



**BOARD OF DIRECTORS  
SAN LORENZO VALLEY WATER  
DISTRICT  
REVISED AGENDA  
September 17, 2020**

**MISSION STATEMENT:** Our Mission is to provide our customers and future generations with reliable, safe and high quality water at an equitable price; to create and maintain outstanding service and community relations; to manage and protect the environmental health of the aquifers and watersheds; and to ensure the fiscal vitality of the San Lorenzo Valley Water District.

Notice is hereby given that a meeting of the Board of Directors of the San Lorenzo Valley Water District will be held on Thursday, September 17, 2020 at 5:30 p.m., via videoconference and teleconference.

**There will not be any physical location for this meeting. Pursuant to the Governor's Executive Order N-29-20 this meeting will be conducted by video/teleconference. The meeting access information is as follows:**

To join the meeting click the link below, or type it into your web browser:

<https://us02web.zoom.us/j/81532827173>

Or Telephone:

+1 669 900 6833  
+1 346 248 7799  
+1 253 215 8782  
+1 312 626 6799  
+1 929 436 2866  
+1 301 715 8592

Webinar ID: 815 3282 7173

*Agenda documents are available on the District website at [www.slvwd.com](http://www.slvwd.com) subject to staff's ability to post the documents before the meeting.*

1. Convene Meeting/Roll Call

2. Additions and Deletions to Closed Session Agenda:

*Additions to the Agenda, if any, may only be made in accordance with the Ralph M. Brown Act ("Brown Act"), California Government Code Sections 54950 et seq., and in particular Section 54954.2(b) which allows, among other things, additions for which there is a need to take immediate action and the need for action came to the attention of the agency after the agenda*

*was posted, as determined by a two-thirds vote of the Board of Directors (or if less than two-thirds of the members are present, a unanimous vote of those members present).*

3. Oral Communications Regarding Items in Closed Session:

*This portion of the agenda is reserved for Oral Communications by the public for items which are on the Closed Session portion of the Agenda. Any person may address the Board of Directors at this time. Normally, presentations must not exceed five (5) minutes in length, and individuals may only speak once. Please state your name and town/city of residence for the record at the beginning of your statement. No actions may be taken by the Board of Directors on any Oral Communications presented; however, the Board of Directors may request that the matter be placed on a future agenda.*

4. Adjournment to Closed Session

*At any time during the regular session, the Board of Directors may adjourn to Closed Session in compliance with, and as authorized by, the Brown Act, Government Code Sections 54954.5 and 54956.9 et seq.*

- a. CONFERENCE WITH REAL PROPERTY NEGOTIATORS  
Property: APN 022-601-05, 0 Kings Village Road, Scotts Valley, CA  
Agency Negotiator: Rick Rogers, District Manager  
Negotiating Parties: Scotts Valley Water District  
Under Negotiation: Price and terms of payment
  
- b. CONFERENCE WITH LEGAL COUNSEL - ANITICIPATED LITIGATION  
Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2)  
One Case

Closed Session Note:

**The Brown Act prohibits the disclosure of confidential information acquired in a closed session by any person present and offers various remedies to address willful breaches of confidentiality. These include injunctive relief, disciplinary action against an employee, and referral of a member of the legislative body to the grand jury. It is incumbent upon all those attending lawful closed sessions to protect the confidentiality of those discussions. Only the legislative body acting as a body may agree to divulge confidential closed session information; regarding attorney/client privileged communications, the entire body is the holder of the privilege and only a majority vote of the entire body can authorize the waive of the privilege.**

5. Convene to Open Session at 6:30 p.m.

6. Additions and Deletions to Open Session Agenda:

*Additions to the Agenda, if any, may only be made in accordance with the Brown Act, California Government Code Sections 54950 et seq., and in particular Section 54954.2(b) which allows, among other things, additions for which there is a need to take immediate action and the need for action came to the attention of the agency after the agenda was posted, as determined by*

*a two-thirds vote of the Board of Directors (or if less than two-thirds of the members are present, a unanimous vote of those members present).*

7. Oral Communications:

*This portion of the agenda is reserved for Oral Communications by the public on any subject that lies within the jurisdiction of the District and is not on the agenda. Any person may address the Board of Directors at this time. Normally, presentations must not exceed five (5) minutes in length, and individuals may only speak once. Please state your name and town/city of residence for the record at the beginning of your statement. Please understand that the Brown Act limits what the Board can do regarding issues not on the agenda. No action or discussion may occur on issues outside of those already listed on today's agenda. Any Director may request that a matter raised during Oral Communication be placed on a future agenda.*

8. Unfinished Business:

*Members of the public will be given the opportunity to address each agenda item prior to Board action. Normally, presentations must not exceed five (5) minutes in length, and individuals may only speak once during Oral Communications. Please state your name and town/city of residence at the beginning of your statement for the record.*

- a. CZU WILDFIRE OPERATIONAL UPDATE  
Discussion and possible action by the Board and staff regarding Operations related to the wildfire.
- b. EMERGENCY CONTRACTS STATUS UPDATE  
Discussion and possible action by the Board regarding the status of Emergency Contracts issued in connection with the CZU wildfire emergency response and recovery
- c. CZU WILDFIRE CUSTOMER RELIEF  
Discussion and possible action by the Board regarding customer relief issues related to the CZU Wildfire.

9. New Business:

*Members of the public will be given the opportunity to address each agenda item prior to Board action. Normally, presentations must not exceed five (5) minutes in length, and individuals may only speak once. Please state your name and town/city of residence for the record at the beginning of your statement.*

- a. SURPLUS DISTRICT PROPERTY, RESOLUTION NO. 3 (20-21)  
Discussion and possible action by the Board to adopt a policy for the disposition of surplus District property, and to update the Surplus Declaration for the Manana Wood Well Site (0 Kings Village Road, Scotts Valley, CA).

10. Consent Agenda:

*The Consent Agenda contains items which are considered to be routine in nature and will be deemed adopted by unanimous consent if no Director states an objection. Any item on the consent agenda will be moved to the regular agenda upon request from an individual Director or a member of the public.*

- a. MINUTES FROM EMERGENCY BOARD OF DIRECTORS MEETING  
AUGUST 19, 2020
- b. MINUTES FROM EMERGENCY BOARD OF DIRECTORS MEETING  
AUGUST 21, 2020
- c. MINUTES FROM SPECIAL BOARD OF DIRECTORS MEETING  
AUGUST 24, 2020
- d. MINUTES FROM SPECIAL BOARD OF DIRECTORS MEETING  
AUGUST 28, 2020
- e. MINUTES FROM SPECIAL BOARD OF DIRECTORS MEETING  
SEPTEMBER 9, 2020

11. District Reports:

*No action will be taken and discussion may be limited at the Chairperson's discretion. The District encourages that questions be submitted in writing ([bod@slvwd.com](mailto:bod@slvwd.com)) on items listed in the District Reports. Questions submitted, if any, will be posted in the next available District Reports, along with a reply.*

- DEPARTMENT STATUS REPORTS  
Receipt and consideration by the Board of Department Status Reports regarding ongoing projects and other activities.
  - Environmental
  - Finance & Business
  - Legal
- DIRECTORS REPORTS
  - Director's Communication
  - Future Board of Directors Meeting Agenda Items

12. Written Communication:

- Email from E. Phillips dated 9.6.20

13. Informational Material:

- SLVWD Rebuilds - Santa Cruz Sentinel 9.10.20

14. Adjournment

**Certification of Posting**

I hereby certify that on September 14, 2020 I posted a copy of the foregoing agenda in the outside display case at the District Office, 13060 Highway 9, Boulder Creek, California, said time being at least 72 hours in advance of the meeting of the Board of Directors of the San Lorenzo Valley Water District (Government Code Section 54954.2).

Executed at Boulder Creek, California on September 14, 2020.

\_\_\_\_\_  
Holly Hossack, District Secretary

M E M O

TO: Board of Directors  
FROM: District Manager  
SUBJECT: WILDFIRE CUSTOMER RELIEF  
DATE: September 17, 2020

RECOMMENDATION:

It is recommended the Board give direction on customer bills with high usage during the CZU Lightening Fire situation.

BACKGROUND:

The District has a current leak adjustment program to offer customer's relief for an unexpected leak. Customer's must notify District in writing within 90 days of the due date printed on the customer's bill in need of adjustment. With the request, customer shall submit proof of repairs consisting of a repair bill, receipt for parts, or a picture of the repairs. The adjustment calculation will be 50% of usage in excess of the customer's average usage for a representative 12- month period prior to the leak event.

Any modifications for the current situation will need to be clear for staff to use as support for calculating and communicating to the customer.

POSSIBLE SCENARIOS TO CONSIDER:

1. Customers with leaks they are able to substantiate:
  - a. The customer may have been in the process of having a leak repaired, or a new leak could have occurred during the evacuations. This would have made it difficult for them to have control over fixing due to the evacuations, and thus created excessive water loss.
    - i. Continue with the current policy, giving 50% of usage in excess of the customer's average usage for a representative 12- month period prior to the leak event.
    - ii. Approve something greater than the 50% mentioned above.
2. Customers with leaks they are not able to substantiate the cause:
  - a. The likely scenarios will be sprinklers were left on, or something else was unknowingly left on during the emergency evacuation. The traditional leak adjustment would not allow for an adjustment such as this.
    - i. Consider allowing for some type of relief for the consumption, given the extreme circumstances.
      1. Given the strain sprinklers caused on the system and staff, it is recommended the District use this as an educational opportunity to help the community understand why leaving sprinkler systems on was not recommended.



NOSSAMAN LLP

Memorandum

**TO:** Board of Directors,  
San Lorenzo Valley Water District

**FROM:** Gina R. Nicholls, District Counsel

**DATE:** September 17, 2020

**RE:** Proposed Policy for Disposal of Surplus Real Property, and Re-Designation of APN 022-601-05 from “Surplus” to “Exempt Surplus” 502665-0001

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**RECOMMENDATION:**

Review and adopt the proposed Resolution No. 3 (20-21), which attaches a final version of the “Policy for Disposal of Surplus Real Property.” This item is returning for the Board for approval following previous discussion at the July 16, 2020 Board meeting.

The proposed Resolution also would re-designate the Manana Wood Well Site (0 Kings Village, Road, Scotts Valley, APN 022-601-05) as “exempt surplus” property consistent with the new policy. The Board previously designated this parcel as “surplus” on March 5, 2020 by Resolution No. 19 (19-20).

In addition to recommending approval of the Resolution, staff recommends that the Board appoint, by Motion, District Counsel to serve as co-negotiator along with the District Manager for a possible sale of the Manana Wood Well Site to the Scotts Valley Water District.

**BACKGROUND:**

Surplus land refers to land owned by a local agency which is no longer necessary for that local agency’s use. The Legislature’s enactment in 2019 of Assembly Bill 1486 expanded the responsibilities of special districts under the Surplus Land Act.

Under the Surplus Land Act local agencies are required to prioritize the development of low-income housing when selling or leasing their surplus land. Non-exempt land must first be offered for sale or lease to affordable housing developers or for other vital public goods including parks and schools. Notices of availability must be submitted to the California Department of Housing and Community Development.

Exempt surplus land does not need to be listed with the Department prior to its sale. Also, exempt surplus land does not need to be offered first to affordable housing developers or for other public purposes such as parks and schools.

## SAN LORENZO VALLEY WATER DISTRICT

### RESOLUTION NO. 3 (20-21)

#### ADOPTING A POLICY FOR DISPOSAL OF SURPLUS REAL PROPERTY AND DESIGNATING THE MANANA WOODS WELL SITE AS "EXEMPT SURPLUS"

WHEREAS, it is in the public interest for the San Lorenzo Valley Water District ("District") to periodically sell or dispose of certain real property, which has been determined by the Board of Directors ("Board") to be surplus and not needed for the District's use; and

WHEREAS, the Board wishes to establish a uniform policy that complies with the California Surplus Land Act, Government Code sections 54220, et seq. and other applicable law, in order to provide for the disposition of unneeded real property in an open, transparent, and cost-effective manner; and

WHEREAS, previously by Resolution No. 19 (19-20) adopted on March 5, 2020, the Board properly designated the Manana Wood Well Site (0 Kings Village, Road, Scotts Valley, APN 022-601-05) as "surplus" land; and

WHEREAS, concurrently and consistently with the adoption of a new policy for disposal of surplus real property, the Board now finds that the Manana Woods Well Site may be re-designated as "exempt surplus," because it can be sold to another public agency for the agency's use, and an appraisal has been ordered for the purpose of assessing the fair market value.

NOW, THEREFORE, BE IT RESOLVED by the Board the San Lorenzo Valley Water District that the attached "Policy for Disposal of Surplus Real Property," dated September 17, 2020 (**Exhibit 1** hereto), is hereby adopted and approved, and the District Manager and staff are authorized and directed to implement the Policy;

FURTHER RESOLVED by the Board that the Manana Woods Well Site is hereby designated as "exempt surplus" for purposes of its disposition under the Policy, and consistent with California law.

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PASSED AND ADOPTED by the Board of Directors of the San Lorenzo Valley Water District, County of Santa Cruz, State of California, on the 17th day of September 2020, by the following vote of the members thereof:

AYES:

NOES:

ABSTAIN:

ABSENT:

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Holly B. Hossack  
District Secretary

## EXHIBIT 1

### SAN LORENZO VALLEY WATER DISTRICT POLICY FOR DISPOSAL OF SURPLUS REAL PROPERTY September 17, 2020

This policy is intended to provide specific procedures for the disposal of surplus real property and has been reviewed and approved by the San Lorenzo Valley Water District (“SLVWD”) Board of Directors (“Board”). Generally, real property disposal covered by this policy will be valued at fair market value as a minimum. The procedures are as follows:

#### 1. Request for Disposal

The District Manager will consult with staff to determine whether there is still a need for the real property. The District Manager will determine if the real property is surplus, or if additional information is needed to make the determination. The District Manager will prepare a request and recommendation for Board review.

#### 2. Determination by the Board

- a. The Board is required to take formal action by resolution, at a regular board meeting, supported by written findings, that the real property is either “exempt surplus land” as defined by Government Code Section 54221(f) or “surplus land” as defined by Government Code Section 54221(b).
  - i. For SLVWD’s purposes, “exempt surplus land” may include the following:
    - (A) Land that is (i) less than 5,000 square feet in area, (ii) less than the minimum legal residential building lot size for the jurisdiction in which the parcel is located, or 5,000 square feet in area, whichever is less, or (iii) has no record access and is less than 10,000 square feet in area; and is not contiguous to land owned by a state or local agency that is used for open space or low- and moderate-income housing purposes. *If the land is not sold to an owner of contiguous land, it is not considered exempt surplus land.*
    - (B) Land that SLVWD is exchanging for another property necessary for SLVWD’s use.
    - (C) Land that SLVWD is transferring to another local, state, or federal agency for that agency’s use.
    - (D) Land that is a former street, right of way, or easement, and is conveyed to an owner of an adjacent property.
    - (E) Land that is subject to valid legal restrictions that are not imposed by SLVWD and that would make housing prohibited.

(F) Land that was acquired by SLVWD by purpose or exchange for trust purposes, and for which disposal of the land is subject to conditions established by statute.

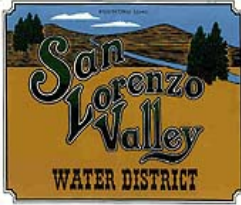
- b. The resolution should include a finding, if applicable, that the proposed disposal of surplus real property qualifies for an exemption from the California Environmental Quality Act (“CEQA”). Staff will be responsible for adequately documenting compliance with CEQA.

### 3. Sale Procedures

- a. For “surplus land,” the District will comply with all the applicable requirements under Government Code sections 54221 et seq. If an applicable entity responds timely and properly to a legally required notice, the District Manager will order an appraisal before recommending to the Board whether or not to sell the land to such an entity. If no entity responds, the District Manager may dispose of the land by public auction with no further action by the Board. *Note: The California Department of Housing and Community Development is required to adopt additional requirements to become effective after January 1, 2021.*
- b. For “exempt surplus land,” the District Manager will recommend to the Board whether to:
  - i. Dispose of the land by public auction with no further action by the Board.
  - ii. Offer to sell the land to a contiguous owner and retain the services of a real estate agent/broker for this purpose. The District Manager will order an appraisal before recommending Board approval of a sale to a contiguous owner.
  - iii. Offer to sell or donate the land to another public agency. The District Manager will order an appraisal before recommending Board approval of a sale to another public agency.
  - iv. Offer to exchange the land for another property necessary for SLVWD’s use. The District Manager may, in his discretion, retain the services of a real estate agent/broker for this purpose. The District Manager will order an appraisal before recommending Board approval of an exchange with another public agency.
- c. Upon closing each surplus real property transaction, staff will obtain and file a copy of each recorded deed and any other transaction records, and update the land inventory and surplus list.
- d. SLVWD’s approved Conflicts of Interest Code applies to dispositions of all surplus real property. Additionally, in an abundance of caution and in keeping with the highest standards of governmental ethics, SLVWD staff, board and committee members and their immediate family members including household members are prohibited from participating as a buyer in a public auction or other

sale or disposition of surplus real property by SLVWD. Any questions or concerns should promptly be brought to the attention of District Counsel.

- e. The District Manager may recommend that the Board approve a deviation from these sale procedures. However, any deviation from these procedures, whether or not approved by the Board, shall not be grounds to challenge, invalidate, set aside or otherwise attack or unwind any sale or disposition of surplus real property.



**MINUTES OF EMERGENCY MEETING  
BOARD OF DIRECTORS  
SAN LORENZO VALLEY WATER DISTRICT  
AGENDA  
August 19, 2020**

**MISSION STATEMENT:** Our Mission is to provide our customers and future generations with reliable, safe and high quality water at an equitable price; to create and maintain outstanding service and community relations; to manage and protect the environmental health of the aquifers and watersheds; and to ensure the fiscal vitality of the San Lorenzo Valley Water District.

