



**BOARD OF DIRECTORS  
SAN LORENZO VALLEY WATER  
DISTRICT  
REGULAR MEETING  
AGENDA  
APRIL 20, 2023**

**MISSION STATEMENT:** Our Mission is to provide our customers and future generations with reliable, safe and high quality water at an equitable price; to create and maintain outstanding service and community relations; to manage and protect the environmental health of the aquifers and watersheds; and to ensure the fiscal vitality of the San Lorenzo Valley Water District.

Notice is hereby given that a regular meeting of the Board of Directors of the San Lorenzo Valley Water District will be held on **Thursday, April 20, 2023, at 5:30 p.m.**, SLVWD Conference Room, 12788 Highway 9, Boulder Creek, and via videoconference and teleconference. **Open Session begins at 6:30 p.m.**

Any person in need of any reasonable modification or accommodation in order to participate in the meeting may contact the District Secretary's Office at (831) 430-4636 a minimum of 72 hours prior to the scheduled meeting.

This meeting is being conducted as an in-person meeting under the Brown Act, Government Code section 54953, and a quorum of the Board must participate from the location(s) within the District that are identified above. Members of the public may attend the meeting at the identified location(s). Teleconferencing/videoconferencing access as set forth below is being provided as a convenience only and is not guaranteed. The meeting may continue in person even if teleconferencing/videoconferencing capability is disrupted or unavailable.

To join the meeting click the link below, or type it into your web browser.

Webinar/Public link:

<https://us02web.zoom.us/j/85144108029>

+1 346 248 7799

+1 669 900 6833

+1 253 215 8782

Webinar ID: **85144108029**

*Agenda documents are available on the District website at [www.slvwd.com](http://www.slvwd.com) subject to staff's ability to post the documents before the meeting.*

1. Convene Meeting/Roll Call

2. Additions and Deletions to Closed Session Agenda:

*Additions to the Agenda, if any, may only be made in accordance with California Government Code Section 54954.2 (Ralph M. Brown Act) which includes, but is not limited to, additions for which the need to take action is declared to have arisen after the agenda was posted, as determined by a two-thirds vote of the Board of Directors (or if less than two-thirds of the members are present, a unanimous vote of those members present).*

3. Oral Communications Regarding Items in Closed Session:

*This portion of the agenda is reserved for Oral Communications by the public for items which are on the Closed Session portion of the Agenda. Any person may address the Board of Directors at this time, on Closed Session items. Normally, presentations must not exceed three (3) minutes in length, and individuals may only speak once during Oral Communications. No actions may be taken by the Board of Directors on any Oral Communications presented; however, the Board of Directors may request that the matter be placed on a future agenda. Please state your name and town/city of residence at the beginning of your statement for the record.*

4. Adjournment to Closed Session

*At any time during the regular session, the Board may adjourn to Closed Session in compliance with, and as authorized by, California Government Code Section 54956.9 and Brown Act, Government Code Section 54950. Members of the public will be given the opportunity to address any scheduled item prior to adjourning to closed session.*

a. CONFERENCE WITH LABOR NEGOTIATORS

Gov. Code section 54957.6

Agency designated representatives: District Manager, Rick Rogers;  
District Counsel, Gina Nicholls

Employee Organizations: Classified Employees Union and Management,  
Supervisory and Confidential Employees Unit

*If necessary the Board of Directors may re-adjourn to Closed Session after the Open Session in order to complete the Closed Session agenda items, as allowed by the Brown Act and the District's Board Policy Manual, Section 9.A. All public comments regarding Closed Session items will be taken right after the meeting starts at 5:30 p.m.*

Closed Session Note:

**The Brown Act prohibits the disclosure of confidential information acquired in a closed session by any person present and offers various remedies to address willful breaches of confidentiality. These include injunctive relief, disciplinary action against an employee, and referral of a member of the legislative body to the grand jury. It is incumbent upon all those attending lawful closed sessions to protect the confidentiality of those discussions. Only the legislative body acting as a body may agree to divulge confidential closed session information; regarding attorney/client privileged communications, the**

**entire body is the holder of the privilege and only a majority vote of the entire body can authorize the waive of the privilege.**

5. Re-Convene Meeting/Roll Call

6. Report of Actions Taken in Closed Session

7. Additions and Deletions:

*Additions to the Agenda, if any, may only be made in accordance with California Government Code Section 54954.2 (Ralph M. Brown Act) which includes, but is not limited to, additions for which the need to take action is declared to have arisen after the agenda was posted, as determined by a two-thirds vote of the Board of Directors (or if less than two-thirds of the members are present, a unanimous vote of those members present).*

8. Oral Communications:

*This portion of the agenda is reserved for Oral Communications by the public on any subject that lies within the jurisdiction of the District and is not on the agenda. Any person may address the Board of Directors at this time. Normally, presentations must not exceed three (3) minutes in length, and individuals may only speak once. Please state your name and town/city of residence for the record at the beginning of your statement. Please understand that the Brown Act limits what the Board can do regarding issues not on the agenda. No action or discussion may occur on issues outside of those already listed on today's agenda. Any Director may request that a matter raised during Oral Communication be placed on a future agenda.*

9. President's Report

*No action will be taken and discussion may be limited at the Chairperson's discretion.*

10. Unfinished Business: None

*Members of the public will be given the opportunity to address each agenda item prior to Board action. Normally, presentations must not exceed three (3) minutes in length, and individuals may only speak once. Please state your name and town/city of residence for the record at the beginning of your statement.*

11. New Business:

*Members of the public will be given the opportunity to address each agenda item prior to Board action. Normally, presentations must not exceed three (3) minutes in length, and individuals may only speak once. Please state your name and town/city of residence for the record at the beginning of your statement.*

- a. **VEGETATION & FUELS MANAGEMENT CONTRACT AWARD**  
Discussion and possible action by the Board regarding the award of contract for Vegetation & Fuels Management.

- b. BIENNIAL DRAFT BUDGET FISCAL YEAR 2023-2025  
Discussion and possible action by the Board regarding the review of the draft operating budget for FY2023-25.

12. Consent Agenda:

*The Consent Agenda contains items which are considered to be routine in nature and will be deemed adopted by unanimous consent if no Director states an objection. Any item on the consent agenda will be moved to the regular agenda upon request from an individual Director or a member of the public.*

- a. BOARD OF DIRECTORS MINUTES 4.6.23

13. District Reports:

*No action will be taken and discussion may be limited at the Chairperson's discretion. The District encourages that questions be submitted in writing ([bod@slvwd.com](mailto:bod@slvwd.com)) on items listed in the District Reports. Questions submitted, if any, will be posted in the next available District Reports, along with a reply.*

- DISTRICT MANAGERS REPORT  
*No action will be taken and discussion may be limited at the Chairperson's discretion.*
- DEPARTMENT STATUS REPORTS  
Receipt and consideration by the Board of Department Status Reports regarding ongoing projects and other activities.
  - Engineering
  - Environmental
  - Finance
  - Legal
  - Operations
- COMMITTEE REPORTS
  - Future Committee Agenda Items
  - Committee Meeting Notes/Minutes
    - Special B & F Committee Minutes 3.31.23
    - E & E Committee Minutes 4.7.23
    - B & F Committee Minutes 4.11.23

14. Written Communication:

- Letter to Board - D. Loewen 4.3.23

15. Informational Material: None

16. Re-Adjourn to Closed Session (if needed)

17. Re-Convene to Open Session (if needed)

- 18. Report of Actions Taken in Closed Session (if needed)
- 19. Adjournment

The Next Board of Directors Meeting is Scheduled for May 4, 2023.

**Certification of Posting**

I hereby certify that on April 13, 2023, I posted a copy of the foregoing agenda in the outside display case at the District Office, 13060 Highway 9, Boulder Creek, California, and the SLVWD Boardroom, 12788 Highway 9, Boulder Creek, said time being at least 72 hours in advance of the meeting of the Board of Directors of the San Lorenzo Valley Water District (Government Code Section 54954.2).

Executed at Boulder Creek, California on April 13, 2023.

\_\_\_\_\_  
Holly B. Hossack, District Secretary

## MEMO

**DATE:** 4/12/23  
**TO:** Board of Directors  
**FROM:** Environmental Programs Manager/Administrative Analyst  
**SUBJECT:** Vegetation & Fuels Management Contract Award

**WRITTEN BY:** Carly Blanchard  
**PRESENTED BY:** Carly Blanchard

### STAFF RECOMMENDATION

It is recommended that the Board of Directors review this memo and direct the District Manager to enter into a contract with Powers Forestry in an amount not to exceed \$150,000 for the purpose of Fire/Vegetation Management Maintenance in fiscal years (FYs) 2022/2023 & 2023/2024.

### RECOMMENDED MOTION

It is recommended that the Board of Directors direct the District Manager to enter a contract with Powers Forestry in an amount not to exceed \$150,000 for the purpose of Fire/Vegetation Management Maintenance in fiscal years (FYs) 2022/2023 & 2023/2024.

### BACKGROUND

In 2021 the Board of Directors adopted the Post-Fire Recovery, Critical Asset Hardening, Vegetation, and Fuels Management Plan. After adoption the District pursued fire hardening and fuel reduction grant opportunities. Grants through the California Coastal Commission (CCC) (\$200,000) and CAL FIRE (\$360,000) were awarded in FY21/22. The CCC grant completed fuel reduction on 9 sites in 2021. The CAL FIRE grant is still underway due to partnership with the Fire Safe Council of Santa Cruz County leading the grant implementation effort. Funds for the CAL FIRE grant are expected to be available in FY 23/24.

The District has over 85 infrastructure sites (tanks, pump houses, wells, and treatment facilities) in need of fuel reduction. Currently, 12% of these sites have received these initial treatments. The District seeks to layout all

sites, complete initial work, and then maintain annually. At this time work will need to be completed by contractors until operations staffing is adequate or sites only require minimal upkeep to maintain fuel loads.

In February 2023 the District released a Request for Qualifications (RFQ) for Fire/Vegetation Management Maintenance work. The RFQ closed on February 17th, 2023 and qualifications were received from local, regional, and statewide contractors. Travis Tree, Julian Tree Care, Go Native, Powers Forestry, P31 Enterprises, Ecological Concerns, California Reforestation, and Helix all submitted Statements of Qualifications (SOQs). All submittals were qualified to complete fire/vegetation management maintenance work on District owned properties.

District staff is recommending that the Board of Directors approve a contract with Powers Forestry for implementation of the fire/vegetation maintenance work. Powers has a Registered Professional Forester (RPF) on staff, and has professional oversight experience combined with cost effective labor. Compared to the other contractors who submitted SOQs, Powers also has the ability to complete site layouts including marking property boundaries, and sensitive biological resources. Travis Tree did not provide all the required documents for the RFQ and had very high labor rates. Go Native, Ecological Concerns, and Helix had more experience in environmental consulting that is not significantly relevant for this project and their rates were also significantly higher. P31 Enterprises and California Reforestation are not located in the region and could result in operational challenges and higher rates.

### **PRIOR COMMITTEE ACTION**

The Engineering and Environmental committee reviewed the SOQs at the April 2023 meeting. The Committee agreed to recommend Powers Forestry for the annual contract.

### **FISCAL IMPACT**

\$50,000 FY 2022/2023 (budgeted)

\$100,000 FY 2023/2024

### **ENVIRONMENTAL IMPACT**

CEQA NOE completed August 2021 (see attachment). Biological surveys to be conducted pending site & time of year of work.

## ATTACHMENTS AND RELEVANT LINKS TO DISTRICT WEBSITE

- [August 2021 CEQA NOE](#)
- [Fire Management Plan](#)
- [Fire/Vegetation Management Maintenance Request for Qualifications](#)
- [April 7<sup>th</sup>, 2023 E&E Committee Agenda \(with SOQs\)](#)
  - Statements of Qualifications (SOQ)
    - Travis Tree
    - Go Native
    - Ecological Concerns
    - Helix
    - Powers Forestry
    - P31 Enterprises
    - California Reforestation
    - Julian Tree Care



SOQ Rate Comparison

Contractor	Hourly Rate Supervisor/Project Manager	Hourly Rate Laborer/Tech	SOQ Example 1 Cost	SOQ Example 2 Cost	Highlights
California Reforestation	\$ 83.40	\$ 49.30	Not provided	Not provided	Not located in the Bay Area; difficult to coordinate with
Ecological Concerns	\$ 150.00	\$ 105.00	\$ 96,720.00	\$ 25,785.00	High costs from upper management staff time
Go Native	\$ 95.00	\$ 65.00	\$ 17,250.00	\$ 5,400.00	Not able to complete work as sole contractor
Helix	\$ 140.00	\$ 72.00	Not provided	Not provided	High costs; Listed costs for sites visited vary between \$5k - \$150k
Julian Tree Care	\$ 140.00	\$ 120.00	Not provided	Not provided	No extra management staff time, crew time only
P31	Not provided	Not provided	\$ 2,330.56	\$ 1,247.83	Not located in the Bay Area; difficult to coordinate with
Powers Forestry	\$ 110.00	\$ 80.00	\$ 10,291.00	\$ 3,721.00	Good balance of competitive rates and most qualified SOQ
Travis Tree	\$ 300.00	\$ 170.00	Not provided	Not provided	No prevailing wage rates listed and didn't meet all RFQ requirements

RFQ Example Cost Scenarios - two example cost scenarios were asked for in our RFQ

Example 1: Vegetation management/fuels reduction out to 100 feet from edge of rural, forested roadway for 1,000 linear feet

Example 2: Defensible space management out to 100 feet around a water tank or other infrastructure in rural, forested setting

## MEMO

**DATE:** April 11, 2023  
**TO:** Board of Directors, San Lorenzo Valley Water District  
**FROM:** Rick Rogers, District Manager  
**SUBJECT:** Biennial Draft Budget Fiscal Year (FY) 2023-2025

**WRITTEN BY:** Kendra Reed, Director of Finance  
**PRESENTED BY:** Kendra Reed, Director of Finance

### STAFF RECOMMENDATION

It is recommended that the Board of Directors read the memo, review the draft operating budget for FY2023-2025, and discuss as needed.

### RECOMMENDED MOTION

None

### BACKGROUND

The budget is a financial tool to help plan and guide the District's revenue and expenses. It is slightly different than the audited financials, mainly in that the budget looks more to cash expenses and excludes depreciation and other non-cash events.

At the June 30, 2021 Board of Director's meeting, the Board voted on Resolution No 30 (20-21), which adopted the District's first biennial budget for the fiscal years 2021-2023.

This is the initial review of the biennial budget for fiscal years 2023-2025. The attachments will provide a more detailed review of the District's operating revenue and expenses.

### **PRIOR COMMITTEE ACTION**

The Biennial Draft Budget for Fiscal Year (FY) 2023-2025 was discussed at the 04/11/23 Budget & Finance Committee.

### **FISCAL IMPACT**

None

### **ENVIRONMENTAL IMPACT**

None

### **ATTACHMENTS AND RELEVANT LINKS TO DISTRICT WEBSITE**

- [Link to 4/11/23 Budget & Finance Committee Meeting - New Business Item 4.a](#)
- [Budget Timeline](#)
- [Summary of Revenue & Expenses](#)
- [Draft Revenue Projections](#)
- [Operating Revenue Budget](#)
- [Operating Expense Budget by Expense Category](#)
- [Operating Expense Budget by Department](#)
- [Detailed Expense Account Listing for Each Department](#)

# Proposed Budget Timeline

Timeframe	Activity	Key Concepts
February	Internal Budget Kick-Off – <ul style="list-style-type: none"> <li>6 month actuals review</li> <li>Define Dept Goal Concepts</li> <li>Forecast FY Operating Expenses</li> <li>Forecast FY Operating Revenues</li> </ul>	<ul style="list-style-type: none"> <li>Identify any major changes to expenses &amp; revenue</li> </ul>
March - April	Internal – Capital Project Planning Non-operating revenue & expenses	<ul style="list-style-type: none"> <li>Identify projects anticipated for the FY</li> <li>Identify funding sources</li> </ul>
March 3/14 B&F - Cancelled	External B&F – Operating Rev. & Exp. Review	<ul style="list-style-type: none"> <li>Behind schedule because of cancelled meeting</li> </ul>
April 4/11 B&F, 4/20 BOD	External B&F – Operating Rev. & Exp. Review External BOD – Operating Rev. & Exp. Review + feedback from B&F meeting	<ul style="list-style-type: none"> <li>Review major concepts of each section</li> </ul>
May 5/9 B&F, 5/18 BOD May need special B&F end of May	Internal – Revisions made based on April’s B&F & Board input External B&F/BOD –Review of All Major Components External B&F – Special B&F for draft of Full Budget Package before June BOD	<ul style="list-style-type: none"> <li>Review of Operating Rev. &amp; Exp. Revisions</li> <li>Review of Capital Budget</li> <li>Review of Non-operating Rev. &amp; Exp.</li> <li>Special B&amp;F may be needed for full Budget Package prior to June BOD</li> </ul>
June 6/1 BOD 6/13 B&F (if needed) 6/15 BOD (if needed)	External BOD - Draft BOD Full Budget for 6/1 meeting Time for any final revisions, final adoption External B&F/BOD – If needed	<ul style="list-style-type: none"> <li>Full document composed</li> <li>Adoption prior to 6/30 – special meeting may be needed if not adopted at 6/15 BOD meeting</li> </ul>

## FY23-25 Budget – Summary of Revenue & Expenses

Below is a high level summary of the Operating Revenue & Expenses. The following summary will provide more in depth detail about changes from year to year.

### High Level Operating Summary

	2022/23 Estimated Actuals	2022/23 Adopted Budget	2023/24 Proposed Budget	2024/25 Proposed Budget	2022/23 Budget Compared to 2023/24 Proposed Budget	2023/24 Budget Compared to 2024/25 Proposed Budget
Operating Revenue	\$ 12,676,287	\$ 13,078,112	\$ 12,597,621	\$ 12,883,862	\$ (480,491)	\$ 286,241
Operating Expenses	8,535,226	9,468,031	9,835,649	10,298,538	367,618	462,889
<b>Operating Income (loss)</b>	<b>\$ 4,141,061</b>	<b>\$ 3,610,081</b>	<b>\$ 2,761,972</b>	<b>\$ 2,585,324</b>	<b>\$ (848,109)</b>	<b>\$ (176,648)</b>
				<i>% Change</i>	-23.5%	-6.4%
<b>Operating Margin</b>	<b>33%</b>	<b>28%</b>	<b>22%</b>	<b>20%</b>	<b>-6%</b>	<b>-2%</b>

### FY2223 Estimated Actuals

#### Revenue

- Consumption
  - FY2223 Estimated Actuals are 609,585
    - This is based on actual consumption through March, plus the prior 3 year average of April-June
    - 1.1% lower than prior year
    - 6.6% lower than budgeted units of 650,168
- Basic Charge
  - FY2223 Estimated Actuals are \$3.54M compared to budgeted \$3.53M
    - This is a difference in assumptions to how many CZU homes would be back online

#### Expenses

- Salaries & Benefits
  - FY2223 Estimated Actuals are \$5.7M compared to the budgeted \$6.6M, a decrease of \$832K
    - The decrease is primarily due to various vacant positions
- Contract/Professional Services
  - FY2223 Estimated Actuals are \$997K compared to the budgeted \$1.01M, a decrease of \$14K
- Operating Expenses
  - FY2223 Estimated Actuals are \$480K compared to the budgeted \$455K, an increase of \$25K
    - The increase is primarily due to an increase in chemicals and lab supplies
- Maintenance

- FY2223 Estimated Actuals are \$204K compared to the budgeted \$202K, an increase of \$2K
- Facilities
  - FY2223 Estimated Actuals are \$620K compared to the budgeted \$725K, a decrease of \$105K
    - The decrease is primarily due to a decrease in utility costs
- General & Administration
  - FY2223 Estimated Actuals are \$461K compared to the budgeted \$468K, a decrease of \$7K

## Revenue

### Overall Outlook

- FY2023/24 Budget decreased 3.6% compared to FY2022/23 Budget
- FY2024/25 Budget increased 2.27% compared to FY2023/24 Proposed Budget

### Consumption

- FY2023/24 consumption is projected at 610,000 units
  - Staff is projecting consumption to remain relatively flat as the District plans to remove drought restrictions and shift to voluntary conservation.
- FY2024/25 consumption is projected at 625,408 units
  - Staff is projecting consumption to remain the same as FY2023/24 with the District's CURRENT customer base.
  - The extra 15,408 units is assuming:
    - All CZU homes are back online and using an average of 6 units of water per connection per month. Average units per month per connection over the past 6 years is 7 units. District is reducing that by 1 unit to account for homes that may not rebuild and keep parcels empty. 62 remaining connections X 6 average units per month X 12 months = 4,464 annual units
    - Bracken Brae and Forest Springs customers average usage is unknown. District is assuming an average of 6 units of water per connection per month to be conservative. 152 connections X 6 average units per month X 12 months = 10,944 annual units

### Basic Fee

- FY2023/24 no slatted rate increase
- FY2024/25 basic fee increase includes Bracken Brae and Forest Springs customers and all CZU homes back online

## Expenses

### Overall Outlook

- FY2023/24 Budget increased by \$368K or 3.9% compared to FY2022/23 Budget
- FY2024/25 Budget increased by \$463K or 4.7% compared to FY2023/24 Proposed Budget

### Salaries & Benefits

- FY2023/24 Budget increased by \$92K or 1.4% compared to FY2022/23 Budget
  - Assumes a 5% COLA
  - This includes a Construction Inspector & Environmental Planner that was not included in last budget offset by lower cost new hires than what was in last budget.
  - Full Time Equivalent (FTE) Employees = 37
- FY2024/25 Budget increased by \$371K or 5.5% compared to FY2023/24 Proposed Budget
  - Assumes a 5% COLA
  - Assumes new District Manager (DM) comes in at same annual salary
  - Full Time Equivalent (FTE) Employees = 37

### Contract/Professional Services

- FY2023/24 Budget increased by \$219K or 21.7% compared to FY2022/23 Budget
  - Primarily due to the following:
    - \$40K Comp Study
    - \$40K Grant Writer
    - \$40K DM Recruitment
    - \$50K Fuel Reduction
    - \$10K Increase in Meter Fees
    - \$40K in Miscellaneous increase to various contracts
- FY2024/25 Budget decreased by \$7.7K or 0.6% compared to FY2023/24 Proposed Budget
  - Primarily due to the following:
    - \$40K Election Fees
    - Decrease of \$5K in Grant Writing services from FY2023/24
    - Offset by FY2023/24 expenses that were a one time occurrence
      - \$40K Comp Study
      - \$40K DM Recruitment

### Operating Expenses

- FY2023/24 Budget increased by \$9K or 2% compared to FY2022/23 Budget
  - Primarily due to increase in operating supplies/chemicals, offset by a decrease in rentals/leases/permits
- FY2024/25 Budget increased by \$27K or 5.7% compared to FY2023/24 Proposed Budget
  - Primarily due to small increases in operating supplies & rentals/leases/permits

### Maintenance

- FY2023/24 Budget increased by \$37K or 18.4% compared to FY2022/23 Budget
  - \$8K increase for Safety Equipment
  - \$26K increase in vehicle maintenance, primarily due to increased fuel costs and additional vehicle use
- FY2024/25 Budget increased by \$33K or 13.9% compared to FY2023/24 Proposed Budget
  - \$15K for Admin Building Remodel

- \$15K increase in vehicle maintenance, primarily due to increased fuel costs and additional vehicle use

#### Facilities

- FY2023/24 Budget decreased by \$32K or -4.4% compared to FY2022/23 Budget
  - Primarily due to a decrease in utility costs
- FY2024/25 Budget increased by \$11K or 1.5% compared to FY2023/24 Proposed Budget
  - Primarily due to an increase in utility costs from prior year

#### General & Administration

- FY2023/24 Budget increased by \$42K or 9% compared to FY2022/23 Budget
  - \$36K increase in property insurance
  - \$7K increase in training, conferences, & meetings
- FY2024/25 Budget increased by \$14K or 2.7% compared to FY2023/24 Proposed Budget
  - \$4K increase in property insurance from prior year
  - \$6.5K increase in subscriptions

### Important Items to Note

- The District is in the process of contracting with a consultant to conduct a Water & Sewer Rate Study. The study will review all aspects of the District's financials. The results from the rate study will result in a budget amendment.



## DRAFT - FY2324-2425 REVENUE PROJECTIONS

### SEWER FUND REVENUE

# MONTHS	12		
BASIC \$	257.47		
# CONNECTIONS	56		
X # MONTHS \$	173,021	\$ 173,021	FY2023/24 SEWER
		\$ 173,021	FY2024/25 SEWER

### WATER FUND REVENUE

<b>BASIC FEE</b>		\$ 3,552,000	FY2023/24 BASIC
<i>Assumes all CZU homes back online &amp; Bracken Brae &amp; Forest Springs customers</i>		\$ 3,643,176	FY2024/25 BASIC

### CONSUMPTION FEE

	<b>RATE</b>		
UNITS	610,000		
PRICE PER \$	12.66		
	\$ 7,722,600	\$ 7,722,600	FY2023/24 CONS.
	<b>RATE</b>		
UNITS	625,408		
PRICE PER \$	12.66		
<i>No slatted increase</i>	\$ 7,917,665	\$ 7,917,665	FY2024/25 CONS.

### MISCELLANEOUS FEES & CHARGES

<i>Includes penalties, late fees, establishment charges</i>		\$ 90,000	FY2023/24 FEES
		\$ 90,000	FY2024/25 FEES

### SALE OF METERS

<i>Connection fees for the sale of new meter sets</i>		\$ 60,000	FY2023/24 FEES
		\$ 60,000	FY2024/25 FEES

### TOTAL OPERATING REVENUE

TOTAL OPERATING REVENUE	\$ 11,597,621	FY2023/24
TOTAL OPERATING REVENUE	\$ 11,883,862	FY2024/25

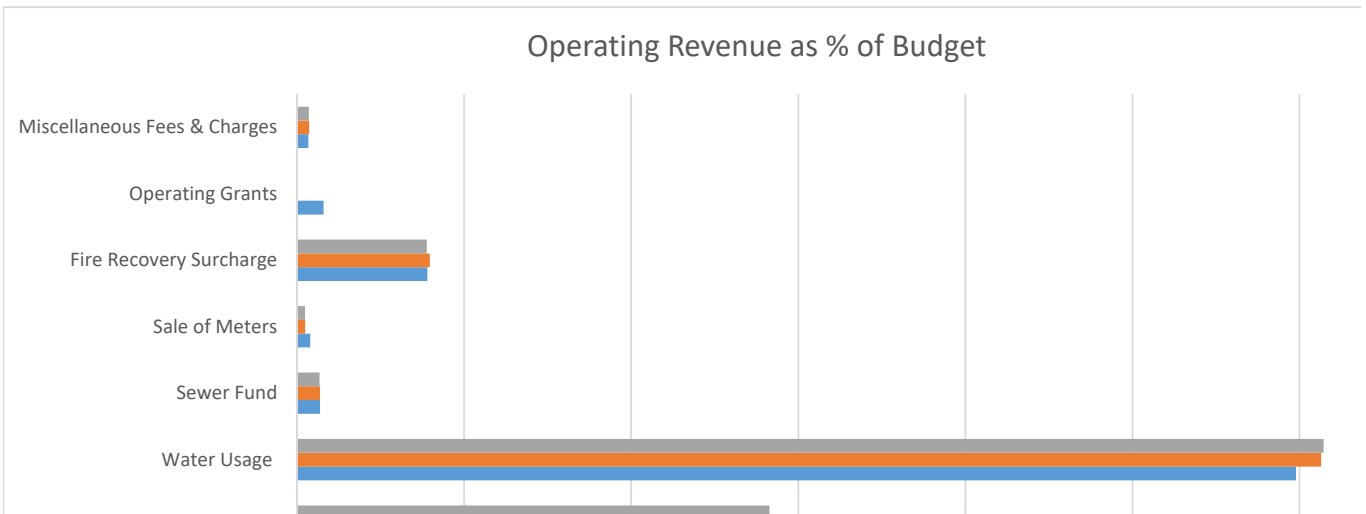
### TOTAL OPERATING REVENUE INCLUDING FIRE RECOVERY SURCHARGE

FY2023/24 FRS	\$ 1,000,000	\$ 12,597,621	FY2023/24
FY2024/25 FRS	\$ 1,000,000	\$ 12,883,862	FY2024/25

**Operating Revenue Budget**

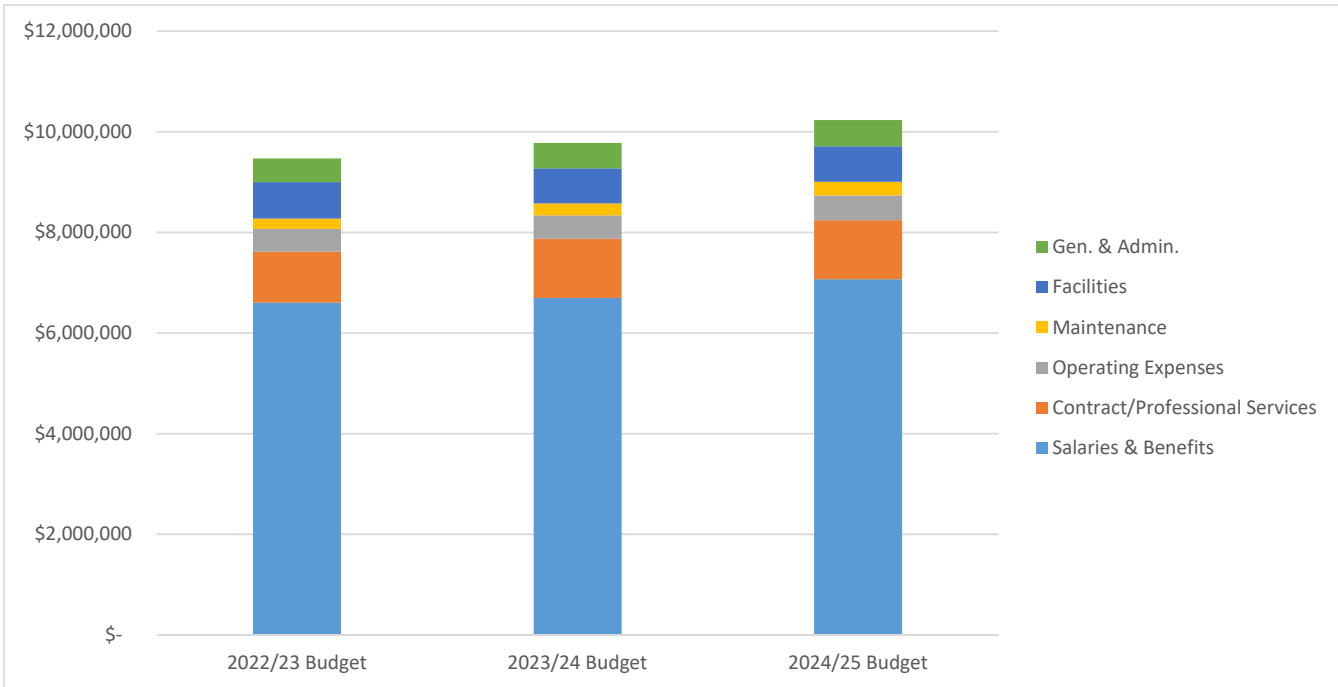
Operating Revenue	2022/23	2022/23	2023/24	2024/25	2022/23	2023/24
	Estimated Actuals	Adopted Budget	Proposed Budget	Proposed Budget	Compared to 2023/24 Proposed Budget	Compared to 2024/25 Proposed Budget
Water Basic	\$ 3,548,856	\$ 3,536,400	\$ 3,552,000	\$ 3,643,176	\$ 15,600	\$ 91,176
Water Usage	7,580,309	8,231,131	7,722,600	7,917,665	(508,531)	195,065
Sewer Fund	173,019	173,021	173,021	173,021	-	-
Sale of Meters	100,000	32,000	60,000	60,000	28,000	-
Fire Recovery Surcharge <sup>(1)</sup>	988,971	1,000,000	1,000,000	1,000,000	-	-
Operating Grants	200,000	-	-	-	-	-
Miscellaneous Fees & Charges	85,131	105,560	90,000	90,000	(15,560)	-
<b>Total Operating Revenue</b>	<b>\$ 12,676,287</b>	<b>\$ 13,078,112</b>	<b>\$ 12,597,621</b>	<b>\$ 12,883,862</b>	<b>\$ (480,491)</b>	<b>\$ 286,241</b>

(1) The Fire Recovery Surcharge is an operating revenue that will be maintained in a restricted fund or account from which CZU Wildfire expenses will be payable. The District will track CZU Wildfire costs against the revenues generated by the Surcharge. These expenses may be operating, capital or debt related expenditures.



