713:	0.00	15.00
23714	00565 051523_164	DETLEF ADAM EMPLOYEE REIMBURSEMENT_UNIFORM	06/22/2023		103.75
			Total for Check Number 23714:	0.00	103.75
23715	00162 000287954235	ANTHEM BLUE CROSS RETIREE MEDICAL	06/22/2023		465.37
			Total for Check Number 23715:	0.00	465.37
23716	00034 JUL23_034	DAVE BASLER CALPERS_RETIREE	06/22/2023		74.00
			Total for Check Number 23716:	0.00	74.00
23717	00099 JUL23_099	JOEL BUSA CALPERS_RETIREE	06/22/2023		124.00
			Total for Check Number 23717:	0.00	124.00
23718	00172 JUL23_172	JOSEPH F. CONE CALPERS_RETIREE	06/22/2023		174.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
			Total for Check Number 23718:	0.00	174.00
23719	00037 45405	CO. OF SANTA CRUZ DPW DUMP FEES	06/22/2023		133.00
			Total for Check Number 23719:	0.00	133.00
23720	00061 3644	DHS PUBLIC HEALTH LAB TICK TESTING	06/22/2023		36.00
			Total for Check Number 23720:	0.00	36.00
23721	00343 110003	ERNIE'S SERVICE CENTER SERVICE_VE#280_WO#116	06/22/2023		104.96
			Total for Check Number 23721:	0.00	104.96
23722	00120 051023_7471 1002437_7471	GRANITEROCK QUAIL HOLLOW PIPELINE_FINAL RETENTION QUAIL HOLLOW PIPELINE PROJECT	06/22/2023		132,688.73 27,968.57
			Total for Check Number 23722:	0.00	160,657.30
23723	00256 052523_206	JESSE GUIVER TUITION REIMBURSEMENT	06/22/2023		1,695.00
			Total for Check Number 23723:	0.00	1,695.00
23724	00020 7436	HARO, KASUNICH & ASSOCIATES ALTA VIA_WO#1921	06/22/2023		1,727.50
			Total for Check Number 23724:	0.00	1,727.50
23725	00208 JUL23_208	LEONARD KUHNLEIN CALPERS_RETIREE	06/22/2023		124.00
			Total for Check Number 23725:	0.00	124.00
23726	10249 052323_223 052323_223B	BRAD MACDONALD EMPLOYEE REIMBURSMENT_UNIFORM EMPLOYEE REIMBURSMENT_TRAINING	06/22/2023		179.85 210.25
			Total for Check Number 23726:	0.00	390.10
23727	00643 565904	MANCO, INC REPAIR_MCCLOUD TANK	06/22/2023		1,863.14
			Total for Check Number 23727:	0.00	1,863.14
23728	00539 0523SLV	MILLER MAXFIELD, INC 2022/2023_OUTREACH SERVICES	06/22/2023		9,539.02
			Total for Check Number 23728:	0.00	9,539.02
23729	10288 061523_238	KRAIG MITCHELL EMPLOYEE REIMBURSEMENT_UNIFORM	06/22/2023		145.42
			Total for Check Number 23729:	0.00	145.42
23730	00662 JUL23_662	JAMES A. MUELLER CALPERS_RETIREE	06/22/2023		49.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
			Total for Check Number 23730:	0.00	49.00
23731	00350 JUL23_350	HOWARD OLIPHANT CALPERS_RETIREE	06/22/2023		174.00
			Total for Check Number 23731:	0.00	174.00
23732	00142 61-0224223-CR 61-0225944 61-0226039 61-0228237	SAN LORENZO LUMBER CREDIT-OPERATING SUPPLIES OPERATING SUPPLIES OPERATING SUPPLIES OPERATING SUPPLIES	06/22/2023		-63.94 30.40 15.19 106.45
			Total for Check Number 23732:	0.00	88.10
23733	00125 407857 408081 408368 443643 5433 5437	SCARBOROUGH LUMBER OPERATING SUPPLIES OPERATING SUPPLIES OPERATING SUPPLIES OPERATING SUPPLIES OPERATING SUPPLIES OPERATING SUPPLIES	06/22/2023		39.95 42.51 29.11 75.35 64.74 7.76
			Total for Check Number 23733:	0.00	259.42
23734	00624 160468	SECURITY SHORING PLATE RENTAL_WO#3016	06/22/2023		2,181.00
			Total for Check Number 23734:	0.00	2,181.00
23735	00047 3050612 3050613	SOIL CONTROL LAB WATER ANALYSIS WATER ANALYSIS	06/22/2023		49.00 196.00
			Total for Check Number 23735:	0.00	245.00
23736	00156 13691	STERLING WATER TECHNOLOGIES TREATMENT CHEMICALS	06/22/2023		5,021.45
			Total for Check Number 23736:	0.00	5,021.45
23737	00266 060523_13337393	TERMINIX PROCESSING CENTER ANNUAL TERMITE SERVICE	06/22/2023		402.00
			Total for Check Number 23737:	0.00	402.00
23738	10119 061323_217	TAYLOR TOCCALINO EMPLOYEE REIMBURSEMENT_UNIFORM	06/22/2023		14.16
			Total for Check Number 23738:	0.00	14.16
23739	00369 JUL23_369	CAROLE TRIANTAFILLOS CALPERS_RETIREE	06/22/2023		124.00
			Total for Check Number 23739:	0.00	124.00
23740	00129 214851187-005	UNITED RENTALS (NORTH AMERICA) LYON PLANT GENERATOR RENTAL_WO#2	06/22/2023		9,753.32
			Total for Check Number 23740:	0.00	9,753.32
23741	00721	UNITED SITE SVCS.,INC	06/22/2023		

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
	01782941	SANITARY SERVICES			330.24
			Total for Check Number 23741:	0.00	330.24
23742	00293 NOD_FS.BB	CO. OF S.C CLERK OF THE BOARD FILING FEE_FS BB_WO#2517	06/27/2023		2,814.00
			Total for Check Number 23742:	0.00	2,814.00
23743	10320 0095285	AQUA-METRIC SALES CO. OPERATING SUPPLIES	06/29/2023		131.41
			Total for Check Number 23743:	0.00	131.41
23744	00309 7866299702A 7866299702B 7866299702C 7866299702D 7866299702E 7866299702F	AT&T IP SERVICES AT&T OFFICE AT HAND_ADMIN_FY2223 AT&T OFFICE AT HAND_OPS_FY2223 AT&T OFFICE AT HAND_WTP_FY2223 AT&T OFFICE AT HAND_ADMIN_FY2324 AT&T OFFICE AT HAND_OPS_FY2324 AT&T OFFICE AT HAND_WTP_FY2324	06/29/2023		82.57 82.57 82.57 20.66 20.65 20.65
			Total for Check Number 23744:	0.00	309.67
23745	00216 188285	BOULDER CREEK AUTO PARTS VEHICLE MAINTENANCE SUPPLIES	06/29/2023		46.00
			Total for Check Number 23745:	0.00	46.00
23746	10405 2023050007A	CASEY CONSTRUCTION, INC REDWOOD PARK PIPELINE WO#845	06/29/2023		243,703.50
			Total for Check Number 23746:	0.00	243,703.50
23747	10369 9087176	COMM TWO LLC CALL ACCOUNTING SOFTWARE	06/29/2023		249.00
			Total for Check Number 23747:	0.00	249.00
23748	00312 VISIT#8.9.10	DOCTORS ON DUTY EMPLOYEE PHYSICALS (3)	06/29/2023		240.00
			Total for Check Number 23748:	0.00	240.00
23749	00343 110186 110187 110298	ERNIE'S SERVICE CENTER SERVICE_VE#181 WO#111 SERVICE_VE#747 WO#107 SERVICE_VE#275 WO#90	06/29/2023		330.98 543.29 416.60
			Total for Check Number 23749:	0.00	1,290.87
23750	00097 8130	JIM WALTERS TRACTOR SERVICE HAULING_WO#2944	06/29/2023		870.00
			Total for Check Number 23750:	0.00	870.00
23751	00302 0240632 0240633 CMC232612	POLLARDWATER OPERATING SUPPLIES OPERATING SUPPLIES RETURN CREDIT	06/29/2023		444.11 168.63 -232.69
			Total for Check Number 23751:	0.00	380.05