**MINUTES - Wednesday, August 19, 2020 at 5:00 p.m.**

**1. Convene Meeting 5:04 p.m.**

Roll Call: Dir. Farris was not available. Directors Fultz, Henry, Moran and President Swan were all present.

Staff: R. Rogers-District Manager, G. Nicholls-District Counsel and H. Hossack-District Secretary were also present.

**2. New/Emergency Business:**

**a. EXTREME HEAT / WILDFIRE STATE OF EMERGENCY,  
WITH POTENTIAL WATER SHUTOFFS TONIGHT**  
R. Rogers introduced this item and made the Board aware of the events which led to this meeting.

- Major lightning and thunder storm
- Several fires were ignited on the Big Basin side of Boulder Creek
- Boulder Creek Fire District and CalFire started evacuation orders for most of Boulder Creek Protection District
- BCFD, Ben Lomond Fire & CalFire summoned the District Manager to a meeting and explained that the State of California has no resources to fight this fire. They can only fight the fire at the town of Boulder Creek.
- They will be staged in the towns of Boulder Creek, Brookdale and Ben Lomond.
- They asked the District to shut off water to isolated areas to preserve water to fight the fire.

We currently have good water storage. Our generators and fleet are relocated to Felton for safety. He asked if the Board understands what this means.

S. Swan questioned if Boulder Creek Fire, Ben Lomond Fire and CalFire are saying they won't fight the fire.

R. Rogers said that Boulder Creek Fire has transferred their authority over to CalFire with the premise that CalFire will protect the town of Boulder Creek.

B. Fultz questioned if he was hearing correctly that they are only going to protect the downtown structures.

R. Rogers said that all he can say is that the CalFire will protect downtown Boulder Creek. They are currently driving around watching for ash and embers.

B. Fultz clarified that every other structure, that is not along highway 9, are subject to sacrifice. How far south does that go on highway 9?

R. Rogers responded that there is a plan to turn everything off from The Mountain Store out. They are evacuating the area now. Tonight we are informing the Board what is happening.

G. Nicholls said that Rick is going to asking for a motion to authorize him to follow the direction from CalFire in any written form. That is the what we are looking for tonight. It's critical that we follow CalFire's directions here. SLVWD is not a fire fighting agency and is not in the position to make these decisions. She read from the Governor's proclamation dated 8.18.20. *All agencies of the State government utilize and employs State personnel and equipment and facilities for the performance of any and all activities consistent with the direction of the Governor's Office of Emergency Services, Cal OES State Emergency Plan. Also to protect their safety or obey the direction of emergency officials with regard to this emergency in order to protect their safety.*

R. Moran said that this sounds like triage.

R. Rogers said yes, by doing this they will save more homes.

Discussion by the Board and staff regarding the policy of the State.

R. Rogers said that field staff is evacuating their families. We bought in 2 maintenance workers from Scotts Valley Water and we are ready to purchase water from to move into the valley from the intertie. This is a State declared disaster so we will have disaster reimbursement.

R. Moran questioned who will fight the fire in Boulder Creek.

R. Rogers said BCFD and CalFire.

B. Fultz questioned the status of the Lyon Treatment Plant.

R. Rogers said that it is still on. We will shut it off if it looks like the fire is an hour out. Consumption is very low right now because everyone is evacuating.

G. Nicholls read the proposed motion to authorize the District Manager to follow implement, by delegation to staff as necessary, directions from CalFire issued or confirmed in any written form, under its emergency authority.

S. Swan questioned if we know the status of the evacuation.

R. Rogers said that all stores are closed and there are no cars in town. It appears to be mostly evacuated.

B. Fultz said there are still a lot of people in his neighborhood.

S. Swan asked about the evacuation south of Boulder Creek on the west side of highway 9.

R. Rogers said that they have evacuated the complete Boulder Creek Fire Protection District.

Discussion by the Board and staff regarding the evacuation area.

R. Moran made the motion to adopt G. Nicholls motion.

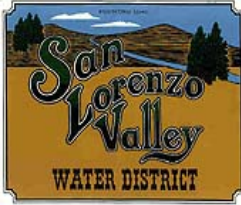
G. Nicholls re-read the motion to make and approve a motion to authorize the District Manager to follow implement, by delegation to staff as necessary, directions from CalFire issued or confirmed in any written form, under its emergency authority.

R. Moran made that motion. The motion was seconded.

All present voted in favor of the motion. L. Farris was not present.

Discussion by the Board and staff regarding the District staff and preparedness.

3. Adjournment 5:39 p.m.



**NOTICE OF EMERGENCY MEETING  
BOARD OF DIRECTORS  
SAN LORENZO VALLEY WATER DISTRICT  
MINUTES  
August 21, 2020**

**MISSION STATEMENT:** Our Mission is to provide our customers and future generations with reliable, safe and high quality water at an equitable price; to create and maintain outstanding service and community relations; to manage and protect the environmental health of the aquifers and watersheds; and to ensure the fiscal vitality of the San Lorenzo Valley Water District.

**Friday, August 21, 2020 at 3:00 p.m.**

**MINUTES**

**1. Convene Meeting 3:07 p.m.**

Director Farris, Dir. Fultz, Dir. Henry, Dir. Moran and President Swan were all present.

Staff: R. Rogers-District Manager, G. Nicholls-Dist. Counsel, S. Hill-Director of Finance and Business Services, H. Hossack-Dist. Secretary were also present.

**2. New/Emergency Business:**

**a. DECLARATION OF AN EMERGENCY SITUATION**

R. Rogers introduced this item. 98% of the SLVWD has been evacuated. Manana Woods had not been evacuated at the time. He said that he and the Dist. Counsel believe that the Board needs to be kept informed for the status of the District. There are several places and property of the District that has been damaged. This item is specifically to inform the Board of damages on 8.21.2020 at 2:20 a.m. the Boulder Creek Fire Protection Chief contacted the Director of Operations to inform the District that fire had reached the Lyon Water Treatment Plant, the Lyon Tank, Little Lyon Tank and the Big Steel Tank. The chief stated that they were doing their best to protect the facilities, however fire crews were overwhelmed and had to vacate the area. At 8:45 a.m. the Fire Dept. escorted R. Rogers, the Director of Operations, the Water Treatment Supervisor and the Field Services Supervisor to the facility for damage assessment. A large amount of water was noted due the destruction of HDPE pipelines. Loss of pipelines caused the tanks to drain with the loss of approximately 4 million gallons of water. The fire has caused major destruction of the Lyon Complex. The District Manager is seeking authorization from the Board to enter into an emergency construction contract for temporary emergency repairs as needed immediately to restore water to the Lyon, Big Steel and Little Lyon. The tanks represent roughly 51% of the District's total water storage. It is



requested that the Board authorize the District Manager to enter into emergency repair and construction contracts not to exceed \$150,000. They will be temporary repairs. He no longer recommends HDPE pipe above ground. Water storage is being moved to the Reader Tank. It's important to maintain firefighting water along the Hwy. 9 corridor. The District is having a hard time keeping up with consumption because many people left a sprinkler on their roof when they were evacuated. Staff is turning off water at the meter when they find sprinklers on. He also asking the Board to consider and adopt a water shortage emergency until water storage can be restored at the Lyon, Little Lyon and Big Steel Tanks. The pipelines will take a considerable amount of time to permanently replace, estimated 2-3 years.

G. Nicholls described item 2a and read Gov. Code 549.56 sub section A says emergency finding means both of the following must be in place:

1. An emergency which shall be defined as work stoppage, crippling activity or other activity that severely impairs public health, safety or both as determined by majority of the members to the legislative body.
2. A dire emergency which shall be defined as a crippling disaster, mass destruction, terrorist act or threatening terrorist activity that imposes a peril so immediate and significant that requiring the legislative body to provide one hour notice before holding an emergency meeting under this section may endanger the public health, safety or both as determined by a majority of the members of the legislative body.

B. Fultz questioned, relative to notifying the public, is it possible to post the recordings of the meetings.

G. Nicholls said that can be done.

R. Moran said that he thinks this meets the requirements for a dire emergency.

No one from the public had questions.

G. Nicholls proposed a motion for the Board to find that an emergency situation exists consisting of a dire emergency and crippling disaster.

S. Swan made the motion that the Board declare an emergency situation exists within the District and it is a crippling disaster. The motion was seconded.

All present voted in favor of the motion. Motion passed.

- b. UPDATE REGARDING STATE OF EMERGENCY:  
CZU AUGUST LIGHTNING COMPLEX FIRES ACTIVELY  
BURNING WITHIN THE DISTRICT  
G. Nicholls said that the District Manager already provided the background related to this item.

L. Farris questioned if \$150,000 is enough funds for this item.

R. Rogers said that he is comfortable with this amount at this time.

B. Fultz questioned if the emergency intertie is being used to provide water to Kirby.

R. Rogers said that we have increased production at Kirby but the bulk of the water is coming from the well fields.

Discussion by the Board and staff the Lyon treatment building, water supply to pumpers and Boulder Creek District offices.

No public comments.

- c. CONTRACTS FOR EMERGENCY SERVICES AND/OR REPAIRS  
TO DISTRICT FACILITIES  
G. Nicholls added a legal side to this item. There may be public works contracts that are subject to competitive bidding requirements that fall under the umbrella of the approval that the District Manager is seeking. She wants to be sure that we get the message to get legal authority into place and the rule here is that contracts can be awarded without competitive bidding if the Board makes a finding by 4/5 vote that an emergency exists that requires the immediate expenditure of public money to save life, health, property for essential public services.

S. Swan questioned how soon will be able to begin repairs.

R. Rogers said 2 contractors have already contacted him and want to help. We can start repairs within a week.

R. Moran said he supports waiving the competitive bidding.  
Discussion by the Board and staff regarding work to be done.

No public comments.

Discussion by the Board and public to increase the amount of the contract to \$200,000.

G. Nicholls said she would like to break this item into two separate motions. She said the first proposed motion should read that the Board finds that an emergency exists that requires the immediate expenditure of public money to safeguard life, health, property and essential public services.

R. Moran made the motion as stated by District Counsel. The motion was seconded.

All present voted in favor of the motion. Motion passed.

G. Nicholls said that the second proposed motion is for the Board to authorize the District Manager to enter into emergency repair construction contract with a total amount not to exceed \$250,000 and to delegate authority to the District Manager.

L. Henry made the motion as stated by the District Counsel. The motion was seconded.

All present voted in favor of the motion. Motion passed.

d. WATER SHORTAGE EMERGENCY

B. Fultz requested time to read the ordinance.

G. Nicholls noted that Ordinance No. 106 is an imperfect tool for the type of extreme and dire emergency that the District is facing. It is something that we can put into place right now.

L. Henry questioned if most of the water usage right now is from people leaving their sprinklers on.

R. Rogers thought that the consumption would go way down with the evacuation of the Valley but instead it went up because people left their sprinklers on when they left. He also noted that conservation will reduce revenue.

Discussion by the Board and staff regarding water usage, authority to turn off water during the emergency and amendments to Ordinance No. 106.

G. Nicholls said that the District Manager has inherent authority to shut off running water.

R. Rogers said that he has had this discussion with CalFire and State Board of Water. They both say that the District can turn off water to preserve water quality and to make sure that there is water to fight fires.

G. Nicholls said that the District could make a motion, similar to the previous motion authorizing the District Manager to follow written orders from CalFire, to authorize the District Manager to follow orders from the State Water Board Drinking Water Division.

B. Fultz questioned if the Board could declare a stage 4 water shortage.

G. Nicholls said that they could do that too, but she is not sure that is helpful in this case.

Discussion by the Board and staff regarding shutting off water and enforcing water conservation.

S. Swan asked that the Board get back on track and discuss the declaration of a Water Shortage Emergency.

Discussion by the Board and staff regarding water supply conditions and declaring a Water Shortage Emergency.

R. Rogers said that there is something going on in Boulder Creek.

Discussion continued regarding the declaration of a Water Shortage Emergency.

L. Farris made a motion to declare a Water Shortage Emergency.

G. Nicholls suggested that a motion be made affirming a Water Shortage Emergency exists.

L. Farris made an amendment to his motion to affirm that a Water Shortage Emergency exists. The motion was seconded.

Discussion by the Board and staff regarding the use of sprinklers during the evacuation.

L. Farris announced a point of order - a motion has been made and seconded.

J. Ricker said that the County has an ordinance similar to the SLVWD ordinance that prohibits the outside watering of hard surfaces but there is no authority to shut off water.

M. Smolley agrees with Rick to get the word out.

All present voted in favor of the motion. Motion passed.

B. Fultz commented that it is important to state that these are not subject to leak adjustments. Also, when will Gina be able to come back to the Board with something more concrete?

G. Nicholls said that she will work on it tonight.

S. Swan questioned the possibility of Closed Session meeting.

G. Nicholls said that she had posed that as a possibility. She does not recommend it at this time.

3. Adjournment 4:36 p.m.



**SPECIAL MEETING  
BOARD OF DIRECTORS  
SAN LORENZO VALLEY WATER DISTRICT  
MINUTES  
August 24, 2020**

**MISSION STATEMENT:** Our Mission is to provide our customers and future generations with reliable, safe and high quality water at an equitable price; to create and maintain outstanding service and community relations; to manage and protect the environmental health of the aquifers and watersheds; and to ensure the fiscal vitality of the San Lorenzo Valley Water District.

Emergency meeting of the Board of Directors of the San Lorenzo Valley Water District held on **Monday, August 24, 2020 at 3:00 p.m.**

**MINUTES**

1. Convene Meeting 3:05 p.m.

Roll Call: Director Farris was not available, Dir. Fultz, Dir. Henry, Dir. Moran and President Swan were present.

Staff: R. Rogers-District Manager, J. Furtado-Director of Operations, S. Hill-Director of Finance & Business Services, G. Nicholls-District Counsel, H. Hossack-District Secretary

2. New Business:

a. **UPDATE REGARDING STATE OF EMERGENCY: CZU AUGUST LIGHTNING COMPLEX FIRES WITHIN THE DISTRICT**

R. Rogers gave an update regarding the CZU August fires. He noted that 100% of the District has been evacuated. We have been working with other agencies in the area to keep fire flow water to the highway 9 corridor. Facilities are still being assessed by staff. Staff is manually maintaining the system with a fire department escort in the North Boulder Creek area. The State Water Board has been working with the District on a Do Not Drink/Do Not Boil notice from Brookdale north to the end of the District. Staff has been finding that a considerable number of customers have left sprinklers on when they evacuated and they are draining the system. When found on sprinklers are being turned off. Emergency contractors are working on the pipeline.

J. Furtado listed the damaged District property:

- Plumbing going to south tanks is burnt
- Blackstone plumbing is burnt
- Alta Via 4" cross-country line is burnt
- Eckley Tank plumbing is burnt
- Eckley booster plumbing and electrical is burnt

- Big Steel plumbing is burnt
- Lyon Tank plumbing is burnt
- Forman in tank plumbing is burnt

S. Hill reiterated that staff is turning off meters where they see sprinklers on. People have been calling in to the District know that they left sprinklers on so the staff can go shut it off. She is working with FEMA and USDA loan experts. Cash reconciliation this morning showed \$2-3 million on hand for repairs. Customer service is standing by for assistance.

R. Rogers noted that Santa Cruz, Soquel and Scotts Valley Water Districts have reached out multiple times to assist.

S. Swan questioned if we know what capacity we have available.

R. Rogers said that we have 3.5 - 4 million gallons of water stored. Just north Boulder Creek is depleted or empty.

B. Fultz questioned if the \$2-3 million would cover capital as well as reserves.

S. Hill said yes, it is available for whatever we need the funds for.

Discussion by the Board and staff regarding the status of the water supply and neighboring water systems.

B. Thomas asked about the Forest Lakes and other small systems.

R. Rogers said that they are regulated by the County.

Unidentified woman questioned plans for the future of hardening the system.

R. Rogers responded that will be addressed as soon as the fire is over. Right now we are just trying to get everybody back in water.

J. Duncan questioned the heat damaged pipe and water in Felton.

R. Rogers said that Felton has water.

J. Furtado said that there are no outages south of Ben Lomond.

B. Fultz asked for clarification of water supply to the north system.

J. Furtado said the District is pumping water through the potable water system to Boulder Creek.

b. WATER SHORTAGE EMERGENCY, RESOLUTION NO. 2 (20-21)

G. Nicholls presented this item to the Board. She read the resolution. The recommendation is for the Board to approved the proposed resolution to declare a temporary water shortage emergency and authorize and direct the Dist. Manager and District staff to take emergency action to stop non-essential water use within the District.

G. Nicholls read the resolution.

L. Henry made a motion to approve the proposed Resolution No. 2 (20-21). The motion was seconded.

Dir. Fultz, Dir. Henry, Dir. Moran and Pres. Swan voted in favor of the motion. Dir. Farris was absent. Motion passed.

R. Moran saw R. Rogers interview with KSBW and thought it was excellent. The interview is on the SLVWD FaceBook page.

L. Henry agreed.

G. Nicholls introduced the Draft Press Release and read the document. The "Boil Water" notice will be updated to, Do Not Drink/Do Not Boil.

S. Swan suggested that we add, the San Lorenzo Valley Water District extends its sympathies to all of residents of the San Lorenzo Valley extended community that have experienced any loss due to this devastating disaster. And we would like to express our gratitude to all of the First Responders and the community members that have done so much to save lives, homes and property.

L. Henry suggested that the Boil Water notice have an explanation.

R. Rogers said that there is going to be a change to the section. It will be Do Not Drink/Do Not Boil notice, as per the State. There will be a campaign to get the word out, along with an explanation. This notice is for Brookdale north only.