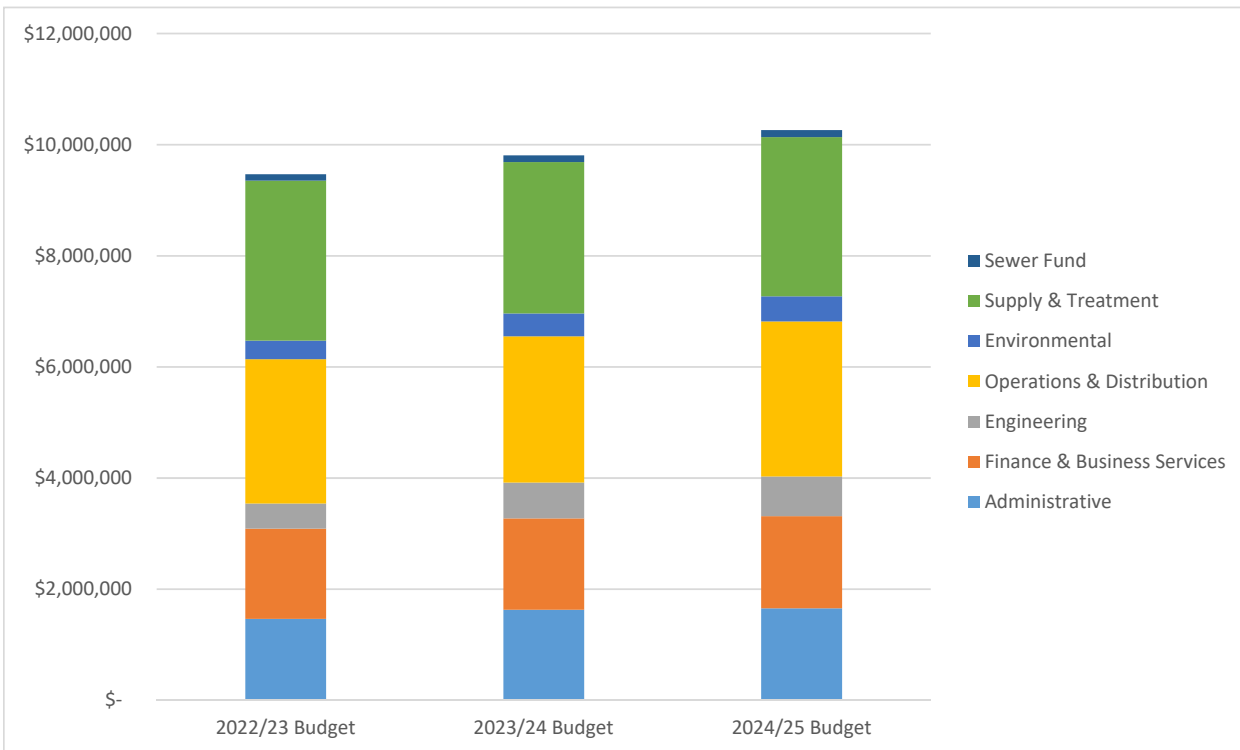
**Operating Expense Budget by Expense Category**

	<b>2022/23 Estimated Actuals</b>	<b>2022/23 Adopted Budget</b>	<b>2023/24 Proposed Budget</b>	<b>2024/25 Proposed Budget</b>	<b>2022/23 Budget Compared to 2023/24 Proposed Budget</b>	<b>2023/24 Budget Compared to 2024/25 Proposed Budget</b>
Salaries & Benefits	\$ 5,772,125	\$ 6,604,475	\$ 6,696,501	\$ 7,067,717	\$ 92,026	\$ 371,216
Contract/Professional Services	997,151	1,011,467	1,230,813	1,238,516	219,346	7,703
Operating Expenses	480,116	455,450	464,400	491,000	8,950	26,600
Maintenance	204,332	202,288	239,600	272,850	37,312	33,250
Facilities	620,042	725,645	693,625	704,145	(32,020)	10,520
Gen. & Admin.	461,461	468,707	510,710	524,310	42,003	13,600
<b>Total Operating by Category</b>	<b>\$ 8,535,226</b>	<b>\$ 9,468,031</b>	<b>\$ 9,835,649</b>	<b>\$ 10,298,538</b>	<b>\$ 367,618</b>	<b>\$ 462,889</b>
				<i>% Change</i>	<i>3.9%</i>	<i>4.7%</i>



### Operating Expense Budget by Department

	2022/23 Estimated Actuals	2022/23 Adopted Budget	2023/24 Proposed Budget	2024/25 Proposed Budget	2022/23 Budget Compared to 2023/24 Proposed Budget	2023/24 Budget Compared to 2024/25 Proposed Budget
Administrative	\$ 1,335,899	\$ 1,467,338	\$ 1,627,117	\$ 1,653,087	\$ 159,778	\$ 25,970
Finance & Business Services	1,303,093	1,622,630	1,642,442	1,666,999	19,812	24,558
Engineering	460,594	453,401	644,817	711,540	191,417	66,722
Operations & Distribution	2,583,817	2,595,265	2,653,533	2,811,621	58,268	158,087
Environmental	354,580	333,723	411,851	451,120	78,128	39,269
Supply & Treatment	2,344,512	2,878,402	2,734,062	2,878,763	(144,341)	144,701
Sewer Fund	152,732	117,271	121,827	125,409	4,556	3,582
<b>Total Operating by Category</b>	<b>\$ 8,535,226</b>	<b>\$ 9,468,031</b>	<b>\$ 9,835,649</b>	<b>\$ 10,298,538</b>	<b>\$ 367,618</b>	<b>\$ 462,889</b>
				<i>% Change</i>	<i>3.9%</i>	<i>4.7%</i>



**DEPARTMENT 100 - ADMINISTRATION**

Account Number	Description	FY2223 EST ACTUALS	FY2223 BUDGET	FY2324 BUDGET REQUEST	Diff to Prior Year Budget	% to FY2223 Budget	FY2425 BUDGET REQUEST	% Inc. from FY2324 to FY2425	1 YEAR PRIOR ACTUALS FY2122	2 YEAR PRIOR ACTUALS FY2021	FY2223 Budget vs Est Actuals	REVISED FY2223 EST. ACTUALS	NOTES
01-100-5100	REGULAR SALARIES	\$ 371,174	\$ 488,005	\$ 475,601	\$ (12,404)	-3%	\$ 495,159	4%	\$ 351,397	\$ 335,472	\$ (116,831)		
01-100-5101	DIRECTORS FEES	\$ 9,300	\$ 14,400	\$ 13,500	\$ (900)	-6%	\$ 13,500	0%	\$ 12,725	\$ 10,850	\$ (5,100)		
01-100-5120	OVERTIME WAGES	\$ 2,769	\$ 7,200	\$ 5,000	\$ (2,200)	-31%	\$ 5,000	0%	\$ 4,016	\$ 4,742	\$ (4,431)		
01-100-5140	MEDICAL INSURANCE	\$ 35,261	\$ 47,817	\$ 51,373	\$ 3,557	7%	\$ 53,942	5%	\$ 33,567	\$ 31,425	\$ (12,555)		
01-100-5141	DENTAL INSURANCE	\$ 2,398	\$ 3,421	\$ 3,018	\$ (403)	-12%	\$ 3,169	5%	\$ 2,398	\$ 2,198	\$ (1,023)		
01-100-5142	VISION INSURANCE	\$ 284	\$ 511	\$ 446	\$ (65)	-13%	\$ 468	5%	\$ 370	\$ 341	\$ (227)		
01-100-5143	LIFE INSURANCE	\$ 260	\$ 599	\$ 539	\$ (60)	-10%	\$ 539	0%	\$ 330	\$ 366	\$ (340)		
01-100-5144	LONG TERM DISABILITY	\$ 1,033	\$ 2,240	\$ 2,283	\$ 43	2%	\$ 2,370	4%	\$ 1,033	\$ 940	\$ (1,207)		
01-100-5145	WORKERS COMPENSATION	\$ 4,997	\$ 3,680	\$ 4,813	\$ 1,133	31%	\$ 4,933	2%	\$ 2,634	\$ 2,838	\$ 1,317		
01-100-5146	ASSISTANCE PROGRAM	\$ -	\$ -	\$ -	\$ -	0%	\$ -	0%	\$ 151	\$ 30	\$ -		
01-100-5147	RETIRED EMPLOYEE MEDICAL	\$ 37,604	\$ 53,400	\$ 70,440	\$ 17,040	32%	\$ 77,040	9%	\$ 30,216	\$ 23,419	\$ (15,796)		
01-100-5150	PERS - RETIREMENT	\$ 181,437	\$ 139,174	\$ 133,438	\$ (5,736)	-4%	\$ 133,667	0%	\$ 97,629	\$ 68,657	\$ 42,263		
01-100-5160	FICA - SOCIAL SECURITY	\$ 11,259	\$ 25,985	\$ 25,020	\$ (965)	-4%	\$ 26,531	6%	\$ 16,305	\$ 15,577	\$ (14,726)		
01-100-5161	MEDICARE	\$ 5,975	\$ 7,389	\$ 7,164	\$ (225)	-3%	\$ 7,448	4%	\$ 5,277	\$ 4,921	\$ (1,414)		
01-100-5170	OTHER PAYROLL CHARGES	\$ 0	\$ 1,500	\$ 1,500	\$ -	0%	\$ 500	-67%	\$ (740)	\$ 5,584	\$ (1,500)		
01-100-5171	UNIFORMS	\$ -	\$ -	\$ -	\$ -	0%	\$ -	0%	\$ -	\$ -	\$ -		
01-100-5172	CERTIFICATIONS	\$ -	\$ 600	\$ 600	\$ -	0%	\$ 600	0%	\$ -	\$ -	\$ (600)		
01-100-5180	PENSION EXPENSE GASB 68	\$ -	\$ -	\$ -	\$ -	0%	\$ -	0%	\$ (303,747)	\$ 182,641	\$ -		
01-100-5181	OPEB EXPENSE GASB 45	\$ -	\$ -	\$ -	\$ -	0%	\$ -	0%	\$ 123,976	\$ 185,750	\$ -		
01-100-5810	ALLOCATIONS - SAL&BEN	\$ (4,678)	\$ -	\$ (5,623)	\$ (5,623)	0%	\$ (5,836)	4%	\$ (3,928)	\$ (4,094)	\$ (4,678)		
	<b>SALARIES &amp; BENEFITS</b>	<b>\$ 659,073</b>	<b>\$ 795,921</b>	<b>\$ 789,113</b>	<b>\$ (6,808)</b>	<b>-1%</b>	<b>\$ 819,031</b>	<b>4%</b>	<b>\$ 373,609</b>	<b>\$ 871,656</b>	<b>\$ (136,848)</b>		
01-100-5200	CONTRACT/PROFESSIONAL SERVICES	\$ 116,393	\$ 115,494	\$ 241,320	\$ 125,826	109%	\$ 217,733	-10%	\$ 116,158	\$ 191,228	\$ 899	\$ 116,393	
01-100-5210	LEGAL SERVICES	\$ 240,000	\$ 240,000	\$ 240,000	\$ -	0%	\$ 240,000	0%	\$ 255,971	\$ 303,261	\$ -		
01-100-5820	ALLOCATIONS - PROF	\$ -	\$ (5,595)	\$ -	\$ 5,595	-100%	\$ -	0%	\$ -	\$ (15,037)	\$ 5,595		
01-100-5920	GRANT EXP. - PROF. SERV.	\$ -	\$ -	\$ -	\$ -	0%	\$ -	0%	\$ 1,298	\$ 19,624	\$ -		
	<b>CONTRACT/PROFESSIONAL SERVICES</b>	<b>\$ 356,393</b>	<b>\$ 349,899</b>	<b>\$ 481,320</b>	<b>\$ 131,421</b>	<b>38%</b>	<b>\$ 457,733</b>	<b>-5%</b>	<b>\$ 373,427</b>	<b>\$ 499,076</b>	<b>\$ 6,494</b>		
01-100-5300	OPERATING SUPPLIES	\$ 185	\$ 500	\$ 500	\$ -	0%	\$ 500	0%	\$ 2,515	\$ 3,329	\$ (315)		
01-100-5310	EQUIP NON-CAP	\$ -	\$ 2,000	\$ 2,000	\$ -	0%	\$ 2,000	0%	\$ 3,640	\$ 877	\$ (2,000)		
01-100-5320	RENTALS/LEASES/PERMITS	\$ 2,827	\$ 4,000	\$ 2,000	\$ (2,000)	-50%	\$ 2,000	0%	\$ 4,135	\$ 4,218	\$ (1,173)		
01-100-5830	ALLOCATIONS - OP EXP	\$ (21)	\$ -	\$ (32)	\$ (32)	0%	\$ (32)	0%	\$ (73)	\$ (59)	\$ (21)		
	<b>OPERATING EXPENSES</b>	<b>\$ 2,991</b>	<b>\$ 6,500</b>	<b>\$ 4,468</b>	<b>\$ (2,032)</b>	<b>-31%</b>	<b>\$ 4,468</b>	<b>0%</b>	<b>\$ 10,218</b>	<b>\$ 8,364</b>	<b>\$ (3,509)</b>		
01-100-5410	MAINT & OPERATIONS OF VEHICLES	\$ 1,706	\$ 2,400	\$ 2,400	\$ -	0%	\$ 2,400	0%	\$ 3,146	\$ 1,286	\$ (694)		
01-100-5420	BUILD MAINT-SERVICES & SUPPLYS	\$ 16,722	\$ 16,350	\$ 19,350	\$ 3,000	18%	\$ 34,350	78%	\$ 20,484	\$ 17,220	\$ 372		
01-100-5840	ALLOCATIONS - MAINT.	\$ (130)	\$ (46)	\$ (153)	\$ (108)	236%	\$ (259)	69%	\$ (22)	\$ (9)	\$ (84)		
	<b>MAINTENANCE</b>	<b>\$ 18,298</b>	<b>\$ 18,704</b>	<b>\$ 21,597</b>	<b>\$ 2,892</b>	<b>15%</b>	<b>\$ 36,491</b>	<b>69%</b>	<b>\$ 23,608</b>	<b>\$ 18,497</b>	<b>\$ (407)</b>		
01-100-5500	UTILITIES - DISTRICT OFFICE	\$ 7,887	\$ 12,600	\$ 10,500	\$ (2,100)	-17%	\$ 10,500	0%	\$ 10,151	\$ 9,756	\$ (4,713)		
01-100-5510	TELEPHONE/COMMUNICATIONS	\$ 12,494	\$ 13,545	\$ 13,545	\$ -	0%	\$ 13,545	0%	\$ 10,349	\$ 14,510	\$ (1,051)		
01-100-5850	ALLOCATIONS - FACILITIES	\$ (144)	\$ (132)	\$ (169)	\$ (38)	29%	\$ (169)	0%	\$ (216)	\$ (190)	\$ (12)		
	<b>FACILITIES</b>	<b>\$ 20,238</b>	<b>\$ 26,013</b>	<b>\$ 23,876</b>	<b>\$ (2,138)</b>	<b>-8%</b>	<b>\$ 23,876</b>	<b>0%</b>	<b>\$ 20,284</b>	<b>\$ 24,076</b>	<b>\$ (5,776)</b>		
01-100-5600	OFFICE SUPPLIES	\$ 4,955	\$ 6,000	\$ 6,000	\$ -	0%	\$ 6,000	0%	\$ 5,766	\$ 5,680	\$ (1,045)		
01-100-5622	EDUCATION PROGRAM	\$ -	\$ -	\$ -	\$ -	0%	\$ -	0%	\$ -	\$ -	\$ -		
01-100-5630	TRAINING, CONFERENCES & MEETINGS	\$ 3,863	\$ 5,000	\$ 5,000	\$ -	0%	\$ 5,000	0%	\$ 2,095	\$ 9,179	\$ (1,137)		
01-100-5631	MEMBERSHIP & DUES	\$ 24,000	\$ 25,984	\$ 28,050	\$ 2,066	8%	\$ 28,800	3%	\$ 23,563	\$ 23,756	\$ (1,984)	\$ 24,000	
01-100-5632	SUBSCRIPTIONS/BOOKS	\$ 4,000	\$ 500	\$ 500	\$ -	0%	\$ 500	0%	\$ 3,597	\$ 1,831	\$ 3,500	\$ 4,000	
01-100-5633	EMPLOYEE RECOGNITION PROGRAM	\$ -	\$ 2,500	\$ -	\$ (2,500)	-100%	\$ -	0%	\$ 500	\$ -	\$ (2,500)		
01-100-5634	AUTO ALLOWANCE	\$ -	\$ -	\$ -	\$ -	0%	\$ -	0%	\$ -	\$ -	\$ -		
01-100-5640	ADVERTISING	\$ 7,578	\$ 10,000	\$ 10,000	\$ -	0%	\$ 10,000	0%	\$ 16,265	\$ 10,588	\$ (2,422)		
01-100-5650	POSTAGE	\$ 1,081	\$ 500	\$ 1,500	\$ 1,000	200%	\$ 1,500	0%	\$ 9,626	\$ 2,340	\$ 581		
01-100-5660	INSURANCE - PROPERTY	\$ 233,708	\$ 220,000	\$ 256,000	\$ 36,000	16%	\$ 260,000	2%	\$ 203,194	\$ 197,848	\$ 13,708		
01-100-5860	ALLOCATIONS - GEN. ADMIN.	\$ (278)	\$ (184)	\$ (307)	\$ (123)	67%	\$ (312)	2%	\$ (465)	\$ (437)	\$ (94)		
	<b>GEN. &amp; ADMIN.</b>	<b>\$ 278,908</b>	<b>\$ 270,300</b>	<b>\$ 306,743</b>	<b>\$ 36,443</b>	<b>13%</b>	<b>\$ 311,488</b>	<b>2%</b>	<b>\$ 264,141</b>	<b>\$ 250,784</b>	<b>\$ 8,607</b>		
<b>100</b>	<b>ADMINISTRATIVE</b>	<b>\$ 1,335,899</b>	<b>\$ 1,467,338</b>	<b>\$ 1,627,117</b>	<b>\$ 159,778</b>	<b>11%</b>	<b>\$ 1,653,087</b>	<b>2%</b>	<b>\$ 1,065,285</b>	<b>\$ 1,672,453</b>	<b>\$ (131,439)</b>		

**DEPARTMENT 100 - ADMINISTRATION**

YR 1 [A1] FY2324

**ITEMIZED ACCOUNT DETAIL**

ACCOUNT NUMBER	DESCRIPTION	AMOUNT
5200	CCTV	\$1,500
	iHwy	\$400
	Pitney Bowes	\$1,900
	DataFlow	\$1,600
	PDNC Antivirus	\$9,480
	Cloud Services Azure	\$11,100
	NBS for AD's	\$7,700
	Mail Chimp	\$1,000
	Zoom	\$2,400
	SBC/AT&T	\$2,040
	Website	\$2,200
	PR Firm	\$55,000
	Digital Doc Management	\$20,000
	Compensation Study	\$40,000
	Grant Writer	\$40,000
	DM Recruitment	\$40,000
	Misc.	\$5,000
		<u>\$241,320</u>
5420	Septic maint	\$1,350
5420	regular run rate	\$18,000
		<u>\$19,350</u>
5510	AT&T IP	\$4,320
	Verizon	\$1,000
	New Phone System Lease	\$6,000
		<u>\$11,320</u>
5631	LAFCO	\$15,000
	CSDA	\$9,250
	AWWA	\$2,800
	Misc	\$1,000
		<u>\$28,050</u>
5650	State of the District Mailer	\$5,000

YR 2 [A2] FY2425

**ITEMIZED ACCOUNT DETAIL**

ACCOUNT NUMBER	DESCRIPTION	AMOUNT
5200	CCTV	\$1,500
	iHwy	\$400
	Pitney Bowes	\$1,900
	DataFlow	\$1,632
	PDNC Server Support	\$9,954
	Cloud Services Azure	\$11,655
	NBS for AD's	\$7,800
	Mail Chimp	\$1,050
	Zoom	\$2,400
	SBC/AT&T	\$2,142
	Website	\$2,300
	PR Firm	\$55,000
	Digital Doc Management	\$20,000
	2024 Election	\$40,000
	Grant Writer	\$35,000
	Architecture Fees	\$20,000
	Misc.	\$5,000
		<u>\$217,733</u>
5420	Septic maint	\$1,350
5420	Admin Bldg Remodel	\$15,000
5420	regular run rate	\$18,000
		<u>\$34,350</u>
5510	AT&T IP	\$4,536
	Verizon	\$1,100
	New Phone System Lease	\$6,000
		<u>\$11,636</u>
5631	LAFCO	\$15,300
	CSDA	\$9,700
	AWWA	\$2,800
	Misc	\$1,000
		<u>\$28,800</u>
5650	State of the District Mailer	\$5,000

*Looking at trends, 5% increase each year*

**DEPARTMENT 200 - FINANCE**

Account Number	Description	FY2223 EST ACTUALS	FY2223 BUDGET	FY2324 BUDGET REQUEST	Diff to Prior Year Budget	% to FY2223 Budget	FY2425 BUDGET REQUEST	% Inc. from FY2324 to FY2425	1 YEAR PRIOR ACTUALS FY2122	2 YEAR PRIOR ACTUALS FY2021	FY2223 BvA	NOTES
01-200-5100	REGULAR SALARIES	\$ 616,000	\$ 888,485	\$ 882,787	\$ (5,698)	-1%	\$ 906,491	3%	\$ 687,618	\$ 839,785	\$ (272,485)	Vacant positions/Hired Field CSR
01-200-5120	OVERTIME WAGES	\$ 5,000	\$ 1,000	\$ 6,000	\$ 5,000	500%	\$ 6,000	0%	\$ 10,561	\$ 13,251	\$ 4,000	Field CSR OT was reclassified to Dept 400 for being on call
01-200-5130	STANDBY	\$ -	\$ -	\$ -	\$ -	0%	\$ -	0%	\$ 993	\$ -	\$ -	This should be reclassified to department 400
01-200-5140	MEDICAL INSURANCE	\$ 171,746	\$ 190,788	\$ 221,598	\$ 30,810	16%	\$ 232,678	5%	\$ 170,134	\$ 186,107	\$ (19,041)	
01-200-5141	DENTAL INSURANCE	\$ 13,741	\$ 19,196	\$ 14,742	\$ (4,454)	-23%	\$ 15,480	5%	\$ 14,583	\$ 16,069	\$ (5,456)	
01-200-5142	VISION INSURANCE	\$ 1,677	\$ 2,638	\$ 2,187	\$ (451)	-17%	\$ 2,296	5%	\$ 2,346	\$ 2,521	\$ (961)	
01-200-5143	LIFE INSURANCE	\$ 1,462	\$ 1,798	\$ 1,798	\$ -	0%	\$ 1,798	0%	\$ 1,545	\$ 1,560	\$ (336)	
01-200-5144	LONG TERM DISABILITY	\$ 2,682	\$ 4,464	\$ 4,260	\$ (204)	-5%	\$ 4,637	9%	\$ 2,876	\$ 3,192	\$ (1,782)	
01-200-5145	WORKERS COMPENSATION	\$ 5,214	\$ 3,840	\$ 3,559	\$ (281)	-7%	\$ 3,470	-3%	\$ 2,123	\$ 2,652	\$ 1,374	
01-200-5146	ASSISTANCE PROGRAM	\$ -	\$ -	\$ -	\$ -	0%	\$ -	0%	\$ -	\$ -	\$ -	
01-200-5150	PERS - RETIREMENT	\$ 101,728	\$ 105,951	\$ 86,336	\$ (19,615)	-19%	\$ 69,030	-20%	\$ 80,903	\$ 104,652	\$ (4,223)	
01-200-5160	FICA - SOCIAL SECURITY	\$ 39,800	\$ 54,259	\$ 55,105	\$ 846	2%	\$ 56,574	3%	\$ 45,046	\$ 49,313	\$ (14,459)	
01-200-5161	MEDICARE	\$ 9,308	\$ 12,883	\$ 12,887	\$ 4	0%	\$ 13,231	3%	\$ 10,535	\$ 11,895	\$ (3,575)	
01-200-5171	UNIFORMS	\$ 1,734	\$ 1,600	\$ 2,000	\$ 400	25%	\$ 1,600	-20%	\$ 1,530	\$ 1,225	\$ 134	
01-200-5172	CERTIFICATIONS	\$ -	\$ 150	\$ 225	\$ 75	50%	\$ 75	-67%	\$ -	\$ -	\$ (150)	
01-200-5180	PENSION EXPENSE GASB 68	\$ -	\$ -	\$ -	\$ -	0%	\$ -	0%	\$ -	\$ -	\$ -	
01-200-5810	ALLOCATIONS - SAL&BEN	\$ (6,838)	\$ -	\$ (9,153)	\$ (9,153)	0%	\$ (9,293)	2%	\$ (17,369)	\$ (8,657)	\$ (6,838)	
	<b>SALARIES &amp; BENEFITS</b>	<b>\$ 963,254</b>	<b>\$ 1,287,052</b>	<b>\$ 1,284,332</b>	<b>\$ (2,720)</b>	<b>0%</b>	<b>\$ 1,304,066</b>	<b>2%</b>	<b>\$ 1,013,423</b>	<b>\$ 1,223,566</b>	<b>\$ (323,798)</b>	
01-200-5200	CONTRACT/PROFESSIONAL SERVICES	\$ 121,000	\$ 105,300	\$ 106,450	\$ 1,150	1%	\$ 104,400	-2%	\$ 140,493	\$ 84,706	\$ 15,700	One time expense for Springbrook/IVR made run rate higher
01-200-5201	AUDIT SERVICES	\$ 8,320	\$ 24,000	\$ 25,000	\$ 1,000	4%	\$ 25,000	0%	\$ 22,435	\$ 25,215	\$ (15,680)	
01-200-5203	METER SERVICES	\$ 27,022	\$ 36,851	\$ 47,243	\$ 10,392	28%	\$ 54,083	14%	\$ 27,741	\$ 20,932	\$ (9,829)	
01-200-5820	ALLOCATIONS - PROF	\$ (1,102)	\$ (9,047)	\$ (1,231)	\$ 7,815	-86%	\$ (1,197)	-3%	\$ (1,344)	\$ (919)	\$ 7,945	
	<b>CONTRACT/PROFESSIONAL SERVICES</b>	<b>\$ 155,240</b>	<b>\$ 157,104</b>	<b>\$ 177,462</b>	<b>\$ 20,357</b>	<b>13%</b>	<b>\$ 182,286</b>	<b>3%</b>	<b>\$ 189,325</b>	<b>\$ 129,933</b>	<b>\$ (1,864)</b>	
01-200-5300	OPERATING SUPPLIES	\$ 1,056	\$ 250	\$ 1,000	\$ 750	300%	\$ 1,000	0%	\$ 909	\$ 591	\$ 806	
01-200-5310	EQUIP NON-CAP	\$ 3,000	\$ 5,000	\$ 5,000	\$ -	0%	\$ 5,000	0%	\$ 9,353	\$ 28,664	\$ (2,000)	
01-200-5830	ALLOCATIONS - OP EXP	\$ (29)	\$ (1,168)	\$ (42)	\$ 1,126	-96%	\$ (42)	0%	\$ (72)	\$ (206)	\$ 1,139	
	<b>OPERATING EXPENSES</b>	<b>\$ 4,027</b>	<b>\$ 4,082</b>	<b>\$ 5,958</b>	<b>\$ 1,876</b>	<b>46%</b>	<b>\$ 5,958</b>	<b>0%</b>	<b>\$ 10,189</b>	<b>\$ 29,049</b>	<b>\$ (55)</b>	
01-200-5401	SAFETY EQUIPMENT	\$ -	\$ 350	\$ 350	\$ -	0%	\$ 350	0%	\$ -	\$ -	\$ (350)	
01-200-5410	MAINT & OPERATION OF VEHICLES	\$ 10,686	\$ 10,000	\$ 10,000	\$ -	0%	\$ 10,000	0%	\$ 15,642	\$ 9,439	\$ 686	
01-200-5840	ALLOCATIONS - MAINT.	\$ (75)	\$ (37)	\$ (73)	\$ (36)	98%	\$ (73)	0%	\$ (110)	\$ (66)	\$ (38)	
	<b>MAINTENANCE</b>	<b>\$ 10,611</b>	<b>\$ 10,313</b>	<b>\$ 10,277</b>	<b>\$ (36)</b>	<b>0%</b>	<b>\$ 10,277</b>	<b>0%</b>	<b>\$ 15,532</b>	<b>\$ 9,373</b>	<b>\$ 298</b>	
01-200-5510	TELEPHONE/COMMUNICATIONS	\$ 2,476	\$ 1,300	\$ 1,500	\$ 200	15%	\$ 1,500	0%	\$ 1,540	\$ 1,851	\$ 1,176	
01-200-5850	ALLOCATIONS - FACILITIES	\$ (17)	\$ (73)	\$ (11)	\$ 62	-85%	\$ (11)	0%	\$ (11)	\$ (13)	\$ 55	
	<b>FACILITIES</b>	<b>\$ 2,458</b>	<b>\$ 1,227</b>	<b>\$ 1,489</b>	<b>\$ 262</b>	<b>21%</b>	<b>\$ 1,489</b>	<b>0%</b>	<b>\$ 1,529</b>	<b>\$ 1,838</b>	<b>\$ 1,231</b>	
01-200-5600	OFFICE SUPPLIES	\$ 884	\$ 2,500	\$ 1,500	\$ (1,000)	-40%	\$ 1,500	0%	\$ 1,278	\$ 2,613	\$ (1,616)	
01-200-5610	BANK CHARGES	\$ 122,583	\$ 114,500	\$ 114,500	\$ -	0%	\$ 114,500	0%	\$ 115,429	\$ 104,239	\$ 8,083	
01-200-5611	BAD DEBTS	\$ 12,752	\$ 7,500	\$ 10,000	\$ 2,500	33%	\$ 10,000	0%	\$ 10,476	\$ 12,638	\$ 5,252	
01-200-5612	FORGIVENESS OF AR	\$ 200	\$ -	\$ 500	\$ 500	0%	\$ 500	0%	\$ 140,206	\$ -	\$ 200	lihwap
01-200-5620	WATER CONSERVATION PROGRAM	\$ 5,185	\$ 5,000	\$ 4,000	\$ (1,000)	-20%	\$ 4,000	0%	\$ 7,261	\$ 5,638	\$ 185	
01-200-5630	TRAINING, CONFERENCES & MEETINGS	\$ 240	\$ 2,860	\$ 2,860	\$ -	0%	\$ 2,860	0%	\$ 1,005	\$ 591	\$ (2,620)	
01-200-5632	SUBSCRIPTIONS/BOOKS	\$ -	\$ 500	\$ 500	\$ -	0%	\$ 500	0%	\$ 379	\$ 588	\$ (500)	
01-200-5650	POSTAGE	\$ 26,656	\$ 30,000	\$ 30,000	\$ -	0%	\$ 30,000	0%	\$ 27,946	\$ 29,645	\$ (3,344)	
01-200-5860	ALLOCATIONS - GEN. ADMIN.	\$ (998)	\$ (9)	\$ (936)	\$ (927)	10146%	\$ (936)	0%	\$ (1,154)	\$ (1,096)	\$ (989)	
	<b>GEN. &amp; ADMIN.</b>	<b>\$ 167,502</b>	<b>\$ 162,851</b>	<b>\$ 162,924</b>	<b>\$ 73</b>	<b>0%</b>	<b>\$ 162,924</b>	<b>0%</b>	<b>\$ 302,827</b>	<b>\$ 154,857</b>	<b>\$ 4,651</b>	
<b>200</b>	<b>FINANCE</b>	<b>\$ 1,303,093</b>	<b>\$ 1,622,630</b>	<b>\$ 1,642,442</b>	<b>\$ 19,812</b>	<b>1%</b>	<b>\$ 1,666,999</b>	<b>1%</b>	<b>\$ 1,532,825</b>	<b>\$ 1,548,617</b>	<b>\$ (319,537)</b>	

