



**BOARD OF DIRECTORS
SAN LORENZO VALLEY WATER
DISTRICT
SPECIAL MEETING
AGENDA
JULY 13, 2023**

MISSION STATEMENT: Our Mission is to provide our customers and future generations with reliable, safe and high quality water at an equitable price; to create and maintain outstanding service and community relations; to manage and protect the environmental health of the aquifers and watersheds; and to ensure the fiscal vitality of the San Lorenzo Valley Water District.

Notice is hereby given that a special meeting of the Board of Directors of the San Lorenzo Valley Water District will be held on **Thursday, July 13, 2023, at 6:00 p.m.**, SLVWD Conference Room, 12788 Highway 9, Boulder Creek, and via videoconference and teleconference.

Any person in need of any reasonable modification or accommodation in order to participate in the meeting may contact the District Secretary's Office at (831) 430-4636 a minimum of 72 hours prior to the scheduled meeting.

This meeting is being conducted as an in-person meeting under the Brown Act, Government Code section 54953, and a quorum of the Board must participate from the location(s) within the District that are identified above. Members of the public may attend the meeting at the identified location(s). Teleconferencing/videoconferencing access as set forth below is being provided as a convenience only and is not guaranteed. The meeting may continue in person even if teleconferencing/videoconferencing capability is disrupted or unavailable.

To join the meeting click the link below, or type it into your web browser.

Webinar/Public link:

<https://us02web.zoom.us/j/85144108029>

+1 346 248 7799

+1 669 900 6833

+1 253 215 8782

Webinar ID: **85144108029**

Agenda documents are available on the District website at www.slvwd.com subject to staff's ability to post the documents before the meeting.

1. Convene Meeting/Roll Call

2. Additions and Deletions:

Additions to the Agenda, if any, may only be made in accordance with California Government Code Section 54954.2 (Ralph M. Brown Act) which includes, but is not limited to, additions for which the need to take action is declared to have arisen after the agenda was posted, as determined by a two-thirds vote of the Board of Directors (or if less than two-thirds of the members are present, a unanimous vote of those members present).

3. Oral Communications:

This portion of the agenda is reserved for Oral Communications by the public on any subject that lies within the jurisdiction of the District and is not on the agenda. Any person may address the Board of Directors at this time. Normally, presentations must not exceed three (3) minutes in length, and individuals may only speak once. Please state your name and town/city of residence for the record at the beginning of your statement. Please understand that the Brown Act limits what the Board can do regarding issues not on the agenda. No action or discussion may occur on issues outside of those already listed on today's agenda. Any Director may request that a matter raised during Oral Communication be placed on a future agenda.

4. New Business:

Members of the public will be given the opportunity to address each agenda item prior to Board action. Normally, presentations must not exceed three (3) minutes in length, and individuals may only speak once. Please state your name and town/city of residence for the record at the beginning of your statement.

- a. 2023 CALIFORNIA SPECIAL DISTRICTS ASSOCIATION (CSDA) BOARD OF DIRECTORS ELECTION
Discussion and possible action by the Board regarding CSDA Board of Directors Election ballot.
- b. SLVWD WORKSHOP - RATE STUDY/COST OF SERVICE KICK-OFF MEETING
Presentation of the following:
 - The requirements of funding a utility
 - Steps in conducting a rate study
 - Cost of service analysis is at the core of a rate study
 - Rate design: introduction to rate structures
 - Pricing objectives: What rate structures accomplish
 - San Lorenzo Valley Water District's pricing objectives
 - Schedule for the rate study and approval process
 - Raftelis' scope of work and deliverables
 - General Discussion with the Board and the consultant

Public Comment Period

5. Adjournment

The Next Board of Directors Meeting is Scheduled for July 20, 2023.

Certification of Posting

I hereby certify that on July 6, 2023, I posted a copy of the foregoing special agenda in the outside display case at the District Office, 13060 Highway 9, Boulder Creek, California, and the SLVWD Boardroom, 12788 Highway 9, Boulder Creek, said time being at least 24 hours in advance of the meeting of the Board of Directors of the San Lorenzo Valley Water District (Government Code Section 54954.2).
Executed at Boulder Creek, California on July 6, 2023.