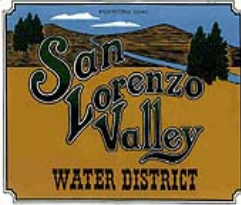
Discussion by the Board and staff regarding the DND/DNB notice and outreach.



S. Swan thanked R. Rogers and staff for all the work they are doing.

R. Rogers said he just got word that another one of the District employees has lost their home to the fire.

3. Adjournment 3:46 p.m.



**SPECIAL MEETING  
BOARD OF DIRECTORS  
SAN LORENZO VALLEY WATER DISTRICT  
MINUTES  
August 28, 2020**

**MISSION STATEMENT:** Our Mission is to provide our customers and future generations with reliable, safe and high quality water at an equitable price; to create and maintain outstanding service and community relations; to manage and protect the environmental health of the aquifers and watersheds; and to ensure the fiscal vitality of the San Lorenzo Valley Water District.

Special (emergency) meeting of the Board of Directors of the San Lorenzo Valley Water District will be held on **Friday, August 28, 2020 at 4:00 p.m.**

**MINUTES**

**1. Convene Meeting 4:00 p.m.**

Roll Call: Director Farris, Dir. Fultz, Dir. Henry, Dir. Moran and President Swan were all present.

Staff: R. Rogers-District Manager, J. Furtado-Director of Operations, N. Gillespie-Water Treatment and Systems Supervisor, G. Nicholls-Dist. Counsel, C. Blanchard-Environmental Planner, S. Hill-Director of Finance and Business Services, H. Hossack-Dist. Secretary

**2. Unfinished Business:**

- a. **UPDATE REGARDING STATE OF EMERGENCY: CZU LIGHTNING COMPLEX FIRES WITHIN THE DISTRICT**  
R. Rogers introduced this item. He thanked the Board and public for attending on short notice. He said that overall the District's water system is in good shape. Outlying areas of the north area were impacted along with the surface water supply lines to the Lyon Treatment Plant. Approximately 300 customers are without water. Most of these customers will be restored by the end of the week. He described damages to the District.

N. Gillespie described the water quality issues related to the melted HDPE piping. They could release Volatile Organic Compounds (VOCs) when heated. Also when the system loses pressure it can cause back syphonage which can cause VOCs to be sucked into the water system. We are actively working with the State Water Quality Control Board to the message out with the appropriate notice to protect our customers in the affected areas.

R. Rogers asked if we have any idea how long we will have the Do Not Drink order in place.

N. Gillespie said that in the Tubbs and Camp fires the notices lasted for 8 to 15 months.

R. Rogers said that is one of the reasons we will be removing as much of the damaged HDPE as possible. He continued that notices will be going out shortly letting everyone know what is going on. We have contracted for tree removal, replacement of Foreman Creek raw water supply line and another contractor working on replacing piping for Big Steel, Little Lyon and Lyon Tanks. We have also hired 3 temporary employees to pull pipe and assist Dist. staff. We are working with an engineer for the firm Sandis to work on civil engineering for getting our system back up and running. The Board has already authorized the District Manager to contract for \$200,000 worth of construction work. The District will now need an additional \$341,000 for additional work.

L. Farris questioned the screen testing for VOCs.

N. Gillespie said that the EPA method 524.2 includes 84 compounds.

L. Farris asked how long the State will require the testing.

N. Gillespie responded he doesn't know at this time.

Discussion by the Board and staff regarding testing and groundwater contamination.

B. Fultz questioned Foreman Creek supply line and what FEMA will pay for.

R. Rogers said the pipeline will be temporary or we will bury the pipe. He believes that the discussion with FEMA will be what is best for the District so that this doesn't happen again. Every time this happens we try to learn from the it.

Discussion by the Board and staff regarding the replacement of pipe and with what material.

L. Henry questioned how long the pipes were above ground.

J. Furtado said that 5 Mile Pipeline has been above ground for 23 years and 25 years for other pipes.

R. Rogers noted that the pipes were in excellent shape.

Discussion by the Board and staff regarding the piping and how the water was lost.

B. Fultz questioned the DND/DNB notice.

J. Furtado explained that the water should not be used for drinking or cooking or anyway you might ingest the water.

Discussion by Board & staff regarding additional funds needed and where it will be used.

S. Swan questioned what part(s) of the District is being tested for VOCs.

N. Gillespie said the Big Steel pressure zone, north. That includes Bear Rd. areas, Hwy. 236, Echo zone, Riverside Grove, the southern boundary is Alba Rd. at Hwy. 9.

Discussion by the Board and staff regarding providing potable water, outreach and billing during the disaster.

R. Rogers said that for the most part the large part of the District the water system is strong.

B. Fultz asked about the businesses in the area and how we can assist them.

R. Rogers responded that he has been discussing the situation with the Boulder Creek Business Association.

C. Blanchard said that we believe that the majority of the Ben Lomond Mtn. Watershed property was burned, approx. 1600 acres. We don't know the extent because the fire is still active in that area. CalFire's Watershed Emergency Response Team arrived today and will begin their assessment next week.

R. Moran questioned if Panorama has been helping.

C. Blanchard responded that yes Panorama has been helping with the post fire response.

B. Fultz commented that the fire was stopped at the east side of Hwy. 9 but the entire community is still being impacted.

S. Hill said that we have \$3 million in cash reserve. She is working on getting a bridge loan for the projects. We are trying to stay in touch with our customers as much as possible. Going forward we will exercise our catastrophic event policy for billing.

R. Rogers made mention of the District Counsel. Her assistance has been invaluable.

T. To questioned it the potable water tank downtown will be free and if we can only get 5 gallons.

R. Rogers responded that the water is planned to be free. We don't have the plan all together yet.

J. Furtado has water tenders ready to go.

T. To questioned if there is a PR strategy for the safety of the water. Is there anything the public can do?

R. Rogers said we need the public to conserve water.

B. Thomas said that outreach is important.

L. McKibbin asked about the water in Bear Creek Estates.

R. Rogers said she has water.

C. Finney said that the SLV Post is trying to get information out to the public.

R. Rogers said that returning home is a CalFire decision not the District's. Send information to Carly for review.

Discussion by Board and staff regarding specific locations, map of area with water issues, proof of loss of water for insurance.

G. Nicholls said that information is being developed and we will respond.

G. Nicholls proposed the language for the motion to increase the total not to exceed amount for emergency procurement from \$200,000 by an additional \$350,000 to a total of \$550,000.

B. Fultz made a motion as stated by G. Nicholls. The motion was seconded.

All present voted in favor of the motion. Motion passed.

R. Rogers noted that there was another question. Is the water safe to shower in, in the DND/DNB area?

N. Gillespie said we are still working with the State Water Control Board on that question. It will be included in the notice but it should not be with hot water.

b. UPDATE REGARDING CONTRACTS FOR  
EMERGENCY SERVICES AND REPAIRS TO  
DISTRICT FACILITIES

G. Nicholls proposed the language for the motion to increase the total not to exceed amount for emergency procurement from \$200,000 by an additional \$350,000 to a total of \$550,000.

B. Fultz made a motion as stated by G. Nicholls. The motion was seconded.

All present voted in favor of the motion. Motion passed.  
R. Rogers noted that there was another question. Is the water safe to shower in, in the DND/DNB area?

N. Gillespie said we are still working with the State Water Control Board on that question. It will be included in the notice but it should not be with hot water.

3. Adjournment to Closed Session: 5:17 p.m.

G. Nicholls explained that the Board will adjourn to a separate closed session meeting and will return to this meeting to report any actions taken in Closed Session.

a. THREAT TO PUBLIC SERVICES OR FACILITIES, CZU WILDFIRE

4. Convene to Open Session 6:15 p.m.

5. Report of Actions Taken in Closed Session

Pres. Swan reported no action to report from Closed Session.

6. Adjournment 6:17 p.m.



**SPECIAL MEETING  
BOARD OF DIRECTORS  
SAN LORENZO VALLEY WATER DISTRICT  
MINUTES  
September 9, 2020**

**MISSION STATEMENT:** Our Mission is to provide our customers and future generations with reliable, safe and high quality water at an equitable price; to create and maintain outstanding service and community relations; to manage and protect the environmental health of the aquifers and watersheds; and to ensure the fiscal vitality of the San Lorenzo Valley Water District.

Board of Directors of the San Lorenzo Valley Water District held on **Wednesday, September 9, 2020 at 4:00 p.m.**

**MINUTES**

**1. Convene Meeting 4:00 p.m.**

Roll Call: Director Farris, Dir. Fultz, Dir. Henry, Dir. Moran and President Swan were present for the meeting.

Staff: R. Rogers-District Manager, G. Nicholls-Dist. Counsel, J. Furtado-Director of Operations, N. Gillespie-Water Treatment & System Supervisor, S. Hill-Director of Finance & Business Services, C. Blanchard-Environmental Planner, H. Hossack-Dist. Secretary

**2. Unfinished Business:**

**a. UPDATE REGARDING STATE OF EMERGENCY: CZU LIGHTNING COMPLEX FIRES**

R. Rogers introduced this item and described the District's response to the state of emergency. The entire SLVWD was evacuated. This meeting is the 5<sup>th</sup> emergency meeting to inform the Board and public of the status of the District and efforts to provide water to assist in the suppression of the fire and the residents. 7.5 miles of pipe were destroyed in the fire.

N. Gillespie explained that some of the service areas depressurized due to the fires. Depressurization can cause contaminants to enter the water system. We learned from fires in the past that organic chemical contamination can affect fire damaged water systems. The State Water Resources Control Board Division of Drinking Water required SLVWD to issue *Do Not Drink/Do Not Boil* advisory notices to affected areas. The District has begun sampling the water to test for Volatile Organic Compounds (VOCs). Most of the samples have come back negative and some of the DND/DNB advisories have been lifted. The Riverside Grove area sample taken on 9.4.20 tested positive for benzene. The District is working to get this cleaned up.

We believe that the contamination is contained in the Riverside Grove area.

R. Rogers said that the District and the County of Santa Cruz are providing potable drinking water to the area at the SLVWD Operations Building in Boulder Creek. The tanks that were burned had been turned off in anticipation of the fire reaching them and therefore stopped the possible contamination. Water is being provided from other parts of the District. Over 50% of the water storage in the District was destroyed at the Lyon surface water treatment plant. Repairs are underway.

J. Furtado reported on the Emergency Repairs and the Tracking Schedule.

R. Rogers reported on the Recovery/Replacement Costs. FEMA and State OES made a preliminary assessment of the damages and they added up to \$11,217,000.

C. Blanchard reported on the watershed. 1,620 acres of the Ben Lomond Mountain Watershed burned. CalFire's Watershed Emergency Response Team toured the area and will be able to get funding for erosion control and watershed restoration. Panorama, our consultant for the Fire Management Plan, has switched gears and is now working on post-fire recovery. We have also started working with CFIF on a grant for a forest management and restoration plan.

R. Rogers explained the water supply system.

S. Hill said that the District has \$3 million in reserves to help finance normal operations and emergency repairs. She is working with FEMA and OES for emergency funding, and other financial institutions for bridge loans until FEMA funds are paid. We'll be working with the insurance companies for facility's needs. Late fees have been suspended, if your home was destroyed we can suspend billing for up to 3 years. The accounts are being reviewed to potentially be written off against surplus funds from the FY20-21 rate assistance program. Customers will continue to receive regular bills.

N. Gillespie said that the District posted all VOC lab reports that have been received. He summarized the information.

B. Fultz said that he thinks it phenomenal that staff shut down and isolated areas in anticipation of contamination. He questioned if Bennett Creek was under the DND/DNB and if a notice went out to that area.

N. Gillespie said that the homes were notified directly.



Discussion by the Board and staff regarding Bennett Creek testing and how long it will take.

L. Farris questioned the lowering of chlorine levels.

N. Gillespie responded that does happen but they try to keep the levels where they should be.

R. Moran asked about the expectations of conservation.

J. Furtado said that we are able to keep people in water and the tanks are filling up.

R. Moran is in favor of the water station providing water.

L. Henry commented that on the night of the evacuation there was a line break on Zayante School Road and Rick, James and other staff showed up with shovels. We have a great staff. They are on the front line with the firefighters keeping water running. Thank you, to all of the District staff.

Rob questioned if we are testing SVOCs, and if not, why not?

N. Gillespie said that the EPA method we are using, 524.2, has over 84 VOCs and they are the lead indicators for any contamination from fire related impacts.

B. Marian, Boulder Creek, asked if we can recommend a lab where we can have our own SVOC testing.

N. Gillespie said any ELAP certified lab can do it.

G. Nicholls said that the District cannot endorse or recommend any particular vendor.

T. To said that the County website has a list of labs for water testing.

B. Fultz questioned if we are in touch with the CalFire and fire departments regarding the firefighting strategy for inside the containment area.

R. Rogers responded said they are out looking for hotspots and receiving calls from people pointing out hotspots. This fire won't be out until we get some substantial rainfall.

Discussion by the Board and staff regarding continual water sampling.

3. New Business:

a. DECLARATIONS OF EMERGENCY AND MAJOR DISASTER AND FEMA FUNDING FOR PUBLIC ASSISTANCE

G. Nicholls presented a PowerPoint on Basics of FEMA Public Assistance Funding. This is a high level overview of the FEMA Public Assistance Program.

Brennan Robins, Staff Assistant to Congresswoman Eshoo, said that he is listening and taking notes for her.

Congresswoman Eshoo is committed to you getting funding. He was taking notes so that she can help out in getting you everything you need.

L. Farris as a Board we have approved emergency funding twice now. Is there anything else we can do tonight to help with disaster relief?

R. Rogers said that he has exceeded the amount authorized so far and will need to come back to the Board for additional funds. He thanked Dir. Farris for his input from an engineering aspect.

S. Swan asked is there anything that is needed tonight.

G. Nicholls said that it is not on the agenda tonight but it can be on a future meeting.

R. Rogers said that we have brought on mostly local people for assistance.

L. Farris asked if a letter from Pres. Swan for authorization of funds with approval of the Board.

G. Nicholls said she would the Board to authorize staff to work with Pres. Swan on any request letters government representatives that may be necessary to try to move the process of FEMA funding along. There's nothing to present tonight.

B. Fultz said he would like to make a case to replace pipes with something other than HDPE and to have FEMA approve that.

R. Rogers responded that FEMA looks a lot of things, value engineering is one. Is it less expensive to replace than it is to bury. Or maybe we make defensible space. HDPE is a resilient product for everything but fire.

R. Moran said that he toured the devastated area and his heart is broken for people who have lost homes. This community is coming together.

J. Cucchiara, Brookdale, questioned how the District knows that that was fail proof.

R. Rogers responded that on the Hwy. 9 corridor, we traveled with CalFire and the amount of flow and pressure in the hydrants, some tanks had SCADA, we did visual checks to insure that we maintained water supply. In some areas we valved off.

J. Cucchiara continued with his questions.

G. Nicholls pointed out that we moved on from the prior agenda item.

S. Swan said N. Gillespie went into some detail regarding water quality and testing that will go on for quite some time.

R. Rogers said that most of the system that we lifted the DND/DNB order was not impacted by fire.

G. Nicholls proposed a motion to authorize staff to work with the Board president on any correspondence that may be appropriate to communicate with the District's elected representatives regarding FEMA public assistance needs and for the president to sign any such correspondence on behalf of the Board and the District.

L. Farris so moved on G. Nicholl's proposed motion. The motion was seconded.

All present voted in favor of the motion. Motion passed.

Pres. Swan thanked the staff for an excellent and comprehensive overview. He extended his appreciation as well as the Board's and the Valley's appreciation with the staff and all of the employees of the water district. He thanked all of the attendees.

4. Adjournment 5:48 p.m.

## M E M O

TO: Board of Directors  
FROM: District Manager  
PREPARED BY: Environmental Planner  
SUBJECT: Environmental Department Status Report  
DATE: September 17, 2020

### RECOMMENDATION:

It is recommended that the Board of Directors review and file the Environmental Department status report.

### SUSTAINABLE WATER SUPPLY PLANNING (ONGOING)

The District is working on a multi-tier effort to optimize operations, sustainably manage water supply and diversify the District's water supply portfolio to ensure a resilient water supply as we adapt to a changing climate through the following efforts (details on each effort within staff report below):

- Water Conservation (due to CZU Lightning Complex fires heavy push for remaining months of 2020)
- Improving System Efficiencies through Conjunctive Use (Using surface water when available to rest and recharge groundwater sources)
- Capital Improvement (increasing pipeline sizes, reducing leaks, and increasing storage tank capacities)
- Permit Intertie Pipelines to optimize operations and sustainably manage water supply.
- Sustainable Groundwater Management (SMGWA.ORG)
- Climate Adaptation and Mitigation (The Climate Registry)
- Exploring New Groundwater Supplies

### CONJUNCTIVE USE GRANT

- Fisheries assessment complete - available on website [here](#).
- Public engagement Workshop with Mike Podlech (aquatic ecologist) on the fisheries assessment was completed at the June Environmental Committee meeting.
- Water right changes in beginning stages; working with legal. Meeting scheduled with all associated agencies for October 2020.
- Meetings with resource agencies in the process of scheduling
- CEQA internally being discussed. Aiming to have final CEQA direction and RFP released for bid in October.

- The complete Conjunctive Use Plan is 90% finished and should be available for public review by September.

## URBAN WATER MANAGEMENT PLAN (UWMP)

The UWMP is a public planning document required of urban water suppliers every five years to ensure that adequate water supplies are available to meet existing and future water demands.

Request for Proposals (RFP) released in July 2020. Then pulled to work on a joint effort with Scotts Valley Water District. A joint RFP is planned for release in August.

Joint UWMP RFP completed and will be posted mid-September. Pending legal counsel review.