**DEPARTMENT 200 - FINANCE**

YR 1 [A1] FY2324			YR 2 [A2] FY2425		
ITEMIZED ACCOUNT DETAIL			ITEMIZED ACCOUNT DETAIL		
ACCOUNT NUMBER	DESCRIPTION	AMOUNT	ACCOUNT NUMBER	DESCRIPTION	AMOUNT
01-200-5200	ERP Software	\$58,000	01-200-5200	ERP Software	\$60,000
01-200-5200	Bill Mailing Services	\$14,000	01-200-5200	Bill Mailing Services	\$14,000
01-200-5200	Paychex	\$14,000	01-200-5200	Paychex	\$14,000
01-200-5200	IVR Notification Software	\$11,000	01-200-5200	IVR Notification Software	\$11,000
01-200-5200	UB Research Software	\$2,650	01-200-5200	UB Research Software	\$2,650
01-200-5200	Collection Service Fees	\$300	01-200-5200	Collection Service Fees	\$300
01-200-5200	Copier/Printer Support	\$700	01-200-5200	Copier/Printer Support	\$700
01-200-5200	GASB Reports (68 & 75)	\$2,500	01-200-5200	GASB Reports (68 & 75)	\$2,500
01-200-5200	Document Shredding	\$300	01-200-5200	Document Shredding	\$300
01-200-5200	Prop Tax Roll Collections	\$1,000	01-200-5200	Prop Tax Roll Collections	\$1,000
		<u>\$104,400</u>			<u>\$106,450</u>
01-200-5201	Audit + Single Audit	\$25,000	01-200-5201	Audit + Single Audit	\$25,000
01-200-5203	Badger Meter Fees	\$42,693	01-200-5203	Badger Meter Fees	\$49,533
01-200-5203	Mobile Read Services	\$1,800	01-200-5203	Mobile Read Services	\$1,800
01-200-5203	Meter Reading Software Maint	\$2,250	01-200-5203	Meter Reading Software Maint	\$2,250
01-200-5203	Meter warranty costs	\$500	01-200-5203	Meter warranty costs	\$500
		<u>\$47,243</u>			<u>\$54,083</u>
01-200-5610	Payment Portal Transaction Fees	\$20,000	01-200-5610	Payment Portal Transaction Fees	\$20,000
01-200-5610	Payment Type Processing Fees	\$94,500	01-200-5610	Payment Type Processing Fees	\$94,500
		<u>\$114,500</u>			<u>\$114,500</u>
01-200-5630	LinkedIn Lynda Training	\$360	01-200-5630	LinkedIn Lynda Training	\$360
01-200-5630	HR Seminar	\$1,000	01-200-5630	HR Seminar	\$1,000
01-200-5630	Misc	\$1,500	01-200-5630	Misc	\$1,500
		<u>\$2,860</u>			<u>\$2,860</u>



**DEPARTMENT 300 - ENGINEERING**

Account Number	Description	FY2223 EST ACTUALS	FY2223 BUDGET	FY2324 BUDGET REQUEST	Diff to Prior Year Budget	% to FY2223 Budget	FY2425 BUDGET REQUEST	% Inc. from FY2324 to FY2425	1 YEAR PRIOR ACTUALS FY2122	2 YEAR PRIOR ACTUALS FY2021	FY2223 Budget vs Est Actuals	NOTES
01-300-5100	REGULAR SALARIES	\$ 273,777	\$ 320,570	\$ 418,210	\$ 97,640	30%	\$ 467,255	12%	\$ 270,592	\$ 248,801	\$ (46,793)	New Const Inspector position
01-300-5120	OVERTIME WAGES	\$ -	\$ 500	\$ 8,000	\$ 7,500	1500%	\$ 9,000	13%	\$ -	\$ 82	\$ (500)	OT for Const Inspector
01-300-5140	MEDICAL INSURANCE	\$ 41,139	\$ 35,862	\$ 85,251	\$ 49,389	138%	\$ 89,514	5%	\$ 35,981	\$ 23,054	\$ 5,277	Assumed family medical plan for Const Inspector
01-300-5141	DENTAL INSURANCE	\$ 3,179	\$ 2,521	\$ 6,619	\$ 4,098	163%	\$ 6,950	5%	\$ 2,983	\$ 2,105	\$ 658	
01-300-5142	VISION INSURANCE	\$ 396	\$ 432	\$ 900	\$ 468	109%	\$ 945	5%	\$ 481	\$ 381	\$ (36)	
01-300-5143	LIFE INSURANCE	\$ 599	\$ 599	\$ 799	\$ 200	33%	\$ 799	0%	\$ 549	\$ 450	\$ -	
01-300-5144	LONG TERM DISABILITY	\$ 1,666	\$ 1,603	\$ 2,091	\$ 488	30%	\$ 2,336	12%	\$ 1,556	\$ 1,220	\$ 63	
01-300-5145	WORKERS COMPENSATION	\$ 4,195	\$ 3,089	\$ 9,272	\$ 6,183	200%	\$ 10,678	15%	\$ 2,217	\$ 3,241	\$ 1,106	
01-300-5146	ASSISTANCE PROGRAM	\$ -	\$ -	\$ -	\$ -	0%	\$ -	0%	\$ -	\$ -	\$ -	
01-300-5150	PERS - RETIREMENT	\$ 29,138	\$ 28,513	\$ 32,119	\$ 3,606	13%	\$ 35,979	12%	\$ 24,258	\$ 20,800	\$ 625	
01-300-5160	FICA - SOCIAL SECURITY	\$ 18,448	\$ 19,906	\$ 26,425	\$ 6,519	33%	\$ 29,528	12%	\$ 16,402	\$ 15,506	\$ (1,458)	
01-300-5161	MEDICARE	\$ 4,315	\$ 4,656	\$ 6,180	\$ 1,525	33%	\$ 6,906	12%	\$ 3,836	\$ 3,627	\$ (341)	
01-300-5171	UNIFORMS	\$ 1,425	\$ 800	\$ 1,600	\$ 800	100%	\$ 1,600	0%	\$ 140	\$ -	\$ 625	
01-300-5172	CERTIFICATIONS	\$ -	\$ -	\$ 4,050	\$ 4,050	0%	\$ -	-100%	\$ -	\$ -	\$ -	
01-300-5180	PENSION EXPENSE GASB 68	\$ -	\$ -	\$ -	\$ -	0%	\$ -	0%	\$ -	\$ -	\$ -	
01-300-5810	ALLOCATIONS - SAL&BEN	\$ -	\$ -	\$ -	\$ -	0%	\$ -	0%	\$ -	\$ -	\$ -	
	<b>SALARIES &amp; BENEFITS</b>	<b>\$ 378,276</b>	<b>\$ 419,051</b>	<b>\$ 601,517</b>	<b>\$ 182,467</b>	<b>44%</b>	<b>\$ 661,490</b>	<b>10%</b>	<b>\$ 358,993</b>	<b>\$ 319,267</b>	<b>\$ (40,775)</b>	
01-300-5200	CONTRACT/PROFESSIONAL SERVICES	\$ 65,000	\$ 25,000	\$ 15,300	\$ (9,700)	-39%	\$ 15,300	0%	\$ 421,365	\$ 12,150	\$ 40,000	Peer review completed through December, no other invoices to come through for that. Not budget
01-300-5820	ALLOCATIONS - PROF	\$ -	\$ -	\$ -	\$ -	0%	\$ -	0%	\$ -	\$ -	\$ -	
	<b>CONTRACT/PROFESSIONAL SERVICES</b>	<b>\$ 65,000</b>	<b>\$ 25,000</b>	<b>\$ 15,300</b>	<b>\$ (9,700)</b>	<b>-39%</b>	<b>\$ 15,300</b>	<b>0%</b>	<b>\$ 421,365</b>	<b>\$ 12,150</b>	<b>\$ 40,000</b>	
01-300-5310	EQUIP NON-CAP	\$ 3,500	\$ 1,000	\$ 1,000	\$ -	0%	\$ 1,000	0%	\$ -	\$ 3,722	\$ 2,500	Assume construction inspector items
01-300-5830	ALLOCATIONS - OP EXP	\$ -	\$ -	\$ -	\$ -	0%	\$ -	0%	\$ -	\$ -	\$ -	
	<b>OPERATING EXPENSES</b>	<b>\$ 3,500</b>	<b>\$ 1,000</b>	<b>\$ 1,000</b>	<b>\$ -</b>	<b>0%</b>	<b>\$ 1,000</b>	<b>0%</b>	<b>\$ -</b>	<b>\$ 3,722</b>	<b>\$ 2,500</b>	
01-300-5410	MAINT & OPERATIONS OF VEHICLES	\$ 10,000	\$ 2,000	\$ 20,000	\$ 18,000	900%	\$ 20,000	0%	\$ 1,254	\$ -	\$ 8,000	Assume construction inspector vehicle
01-300-5840	ALLOCATIONS - MAINT.	\$ -	\$ -	\$ -	\$ -	0%	\$ -	0%	\$ -	\$ -	\$ -	
	<b>MAINTENANCE</b>	<b>\$ 10,000</b>	<b>\$ 2,000</b>	<b>\$ 20,000</b>	<b>\$ 18,000</b>	<b>900%</b>	<b>\$ 20,000</b>	<b>0%</b>	<b>\$ 1,254</b>	<b>\$ -</b>	<b>\$ 8,000</b>	
01-300-5510	TELEPHONE/COMMUNICATIONS	\$ 657	\$ 850	\$ 1,000	\$ 150	18%	\$ 1,000	0%	\$ 731	\$ 767	\$ (193)	
01-300-5850	ALLOCATIONS - FACILITIES	\$ -	\$ -	\$ -	\$ -	0%	\$ -	0%	\$ -	\$ -	\$ -	
	<b>FACILITIES</b>	<b>\$ 657</b>	<b>\$ 850</b>	<b>\$ 1,000</b>	<b>\$ 150</b>	<b>18%</b>	<b>\$ 1,000</b>	<b>0%</b>	<b>\$ 731</b>	<b>\$ 767</b>	<b>\$ (193)</b>	
01-300-5600	OFFICE SUPPLIES	\$ 460	\$ 2,000	\$ 1,500	\$ (500)	-25%	\$ 1,500	0%	\$ 324	\$ 3,225	\$ (1,541)	
01-300-5630	TRAINING, CONFERENCES & MEETINGS	\$ 2,702	\$ 2,500	\$ 4,000	\$ 1,500	60%	\$ 4,000	0%	\$ 3,268	\$ 729	\$ 202	
01-300-5631	MEMBERSHIP & DUES	\$ -	\$ 500	\$ 500	\$ -	0%	\$ 750	50%	\$ -	\$ -	\$ (500)	
01-300-5632	SUBSCRIPTIONS/BOOKS	\$ -	\$ 500	\$ -	\$ (500)	-100%	\$ 6,500	0%	\$ -	\$ 6,250	\$ (500)	AutoCAD - 3 year renewal
01-300-5650	POSTAGE	\$ -	\$ -	\$ -	\$ -	0%	\$ -	0%	\$ -	\$ -	\$ -	
01-300-5860	ALLOCATIONS - GEN. ADMIN.	\$ -	\$ -	\$ -	\$ -	0%	\$ -	0%	\$ -	\$ -	\$ -	
	<b>GEN. &amp; ADMIN.</b>	<b>\$ 3,161</b>	<b>\$ 5,500</b>	<b>\$ 6,000</b>	<b>\$ 500</b>	<b>9%</b>	<b>\$ 12,750</b>	<b>113%</b>	<b>\$ 3,592</b>	<b>\$ 10,204</b>	<b>\$ (2,339)</b>	
<b>300</b>	<b>ENGINEERING</b>	<b>\$ 460,594</b>	<b>\$ 453,401</b>	<b>\$ 644,817</b>	<b>\$ 191,417</b>	<b>42%</b>	<b>\$ 711,540</b>	<b>10%</b>	<b>\$ 785,935</b>	<b>\$ 346,110</b>	<b>\$ 7,193</b>	

**YR 1 [A1] FY2324**

ITEMIZED ACCOUNT DETAIL		
ACCOUNT NUMBER	DESCRIPTION	AMOUNT
01-300-5200	Esri	\$ 10,000
01-300-5200	Blue Beam	\$ 300
01-300-5200	Misc	\$ 5,000
		<b>\$ 15,300</b>

**YR 2 [A2] FY2425**

ITEMIZED ACCOUNT DETAIL		
ACCOUNT NUMBER	DESCRIPTION	AMOUNT
01-300-5200	Esri	\$ 10,000
01-300-5200	Blue Beam	\$ 300
01-300-5200	Misc	\$ 5,000
		<b>\$ 15,300</b>

01-300-5632 Auto CAD - 3 yr \$ 6,500

**DEPARTMENT 400 - OPERATIONS & DISTRIBUTION**

Account Number	Description	FY2223 EST ACTUALS	FY2223 BUDGET	FY2324 BUDGET REQUEST	Diff to Prior Year Budget	% to FY2223 Budget	FY2425 BUDGET REQUEST	% Inc. from FY2324 to FY2425	1 YEAR PRIOR ACTUALS FY2122	2 YEAR PRIOR ACTUALS FY2021	FY2223 Budget vs Est Actuals	NOTES
01-400-5100	REGULAR SALARIES	\$ 1,025,901	\$ 1,093,861	\$ 1,069,116	\$ (24,745)	-2%	\$ 1,146,901	7%	\$ 991,621	\$ 1,043,220	\$ (67,960)	
01-400-5120	OVERTIME WAGES	\$ 45,999	\$ 85,000	\$ 70,000	\$ (15,000)	-18%	\$ 73,500	5%	\$ 50,230	\$ 104,355	\$ (39,001)	
01-400-5130	STANDBY	\$ 23,541	\$ 29,000	\$ 33,000	\$ 4,000	14%	\$ 34,650	5%	\$ 24,651	\$ 30,410	\$ (5,459)	
01-400-5140	MEDICAL INSURANCE	\$ 258,191	\$ 276,787	\$ 345,983	\$ 69,196	25%	\$ 363,888	5%	\$ 255,621	\$ 227,265	\$ (18,596)	
01-400-5141	DENTAL INSURANCE	\$ 23,041	\$ 26,297	\$ 25,048	\$ (1,249)	-5%	\$ 26,297	5%	\$ 23,651	\$ 20,018	\$ (3,256)	
01-400-5142	VISION INSURANCE	\$ 2,693	\$ 3,678	\$ 3,503	\$ (175)	-5%	\$ 3,678	5%	\$ 3,596	\$ 3,093	\$ (985)	
01-400-5143	LIFE INSURANCE	\$ 2,051	\$ 2,118	\$ 2,118	\$ 0	0%	\$ 2,118	0%	\$ 2,101	\$ 1,858	\$ (67)	
01-400-5144	LONG TERM DISABILITY	\$ 3,790	\$ 5,684	\$ 5,573	\$ (111)	-2%	\$ 5,859	5%	\$ 3,892	\$ 3,297	\$ (1,894)	
01-400-5145	WORKERS COMPENSATION	\$ 45,022	\$ 33,153	\$ 32,327	\$ (825)	-2%	\$ 36,529	13%	\$ 23,743	\$ 29,667	\$ 11,869	
01-400-5146	ASSISTANCE PROGRAM	\$ -	\$ -	\$ -	\$ -	0%	\$ -	0%	\$ -	\$ -	\$ -	
01-400-5150	PERS - RETIREMENT	\$ 404,029	\$ 295,133	\$ 278,886	\$ (16,247)	-6%	\$ 293,319	5%	\$ 230,160	\$ 237,223	\$ 108,896	
01-400-5160	FICA - SOCIAL SECURITY	\$ 70,333	\$ 75,284	\$ 72,350	\$ (2,935)	-4%	\$ 77,270	7%	\$ 64,261	\$ 70,714	\$ (4,951)	
01-400-5161	MEDICARE	\$ 16,847	\$ 17,607	\$ 17,088	\$ (518)	-3%	\$ 18,291	7%	\$ 15,225	\$ 16,724	\$ (759)	
01-400-5171	UNIFORMS	\$ 15,665	\$ 8,000	\$ 8,001	\$ 1	0%	\$ 8,000	0%	\$ 5,863	\$ 8,822	\$ 7,665	
01-400-5172	CERTIFICATIONS	\$ 460	\$ 850	\$ 900	\$ 50	6%	\$ 800	-11%	\$ 195	\$ 200	\$ (390)	
01-400-5180	PENSION EXPENSE GASB 68	\$ -	\$ -	\$ -	\$ -	0%	\$ -	0%	\$ -	\$ -	\$ -	
01-400-5810	ALLOCATIONS - SAL&BEN	\$ (864)	\$ -	\$ (931)	\$ (931)	0%	\$ (943)	1%	\$ (7,722)	\$ (6,069)	\$ (864)	
	<b>SALARIES &amp; BENEFITS</b>	<b>\$ 1,936,699</b>	<b>\$ 1,952,452</b>	<b>\$ 1,962,964</b>	<b>\$ 10,512</b>	<b>1%</b>	<b>\$ 2,090,157</b>	<b>6%</b>	<b>\$ 1,687,089</b>	<b>\$ 1,790,799</b>	<b>\$ (15,753)</b>	
01-400-5200	CONTRACT/PROFESSIONAL SERVICES	\$ 125,384	\$ 90,000	\$ 150,000	\$ 60,000	67%	\$ 150,000	0%	\$ 103,658	\$ 549,549	\$ 35,384	
01-400-5820	ALLOCATIONS - PROF	\$ -	\$ (8,844)	\$ -	\$ 8,844	-100%	\$ -	0%	\$ -	\$ -	\$ 8,844	
	<b>CONTRACT/PROFESSIONAL SERVICES</b>	<b>\$ 125,384</b>	<b>\$ 81,156</b>	<b>\$ 150,000</b>	<b>\$ 68,844</b>	<b>85%</b>	<b>\$ 150,000</b>	<b>0%</b>	<b>\$ 103,658</b>	<b>\$ 549,549</b>	<b>\$ 44,228</b>	
01-400-5300	OPERATING SUPPLIES	\$ 140,000	\$ 160,000	\$ 140,000	\$ (20,000)	-13%	\$ 150,000	7%	\$ 115,090	\$ 155,687	\$ (20,000)	
01-400-5310	EQUIP NON-CAP	\$ 10,000	\$ 14,000	\$ 14,000	\$ -	0%	\$ 15,000	7%	\$ 4,611	\$ 13,548	\$ (4,000)	
01-400-5311	SMALL TOOLS/MAINT & REPAIRS	\$ 14,000	\$ 14,000	\$ 15,000	\$ 1,000	7%	\$ 15,000	0%	\$ 7,003	\$ 11,193	\$ -	
01-400-5320	RENTALS/LEASES/PERMITS	\$ 25,000	\$ 16,000	\$ 20,000	\$ 4,000	25%	\$ 20,000	0%	\$ 22,235	\$ 13,386	\$ 9,000	
01-400-5830	ALLOCATIONS - OP EXP	\$ -	\$ -	\$ -	\$ -	0%	\$ -	0%	\$ -	\$ -	\$ -	
	<b>OPERATING EXPENSES</b>	<b>\$ 189,000</b>	<b>\$ 204,000</b>	<b>\$ 189,000</b>	<b>\$ (15,000)</b>	<b>-7%</b>	<b>\$ 200,000</b>	<b>6%</b>	<b>\$ 148,940</b>	<b>\$ 193,814</b>	<b>\$ (15,000)</b>	
01-400-5401	SAFETY EQUIPMENT - MAINTENANCE	\$ 15,345	\$ 7,000	\$ 15,000	\$ 8,000	114%	\$ 15,000	0%	\$ 1,546	\$ 3,447	\$ 8,345	
01-400-5410	MAINT & OPERATIONS OF VEHICLES	\$ 96,967	\$ 89,000	\$ 90,000	\$ 1,000	1%	\$ 100,000	11%	\$ 104,166	\$ 104,947	\$ 7,967	
01-400-5420	BUILD MAINT-SERVICES & SUPPLYS	\$ 944	\$ 10,000	\$ 10,000	\$ -	0%	\$ 10,000	0%	\$ 1,619	\$ 1,866	\$ (9,056)	
01-400-5840	ALLOCATIONS - MAINT.	\$ (798)	\$ -	\$ (811)	\$ (811)	0%	\$ (881)	9%	\$ (757)	\$ (775)	\$ (798)	
	<b>MAINTENANCE</b>	<b>\$ 112,457</b>	<b>\$ 106,000</b>	<b>\$ 114,189</b>	<b>\$ 8,189</b>	<b>8%</b>	<b>\$ 124,119</b>	<b>9%</b>	<b>\$ 106,575</b>	<b>\$ 109,485</b>	<b>\$ 6,457</b>	
01-400-5500	UTILITIES - DISTRICT OFFICE	\$ 137,193	\$ 160,000	\$ 150,000	\$ (10,000)	-6%	\$ 155,000	3%	\$ 154,603	\$ 166,191	\$ (22,807)	
01-400-5510	TELEPHONE/COMMUNICATIONS	\$ 79,674	\$ 85,000	\$ 80,000	\$ (5,000)	-6%	\$ 85,000	6%	\$ 89,166	\$ 87,206	\$ (5,326)	
01-400-5850	ALLOCATIONS - FACILITIES	\$ (562)	\$ (745)	\$ (564)	\$ 181	-24%	\$ (599)	6%	\$ (628)	\$ (613)	\$ 183	
	<b>FACILITIES</b>	<b>\$ 216,305</b>	<b>\$ 244,255</b>	<b>\$ 229,436</b>	<b>\$ (14,819)</b>	<b>-6%</b>	<b>\$ 239,401</b>	<b>4%</b>	<b>\$ 243,141</b>	<b>\$ 252,784</b>	<b>\$ (27,950)</b>	
01-400-5600	OFFICE SUPPLIES	\$ 3,000	\$ 5,000	\$ 5,000	\$ -	0%	\$ 5,000	0%	\$ 1,250	\$ 2,720	\$ (2,000)	
01-400-5630	TRAINING, CONFERENCES & MEETINGS	\$ 1,000	\$ 3,000	\$ 3,000	\$ -	0%	\$ 3,000	0%	\$ -	\$ 521	\$ (2,000)	
01-400-5650	POSTAGE	\$ -	\$ -	\$ -	\$ -	0%	\$ -	0%	\$ -	\$ 58	\$ -	
01-400-5860	ALLOCATIONS - GEN. ADMIN.	\$ (28)	\$ (597)	\$ (56)	\$ 541	-91%	\$ (56)	0%	\$ (9)	\$ (23)	\$ 569	
	<b>GEN. &amp; ADMIN.</b>	<b>\$ 3,972</b>	<b>\$ 7,403</b>	<b>\$ 7,944</b>	<b>\$ 541</b>	<b>7%</b>	<b>\$ 7,944</b>	<b>0%</b>	<b>\$ 1,241</b>	<b>\$ 3,276</b>	<b>\$ (3,431)</b>	
<b>400</b>	<b>DISTRIBUTION</b>	<b>\$ 2,583,817</b>	<b>\$ 2,595,265</b>	<b>\$ 2,653,533</b>	<b>\$ 58,268</b>	<b>2%</b>	<b>\$ 2,811,621</b>	<b>6%</b>	<b>\$ 2,290,644</b>	<b>\$ 2,899,707</b>	<b>\$ (11,448)</b>	