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
23752	00370 20342	RAC CONSTRUCTION CEILING PANEL INSTALL_WO#2544	06/29/2023		2,500.00
Total for Check Number 23752:				0.00	2,500.00
23753	00001 7719-1029214 7719-1029888	ROYAL WHOLESALE ELECTRIC OPERATING SUPPLIES_WO#3077 OPERATING SUPPLIES	06/29/2023		2,106.00 157.44
Total for Check Number 23753:				0.00	2,263.44
23754	00436 22-049	SANTA CRUZ COUNTY CLERK ELECTION FEES FROM 11.8.22	06/29/2023		35,676.30
Total for Check Number 23754:				0.00	35,676.30
23755	00125 408327 408568 408570	SCARBOROUGH LUMBER OPERATING SUPPLIES_WO#3077 OPERATING SUPPLIES OPERATING SUPPLIES	06/29/2023		29.42 58.24 62.54
Total for Check Number 23755:				0.00	150.20
23756	10233 37621	SCHAAF & WHEELER ENG & DESIGN FOR LYON-BIG STEEL WO#1234	06/29/2023		67,062.50
Total for Check Number 23756:				0.00	67,062.50
23757	00129 214851187-006	UNITED RENTALS (NORTH AMERICA) LYON PLANT GEN RENTAL_WO#2928	06/29/2023		9,753.32
Total for Check Number 23757:				0.00	9,753.32
23758	00011 9937230559A 9937230559B 9937230559C 9937230559D	VERIZON WIRELESS CELLULAR_ADMIN CELLULAR_FINANCE CELLULAR_OPS CELLULAR_WTP	06/29/2023		19.77 46.45 805.51 139.34
Total for Check Number 23758:				0.00	1,011.07
23759	00011 9937230558A 9937230558B 9937230558C 9937230558D 9937230558E 9937230558F	VERIZON WIRELESS CELLULAR_ADMIN CELLULAR_FINANCE CELLULAR_ENG CELLULAR_OPS CELLULAR_ENVIRON CELLULAR_WTP	06/29/2023		44.02 78.66 159.42 301.34 59.10 621.92
Total for Check Number 23759:				0.00	1,264.46
23760	00436 NOE_062723	SANTA CRUZ COUNTY CLERK NOE_LYON PIPELINE PROJECT_WO#1234	06/29/2023		50.00
Total for Check Number 23760:				0.00	50.00
23761	00729 3062959	ALPHA ANALYTICAL LABS WASTEWATER MONITORING	07/06/2023		795.00
Total for Check Number 23761:				0.00	795.00
23762	00309	AT&T IP SERVICES	07/06/2023		

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
	3992520805A	AT&T IP SERVICES			246.86
	3992520805B	AT&T IP SERVICES			246.86
	3992520805C	AT&T IP SERVICES			246.85
	3992520805D	AT&T IP SERVICES			123.43
	3992520805E	AT&T IP SERVICES			123.43
	3992520805F	AT&T IP SERVICES			123.43
			Total for Check Number 23762:	0.00	1,110.86
23763	10113	BANK MIDWEST	07/06/2023		
	JULY23_1011A	SOLAR LOAN_INTEREST			382.68
	JULY23_1011B	SOLAR LOAN_PRINCIPAL			2,867.22
			Total for Check Number 23763:	0.00	3,249.90
23764	00342	BRASS KEY LOCKSMITH	07/06/2023		
	957940	KEY COPIES			10.95
			Total for Check Number 23764:	0.00	10.95
23765	10353	SCOTT BRUCE	07/06/2023		
	052323_241	REIMBURSEMENT_UNIFORMS			213.80
	103122_10353RI	AFTER HOURS MEAL			15.00
			Total for Check Number 23765:	0.00	228.80
23766	10405	CASEY CONSTRUCTION, INC	07/06/2023		
	2023050007B	REDWOOD PARK PIPELINE_WO#845			243,703.50
			Total for Check Number 23766:	0.00	243,703.50
23767	00179	D & D COMPRESSOR, INC.	07/06/2023		
	75515	AIR COMPRESSOR REPAIR			5,938.41
			Total for Check Number 23767:	0.00	5,938.41
23768	10103	OCTAVIO FERNANDEZ	07/06/2023		
	062922_10103RI	UNIFORM REIMBURSEMENT			179.80
			Total for Check Number 23768:	0.00	179.80
23769	00550	HACH COMPANY	07/06/2023		
	13621006	WT OPERATING LAB SUPPLIES			860.23
			Total for Check Number 23769:	0.00	860.23
23770	00615	HOME DEPOT CREDIT SERVICES	07/06/2023		
	062823_8423	OPERATING SUPPLIES_SMALL TOOLS			652.91
			Total for Check Number 23770:	0.00	652.91
23771	10018	HOLLY HOSSACK	07/06/2023		
	062923_098	REIMBURSEMENT_MILEAGE			33.16
			Total for Check Number 23771:	0.00	33.16
23772	00058	IHWY	07/06/2023		
	07358	MONTHLY WEBHOSTING_JULY			25.00
			Total for Check Number 23772:	0.00	25.00
23773	00367	INFOSEND, INC	07/06/2023		
	240371A	POSTAGE FEES			2,710.33