## STREAMFLOW, TEMPERATURE AND RELATED OBSERVATIONS FOR THE SAN LORENZO VALLEY WATER DISTRICT'S SURFACE SOURCES OF COMMUNITY WATER SUPPLY WATER

### WATER YEAR 2020

BOD approved WY 2020 monitoring of stream flow in water supply streams in June. Staff is working on a water right agreement with the SWRCB for the Lompico Creek water right; using this data.

### BALANCE HYDROLOGICS DATA

Monitoring has supported the Fall Creek fish ladder project, conjunctive use studies and various agency compliance in WY2019. Staff is internally reviewing the water year 2018 & 2019 data reports. Once finalized these reports will be available for the public. If recommended a public work shop can be held to discuss these data.

During the CZU Lightning Complex fires a majority of Balance Hydrologics gauges were lost and will need to be reinstalled. Discussion of Balance Hydrologics monitoring turbidity upcoming.

## SANTA MARGARITA SUSTAINABLE GROUNDWATER MANAGEMENT AGENCY (SMGWA.ORG)

Montgomery and Associates the Technical Consultant has been working on the following:

- Correct the deficiencies identified in the hydrologic model.
- Assist with the technical writing of the Sustainable Groundwater Management Plan.
- Explore the concept of Management Areas.
- Determine Sustainability Criteria.

Agency staff is working on reviewing the GSP sec 2: Plan Area and Basin Settings.

Office hours with agency staff are being offered to the BOD

The District will begin to incorporate SMGWA updates on its social media pages, newsletters and BOD agenda packets monthly.

The agency is also hosting a summer youth education program. Find details [here](#).

The next SGMWA Meeting is scheduled for September, 24th at 5:30 PM. For more information <http://smgwa.org/>. Due to the circumstances regarding the ongoing shelter-in-place orders all Agency meetings will be held in an exclusively remote-access format until further notice.

## **ENVIRONMENTAL COMPLIANCE - CAPITAL IMPROVEMENT PROGRAM**

### **SANDHILLS HABITAT CONSERVATION PLAN FOR THE SAN LORENZO VALLEY WATER DISTRICT CAPITAL IMPROVEMENT PLAN**

District is preparing a Habitat Conservation Plan to mitigate the impacts to listed species in sandhills habitat which result from the District's Capital Improvement Projects. This approach will greatly reduce the timeline and cost for project permitting compared to preparing individual HCPs for each project or site. Draft will be completed in December 2020. Staff & Jodi McGraw had call to discuss HCP process on August 3<sup>rd</sup>. The draft version of the plan is aimed for completion in December 2020.

The Olympia Conservation Area Management Plan was completed by May 31<sup>st</sup> 2020 and is available for public review as of July 18<sup>th</sup>, 2020. Staff has reviewed and provided feedback. Jodi McGraw presented the plan to the Environmental Committee in July. USFW has reviewed and worked with staff on final revisions. Revisions have been completed and the final plan will be available for public review in October.

An end of fiscal year invasive vegetation removal was completed by Environmental & Operations staff in June in the establish Olympia Conservation Area.

### **CIP PROJECT PERMITTING**

Staff is working to secure permits for the following Projects:

Fall Creek Fish Ladder Project (all permits in process - CDFW's agreement received August 2020 - awaiting NMFS determination)

Lyon Treatment Plan Access Road Slide (FEMA funded)

Swim Tanks Replacement (Redwood Park Tank) (IS-MND public review extended)

5 Pipeline Project (Highway 236/Douglas/Quail Hollow Road)

Tank Recoatings

Felton Acres Tank

## **WATERSHED MANAGEMENT/ STEWARDSHIP**

### **FIRE MANAGEMENT PLANNING ON DISTRICT WATERSHED LANDS**

In August 2020 the San Lorenzo Valley experienced significant fire damage during the CZU Lightning Fire Complex fires. Approximately, 1600 acres along the Ben Lomond Mountain were burned. The Environmental Planner, District staff, the County of Santa Cruz, and Cal Fire are working on erosion control, restoration, and hazard tree removal.

The Cal Fire Watershed Emergency Response Team has completed their report and should be available for review by 9/18/2020.

District staff have been evaluating burned areas with emergency construction contractors, registered foresters, erosion control specialist, geologists, Cal Fire, and the County of Santa Cruz.

Prior to the CZU fires staff was working to prepare a Fire Management Plan through partnership with Panorama Environmental INC. The plan will improve mapping, road access for fire personnel and improve communications with Fire Prevention Agencies. Mapping proved valuable during the fires; help the District prepare for fire moving through the area, giving Cal Fire access to facilities, and Staff is also working to create a post-fire plan to ensure the most efficient recovery of District's water resources following the CZU fire event.

Contract with Panorama awarded in March 2020.  
Panorama has begun mapping priority infrastructure and lands. Next steps will include securing grants and begin plan preparation.

All data for GIS mapping received by consultant in April 2020. Internal mapping data portal initiated. Panorama & staff have begun to work with local agencies & organizations to secure regional grants. Panorama & staff will be submitting an application for CalFire's CFIP grant program and submit projects for Coastal Regional Prioritization Group (CRPG) Regional Prioritization Plan Survey. CFIP application should be ready for submission by end of July. CFIP application has been submitted and CALFIRE has reviewed. Additional information will be provided to CALFIRE before their funding determination.

Prometheus Fire Consulting (sub-contractor) began site visits on June 9, 2020 starting with the District's most vulnerable poly & redwood tanks. These site visits were completed in July; including vulnerable pipelines.

Site visits with contractors interested in bidding the vegetation removal work will begin in August.

Staff had a call with the Santa Cruz RCD to work on District projects to be prioritized with the Coastal Regional Prioritization Group.

## INTERGRATED PEST MANGEMENT POLICY (IPMP)

First draft of IPMP was reviewed by staff March 2020.

Second draft completed in April 2020. The Environmental committee approved the draft at the May Committee meeting to be brought to the Board of Directors (BOD).

BOD & Public received the draft at the June 4, 2020 BOD and approved the policy.

Staff is working on final edits to release to website and begin implementation.

Internal meeting scheduled for staff to begin cataloging all pesticides/rodicides /herbicides used and begin implementation of policy throughout District sites.

## PG&E

PG&E letter was approved at the May 7<sup>th</sup> Special BOD meeting & was sent to the approved contacts by end of May 2020. PG&E has responded to the letter and it was included in June's BOD agenda.

PG&E is interested in mitigation for Sandhill species on District lands. PG&E could potentially provide funding for restoration of District lands. Staff is working with PG&E and Ecologist, Jodi McGraw.

## OLYMPIA PATROL

The Land Trust of Santa Cruz County alerted the District of the upper equestrian loop being overgrown at the Olympia property. Operations is working with a consultant to clear the over-growth and maintain the trail.

New fencing and cameras were installed in April 2020 to prevent mountain biking destruction on the Olympia property.

As of August no destruction recorded in patrol reports.

## WATER CONSERVATION

### REBATES

Funding for the District's rebate Program has been fully committed for fiscal year 2019/2020.

On July 1<sup>st</sup> (new fiscal year) customers are able to apply for the rebate program.

Water Conservation "Conserve to Preserve" signs to be posted in the valley.

Social media postings on water conservation taking place 1-2 times a month.

Due to the CZU Lightning Complex Fires the District will be focusing on conservation messaging for areas with reduced storage. Ben Lomond and north.

### SANTA CRUZ COUNTY WATER CONSERVATION COALITION

Value of water campaign - focus on importance of infrastructure underway. Radio ads planned for June 2020. Outreach materials to be provided.

District staff provide photos and facts on infrastructure for the Value of Water campaign. Website is being updated with provided information.

Updated shared website - [watersavingtips.org](http://watersavingtips.org)



## PUBLIC OUTREACH

### CHATTERBOX PR

Chatterbox's role in outreach & communications was increased in August due to the CZU Lighting Complex fires and limited available staff hours due to fire response. Chatterbox is working with staff on daily updates, distributing information to press, social media sites, and print sources. Chatterbox has also been instrumental in coordinating media interviews with staff for news broadcast and articles. Chatterbox also developed a process to involve all stakeholders with informational updates (including daily media updates), interview schedule, and how to use social media in a crisis guideline.

Since August social media sites have grown as follows:

Facebook went from 1457 to 1923 (post engagement from 8/01 - 9/14 was 26,587 compared to 6/1-7/31 engagement of 1700)

Instagram went from 124 to 175

Twitter went from 22 to 162

All outreach efforts have shifted to fire response. Moving into October regular posting will return.

September outreach (as of September 14) includes:

Daily updates on operations and fire response

Water Conservation for affected areas

Volunteer & donation opportunities

Redwood Park Tank IS-MND extension notices

DND/DNB notices

Media interviews

Water bottle cases & fill station updates

*Prior to August 2020:*

Chatterbox reviewed the April 2020 customer survey and is working on a FAQ to respond to all comments made by the public. Chatterbox presented its findings and plan to the BOD & public on June 4. The FAQ was released on August 15<sup>th</sup> in the District's newsletter.

A media tour was conducted of three facilities; Bennet Springs, Lewis Tank construction, and Olympia Conservation Area in August. Media contacts were established with staff and sites. Interviews with staff to follow.

Chatterbox is providing social media reports to staff monthly. These reports summarize social media activity, population data, popular posts, post interaction, and audience growth. Staff is working to incorporate this information into memos on either BOD or Committee levels.

Staff & Chatterbox are also working on a COVID update for the District's website.

August outreach (as of August 11) includes:

August E-newsletter

Fire Management update and residential preparedness  
Fire response  
Media interviews  
Rate assistance program social media posts  
Redwood Park Tank IS-MND notices on website & in Press Banner  
FAQ (website & enewsletter)  
District quick facts (website)  
Autopay raffle signup  
Finance Committee new public members press release  
Auto-pay & online billing campaign  
Santa Margarita Groundwater Agency Youth Education program social media post

July outreach planned includes:  
Lompico Assessment District Annual Report  
July E-newsletter  
Auto-pay & online billing campaign  
Low-income program  
Lewis Tank Project Updates  
District Public meeting social media posts (on-going)  
Leak detection  
Water quality - switching to wells post  
Lompico Tanks update

June outreach includes:  
Creation of District Twitter  
Auto-pay signup campaign  
Survey Results press release  
PG&E PSPS - generators press release  
Aerator Donation 'thank you' Social media post  
Various social media updates  
Committee meeting summaries  
COVID update video  
BCBA Facebook feature  
PSPS & generator update  
District Public meeting social media posts (on-going)  
Infrastructure project update  
Prepared Not Scared - fire preparation mailer (paid by Fire Safe Council)

May outreach includes:  
COVID-19 Updates  
Customer Survey  
Customer Confidence Report  
Santa Margarita Groundwater Agency Update  
System Flushing  
Earth day

April Outreach included:

COVID-19 Updates (including article in Press Banner April 3<sup>rd</sup>,2020)  
Bear Creek Slide Construction Update  
Customer Survey  
Customer Confidence Report

March outreach included:  
COVID-19 Updates

### UPCOMING EVENTS

None - due to Shelter in Place Order

### CLIMATE ADAPTATION

The District renewed its membership with the Climate Registry

### NETWORKING & COLLABORATIONS

SANTA MARGARITA GROUNDWATER AGENCY- <http://smgwa.org/>

Under the Sustainable Groundwater Management Act of 2014, over-drafted groundwater basins need to be sustainably managed by a Groundwater Sustainability Agency (GSA) through the development of a Groundwater Sustainability Plan (GSP). The GSP must be completed by 2022, and the basin must reach sustainability by 2040.

FIRE SAFE COUNCIL OF SANTA CRUZ COUNTY <https://www.firesafesantacruz.org/>

Staff represents SLVWD and participates as one of the Directors on the Community Outreach Committee.

District Environmental Planner represents SLVWD on the Board of Directors

WEED MANAGEMENT AREA OF SANTA CRUZ (WMA)

The Weed Management Area of Santa Cruz (WMA) meets 4 times annually. The group is working on the Strategic Plan, and prioritizing efforts for Santa Cruz County, and working to acquire resources to achieve the goal of fighting invasive species that impact biodiversity.

SAN LORENZO 2025

San Lorenzo River 2025 is a collaborative effort focused on addressing the risks facing the San Lorenzo River over the next ten years. Through a partnership between local governments, water districts, the Resource Conservation District and local nonprofits, San Lorenzo River 2025 seeks to achieve **reliability** of water, **restoration** of watershed habitats, and a **resilient and safe** community resource. This effort will increase both the pace and the scale of investment into the San Lorenzo Watershed.

## WATER CONSERVATION COALITION

<http://watersavingtips.org/>

The Water Conservation Coalition is a partnership between all the local Water Districts in Santa Cruz County as well as the County Water Resources Division, Ecology Action and other groups who share a passion for water conservation and public education. Our goal is to combine efforts and share resources to provide a common message about water conservation issues to residents throughout Santa Cruz County.

## SANTA CRUZ STEWARDSHIP NETWORK (SCSN)

<http://scmsn.net/>

The Santa Cruz Mountains Stewardship Network is a region-wide and cross-sector collaboration of independent individuals and organizations who are committed to practicing effective stewardship on their own lands and coordinating their efforts with other land stewards to enhance stewardship on a regional level.

Working with network to facilitate fire management grants.

The District's Environmental Planner represents the District.

M E M O

TO: Board of Directors  
FROM: District Manager  
PREPARED BY: Director of Finance & Business Services  
SUBJECT: FINANCE & BUSINESS SERVICES STATUS REPORT  
DATE: September 17, 2020

RECOMMENDATION:

It is recommended that the Board of Directors review and file the Finance & Business Services Department Status Report.

BACKGROUND:

**AUDIT/YEAR END**

Accounting staff are in the process of closing out the fiscal year. These entries will still impact June and July. Typically we would have had entries completed by end of August, but the fires have delayed the process slightly. We are still on track, but very busy this week in getting caught back up. There are also entries for the OPEB and Pension liabilities that will come later on. Additionally, there is the SMGWA year end to also prepare.

**CUSTOMER SERVICE SUPPORT**

- Monthly Consumption by Customer Class
- Customer Service stat and information
- Weekly Call Log

**REVENUE STABILIZATION RATE ANALYSIS**

This packet contains the current consumption as compared to the prior 3 year averages for the revenue rate stabilization. As of July 2020 consumption, the cumulative consumption is 2% above the baseline. There are no triggers identified per the revenue stabilization rate policy.

**RATE ASSISTANCE PROGRAM**

The District approved a low income rate assistance program in July 2020. It allows for 208 participants. As of 9/13/2020 there were a total of 28 applications received: 23 approved and 5 pending approval.

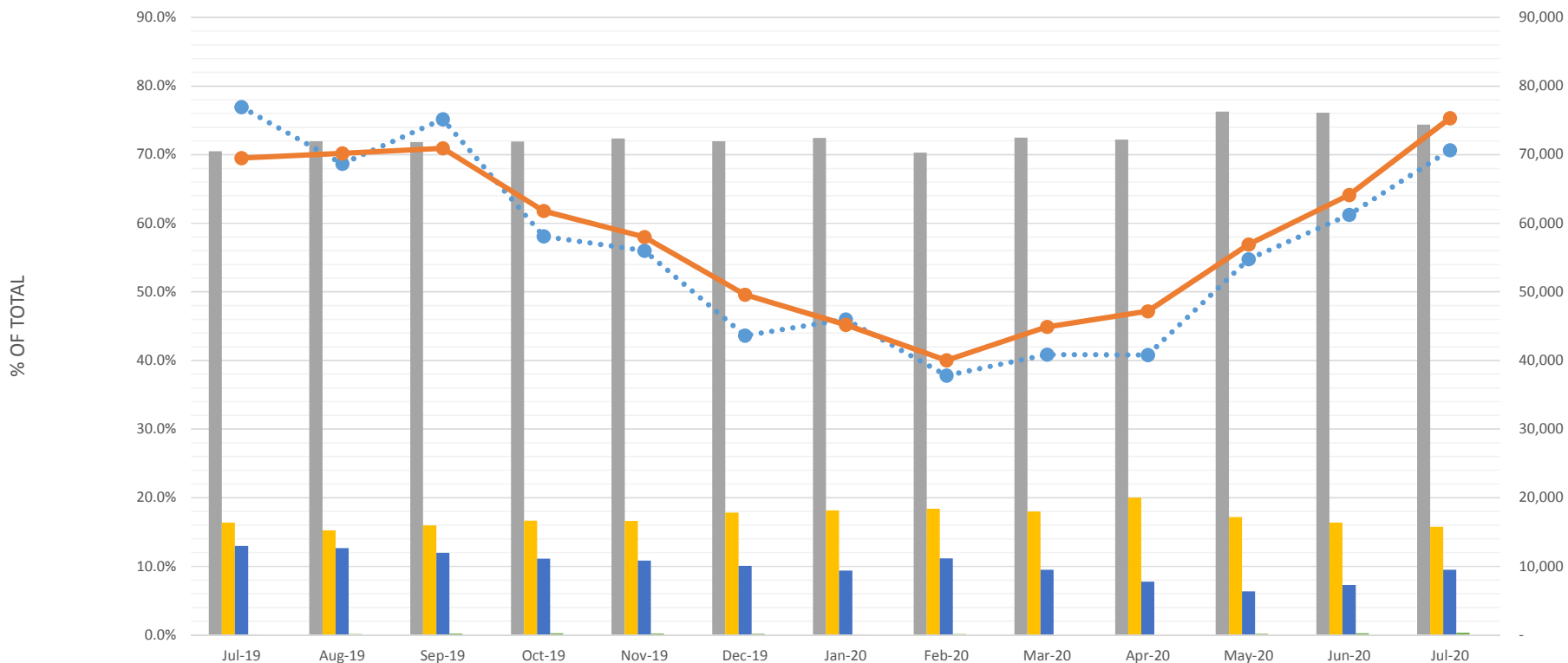
**FINANCIAL SUMMARY**

July consumption is tracking higher than prior year, this is likely due to more people working from home and low rainfall. June and July still have the accrual entry moving “July” consumption back into June, this will generate about a \$400K entry increasing June consumption revenue, and decreasing July.