YR 1 [A1] FY2324  
ITEMIZED ACCOUNT DETAIL

ACCOUNT NUMBER	DESCRIPTION	AMOUNT
5200	Fuel Reduction	\$ 30,000

YR 2 [A2] FY2425  
ITEMIZED ACCOUNT DETAIL

ACCOUNT NUMBER	DESCRIPTION	AMOUNT
5200	Fuel Reduction	\$ 30,000

**DEPARTMENT 500 - ENVIRONMENTAL**

Account Number	Description	FY2223 EST ACTUALS	FY2223 BUDGET	FY2324 BUDGET REQUEST	Diff to Prior Year Budget	% to FY2223 Budget	FY2425 BUDGET REQUEST	% Inc. from FY2324 to FY2425	1 YEAR PRIOR ACTUALS FY2122	2 YEAR PRIOR ACTUALS FY2021	FY2223 Budget vs Est Actuals	NOTES
01-500-5100	REGULAR SALARIES	\$ 153,366	\$ 107,360	\$ 139,854	\$ 32,494	30%	\$ 155,238	11%	\$ 100,709	\$ 89,686	\$ 46,006	Environmental Planner position filled
01-500-5120	OVERTIME WAGES	\$ -	\$ -	\$ 1,000	\$ 1,000	0%	\$ 1,000	0%	\$ (3)	\$ 8,467	\$ -	
01-500-5140	MEDICAL INSURANCE	\$ 17,227	\$ 11,954	\$ 18,050	\$ 6,096	51%	\$ 18,952	5%	\$ 10,024	\$ 9,493	\$ 5,273	
01-500-5141	DENTAL INSURANCE	\$ 1,181	\$ 840	\$ 1,040	\$ 200	24%	\$ 1,092	5%	\$ 781	\$ 716	\$ 340	
01-500-5142	VISION INSURANCE	\$ 178	\$ 144	\$ 178	\$ 34	24%	\$ 187	5%	\$ 145	\$ 134	\$ 35	
01-500-5143	LIFE INSURANCE	\$ 300	\$ 200	\$ 260	\$ 60	30%	\$ 260	0%	\$ 200	\$ 183	\$ 100	
01-500-5144	LONG TERM DISABILITY	\$ 655	\$ 537	\$ 839	\$ 302	56%	\$ 850	1%	\$ 389	\$ 354	\$ 118	
01-500-5145	WORKERS COMPENSATION	\$ 2,348	\$ 1,326	\$ 1,833	\$ 508	38%	\$ 2,035	11%	\$ 1,599	\$ 1,691	\$ 1,022	
01-500-5146	ASSISTANCE PROGRAM	\$ -	\$ -	\$ -	\$ -	0%	\$ -	0%	\$ -	\$ -	\$ -	
01-500-5150	PERS - RETIREMENT	\$ 16,918	\$ 9,549	\$ 10,741	\$ 1,192	12%	\$ 11,953	11%	\$ 10,275	\$ 7,786	\$ 7,369	
01-500-5160	FICA - SOCIAL SECURITY	\$ 10,131	\$ 6,656	\$ 8,733	\$ 2,077	31%	\$ 9,687	11%	\$ 6,409	\$ 5,648	\$ 3,475	
01-500-5161	MEDICARE	\$ 2,369	\$ 1,557	\$ 2,042	\$ 486	31%	\$ 2,265	11%	\$ 1,499	\$ 1,321	\$ 812	
01-500-5171	UNIFORMS	\$ -	\$ -	\$ -	\$ -	0%	\$ -	0%	\$ -	\$ -	\$ -	
01-500-5172	CERTIFICATIONS	\$ 3,039	\$ -	\$ -	\$ -	0%	\$ -	0%	\$ -	\$ -	\$ 3,039	
01-500-5180	PENSION EXPENSE GASB 68	\$ -	\$ -	\$ -	\$ -	0%	\$ -	0%	\$ -	\$ -	\$ -	
01-500-5810	ALLOCATIONS - SAL&BEN	\$ -	\$ -	\$ -	\$ -	0%	\$ -	0%	\$ -	\$ (484)	\$ -	
	<b>SALARIES &amp; BENEFITS</b>	<b>\$ 207,711</b>	<b>\$ 140,123</b>	<b>\$ 184,571</b>	<b>\$ 44,448</b>	<b>32%</b>	<b>\$ 203,520</b>	<b>10%</b>	<b>\$ 132,027</b>	<b>\$ 124,994</b>	<b>\$ 67,588</b>	
01-500-5200	CONTRACT/PROFESSIONAL SERVICES	\$ 137,000	\$ 172,000	\$ 197,500	\$ 25,500	15%	\$ 214,000	8%	\$ 138,116	\$ 315,981	\$ (35,000)	
01-500-5820	ALLOCATIONS - PROF	\$ -	\$ -	\$ -	\$ -	0%	\$ -	0%	\$ -	\$ -	\$ -	
01-500-5920	GRANT EXP. - PROF. SERV.	\$ -	\$ -	\$ -	\$ -	0%	\$ -	0%	\$ 229,011	\$ 83,122	\$ -	
	<b>CONTRACT/PROFESSIONAL SERVICES</b>	<b>\$ 137,000</b>	<b>\$ 172,000</b>	<b>\$ 197,500</b>	<b>\$ 25,500</b>	<b>15%</b>	<b>\$ 214,000</b>	<b>8%</b>	<b>\$ 367,127</b>	<b>\$ 399,103</b>	<b>\$ (35,000)</b>	
01-500-5300	OPERATING SUPPLIES	\$ 500	\$ 250	\$ 300	\$ 50	20%	\$ 350	17%	\$ 226	\$ 1,470	\$ 250	
01-500-5310	EQUIP. NON-CAP	\$ 3,500	\$ 500	\$ 600	\$ 100	20%	\$ 650	8%	\$ -	\$ -	\$ 3,000	New laptop
01-500-5320	RENTALS/LEASES/PERMITS	\$ -	\$ 1,000	\$ 1,000	\$ -	0%	\$ 1,500	50%	\$ -	\$ 1,700	\$ (1,000)	
01-500-5830	ALLOCATIONS - OP EXP	\$ -	\$ -	\$ -	\$ -	0%	\$ -	0%	\$ -	\$ -	\$ -	
01-500-5930	GRANT EXP. - OPERATING EXP.	\$ -	\$ -	\$ -	\$ -	0%	\$ -	0%	\$ 50	\$ -	\$ -	
	<b>OPERATING EXPENSES</b>	<b>\$ 4,000</b>	<b>\$ 1,750</b>	<b>\$ 1,900</b>	<b>\$ 150</b>	<b>9%</b>	<b>\$ 2,500</b>	<b>32%</b>	<b>\$ 276</b>	<b>\$ 3,170</b>	<b>\$ 2,250</b>	
01-500-5410	MAINT & OPERATIONS OF VEHICLES	\$ -	\$ 500	\$ 2,500	\$ 2,000	400%	\$ 2,500	0%	\$ -	\$ 25	\$ (500)	
01-500-5430	ROAD MAINTENANCE	\$ -	\$ 5,000	\$ 5,000	\$ -	0%	\$ 6,500	30%	\$ -	\$ -	\$ (5,000)	
01-500-5840	ALLOCATIONS - MAINT.	\$ -	\$ -	\$ -	\$ -	0%	\$ -	0%	\$ -	\$ -	\$ -	
	<b>MAINTENANCE</b>	<b>\$ -</b>	<b>\$ 5,500</b>	<b>\$ 7,500</b>	<b>\$ 2,000</b>	<b>36%</b>	<b>\$ 9,000</b>	<b>20%</b>	<b>\$ -</b>	<b>\$ 25</b>	<b>\$ (5,500)</b>	
01-500-5510	TELEPHONE/COMMUNICATIONS	\$ 632	\$ -	\$ 1,080	\$ 1,080	0%	\$ 1,200	11%	\$ 412	\$ -	\$ 632	
01-500-5850	ALLOCATIONS - FACILITIES	\$ -	\$ -	\$ -	\$ -	0%	\$ -	0%	\$ -	\$ -	\$ -	
	<b>FACILITIES</b>	<b>\$ 632</b>	<b>\$ -</b>	<b>\$ 1,080</b>	<b>\$ 1,080</b>	<b>0%</b>	<b>\$ 1,200</b>	<b>11%</b>	<b>\$ 412</b>	<b>\$ -</b>	<b>\$ 632</b>	
01-500-5600	OFFICE SUPPLIES	\$ -	\$ 100	\$ 100	\$ -	0%	\$ 150	50%	\$ -	\$ 54	\$ (100)	
01-500-5620	WATER CONSERVATION & EDUCATION PR	\$ -	\$ 2,500	\$ 3,000	\$ 500	20%	\$ 3,500	17%	\$ 804	\$ 1,164	\$ (2,500)	
01-500-5621	WATERSHED GRANTS DATA COLLECT	\$ -	\$ -	\$ -	\$ -	0%	\$ -	0%	\$ -	\$ -	\$ -	
01-500-5622	EDUCATION PROGRAM	\$ -	\$ -	\$ -	\$ -	0%	\$ -	0%	\$ -	\$ -	\$ -	
01-500-5630	TRAINING, CONFERENCES & MEETINGS	\$ 172	\$ 3,000	\$ 10,000	\$ 7,000	233%	\$ 10,000	0%	\$ 1,114	\$ 352	\$ (2,828)	
01-500-5631	MEMBERSHIP & DUES	\$ 5,000	\$ 8,750	\$ 6,000	\$ (2,750)	-31%	\$ 7,000	17%	\$ 3,555	\$ 3,250	\$ (3,750)	
01-500-5632	SUBSCRIPTIONS/BOOKS	\$ -	\$ -	\$ 200	\$ 200	0%	\$ 250	25%	\$ -	\$ -	\$ -	
01-500-5650	POSTAGE	\$ 64	\$ -	\$ -	\$ -	0%	\$ -	0%	\$ -	\$ -	\$ 64	
01-500-5860	ALLOCATIONS - GEN. ADMIN.	\$ -	\$ -	\$ -	\$ -	0%	\$ -	0%	\$ -	\$ -	\$ -	
	<b>GEN. &amp; ADMIN.</b>	<b>\$ 5,236</b>	<b>\$ 14,350</b>	<b>\$ 19,300</b>	<b>\$ 4,950</b>	<b>34%</b>	<b>\$ 20,900</b>	<b>8%</b>	<b>\$ 5,473</b>	<b>\$ 4,820</b>	<b>\$ (9,114)</b>	
<b>500</b>	<b>WATERSHED</b>	<b>\$ 354,580</b>	<b>\$ 333,723</b>	<b>\$ 411,851</b>	<b>\$ 78,128</b>	<b>23%</b>	<b>\$ 451,120</b>	<b>10%</b>	<b>\$ 505,315</b>	<b>\$ 532,113</b>	<b>\$ 20,857</b>	

**DEPARTMENT 500 - ENVIRONMENTAL**

YR 1 [A1] FY2324		
ITEMIZED ACCOUNT DETAIL		
ACCOUNT NUMBER	DESCRIPTION	AMOUNT
5200	Professionals as needed	\$ 30,000
5200	Stream Flow Monitoring	\$ 60,000
5200	Olympia Patrol	\$ 4,500
5200	Fire Management Plan	\$ 25,000
5200	County Fish Monitoring Program	\$ 13,000
5200	Annual Mitigation & Reporting	\$ 40,000
5200	Watershed Restoration & Monitoring	\$ 25,000
		<u>\$ 197,500</u>
5631	SC stewardship	\$ 3,000
5631	Water Conservation Coalition	\$ 3,000
		<u>\$ 6,000</u>

YR 2 [A2] FY2425		
ITEMIZED ACCOUNT DETAIL		
ACCOUNT NUMBER	DESCRIPTION	AMOUNT
5200	Professionals as needed	\$ 35,000
5200	Stream Flow Monitoring	\$ 65,000
5200	Olympia Patrol	\$ 5,000
5200	Fire Management Plan	\$ 25,000
5200	County Fish Monitoring Program	\$ 14,000
5200	Annual Mitigation & Reporting	\$ 45,000
5200	Watershed Restoration & Monitoring	\$ 25,000
		<u>\$ 214,000</u>
5631	SC stewardship	\$ 3,500
5631	Water Conservation Coalition	\$ 3,500
		<u>\$ 7,000</u>

**DEPARTMENT 800 - SUPPLY & TREATMENT**

Account Number	Description	FY2223 EST ACTUALS	FY2223 BUDGET	FY2324 BUDGET REQUEST	Diff to Prior Year Budget	% to FY2223 Budget	FY2425 BUDGET REQUEST	% Inc. from FY2324 to FY2425	1 YEAR PRIOR ACTUALS FY2122	2 YEAR PRIOR ACTUALS FY2021	FY2223 Budget vs Est Actuals	NOTES
01-800-5100	REGULAR SALARIES	\$ 728,852	\$ 1,164,089	\$ 1,058,176	\$ (105,912)	-9%	\$ 1,125,363	6%	\$ 994,277	\$ 999,132	\$ (435,236)	
01-800-5120	OVERTIME WAGES	\$ 57,365	\$ 105,000	\$ 85,000	\$ (20,000)	-19%	\$ 89,250	5%	\$ 78,162	\$ 139,943	\$ (47,635)	
01-800-5130	STANDBY	\$ 31,128	\$ 38,000	\$ 35,000	\$ (3,000)	-8%	\$ 36,750	5%	\$ 39,050	\$ 37,047	\$ (6,872)	
01-800-5140	MEDICAL INSURANCE	\$ 168,188	\$ 169,706	\$ 268,746	\$ 99,040	58%	\$ 283,121	5%	\$ 184,746	\$ 145,655	\$ (1,518)	
01-800-5141	DENTAL INSURANCE	\$ 15,270	\$ 18,714	\$ 20,659	\$ 1,945	10%	\$ 21,692	5%	\$ 18,358	\$ 15,713	\$ (3,444)	
01-800-5142	VISION INSURANCE	\$ 1,519	\$ 2,806	\$ 2,749	\$ (58)	-2%	\$ 2,886	5%	\$ 2,721	\$ 2,316	\$ (1,287)	
01-800-5143	LIFE INSURANCE	\$ 1,445	\$ 1,878	\$ 1,878	\$ -	0%	\$ 1,878	0%	\$ 1,861	\$ 1,722	\$ (433)	
01-800-5144	LONG TERM DISABILITY	\$ 3,082	\$ 5,989	\$ 5,405	\$ (584)	-10%	\$ 5,878	9%	\$ 4,269	\$ 3,949	\$ (2,907)	
01-800-5145	WORKERS COMPENSATION	\$ 51,704	\$ 38,074	\$ 33,833	\$ (4,240)	-11%	\$ 38,626	14%	\$ 26,483	\$ 31,936	\$ 13,631	
01-800-5146	ASSISTANCE PROGRAM	\$ -	\$ -	\$ -	\$ -	0%	\$ -	0%	\$ -	\$ -	\$ -	
01-800-5150	PERS - RETIREMENT	\$ 434,570	\$ 345,287	\$ 230,869	\$ (114,418)	-33%	\$ 246,215	7%	\$ 252,471	\$ 201,699	\$ 89,283	
01-800-5160	FICA - SOCIAL SECURITY	\$ 57,042	\$ 80,062	\$ 73,207	\$ (6,855)	-9%	\$ 77,864	6%	\$ 72,998	\$ 70,399	\$ (23,020)	
01-800-5161	MEDICARE	\$ 13,606	\$ 19,092	\$ 17,223	\$ (1,869)	-10%	\$ 18,284	6%	\$ 17,203	\$ 16,781	\$ (5,486)	
01-800-5171	UNIFORMS	\$ 7,034	\$ 7,200	\$ 7,200	\$ -	0%	\$ 7,200	0%	\$ 6,075	\$ 5,640	\$ (166)	
01-800-5172	CERTIFICATIONS	\$ 120	\$ 800	\$ 850	\$ 50	6%	\$ 800	-6%	\$ 105	\$ 205	\$ (680)	
01-800-5180	PENSION EXPENSE GASB 68	\$ -	\$ -	\$ -	\$ -	0%	\$ -	0%	\$ -	\$ -	\$ -	
01-800-5810	ALLOCATIONS - SAL&BEN	\$ (685)	\$ (2,822)	\$ (712)	\$ 2,109	-75%	\$ (725)	2%	\$ (8,433)	\$ (4,691)	\$ 2,137	
	<b>SALARIES &amp; BENEFITS</b>	<b>\$ 1,570,240</b>	<b>\$ 1,993,876</b>	<b>\$ 1,840,084</b>	<b>\$ (153,792)</b>	<b>-8%</b>	<b>\$ 1,955,082</b>	<b>6%</b>	<b>\$ 1,690,346</b>	<b>\$ 1,667,447</b>	<b>\$ (423,636)</b>	
01-800-5200	CONTRACT/PROFESSIONAL SERVICES	\$ 69,046	\$ 95,000	\$ 110,000	\$ 15,000	16%	\$ 120,000	9%	\$ 65,914	\$ 88,543	\$ (25,954)	
01-800-5202	OUTSIDE WATER ANALYSIS	\$ 50,000	\$ 75,000	\$ 60,000	\$ (15,000)	-20%	\$ 60,000	0%	\$ 45,898	\$ 130,206	\$ (25,000)	
01-800-5820	ALLOCATIONS - PROF	\$ -	\$ -	\$ -	\$ -	0%	\$ -	0%	\$ (1,100)	\$ -	\$ -	
	<b>CONTRACT/PROFESSIONAL SERVICES</b>	<b>\$ 119,046</b>	<b>\$ 170,000</b>	<b>\$ 170,000</b>	<b>\$ -</b>	<b>0%</b>	<b>\$ 180,000</b>	<b>6%</b>	<b>\$ 110,713</b>	<b>\$ 218,749</b>	<b>\$ (50,954)</b>	
01-800-5300	OPERATING SUPPLIES	\$ 77,965	\$ 67,000	\$ 75,000	\$ 8,000	12%	\$ 80,000	7%	\$ 79,769	\$ 80,993	\$ 10,965	
01-800-5301	CHEMICALS	\$ 59,509	\$ 42,000	\$ 65,000	\$ 23,000	55%	\$ 70,000	8%	\$ 49,731	\$ 42,190	\$ 17,509	
01-800-5302	LAB SUPPLIES	\$ 28,679	\$ 17,200	\$ 20,000	\$ 2,800	16%	\$ 22,000	10%	\$ 22,427	\$ 25,360	\$ 11,479	
01-800-5310	EQUIP. NON-CAP	\$ 20,000	\$ 21,750	\$ 18,000	\$ (3,750)	-17%	\$ 18,000	0%	\$ 30,871	\$ 21,862	\$ (1,750)	
01-800-5311	SMALL TOOLS/MAINT & REPAIRS	\$ 6,500	\$ 7,000	\$ 7,000	\$ -	0%	\$ 8,000	14%	\$ 1,194	\$ 7,011	\$ (500)	
01-800-5320	RENTALS/LEASES/PERMITS	\$ 38,000	\$ 55,000	\$ 45,000	\$ (10,000)	-18%	\$ 45,000	0%	\$ 66,608	\$ 51,298	\$ (17,000)	
01-800-5830	ALLOCATIONS - OP EXP	\$ -	\$ -	\$ -	\$ -	0%	\$ -	0%	\$ -	\$ -	\$ -	
	<b>OPERATING EXPENSES</b>	<b>\$ 230,652</b>	<b>\$ 209,950</b>	<b>\$ 230,000</b>	<b>\$ 20,050</b>	<b>10%</b>	<b>\$ 243,000</b>	<b>6%</b>	<b>\$ 250,599</b>	<b>\$ 228,712</b>	<b>\$ 20,702</b>	
01-800-5401	SAFETY EQUIPMENT - MAINTENANCE	\$ 1,039	\$ 3,400	\$ 3,500	\$ 100	3%	\$ 3,750	7%	\$ 1,494	\$ 1,247	\$ (2,361)	
01-800-5410	MAINT & OPERATIONS OF VEHICLES	\$ 50,687	\$ 50,000	\$ 55,000	\$ 5,000	10%	\$ 60,000	9%	\$ 62,461	\$ 66,588	\$ 687	
01-800-5420	BUILD MAINT-SERVICES & SUPPLYS	\$ 236	\$ 5,200	\$ 5,000	\$ (200)	-4%	\$ 6,000	20%	\$ 7,454	\$ 4,220	\$ (4,964)	
01-800-5840	ALLOCATIONS - MAINT.	\$ (366)	\$ (412)	\$ (448)	\$ (36)	9%	\$ (492)	10%	\$ (503)	\$ (506)	\$ 46	
	<b>MAINTENANCE</b>	<b>\$ 51,596</b>	<b>\$ 58,188</b>	<b>\$ 63,052</b>	<b>\$ 4,864</b>	<b>8%</b>	<b>\$ 69,258</b>	<b>10%</b>	<b>\$ 70,905</b>	<b>\$ 71,549</b>	<b>\$ (6,592)</b>	
01-800-5500	UTILITIES - DISTRICT OFFICE	\$ 318,940	\$ 360,000	\$ 350,000	\$ (10,000)	-3%	\$ 350,000	0%	\$ 312,413	\$ 344,758	\$ (41,060)	
01-800-5510	TELEPHONE/COMMUNICATIONS	\$ 53,044	\$ 80,000	\$ 75,000	\$ (5,000)	-6%	\$ 75,000	0%	\$ 55,467	\$ 64,066	\$ (26,956)	
01-800-5850	ALLOCATIONS - FACILITIES	\$ (374)	\$ (562)	\$ (529)	\$ 34	-6%	\$ (529)	0%	\$ (391)	\$ (450)	\$ 188	
	<b>FACILITIES</b>	<b>\$ 371,609</b>	<b>\$ 439,438</b>	<b>\$ 424,471</b>	<b>\$ (14,966)</b>	<b>-3%</b>	<b>\$ 424,471</b>	<b>0%</b>	<b>\$ 367,489</b>	<b>\$ 408,374</b>	<b>\$ (67,828)</b>	
01-800-5600	OFFICE SUPPLIES	\$ 1,377	\$ 4,500	\$ 4,000	\$ (500)	-11%	\$ 4,000	0%	\$ 2,293	\$ 3,244	\$ (3,123)	
01-800-5630	TRAINING, CONFERENCES & MEETINGS	\$ -	\$ 2,000	\$ 2,000	\$ -	0%	\$ 2,500	25%	\$ 634	\$ 250	\$ (2,000)	
01-800-5632	SUBSCRIPTIONS/BOOKS	\$ -	\$ 500	\$ 500	\$ -	0%	\$ 500	0%	\$ -	\$ -	\$ (500)	
01-800-5650	POSTAGE	\$ -	\$ -	\$ -	\$ -	0%	\$ -	0%	\$ -	\$ -	\$ -	
01-800-5860	ALLOCATIONS - GEN. ADMIN.	\$ (10)	\$ (49)	\$ (46)	\$ 3	-7%	\$ (49)	8%	\$ (21)	\$ (25)	\$ 39	
	<b>GEN. &amp; ADMIN.</b>	<b>\$ 1,368</b>	<b>\$ 6,951</b>	<b>\$ 6,454</b>	<b>\$ (497)</b>	<b>-7%</b>	<b>\$ 6,951</b>	<b>8%</b>	<b>\$ 2,906</b>	<b>\$ 3,469</b>	<b>\$ (5,583)</b>	
<b>800</b>	<b>SUPPLY &amp; TREATMENT</b>	<b>\$ 2,344,512</b>	<b>\$ 2,878,402</b>	<b>\$ 2,734,062</b>	<b>\$ (144,341)</b>	<b>-5%</b>	<b>\$ 2,878,763</b>	<b>5%</b>	<b>\$ 2,492,958</b>	<b>\$ 2,598,299</b>	<b>\$ (533,891)</b>	

YR 1 [A1] FY2324

ACCOUNT NUMBER	DESCRIPTION	AMOUNT
5200	Fuel Reduction	\$ 20,000

YR 2 [A2] FY2425

ACCOUNT NUMBER	DESCRIPTION	AMOUNT
5200	Fuel Reduction	\$ 20,000

**DEPARTMENT 600 - SEWER**

Account Number	Description	FY2223 EST ACTUALS	FY2223 BUDGET	FY2324 BUDGET REQUEST	Diff to Prior Year Budget	% to FY2223 Budget	FY2425 BUDGET REQUEST	% Inc. from FY2324 to FY2425	1 YEAR PRIOR ACTUALS FY2122	2 YEAR PRIOR ACTUALS FY2021	FY2223 Budget vs Est Actuals	NOTES
02-600-5100	REGULAR SALARIES	\$ 18,822	\$ 16,000	\$ 16,000	\$ -	0%	\$ 16,000	0%	\$ 17,376	\$ 11,246	\$ 2,822	
02-600-5120	OVERTIME WAGES	\$ 24,985	\$ -	\$ 1,500	\$ 1,500	0%	\$ 1,575	5%	\$ 5,258	\$ 1,792	\$ 24,985	
02-600-5130	STANDBY	\$ -	\$ -	\$ -	\$ -	0%	\$ -	0%	\$ -	\$ -	\$ -	
02-600-5150	PERS - RETIREMENT	\$ -	\$ -	\$ -	\$ -	0%	\$ -	0%	\$ -	\$ -	\$ -	
02-600-5160	FICA - SOCIAL SECURITY	\$ -	\$ -	\$ -	\$ -	0%	\$ -	0%	\$ -	\$ -	\$ -	
02-600-5161	MEDICARE	\$ -	\$ -	\$ -	\$ -	0%	\$ -	0%	\$ -	\$ -	\$ -	
02-600-5171	UNIFORMS	\$ -	\$ -	\$ -	\$ -	0%	\$ -	0%	\$ -	\$ -	\$ -	
02-600-5180	PENSION EXPENSE GASB 68	\$ -	\$ -	\$ -	\$ -	0%	\$ -	0%	\$ -	\$ -	\$ -	
02-600-5181	PENSION EXPENSE GASB 68	\$ -	\$ -	\$ -	\$ -	0%	\$ -	0%	\$ -	\$ -	\$ -	
02-600-5810	ALLOCATIONS - SAL&BEN	\$ 13,065	\$ -	\$ 16,419	\$ 16,419	0%	\$ 16,796	2%	\$ 25,957	\$ 21,569	\$ 13,065	
	<b>SALARIES &amp; BENEFITS</b>	<b>\$ 56,872</b>	<b>\$ 16,000</b>	<b>\$ 33,919</b>	<b>\$ 17,919</b>	<b>112%</b>	<b>\$ 34,371</b>	<b>1%</b>	<b>\$ 48,591</b>	<b>\$ 34,608</b>	<b>\$ 40,872</b>	
02-600-5200	CONTRACT/PROFESSIONAL SERVICES	\$ 20,202	\$ 15,000	\$ 20,000	\$ 5,000	33%	\$ 20,000	0%	\$ 21,773	\$ 16,626	\$ 5,202	
02-600-5202	OUTSIDE WATER ANALYSIS	\$ 17,784	\$ 15,000	\$ 18,000	\$ 3,000	20%	\$ 18,000	0%	\$ 19,962	\$ 17,982	\$ 2,784	
02-600-5820	ALLOCATIONS - PROF	\$ 1,102	\$ 26,307	\$ 1,231	\$ (25,075)	-95%	\$ 1,197	-3%	\$ 1,344	\$ 919	\$ (25,205)	
	<b>CONTRACT/PROFESSIONAL SERVICES</b>	<b>\$ 39,088</b>	<b>\$ 56,307</b>	<b>\$ 39,231</b>	<b>\$ (17,075)</b>	<b>-30%</b>	<b>\$ 39,197</b>	<b>0%</b>	<b>\$ 43,079</b>	<b>\$ 35,527</b>	<b>\$ (17,219)</b>	
02-600-5300	OPERATING SUPPLIES	\$ 10,493	\$ 12,000	\$ 12,000	\$ -	0%	\$ 12,000	0%	\$ 2,825	\$ 2,914	\$ (1,507)	
02-600-5320	RENTALS/LEASES/PERMITS	\$ 35,403	\$ 15,000	\$ 20,000	\$ 5,000	33%	\$ 22,000	10%	\$ 12,243	\$ 10,483	\$ 20,403	
02-600-5830	ALLOCATIONS - OP EXP	\$ 50	\$ 1,168	\$ 74	\$ (1,094)	-94%	\$ 74	0%	\$ 145	\$ 265	\$ (1,118)	
	<b>OPERATING EXPENSES</b>	<b>\$ 45,946</b>	<b>\$ 28,168</b>	<b>\$ 32,074</b>	<b>\$ 3,906</b>	<b>14%</b>	<b>\$ 34,074</b>	<b>6%</b>	<b>\$ 15,213</b>	<b>\$ 13,661</b>	<b>\$ 17,778</b>	
02-600-5410	MAINT & OPERATIONS OF VEHICLES	\$ -	\$ -	\$ -	\$ -	0%	\$ -	0%	\$ -	\$ -	\$ -	
02-600-5420	BUILD MAINT-SERVICES & SUPPLYS	\$ -	\$ 1,500	\$ 1,500	\$ -	0%	\$ 2,000	33%	\$ -	\$ -	\$ (1,500)	
02-600-5840	ALLOCATIONS - MAINT.	\$ 1,370	\$ 83	\$ 1,484	\$ 1,402	1697%	\$ 1,705	15%	\$ 1,392	\$ 1,356	\$ 1,287	
	<b>MAINTENANCE</b>	<b>\$ 1,370</b>	<b>\$ 1,583</b>	<b>\$ 2,984</b>	<b>\$ 1,402</b>	<b>89%</b>	<b>\$ 3,705</b>	<b>24%</b>	<b>\$ 1,392</b>	<b>\$ 1,356</b>	<b>\$ (213)</b>	
02-600-5500	UTILITIES - DISTRICT OFFICE	\$ 3,227	\$ 6,000	\$ 5,000	\$ (1,000)	-17%	\$ 5,200	4%	\$ 3,780	\$ 4,141	\$ (2,773)	
02-600-5510	TELEPHONE/COMMUNICATIONS	\$ 3,819	\$ 6,500	\$ 6,000	\$ (500)	-8%	\$ 6,200	3%	\$ 3,718	\$ 4,984	\$ (2,681)	
02-600-5850	ALLOCATIONS - FACILITIES	\$ 1,097	\$ 1,362	\$ 1,273	\$ (89)	-7%	\$ 1,308	3%	\$ 1,246	\$ 1,265	\$ (265)	
	<b>FACILITIES</b>	<b>\$ 8,142</b>	<b>\$ 13,862</b>	<b>\$ 12,273</b>	<b>\$ (1,589)</b>	<b>-11%</b>	<b>\$ 12,708</b>	<b>4%</b>	<b>\$ 8,745</b>	<b>\$ 10,390</b>	<b>\$ (5,719)</b>	
02-600-5600	OFFICE SUPPLIES	\$ -	\$ -	\$ -	\$ -	0%	\$ -	0%	\$ -	\$ -	\$ -	
02-600-5650	POSTAGE	\$ -	\$ -	\$ -	\$ -	0%	\$ -	0%	\$ -	\$ -	\$ -	
02-600-5860	ALLOCATIONS - GEN. ADMIN.	\$ 1,314	\$ 1,353	\$ 1,346	\$ (7)	-1%	\$ 1,354	1%	\$ 1,649	\$ 1,580	\$ (38)	
	<b>GEN. &amp; ADMIN.</b>	<b>\$ 1,314</b>	<b>\$ 1,353</b>	<b>\$ 1,346</b>	<b>\$ (7)</b>	<b>-1%</b>	<b>\$ 1,354</b>	<b>1%</b>	<b>\$ 1,649</b>	<b>\$ 1,580</b>	<b>\$ (38)</b>	
<b>600</b>	<b>WASTEWATER</b>	<b>\$ 152,732</b>	<b>\$ 117,271</b>	<b>\$ 121,827</b>	<b>\$ 4,556</b>	<b>4%</b>	<b>\$ 125,409</b>	<b>3%</b>	<b>\$ 118,669</b>	<b>\$ 97,122</b>	<b>\$ 35,460</b>	

YR 1 [A1] FY2324

ITEMIZED ACCOUNT DETAIL

ACCOUNT NUMBER	DESCRIPTION	AMOUNT
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YR 2 [A2] FY2425

ITEMIZED ACCOUNT DETAIL

ACCOUNT NUMBER	DESCRIPTION	AMOUNT
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**BOARD OF DIRECTORS  
SAN LORENZO VALLEY WATER  
DISTRICT  
REGULAR MEETING  
MINUTES  
APRIL 6, 2023**

**Thursday, April 6, 2023, at 5:30 p.m.**, SLVWD Conference Room, 12788 Highway 9, Boulder Creek, and via videoconference and teleconference.

**1. Convene Meeting 5:30 p.m.  
Roll Call**

Board Members Present:

Mark Smolley, President  
Jeff Hill, Vice President  
Jayme Ackemann, Director  
Bob Fultz, Director  
Gail Mahood, Director

Staff Present:

Rick Rogers, District Manager  
Gina Nicholls, District Counsel \*  
Holly Hossack, District Secretary

**2. Additions and Deletions to Closed Session Agenda:**

G. Nicholls requested that item 4b. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION be removed from the Closed Session agenda.

**3. Oral Communications Regarding Items in Closed Session: None**

**4. Adjournment to Closed Session: 5:35 p.m.**

**5. Re-Convene Meeting 6:30 p.m.  
Roll Call**

Board Members Present:

Mark Smolley, President  
Jeff Hill, Vice President  
Jayme Ackemann, Director  
Bob Fultz, Director  
Gail Mahood, Director

Staff Present:

Rick Rogers, District Manager  
Gina Nicholls, District Counsel \*

\*attended remotely

Holly Hossack, District Secretary  
Carly Blanchard, Enviro Programs Manger & Admin Analyst \*  
Kendra Reed, Director of Finance & Business Services\*  
Josh Wolff, Engineering Manager\*

**6. Report of Actions Taken in Closed Session:**

Nothing to report from Closed Session.

**7. Additions and Deletions:** None

**8. Oral Communications:** None

**9. President's Report:** None

**10. Unfinished Business:**

a. REQUEST FOR PROPOSALS FOR GENERAL MANAGER RECRUITMENT SERVICES

R. Rogers introduced this item.

Dir. Hill explained the process for preparing the RFP.

Discussion by the Board and staff regarding:

- One on one interviews with the Board are not planned
- Public participation
- RFP specificity
- Rubrik unnecessary
- Ad Hoc Committee will prepare a preferred subset

A motion was made and seconded to direct the District Manager to move forward with the Request for Proposals General Manager Recruitment Services with the agreed upon changes to the RFP and to be released to the public.

M. Dolson\* said that the audio is terrible.

J. Mosher\* agreed that the sound is cutting in and out.

The Board voted unanimously in favor of the motion. Motion passed.

**11. New Business:**

a. EMERGENCY CONTRACT FOR TEMPORARY WORK ON STEWART STREET

R. Rogers introduced and explained this item.

A motion was made and seconded to ratify the provided Emergency Services Contract with Anderson Pacific for construction of a temporary main at Stewart Street in the amount of \$75,000.

\*attended remotely



The Board voted unanimously in favor of the motion. Motion passed.

b. RATE STUDY REQUEST FOR PROPOSALS  
R. Rogers introduced and explained this item.

Dir. Mahood, Committee Chair of the Budget & Finance Committee, continued with reasons for the recommendation by the committee for Raftelis. Additionally references will be checked and legal counsel will vet Raftelis.

A motion was made and seconded to direct the District Manager to enter into a contract with Raftelis in the amount not to exceed \$99,035 for the 2023 Rate Study.

Discussion by the Board and staff regarding:

- Demonstration of the model - cost going forward and access to the model for future use
- Additional community workshops
- Exploration of the structure for rates
- Negotiate contract with
- Compatibility with Springbrook

M. Dolson\* said that the audio is cutting in and out.

J. Mosher\* agreed that the audio is having issues. He is positive about Raftelis' public outreach on this proposal.

A. Layng\* also said that the audio is not working.

R. Moran, Ben Lomond, said that this rate study needs to meet the criteria for the tiered rates.

The motion was restated to include clarification for access to modeling tool.

4 members of the Board voted in favor of the motion. Dir. Fultz abstained. Motion passed.

c. SLVWD REPRESENTATION ON THE SANTA MARGARITA  
GROUNDWATER AGENCY (SMGWA) BOARD OF DIRECTORS  
M. Smolley introduced and explained this item.

Dir. Mahood read a statement explaining her reason for bringing this item to the Board.

Dir Fultz explained his position.