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
	240371B	MAILING FEES			1,011.77
			Total for Check Number 23773:	0.00	3,722.10
23774	00313	MET LIFE	07/06/2023		
	061423_313A	DENTAL_ADMIN			199.82
	061423_313B	DISABILITY_ADMIN			86.12
	061423_313C	LIFE INS_ADMIN			21.64
	061423_313D	DENTAL_FINANCE			1,198.57
	061423_313E	DISABILITY_FINANCE			275.31
	061423_313F	LIFE INS_FINANCE			144.02
	061423_313G	DENTAL_ENG			399.64
	061423_313H	DISABILITY_ENG			184.92
	061423_313I	LIFE INS_ENG			66.60
	061423_313J	DENTAL_OPS			2,247.76
	061423_313K	DISABILITY_OPS			416.51
	061423_313L	LIFE INS_OPS			216.45
	061423_313M	DENTAL_ENVIRON			65.07
	061423_313N	DISABILITY_ENVIRON			32.40
	061423_313O	LIFE INS_ENVIRON			16.65
	061423_313P	DENTAL_WTP			1,259.87
	061423_313Q	DISABILITY_WTP			232.42
	061423_313R	LIFE INS_WTP			116.55
			Total for Check Number 23774:	0.00	7,180.32
23775	10151 98	OSCAR RODAS JOHNSON BLDG MAINTENANCE	07/06/2023		250.00
			Total for Check Number 23775:	0.00	250.00
23776	00142 61-0227972	SAN LORENZO LUMBER BUILDING MAINT_KIRBY	07/06/2023		12.73
			Total for Check Number 23776:	0.00	12.73
23777	10022 230662	SAN LORENZO VALLEY CHAMBER FY2324_ANNUAL FEE	07/06/2023		100.00
			Total for Check Number 23777:	0.00	100.00
23778	00125 408536 408761 623228	SCARBOROUGH LUMBER OPERATING SUPPLIES OPERATING SUPPLIES OPERATING SUPPLIES	07/06/2023		56.54 37.93 17.26
			Total for Check Number 23778:	0.00	111.73
23779	00047 3060125 3060126 3060316 3060317	SOIL CONTROL LAB WATER ANALYSIS WATER ANALYSIS WATER ANALYSIS WATER ANALYSIS	07/06/2023		196.00 49.00 49.00 196.00
			Total for Check Number 23779:	0.00	490.00
23780	10231 9588172	TIAA, FSB 5 YR LEASE NEW COPIER	07/06/2023		253.45
			Total for Check Number 23780:	0.00	253.45
23781	10080	RICARDO VILLA	07/06/2023		

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
	072922_10080RI	AFTER HOURS MEAL			12.67
	082622_10080RI	UNIFORM REIMBURSEMENT			47.96
Total for Check Number 23781:				0.00	60.63
Report Total (170 checks):				46.88	1,435,401.50

EFT & DIRECT CHECK TRANSACTIONS

May-23



Date	Check No	Vendor	Description	Amount
5/31/2023	EFT	BLUE FIN	BANK FEES	\$ 5,456.60
5/16/2023	EFT	T-TECH	BANK FEES	\$ 1,184.85
5/11/2023	EFT	WF ANALYSIS	BANK FEES	\$ 372.63
5/3/2023	EFT	PAYCHEX	ADMIN & DELIVERY FEES	\$ 278.30
5/3/2023	EFT	PAYCHEX	PAYROLL	\$ 123,396.07
5/3/2023	DIRECT CHECK	PAYCHEX	PAYROLL	\$ 8,102.55
5/17/2023	EFT	PAYCHEX	ADMIN & DELIVERY FEES	\$ 292.10
5/17/2023	EFT	PAYCHEX	PAYROLL	\$ 121,013.50
5/17/2023	DIRECT CHECK	PAYCHEX	PAYROLL	\$ 8,998.91
5/31/2023	EFT	PAYCHEX	ADMIN & DELIVERY FEES	\$ 278.30
5/31/2023	EFT	PAYCHEX	PAYROLL	\$ 129,320.90
5/31/2023	DIRECT CHECK	PAYCHEX	PAYROLL	\$ 8,051.08
5/12/2023	EFT	PAYCHEX	PAYCHEX INVOICE	\$ 411.93
5/20/2023	EFT	PAYCHEX	PAYCHEX FLEX TIME FEE	\$ 195.28
5/3/2023	EFT	CALPERS	CALPERS 5/03/23 PR	\$ 21,789.77
5/17/2023	EFT	CALPERS	CALPERS 5/17/23 PR	\$ 21,594.62
5/31/2023	EFT	CALPERS	CALPERS 5/31/23 PR	\$ 21,451.39
5/31/2023	EFT	FSA	MAY FSA REIMBURSEMENTS	\$ 2,035.15
TOTAL EFT TRANSACTIONS				\$ 474,223.93

MEMO

DATE: July 20, 2023
TO: Board of Directors, San Lorenzo Valley Water District
FROM: Rick Rogers, District Manager
SUBJECT: Legal Status Update

WRITTEN BY: Rick Rogers, District Manager

PRESENTED BY: Rick Rogers, District Manager

STAFF RECOMMENDATION

Review the attached Legal Status Update and provide comments.

RECOMMENDED MOTION

Discussion only, no action is recommended at this time.

BACKGROUND

At the June 1, 2023, the Board of Directors meeting the Board authorized the District Manager to enter into a contract with White/Brenner LLC as District General Legal Counsel. At that time the District had a backlog of items requiring legal counsel. Progress has been made on several items however there are remaining items requiring legal attention.

White/Brenner has been very responsive to staff and we could be making more progress but staff has not had the bandwidth to keep up. The Felton Heights Tank and Consolidation agreements are moving forward. Review

of construction contracts is caught up with swift turnaround from Legal Counsel.

ENVIRONMENTAL REQUIREMENTS

None

PRIOR COMMITTEE ACTION

None

FISCAL IMPACT

ATTACHMENTS AND RELEVANT LINKS TO THE DISTRICT WEBSITE

- Legal Status Spread Sheet - attached

San Lorenzo Valley Water District
Projects Requiring legal Review

Agenda: 7.20.23
Item: 12.4

<u>Description</u>	<u>Priority</u> <u>[Highest</u> <u>priority = 1]</u>	<u>Completion Status</u>	<u>Legal deliverable(s)</u>	<u>Status as of July 14,2023</u>
Board Agenda Items				
Proposed changes to SMGWA Board representation Various deliverables TBD	N/A - Completed TBD	Completed 3/30/2023 N/A	Draft Board memo for review by Chairperson and DM Various deliverables TBD	No Action Required to be removed from list
Bracken Brae / Forest Springs Consolidations				
Consolidation Agreements	1		Draft agreement template for Bracken Brae & Forest Springs consolidations	Draft consolidation agreements sent to Both Mutuals - Meetings schedule with Both mutuals with legal Counsel to review
Agreement schedules Various deliverables TBD	1 TBD	N/A	List of information needed for schedules to the agreement Various deliverables TBD	
Huckleberry Island Water Main Relocation				
Guidance re: Howards Easement Next Steps	1		Email instructions for proceeding with easement	No Action
Easement Package For V. Breed	1		Revisions to draft easement package	
Easement Package For C. Breed	1		Revisions to draft easement package	
Appraisal Bridge Easement	1		Appraisal by eminent-domain qualified appraiser	
Easement Package Huckleberry Island Bridge	1		Draft easements for each homeowner	
Western States Bridge Crossing				
Deed encumbrance docs for Paul Norcutt	3		Draft deed encumbrance docs	No Action
Big Basin Water (On hold per Board of Directors)				
Engineering Grant Application State Water Board Agency Agreement (to act on behalf of Big Basin) Emergency Operations Agreement Consolidation Agreement	N/A - On hold N/A - On hold N/A - On hold N/A - On hold		Legal input for grant application Draft Agency Agreement Draft Emergency Operations Agreement Draft Consolidation Agreement	No Action Required - to be removed from list.
Conjunctive Use Focussed EIR				
EIR - RFIs (sent 1/19/23)	1		Respond to RFIs requiring legal review	
Felton Petition for Change of Use review EIR	1 1		Comments on draft petition Various deliverables TBD	
Felton Heights Tank				