- Operating Revenue: As discussed above, July is always an awkward month for accruing consumption back into the prior year. Outside of that, July consumption revenue was in line with expectations.
- Operating Expenses: Expenses are in line with expectations, there are still some yearend reversing entries. July also carries higher expenses since large invoices such as property insurance and CalPERS UAL prepayment all occur in July.
- Operating Income (loss): The July numbers will change a lot after final YE entries are posted.
- Overall Outlook: The numbers are in line with expectations. We will continue to monitor consumption trends for any significant shifts from expectations.

	July		Full Year	
	Current Month	YTD	Budget	% of Budget
Operating Revenue	\$ 1,152,168	\$ 1,152,168	\$ 11,289,745	10%
Operating Expenses	\$ 1,257,584	\$ 1,257,584	\$ 8,254,487	15%
Operating Income	\$ (105,416)	\$ (105,416)	\$ 3,035,258	-3%

### 13 MONTH CONSUMPTION TRENDS



	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20
Residential	70.5%	72.0%	71.8%	71.9%	72.4%	72.0%	72.4%	70.3%	72.5%	72.2%	76.3%	76.1%	74.4%
Multi Residential	16.4%	15.2%	16.0%	16.7%	16.6%	17.8%	18.1%	18.4%	18.0%	20.0%	17.2%	16.4%	15.8%
Commercial	13.0%	12.6%	12.0%	11.2%	10.8%	10.0%	9.4%	11.2%	9.5%	7.8%	6.3%	7.3%	9.5%
Bulk Water	0.1%	0.1%	0.2%	0.2%	0.2%	0.2%	0.1%	0.1%	0.0%	0.0%	0.2%	0.3%	0.3%
Other Systems	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
BUDGETED UNITS	76,946	68,660	75,158	58,092	56,008	43,649	45,999	37,806	40,862	40,808	54,759	61,253	70,655
ACTUAL UNITS	69,511	70,199	70,935	61,797	58,008	49,614	45,215	40,031	44,903	47,195	56,904	64,133	75,312

**CUSTOMER SERVICE DEPT SUMMARY**

*These statistics are meant to show some of the trends and fluctuations in utility billing related items. Management will use these to look for abnormalities or seasonal trends that can impact staff time. For example, the cut in/out process is typically correlated to the real estate market.*

Monthly Stats:	Aug-20	Jul-20	Jun-20	May-20	Apr-20	Mar-20	Feb-20	Jan-20	Dec-19	Nov-19	Oct-19	Sep-19
Cut In/Outs	59	53	49	29	34	21	32	36	48	48	42	58
Tags	0	0	0	0	0	0	0	154	222	151	90	120
Turn-offs	0	0	0	0	0	0	0	42	40	33	14	30

*These statistics were initially used to help show growth of online use with Springbrook. These will become even more meaningful as the District does a push to encourage people to save time and money by signing up online to pay bills and e-bills.*

**Online / Going Green [1]**

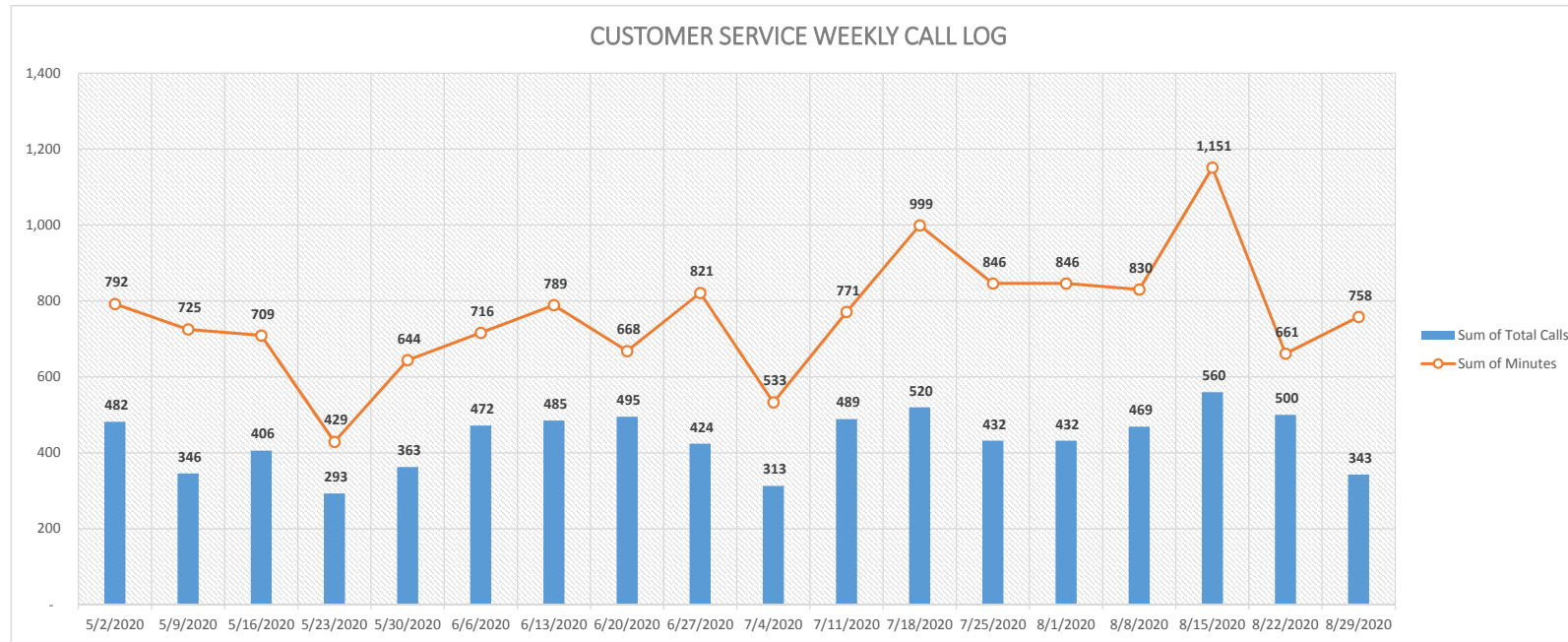
*As of 09/11/2020*

Online Sign-ups	5,168	5,061	4,962	4,911	4,862	4,806	4,748	4,706	4,649	4,646	4,589	4,504
E-Bills	2,091	2,046	1,933	1,907	1,880	1,861	1,836	1,806	1,794	1,781	1,763	1,727
Auto Pay	3,202	3,186	3,125	3,095	3,076	3,051	3,015	2,987	2,962	2,943	2,901	2,874

\* Due to timing, had abnormal tag periods

*[1] Please note these numbers are slightly higher than actuals being utilized. When a person closes their account, they typically leave their online account active for a while for their own personal records. We currently do not have an easy way to break down to only active customers.*





Week Ending	Incoming Calls		Outgoing Calls		Total Calls	
	# Calls	Minutes	# Calls	Minutes	# Calls	Minutes
5/2/2020	337	676	145	116	482	792
5/9/2020	251	594	95	131	346	725
5/16/2020	292	632	111	77	406	709
5/23/2020	213	372	80	57	293	429
5/30/2020	269	571	94	73	363	644
6/6/2020	308	576	164	139	472	716
6/13/2020	332	651	153	139	485	789
6/20/2020	297	500	198	168	495	668
6/27/2020	285	684	139	137	424	821
7/4/2020	220	468	93	64	313	533
7/11/2020	310	642	179	129	489	771
7/18/2020	311	622	209	378	520	999
7/25/2020	304	714	128	132	432	846
8/1/2020	304	714	128	132	432	846
8/8/2020	265	693	204	136	469	830
8/15/2020	358	903	202	248	560	1,151
8/22/2020	325	554	175	106	500	661
8/29/2020*	243	508	125	250	368	758

Weekly Notes
Main Breaks: Rancho Rio Ave., 490 Huckleberry Ln., 200 Caledonium Ave., 515 Middleton Dr., 850 Block of Hwy 9, 10578 Visitar St., 266 Blue Ridge Dr., 1299 La Lana St.,
Main Breaks: 320 Blue Ridge Dr., 1090 Dundee Ave., 490 Huckleberry Ln., 14630 Two Bar Rd., 231 Main St., Juanita Wood & Apple Knoll.
Main Breaks: 820 River Dr., Love Creek, Rancho Rio Bridge, 8195 Oak & Hermosa, 8050 Hermosa.
Main Breaks: 135 Coon Heights Rd., 231 Main St.
Closed for Memorial Day, Main Breaks: 300 Riverside Park Dr., Booth Ln, Glen Arbor Rd., 6205 Hwy 9.
Main Breaks: 12605 Boulder St., 11409 Utility Pole, Juanita Rd., 14401 Hiwatha Rd., Glen Arbor Rd., 151 S Redwood Dr., 400 Berts Dr.
Main Breaks: 417 Bahr Dr., 360 BlueRidge Dr., 15675 Hwy 9, Glenwood Rd., 600 Spring Creek Rd., Bear Creek & Hiwatha, 170 Brier Dr., 320 Jaunita Rd.
Main Breaks: 1079 Pine Dr., 15115 Hwy 9, Manzanita Rd. & River Dr., End of Sunbeam Ave., 134 Russel Dr.
Main Breaks: 241 Mitchell Dr., 15900 Kings Creek Rd., 5390 McKinley Way, 9914 E. Zayante Rd., 12972 Pine St.
Holiday, Main Breaks: 9737 Manzanita Ave., 12089 Coleman Ave., 341 Hillview Dr., 170 Brier Dr.
Main Breaks: 870 Madrona Dr., 15504 Kings Creek Dr., 131 Redwood Wy., Lake View Dr., Quail Hollow Rd, Zazy Woods Rd.
Main Breaks: Lakeside Dr., 295 Ramona Dr., 300 Melin Ave., 10990 Riverside Dr., Redwood Dr., 6010 Hwy 9, 160 Willowbrook Dr., Haven Ln., Big Trees Rd., 12786 Boulder St.
Main Breaks: 815 Forest Way., 125 Old Mill Rd., Blue Ridge Dr.
Main Breaks: 165 Vale Way, 395 Estrella Lane.
Main Breaks: Corss St. West Park & Ridge, 427 Felton Empire Rd., Hwy 9 Cross St. Hubbard Gulch, 1685 Jackson Ave., 11011 Lake Blvd., 290 More Dr., 175 Camp Joy Rd., 530 Scenic Way.
Main Breaks: Orman Rd & Hiawatha, AT & T Station Love Creek Rd., 430 Creekside Way, 1257 Lakeside Dr., Hwy 9 & Scenic, 644 Primavera Rd.,
Main Breaks: major main break on E. Zayante
*Outgoing calls were made from cell phones, assume 2 min. per call. Incoming: 133 were voicemails for CS, 26 made IVR payments, remainder transferred to answering service, high volume of First Alarm calls.

### REVENUE STABILIZATION RATE ANALYSIS FY1920

*In accordance with the District's Revenue Stabilization Rates Policy & Procedures, the District Manager shall provide the Board of Directors with the average units of water sales (by month) for the rolling previous three years, which will serve as the baseline against which current annual sales to date will be compared. If the District Manager determines that budget-year water sales (in units) to date, and corresponding revenue, is more than 10% below expected year-to-date levels (based on monthly averages over the previous three years), the District Manager shall notify, at a public meeting, the Board of Directors of this determination at or before the next regularly scheduled Board meeting. For more information, please refer to the District's full Policy & Procedures.*

#### MONTHLY CONSUMPTION IN UNITS BY FISCAL YEAR (BASELINE)

	July	August	September	October	November	December	January	February	March	April	May	June	TOTAL
FY1718	81,254	78,331	76,259	65,658	58,601	42,693	48,947	40,431	42,401	41,263	52,088	69,321	<b>697,247</b>
FY1819	69,843	76,594	70,487	62,230	58,962	47,684	44,397	37,442	37,870	41,646	52,584	56,456	<b>656,195</b>
FY1920	69,511	70,199	70,935	61,797	58,008	49,614	45,215	40,031	44,903	47,195	56,904	64,133	<b>678,447</b>
<b>3 YR AVERAGE (BASELINE)</b>	<b>73,536</b>	<b>75,041</b>	<b>72,560</b>	<b>63,228</b>	<b>58,524</b>	<b>46,664</b>	<b>46,186</b>	<b>39,301</b>	<b>41,725</b>	<b>43,368</b>	<b>53,859</b>	<b>63,304</b>	<b>677,296</b>

#### ACTUAL FY1920 CONSUMPTION

FY2021	75,312												<b>75,312</b>
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#### CUMULATIVE ANALYSIS

% Above or Below Average	2%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%
<b>Cumulative %</b>	<b>2%</b>	<b>-49%</b>	<b>-66%</b>	<b>-74%</b>	<b>-78%</b>	<b>-81%</b>	<b>-83%</b>	<b>-84%</b>	<b>-85%</b>	<b>-87%</b>	<b>-88%</b>	<b>-89%</b>	

#### NOTES:

Consumption is slightly above the prior three year average baseline by 2%. As of July 2020 consumption, the cumulative consumption is 2% above the baseline. There are no triggers identified per the revenue stabilization rate policy.

## OPERATING ANALYSIS - JULY 2020

**THESE ARE PRELIMINARY NUMBERS YE ENTRY REVERSALS STILL TO BE MADE**

### REVENUE BY CATEGORY

DESCRIPTION	COMPARING AGAINST PRIOR YEAR					COMPARING AGAINST BUDGET		
	ACTUALS	% OF TOTAL	PRIOR YEAR	\$ Diff.	% Diff.	Act. % of Budget	ANNUAL BUDGET	% of Annual
WATER USAGE	\$ 869,360	75.5%	\$ 358,244	\$ 511,116	143%	11%	\$ 7,680,542	68%
BASIC CHARGES	269,481	23.4%	253,518	15,963	6%	8%	3,335,600	30%
METERS, PENALTIES & OTHER	1,310	0.1%	5,620	(4,310)	-77%	1%	115,000	1%
SEWER CHARGES	12,017	1.0%	10,013	2,004	20%	8%	158,603	1%
<b>TOTAL OPERATING REVENUE</b>	<b>\$ 1,152,168</b>	<b>100.0%</b>	<b>\$ 627,395</b>	<b>\$ 524,773</b>	<b>84%</b>	<b>10%</b>	<b>\$ 11,289,745</b>	<b>100%</b>

### REVENUE COMMENTS

Water Usage: July 2020 was 8% higher the same time of the prior year. Usage charge will have a significant change once YE journal entry is made moving "June" consumption back into the prior year.

Sewer Charges: New rates went into effect Dec 19.

### EXPENSES BY CATEGORY

DESCRIPTION	COMPARING AGAINST PRIOR YEAR					COMPARING AGAINST BUDGET		
	ACTUALS	% OF TOTAL	PRIOR YEAR	\$ Diff.	% Diff.	Act. % of Budget	ANNUAL BUDGET	% of Annual
SALARIES & BENEFITS	\$ 852,722	67.8%	\$ 764,139	\$ 88,583	12%	15%	\$ 5,547,687	67%
CONTRACT/PROF. SERVICES	128,006	10.2%	21,644	106,361	491%	12%	1,109,000	13%
OPERATING EXPENSES	24,610	2.0%	20,127	4,483	22%	6%	435,150	5%
MAINTENANCE	17,354	1.4%	6,890	10,464	152%	9%	185,750	2%
FACILITIES	49,577	3.9%	11,977	37,600	314%	8%	595,300	7%
GEN. & ADMIN.	185,315	14.7%	131,372	53,943	41%	49%	381,600	5%
<b>TOTAL OPERATING EXPENSES</b>	<b>\$ 1,257,584</b>	<b>100%</b>	<b>\$ 956,149</b>	<b>\$ 301,435</b>	<b>32%</b>	<b>15%</b>	<b>\$ 8,254,487</b>	<b>100%</b>

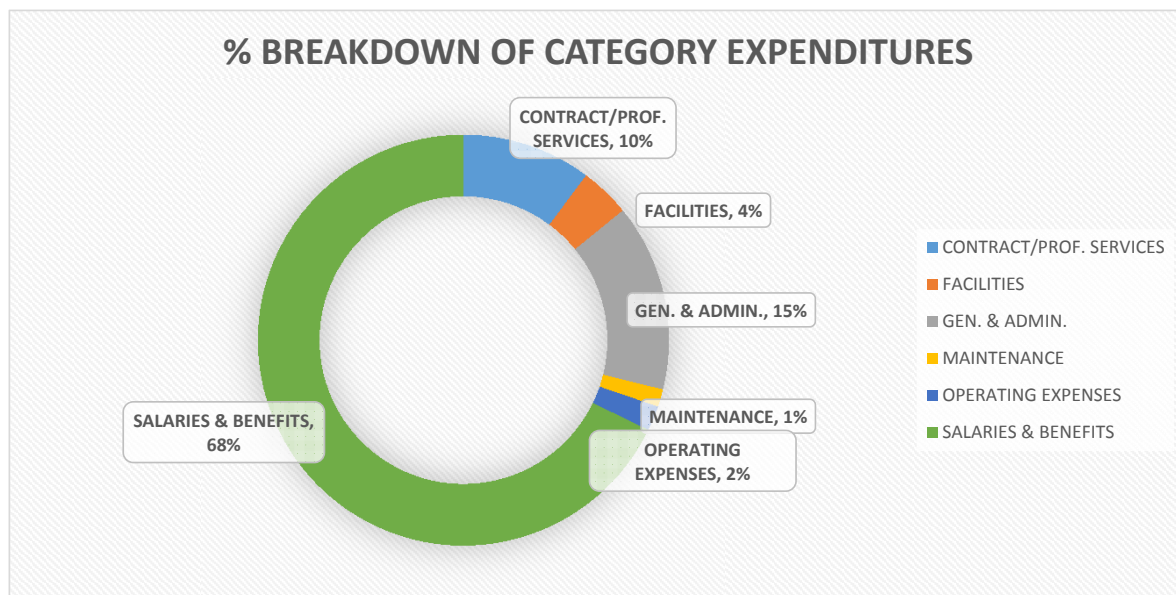
### EXPENSE COMMENTS

Sal.&Ben.: Overall expenses tracked similar to prior year, \$70K increase in CalPERS UAL prepayment.