Discussion by the Board and staff regarding:

\*attended remotely

- Disagree with Dir. Fultz but he has a right to express himself
- Notification of articles in the future would be a courtesy to the Board

R. Moran strongly disagreed with the removal of Dir. Fultz from the SMGWA.

C. Moran read a statement and suggested that no action be taken.

J. Mosher\* said that Dir. Fultz is not the right person to build alliances.

No action was taken.

12. **Consent Agenda:** Approved

13. **District Reports:**

DISTRICT MANAGERS REPORT

R. Rogers apologized for the issues with the meeting equipment.

14. **Written Communication:**

- Letter from M. Lee - 3.13.23
- Letter from M. Hagler - 3.23.23

15. **Informational Material:** None

16. **Adjournment:** 8:08 p.m.

Minutes approved: \_\_\_\_\_

\_\_\_\_\_  
Holly B. Hossack, District Secretary

\*attended remotely

## MEMO

To: District Manager  
From: Engineering Manager  
Subject: District Projects Update  
Date April 20, 2023

### Recommendation:

It is recommended that the Board of Directors review and file the Engineering Department Status Report.

### District Projects:

**2021 CIP Pipeline Replacement Project:** Staff are reviewing materials submittals from JMB Construction. Materials continue to trickle in. Once sufficient material has been delivered, JMB will provide a schedule.

**2021 FEMA Pipeline Replacement Project:** Staff have prepared an RFP for the Harmon Street work, RFP is undergoing final review before publication. Sandis is working on possible changes to the Eckley zone (Ridge Drive) portion of this project aimed at leveraging placement of the pump station proposed for the Bracken Brae & Forest Springs Consolidation project to eliminate the need for the Eckley pump station and tank. This scope change will require FEMA approval; Staff will apply for such when plans for the revised scope are completed. Staff will provide further updates on this possible elimination as plans develop.

**Alta Via Drive and Monan Way Pipelines:** APEC has received required materials, kickoff meeting scheduled for April 20, 2023.

**2023 Tank Rehabilitations:** Staff are developing an RFP for rehabilitation two existing storage tanks, Blair Tank and Brookdale Tank. Blair Tank rehabilitation will include repair of failing welds, recoating of interior and exterior; updating of access; replacement of outdated piping and pump station; and preparation of the tank for installation of a cathodic protection system at a later date. Brookdale Tank Rehabilitation will include recoating of interior and exterior; updating of access; and preparation of the tank for installation of a cathodic protection system at a later date. This RFP had been scheduled for publication in January of 2023 but has been delayed while staff address recovery from damage caused by the New Year's Eve and subsequent storm systems. A separate RFP will be published for inspections specific to coatings. Staff anticipate publication of this RFP before the end of April 2023.

**CA-9 Bridges 05-1H470:** Staff have received a final plan set from MME and reviewed same. Staff and MME will prepare an RFP for construction of this work in coordination with Caltrans. Publication date is dependent on Caltrans schedule, not yet provided to the District.

**Cross County Pipelines:** Staff are exploring options for construction subsequent to Board discussion when the Peer Review was presented. Tree survey and clearing work is under way.

**Consolidation of Bracken Brae and Forest Springs Mutuals:** Sandis has provided complete plan set and is working on specifications and estimate. DWR funding agreement has been finalized.

**Fall Creek Fish Ladder:** Staff and MME are reviewing submittals in preparation for construction to begin June 15, 2023.

**Felton Heights Tank Project:** District Staff continue to work with the property owner at the end of Lost Acre towards acquisition of necessary property and/or easements for this project; currently staff are considering a location south of the road vice north (previously considered location). Staff will coordinate survey, geotechnical investigation, and subsequent design of the new tank upon execution of required easements or property purchase; construction of the new tank will follow as quickly as can be arranged.

**Foreman Pipeline Access Trail Rehabilitation:** McGuire and Hester are providing submittals, staff are reviewing. Schedule for construction is TBD. Changes to the design based on March 2023 site visit are being evaluated by F&L and District staff. Electrical conduit installation will be added to the project in preparation for reconstruction of the Foreman pressure break structure.

**GIS System Updates:** Staff continue to work on a program of field-verification of the exact location of all at-grade and above-grade district-owned facilities. This effort includes meters, backflow prevention devices, isolation valves, and all similar facilities. The project has been underway since December of 2021 and continues. Initial estimates of one-year duration have been extended due to utilization of staff and equipment needed for this effort in other, more time-sensitive, areas. Staff now anticipate completion of this effort in late Summer of 2023.

**Glen Arbor Bridge South Pipeline:** New pipeline is in use by the District; Final punchlist items are being addressed by Contractor (MPE). MPE has received the new traffic camera to address the final punchlist item; installation is weather dependent and will be scheduled as soon as conditions and Caltrans work in the area allow.

***Huckleberry Island Main:*** The temporary main is in service, work to obtain easements required for permanent repair is ongoing.

***Lyon Pipeline Replacement Project:*** Staff are reviewing submittals and coordinating scheduling with MPE.

***Lyon Slide/Complex Access Road:*** Sandis has completed the feasibility study and determined the proposed road alignment to be feasible. Sandis has provided preliminary construction documents for this proposed alignment. Staff have received communication from FEMA stating that the proposed change is acceptable. The slide reactivated due to heavy rain in January 2023, staff are coordinating with the County and the State Geological Service to determine extent of new slide. Staff are researching any necessary measures to protect the Lyon complex and possibly include some form of slide mitigation if needed.

***Madrone Booster Station:*** The Madrone booster station flooded in the recent storms; rehabilitation of the booster station has been added to the FEMA grant funding application. Emergency repairs to the booster station began on April 17, 2023.

***Quail Hollow Pipeline Replacement:*** New pipeline is in use and final punchlist items have been addressed; paving has been accepted by the County. MME, GRC, and staff are working to close out the project. Recent rains have damaged the road and impacted the new pipeline trench and paving; Staff are coordinating emergency repair and application to FEMA for grant funding.

***Redwood Park Tank Project:*** Project signage has been posted and environmental surveys are under way. Pipeline construction start anticipated to be April 24, 2023. Staff will prepare RFPs for design and construction of the tank once a completion date for the pipeline is determined. Conditions in the area require that the pipeline contractor be allowed to stage materials and equipment at the new tank site, necessitating a phased approach to the replacement of the existing Swim tanks.



Josh Wolff, P.E.  
District Engineer

**DATE:** April 12, 2023  
**TO:** Board of Directors, San Lorenzo Valley Water District  
**FROM:** Environmental Programs Manager  
**SUBJECT:** March 2023 Environmental status Report

**WRITTEN BY:** Carly Blanchard  
**PRESENTED BY:** Carly Blanchard

### **STAFF RECOMMENDATION**

It is recommended that the Board of Directors review and file the Environmental Department status report for March 2023.

### **GRANTS (ONGOING)**

#### **FIRE/FUEL REDUCTION GRANTS**

The District was awarded grant for CAL FIRE's Forest Protection Grant program (\$494,000) to continue invasive removal and habitat improvement in the Olympia Watershed, awaiting lead agency's completion of the CalVTP.

The District was awarded grant for CAL FIRE's Fire Prevention Grant program (\$360,000) to continue fuel reduction at infrastructure sites, awaiting lead agency's completion of the CalVTP.

#### **INFRASTRUCTURE GRANTS**

##### **State Revolving Fund for Consolidations**

- Staff working on applications for Bear Creek Estates Waste Water system consolidation into County.

- Median Household Income survey in process for Bear Creek Wastewater to determine Disadvantaged Community (DAC) status (100% grant funded if DAC).
- Congressional Community Project Funding
  - a. Pre-Disaster Mitigation focused funding opportunity with 20% match (past awards ranged from \$45,000-5,000,000).
  - b. Submitted March 2023 for tank replacement as part of Bracken Brae and Forest Springs Consolidation

Upcoming grants:

Bureau of Reclamation WaterSMART Efficiency Grant Program

- Pursue all remaining meter replacements
- Awaiting announcement of program for 2023

SEE GRANT TRACKING TABLE AT END OF REPORT FOR FURTHER INFORMATION ON DISTRICT GRANTS APPLICATIONS AND AWARDS

**WATER RIGHTS (On-going)**

CONJUNCTIVE USE WATER RIGHT PETITIONS - FELTON

Legal Counsel currently reviewing draft petition.

**ENVIRONMENTAL COMPLIANCE - CAPITAL IMPROVEMENT PROGRAM (ONGOING)**

CONJUNCTIVE USE

Regulatory agency permitting (including diversion permitting) in progress. Staff submitted technical modeling memo to the California Department of Fish and Wildlife for review.

Staff working to develop operational plan.

Notice of Preparation pushed for release (staff aiming for late Spring 2023).

SANDHILLS HABITAT CONSERVATION PLAN (HCP) FOR THE SAN LORENZO VALLEY WATER DISTRICT CAPITAL IMPROVEMENT PLAN (DECEMBER 2022)

Draft chapters received and are in review by staff. Engineering & Environmental Committee to receive update and presentation once staff review is complete.

CIP PROJECT PERMITTING

Staff is working to secure permits for the following Projects:

1. CIP Project Permitting
  - A. Lyon Treatment Plant Access Road Slide (FEMA funded - 2023)
    - Staff walked the reactivated slide in March 2023
  - B. 5-mile and Peavine pipeline
    - Tree surveys awarded by Board of Directors in March 2023
  - C. Huckleberry Island pipeline replacement
    - CEQA NOE to be refiled with updated easement information.
    - Staff working to secure easements
  - D. Bracken Brae & Forest Springs Consolidation
    - Consultant developing IS-MND
    - Draft chapters in review
    - Biological surveys to begin Spring 2023
  - E. Fuel Reduction Annual Maintenance Contract
    - Staff prepared a Request for Proposals (RFP) for on-going maintenance of fuel reduction around critical infrastructure. Released and closed February 2023.
    - Seven Statements of Qualifications (SOQs) were received



- F. Felton Heights Tank
  - Awaiting site selection
  - Staff met with neighbors in March 2023
- G. Bear Creek Estates
  - Median Household Income (MHI) in process
  - County of Santa Cruz submitted SRF application for CSA-7
- H. Alta Via
  - Notice of Exemption (NOE) filed
  - Need to complete cultural resources review
- I. Zayante drive pipeline
  - NOE filed
- J. Fall Creek Fish Ladder
  - Regulatory agencies alerted of planned 2023 construction
  - Quarterly submitted to California Department of Fish & Wildlife (CDFW) grant manager
  - Staff preparing for biological surveys prior to start of construction.
- K. Orman, Hermosa, and Juanita Pipelines
  - NOEs filed March 2023

## **WATERSHED MANAGEMENT/ STEWARDSHIP**

### **FIRE MANAGEMENT PLANNING (ONGOING)**

Staff prepared an RFQ for on-going maintenance of fuel reduction around critical infrastructure. The RFQ closed on February 17<sup>th</sup>, 2023. 8 statements of qualifications were received. Recommended contract award at BOD meeting on April 20, 2023.

### **SANITARY SURVEY**

Sanitary Survey complete and submitted to the State Waterboard in March 2023 and approved by the BOD on 3/16/23.

### **OLYMPIA PATROL (ONGOING)**

Graffiti reported in March 2023.

### WATERSHED TRESPASS (ONGOING)

None reported in February. No trespassing signs ordered and planned for placement in common trespassing areas in April 2023.

### **WATER CONSERVATION (ONGOING)**

#### EXECUTIVE ORDER N-7-22

District in Water Shortage Stage 2. Staff reviewing current conditions in preparation of potentially moving into a Stage 1.

#### RAIN UPDATE

Water year 22/23 (October 1, 2022 - September 30, 2023) totals in downtown Boulder Creek thus far are approximately 68.35 inches. For current rain fall totals visit <https://www.slvwd.com/about-us/pages/local-weather-rainfall>

### **PUBLIC OUTREACH**

Miller Maxfield provides outreach summary on a quarterly basis. For latest outreach information see February 2023's status report.

### **NETWORKING & COLLABORATIONS**

#### GREEN BUSSINESS PROGRAM

In 2017 the District was certified as a Santa Cruz County Green Business. Staff is working with Green Business certifiers to complete certification for 2021-2023.

#### SANTA CRUZ NATURAL HISTORY MUSEUM EARTH STEWARDSHIP PROGRAM (NOVEMBER 2021)

Program to delayed due to storms.

## EDUCATION

The District hosted 30 students for a tour of the Kirby Water Treatment Plant in March 2023.

On April 12, 2023 the District hosted a middle school group of 24 for a tour of its Kirby Water Treatment Plant

On April 26, 2023 the District will host a tour focused on adult education through the Friend's of the Felton Library. Further information is available here: <https://santacruzpl.libcal.com/event/10577562>

San Lorenzo Valley Water District Grant Funding

Potential Grant/Loan Program	General Project Description	Short Description	Pursuing	Submission Date	Submission Year (Can Calc)	Funding Received	Award Date	Spent to Date	Funding Pursued	Work Order #	Grant Type	Status	Date Complete	Deliverable	Comments
CAL OES - Community Power Resiliency Allocation to Special Districts Program	Purchase of generators, battery back-ups, changeable message signs, communication equipment, and outreach on PSES.	Generators and Comms	Yes		2019	\$ 300,000.00		300,000.00	300,000.00	N/A	OpEx/CapEx	Complete	10/2021	Purchase	Completed October 2021
Coastal Conservancy's Wildfire Resilience Grant Program	Fuel reduction around critical water infrastructure	Fuel reduction	Yes		2021	\$ 200,000.00		200,000.00	200,000.00	2382	OpEx	Complete	1/2022	Final report	Staff completing final report January 2022
CAL FIRE - California Forest Improvement Program	Creation of Forest Management Plan	Forest Management Plan	Yes		2020	\$ 6,822.00		6,822.00	6,822.00	2451	OpEx	Complete	1/2022	Forest Management Plan	Once complete, ready for implementation.
CAL FIRE - Forest Health Grant	Fuel reduction around critical water infrastructure, planting and invasive removal.	Fuel reduction	Yes		2021	\$ 493,500.00	7/2021	5,000.00	500,000.00	N/A	OpEx	Secured	Pending	Fuel Reduction	Secured through RCD of Santa Cruz. Pending agreement with Cal Fire.
Wildlife Conservation Board - Streamflow Enhancement Program	Conjunctive Use Plan & permitting	Water Rights	Yes		2017	\$ 330,451.00		246,198.98	330,500.00	EXP-1718001A	OpEx	Complete	6/2021	?	Awaiting final reimbursement.
Department of Water Resources - Integrated Regional Water Management (IRWM) Implementation Grant Program	Disadvantaged Community Outreach	Disadvantaged Community Outreach	Yes		2021	\$ 17,950.00		15,550.37	17,950.00	N/A	OpEx	Complete	8/2021	?	
Department of Water Resources - Integrated Regional Water Management (IRWM) Implementation Grant Program	Water Master Plan	Water Master Plan	Yes		2019	\$ 69,937.00		69,937.00	69,937.00	1518	CapEx	Complete	?	?	
Department of Water Resources Small Community Drought Relief Program	Interties to smaller community water systems (no cost share or limit)	BBW, et. al.?	Yes		2021	\$3,203,850.00		0.00	4,000,000.00	2517	CapEx	Secured	Pending	?	No application deadline. Submitted application September 2021. Desired funding \$4,779,750.
State Water Resource Control Board CA Water/Wastewater Arrearage Program	Arrearage for COVID	Covid	Yes		2021	\$175,261.00		140,206.22	175,261.00	N/A	OpEx	Complete	?	?	
CAL FIRE - Fire Prevention Grant	Fuel reduction around critical water infrastructure and hardening of pump stations	Fuel reduction	Yes		2022	\$364,000.00		N/A	1,500,000.00	N/A	OpEx	Secured	Pending	Fuel Reduction	Applications are due February 9th, 2022. Targeting \$1.5 million
DWR Sustainable Groundwater Management Grant Program	Conjunctive Use Plan EIR, Loch Lomond Feasibility Study, and bulk water fill stations.	Water Rights and Supply	Yes	12/21/2022	2022	\$0.00		N/A	555,000.00	N/A	OpEx	Pursuing			Board approved resolution to allow SMGWA to submit on behalf of District on 12/1/2022. Applications due.
DWR WR 2022 Urban Community Drought Relief Grant	Retrofitting six redwood tanks	Tank Replacement	Yes		2023	\$0.00		N/A	6,000,000.00	N/A	OpEx	Pursuing			Applications accepted on rolling basis. More competitive the sooner application submitted.
CAL OES Hazard Mitigation Grant Program	Retrofitting redwood and poly tanks. Hardening pump houses. Tree removal along 5-mile pipeline. Hardening of 5-mile reconstruction. COVID	Tank Replacement Harden 5 Mile Pipe	Yes		2022	\$0.00		N/A	8,000,000.00	N/A	OpEx	Pursuing			Notice of Interest due February 15th, 2022. Targeting "8 million
US Bureau of Reclamation - WaterSMART Drought Resiliency Grant	Retrofitting to AMI meters	Meters	Yes		2022	\$100,000.00		N/A	250,000.00	N/A	OpEx	Secured			Awarded 100,000 in January
Santa Cruz Integrated Regional Water Management (IRWM) Region Grant	Hardening pumphouse structures	Harden Structure	Yes		2022	\$0.00		N/A	300,000.00	N/A	OpEx	Pursuing			Application due December 9th, 2022
California Department of Fish and Wildlife - Watershed Restoration Grant Program (Prop 1)	Fall Creek Fish Ladder construction, stream gaging, and potential critical riffle study	Fall Creek Fish Ladder	Yes		2022	\$1,116,166.00		N/A	1,000,000.00	N/A	OpEx	Secured			Application due March 9th, 2022. Budgets being established. No cost share. Targeting 1 million +
Coastal Conservancy's Wildfire Resilience Grant Program	Fuel reduction around critical water infrastructure	Fuel reduction	Yes		2022	\$0.00		N/A	308,000.00	N/A	OpEx	Not awarded			Pre-application submitted in January 2022. Awaiting contact from CCC for complete application package. Targeting
						\$6,277,937.00			\$23,513,470.00						
						TOTAL RECEIVED TO DATE			TOTAL PURSUING						

Color Key	
	Secured
	Pursuing
	Complete
	Not awarded

## MEMO

**DATE:** April 12, 2023  
**TO:** Board of Directors, San Lorenzo Valley Water District  
**FROM:** Rick Rogers, District Manager  
**SUBJECT:** Finance & Business Services Status Report

**WRITTEN BY:** Kendra Reed, Director of Finance  
**PRESENTED BY:** Kendra Reed, Director of Finance

### STAFF RECOMMENDATION

It is recommended that the Board of Directors review and file the Finance & Business Services Department Status Report.

### RECOMMENDED MOTION

None

### BACKGROUND

### BUDGET

The budget process for FY23-25 is in process. The first round draft of Operating Revenue & Expenses was brought to the Budget & Finance Committee on 04/11/2023 and the Board of Directors meeting on 04/20/2023 for review and discussion.

### CUSTOMER SERVICE SUPPORT

- Monthly Consumption by Customer Class
- Customer Service Dept Summary

- Weekly Call Log

## **REVENUE STABILIZATION RATE (RSR) ANALYSIS**

This packet contains the current consumption as compared to the prior 3 year averages for the RSR. As of February 2023, the cumulative consumption is 9% below the baseline. Consumption for February is 28% below the 3 year average baseline and 28% lower than prior year. Please note that due to the storms, January's read period was longer and February's read period was shorter than normal, resulting in lower usage for February. This will true up in March.

## **RATE ASSISTANCE PROGRAM**

As of February 2023, there are 92 approved applications and 0 pending application(s).

## **PAST DUES**

There was a 11% increase from January 30+ days past dues.

## **FINANCIAL SUMMARY**

This package contains the February financial package. Please continue to read for more details.

- Overall Operating Revenue: February revenue decreased by \$135K compared to the prior year. This was mainly due to a 29% decrease in consumption, due to a shorter read period from the storms.

- Overall Operating Revenue excluding Fire Recovery Surcharge was \$663K for February. Excluding the fire recovery surcharge, revenue had an 17% decrease from last year.
- Operating Expenses: February expenses were 20% lower than prior year, mainly due to a decrease in Contract/Professional services.
- Operating Income (loss): February operating income was \$110K.
  - Operating Income, excluding Fire Recovery Surcharge was \$27K for February.
- Overall Outlook: The numbers are lower than expectations due to the decreased usage from a shorter read period in February. We will continue to monitor consumption trends for any significant shifts from expectations.

	February		Full Year	
	Current Month	YTD	Budget	% of Budget
Operating Revenue (Excluding Fire Recovery Surcharge)	\$ 662,677	\$ 7,165,748	\$ 12,078,112	59%
Operating Expenses	\$ 635,539	\$ 5,555,706	\$ 9,468,080	59%
Operating Income (Excluding Fire Recovery Surcharge)	\$ 27,139	\$ 1,610,042	\$ 2,610,032	62%

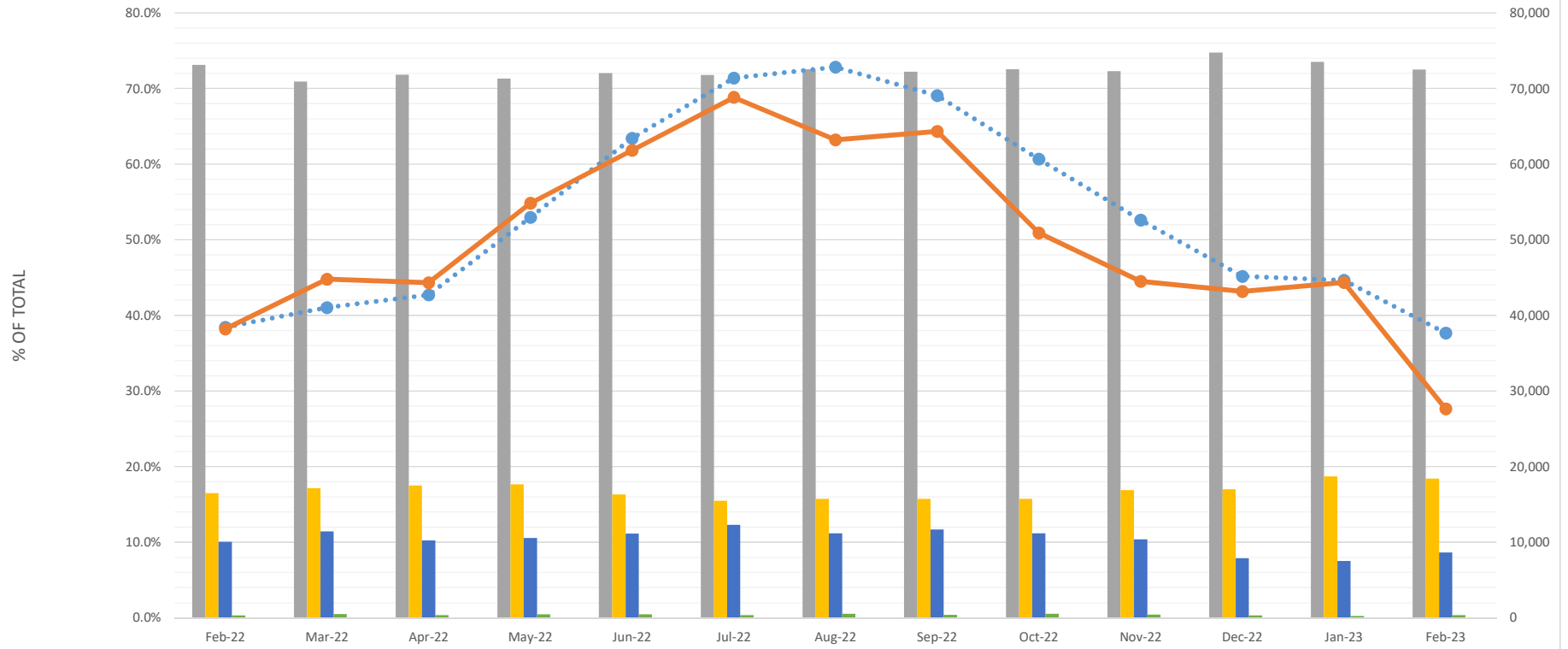
**CUSTOMER SERVICE DEPT SUMMARY**

*These statistics are meant to show some of the trends and fluctuations in utility billing related items. Management will use these to look for abnormalities or seasonal trends that can impact staff time. For example, the cut in/out process is typically correlated to the real estate market.*

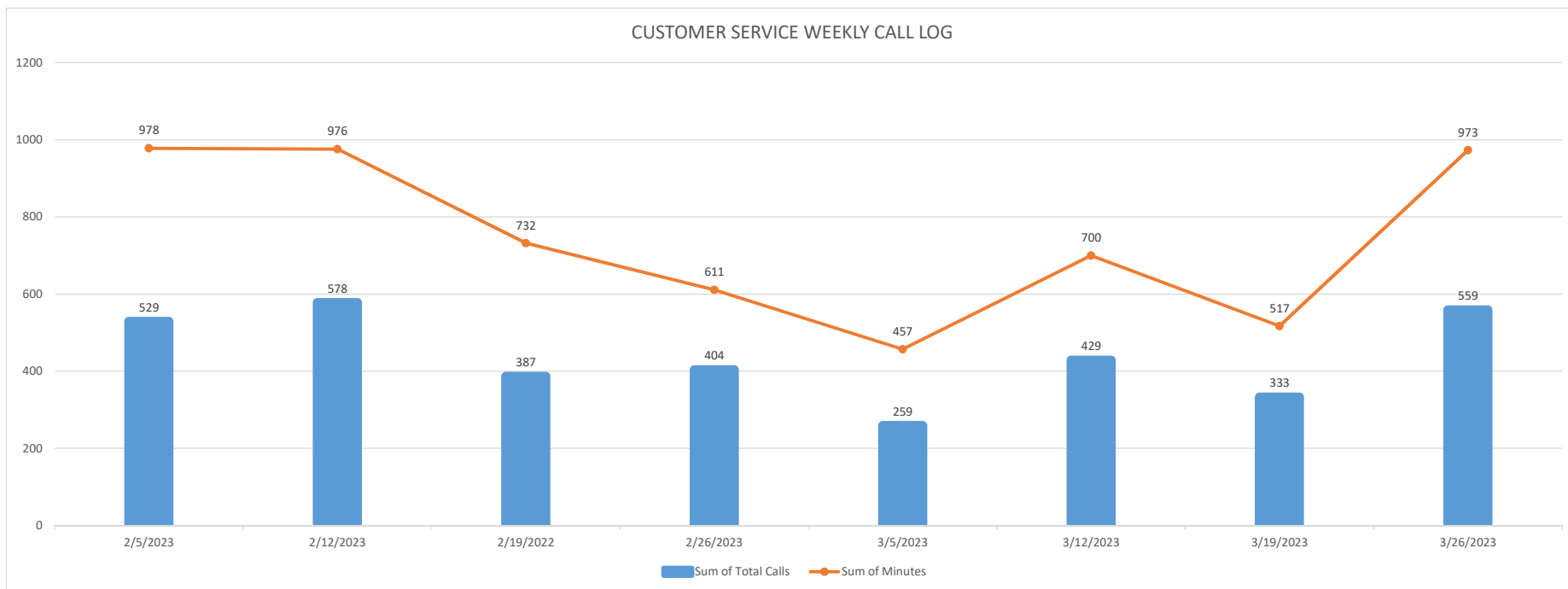
<b>Monthly Stats:</b>	<b>Feb-23</b>	<b>Jan-23</b>	<b>Dec-22</b>	<b>Nov-22</b>	<b>Oct-22</b>	<b>Sep-22</b>	<b>Aug-22</b>	<b>Jul-22</b>	<b>Jun-22</b>	<b>May-22</b>	<b>Apr-22</b>	<b>Mar-22</b>	<b>Feb-22</b>
Cut In/Outs	12	24	28	32	44	50	62	48	80	58	52	44	44
# Past Due Accounts	1,098	1,168	1,335	1,063	1,239	1,476	1,227	1,322	1,460	1,355	1,460	1,399	1,228
# Receiving IVR	800	861	965	807	928	1,075	926	953	1,056	987	1,056	1,000	902
# Late Penalties	821	930	805	709	726	796	707	743	769	774	769	834	772
Past Due Balances (30+ Days) [1]	\$ 463,193	\$ 418,494	\$ 400,753	\$ 360,539	\$ 341,425	\$ 320,298	\$ 342,331	\$ 330,919	\$ 307,179	\$ 289,810	\$ 280,252	\$ 264,349	\$ 268,177
<b>Rate Assistance Program (RAP)</b>													
Approved Applications	92	92	92	90	89	89	88	87	85	80	78	75	72
Pending Applications	0	0	0	2	2	1	1	2	2	3	3	2	3
<b>Online / Going Green</b>													
<i>As of 4/12/2023</i>													
Online Sign-ups	5,173	5,155	5,123	5,104	5,066	5,054	5,027	4,977	4,921	4,901	4,840	4,811	4,781
E-Bills	2,428	2,400	2,376	2,368	2,362	2,350	2,331	2,307	2,257	2,266	2,281	2,215	2,186
Auto Pay	3,589	3,580	3,552	3,506	3,534	3,526	3,493	3,471	3,427	3,411	3,395	3,320	3,323



### 13 MONTH CONSUMPTION TRENDS



	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Jan-23	Feb-23
Residential	73.1%	70.9%	71.8%	71.3%	72.1%	71.8%	72.5%	72.2%	72.5%	72.3%	74.7%	73.5%	73.5%	72.5%
Multi Residential	16.5%	17.1%	17.5%	17.6%	16.3%	15.5%	15.7%	15.7%	15.7%	16.9%	17.0%	18.7%	18.7%	18.4%
Commercial	10.1%	11.4%	10.3%	10.6%	11.1%	12.3%	11.2%	11.7%	11.2%	10.4%	7.9%	7.5%	7.5%	8.7%
Bulk Water	0.3%	0.5%	0.4%	0.5%	0.5%	0.4%	0.5%	0.4%	0.5%	0.4%	0.3%	0.3%	0.3%	0.4%
Other Systems	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
BUDGETED UNITS	38,434	41,039	42,706	52,969	63,431	71,397	72,831	69,068	60,656	52,605	45,167	44,636	44,636	37,666
ACTUAL UNITS	38,216	44,799	44,339	54,843	61,817	68,829	63,207	64,322	50,922	44,500	43,180	44,352	44,352	27,637



### REVENUE STABILIZATION RATE ANALYSIS FY22-23

In accordance with the District's Revenue Stabilization Rates Policy & Procedures, the District Manager shall provide the Board of Directors with the average units of water sales (by month) for the rolling previous three years, which will serve as the baseline against which current annual sales to date will be compared. If the District Manager determines that budget-year water sales (in units) to date, and corresponding revenue, is more than 10% below expected year-to-date levels (based on monthly averages over the previous three years), the District Manager shall notify, at a public meeting, the Board of Directors of this determination at or before the next regularly scheduled Board meeting. For more information, please refer to the District's full Policy & Procedures.