San Lorenzo Valley Water District
Projects Requiring legal Review

Agenda: 7.20.23
Item: 12.4

Property Appraisal	1		Appraisal by eminent-domain qualified appraiser	Legal Counsel prepared draft agreement to enter property to perform analysis - property owner has reviewed agreement and approved. Agreement being executed.
Access Agreement			Temporary access agreement for technical studies, survey, and appraisal	
Analysis of liability issues			"Opinion" as to three alternatives as requested by property owner	
Tank Easement or Property Purchase	1	Completed (see notes)	Tank easement or property purchase	
Various deliverables TBD	TBD	N/A	Various deliverables TBD	
Anticipated Litigation				
Fish Ladder construction dispute with CRW	2		Correspondence with CRW and surety	No Action
Strategy recommendation			Strategy recommendation	
Various deliverables TBD -- CRW	TBD	N/A	Various deliverables TBD	
Vaughan case -- re: 11259 Fresco St			Propose disposition by stipulation	
SLVWD Policies & Procedures				
Review policies & practices re: account in owner's name, C/O tenant	1		Schedule follow-up meeting with Kendra to identify/discuss legal issues	No Action - staff to contact Legal Counsel
Remote/Hybrid Meetings	N/A - Completed	Completed 3/16/23	Respond to email from Holly re: draft guidance for Board & Committee Members	No Action Required - to be removed from list
Records Retention	3		Review draft policy for consistency with latest legal guidance & District practice	No Action - staff to contact Legal Counsel
Board Policy Manual Annual Review	2		Board memorandum for agenda packet	No Action - staff to contact Legal Counsel
Various deliverables TBD	TBD	N/A	Various deliverables TBD	
Surplus Property				
County Surplus Property Lompico Emergency Exit	2		Review legal descriptions from County	Waiting for response from County, in there review.
County easement Lompico - Indemnity issues			Legal advice re: indemnity issues (gated access)	
County easement Lompico - Bullet point list of comments			Bullet point list of comments on County-prepared documents	
Surplus Parcels- District Wide	2		Review categorization of surplus parcels for compliance with Government Code & District policy	No Action
Water Rate Study				
Review Notice of Award	1		Review rate consultant notice of award	
Various deliverables TBD	1	N/A	Various deliverables TBD	
Investments				
Restrictions on use of loan / COP proceeds	2	Completed 3/31/2023	Data request to IRS re: arbitrage rebate info	no Legal action required at this time

San Lorenzo Valley Water District
Projects Requiring legal Review

Circulate closing set from 2019 COP Various deliverables TBD	TBD	N/A	Circulate closing set from 2019 COP to Kendra and C. Perlitz Various deliverables TBD	
Construction Contract Review				
Fall Creek Fish Ladder	N/A - Completed	Completed 04/06/2023	Revisions & signature as to form	Completed
Lyon & Big Steel Zone Pipeline	N/A - Completed	Completed 04/06/2023	Revisions & signature as to form	Completed
Redwood Park Pipeline	N/A - Completed	Completed 3/8/2023	Revisions & signature as to form	Completed
Stewart St Main Break Emergency Contract	N/A - Completed	Completed 03/16/2023	Signature as to form	Completed
Emergency Contract Foreman Access Road- VanDerSteen	N/A - Completed	Completed 03/16/2023	Signature as to form	Completed
Emergency Contract Bull & Bennett -VanDerSteen	N/A - Completed	Completed 03/16/2023	Signature as to form	Completed
Peavine Tree Work	N/A - Completed	Completed 04/06/2023	Revisions & signature as to form	Completed
Quail Hollow Emergency Contract	N/A - Completed	Completed 4/17/2022	Revisions & signature as to form	Completed
Additional contracts TBD	TBD	N/A	Various deliverables TBD	
Quail Hollow Road Trench Failure				Completed
Professional Services Contract Review				
Lewis Tank Restoration - McGraw	N/A - Completed	Completed 4/14/2023	Revisions & signature as to form	No action at this time- staff review
Olympia Conservation Area Management - McGraw	N/A - Completed	Completed 4/14/2023	Revisions & signature as to form	
Probation Tank - McGraw	N/A - Completed	Completed 4/14/2023	Revisions & signature as to form	
Additional contracts	TBD	N/A	Various deliverables TBD	
Other Contracts				
Fish Ladder - RCDSCC and CEC			Review RCDSCC and CEC contract amendments re: fish ladder	Completed
Additional contracts	TBD	N/A	Various deliverables TBD	
Labor Negotiations				
Management & Classified MOU	1		Coordinate negotiation meetings	In Process- staff developed a draft RFP for compensation study
Side Letters			Finalize side letters with Management & Classified	
Salary Study Consultant RFP			Comments on RFP for salary study consultant	
Various deliverables TBD	TBD	N/A	Various deliverables TBD	
District Manager Performance Eval / Recruitment				
District Manager Salary Adjustment for 2022-23	1		Board memorandum for agenda packet	07-20-2023 Board of Directors Agenda

San Lorenzo Valley Water District
 Projects Requiring legal Review

Requests by Ad Hoc Committee	TBD	N/A	Analyze conflicts issues re: possible post-employment independent contractor arrangement Analyze whether candidate interviews can be conducted by the full Board in closed session Various deliverables TBD	Ad hoc committee on schedule - introduction have been made between Legal and Consultant
See above - Requests by Ad Hoc Committee Various deliverables TBD				
Training				
Contract Templates, Preparation & Review	3		Develop, schedule, and present contracts training to SLVWD staff for purposes of streamling contract review process	No Action