Prof. Serv: \$73K 1/2 year SMGWA budget. Overall amount will decrease after YE entries.

Legal Bills: Legal bill was \$12K compared to \$34K prior year

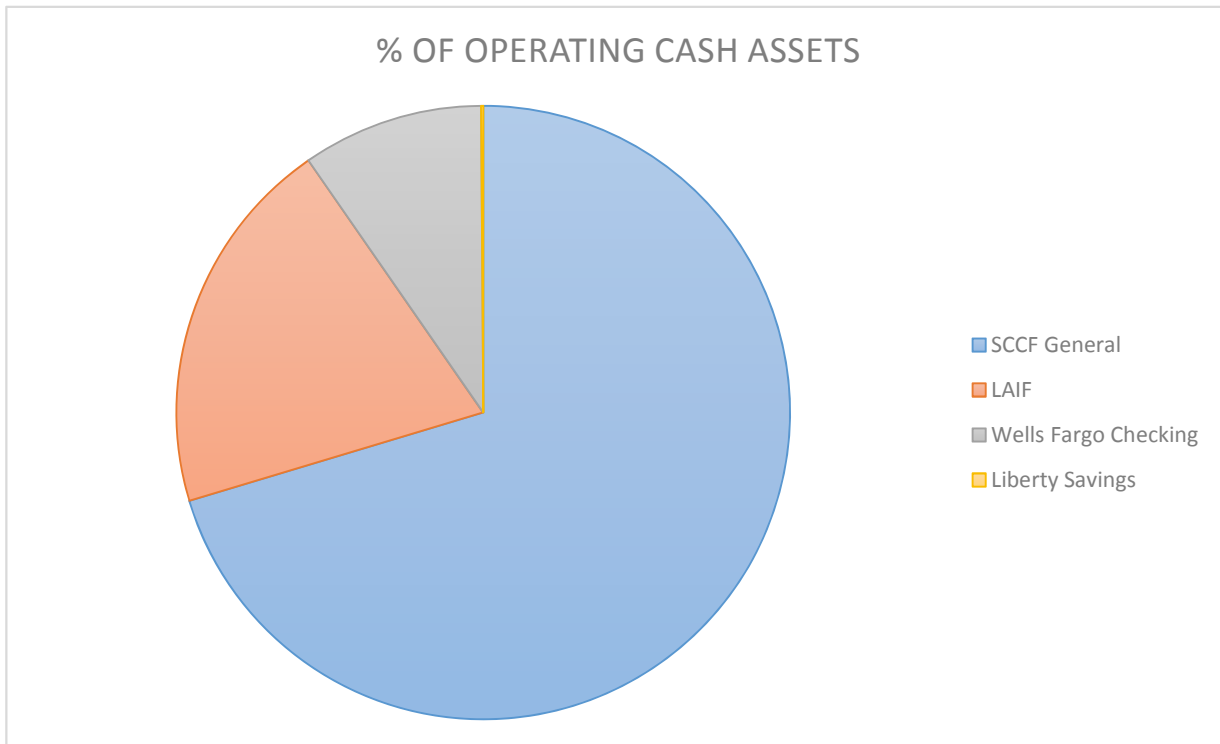
Insurance: Increased \$45K from prior year.



**CASH BALANCES AS OF**

**7/31/2020**

	<b>CASH BALANCE</b>	<b>Ave Interest Rate</b>
<b>OPERATING ACCOUNTS</b>		
Wells Fargo Checking	\$ 421,366	0.35%
Liberty Savings	\$ 4,523	0.15%
LAIF	\$ 881,948	0.92%
SCCF General	<u>\$ 3,104,008</u>	1.11%
<b>OPERATING BALANCE</b>	<b>\$ 4,411,845</b>	
<b>RESTRICTED ACCOUNTS</b>		
SCCF Lompico Assessment District	\$ (405,081)	1.11% <i>For AD Projects</i>
SCCF Olympia Assessment District	\$ 82,486	1.11% <i>For Debt Repayment</i>
SCCF Probation Tank Loan Proceeds	\$ -	1.11% <i>Loan Proceeds</i>
SCCF \$14.5M COP Proceeds	\$ 14,522,344	1.11% <i>Loan Proceeds</i>
Watershed Endowment	\$ 4,426	0.35% <i>Watershed maint.</i>
CB&T Escrow Fund SRF	\$ 114,513	0.09% <i>For Debt Repayment</i>
CB&T Escrow Fund DOWR	<u>\$ 184,543</u>	0.09% <i>For Debt Repayment</i>
<b>RESTRICTED BALANCE</b>	<b>\$ 14,503,231</b>	



California State Treasurer  
**Fiona Ma, CPA**



Local Agency Investment Fund  
P.O. Box 942809  
Sacramento, CA 94209-0001  
(916) 653-3001

September 13, 2020

[LAIF Home](#)  
[PMIA Average Monthly Yields](#)

SAN LORENZO VALLEY WATER DISTRICT

DISTRICT MANAGER  
13060 HIGHWAY 9  
BOULDER CREEK, CA 95006

[Tran Type Definitions](#)

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July 2020 Statement

Effective Date	Transaction Date	Tran Type	Confirm Number	Web Confirm Number	Authorized Caller	Amount
7/15/2020	7/14/2020	QRD	1647186	N/A	SYSTEM	2,964.97
7/15/2020	7/29/2020	QRD	1650651	N/A	SYSTEM	241.39

**Account Summary**

Total Deposit:	3,206.36	Beginning Balance:	878,741.96
Total Withdrawal:	0.00	Ending Balance:	881,948.32

**G/L Balances**

Criteria: As Of = 7/31/2020; Fund = 76644, 76530

G/L Account	Title	Beginning Balance	Year-To-Date Debits	Year-To-Date Credits	End Balance
<b>Fund 76530 -- SLV-LOMPICO WTR, EFF 6/2/16</b>					
Sub-Fund 76530001 -- SLV- WTR, EFF 6/2/16					
000	NOT APPLICABLE	0.00	0.00	(245.89)	(245.89)
101	EQUITY IN POOLED CASH	258,677.79	245.89	0.00	258,923.68
240	STALE DATED WARRANTS LIABILITY	(1,363.90)	0.00	0.00	(1,363.90)
344	FUND BALANCE	(257,313.89)	0.00	0.00	(257,313.89)
Total Sub-Fund 76530001		0.00	245.89	(245.89)	0.00
Sub-Fund 76530200 -- SLV-LOMPICO WTR-ASSESSMENTS					
000	NOT APPLICABLE	0.00	64.36	0.00	64.36
101	EQUITY IN POOLED CASH	(68,535.38)	0.00	(64.36)	(68,599.74)
344	FUND BALANCE	68,535.38	0.00	0.00	68,535.38
Total Sub-Fund 76530200		0.00	64.36	(64.36)	0.00
Total Fund 76530		0.00	310.25	(310.25)	0.00
<b>Fund 76644 -- SAN LORENZO VALLEY WATER TRUST</b>					
Sub-Fund 76644001 -- SAN LORENZO VALLEY WATER TRUST					
000	NOT APPLICABLE	0.00	700,000.00	(2,558.01)	697,441.99
101	EQUITY IN POOLED CASH	3,152,873.39	2,558.01	(700,000.00)	2,455,431.40
201	VOUCHERS PAYABLE (VENDOR)	0.00	700,000.00	(700,000.00)	0.00
344	FUND BALANCE	(3,152,873.39)	0.00	0.00	(3,152,873.39)
Total Sub-Fund 76644001		0.00	1,402,558.01	(1,402,558.01)	0.00
Sub-Fund 76644100 -- SAN LORENZO VLY WTR-OLYMPIA MU					
000	NOT APPLICABLE	0.00	0.00	(77.39)	(77.39)
101	EQUITY IN POOLED CASH	82,409.43	77.39	0.00	82,486.82
344	FUND BALANCE	(82,409.43)	0.00	0.00	(82,409.43)
Total Sub-Fund 76644100		0.00	77.39	(77.39)	0.00
Sub-Fund 76644300 -- SLV WATER 2019 COP-SUBFD					
000	NOT APPLICABLE	0.00	0.00	(13,675.28)	(13,675.28)
101	EQUITY IN POOLED CASH	14,561,840.54	13,675.28	0.00	14,575,515.82
344	FUND BALANCE	(14,561,840.54)	0.00	0.00	(14,561,840.54)
Total Sub-Fund 76644300		0.00	13,675.28	(13,675.28)	0.00
Total Fund 76644		0.00	1,416,310.68	(1,416,310.68)	0.00

# Accounts Payable

## Checks by Date - Detail by Check Number

User: rachelmunoz  
Printed: 9/10/2020 3:21 PM



Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
ACH	10134	WESTERN ALLIANCE BANK - LOAN P.	08/28/2020		
	46289_SEPT2020A	REFUNDING BOND_PRINCIPAL			245,668.69
	46289_SEPT2020B	REFUNDING BOND_INTEREST			7,773.80
Total for this ACH Check for Vendor 10134:				0.00	253,442.49
ACH	00178	CALPERS	09/01/2020		
	SEPT2020.1	HEALTH INS_ADMIN			2,405.96
	SEPT2020.2	HEALTH INS_FINANCE			14,653.39
	SEPT2020.3	HEALTH INS_ENGINEERING			1,536.98
	SEPT2020.4	HEALTH INS_OPS			18,685.85
	SEPT2020.5	HEALTH INS_ENV			768.49
	SEPT2020.6	HEALTH INS_RETIREE MEDICAL			900.00
	SEPT2020.7	HEALTH INS_WT			11,379.07
	SEPT2020.8	HEALTH INS_ADMIN FEE			132.48
	SEPT2020.9	HEALTH INS_DEPENDENT WITHHOLDING			1,541.96
Total for this ACH Check for Vendor 00178:				0.00	52,004.18
ACH	00054	PACIFIC GAS AND ELECTRIC	08/17/2020		
	729_3658024062A	JUNE UTILITES_ADMIN			379.56
	729_3658024062B	JUNE UTILITES_OPS			4,608.35
	729_3658024062C	JUNE UTILITES_WTP			11,221.72
	729_3658024062D	JUNE UTILITES_BCEWW			130.81
	729_3658024062E	JULY UTILITES_ADMIN			576.96
	729_3658024062F	JULY UTILITES_OPS			8,495.02
	729_3658024062G	JULY UTILITES_WTP			15,896.65
	729_3658024062H	JULY UTILITES_BCEWW			169.39
Total for this ACH Check for Vendor 00054:				0.00	41,478.46
ACH	00183	SDRMA	08/25/2020		
	68629.1	WORKERS COMP_ADMIN			2,689.50
	68629.2	WORKERS COMP_FINANCE			2,471.07
	68629.3	WORKERS COMP_ENG			3,071.77
	68629.4	WORKERS COMP_OPS			28,116.93
	68629.5	WORKERS COMP_ENV			1,645.10
	68629.6	WORKERS COMP_WT			30,267.17
Total for this ACH Check for Vendor 00183:				0.00	68,261.54
ACH	00054	PACIFIC GAS AND ELECTRIC	08/12/2020		
	50028848V1	GAS & ELECTRIC EXT AGREEMENT_WO#1			3,643.55
Total for this ACH Check for Vendor 00054:				0.00	3,643.55
ACH	10005	ICMA RETIREMENT C/O M & T RETIRI	08/27/2020		
	385264	PP ENDING_07.29			4,245.00
	392695	PP ENDING_08.12			4,245.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
			Total for this ACH Check for Vendor 10005:	0.00	8,490.00
ACH	10261 6207749A 6207749B	CAPITAL ONE BANK PROBATION TANK_PRINCIPAL PROBATION TANK_INTEREST	08/12/2020		35,541.26 40,447.65
			Total for this ACH Check for Vendor 10261:	0.00	75,988.91
ACH	10256 23488	RINCON CONSULTANTS, INC. LYON SLIDE PERMITTING_WO#549	08/12/2020		8,599.68
			Total for this ACH Check for Vendor 10256:	0.00	8,599.68
ACH	00944 5399	PDNC, INC. MONTHLY SERVICE BACKUP	08/12/2020		562.68
			Total for this ACH Check for Vendor 00944:	0.00	562.68
ACH	10306 AUG2020A AUG2020B	ZIONS BANK COP LOAN_INTEREST COP LOAN_PRINCIPAL	08/14/2020		262,800.00 230,000.00
			Total for this ACH Check for Vendor 10306:	0.00	492,800.00
19693	10025 1376486A 1376486B 1377780	BADGER METER, INC ORION CELLULAR ENDPOINTS ME ENDPOINT DRIVE-BY_NICOR CONNEC IR COMMUNICATION DEVICE KIT	08/10/2020		4,206.02 2,330.94 670.18
			Total for Check Number 19693:	0.00	7,207.14
19694	10113 AUG20_10113A AUG20_10113B	BANK MIDWEST SOLAR LOAN_INTEREST SOLAR LOAN_PRINCIPAL	08/10/2020		673.50 2,576.40
			Total for Check Number 19694:	0.00	3,249.90
19695	00363 JULY20_363	CINCINNATI LIFE INSURANCE CO INSURANCE PREMIUMS_JULY	08/10/2020		42.00
			Total for Check Number 19695:	0.00	42.00
19696	00788 072620_0987198	COMCAST INTERNET_195 KIRBY ST	08/10/2020		155.87
			Total for Check Number 19696:	0.00	155.87
19697	00750 072720_750	FEDAK & BROWN, LLP SERVICES RENDERED_JULY	08/10/2020		5,900.00
			Total for Check Number 19697:	0.00	5,900.00
19698	00615 4628505A 4628505B FCH-007189786	HOME DEPOT CREDIT SERVICES OFFICE CHAIR_LYON OFFICE CHAIR_OPS FEE CREDIT	08/10/2020		197.15 197.15 -20.00
			Total for Check Number 19698:	0.00	374.30
19699	10287 U2016034393	ICONIX WATERWORKS COUPLING GALV 1"	08/10/2020		20.53



Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
			Total for Check Number 19699:	0.00	20.53
19700	10292 03-20-308	MUNICIPAL RESOURCE GROUP, LLC BOARD GOVERNANCE WORKSHOP	08/10/2020		7,250.00
			Total for Check Number 19700:	0.00	7,250.00
19701	00027 VIN#08926 VIN#08927 VIN#43263	NORTH BAY FORD 2020 FORD F-250_WO#1701_VE-246 2020 FORD F-250_WO#1700_VE-244 2020 FORD RANGER_WO#1699_VE-242	08/10/2020		46,002.60 46,002.60 33,399.80
			Total for Check Number 19701:	0.00	125,405.00
19702	10158 511519	NOSSAMAN, LLP FEES FOR PROFESSIONAL SERVICES_JUN1	08/10/2020		11,802.00
			Total for Check Number 19702:	0.00	11,802.00
19703	10246 R-39163	OVISS LABS INCORPORATED VIDEO SECURITY_AUG20	08/10/2020		257.24
			Total for Check Number 19703:	0.00	257.24
19704	10214 2193A 2193B 2193C 2193D 2193E	MIKE PODLECH DRAFT PLAN PREPERATION HYDROLOGY ANALYSIS UPDATE SUPPOR WATER RIGHTS SUPPORT MEETINGS PROJECT MANAGEMENT	08/10/2020		1,552.50 135.00 472.50 270.00 67.50
			Total for Check Number 19704:	0.00	2,497.50
19705	00566 1076807222020A 1076807222020B	SANTA CRUZ ANSWERING SERVICE ANSWERING SERVICE_JUNE ANSWERING SERVICE_JUNE	08/10/2020		171.05 171.05
			Total for Check Number 19705:	0.00	342.10
19706	00125 1427 1465 357923 357992 358026 358083 596654 596774 596802 596847 596848	SCARBOROUGH LUMBER WEBSTER HEDGER REPAIR WELLS CL2 REPAIR OLY WELLS CL2 REPAIR XFER SWITCH_WO#1728 SAMPLE STATION REPAIR_MELIN AVE BLUE RIDGE REPAIR SHADOW MOUNTAIN_WO#1840 READER TANK LID DISTILLED WATER	08/10/2020		33.97 201.03 20.72 40.88 41.40 18.73 31.04 118.69 25.88 17.30 9.68
			Total for Check Number 19706:	0.00	559.32
19707	00555 53543672	STORDOK, INC. SHREDDING SERVICES	08/10/2020		45.00
			Total for Check Number 19707:	0.00	45.00
19708	00219 KAON4L	TOYOTA MATERIAL HANDLING SERVICE_VE-740	08/10/2020		193.75