Holly B. Hossack, District Secretary

MEMO

DATE: July 13, 2023
TO: Board of Directors, San Lorenzo Valley Water District
FROM: Rick Rogers, District Manager
SUBJECT: 2023 California Special Districts Association (CSDA)
Board of Directors Election

WRITTEN BY: District Secretary
PRESENTED BY: District Secretary

STAFF RECOMMENDATION:

Read the attached Candidates' Information Sheets and Statements from 3 applicants and direct staff to prepare the Official 2023 Election Ballot.

RECOMMENDED MOTION (BOLD TYPE)

I move that the Board instruct staff to vote for (1 candidate) for the CSDA Board of Directors.

- Vince Ferrante (incumbent)
- Brad Imamura
- Ronald Stassi

BACKGROUND

The District has been a member of CSDA since 1970. CSDA is governed by an 18-member Board of Directors elected by mail ballots. The Board consists of 3 directors from each of the six networks; Coastal Network (of

which we are a part), Northern Network, Sierra Network, Bay Area Network, Central Network, and Southern Network. Each member is elected to a 3-year term.

CSDA Board of Directors 2023 Election Committee has provided the information on 3 candidates for the opening on Seat 3 of the Coastal Network. The ballot is due to CSDA by July 14, 2023.

PRIOR COMMITTEE ACTION

None

FISCAL IMPACT

None

ENVIRONMENTAL IMPACT

None

ATTACHMENTS AND RELEVANT LINKS TO DISTRICT WEBSITE

- Election Ballot (submitted on line)
- Candidates' Information and Statements



**California Special
Districts Association**

Districts Stronger Together

**CSDA Board of Directors Election Ballot - Term 2024 - 2026; Seat C -
Coastal Network**

Please vote for your choice

Choose one of the following candidates:

- *Vince Ferrante, Director, Moss Landing Harbor District (Incumbent)
- Brad Imamura, Director, Marina Coast Water District
- Ronald Stassi, Director, Vandenberg Village Community Service District

*Incumbent

Please vote for your choice

- Vince Ferrante*
- Brad Imamura
- Ronald Stassi



**California Special
Districts Association**
Districts Stronger Together

2023 CSDA BOARD CANDIDATE INFORMATION SHEET

The following information **MUST** accompany your nomination form and Resolution/minute order:

Name: Vince Ferrante

District/Company: Moss Landing Harbor District Commissioner

Title: Commissioner

Elected/Appointed/Staff: Elected

Length of Service with District: 20+years

1. Do you have current involvement with CSDA (such as committees, events, workshops, conferences, Governance Academy, etc.):

Governance Academy completed all four modules. I've attended all CSDA Conferences since 2002. I was part of the revitalization task force in 2011. Served on all CSDA committees and have been vice-chair or chair of those committees. I served on the Executive Board for CSDA as secretary for 2 terms, Vice-President in 2016 and President of CSDA in 2017.

2. Have you ever been associated with any other state-wide associations (CSAC, ACWA, League, etc.):

N/A

3. List local government involvement (such as LAFCo, Association of Governments, etc.):

I was the CSDA Liaison for the National Coalition for the Special Districts association for four years.

4. List civic organization involvement: Member of Moss Landing Chamber of Commerce, Board Director and Supervisory Committee Chair of Central Coast Federal Credit Union. Vice-President of the Salinas Japanese Sister City organization. Member of the Monterey Elks, Knights of Columbus, Native Sons of the Golden West, American Legion Post 31, Festa Italia Monterey, Friends of Isla de Femina. Volunteer at Salinas Valley Health Hospital.