SAN LORENZO VALLEY WATER DISTRICT

PRODUCTION COMPARRISON

Source	June-23	May-23	June-13	Percent Difference This Year To 2013
North System				
Surface Water Sources				
Foreman Creek	24,346,000	38,308,000	16,483,000	
Peavine Creek + Hydro			2,974,000	
Clear Creek			0	
Sweetwater Creek			0	
Sub-Total (Streams)	24,346,000	38,308,000	19,457,000	25.13%
Wells (North)				
Olympia No. 2	-	20,000	8,416,000	
Olympia No. 3	-	14,815	13,697,000	
Quail Well No. 4-A	2,149,000	98,000	0	
Quail Well No. 5-A	1,451,400	30,800	798,700	
Sub Total North Wells	3,600,400	163,615	22,911,700	-84.29%
South System Wells				
Pasatiempo 5A	3,172,100	202,200	N/A	
Pasatiempo 6	-	-	10,420,000	
Pasatiempo 7	1,198,000	77,000	3,249,000	
Pasatiempo 8	2,410,610	152,310	N/A	
Sub Total Pasatiempo Wells	6,780,710	431,510	13,669,000	-50.39%
North South All Sources Combined	34,727,110	38,903,125	56,037,700	-38.03%
Felton System - Surface Water				
Fall Creek	17,366,535	15,286,230	10,380,000	
Bennett Spring	2,410,369	-	5,898,000	
Bull 1 & 2	-	-	1,989,900	
Total Felton System Sources	19,776,904	15,286,230	18,267,900	8.26%
Manana Woods System				
Well 1	-	-	0	
Total Manana Woods Sources	-	-	0	
Sub - Total Production				
North / Felton / Manana	54,504,014	54,189,355	74,305,600	-26.65%
Surface	44,122,904	53,594,230	37,724,900	16.96%
Wells	10,381,110	595,125	36,580,700	-71.62%
Total Surface Water Percentage	80.95	98.90	50.77	59.45%
Total Wells Percentage	19.05	1.10	49.23	-61.31%

**SAN LORENZO VALLEY WATER DISTRICT
 PRODUCTION BY SYSTEM
 +/- INTERTIES
 June 2023**

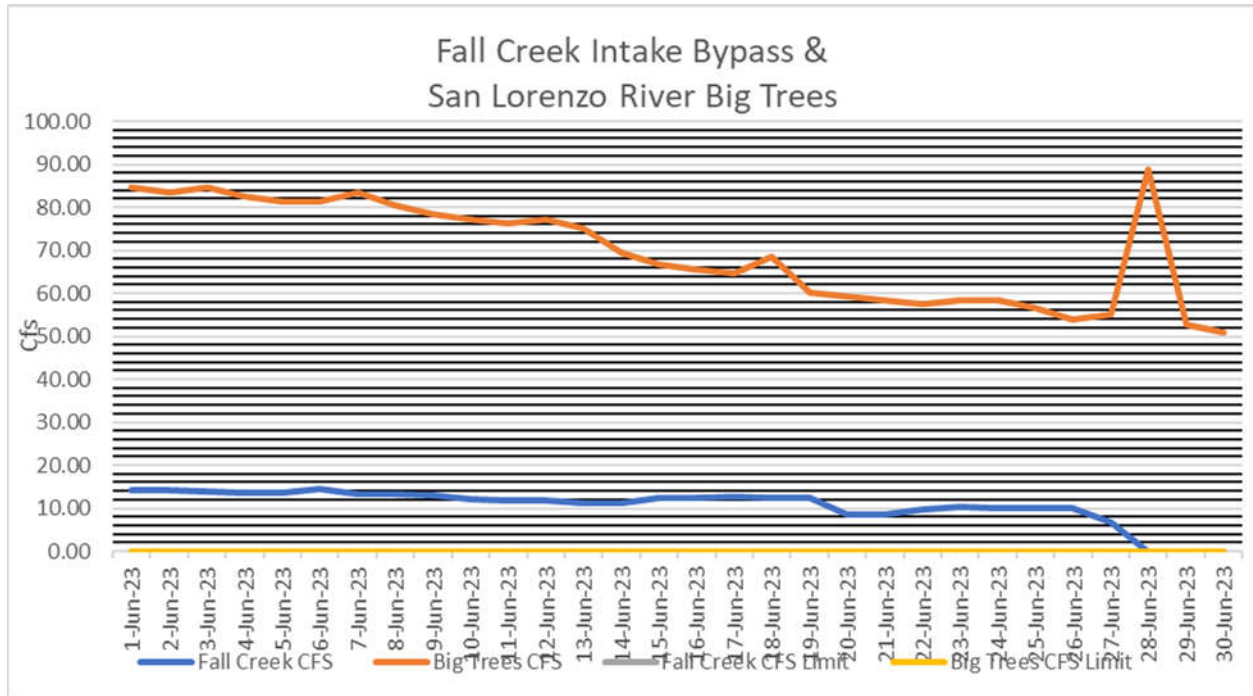
North System All Sources	34,727,110
	<hr/>
Interties IN +	18,870,921
	<hr/>
Interties OUT -	15,632,077
	<hr/>
TOTAL NORTH SYSTEM	37,965,954
	<hr/>
Felton Water system All Sources	19,776,904
	<hr/>
Interties IN +	990,557
	<hr/>
Interties OUT -	18,639,614
	<hr/>
TOTAL FELTON SYSTEM	2,127,847
	<hr/>
Manana Woods System	
Manana Woods Well 1	0
	<hr/>
Interties IN +	0
	<hr/>
TOTAL MANANA WOODS	0
	<hr/>

SAN LORENZO VALLEY WATER DISTRICT INTERTIE USAGE June 2023

INTERTIE 2		
SLVWD to SVWD	<u>-</u>	
SVWD to SLVWD	<u>6340</u>	
INTERTIE 3		
SLV SOUTH to SLV NORTH	<u>224,967</u>	
SLV NORTH to SLV SOUTH	<u>14,641,520</u>	
INTERTIE 4		
SLVWD to MHWD	<u>0</u>	
MHWD to SLVWD	<u>0</u>	
INTERTIE 6		
SLV NORTH to SLV FELTON	<u>990,557</u>	
SLV FELTON to SLV NORTH	<u>18,639,614</u>	
LOMPICO INTERTIE		
SLV NORTH to LOMPICO	<u>N/A</u>	

Leak Type	NORTH SYSTEM	Town	Gallons Lost
400 MAIN LEAKING	300 MCPHERSON WAY	BEN LOMOND	1,440
400 MAIN LEAKING	8275 FREMONT AVE	BEN LOMOND	600
400 MAIN LEAKING	BROOKSIDE DR. 1ST HOUSE ON RIGHT	BOULDER CREEK	5,040
400 MAIN LEAKING	365 BROOK DR	BOULDER CREEK	25,920
400 MAIN LEAKING	MIDDLETON DR	BOULDER CREEK	5,400
400 MAIN LEAKING	OAK AVE. OFF HERMOSA	BOULDER CREEK	20,160
400 MAIN LEAKING	421 MANZANITA AVE	BOULDER CREEK	17,000
400 MAIN LEAKING	274 ST. FRANCIS DR.	BOULDER CREEK	750
400 MAIN LEAKING	N. SEQUOIA RD	BOULDER CREEK	7,200
400 MAIN LEAKING	225 MEADOW DR	BOULDER CREEK	500
400 MAIN LEAKING	130 A SEQUOIA RD	BOULDER CREEK	7,000
400 MAIN LEAKING	433 MANZANITA AVE	BOULDER CREEK	30,000
400 MAIN LEAKING	195 SUNBEAM AVE	BOULDER CREEK	60,480.00
400 MAIN LEAKING	4 LOGAN WAY	BROOKDALE	720
FELTON SYSTEM			
400 MAIN LEAKING	5755 HWY 9	FELTON	86,400
400 MAIN LEAKING	PLATEAU	FELTON	5,040
400 MAIN LEAKING	6493 COOPER ST	FELTON	500
400 MAIN LEAKING	123 BETH DR	FELTON	1,000
Total Felton			92,940
LOMPICO			
Total Lompico			-
SCOTTS VALLEY			
Total Scotts Valley			-
Total All Systems			93,660