#### MONTHLY CONSUMPTION IN UNITS BY FISCAL YEAR (BASELINE)

	July	August	September	October	November	December	January	February	March	April	May	June	TOTAL
FY1920	69,511	70,199	70,935	61,797	58,008	49,614	45,215	40,031	44,903	47,195	56,904	64,133	<b>678,447</b>
FY2021	75,312	78,208	67,686	64,547	55,021	47,697	46,950	37,588	37,065	50,838	60,205	65,232	<b>686,348</b>
FY2122	67,878	69,234	55,672	56,472	44,129	39,798	39,208	38,216	44,799	44,339	54,843	61,817	<b>616,405</b>
<b>3 YR AVERAGE (BASELINE)</b>	<b>70,900</b>	<b>72,547</b>	<b>64,764</b>	<b>60,939</b>	<b>52,386</b>	<b>45,703</b>	<b>43,791</b>	<b>38,612</b>	<b>42,256</b>	<b>47,457</b>	<b>57,317</b>	<b>63,728</b>	<b>660,400</b>

#### ACTUAL FY2223 CONSUMPTION

FY2223	68,829	63,207	64,322	50,922	44,500	43,180	44,352	[1]	27,637				<b>406,949</b>
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#### CUMULATIVE ANALYSIS

% Above or Below Average	-3%	-13%	-1%	-16%	-15%	-6%	1%	-28%					
<b>Cumulative %</b>	<b>-3%</b>	<b>-8%</b>	<b>-6%</b>	<b>-8%</b>	<b>-9%</b>	<b>-9%</b>	<b>-8%</b>	<b>-9%</b>					

#### NOTES:

As of February 2023, the cumulative consumption is 9% below the baseline. Consumption for February is 28% below the 3 year average baseline and 28% lower than prior year. We will continue to monitor consumption and update the Board as necessary.

[1] Please note that due to the storms, January's read period was longer and February's read period was shorter than normal, resulting in lower usage. This will true up in March.

**SAN LORENZO VALLEY WATER DISTRICT - PAST DUE ANALYSIS - FEBRUARY 2023**

<b>CYCLE 1</b>						
	Bal Fwd	Bal Under 30	Bal 30 to 60	Bal 60 to 90	Bal 90 to 120	Bal Over 120
Owner	\$ 228,465	\$ 63,119	\$ 27,074	\$ 22,411	\$ 14,321	\$ 101,539
<i># of accounts</i>		689	228	165	127	120
<b>IVR/PAST DUE INFORMATION:</b>						
PAST DUE PRIOR TO IVR	505					
# RECEIVING IVR	364	72%	% signed up for IVR			
FINAL PAST DUE	361	71%	% from initial past due			

<b>CYCLE 2</b>						
	Bal Fwd	Bal Under 30	Bal 30 to 60	Bal 60 to 90	Bal 90 to 120	Bal Over 120
Owner	\$ 385,902	\$ 88,056	\$ 65,332	\$ 28,546	\$ 22,256	\$ 181,713
<i># of accounts</i>		803	339	243	206	185
<b>IVR/PAST DUE INFORMATION:</b>						
PAST DUE PRIOR TO IVR	593					
# RECEIVING IVR	436	74%	% signed up for IVR			
FINAL PAST DUE	460	78%	% from initial past due			

<b>TOTAL DISTRICT</b>						
	<b>BILLS SENT IN FEBRUARY</b>					
	Bal Fwd	Bal Under 30	Bal 30 to 60	Bal 60 to 90	Bal 90 to 120	Bal Over 120
Owner	\$ 614,367	\$ 151,174	\$ 92,407	\$ 50,956	\$ 36,577	\$ 283,252
<i># of accounts</i>		1,492	567	408	333	305
<b>BALANCE OF ACCOUNTS</b>						
30+ DAYS PAST DUE	463,193					
# OF ACCOUNTS 30+ DAYS PAST DUE	1,613					
<b>IVR/PAST DUE INFORMATION:</b>						
PAST DUE PRIOR TO IVR	1,098					
# RECEIVING IVR	800	73%	% signed up for IVR			
FINAL PAST DUE	821	75%	% from initial past due			
LT PAYMENT PLANS	19					
<b>LIEN INFORMATION:</b>						
# ACTIVE LIENS	86					
TOTAL BALANCE	\$ 95,018	34%	% collateralized of Owner Bal Over 120			

<b>PRIOR MONTH JANUARY COMPARISON</b>						
	Bal Fwd	Bal Under 30	Bal 30 to 60	Bal 60 to 90	Bal 90 to 120	Bal Over 120
	\$ 218,557	\$ 65,632	\$ 28,457	\$ 17,734	\$ 13,877	\$ 92,857
<i># of accounts</i>		578	230	157	131	119

<b>PRIOR MONTH JANUARY COMPARISON</b>						
	Bal Fwd	Bal Under 30	Bal 30 to 60	Bal 60 to 90	Bal 90 to 120	Bal Over 120
	\$ 385,689	\$ 120,120	\$ 38,562	\$ 29,475	\$ 26,048	\$ 171,483
<i># of accounts</i>		696	324	252	199	183

<b>PRIOR MONTH JANUARY COMPARISON</b>						
	Bal Fwd	Bal Under 30	Bal 30 to 60	Bal 60 to 90	Bal 90 to 120	Bal Over 120
	\$ 604,246	\$ 185,752	\$ 67,020	\$ 47,209	\$ 39,925	\$ 264,340
<i># of accounts</i>		1,274	554	409	330	302
<b>BALANCE OF ACCOUNTS</b>						
30+ DAYS PAST DUE	418,494					
# OF ACCOUNTS 30+ DAYS PAST DUE	1,595					
	11%					
% change from prior month for 30+ days past due						

\* Lien amount may be larger than 120+ day bucket due to the fact it will include their entire balance.

**OPERATING ANALYSIS - FEBRUARY 2023**

**REVENUE BY CATEGORY**

DESCRIPTION
WATER USAGE
BASIC CHARGES
FIRE RECOVERY SURCHARGE
METERS, PENALTIES & OTHER
SEWER CHARGES
<b>TOTAL OPERATING REVENUE</b>

COMPARING AGAINST PRIOR YEAR					COMPARING AGAINST BUDGET		
ACTUALS	% OF TOTAL	PRIOR YEAR	\$ Diff.	% Diff.	Act. % of Budget	ANNUAL BUDGET	% of Annual
\$ 344,757	46.3%	\$ 482,450	\$ (137,693)	-29%	4%	\$ 8,231,131	63%
295,692	39.7%	294,612	1,080	0%	8%	3,536,400	27%
82,709	11.1%	82,231	478	1%	8%	1,000,000	8%
7,810	1.0%	6,769	1,041	15%	6%	137,560	1%
14,418	1.9%	14,418	-	0%	8%	173,021	1%
<b>\$ 745,386</b>	<b>100.0%</b>	<b>\$ 880,481</b>	<b>\$ (135,095)</b>	<b>-15%</b>	<b>6%</b>	<b>\$ 13,078,112</b>	<b>100%</b>

Water Usage: Due to the storms, January's read period was longer and February's read period was shorter than normal, resulting in lower usage. This will true up in March.

*\*See detail below for Operating Revenue excluding the Fire Recovery Surcharge*

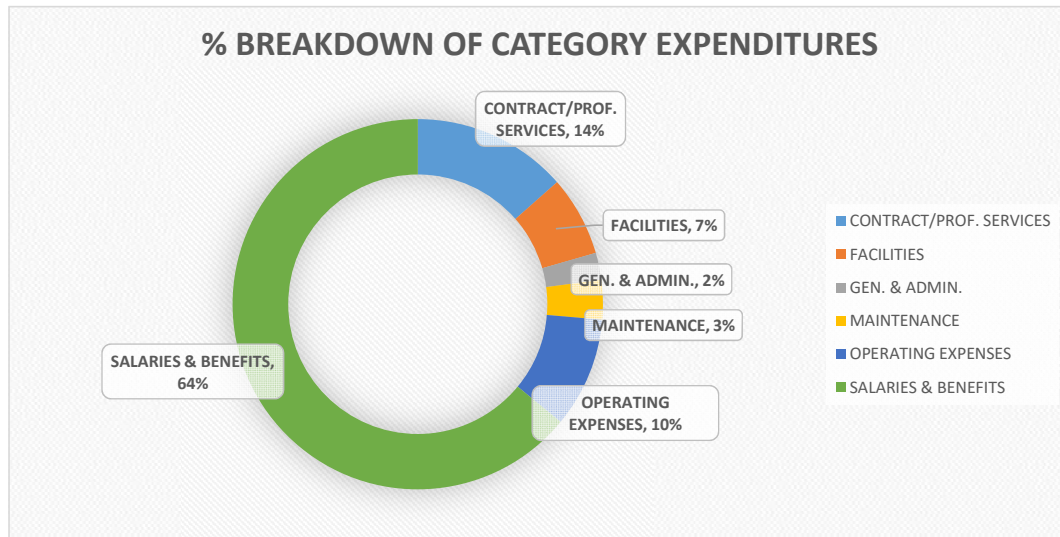
**EXPENSES BY CATEGORY**

DESCRIPTION
SALARIES & BENEFITS
CONTRACT/PROF. SERVICES
OPERATING EXPENSES
MAINTENANCE
FACILITIES
GEN. & ADMIN.
<b>TOTAL OPERATING EXPENSES</b>

COMPARING AGAINST PRIOR YEAR					COMPARING AGAINST BUDGET		
ACTUALS	% OF TOTAL	PRIOR YEAR	\$ Diff.	% Diff.	Act. % of Budget	ANNUAL BUDGET	% of Annual
\$ 406,959	64.0%	\$ 391,844	\$ 15,115	4%	6%	\$ 6,607,296	70%
86,149	13.6%	230,606	(144,457)	-63%	9%	1,008,645	11%
61,213	9.6%	79,254	(18,041)	-23%	13%	455,450	5%
21,909	3.4%	33,912	(12,003)	-35%	11%	202,700	2%
44,253	7.0%	42,395	1,859	4%	6%	725,795	8%
15,055	2.4%	19,633	(4,578)	-23%	3%	468,194	5%
<b>\$ 635,539</b>	<b>100%</b>	<b>\$ 797,644</b>	<b>\$ (162,106)</b>	<b>-20%</b>	<b>7%</b>	<b>\$ 9,468,080</b>	<b>100%</b>

Salaries & Benefits: Increased OT due to storms

Contract/Prof Services: Prior year included Cross Country-Pipeline Peer Review



**EXCLUDING FIRE RECOVERY SURCHARGE**

**REVENUE BY CATEGORY**

DESCRIPTION
WATER USAGE
BASIC CHARGES
FIRE RECOVERY SURCHARGE
METERS, PENALTIES & OTHER
SEWER CHARGES
<b>TOTAL OPERATING REVENUE</b>

COMPARING AGAINST PRIOR YEAR					COMPARING AGAINST BUDGET		
ACTUALS	% OF TOTAL	PRIOR YEAR	\$ Diff.	% Diff.	Act. % of Budget	ANNUAL BUDGET	% of Annual
\$ 344,757	46.3%	\$ 482,450	\$ (137,693)	-29%	4%	\$ 8,231,131	63%
295,692	39.7%	294,612	1,080	0%	8%	3,536,400	27%
7,810	1.0%	6,769	1,041	15%	6%	137,560	1%
14,418	1.9%	14,418	-	0%	8%	173,021	1%
<b>\$ 662,677</b>	<b>100.0%</b>	<b>\$ 798,250</b>	<b>\$ (135,573)</b>	<b>-17%</b>	<b>5%</b>	<b>\$ 12,078,112</b>	<b>100%</b>

**OPERATING ANALYSIS - YTD TREND FY22-23**

**REVENUE BY CATEGORY**

DESCRIPTION	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	YTD	BUDGET	% OF BUD.
WATER USAGE	368,523	799,034	809,756	640,360	559,653	544,889	561,392	344,757	4,628,362	8,231,131	56%
BASIC CHARGES	295,512	295,459	295,451	295,440	295,437	295,593	295,964	295,692	2,364,549	3,536,400	67%
FIRE RECOVERY SURCHARGE	82,330	82,342	82,292	82,384	82,434	82,541	82,577	82,709	659,609	1,000,000	66%
METERS, PENALTIES & OTHER	3,440	6,710	7,355	7,860	7,160	8,235	8,920	7,810	57,490	137,560	42%
SEWER CHARGES	14,418	14,418	14,418	14,418	14,418	14,418	14,418	14,418	115,347	173,021	67%
<b>TOTAL OPERATING REVENUE</b>	<b>764,223</b>	<b>1,197,963</b>	<b>1,209,272</b>	<b>1,040,463</b>	<b>959,103</b>	<b>945,676</b>	<b>963,270</b>	<b>745,386</b>	<b>7,825,357</b>	<b>13,078,112</b>	<b>60%</b>

**EXPENSES BY CATEGORY**

DESCRIPTION	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	YTD	BUDGET	% OF BUD.
SALARY & BENEFITS	831,329	392,196	370,005	363,354	514,399	374,596	411,221	406,959	3,664,060	6,607,296	55%
CONTRACT/PROF. SERVICES	34,175	21,055	62,002	150,501	106,485	71,068	66,730	86,149	598,166	1,008,645	59%
OPERATING EXPENSES	24,286	33,282	36,911	31,435	18,151	55,435	94,980	61,213	355,693	455,450	78%
MAINTENANCE	9,401	12,116	28,789	4,521	15,379	30,942	17,980	21,909	141,036	202,700	70%
FACILITIES	13,196	35,343	62,518	75,678	67,858	55,428	51,587	44,253	405,861	725,795	56%
GEN. & ADMIN.	258,990	13,565	20,520	27,445	20,027	19,158	16,130	15,055	390,890	468,194	83%
<b>TOTAL OPERATING EXPENSES</b>	<b>1,171,378</b>	<b>507,558</b>	<b>580,745</b>	<b>652,934</b>	<b>742,298</b>	<b>606,627</b>	<b>658,628</b>	<b>635,539</b>	<b>5,555,706</b>	<b>9,468,080</b>	<b>59%</b>
<b>OPERATING INCOME (LOSS)</b>	<b>(407,154)</b>	<b>690,405</b>	<b>628,527</b>	<b>387,528</b>	<b>216,805</b>	<b>339,049</b>	<b>304,642</b>	<b>109,848</b>	<b>2,269,651</b>	<b>3,610,032</b>	<b>63%</b>

<b>OPERATING MARGIN</b>	<b>JULY</b>	<b>AUGUST</b>	<b>SEPTEMBER</b>	<b>OCTOBER</b>	<b>NOVEMBER</b>	<b>DECEMBER</b>	<b>JANUARY</b>	<b>FEBRUARY</b>	<b>YTD</b>	<b>BUDGET</b>	
OPERATING REVENUE	764,223	1,197,963	1,209,272	1,040,463	959,103	945,676	963,270	745,386	7,825,357	<b>13,078,112</b>	
OPERATING INCOME	(407,154)	690,405	628,527	387,528	216,805	339,049	304,642	109,848	2,269,651	<b>3,610,032</b>	
<b>OPERATING MARGIN</b>	<b>(0.53)</b>	<b>0.58</b>	<b>0.52</b>	<b>0.37</b>	<b>0.23</b>	<b>0.36</b>	<b>0.32</b>	<b>0.15</b>	<b>0.29</b>	<b>0.28</b>	
<b>OPERATING INCOME (LOSS) EXCLUDING FIRE RECOVERY SURCHARGE</b>	<b>(489,484)</b>	<b>608,064</b>	<b>546,235</b>	<b>305,144</b>	<b>134,371</b>	<b>256,508</b>	<b>222,066</b>	<b>27,139</b>	<b>1,610,042</b>	<b>2,610,032</b>	<b>62%</b>

**COMMENTS**

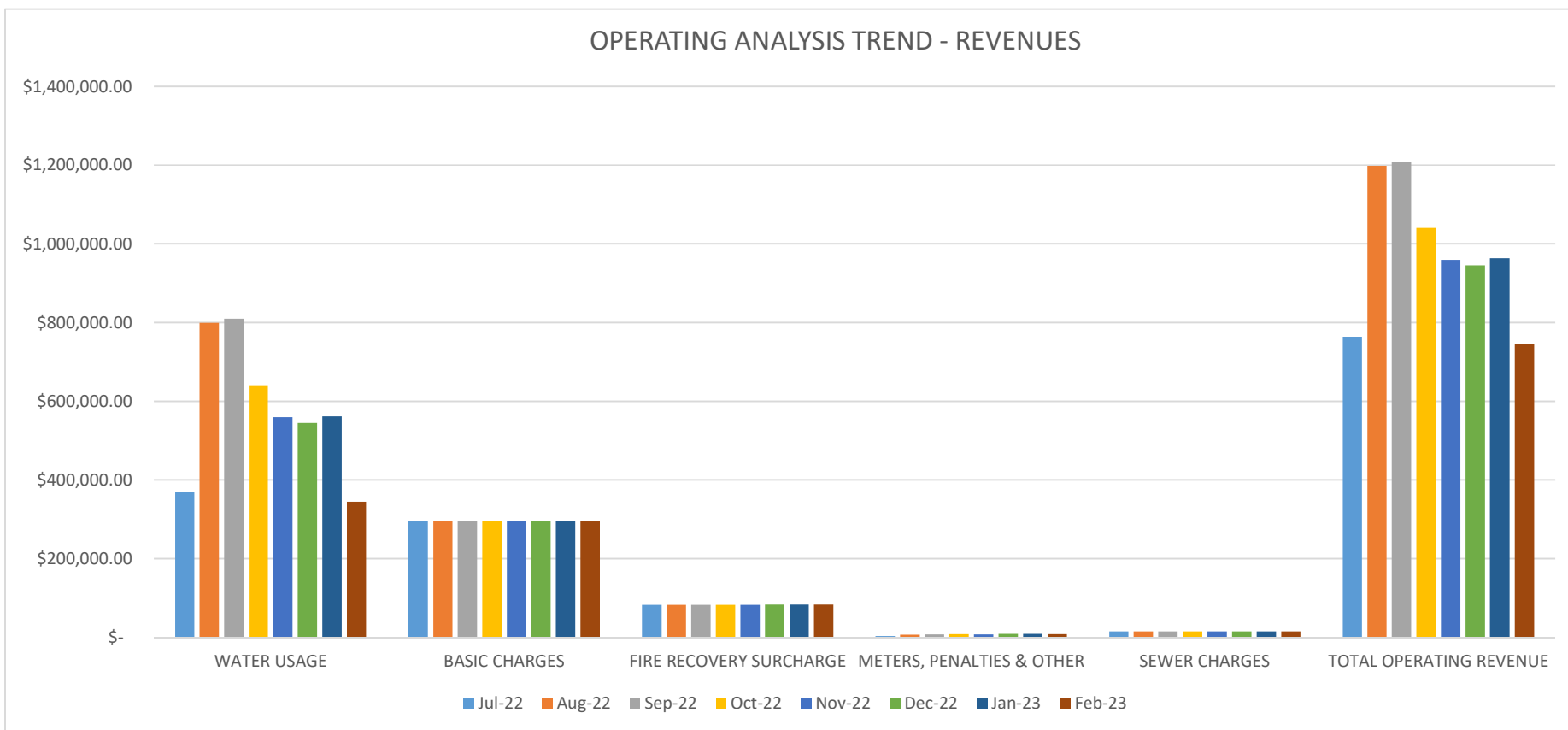
**REVENUE/EXPENSES:**

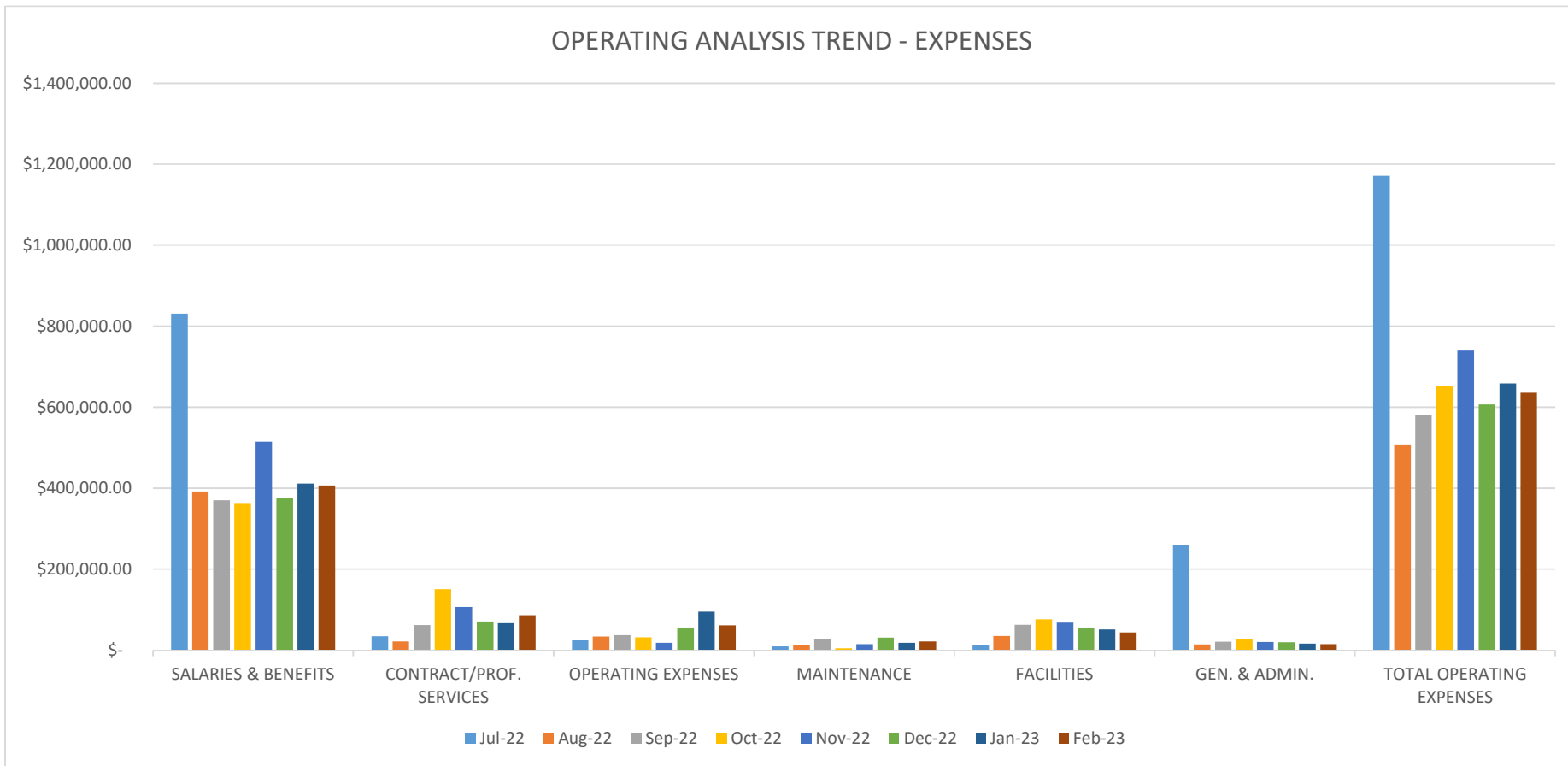
Please refer to the current month analysis for any further detail on revenue or expenses.

**GENERAL/PROCESS:**

There are annual/one-time expenses paid upfront that could cause individual months to appear skewed or accrual based accounting that will impact June/July more so. An example of this would be some insurances are paid in July, this causes July expenses to appear higher than other months. The District operates on an annual budget and performs accrual based accounting procedures for a hard year end close, this is typical for governmental accounting.

Data is continuously being reviewed, so it is not un-common for a prior report balance to change slightly throughout the year as accounts are reconciled.



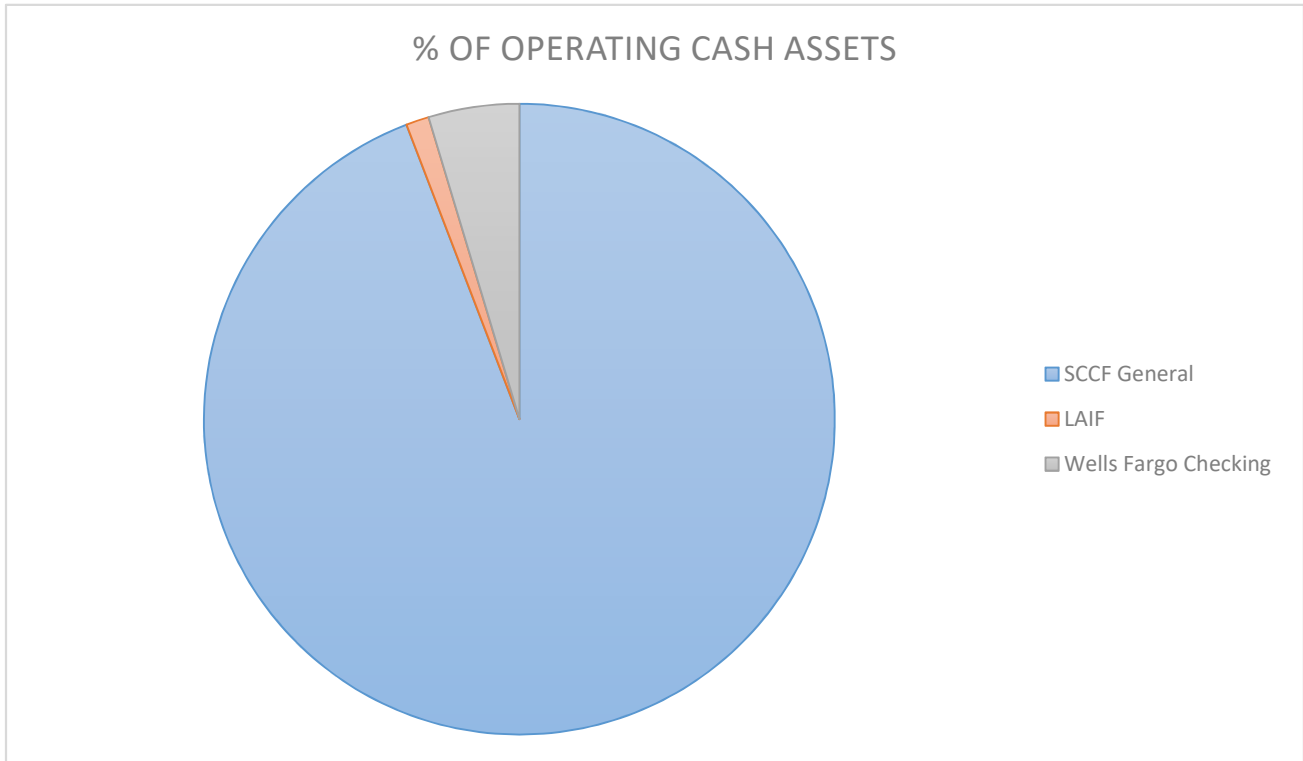




**CASH BALANCES AS OF**

**2/28/2023**

	<b>CASH BALANCE</b>	<b>Ave Interest Rate</b>	<b>Maturity Date</b>
<b>OPERATING ACCOUNTS</b>			
Wells Fargo Checking	\$ (335,722)	0.25%	N/A
LAIF	\$ 85,040	2.07%	N/A
SCCF General	\$ 6,790,999	2.17%	N/A
<b>OPERATING BALANCE</b>	<b>\$ 6,540,317</b>		
<b>RESTRICTED ACCOUNTS</b>			
SCCF Lompico Assessment District	\$ 322,203	2.17%	For AD Projects
SCCF Olympia Assessment District	\$ 80,987	2.17%	For Debt Repayment
SCCF \$15M CoBank Loan Proceeds	\$ 12,676,178	2.17%	Loan Proceeds
SCCF \$14.5M COP Proceeds	\$ 6,790,116	2.17%	Loan Proceeds
Watershed Endowment	\$ 20,796	0.25%	Watershed maint.
CB&T Escrow Fund SRF	\$ 114,635	0.13%	For Debt Repayment
CB&T Escrow Fund DOWR	\$ 184,350	0.13%	For Debt Repayment
Fire Recovery Surcharge	\$ 1,444,408	0.25%	For CZU Fire Related Expenses
<b>RESTRICTED BALANCE</b>	<b>\$ 21,633,672</b>		



# Accounts Payable

## Checks by Date - Detail by Check Number

User: RachelMunoz  
Printed: 4/10/2023 4:10 PM



Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
ACH	10217	UMPQUA BANK	03/25/2023		
	022823_10217A	INDEED_JOB ADS			431.74
	022823_10217B	VARIDESK_OFFICE SUPPLIES			174.39
	022823_10217C	VARIDESK_OFFICE SUPPLIES			174.39
	022823_10217D	BLUEBEAM_SOFTWARE			327.00
	022823_10217E	AMAZON_OFFICE SUPPLIES			23.26
	022823_10217F	AMAZON_OFFICE SUPPLIES			29.00
	022823_10217G	AMAZON_OFFICE SUPPLIES			22.88
	022823_10217H	AMAZON_OFFICE SUPPLIES			50.67
	022823_10217I	HOMEDEPOT_EMERGENCY LIGHTS#2544			108.99
	022823_10217J	HOMEDEPOT_OFFICE SUPPLIES			48.80
	022823_10217K	AMAZON_EMERGENCY LIGHTS_#2544			305.28
	022823_10217L	ZOOM_MONTHLY CHARGES			199.90
	022823_10217M	TRAVLFI_MONTH CHARGES			49.00
	022823_10217N	AMAZON_OWL CONFERENCING SYSTEM#			1,326.19
	022823_10217O	MAILCHIMP_MARKETING			80.00
	022823_10217P	AMAZON_OFFICE SUPPLY CREDIT			-23.01
	022823_10217Q	AUNTIE MAMES_MEETINGS			46.28
Total for this ACH Check for Vendor 10217:				0.00	3,374.76
ACH	00399	VISION SERVICE PLAN - (CA)	04/01/2023		
	817509599A	VISION_ADMIN			28.44
	817509599B	VISION_FINANCE			160.48
	817509599C	VISION_ENG			45.74
	817509599D	VISION_OPS			181.70
	817509599E	VISION_ENVIRON			22.28
	817509599F	VISION_WTP			192.32
Total for this ACH Check for Vendor 00399:				0.00	630.96
ACH	10207	CITI CARDS_COSTCO	04/03/2023		
	030723_7861A	SCARBOROUGH_JOHNSON BLDG			53.37
	030723_7861B	TARGET_JOHNSON BLDG			147.24
Total for this ACH Check for Vendor 10207:				0.00	200.61
ACH	00080	GRANITE CONSTRUCTION CO	04/06/2023		
	2430702	HOT MIX			220.90
Total for this ACH Check for Vendor 00080:				0.00	220.90
ACH	00493	SPRINGBROOK HOLDING COMPANY	04/06/2023		
	012170	MONTHLY CIVICPAY FEES			2,183.00
Total for this ACH Check for Vendor 00493:				0.00	2,183.00
ACH	00711	R&B A CORE & MAIN COMPANY	04/06/2023		
	S432288A	BUSHING GALV 1-1/4" X 1"			7.30
	S432288B	BUSHING GALV 1" X 1/2"			14.72