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
			Total for Check Number 19708:	0.00	193.75
19709	00721 114-10668939	UNITED SITE SVCS.,INC POTABLE SERVICES	08/10/2020		247.83
			Total for Check Number 19709:	0.00	247.83
19710	00599 66840860A 66840860B 66840860C 66840860D 66840860E 66840860F 66840860G	WEX BANK JUNE FUEL_FINANCE JUNE FUEL_OPS JUNE FUEL_WTP FUEL_ADMIN FUEL_FINANCE FUEL_OPS FUEL_WTP	08/10/2020		46.68 216.56 204.75 81.69 538.80 4,800.59 1,789.23
			Total for Check Number 19710:	0.00	7,678.30
19711	10177 4A 4B 4C	ANDERSON PACIFIC ENGINEERING MADRONE TANK#1209 LEWIS TANK_WO#1208 KASKI TANK_WO#1210	08/12/2020		56,287.50 155,068.50 17,147.50
			Total for Check Number 19711:	0.00	228,503.50
19712	00055 9607360489555A 9607360489555B 9607360489555C 9607360489555D	AT&T PHONE_ADMIN PHONE_OPS PHONE_WTP PHONE_BCEWW	08/12/2020		357.82 4,495.32 2,808.27 534.87
			Total for Check Number 19712:	0.00	8,196.28
19713	00788 080120_1236033	COMCAST INTERNET_215 BLACKSTONE DR	08/12/2020		196.32
			Total for Check Number 19713:	0.00	196.32
19714	00788 080120_1368455	COMCAST INTERNET_345 QUAIL TERRACE	08/12/2020		115.01
			Total for Check Number 19714:	0.00	115.01
19715	00788 080320_0956185	COMCAST INTERNET_545 FALL CREEK DR	08/12/2020		178.21
			Total for Check Number 19715:	0.00	178.21
19716	00788 080420_0302438	COMCAST INTERNET_1075 WHISPERING PINES DR	08/12/2020		195.15
			Total for Check Number 19716:	0.00	195.15
19717	00317 10583	D C TAPPING MATERIALS_WO#1714	08/12/2020		625.00
			Total for Check Number 19717:	0.00	625.00
19718	00505 10408733093A 10408733093B	DELL MARKETING LP 3 WEB CAMERAS DELL LATITUDE 5500	08/12/2020		243.68 3,126.16

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
			Total for Check Number 19718:	0.00	3,369.84
19719	00076 826258 826549	ERNIE'S AUTO CENTER VE-260 PARTS VE-260 PARTS	08/12/2020		55.87 12.73
			Total for Check Number 19719:	0.00	68.60
19720	00450 L0521648	EUROFINS OUTSIDE WATER ANALYSIS	08/12/2020		180.00
			Total for Check Number 19720:	0.00	180.00
19721	00164 558687A 558687B	FIRST ALARM ALARM SERVICES ALARM SERVICES	08/12/2020		131.11 131.12
			Total for Check Number 19721:	0.00	262.23
19722	00080 1839559	GRANITE CONSTRUCTION CO OPERATING SUPPLIES	08/12/2020		387.38
			Total for Check Number 19722:	0.00	387.38
19723	10245 1208073238	LOGMEIN USA, INC, CONFERENCE CALL_AUDIO SERVICE	08/12/2020		180.00
			Total for Check Number 19723:	0.00	180.00
19724	00296 072021A 072021B 072021C 072022A 072022B 072022C 072025 072027A 072027B 072027C	MESITI-MILLER ENGINEERING,INC LABOR COMPLIANCE MONITORING_WO# LABOR COMPLIANCE MONITORING_WO# LABOR COMPLIANCE MONITORING_WO# GEOTECHNICAL ENG_WO#1208 GEOTECHNICAL ENG_WO#1209 GEOTECHNICAL ENG_WO#1210 CONSTRUCTION MGMT_WO#1286 CONSTRUCTION MGMT_WO#1208 CONSTRUCTION MGMT_WO#1209 CONSTRUCTION MGMT_WO#1210	08/12/2020		286.00 286.00 286.00 3,753.29 3,753.30 3,753.29 4,596.30 6,225.80 6,225.80 6,225.80
			Total for Check Number 19724:	0.00	35,391.58
19725	10151 547419	OSCAR RODAS JULY MAINTENANCE	08/12/2020		250.00
			Total for Check Number 19725:	0.00	250.00
19726	00142 61-0165987 61-0166563	SAN LORENZO LUMBER SUPPLIES_WO#1728 SAMPLE STATION	08/12/2020		24.80 31.66
			Total for Check Number 19726:	0.00	56.46
19727	00566 1076807222020C 1076807222020D	SANTA CRUZ ANSWERING SERVICE ANSWERING SERVICE ANSWERING SERVICE	08/12/2020		93.94 93.94
			Total for Check Number 19727:	0.00	187.88
19728	00047	SOIL CONTROL LAB	08/12/2020		

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
	0070418	OUTSIDE WATER ANALYSIS			145.00
			Total for Check Number 19728:	0.00	145.00
19729	00190 2020165094	USA NORTH USA LOCATES_ANNUAL FEE	08/12/2020		1,100.44
			Total for Check Number 19729:	0.00	1,100.44
19730	10305 000330A 000330B 000330C	VIRUS GEEKS Disinfection Fogging Services Disinfection Fogging Services Disinfection Fogging Services	08/12/2020		498.50 498.50 997.00
			Total for Check Number 19730:	0.00	1,994.00
19731	10217 073120_7268A 073120_7268B 073120_7268C 073120_7268D 073120_7268E 073120_7268F 073120_7268G 073120_7268H 073120_7268I 073120_7268J 073120_7268K 073120_7268L 073120_7268M 073120_7268N 073120_7268O 073120_7268P 073120_7268Q 073120_7268R 073120_7268S 073120_7268T 073120_7268U 073120_7268V 073120_7268W 073120_7268X	UMPQUA BANK INDEED_ADVERTISING APPRIVER_TECH SUPPORT AMAZON_OFFICE SUPPLIES STAPLES_OFFICE SUPPLIES AMAZON_OFFICE SUPPLIES SOCIETY FOR HR_SUBSCRIPTIONS LINKEDIN_TRAINING PLASTIC MART_WO#1517 STAPLES_OFFICE SUPPLIES ZOOM_MEETINGS MAILCHIMP AMAZON_OFFICE SUPPLIES AMAZON_OFFICE SUPPLIES BROWN & CALDWELL_ADVERTISING MISCELLANEOUS CHARGE AMAZON_OFFICE SUPPLIES STAPLES_OFFICE SUPPLIES STAPLES_OFFICE SUPPLIES MESSICKS_VE-320 VERIZON_PHONE XO WATER_SUPPLIES GRAPHICSLAND_SUPPLIES CARHART_UNIFOMS CARHART_UNIFOMS	08/18/2020		160.08 319.45 23.96 754.71 43.58 219.00 29.99 7,909.50 114.43 14.99 59.99 435.60 325.80 100.00 12.99 44.14 172.20 147.14 78.34 65.38 199.95 316.71 87.00 261.70
			Total for Check Number 19731:	0.00	11,896.63
19732	10023 3125843	AT & T CAPITAL SERVICES, INC AVAYA MONTHLY LEASE	09/01/2020		396.07
			Total for Check Number 19732:	0.00	396.07
19733	00309 2633175507A 2633175507B 2633175507C	AT&T IP SERVICES IP SERVICES_ADMIN IP SERVICES_OPS IP SERVICES_WTP	09/01/2020		255.55 255.55 255.55
			Total for Check Number 19733:	0.00	766.65
19734	00309 9756446500	AT&T IP SERVICES PHONE SYSTEM FOR KIRBY	09/01/2020		285.37
			Total for Check Number 19734:	0.00	285.37
19735	00687	AT&T U-VERSE	09/01/2020		

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
	080520_13745873	U-VERSE_13057 HWY 9			85.60
			Total for Check Number 19735:	0.00	85.60
19736	00687 080620_13216688	AT&T U-VERSE U-VERSE_MANANA WOODS	09/01/2020		101.65
			Total for Check Number 19736:	0.00	101.65
19737	00687 080720_13218201	AT&T U-VERSE U-VERSE_345 QUAIL TERRACE	09/01/2020		76.35
			Total for Check Number 19737:	0.00	76.35
19738	UB*00745	ANTHONY BARGAS Refund Check	09/01/2020		28.25
			Total for Check Number 19738:	0.00	28.25
19739	00788 080820_1323641	COMCAST INTERNET_365 MADRONE OFC	09/01/2020		269.95
			Total for Check Number 19739:	0.00	269.95
19740	00788 080920_1318922	COMCAST INTERNET_3652 GRAHAM HILL	09/01/2020		145.01
			Total for Check Number 19740:	0.00	145.01
19741	00788 081120_1171123	COMCAST INTERNET_23 SUMMIT AVE	09/01/2020		155.87
			Total for Check Number 19741:	0.00	155.87
19742	00788 080720_1236124	COMCAST INTERNET_15819 FOREST HILL	09/01/2020		196.32
			Total for Check Number 19742:	0.00	196.32
19743	00788 080520_1236165	COMCAST INTERNET_280 BLUE RIDGE DR	09/01/2020		196.32
			Total for Check Number 19743:	0.00	196.32
19744	00788 080620_1236017	COMCAST INTERNET_295 EAST RD	09/01/2020		196.32
			Total for Check Number 19744:	0.00	196.32
19745	00788 080820_1323583	COMCAST INTERNET_365 MADRONE DR	09/01/2020		269.95
			Total for Check Number 19745:	0.00	269.95
19746	00788 080620_1318955	COMCAST INTERNET_1150 REBECCA DR	09/01/2020		145.01
			Total for Check Number 19746:	0.00	145.01
19747	00788 080820_1236058	COMCAST INTERNET_17277 HWY 9	09/01/2020		196.32

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
			Total for Check Number 19747:	0.00	196.32
19748	00058 05783	IHWY WEB HOSTING_AUG	09/01/2020		25.00
			Total for Check Number 19748:	0.00	25.00
19749	00202 20 21 LAFCO FEE	LOCAL AGENCY FORMATION COMM. LAFCO 2020_2021 FEES	09/01/2020		12,988.55
			Total for Check Number 19749:	0.00	12,988.55
19750	UB*00746	TAWNI LUCERO Refund Check	09/01/2020		42.94
			Total for Check Number 19750:	0.00	42.94
19751	00711 M696214 M720438A M720438B M720438C M720438D M720438E M720438F M720438G M720438H M720438I M720438J M720718	R&B A CORE & MAIN COMPANY COUPLING 2" HDPE PIPE VICTOLIC 905 6" MEGA LUG GLAND PACK HYDRANT(YW) 2-1/2" x 2-1/2" x 4-1/2" HYDRANT BURY 6" X 24" W/ACC PIPE POLY 200 PSI CTS 3/4" PIPE GALV SCHED 40 2" (21') PIPE GALV SCHED 40 1-1/2" (21') PIPE DUCTILE IRON 6"(18')CL350 METER BOX B24 VALVE BOX G5 BOX VALVE BOX LID G5 CAST IRON FULL CIRCLE 8.54-8.94 12.50"	09/01/2020		2,543.31 519.84 6,051.82 824.04 58.86 937.35 148.79 729.86 108.41 861.36 598.30 222.98
			Total for Check Number 19751:	0.00	13,604.92
19752	00428 18FLIP10	RCD OF SANTA CRUZ COUNTY FISH LADDER PERMITTING_03/01-06/30/20	09/01/2020		9,097.95
			Total for Check Number 19752:	0.00	9,097.95
19754	00567 080320_567 9005A 9005B	TRAVIS TREE PROFESSIONALS, INC TREE WORK ON WATERSHED TREE REMOVAL_WO#1924 TREE REMOVAL_WO#1925	09/02/2020		5,000.00 37,500.00 12,500.00
			Total for Check Number 19754:	0.00	55,000.00
19755	00545 024665	AFLAC 2020 INSURANCE PREMIUMS	09/03/2020		221.77
			Total for Check Number 19755:	0.00	221.77
19756	00057 AUG20_DUES	AFSCME COUNCIL 57 UNION DUES_AUG2020	09/03/2020		1,258.79
			Total for Check Number 19756:	0.00	1,258.79
19757	00162 126039009	ANTHEM BLUE CROSS RETIRED EMPLOYEE MEDICAL_09/01/20-0	09/03/2020		390.99
			Total for Check Number 19757:	0.00	390.99
19758	00767	ANTHEM BLUE CROSS	09/03/2020		

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
	1002310031	MEDICARE RX_09/01/20-10/01/20			77.80
			Total for Check Number 19758:	0.00	77.80
19759	10113 SEPT20_10113A SEPT20_10113B	BANK MIDWEST SOLAR LOAN_INTEREST SOLAR LOAN_PRINCIPAL	09/03/2020		665.61 2,584.29
			Total for Check Number 19759:	0.00	3,249.90
19760	00034 SEPT20_34	DAVE BASLER RETIRED EMPLOYEE	09/03/2020		75.00
			Total for Check Number 19760:	0.00	75.00
19761	00099 SEPT20_99	JOEL BUSA RETIREE MEDICAL	09/03/2020		125.00
			Total for Check Number 19761:	0.00	125.00
19762	01050 4377735-0813644	COLONIAL LIFE 2020 INSURANCE PREMIUMS	09/03/2020		559.04
			Total for Check Number 19762:	0.00	559.04
19763	00172 081220_172 082720_172	JOSEPH F. CONE WRENCH FOR VE-242 WRENCH FOR VE-201	09/03/2020		10.89 41.39
			Total for Check Number 19763:	0.00	52.28
19764	00133 1359476 1362574 1382794 1382800 1389832	DASSEL'S PROPANE_WO#1728 PROPANE LOMPICO BOOSTER PROPANE TANK AND EQUIPMENT - MAD MADRONE BOOSTER_WO#1728 MADRONE BOOSTER_WO#1728	09/03/2020		503.96 509.99 1,622.75 71.67 679.75
			Total for Check Number 19764:	0.00	3,388.12
19765	00367 175821A 175821B	INFOSEND, INC POSTAGE FEES_JULY MAILING FEES_JULY	09/03/2020		2,510.29 1,026.20
			Total for Check Number 19765:	0.00	3,536.49
19766	00208 SEPT20_208	LEONARD KUHNLEIN RETIREE MEDICAL	09/03/2020		125.00
			Total for Check Number 19766:	0.00	125.00
19767	10294 05167	MARCI BRACCO CAIN 2020/2021 OUTREACH PHASE 3_#1	09/03/2020		3,562.50
			Total for Check Number 19767:	0.00	3,562.50
19768	00313 081420_313A 081420_313B 081420_313C 081420_313D 081420_313E	MET LIFE DENTAL_ADMIN DISABILITY_ADMIN LIFE INS_ADMIN DENTAL_FINANCE DISABILITY_FINANCE	09/03/2020		199.82 84.83 33.30 1,475.59 287.45

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
	081420_313F	LIFE INS_FINANCE			138.19
	081420_313G	DENTAL_ENG			-73.44
	081420_313H	DISABILITY_ENG			30.28
	081420_313I	LIFE INS_ENG			16.65
	081420_313J	DENTAL_OPS			1,849.40
	081420_313K	DISABILITY_OPS			310.11
	081420_313L	LIFE INS_OPS			176.49
	081420_313M	DENTAL_ENVIRON			65.07
	081420_313N	DISABILTIY_ENVIRON			31.93
	081420_313O	LIFE INS_ENVIRON			16.65
	081420_313P	DENTAL_WTP			1,428.48
	081420_313Q	DISABILITY_WTP			356.60
	081420_313R	LIFE INS_WTP			156.51
			Total for Check Number 19768:	0.00	6,583.91
19769	00662 SEPT20_662	JAMES A. MUELLER RETIREE MEDICAL	09/03/2020		50.00
			Total for Check Number 19769:	0.00	50.00
19770	10304 75771	NICHOLSON & COMPANY APPRAISAL_FINAL 50%_APN 022-601-05	09/03/2020		2,400.00
			Total for Check Number 19770:	0.00	2,400.00
19771	10214 2203A 2203B 2203C 2203D	MIKE PODLECH DRAFT PLAN PREPERATION HYDROLOGY ANALYSIS SUPPORT WATER RIGHTS SUPPORT PROJECT MANAGEMENT	09/03/2020		337.50 810.00 135.00 67.50
			Total for Check Number 19771:	0.00	1,350.00
19772	00369 SEPT20_369	CAROLE TRIANTAFILLOS RETIREE MEDICAL	09/03/2020		125.00
			Total for Check Number 19772:	0.00	125.00
19773	00721 114-10660852	UNITED SITE SVCS.,INC POTABLE SERVICE	09/03/2020		242.52
			Total for Check Number 19773:	0.00	242.52
19774	00399 SEPT20_339A SEPT20_399B SEPT20_399C SEPT20_399D SEPT20_399E SEPT20_399F	VISION SERVICE PLAN - (CA) VISION_ADMIN VISION_FINANCE VISION_ENG CREDIT VISION_OPS VISION_ENVIRON VISION_WTP	09/03/2020		28.44 210.38 -5.16 262.40 11.14 170.68
			Total for Check Number 19774:	0.00	677.88
19775	10152 AUG20_10152A AUG20_10152B	WESTAMERICA BANK TRUCK LOAN_INTEREST TRUCK LOAN_PRINCIPAL	09/03/2020		123.07 1,977.61
			Total for Check Number 19775:	0.00	2,100.68
19776	00729 0073522	ALPHA ANALYTICAL LABS LAB FEES-ANALYTICAL SERVICES	09/03/2020		932.00



Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
	0081464	LAB FEES-ANALYTICAL SERVICES			430.00
			Total for Check Number 19776:	0.00	1,362.00
19777	10025 80056960	BADGER METER, INC BEACON SERVICES_JULY	09/03/2020		1,644.03
			Total for Check Number 19777:	0.00	1,644.03
19778	00145 P29116000 P29129736	BATTERIES PLUS BATTERY_VE-249 BATTERY CREDIT_VE-249	09/03/2020		160.08 -18.00
			Total for Check Number 19778:	0.00	142.08
19779	00220 33707	BAY BUILDING JANITORIAL,INC JANITORIAL_AUG2020	09/03/2020		524.42
			Total for Check Number 19779:	0.00	524.42
19780	00216 110626	BOULDER CREEK AUTO PARTS COOLANT_VE-93	09/03/2020		39.22
			Total for Check Number 19780:	0.00	39.22
19781	00788 081520_1236074	COMCAST INTERNET_200 ANNIES WAY	09/03/2020		196.32
			Total for Check Number 19781:	0.00	196.32
19782	00788 081620_1018662	COMCAST INTERNET_264 ORCHARD ROAD	09/03/2020		150.01
			Total for Check Number 19782:	0.00	150.01
19783	00788 081920_1028380	COMCAST INTERNET_7400 HWY 9	09/03/2020		155.01
			Total for Check Number 19783:	0.00	155.01
19784	00265 2840	COMMUNITY TELEVISION BOARD MTG COVERAGE_JULY	09/03/2020		322.50
			Total for Check Number 19784:	0.00	322.50
19785	00273 30489579	CORELOGIC, INC. REALQUEST SERVICES	09/03/2020		212.18
			Total for Check Number 19785:	0.00	212.18
19786	00703 294726	DATAFLOW BUSINESS SYSTEMS, INC CONTRACT SERVICES_TASKALFA 5052	09/03/2020		319.95
			Total for Check Number 19786:	0.00	319.95
19787	00450 L0522828 L0524135 L0524224 L0524437 L0524577	EUROFINS OUTSIDE WATER ANALYSIS OUTSIDE WATER ANALYSIS OUTSIDE WATER ANALYSIS OUTSIDE WATER ANALYSIS OUTSIDE WATER ANALYSIS	09/03/2020		510.00 90.00 570.00 2,155.00 30.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
			Total for Check Number 19787:	0.00	3,355.00
19788	00530 080520_530	JAMES FURTADO UNIFORM REIMBURSEMENT	09/03/2020		239.96
			Total for Check Number 19788:	0.00	239.96
19789	10069 072820_10069	NATE GILLESPIE UNIFORM REIMBURSEMENT	09/03/2020		439.77
			Total for Check Number 19789:	0.00	439.77
19790	00080 1846749 1855946	GRANITE CONSTRUCTION CO OPERATING SUPPLIES OPERATING SUPPLIES	09/03/2020		67.53 363.69
			Total for Check Number 19790:	0.00	431.22
19791	00016 4878335	GREENWASTE RECOVERY,INC DUMPSTER SERVICE	09/03/2020		433.73
			Total for Check Number 19791:	0.00	433.73
19792	00296 082001	MESITI-MILLER ENGINEERING,INC ARTIST RENDERING_WO#845	09/03/2020		2,000.00
			Total for Check Number 19792:	0.00	2,000.00
19793	00775 904089069	NORTHERN SAFETY CO.,INC. OFFICE SUPPLIES	09/03/2020		87.77
			Total for Check Number 19793:	0.00	87.77
19794	00350 081620_350	HOWARD OLIPHANT OT MEALS X 2	09/03/2020		23.00
			Total for Check Number 19794:	0.00	23.00
19795	10295 101110A 101110B	PANORAMA ENVIRONMENTAL INC. TASK 1 - DATA COLLECTION TASK 2 - RESEARCH AND APPLY FOR GRA	09/03/2020		8,058.37 4,842.50
			Total for Check Number 19795:	0.00	12,900.87
19796	00001 7719-662046	ROYAL WHOLESALE ELECTRIC OPERATING SUPPLIES_WO#1720	09/03/2020		661.85
			Total for Check Number 19796:	0.00	661.85
19797	00724 1254_549	SAN JOSE WATER CO. METER TESTING_QTY 28	09/03/2020		1,680.00
			Total for Check Number 19797:	0.00	1,680.00
19798	00142 61-0166922	SAN LORENZO LUMBER OPERATING SUPPLIES	09/03/2020		23.51
			Total for Check Number 19798:	0.00	23.51
19799	00746 71888	SCOTTS VALLEY BANNER MISC LEGALS_WO#845	09/03/2020		408.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
			Total for Check Number 19799:	0.00	408.00
19800	00047	SOIL CONTROL LAB	09/03/2020		
	0070180	OUTSIDE WATER ANALYSIS			78.00
	0070419	OUTSIDE WATER ANALYSIS			78.00
	0070593	OUTSIDE WATER ANALYSIS			145.00
	0070769	OUTSIDE WATER ANALYSIS			145.00
			Total for Check Number 19800:	0.00	446.00
19801	00493	SPRINGBROOK HOLDING COMPANY I	09/03/2020		
	003911	CIVIC PAY TRANSACTION FEES			1,489.50
			Total for Check Number 19801:	0.00	1,489.50
19802	10184	THATCHER COMPANY, INC	09/03/2020		
	277263	CHEMICALS			2,750.45
	277264	CONTAINER DEPOSIT			-440.00
			Total for Check Number 19802:	0.00	2,310.45
19803	10119	TAYLOR TOCCALINO	09/03/2020		
	081320_10119	UNIFORM REIMBURSEMENT			174.35
			Total for Check Number 19803:	0.00	174.35
19804	00721	UNITED SITE SVCS.,INC	09/03/2020		
	114-10738915	POTABLE SERVICE			242.52
			Total for Check Number 19804:	0.00	242.52
19805	00190	USA NORTH	09/03/2020		
	165094DIG20	USA LOCATES			561.27
			Total for Check Number 19805:	0.00	561.27
19806	00398	WATSONVILLE METAL CO.,INC	09/03/2020		
	1509033	DUMPSTER SERVICE			600.00
	1509034	DUMPSTER SERVICE			600.00
			Total for Check Number 19806:	0.00	1,200.00
19807	00599	WEX BANK	09/03/2020		
	67282470A	FUEL_ADMIN			126.39
	67282470B	FUEL_FINANCE			601.33
	67282470C	FUEL_OPS			7,345.52
	67282470D	FUEL_WTP			2,849.56
			Total for Check Number 19807:	0.00	10,922.80
19808	00055	AT&T	09/04/2020		
	0820_8313355273	PHONE_FELTON ACRES			194.59
			Total for Check Number 19808:	0.00	194.59
19809	10025	BADGER METER, INC	09/04/2020		
	1380001	METER 5/8" X 3/4" BADGER MODEL 25			5,985.70
	1380420	METER 1" BADGER MODEL 55			942.43
			Total for Check Number 19809:	0.00	6,928.13
19810	00363	CINCINNATI LIFE INSURANCE CO	09/04/2020		

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
	AUG20_P2632590	LIFE INS PREMIUMS			28.00
					<hr/>
Total for Check Number 19810:				0.00	28.00
19811	00265 2832	COMMUNITY TELEVISION BOARD MEETING COVERAGE_JUNE	09/04/2020		688.00
					<hr/>
Total for Check Number 19811:				0.00	688.00
19812	00336 6-2020	LAND TRUST OF SANTA CRUZ COUN PATROLS OF OLYMPIA WATERSHED_MAY	09/04/2020		415.88
					<hr/>
Total for Check Number 19812:				0.00	415.88
19813	00711	R&B A CORE & MAIN COMPANY	09/04/2020		
	M782570A	PLUG GALV 3/4"			36.19
	M782570AA	COLLAR LEAK CLAMP 2" X 7.5"			144.38
	M782570B	CAP GALV 3/4"			26.63
	M782570BB	SADDLE DS 1.61-1.92 X 1"			27.25
	M782570C	CAP GALV 1"			13.93
	M782570CC	SADDLE SS 4.74-5.63 X 1"			145.80
	M782570D	TEE GALV 1"			28.12
	M782570DD	SADDLE DS 4.74-5.63 X 2"			95.59
	M782570E	COUPLING GALV 3/4"			45.92
	M782570EE	UNION GALV 1"			77.56
	M782570F	COUPLING GALV 2"			69.06
	M782570FF	REPAIR CLAMP 6OD" X 3"			55.68
	M782570G	ELL 45 GALV 3/4"			18.31
	M782570H	ELL 90 GALV 3/4"			44.86
	M782570I	ELL 90 STREET GALV 1/2"			21.06
	M782570J	NIPPLE GALV 1/2" X 3"			6.56
	M782570K	NIPPLE GALV 1/2" X 6"			14.23
	M782570L	NIPPLE GALV 3/4" X 2"			14.34
	M782570M	NIPPLE GALV 3/4" X 3"			16.63
	M782570N	NIPPLE GALV 3/4" X 6"			12.30
	M782570O	NIPPLE GALV 1" X 2"			10.45
	M782570P	NIPPLE GALV 1" X 6"			39.07
	M782570Q	NIPPLE GALV 1-1/4" X 6"			56.51
	M782570R	NIPPLE GALV 2" X 2-1/2"			36.36
	M782570S	NIPPLE GALV 2" X 4"			30.61
	M782570T	GATE VALVE 3/4"			124.15
	M782570U	GATE VALVE 2"			198.38
	M782570V	AIR RELIEF VALVE 2"			396.47
	M782570W	REPAIR CLAMP 2" X 3"			111.40
	M782570X	FULL CIRCLE 2.35-2.63 7.50"			568.88
	M782570Y	FULL CIRCLE 3.46-3.70 7.50"			89.41
	M782570Z	FULL CIRCLE 6.56-6.96 7.50"			197.18
					<hr/>
Total for Check Number 19813:				0.00	2,773.27
19814	00266 399560978	TERMINIX PROCESSING CENTER PEST CONTROL	09/04/2020		154.00
					<hr/>
Total for Check Number 19814:				0.00	154.00
19815	10231 7478264	TIAA COMMERCIAL FINANCE, INC. TASKALFA COPIER LEASE	09/04/2020		336.03
					<hr/>
Total for Check Number 19815:				0.00	336.03

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
Report Total (132 checks):				0.00	1,653,019.01

## EFT & DIRECT CHECK TRANSACTIONS

08/01/202



<u>Date</u>	<u>Check No</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
8/11/2020	EFT	WELLS FARGO	BANK FEES	\$ 823.96
8/16/2020	EFT	T-TECH	BANK FEES	\$ 906.24
7/29/2020	EFT	PAYCHEX	ADMIN & DELIVERY FEES	\$ 239.75
7/29/2020	EFT	PAYCHEX	PAYROLL	\$ 115,825.80
7/29/2020	DIRECT CHECK	PAYCHEX	PAYROLL	\$ 7,343.54
8/12/2020	EFT	PAYCHEX	ADMIN & DELIVERY FEES	\$ 236.75
8/12/2020	EFT	PAYCHEX	PAYROLL	\$ 112,975.64
8/12/2020	DIRECT CHECK	PAYCHEX	PAYROLL	\$ 7,653.27
08/26/202	EFT	PAYCHEX	ADMIN & DELIVERY FEES	\$ 251.75
8/26/2020	EFT	PAYCHEX	PAYROLL	\$ 111,018.56
8/26/2020	DIRECT CHECK	PAYCHEX	PAYROLL	\$ 7,835.60
9/9/2020	EFT	PAYCHEX	ADMIN & DELIVERY FEES	\$ 308.40
9/9/2020	EFT	PAYCHEX	PAYROLL	\$ 135,864.00
9/9/2020	DIRECT CHECK	PAYCHEX	PAYROLL	\$ 9,426.68
8/14/2020	EFT	PAYCHEX	PAYCHEX INVOICE	418.47
8/28/2020	EFT	CALPERS	RETIREMENT BENEFITS	\$ 40,624.21
<b>TOTAL EFT TRANSACTIONS</b>				<b><u>\$ 551,334.15</u></b>



**TO:** Board of Directors,  
San Lorenzo Valley Water District

**FROM:** Gina R. Nicholls, District Counsel

**DATE:** September 17, 2020

**RE:** Legal Department Status Report  
502665-0001

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I have been asked by the San Lorenzo Valley Water District (“District”) to provide information about the District’s legal expenditures in a format that is suitable for public disclosure.<sup>1</sup> Since the last legal department status report dated July 16, 2020, the most significant broad categories of expenses arise from providing legal advice and support in the following areas, listed in descending order of their approximate significance in terms of cost to the District:<sup>2</sup>

- Issues related to wildfire response
- Board meetings
- Contracts & real property
- Personnel/employment
- District policies & procedures
- Water rights
- Issues related to COVID-19
- Other

The most significant areas of effort over the next month are likely to include the following:

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<sup>1</sup> Legal work performed for the District is confidential and privileged. Accordingly, the information provided herein is written in broad and general terms to avoid waiver and any disclosures that might compromise the District’s interests in pending or future legal matters.

<sup>2</sup> List includes general and special counsel work by Nossaman and other law firms, if any, representing the District; however, it excludes any such work performed by counsel appointed and paid by the District’s insurance providers (i.e., counsel not paid by the District).

Memorandum  
September 17, 2020  
Page 2

- Issues related to wildfire response
- Contracts & real property
- Board meetings
- Anticipated litigation (Property damage from Feb. 2020)
- Water rights
- Personnel/employment
- District policies & procedures



## Holly Hossack

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**From:** cmsmailer@civicplus.com on behalf of Contact form at San Lorenzo Valley Water District <cmsmailer@civicplus.com>  
**Sent:** Sunday, September 06, 2020 10:23 PM  
**To:** Board of Directors  
**Subject:** [San Lorenzo Valley Water District] More testing for affected areas (Sent by Erin Phillips, ephillipstri@gmail.com)

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

Hello Board of Directors,

Erin Phillips (ephillipstri@gmail.com) has sent you a message via your contact form (<https://www.slvwd.com/user/31/contact>) at San Lorenzo Valley Water District.

If you don't want to receive such e-mails, you can change your settings at <https://www.slvwd.com/user/31/edit>.

Message:

Hello,

I believe that in order for SLVWD to make a decision about water safety from Boulder Creek to Ben Lomond, the WD must seek outside assistance to conduct more testing on a more regular basis. We need more data to keep the community safe, and a more expansive menu of tests to include VOCs and SVOCs. We need data to be taken everyday, and this can be done with outside assistance from other WD, with samples being sent to multiple labs. The community must be properly informed, and if our WD needs to seek outside aid and funding, then I urge them to. If we've learned anything from COVID, it's that we need more data, over a period of time. This community supports its WD and we believe the WD is working so hard to help, we just need more samples and outside help.

Thank you for your time,

Erin

**SAN LORENZO VALLEY**

# WATER DISTRICT REBUILDS AFTER EXPENSIVE DISASTER



PHOTOS BY SHMUEL THALER — SANTA CRUZ SENTINEL

Boulder Creek residents gather to watch a helicopter lift off with a load of large pipes as the San Lorenzo Valley Water District works to repair fire-damaged infrastructure in remote locations.

## Most customers OK'd to drink water after contamination fears; some remain without access

**By Nicholas Ibarra**  
*nibarra@santacruzsentinel.com*

**BOULDER CREEK »** Emergency repairs are underway after a historic fire in the Santa Cruz Mountains wreaked havoc on the San Lorenzo Valley's water infrastructure.

The CZU August Lightning Complex fire caused an estimated \$11 million in damage to pipes, meters, mains, tanks and other San Lorenzo Valley Water District infrastructure and equipment, according to District Manager Rick Rogers.

"This will be our most expensive disaster in history," Rogers said.

Serving about 7,900 customers, the water district spans the towns of Boulder Creek, Ben Lomond and Felton and extends into outlying areas of the San Lorenzo Valley. Its entire service area was evacuated due to the CZU August Lightning Complex. Most of those thousands of residents have since been repopulated.

On Wednesday, a do-not-drink order prompted by



Boulder Creek resident Robert Serna gets water for his home from a faucet outside the San Lorenzo Valley Water District office.

fear of fire-related contamination remained in effect for 510 district customers in several neighborhoods, including Brookdale and parts of Boulder Creek.

Hundreds of customers remained without access to water altogether. District officials hoped to restore their access by Saturday, though

Rogers warned that some of those repairs could carry into the following week.

Despite extensive damage, testing so far suggests worst case scenarios of contamination caused by depressurized water mainlines appear unfounded.

Most of the 3,197 customers told not to drink or boil

their water via an Aug. 29 alert received the all-clear Monday.

Rogers credited early action to isolate damaged areas of the system and shut down the district's water treatment plan with helping to minimize risk. "We were prepared as the fire

**WATER » PAGE 2**

# Water

FROM PAGE 1

came into our service area," he said.

The district announced Wednesday, however, that benzene contamination was found in a sample collected from Creek Drive in the Riverside Grove neighborhood of Boulder Creek at more than twice the acceptable level. Other volatile organic compounds found in a separate sample collected outside Boulder Creek were detected at levels considered acceptable under state standards.

The Riverside Grove neighborhood remained under a do-not-drink order, and the water district said Wednesday it was working to develop a flushing and sampling plan for the af-



PHOTOS BY SHMUEL THALER — SANTA CRUZ SENTINEL

Donated water available for free for Boulder Creek residents is stacked along Central Avenue.

ected area.

Across the water district, flames destroyed about 7.5 miles of pipe. A Cal Fire helicopter captured attention in Boulder Creek as it carried segments of replacement pipe to hard-to-reach areas Tuesday.

Fire also destroyed hun-

dreds of water meters along with number of tanks and water mains — in one case leading to the drainage of more than 4.5 million gallons of stored water.

The CZU fire stood at 86,509 acres burned with containment at 83% as of Wednesday afternoon.



Rick Keels takes a video of a helicopter lifting off from behind Johnnie's Market in Boulder Creek with a load of pipes.

Its flames destroyed 1,490 structures, the majority homes in Santa Cruz County, and killed at least one person.

For a map and detailed list of areas remaining under an unsafe water alert, see [slvwd.com](http://slvwd.com).

Water district customers

without safe water access can refill or pick up cases of water at the district Operations Building, 13057 Highway 9, in Boulder Creek. Those unable to pick up water may be eligible for delivery, and are asked to email [customerservice@slvwd.com](mailto:customerservice@slvwd.com) or call 831-338-2153.