Fall Creek Intake June 2023



Normal Rainfall Fall Creek Intake Bypass Requirements

April 1 through October 31 1.0 cubic feet per second

November 1 through March 31 1.5 cubic feet per second

Dry Conditions Fall Creek Intake Bypass Requirements

April 1 through October 31 0.5 cubic feet per second

November 1 through March 31 0.75 cubic feet per second

Number of Days in month 0.75 cfs or below, ZERO days

San Lorenzo River USGS Big Trees Flow Requirements

September 11 cubic feet per second

October 26 cubic feet per second

November 1 through May 31 21 cubic feet per second

June - August No Requirements

Fall Creek Intake June 2023

For the protection of fish and wildlife, during the period: (a) April 1 through October 31 bypass a minimum of 0.5 cfs; (b) November 1 through March 31 bypass a minimum of 1.5 cfs past the Fall Creek point of diversion. The natural streamflow shall be bypassed whenever it is less than 1.5 cfs; provided, however, that during a dry year, the bypass requirement shall be reduced from 1.5 to 0.75 cfs. A dry year is defined on a monthly basis of cumulative runoff beginning October 1 of each season in the San Lorenzo River at the USGS gage at Big Trees. These runoff figures are based on approximately 50 percent of normal runoff as the dividing level between normal and dry year runoff and are as follows:

- November 1 for the month of October 500 af
- December 1 for October-November, inclusive 1,500 af
- January 1 for October-December, inclusive 5,000 af
- February 1 for October-January, inclusive 12,500 af
- March 1 for October-February, inclusive 26,500 af

Fall Creek Weir Measurement

Agenda: 7-20-23

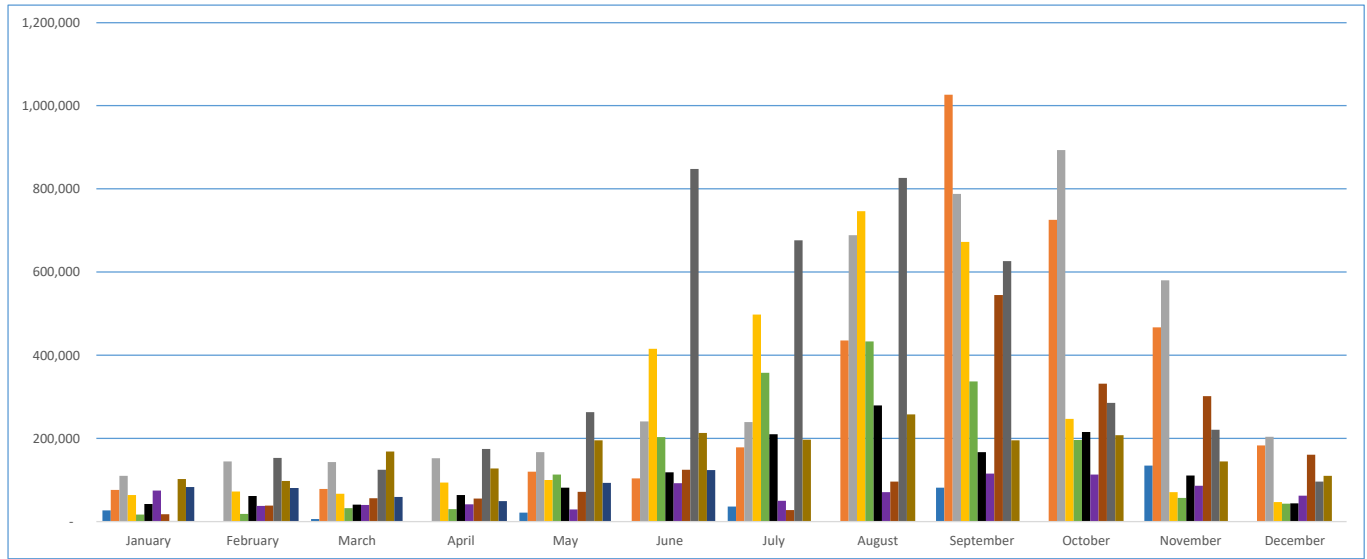
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	Month:	June		Year:	2023	Big Trees > 26,500 Acre-ft Oct-Feb Normal Year	Big Trees <26,500 Acre-ft Oct-Feb Dry Year				
						<input checked="" type="checkbox"/>	<input type="checkbox"/>				
Date	Time	Initials	Pump #	Fall Cr. GPM into Kirby plant	Weir Board Height (inches)	Fall Creek Bypass (CFS)	Big Trees Bypass (CFS)	Rainfall (Felton gauge)	Met Fall Cr, Bypass Requirement: Normal Year April 1 - Oct 31 1.0 cfs; Nov 1 - March 31 1.5 cfs Dry Year April 1- Oct 31 0.5 cfs Nov. 1 - March 31 0.75 cfs (yes/no)	Met Big Trees Requirement Nov-May 20cfs Sept 10 cfs Oct 25 cfs (yes/no)	Notes
1	800	BDM	2	462	40	14.280	84.60	0	YES	YES	
2	1010	TH	2	460	40	14.210	83.50	0	YES	YES	
3	830	KM	2	470	40	13.890	84.60	0	YES	YES	
4	800	KM	2	470	40	13.720	82.50	0	YES	YES	
5	745	TH	2	473	40	13.550	81.40	0	YES	YES	
6	800	TH	2	474	40	14.580	81.40	0	YES	YES	
7	800	BDM	2	465	40	13.420	83.50	0.13	YES	YES	
8	745	KM	2	465	40	13.210	80.43	0	YES	YES	
9	845	BDM	2	475	40	13.000	78.30	0	YES	YES	
10	1045	BDM	2	466	40	11.970	77.30	0	YES	YES	
11	900	BDM	2	476	40	11.920	76.30	0	YES	YES	
12	720	BDM	2	471	40	11.930	77.30	0.06	YES	YES	
13	730	BDM	2	472	40	11.120	75.20	0	YES	YES	
14	800	BDM	2	471	40	11.120	69.40	0	YES	YES	
15	815	BDM	2	420	40	12.340	66.60	0.01	YES	YES	
16	745	BDM	2	410	40	12.350	65.60	0	YES	YES	
17	745	TH	2	384	40	12.700	64.70	0	YES	YES	
18	930	TH	2	394	40	12.490	68.40	0	YES	YES	
19	740	BDM	2	385	40	12.370	60.20	0	YES	YES	
20	725	BDM	2	372	40	8.650	59.30	0	YES	YES	
21	740	BDM	2	OFF	40	8.590	58.50	0	YES	YES	
22	800	BDM	2	417	40	9.850	57.60	0	YES	YES	
23	730	BDM	2	403	40	10.260	58.50	0	YES	YES	
24	730	BDM	2	396	40	10.150	58.50	0.03	YES	YES	
25	1150	BDM	2	398	40	10.080	56.70	0	YES	YES	
26	800	BDM	2	393	40	9.900	53.90	0	YES	YES	
27	745	BDM	Temp	OFF	40	6.630	55.00	0	YES	YES	
28	800	BDM	Temp	346	40	NA	88.90	0	YES	YES	Waiting for data from Balanced H.
29	745	BDM	Temp	369	40	NA	52.60	0	YES	YES	
30	815	BDM	Temp	334	40	NA	50.90	0	YES	YES	