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
	S432288C	THREADING COMPOUND RECTOR SEAL			44.97
		Total for this ACH Check for Vendor 00711:		0.00	66.99
ACH	10392 T00037365	AMERICAN ASSOCIATION FOR LABOR LAB CERTIFICATION	04/06/2023		4,940.68
		Total for this ACH Check for Vendor 10392:		0.00	4,940.68
ACH	10393 9017650750	RS AMERICAS, INC. PHASE MONITOR RELAY_QUAIL WELL 4	04/06/2023		356.53
		Total for this ACH Check for Vendor 10393:		0.00	356.53
ACH	00080 2420835	GRANITE CONSTRUCTION CO BASE ROCK	03/10/2023		46.24
		Total for this ACH Check for Vendor 00080:		0.00	46.24
ACH	00145 P59864567	BATTERIES PLUS TESCO BATTERY_KIRBY	03/10/2023		92.85
		Total for this ACH Check for Vendor 00145:		0.00	92.85
ACH	00493 11692	SPRINGBROOK HOLDING COMPANY MONTHLY CIVICPAY FEES	03/10/2023		2,161.00
		Total for this ACH Check for Vendor 00493:		0.00	2,161.00
ACH	00711 S367149	R&B A CORE & MAIN COMPANY GOULD BOOSTER 1HP 7GBC10	03/10/2023		3,134.31
		Total for this ACH Check for Vendor 00711:		0.00	3,134.31
ACH	00768 266196	USA BLUEBOOK LAB THERMOMETER_LYON	03/10/2023		171.60
		Total for this ACH Check for Vendor 00768:		0.00	171.60
ACH	00944 9551A 9551B 9551C 9551D 9551E 9551F 9571	PDNC, INC. ANNUAL MICROSOFT LICENSES ANNUAL MICROSOFT LICENSES ANNUAL MICROSOFT LICENSES ANNUAL MICROSOFT LICENSES ANNUAL MICROSOFT LICENSES ANNUAL MICROSOFT LICENSES MARCH CLOUD SERVICES	03/10/2023		888.00 1,428.00 564.00 1,446.00 414.00 1,314.00 671.00
		Total for this ACH Check for Vendor 00944:		0.00	6,725.00
ACH	10287 U2316006393A U2316006393B U2316006393C U2316006393D U2316006393E U2316006393F U2316006393G U2316006393H U2316006393I U2316006393J	ICONIX WATERWORKS NIPPLE GALV 1" X 0" REPAIR CLAMP 1-1/4" X 6" NIPPLE GALV 4" X 6" NIPPLE GALV 2" X 0" NIPPLE GALV 2" X 3-1/2" NIPPLE GALV 2" X 3" GATE VALVE 4" GATE VALVE 2" FULL CIRCLE 3/4"X6" REDI-CLP FULL CIRCLE 1"X6" REDI-CLP	03/10/2023		22.88 186.22 81.34 37.96 28.27 31.22 494.78 503.27 87.27 126.22

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
			Total for this ACH Check for Vendor 10287:	0.00	1,599.43
ACH	10342	COBANK	03/10/2023		
	MARCH23_10342A	15 M LOAN_PRINCIPAL			305,100.86
	MARCH23_10342B	15 M LOAN_INTEREST			169,656.68
			Total for this ACH Check for Vendor 10342:	0.00	474,757.54
ACH	10344	SUSAN ROBINSON	03/10/2023		
	2023-SLVWD-02	GRANT WRITING SERVICES			1,350.00
			Total for this ACH Check for Vendor 10344:	0.00	1,350.00
ACH	00309	AT&T IP SERVICES	03/09/2023		
	6083656703	IP SERVICES_195 KIRBY ST			337.28
	8488526705	IP SERVICES_13060 CENTRAL AVE			1,126.66
			Total for this ACH Check for Vendor 00309:	0.00	1,463.94
ACH	00054	PACIFIC GAS AND ELECTRIC	03/09/2023		
	8172207-6	BROOK LANE_TEMP SERVICE			1,200.00
			Total for this ACH Check for Vendor 00054:	0.00	1,200.00
ACH	00309	AT&T IP SERVICES	03/13/2023		
	0361666707A	IP SERVICES_ADMIN			255.17
	0361666707B	IP SERVICES_OPS			255.18
	0361666707C	IP SERVICES_WTP			255.18
	0361666707CM	CREDIT MEMO			-758.15
			Total for this ACH Check for Vendor 00309:	0.00	7.38
ACH	01050	COLONIAL LIFE	03/13/2023		
	43777350213603	2023 INSURANCE PREMIUMS			389.82
			Total for this ACH Check for Vendor 01050:	0.00	389.82
ACH	00788	COMCAST	03/14/2023		
	21923_0196346A	INTERNET_ADMIN			491.38
	21923_0196346B	INTERNET_WTP			2,151.25
	21923_0196346C	INTERNET_OPS			1,633.79
			Total for this ACH Check for Vendor 00788:	0.00	4,276.42
ACH	00265	COMMUNITY TELEVISION	03/17/2023		
	3226	JANUARY BOARD COVERAGE			565.00
			Total for this ACH Check for Vendor 00265:	0.00	565.00
ACH	00566	SANTA CRUZ ANSWERING SERVICE	03/17/2023		
	1076802222023A	ANSWERING SERVICE_OPS			731.35
	1076802222023B	ANSWERING SERVICE_WTP			731.36
			Total for this ACH Check for Vendor 00566:	0.00	1,462.71
ACH	10158	NOSSAMAN, LLP	03/17/2023		
	544456	PROFESSIONAL SERVICES THRU 09/30/22			8,066.00
	544457	BB CONSOLIDATION THRU 09/30/22			2,030.50
	544458	EMINENT DOMAIN THRU 09/30/22			1,264.50
	544463	PROFESSIONAL SERVICES THRU 10/31/22			6,771.00
	544464	EMINENT DOMAIN THRU 10/31/22			637.50

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
	544945	BB_FS CONSOLIDATIONS THRU 10/31/22			546.00
		Total for this ACH Check for Vendor 10158:		0.00	19,315.50
ACH	10246 R-56782 R-57142	OVISS LABS INCORPORATED DVR SERVICE_KIRBY DVR SERVICE_JOHNSON BLDG	03/17/2023		257.24 192.93
		Total for this ACH Check for Vendor 10246:		0.00	450.17
ACH	10287 U2316006395	ICONIX WATERWORKS PIPE DUCTILE IRON 6"(18")CL350	03/17/2023		631.11
		Total for this ACH Check for Vendor 10287:		0.00	631.11
ACH	10005 6443825	MISSIONSQUARE RETIREMENT PP ENIDING 02/22/23	03/08/2023		5,203.85
		Total for this ACH Check for Vendor 10005:		0.00	5,203.85
ACH	00545 059478	AFLAC 2023 INSURANCE PREMIUMS	03/10/2023		165.58
		Total for this ACH Check for Vendor 00545:		0.00	165.58
ACH	00055 223_8313355273A 223_8313355273B	AT&T PHONE_FELTON ACRES REQUESTING WAIVER	03/14/2023		69.12 10.00
		Total for this ACH Check for Vendor 00055:		0.00	79.12
ACH	00145 P60128492	BATTERIES PLUS OPERATING SUPPLIES	03/24/2023		159.16
		Total for this ACH Check for Vendor 00145:		0.00	159.16
ACH	00273 30655746	CORELOGIC, INC. MONTHLY REALQUEST SERVICES	03/24/2023		225.10
		Total for this ACH Check for Vendor 00273:		0.00	225.10
ACH	00450 3800017998 3800018816 3800018962	EUROFINS WATER ANALYSIS WATER ANALYSIS WATER ANALYSIS	03/24/2023		180.00 1,000.00 400.00
		Total for this ACH Check for Vendor 00450:		0.00	1,580.00
ACH	00505 10651060239	DELL MARKETING LP ENVIRONMENTAL PLANNER LAPTOP	03/24/2023		3,504.57
		Total for this ACH Check for Vendor 00505:		0.00	3,504.57
ACH	00711 S232418 S367148A S367148B S367148C S367148D S367148E S374611 S386303	R&B A CORE & MAIN COMPANY GATE VALVE 1" BLUE PAINT WATERBASE #3620 SADDLE DS 8.54-10.10 X 2" ELL 45 GALV 3/4" UNION GALV 2" MTR CPLG COPR-COPR 3PT 1" CTS SDR9 POLYTUBE 250 PSI 1" FLEX COUPLING 2" X 5" OD 2.375	03/24/2023		224.47 74.96 150.09 16.81 20.19 288.41 839.31 292.67

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
			Total for this ACH Check for Vendor 00711:	0.00	1,906.91
ACH	00727 160354330	ULINE SHIPPING SUPPLIES GLOVES	03/24/2023		235.47
			Total for this ACH Check for Vendor 00727:	0.00	235.47
ACH	10025 80120128	BADGER METER, INC MONTHLY BEACON SERVICES	03/24/2023		2,552.77
			Total for this ACH Check for Vendor 10025:	0.00	2,552.77
ACH	10184 2023250108687 2023250902583	THATCHER COMPANY, INC TREATMENT CHEMICALS DRUM DEPOSIT CREDIT	03/24/2023		7,295.01 -640.00
			Total for this ACH Check for Vendor 10184:	0.00	6,655.01
ACH	10245 1208954083	GOTO TECHNOLOGIES USA, INC. MONTHLY AUDIO SERVICE	03/24/2023		180.00
			Total for this ACH Check for Vendor 10245:	0.00	180.00
ACH	10372 1357524	ROGERS MACHINERY COMPANY, INC AIR DRYER_LYON PLANT	03/24/2023		2,627.00
			Total for this ACH Check for Vendor 10372:	0.00	2,627.00
ACH	00054 323_3658024062A 323_3658024062B 323_3658024062C 323_3658024062D	PACIFIC GAS AND ELECTRIC UTLITIES_ADMIN UTLITIES_OPS UTLITIES_WTP UTLITIES_WW	03/20/2023		576.93 7,849.81 14,853.85 246.49
			Total for this ACH Check for Vendor 00054:	0.00	23,527.08
ACH	00055 323_9607360489A 323_9607360489B 323_9607360489C 323_9607360489D	AT&T PHONE_ADMIN PHONE_OPS PHONE_WTP PHONE_WW	03/23/2023		-46.31 2,868.67 628.58 284.01
			Total for this ACH Check for Vendor 00055:	0.00	3,734.95
ACH	00145 P59762830 P59894995	BATTERIES PLUS KIRBY TESCO_RTU BATTERY KIRBY UPS BATTERY	03/31/2023		22.11 55.20
			Total for this ACH Check for Vendor 00145:	0.00	77.31
ACH	00164 740525A 740525B 740525C 742884A 742884B 742884C 742884D	FIRST ALARM OPS QRTLTY ALARM SERVICES WTP_QRTLTY ALARM SERVICES WTP_DEPT_ALARM SERVICES JOHNSON BLDG_ALARM SERVICES WTP_DEPT_ALARM SERVICES BCEWW_ALARM SERVICES WTP_DEPT_ALARM SERVICES	03/31/2023		659.73 159.95 28.84 242.16 192.96 384.93 379.98
			Total for this ACH Check for Vendor 00164:	0.00	2,048.55

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
ACH	00268 13036 13040	WATTS ON GENERATOR SERVICES_BLUE RIDGE GENERATOR SERVICES_ADMIN BLDG	03/31/2023		767.38 402.33
Total for this ACH Check for Vendor 00268:				0.00	1,169.71
ACH	00450 3800018436	EUROFINS WATER ANALYSIS	03/31/2023		40.00
Total for this ACH Check for Vendor 00450:				0.00	40.00
ACH	00609 222018-0223 222118-0223	BALANCE HYDROLOGICS, INC WY22 ECOLOGICAL TEMP & FLOW WY22 OPERATIONAL TEMP & FLOW	03/31/2023		5,712.00 1,567.75
Total for this ACH Check for Vendor 00609:				0.00	7,279.75
ACH	00768 274656 276245	USA BLUEBOOK OPERATING SUPPLIES PLUMBING PARTS	03/31/2023		67.53 607.73
Total for this ACH Check for Vendor 00768:				0.00	675.26
ACH	00944 9552	PDNC, INC. MANAGED ANTIVIRUS_MARCH	03/31/2023		790.44
Total for this ACH Check for Vendor 00944:				0.00	790.44
ACH	10295 102648 102664	PANORAMA ENVIRONMENTAL INC. ENVIRON SERVICES_BB & FS_WO#2517 ENVIRON SERVICES_ZAYANTE DR_#2184	03/31/2023		8,751.25 6,358.58
Total for this ACH Check for Vendor 10295:				0.00	15,109.83
ACH	10308 2302092 2302125 2302128 2302129 2302130 2302227A 2302227B 2302227C 2302227D 2302227E 2302228 2302368 2302375	SANDIS TASK 4:CONSTRUCTION DOCS_#549 2021 FEMA PIPELINE PROJ_#1923 ENG SRVCS_BRACKEN/FOREST_#2517 ENG SRVCS_BRACKEN/FOREST_#2517 ENG SRVCS_BRACKEN/FOREST_#2517 2021 CIP PIPELINE REPLACE_#2180 2021 CIP PIPELINE REPLACE_#2181 2021 CIP PIPELINE REPLACE_#2182 2021 CIP PIPELINE REPLACE_#2183 2021 CIP PIPELINE REPLACE_#2184 ENG SRVCS_BRACKEN/FOREST_#2517 ENG SRVCS_BRACKEN/FOREST_#2517 CONSTRUCT MGMT_ALTA VIA_WO#1921	03/31/2023		3,043.75 7,073.75 2,587.50 3,652.50 3,855.00 1,107.00 1,107.00 1,107.00 1,107.00 1,107.00 1,107.00 12,687.58 5,659.50 2,630.63
Total for this ACH Check for Vendor 10308:				0.00	46,725.21
ACH	10350 23-156	FREYER & LAURETA, INC. DESIGN SRVCS_FOREMAN PIPELINE_#192	03/31/2023		1,240.00
Total for this ACH Check for Vendor 10350:				0.00	1,240.00
ACH	10372 1359072	ROGERS MACHINERY COMPANY, INC REPLACEMENT AIR DRYER	03/31/2023		2,241.20
Total for this ACH Check for Vendor 10372:				0.00	2,241.20
ACH	00054	PACIFIC GAS AND ELECTRIC	03/24/2023		

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
	3723_365802406A	UTLITIES_ADMIN			8.92
	3723_365802406B	UTLITIES_OPS			113.17
	3723_365802406C	UTLITIES_WTP			20.25
Total for this ACH Check for Vendor 00054:				0.00	142.34
ACH	00599	WEX BANK	03/24/2023		
	87703173A	FUEL_ADMIN			122.72
	87703173B	FUEL_FINANCE			655.07
	87703173C	FUEL_ENGINEERING			444.76
	87703173D	FUEL_OPS			4,541.76
	87703173E	FUEL_WTP			4,607.67
Total for this ACH Check for Vendor 00599:				0.00	10,371.98
ACH	00687	AT&T U-VERSE	03/27/2023		
	3523_137458730	UVERSE_13057 HWY 9			85.60
Total for this ACH Check for Vendor 00687:				0.00	85.60
ACH	00569	PURCHASE POWER	03/28/2023		
	3105965837	QUARTERLY MAIL MACHINE LEASE			462.87
Total for this ACH Check for Vendor 00569:				0.00	462.87
ACH	00687	AT&T U-VERSE	03/28/2023		
	3623_132166881	UVERSE_MANANA WOODS			112.35
Total for this ACH Check for Vendor 00687:				0.00	112.35
ACH	00687	AT&T U-VERSE	03/29/2023		
	3723_132182018	UVERSE_345 QUAIL TERRACE			90.95
Total for this ACH Check for Vendor 00687:				0.00	90.95
ACH	00687	AT&T U-VERSE	03/31/2023		
	3823_325322484	UVERSE_ADMIN FAX LINE			110.35
Total for this ACH Check for Vendor 00687:				0.00	110.35
ACH	00178	CALPERS	04/01/2023		
	APRIL2023.1	CALPERS HEALTH_ADMIN			2,956.31
	APRIL2023.2	CALPERS HEALTH_FINANCE			14,222.19
	APRIL2023.3	CALPERS HEALTH_ENG			4,568.70
	APRIL2023.4	CALPERS HEALTH_OPS			21,540.74
	APRIL2023.5	CALPERS HEALTH_ENVIRON			2,042.57
	APRIL2023.6	CALPERS HEALTH_RETIREES			1,359.00
	APRIL2023.7	CALPERS HEALTH_WTP			16,409.10
	APRIL2023.8	ADMIN FEE			234.05
	APRIL2023.9	CALPERS HEALTH_DEPENDENTS			2,078.32
Total for this ACH Check for Vendor 00178:				0.00	65,410.98
ACH	10005	MISSIONSQUARE RETIREMENT	03/22/2023		
	6878388	PP ENDING 03/08/23			5,203.85
Total for this ACH Check for Vendor 10005:				0.00	5,203.85
23419	00074	A SIGN ASAP	03/09/2023		
	230121	NO TRESSPASSING SIGNS			823.13
Total for Check Number 23419:				0.00	823.13



Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
23420	00729 3024454 3024539	ALPHA ANALYTICAL LABS WASTEWATER ANALYSIS WASTEWATER MONITORING	03/09/2023		1,409.00 719.00
Total for Check Number 23420:				0.00	2,128.00
23421	10223 RETAINAGE #1	BANNER BANK_ESCROW NO 2126 ESCROW #2126_PYMT #1	03/09/2023		300.75
Total for Check Number 23421:				0.00	300.75
23422	00216 135038 135474	BOULDER CREEK AUTO PARTS OPERATING SUPPLIES OPERATING SUPPLIES	03/09/2023		15.74 57.77
Total for Check Number 23422:				0.00	73.51
23423	00342 957373	BRASS KEY LOCKSMITH CODE CHANGES	03/09/2023		390.00
Total for Check Number 23423:				0.00	390.00
23424	00703 350983-1	DATAFLOW BUSINESS SYSTEMS, INC INK SHIPPING	03/09/2023		3.63
Total for Check Number 23424:				0.00	3.63
23425	00550 13472773 13475315	HACH COMPANY WT OPERATING LAB SUPPLIES WT OPERATING LAB SUPPLIES	03/09/2023		820.51 684.52
Total for Check Number 23425:				0.00	1,505.03
23426	00313 021423_313A 021423_313B 021423_313C 021423_313D 021423_313E 021423_313F 021423_313G 021423_313H 021423_313I 021423_313J 021423_313K 021423_313L 021423_313M 021423_313N 021423_313O 021423_313P 021423_313Q 021423_313R	MET LIFE DENTAL_ADMIN DISABILITY_ADMIN LIFE_ADMIN DENTAL_FINANCE DISABILITY_FINANCE LIFE_INS_FINANCE DENTAL_ENG DISABILITY_ENG LIFE_INS_ENG DENTAL_OPS DISABILITY_OPS LIFE_INS_OPS DENTAL_ENVIRON DISABILITY_ENVIRON LIFE_INS_ENVIRON DENTAL_WTP DISABILITY_WTP LIFE_INS_WTP	03/09/2023		199.82 86.12 21.64 998.75 206.14 110.72 334.57 138.85 49.95 2,395.07 406.60 209.79 195.21 126.48 49.95 1,443.87 244.86 123.21
Total for Check Number 23426:				0.00	7,341.60
23427	10304 76988	NICHOLSON & COMPANY APPRAISER APPRAISAL FEE_0 RIDGE DR_#2517	03/09/2023		1,200.00
Total for Check Number 23427:				0.00	1,200.00
23428	10151 81	OSCAR RODAS JOHNSON BLDG MAINTENANCE	03/09/2023		250.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
			Total for Check Number 23428:	0.00	250.00
23429	00125	SCARBOROUGH LUMBER	03/09/2023		
	403264	OFFICE SUPPLIES			89.89
	403342	RETURN FROM INV#403264			-8.80
	5046	JOHNSON BLDG MAINTENANCE			36.12
	620514	OPERATING SUPPLIES			84.24
	620557	JOHNSON BLDG MAINTENANCE			77.53
	620558	JOHNSON BLDG MAINTENANCE			42.81
	620573	OPERATING SUPPLIES			52.85
	620609	JOHNSON BLDG MAINTENANCE			162.65
	620633	OPERATING SUPPLIES			30.20
	620636	JOHNSON BLDG MAINTENANCE			11.52
			Total for Check Number 23429:	0.00	579.01
23430	UB*00993	KIRK & PAMELA WILFONG SNEDEKER 03/09/2023			
		Refund Check 016564-000, 14210 WESTPARK AVE			37.98
		Refund Check 016564-000, 14210 WESTPARK AVE			25.92
		Refund Check 016564-000, 14210 WESTPARK AVE			7.09
			Total for Check Number 23430:	0.00	70.99
23431	00722	SWRCB - ELAP	03/09/2023		
	LW-1040555	ANNUAL FEES_#4410014			36,423.07
			Total for Check Number 23431:	0.00	36,423.07
23432	00722	SWRCB - ELAP	03/09/2023		
	LW-1040550	ANNUAL FEES_#4410002			11,477.12
			Total for Check Number 23432:	0.00	11,477.12
23433	00721	UNITED SITE SVCS.,INC	03/09/2023		
	1465379	SANITARY SERVICES			330.24
			Total for Check Number 23433:	0.00	330.24
23434	00028	VAN DER STEEN ENGINEERING	03/09/2023		
	022723_BUL_BENA	REPAIR_REPLACE BULL_BENNET INTAKE			28,173.79
	022723_BUL_BENB	REPAIR_REPLACE BULL_BENNET INTAKE			28,173.80
			Total for Check Number 23434:	0.00	56,347.59
23435	10390	JAMES WELCH	03/09/2023		
	10330 LAKE BLVD	PROPERTY DAMAGE			730.00
			Total for Check Number 23435:	0.00	730.00
23436	10322	JOSH WOLFF	03/09/2023		
	022823_10322A	MEASURING WHEEL			63.95
	022823_10322B	P.E. RENEWAL			180.00
			Total for Check Number 23436:	0.00	243.95
23437	00074	A SIGN ASAP	03/16/2023		
	230127	FALL CREEK FISH LADDER SIGN_#1738			192.06
			Total for Check Number 23437:	0.00	192.06
23438	00729	ALPHA ANALYTICAL LABS	03/16/2023		

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
	3025546	WASTEWATER MONITORING			1,419.00
			Total for Check Number 23438:	0.00	1,419.00
23439	00767 274891118	ANTHEM BLUE CROSS MEDICARE RX_#779A62551	03/16/2023		90.60
			Total for Check Number 23439:	0.00	90.60
23440	00342 957394	BRASS KEY LOCKSMITH OPS BLDG_DOOR REPAIR	03/16/2023		349.94
			Total for Check Number 23440:	0.00	349.94
23441	00133 3101933	DASSEL'S QUAIL BOOSTER PROPANE	03/16/2023		774.21
			Total for Check Number 23441:	0.00	774.21
23442	00703 353025	DATAFLOW BUSINESS SYSTEMS, INC INK FREIGHT_LYON	03/16/2023		12.50
			Total for Check Number 23442:	0.00	12.50
23443	00037 44872A 44872B	CO. OF SANTA CRUZ DEPT OF PUBLIC DUMP FEES TOILET REBATE	03/16/2023		366.80 27.00
			Total for Check Number 23443:	0.00	393.80
23444	00760 27685	DYNAMIC PRESS BUSINESS CARDS	03/16/2023		166.77
			Total for Check Number 23444:	0.00	166.77
23445	00076 938214 939431	ERNIE'S AUTO CENTER WIPER BLADES_VE-232 FOG LIGHTS_VE-260	03/16/2023		47.74 17.65
			Total for Check Number 23445:	0.00	65.39
23446	00204 805652033	FEDERAL EXPRESS CORP FINAL CHECK	03/16/2023		36.07
			Total for Check Number 23446:	0.00	36.07
23447	00329 9621431452	GRAINGER SAFETY FLARES	03/16/2023		460.37
			Total for Check Number 23447:	0.00	460.37
23448	00212 IN0112126	CO. OF SANTA CRUZ HEALTH HEALTH PERMIT_FA	03/16/2023		1,460.00
			Total for Check Number 23448:	0.00	1,460.00
23449	00058 7123	IHWY MONTHLY WEBHOSTING	03/16/2023		25.00
			Total for Check Number 23449:	0.00	25.00
23450	00181 179504	LAS ANIMAS CONCRETE SLURRY_BACKFILL	03/16/2023		1,038.20

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
	179522	SLURRY_BACKFILL			534.17
			Total for Check Number 23450:	0.00	1,572.37
23451	00296	MESITI-MILLER ENGINEERING,INC	03/16/2023		
	0223016	CA-9 BRIDGE MAIN RELOCATE_#2436			2,795.50
	0223018	CM_QUAIL HOLLOW_WO#1604			899.00
	0223019	LABOR COMPLIANCE_QUAIL_WO#1604			660.00
	223017	FISH LADDER_CONST MGMT_WO#1738			7,925.00
			Total for Check Number 23451:	0.00	12,279.50
23452	00082	MID VALLEY SUPPLY	03/16/2023		
	268714A	SUPPLIES_ADMIN			176.75
	268714B	SUPPLIES_OPS			409.05
	268714C	SUPPLIES_WTP			141.05
			Total for Check Number 23452:	0.00	726.85
23453	00302	POLLARDWATER.COM	03/16/2023		
	232612	OPERATING SUPPLIES			1,893.04
	232612-1	OPERATING SUPPLIES			2,278.10
			Total for Check Number 23453:	0.00	4,171.14
23454	10314	PRESS BANNER	03/16/2023		
	72642	FLUSHING NOTICE_AD DATE 03/03/23			437.00
			Total for Check Number 23454:	0.00	437.00
23455	00125	SCARBOROUGH LUMBER	03/16/2023		
	403427	SUPPLIES_JOHNSON BLDG			100.69
	403677	OPERATING SUPPLIES			215.79
	620792	OPERATING SUPPLIES			114.01
	620797	OPERATING SUPPLIES			62.57
			Total for Check Number 23455:	0.00	493.06
23456	00047	SOIL CONTROL LAB	03/16/2023		
	3020400	WATER ANALYSIS			196.00
	3020401	WATER ANALYSIS			49.00
			Total for Check Number 23456:	0.00	245.00
23457	00555	STORDOK, INC.	03/16/2023		
	53547227	SHREDDING SERVICES			55.00
			Total for Check Number 23457:	0.00	55.00
23458	00129	UNITED RENTALS (NORTH AMERICA)	03/16/2023		
	216724951-001	AIR COMPRESSOR RENTAL			303.19
			Total for Check Number 23458:	0.00	303.19
23459	10296	COUNTY SPECIALTY GASES LLC	03/23/2023		
	31790	WELDING SUPPLIES			289.17
			Total for Check Number 23459:	0.00	289.17
23460	00133	DASSEL'S	03/23/2023		
	3173617	PROPANE_ADMIN			1,194.63

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
			Total for Check Number 23460:	0.00	1,194.63
23461	00312 VISIT #6_516625	DOCTORS ON DUTY EMPLOYEE PHYSICAL	03/23/2023		80.00
			Total for Check Number 23461:	0.00	80.00
23462	00016 6637692	GREENWASTE RECOVERY,INC MONTHLY DUMPSTER SERVICE	03/23/2023		521.60
			Total for Check Number 23462:	0.00	521.60
23463	00058 7169	IHWY MONTHLY WEBHOSTING	03/23/2023		25.00
			Total for Check Number 23463:	0.00	25.00
23464	00367 231270A 231270B	INFOSEND, INC POSTAGE FEES MAILING FEES	03/23/2023		2,732.32 1,037.53
			Total for Check Number 23464:	0.00	3,769.85
23465	00047 3020197 3020537 3020538	SOIL CONTROL LAB WATER ANALYSIS WATER ANALYSIS WATER ANALYSIS	03/23/2023		117.00 196.00 49.00
			Total for Check Number 23465:	0.00	362.00
23466	10394 FORD RANGER2023	THE FORD STORE MORGAN HILL VEHICLE PURCHASE_RANGER2023	03/30/2023		42,508.17
			Total for Check Number 23466:	0.00	42,508.17
23467	10394 FORD ESCAPE2022	THE FORD STORE MORGAN HILL VEHICLE PURCHASE_ESCAPE2022	03/30/2023		32,812.03
			Total for Check Number 23467:	0.00	32,812.03
23468	00074 230124	A SIGN ASAP JOHNSON BLDG STREET SIGN	03/31/2023		433.51
			Total for Check Number 23468:	0.00	433.51
23469	00057 MARCH2023_DUES	AFSCME COUNCIL 57 MARCH 2023 DUES	03/31/2023		1,317.70
			Total for Check Number 23469:	0.00	1,317.70
23470	00729 3033969	ALPHA ANALYTICAL LABS WASTEWATER MONITORING	03/31/2023		704.00
			Total for Check Number 23470:	0.00	704.00
23471	10177 #1_ALTA VIA #2_ALTA VIA	ANDERSON PACIFIC ENGINEERING ALTA VIA PIPELINE REPLACEMENT_#1921 ALTA VIA PIPELINE REPLACEMENT_#1921	03/31/2023		70,862.40 147,231.00
			Total for Check Number 23471:	0.00	218,093.40
23472	00162	ANTHEM BLUE CROSS	03/31/2023		