****Candidate Statement – Although it is not required, each candidate is requested to submit a candidate statement of no more than 300 words in length. Any statements received in the CSDA office after the nomination deadlines will not be included with the ballot.**

**Candidate Statement
Coastal Network 5, Seat C
Vincent Ferrante-Incumbent**



As a Board Member for California Special District Association for the past several years, I have committed my efforts to efficiently serve the needs of our Independent Special Districts in Coastal Network 5 and also all Special Districts throughout California.

To advance our interests, I also served on all CSDA Committees as either Chairman or Vice-Chairman, two terms as the Board Secretary, Vice-President and in 2017 I had the honor to serve as CSDA President, elected by the CSDA Board of Directors.

I have had the opportunity to visit all the Chapters in Coastal Network 5 while serving on the CSDA Board, either in person or on Zoom.

During my time on the CSDA Board, I have seen membership increase; our professional development has added more conferences and various other educational items and also increased attendees at our State Conferences. Our Advocacy/Legislative Department has been able to follow more bills in the State Legislature. Much of this is with the approval of the CSDA Board.

Additionally, I was appointed the CSDA National Liaison and attended Special District Conferences in Florida, Utah, Colorado, and Oregon in order to create a networking with other States. This has encouraged other states' Special Districts to attend our conferences and provide opportunities to share knowledge, lobbying techniques utilized by other Special Districts, and building to a stronger coalition of Special Districts throughout the United States of America.

Will you please assist me in continuing to serve as your CSDA Director in Coastal Network 5.



**California Special
Districts Association**
Districts Stronger Together

2023 CSDA BOARD CANDIDATE INFORMATION SHEET

The following information **MUST** accompany your nomination form and Resolution/minute order:

Name: Brad Imanaka

District/Company: Marina Coast Water District

Title: Director

Elected/Appointed/Staff: Elected

Length of Service with District: Sworn in on December 2022

1. Do you have current involvement with CSDA (such as committees, events, workshops, conferences, Governance Academy, etc.):

No

2. Have you ever been associated with any other state-wide associations (CSAC, ACWA, League, etc.):

No

3. List local government involvement (such as LAFCo, Association of Governments, etc.):

None

4. List civic organization involvement:

None

****Candidate Statement** – Although it is not required, each candidate is requested to submit a candidate statement of no more than 300 words in length. **Any statements received in the CSDA office March 31, 2023, after 5:00 p.m. will not be included with the ballot.**

Brad Imamura
CANDIDATE STATEMENT
for
Coastal Network, Seat C, of the CSDA Board

I was recently elected as a Director for the Marina Coast Water District Board in November 2022 and sworn in December 2022.

My experience working for the Santa Clara Valley Water District has taught me to work collaboratively with people of various backgrounds and be an advocate when dealing with government bureaucracy. Integrity, experience and dedication will guide my decisions.

Please elect Brad Imamura to serve as a Director in Seat C to the Coastal Network of the California Special Districts Association Board.

Thank you.



**California Special
Districts Association**
Districts Stronger Together

2023 CSDA BOARD CANDIDATE INFORMATION SHEET

The following information **MUST** accompany your nomination form and Resolution/minute order:

Name: Ronald V. Stassi

District/Company: Vandenberg Village CSD

Title: Director

Elected/Appointed/Staff: Elected

Length of Service with District: 1- year

- 1. Do you have current involvement with CSDA (such as committees, events, workshops, conferences, Governance Academy, etc.):**

Attended Special District Leadership Academy in 2022

Attended 2022 Annual Conference & Exhibitor

- 2. Have you ever been associated with any other state-wide associations (CSAC, ACWA, League, etc.):**

Officer in California Municipal Utilities Association, President of Southern California Public Power Authority, Represent of Utilities in Northern California Public Power Authority

- 3. List local government involvement (such as LAFCo, Association of Governments, etc.):**

Groundwater Sustainability Agency (GSA) for Santa Ynez River Valley Groundwater Basin (a medium-priority basin under the Sustainable Groundwater Management Act)

- 4. List civic organization involvement:**

Past member in Burbank Sunrise Kiwanis Current president of Vandenberg Village Association