						Water Quality Complaint List				System No. 4410014	
Date Received	Type Of Complaint							Address	Conclusion		
	Taste/ Odor	Color	Turbidity/ Particles	Worms/ Other Visible Organisms	Pressure (High/Low)	Illness (Waterborne)	Other (Specify)				
June										No Complaints	

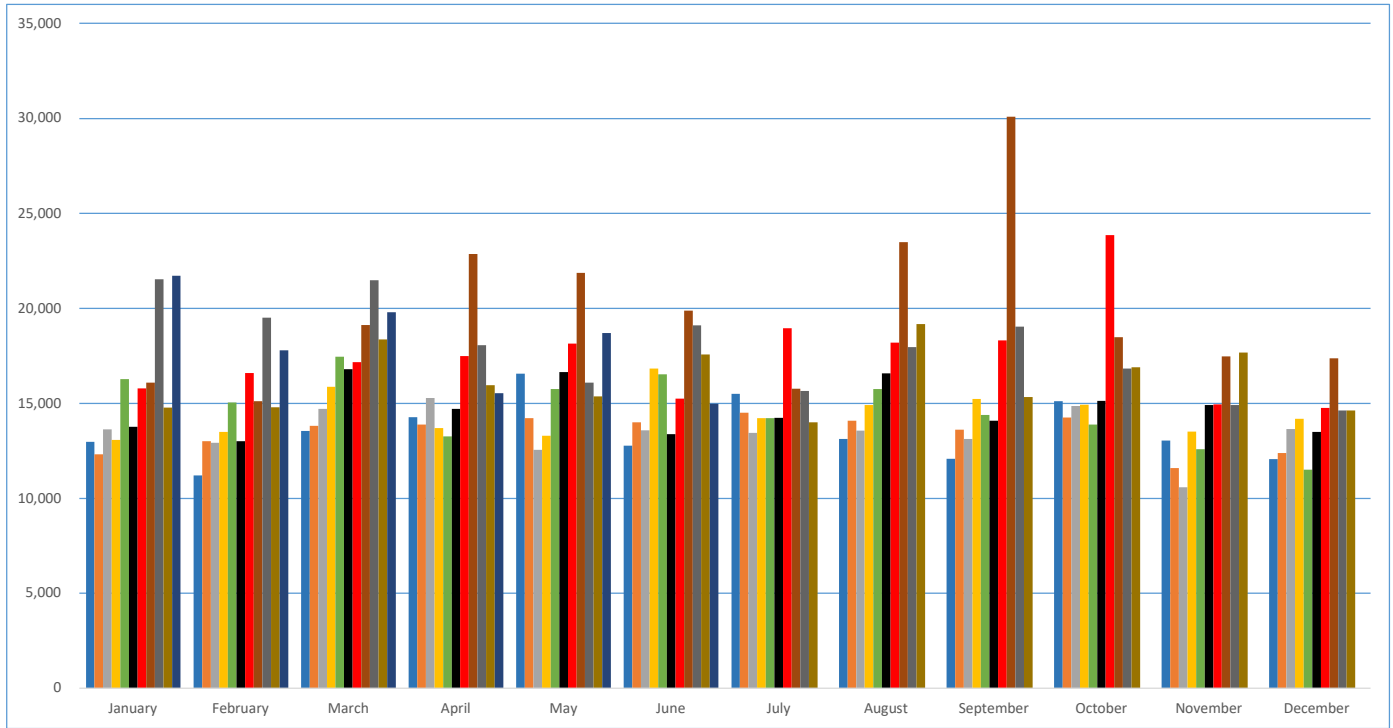
SAN LORENZO VALLEY WATER DISTRICT
BULK WATER SALES
GALLONS
June 2023

Agenda: 7.20.23
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Month	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
January	26,928	76,296	109,965	63,850	16,456	41,888	74,800	17,952	1,496	102,476	83,028
February			144,364	72,556	18,700	61,366	37,400	38,148	153,340	97,240	80,784
March	5,984	78,540	142,868	66,572	32,164	40,392	39,644	56,100	124,168	168,300	59,092
April			152,592	93,500	29,920	63,580	41,140	55,352	174,284	127,908	49,368
May	21,692	119,680	166,804	100,232	112,948	81,532	29,172	71,808	263,296	195,228	92,752
June		103,972	240,983	415,140	203,179	118,184	92,004	124,168	847,484	213,180	123,420
July	35,904	178,772	239,360	497,420	357,544	210,188	50,116	27,676	676,192	196,724	
August		435,336	688,160	746,504	433,092	279,004	70,312	95,744	826,540	257,312	
September	81,352	1,026,256	787,644	672,183	336,570	166,804	115,192	544,544	626,076	195,228	
October		725,560	893,112	246,840	195,976	215,424	112,948	331,364	284,988	207,944	
November	134,640	466,752	579,700	71,060	56,848	110,704	86,020	301,444	220,660	144,364	
December		183,260	203,456	47,124	42,636	44,132	62,084	160,820	95,744	109,956	
Totals	306,500	3,394,424	4,349,008	3,092,981	1,836,033	1,433,198	810,832	1,825,120	4,294,268	2,015,860	488,444