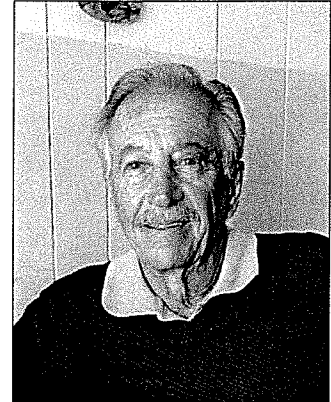
****Candidate Statement – Although it is not required, each candidate is requested to submit a candidate statement of no more than 300 words in length. Any statements received in the CSDA office after the nomination deadlines will not be included with the ballot.**

Ronald V. Stassi

Nomination Form

CDSA Board of Directors | Coastal Network, Seat C (2024-2026)

In recent years I have learned a great deal about the role and importance of independent special districts in California. Most of this knowledge I acquired after the City of Lompoc hired me as its Utility Director in 2007. Soon thereafter I established a relationship with the **Vandenberg Village Community Services District** personnel while leading the City's team that financed and constructed the regional plant that the District utilizes for its sewage and wastewater treatment. Much later, in January 2022, I was selected to fill a vacant position on its board. I received a full four-year term following the November 2022 General Election when I ran unopposed.



Before relocating to the Central Coast I spent 45 years with California governmental utilities, mostly in supervisory or managerial roles, including serving as the head of two municipal utilities and representing both organizations in joint powers authorities.

I have a Bachelor and Masters degrees in Engineering as well as an MBA. I am a licensed Professional Engineer in the State of California. My experience rising from an entry-level engineer to managing two California municipal utilities has helped me become an effective special district board member that will carry over if elected to the CSDA Board.

In addition to serving as an elected official, I have been a member of a service club (Kiwanis) and currently serve as president of a local volunteer civic organization, the Vandenberg Village Association.

I completed CSDA's Special District Leadership Academy in 2022.

I ask for your vote so that I may help represent our mutual interests. You can reach me at rstassi@vvcasd.org or ronstassi@gmail.com.



MEMO

DATE: July 13, 2023
TO: Board of Directors, San Lorenzo Valley Water District
FROM: Rick Rogers, District Manager
SUBJECT: 2023 Rate Study - Rates 101 Workshop

WRITTEN BY: Kendra Reed, Director of Finance
PRESENTED BY: Melissa Elliot & Theresa Jurotich, Raftelis

STAFF RECOMMENDATION

It is recommended that the Board of Directors receive the presentation on the Rates 101 Workshop by Raftelis and discuss as needed.

RECOMMENDED MOTION

None

BACKGROUND

On April 6, 2023, the Board of Director's awarded a contract to Raftelis consultants to conduct a Water & Sewer Rate Study. District staff have been working with Raftelis to provide the required data that will be used to conduct the rate study.

Raftelis will be presenting a public Rates 101 Workshop tonight to explain how a rate study works and the overall process. The agenda for the Rates 101 Workshop is as follows:

- Introduction to the Raftelis Rate Study Team
- The requirements of funding a utility
- Steps in conducting a rate study
- Cost of service analysis is at the core of a rate study
- Rate design: introduction to rate structures
- Pricing objectives: What rate structures accomplish
- San Lorenzo Valley Water District's pricing objectives
- Schedule for the rate study and approval process
- Raftelis' scope of work and deliverables
- Board of Directors discussion
- Public comment period

Members of the public are encouraged to attend in person or virtually to ask any questions or comments about the rate study. To encourage attendance, the District has increased social media and posted to the District website.

PRIOR COMMITTEE ACTION

The Budget & Finance Committee discussed this item at the July 11, 2023 meeting.

FISCAL IMPACT

None

ENVIRONMENTAL IMPACT

None

ATTACHMENTS AND RELEVANT LINKS TO DISTRICT WEBSITE

- Link to 04/06/23 Board of Director's Meeting
- Link to Projects - 2023 Rate Study page on website