SAN LORENZO VALLEY WATER DISTRICT
VEHICLE MILEAGE
June 2023

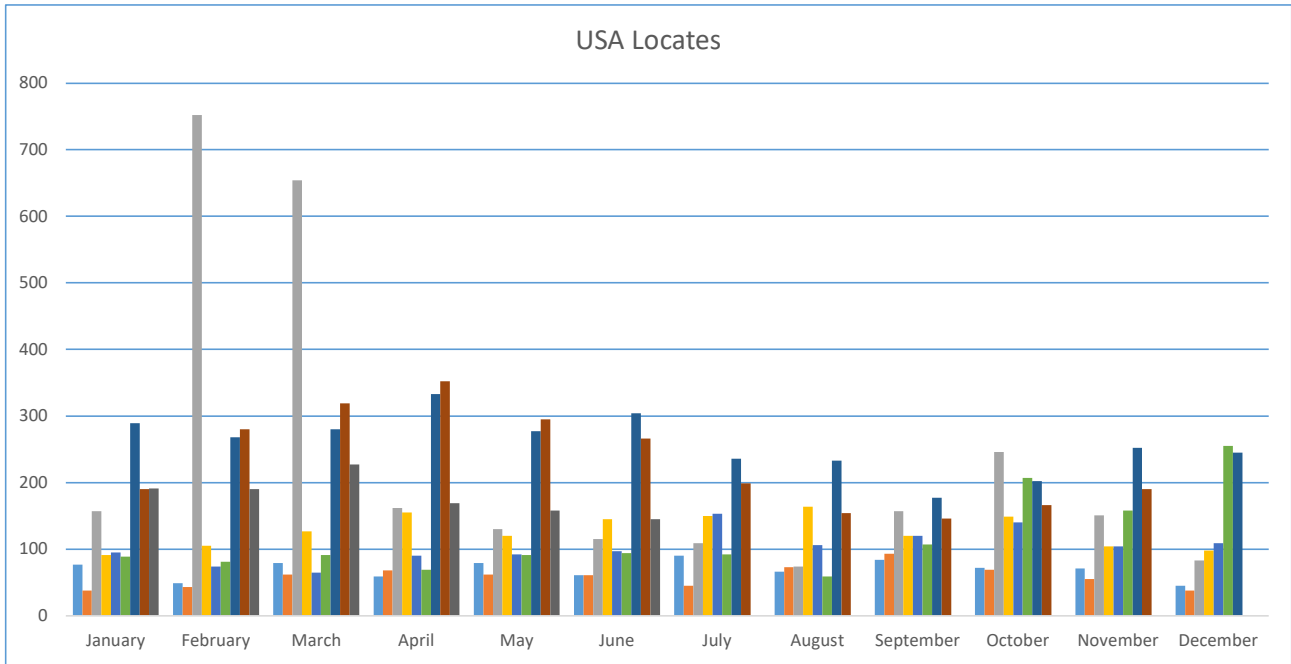


Month	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
January	12,976	12,317	13,633	13,082	16,286	13,763	15,790	16,088	21,532	14,776	21,727
February	11,201	13,015	12,934	13,505	15,045	13,003	16,599	15,113	19,513	14,800	17,793
March	13,558	13,817	14,714	15,882	17,451	16,809	17,167	19,132	21,481	18,377	19,806
April	14,283	13,883	15,279	13,704	13,270	14,711	17,488	22,868	18,068	15,953	15,539
May	16,560	14,228	12,550	13,290	15,757	16,646	18,156	21,879	16,099	15,367	18,706
June	12,780	14,000	13,582	16,841	16,534	13,390	15,249	19,882	19,108	17,584	14,985
July	15,497	14,519	13,441	14,228	14,229	14,242	18,955	15,775	15,653	14,013	
August	13,136	14,096	13,569	14,923	15,761	16,576	18,194	23,496	17,973	19,173	
September	12,087	13,622	13,137	15,229	14,388	14,094	18,321	30,095	19,039	15,342	
October	15,120	14,261	14,868	14,924	13,880	15,126	23,864	18,486	16,831	16,904	
November	13,046	11,594	10,591	13,510	12,598	14,908	14,942	17,473	14,914	17,681	
December	12,060	12,394	13,648	14,187	11,512	13,492	14,763	17,372	14,633	14,630	
Totals	162,304	161,746	161,946	173,305	176,711	176,760	209,488	237,659	214,844	194,600	108,556

SAN LORENZO VALLEY WATER DISTRICT
OPERATIONS DEPARTMENT

Agenda: 7.20.23
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June 2023



Month	2015	2016	2017	2018	2019	2020	2021	2022	2023
January	77	38	157	91	95	89	289	190	191
February	49	43	752	105	74	81	268	280	190
March	79	62	654	127	65	91	280	319	227
April	59	68	162	155	90	69	333	352	169
May	79	62	130	120	92	91	277	295	158
June	61	61	115	145	97	94	304	266	145
July	90	45	109	150	153	92	236	199	
August	66	73	74	164	106	59	233	154	
September	84	93	157	120	120	107	177	146	
October	72	69	246	149	140	207	202	166	
November	71	55	151	104	104	158	252	190	
December	45	38	83	98	109	255	245		
Total	832	707	2,790	1528	1245	1393	3096	2557	1080





MINUTES OF BUDGET & FINANCE COMMITTEE MEETING July 11, 2023

Responsible for the review of District finances including: rates, fees, charges and other sources of revenue; budget and reserves; audit; investments; insurance; and other financial matters.

Tuesday, July 11, 2023, at 4:00 p.m., at the SLVWD Conference Room, 12788 Highway 9, Boulder Creek, CA and via videoconference and teleconference.

MINUTES

1. **Convene Meeting:** 4:00 p.m.
Roll Call

Committee Members - Present

Gail Mahood, Committee Chair

Jeff Hill

Jim Bahn

Monica Martinez

Jim Mosher

Staff - Present

Rick Rogers, District Manager

Kendra Reed, Director of Finance and Business Services

Scott Mattoch, Network Specialist

Holly Hossack, District Secretary

2. **Oral Communications:**

B. Holloway, Boulder Creek, noted that there was an error on the agenda where it reads, ...quorum of the Board must participate..., it should read ... quorum of the Committee must participate...

3. **Unfinished Business:**

- a. LOW INCOME HOUSEHOLD WATER ASSISTANCE PROGRAM (LIHWAP) UPDATE

K. Reed introduced and explained this item.

Discussion by the Committee regarding:

- This is a poorly designed program, the paperwork is daunting
- There is help for interested parties to navigate the process
- It is difficult to access

B. Holloway, Boulder Creek, asked if this program overlaps with the District's Low Income Rate Assistance program. It does not.

4. **New Business:**

a. RATE STUDY

K. Reed and R. Rogers introduced this item and encouraged the Committee to attend.

Discussion by the Committee regarding:

- Will the Raftelis presentation be shared with the Committee prior to the meeting?
- What will happen if you lose power - meeting will be postponed
- There will be multiple opportunities to comment and participate in this process
- There is another on the same evening with Big Basin Water, the State, and the stakeholders. It does not involve the District.
- What happens after this meeting?
- Possibility of neighborhood meetings
- The Board can hold as many public meetings as necessary (day and evening meetings are suggested)
- Add the Rate Study Review to all B & F agendas through this process
- Timing/Scheduling of public meetings

B. Holloway, Boulder Creek, said that he is not interested in certain neighborhoods paying more than others. He also said that water is underpriced.

b. CZU BASIC WAIVER

K. Reed introduced this item and explained the Basic Waiver.

Discussion by the Committee regarding:


- Not including properties that are not re-building and properties that are for sale
- Possibility of continuing the waiver until the property is sold
- There are no meters on the properties but they are still getting fire protection services
- Keep track of homes that are being re-build or for sale an administrative burden for staff
- All CZU customers should get the extended basic waiver or no one should
- Fixed costs are 80% of what it costs to run the District
- This also applies to other catastrophic disasters recognized by federal and state government

A motion was made and seconded to recommend that the Board grant a 2-year extension for the District's Basic Waiver Policy to customers affected by the CZU Fires.

The motion passed in a four to 1 vote. G. Mahood voted no.

5. Informational Material:

 [Geologic Controls on the Water Resources of SLVWD.pptx](#)

 [Challenges of running a water district in SLV.pptx](#)

This is an informational item showing challenges specific to the District. It can be shared with the community.

6. **Adjournment:** 5:07 p.m.