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
	276409294	RETIREE MEDICAL_#779A62551			465.37
			Total for Check Number 23472:	0.00	465.37
23473	00686 31323_834287386	AT&T LONG DISTANCE LONG DISTANCE_WTP	03/31/2023		46.14
			Total for Check Number 23473:	0.00	46.14
23474	10113 423_SOLAR LOANA 423_SOLAR LOANB	BANK MIDWEST SOLAR LOAN_INTEREST SOLAR LOAN_PRINCIPAL	03/31/2023		408.85 2,841.05
			Total for Check Number 23474:	0.00	3,249.90
23475	00034 APRIL23_34	DAVE BASLER CALPERS RETIREE	03/31/2023		74.00
			Total for Check Number 23475:	0.00	74.00
23476	10173 032023_10173A 032023_10173B	CARLY BLANCHARD POSTAGE_CEQA TRIBAL CONSULTATION MILEAGE_MEETINGS	03/31/2023		33.46 117.22
			Total for Check Number 23476:	0.00	150.68
23477	00216 183509	BOULDER CREEK AUTO PARTS MOTOR OIL	03/31/2023		38.23
			Total for Check Number 23477:	0.00	38.23
23478	00099 APRIL23_99	JOEL BUSA CALPERS RETIREE	03/31/2023		124.00
			Total for Check Number 23478:	0.00	124.00
23479	00172 APRIL23_172	JOSEPH F. CONE CALPERS RETIREE	03/31/2023		174.00
			Total for Check Number 23479:	0.00	174.00
23480	00133 3225750	DASSEL'S PROPANE_FALL CREEK	03/31/2023		1,156.36
			Total for Check Number 23480:	0.00	1,156.36
23481	00343 107996	ERNIE'S SERVICE CENTER SERVICE_VE-249	03/31/2023		1,635.53
			Total for Check Number 23481:	0.00	1,635.53
23482	00204 807804513A 807804513B	FEDERAL EXPRESS CORP POSTAGE_RMA 0232612 POSTAGE_RMA 00611029	03/31/2023		89.36 159.51
			Total for Check Number 23482:	0.00	248.87
23483	10208 RI24673 SIO5511	GOLDEN STATE COMMUNICATIONS RADIO RENTAL_MARCH23 HANDHELD RADIO X 2	03/31/2023		272.50 2,938.50
			Total for Check Number 23483:	0.00	3,211.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
23484	00329 9624362092	GRAINGER SAFETY FLARES	03/31/2023		1,081.00
			Total for Check Number 23484:	0.00	1,081.00
23485	00120 040123_120	GRANITEROCK LEASE_QUAIL HOLLOW EASEMENT	03/31/2023		1.00
			Total for Check Number 23485:	0.00	1.00
23486	10133 864390	GRISWOLD INDUSTRIES BULL CREEK REPLACE VALVE_#2913	03/31/2023		5,783.55
			Total for Check Number 23486:	0.00	5,783.55
23487	00236 3124110263	IDEXX DISTRIBUTION CORP LAB SUPPLIES	03/31/2023		732.92
			Total for Check Number 23487:	0.00	732.92
23488	00247 S105924028.001	INDEPENDENT ELECTRIC SUPPLY QUAIL 5_SOFT STARTER	03/31/2023		4,508.27
			Total for Check Number 23488:	0.00	4,508.27
23489	00208 APRIL23_208	LEONARD KUHNLEIN CALPERS RETIREE	03/31/2023		124.00
			Total for Check Number 23489:	0.00	124.00
23490	00313 031423_313A 031423_313B 031423_313C 031423_313D 031423_313E 031423_313F 031423_313G 031423_313H 031423_313I 031423_313J 031423_313K 031423_313L 031423_313M 031423_313N 031423_313O 031423_313P 031423_313Q 031423_313R	MET LIFE DENTAL_ADMIN DISABILITY_ADMIN LIFE INS_ADMIN DENTAL_FINANCE DISABILITY_FINANCE LIFE INS_FINANCE DENTAL_ENG DISABILITY_ENG LIFE INS_ENG DENTAL_OPS DISABILITY_OPS LIFE INS_OPS DENTAL_ENVIRON DISABILITY_ENVIRON LIFE INS_ENVIRON DENTAL_WTP DISABILITY_WTP LIFE INS_WTP	03/31/2023		199.82 86.12 21.64 1,063.82 241.56 127.37 334.57 138.85 49.95 1,987.91 335.92 176.49 130.14 79.44 33.30 1,039.62 244.86 123.21
			Total for Check Number 23490:	0.00	6,414.59
23491	00539 0223SLV	MILLER MAXFIELD, INC 2022/2023_OUTREACH SERVICES	03/31/2023		4,712.50
			Total for Check Number 23491:	0.00	4,712.50
23492	00662 APRIL23_662	JAMES A. MUELLER CALPERS RETIREE	03/31/2023		49.00
			Total for Check Number 23492:	0.00	49.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
23493	00350 APRIL23_350	HOWARD OLIPHANT CALPERS RETIREE	03/31/2023		174.00
				Total for Check Number 23493:	0.00 174.00
23494	00428 18FLP19	RCD OF SANTA CRUZ COUNTY FISH LADDER PERMITTING_WO#1738	03/31/2023		518.54
				Total for Check Number 23494:	0.00 518.54
23495	00001 7719-1026639 7719-1026944	ROYAL WHOLESALE ELECTRIC OPERATING SUPPLIES_ECHO BOOSTER OPERATING SUPPLIES	03/31/2023		184.12 48.60
				Total for Check Number 23495:	0.00 232.72
23496	00125 403728 403792 403884 404129 404162 404210 404217 404387 404426 404437 5095 5104 5120 5135 620840 620851 620888 620970 620985 620999 621098	SCARBOROUGH LUMBER HEX BIT SOCKET SET OPERATING SUPPLIES OPERATING SUPPLIES METER READING TOOLS CHAINSAW CHAIN OPERATING SUPPLIES CLEANING SUPPLIES SUPPLIES_VE-240 GENERATOR MAINTENANCE OPERATING SUPPLIES OPS_SUPPLIES CUTOFF SAW PARTS CHAINSAW CHAIN OPERATING SUPPLIES JOHNSON BLDG_WO#2544 JOHNSON BLDG_WO#2544 JOHNSON BLDG_WO#2544 JOHNSON BLDG_WO#2544 LAB SUPPLIES METER READING TOOLS GENERATOR MAINTENANCE	03/31/2023		35.60 30.60 97.10 207.31 38.78 123.00 24.79 10.77 107.86 97.11 93.29 64.40 98.19 34.52 9.70 40.33 57.17 14.55 15.50 115.53 43.14
				Total for Check Number 23496:	0.00 1,359.24
23497	00047 3030169 3030170	SOIL CONTROL LAB WATER ANALYSIS WATER ANALYSIS	03/31/2023		49.00 196.00
				Total for Check Number 23497:	0.00 245.00
23498	00510 78819	TOM'S SEPTIC CONSTRUCTION BEAR CREEK PUMP OUT	03/31/2023		4,620.00
				Total for Check Number 23498:	0.00 4,620.00
23499	00093 APRIL23_93	JOHN TREGEMBO CALPERS RETIREE	03/31/2023		174.00
				Total for Check Number 23499:	0.00 174.00
23500	00942 2280123A 2280123B	TRIAD ELECTRIC ELECTRICAL_BROOK LANE_#2516 ELECTRICAL_FALL CREEK_#1738	03/31/2023		12,308.00 10,969.34



Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
			Total for Check Number 23500:	0.00	23,277.34
23501	00369 APRIL23_369	CAROLE TRIANTAFILLOS CALPERS RETIREE	03/31/2023		124.00
			Total for Check Number 23501:	0.00	124.00
23502	00721 01541183	UNITED SITE SVCS.,INC SANITARY SERVICES	03/31/2023		330.24
			Total for Check Number 23502:	0.00	330.24
23503	00011 9930080655A 9930080655B 9930080655C 9930080655D 9930080655E 9930080655F	VERIZON WIRELESS CELL PHONE_ADMIN CELL PHONE_FINANCE CELL PHONE_ENG CELL PHONE_OPS CELL PHONE_ENVIRON CELL PHONE_WTP	03/31/2023		43.08 34.80 108.56 290.90 106.28 320.64
			Total for Check Number 23503:	0.00	904.26
23504	00011 9930080656A 9930080656B 9930080656C 9930080656D	VERIZON WIRELESS CELL PHONE_ADMIN CELL PHONE_FINANCE CELL PHONE_OPS CELL PHONE_WTP	03/31/2023		19.35 45.00 400.31 135.00
			Total for Check Number 23504:	0.00	599.66
23505	00589 8364	ALLARD'S SEPTIC SERVICE KIRBY PUMP OUT	04/06/2023		350.00
			Total for Check Number 23505:	0.00	350.00
23506	00729 3034721	ALPHA ANALYTICAL LABS WASTEWATER MONITORING	04/06/2023		120.00
			Total for Check Number 23506:	0.00	120.00
23507	10177 2398-07	ANDERSON PACIFIC ENGINEERING STEWART DR WATER BYPASS_WO#2941	04/06/2023		74,058.43
			Total for Check Number 23507:	0.00	74,058.43
23508	00216 184524 184616	BOULDER CREEK AUTO PARTS TAIL LIGHT DIESEL EXHAUST FLUID_GENERATORS	04/06/2023		2.01 42.42
			Total for Check Number 23508:	0.00	44.43
23509	00133 3225762	DASSEL'S MADRONE BOOSTER PROPANE	04/06/2023		525.90
			Total for Check Number 23509:	0.00	525.90
23510	10208 VI-003467	GOLDEN STATE COMUNICATIONS FAN REPAIR_NINA	04/06/2023		1,740.08
			Total for Check Number 23510:	0.00	1,740.08
23511	00329	GRAINGER	04/06/2023		

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
	9639293027	CLA-VAL_KIRBY PLANT			439.55
			Total for Check Number 23511:	0.00	439.55
23512	00256 022523_256	JESSE GUIVER UNIFORM REIMBURSEMENT	04/06/2023		202.09
			Total for Check Number 23512:	0.00	202.09
23513	00550 13508652	HACH COMPANY WT OPERATING LAB SUPPLIES	04/06/2023		820.51
			Total for Check Number 23513:	0.00	820.51
23514	10214 2427	MIKE PODLECH CONJUCTIVE USE PLAN_FY2223	04/06/2023		1,190.00
			Total for Check Number 23514:	0.00	1,190.00
23515	01004 1056	PRO FLOW PLUMBING LYON PLANT BACKFLOW	04/06/2023		450.00
			Total for Check Number 23515:	0.00	450.00
23516	00001 7719-1027110	ROYAL WHOLESALE ELECTRIC OPERATING SUPPLIES	04/06/2023		827.47
			Total for Check Number 23516:	0.00	827.47
23517	00153 536789	SANTA CRUZ ELECTRONICS NETWORK SWITCH_KIRBY PLANT	04/06/2023		228.85
			Total for Check Number 23517:	0.00	228.85
23518	00047 3030292 3030476	SOIL CONTROL LAB WATER ANALYSIS WATER ANALYSIS	04/06/2023		117.00 196.00
			Total for Check Number 23518:	0.00	313.00
23519	10138 D1 CERT_BECK	SWRCB - DWOCP D1 CERTIFICATION_BEN BECK	04/06/2023		70.00
			Total for Check Number 23519:	0.00	70.00
23520	10231 9455165	TIAA, FSB 5 YR LEASE NEW COPIER	04/06/2023		253.45
			Total for Check Number 23520:	0.00	253.45
23521	00129 214851187-002	UNITED RENTALS (NORTH AMERICA) LYON PLANT GEN RENTAL_#2928	04/06/2023		9,753.32
			Total for Check Number 23521:	0.00	9,753.32
23522	10243 9588A 9588B	WEST MARINE PRO SAFETY GEAR_WTP SAFETY GEAR_OPS	04/06/2023		290.04 290.04
			Total for Check Number 23522:	0.00	580.08

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
Report Total (166 checks):				0.00	1,350,064.12

## EFT & DIRECT CHECK TRANSACTIONS

*Feb-23*



<b>Date</b>	<b>Check No</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
2/1/2023	EFT	BLUE FIN	BANK FEES	\$ 5,351.09
2/13/2023	EFT	WELLS FARGO	BANK FEES	\$ 300.37
2/16/2023	EFT	T-TECH	BANK FEES	\$ 1,185.43
2/8/2023	EFT	PAYCHEX	ADMIN & DELIVERY FEES	\$ 267.95
2/8/2023	EFT	PAYCHEX	PAYROLL	\$ 135,002.26
2/8/2023	DIRECT CHECK	PAYCHEX	PAYROLL	\$ 12,230.78
2/22/2023	EFT	PAYCHEX	ADMIN & DELIVERY FEES	\$ 288.65
2/22/2023	EFT	PAYCHEX	PAYROLL	\$ 119,364.93
2/22/2023	DIRECT CHECK	PAYCHEX	PAYROLL	\$ 8,801.61
2/17/2023	EFT	PAYCHEX	PAYCHEX INVOICE	\$ 405.39
2/20/2023	EFT	PAYCHEX	PAYCHEX FLEX TIME FEE	\$ 185.52
2/8/2023	EFT	CALPERS	CALPERS 02/08/23 PR	\$ 20,021.33
2/22/2023	EFT	CALPERS	CALPERS 02/22/23 PR	\$ 20,859.32
2/28/2023	EFT	FSA	FEBRUARY FSA REIMBURSEMENTS	\$ 179.16
<b>TOTAL EFT TRANSACTIONS</b>				<b>\$ 324,443.79</b>



**TO:** Board of Directors,  
San Lorenzo Valley Water District

**FROM:** Gina R. Nicholls, District Counsel

**DATE:** April 20, 2023

**RE:** Legal Department Status Report  
502665-0001

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I have been asked by the San Lorenzo Valley Water District (“District”) to provide information about the District’s legal expenditures in a format that is suitable for public disclosure.<sup>1</sup> Since the last legal department status report dated March 16, 2023, the most significant broad categories of expenses arise from providing legal advice and support in the following areas, listed in descending order of their approximate significance in terms of cost to the District:<sup>2</sup>

- Employment matters / labor negotiations
- Board meetings
- Contracts and real property
- Proposed consolidations
- Other

The most significant areas of effort over the next month are likely to include the following:

- Proposed consolidations
- Contracts and real property
- Employment matters / labor negotiations

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<sup>1</sup> Legal work performed for the District is confidential and privileged. Accordingly, the information provided herein is written in broad and general terms to avoid waiver and any disclosures that might compromise the District’s interests in pending or future legal matters.

<sup>2</sup> List includes general and special counsel work by Nossaman and other law firms, if any, representing the District; however, it excludes any such work performed by counsel appointed and paid by the District’s insurance providers (i.e., counsel not paid by the District).

Memorandum  
April 20, 2023  
Page 2

- Environmental review (CEQA) and water rights
- Anticipated potential litigation
- Board meetings

## MEMO

DATE: April 20, 2023  
TO: District Manager  
FROM: Director of Operations  
SUBJECT: OPERATIONS DEPARTMENT STATUS REPORT  
March 2023

### RECOMMENDATION:

It is recommended that the District Manager review and file the Operations Department Project Status Report for the month of March 2023.

### BACKGROUND:

#### DISTRICT WIDE ANNUAL FLUSHING PROGRAM

Staff will be continuing the Districts annual flushing program that started on March 6, 2023 and will run through May 25, 2023. Flushing of the mainlines is directed towards removing sediment and minerals deposited in the lines from natural pumping of the District wells. The District focuses this flushing in the systems that receive and distribute well water for that reason.

Flushing was postponed due to weather warranting all staff to be available for emergency operations. The heavy storm activity also warranted our surface water treatment plants to be shut down for a period of time do to untreatable water with high turbidities. System wide power outages, communication outages, and distribution operations called for all staff with the large amount of tasks to be conducted during this time. Flushing will resume on April 13, 2023 in Lompico. The area that was postponed will be rescheduled starting May 30, 2023 and will now make the completion date June 14, 2023.

#### METER REPLACEMENT PROGRAM

The District has continued the process of replacing customer meters with the new Badger Meters, capable of real time monitoring of customer usage by the customer and the District. The new system allows for customers to view and set alerts on their accounts. The system also alerts the District of abnormal usage and or continuous flows on accounts allowing the ability to catch leaks and abnormalities in a more efficient and timely manner.

With the mountainous area of the District there are areas that do not have cellular service capable of providing real time data. The data on these accounts in these areas is still collected and uploaded once a month as these meters are read and uploaded into the system. These are small isolated areas and can improve as cellular service is upgraded in the Valley.

James Furtado

Director of Operations



## SAN LORENZO VALLEY WATER DISTRICT PRODUCTION COMPARRISON

Source	March-23	February-23	March-13	Percent Difference This Year To 2013
<b>North System</b>				
<b>Surface Water Sources</b>				
Foreman Creek	31,588,000	32,474,000	28,219,000	
Peavine Creek + Hydro			5,297,000	
Clear Creek				
Sweetwater Creek				
<b>Sub-Total (Streams)</b>	<b>31,588,000</b>	<b>32,474,000</b>	<b>33,516,000</b>	-5.75%
<b>Wells (North)</b>				
Olympia No. 2	47,000	45,000	0	
Olympia No. 3	15,000	31,000	0	
Quail Well No. 4-A	4,563,000	429,000	1,610,000	
Quail Well No. 5-A	1,871,900	178,000	4,800	
<b>Sub Total North Wells</b>	<b>6,496,900</b>	<b>683,000</b>	<b>1,614,800</b>	302.33%
<b>South System Wells</b>				
Pasatiempo 5A	3,717,900	163,400	N/A	
Pasatiempo 6	-	-	6,227,000	
Pasatiempo 7	1,292,000	57,000	2,125,000	
Pasatiempo 8	3,050,920	118,180	N/A	
<b>Sub Total Pasatiempo Wells</b>	<b>5,009,900</b>	<b>220,400</b>	<b>8,352,000</b>	-40.02%
<b>North South All Sources Combined</b>	<b>43,094,800</b>	<b>33,377,400</b>	<b>43,482,800</b>	-0.89%
<b>Felton System - Surface Water</b>				
Fall Creek	3,825,313	7,396,192	5,004,570	
Bennett Spring	-	-	4,158,400	
Bull 1 & 2	-	-	4,130,500	
<b>Total Felton System Sources</b>	<b>3,825,313</b>	<b>7,396,192</b>	<b>13,293,470</b>	-71.22%
<b>Manana Woods System</b>				
Well 1	-	-	386,725	
<b>Total Manana Woods Sources</b>	<b>-</b>	<b>-</b>	<b>386,725</b>	
<b>Sub - Total Production</b>				
<b>North / Felton / Manana</b>	<b>46,920,113</b>	<b>40,773,592</b>	<b>57,162,995</b>	-17.92%
<b>Surface</b>	<b>35,413,313</b>	<b>39,870,192</b>	<b>46,809,470</b>	-24.35%
<b>Wells</b>	<b>11,506,800</b>	<b>903,400</b>	<b>10,353,525</b>	11.14%
<b>Total Surface Water Percentage</b>	<b>75.48</b>	<b>97.78</b>	<b>81.89</b>	-7.83%
<b>Total Wells Percentage</b>	<b>24.52</b>	<b>2.22</b>	<b>18.11</b>	35.40%

**SAN LORENZO VALLEY WATER DISTRICT  
 PRODUCTION BY SYSTEM  
 +/- INTERTIES  
 March 2023**

<b>North System All Sources</b>	<b>43,094,800</b>
<b>Interties IN +</b>	<b>13,913,923</b>
<b>Interties OUT -</b>	<b>6,079,002</b>
<b>TOTAL NORHT SYSTEM</b>	<b>50,929,721</b>
<b>Felton Water system All Sources</b>	<b>3,825,313</b>
<b>Interties IN +</b>	<b>4,963,767</b>
<b>Interties OUT -</b>	<b>7,953,087</b>
<b>TOTAL FELTON SYSTEM</b>	<b>835,993</b>
<b>Manana Woods System</b>	
<b>Manana Woods Well 1</b>	<b>0</b>
<b>Interties IN +</b>	<b></b>
<b>TOTAL MANANA WOODS</b>	<b>0</b>

**SAN LORENZO VALLEY WATER DISTRICT  
INTERTIE USAGE  
March 2023**

**INTERTIE 2**

SLVWD to SVWD 0

SVWD to SLVWD 0

**INTERTIE 3**

SLV SOUTH to SLV NORTH 5,960,836

SLV NORTH to SLV SOUTH 1,115,235

**INTERTIE 4**

SLVWD to MHWD 0

MHWD to SLVWD 0

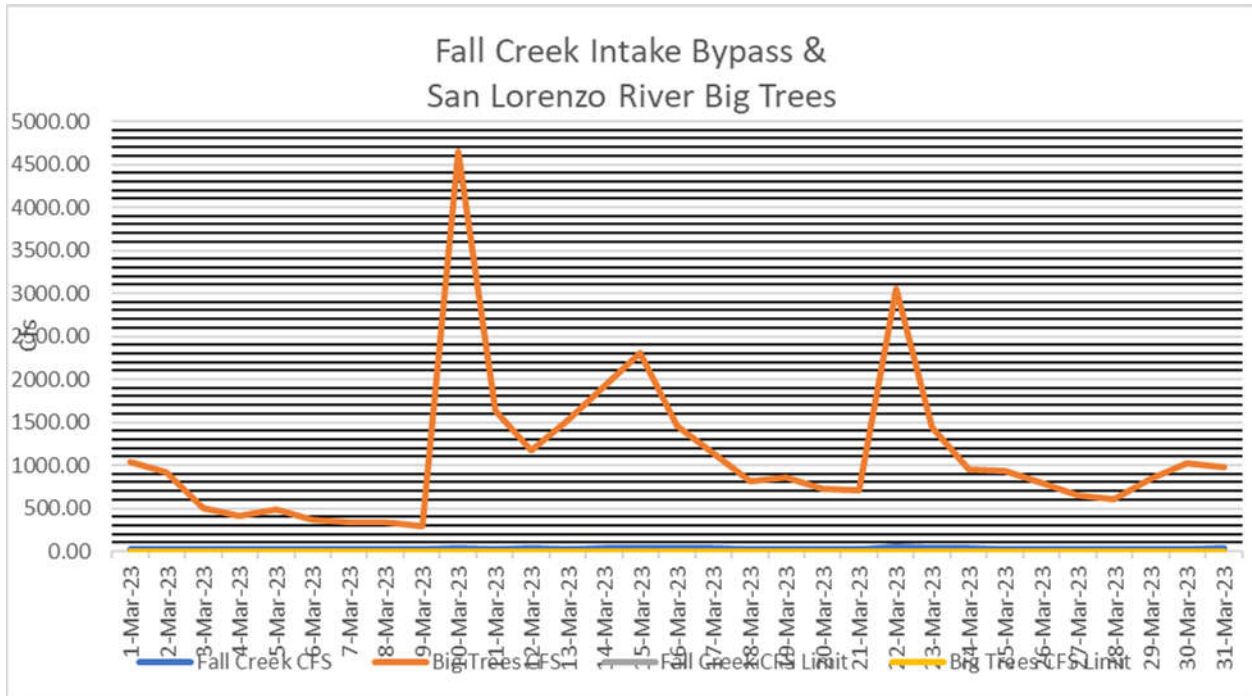
**INTERTIE 6**

SLV NORTH to SLV FELTON 4,963,767

SLV FELTON to SLV NORTH 7,953,087

Leak Type	NORTH SYSTEM	Town	Gallons Lost
400 MAIN LEAKING	1314 HARTMAN	BEN LOMOND	4,320
400 MAIN LEAKING	1365 AYRE TERRACE	BEN LOMOND	1,800
400 MAIN LEAKING	INTERSECTION OF DUNDEE	BEN LOMOND	21,600
400 MAIN LEAKING	8275 GLEN ARBOR RD.	BEN LOMOND	540
400 MAIN LEAKING	980 SCENIC	BEN LOMOND	8,640
400 MAIN LEAKING FSLR	WOODLAND DR	BEN LOMOND	3,600
400 MAIN LEAKING	262 BAYWOOD RD.	BOULDER CREEK	360,000
400 MAIN LEAKING	SOUTH ST.	BOULDER CREEK	540
400 MAIN LEAKING	DEBBY DR	BOULDER CREEK	129,000
400 MAIN LEAKING	14705 HWY 9	BOULDER CREEK	17,280
400 MAIN LEAKING	131 REDWOOD WAY	BOULDER CREEK	144,000
400 MAIN LEAKING	117 BOOTH AVE	BOULDER CREEK	10,000
400 MAIN LEAKING	165 FERN ST	BROOKDALE	2,400
Total North			703,720
<b>FELTON SYSTEM</b>			
400 MAIN LEAKING	542 FALL CREEK DR.	FELTON	36,000
400 MAIN LEAKING	5953 PLATEAU DR.	FELTON	21,600
400 MAIN LEAKING	CORNER OF GUSHEE & KIRBY ST	FELTON	7,200.00
Total Felton			64,800
<b>LOMPICO</b>			
Total Lompico			-
<b>SCOTTS VALLEY</b>			
Total Scotts Valley			-
<b>Total All Systems</b>			<b>768,520</b>

## Fall Creek Intake March 2023



### Normal Rainfall Fall Creek Intake Bypass Requirements

- April 1 through October 31                      1.0 cubic feet per second
- November 1 through March 31                      1.5 cubic feet per second

### Dry Conditions Fall Creek Intake Bypass Requirements

- April 1 through October 31                      0.5 cubic feet per second
  - November 1 through March 31                      0.75 cubic feet per second
- Number of Days in month 0.75 cfs or below, ZERO days

### *San Lorenzo River USGS Big Trees Flow Requirements*

- September    11 cubic feet per second
- October     26 cubic feet per second
- November 1 through May 31                      21 cubic feet per second
- June - August                                         No Requirements

## Fall Creek Intake March 2023

For the protection of fish and wildlife, during the period: (a) April 1 through October 31 bypass a minimum of 0.5 cfs; (b) November 1 through March 31 bypass a minimum of 1.5 cfs past the Fall Creek point of diversion. The natural streamflow shall be bypassed whenever it is less than 1.5 cfs; provided, however, that during a dry year, the bypass requirement shall be reduced from 1.5 to 0.75 cfs. A dry year is defined on a monthly basis of cumulative runoff beginning October 1 of each season in the San Lorenzo River at the USGS gage at Big Trees. These runoff figures are based on approximately 50 percent of normal runoff as the dividing level between normal and dry year runoff and are as follows:

- November 1 for the month of October 500 af
- December 1 for October-November, inclusive 1,500 af
- January 1 for October-December, inclusive 5,000 af
- February 1 for October-January, inclusive 12,500 af
- March 1 for October-February, inclusive 26,500 af

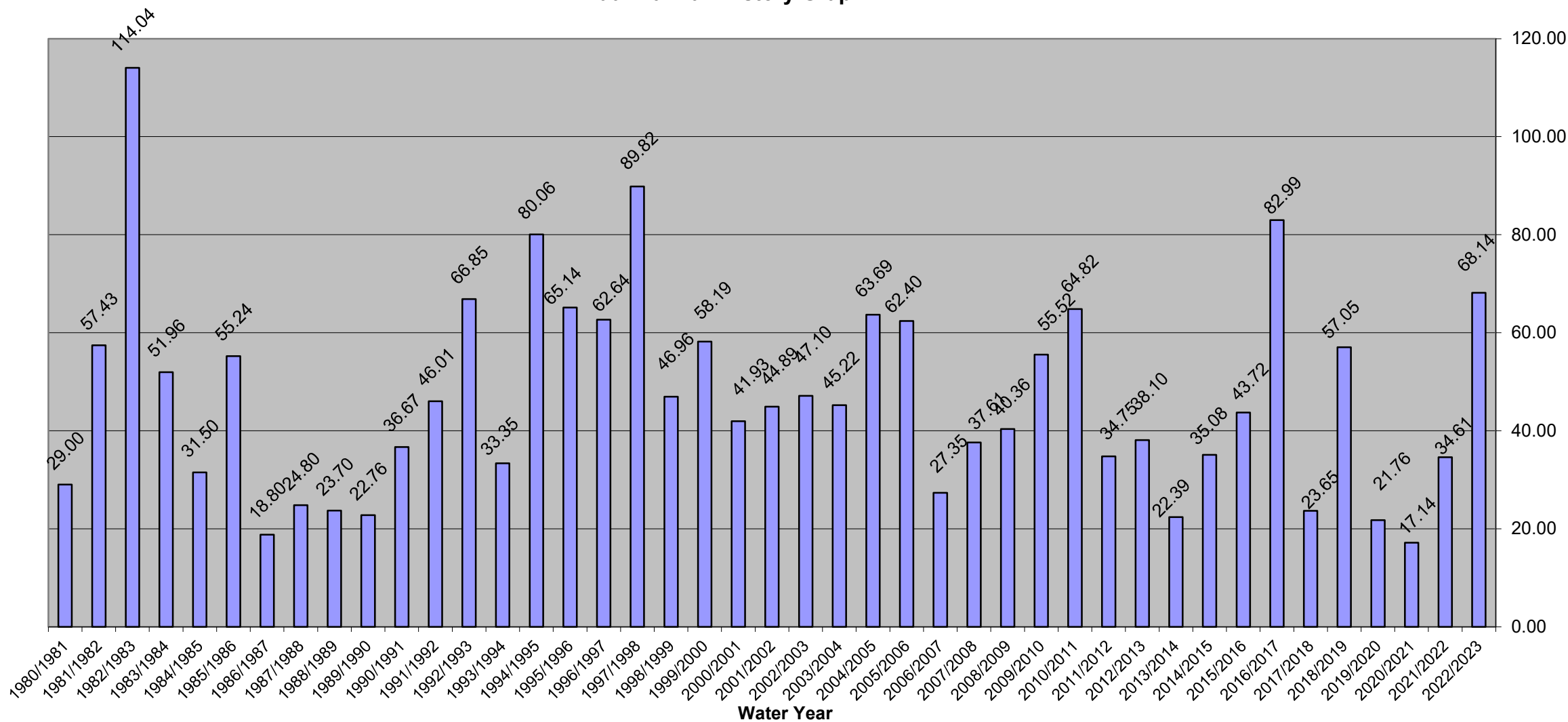
## Fall Creek Weir Measurement

Agenda: 4.20.23

Item: 13.5

Month:	March	Year:	2023	Big Trees > 26,500 Acre-ft Oct-Feb Normal Year	Big Trees <26,500 Acre-ft Oct-Feb Dry Year						
				<input checked="" type="checkbox"/>	<input type="checkbox"/>						
Date	Time	Initials	Pump #	Fall Cr. GPM into Kirby plant	Weir Board Height (inches)	Fall Creek Bypass (CFS)	Big Trees Bypass (CFS)	Rainfall (Felton gauge)	Met Fall Cr, Bypass Requirement: Normal Year April 1 - Oct 31 1.0 cfs; Nov 1 - March 31 1.5 cfs <i>Dry Year</i> April 1- Oct 31 0.5 cfs Nov. 1 - March 31 0.75 cfs (yes/no)	Met Big Trees Requirement Nov-May 20cfs Sept 10 cfs Oct 25 cfs (yes/no)	Notes
1	815	BDM	2	210	40	28.800	1040.00	1.1	YES	YES	
2	730	BDM	2	230	40	26.630	917.00	0.15	YES	YES	
3	710	BDM	2	118	40	25.570	500.00	0	YES	YES	
4	1500	BDM	2	213	40	25.720	409.00	0.11	YES	YES	
5	950	BDM	2	226	40	25.340	486.00	0.54	YES	YES	
6	740	BDM	2	274	40	24.320	366.00	0.05	YES	YES	
7	840	BDM	2	196	40	23.980	336.00	0.07	YES	YES	
8	720	BDM	2	197	40	24.820	333.00	0.07	YES	YES	
9	715	BDM	2	343	40	23.370	290.00	0	YES	YES	
10	745	TH	-	-	40	32.500	4650.00	5.11	YES	YES	Plant Off
11	930	TH	-	-	40	30.000	1640.00	1.55	YES	YES	Plant Off
12	1015	TH	-	-	40	33.200	1170.00	0.77	YES	YES	Plant Off
13	730	BDM	-	-	40	26.470	1530.00	1	YES	YES	Plant Off
14	800	BDM	-	-	40	34.260	1920.00	2.05	YES	YES	Plant Off
15	805	TH	-	-	40	42.430	2300.00	1.14	YES	YES	Plant Off
16	725	BDM	-	-	40	36.680	1450.00	0.05	YES	YES	Plant Off
17	800	BDM	-	-	40	32.750	1140.00	0	YES	YES	Plant Off
18	1400	BDM	-	-	40	29.600	813.00	0	YES	YES	Plant Off
19	1330	BDM	-	-	40	30.940	861.00	0.93	YES	YES	Plant Off
20	820	BDM	-	-	40	28.830	720.00	0.13	YES	YES	Plant Off
21	730	BDM	-	-	40	28.960	716.00	0.65	YES	YES	Plant Off
22	930	BDM	-	-	40	47.630	3060.00	3.55	YES	YES	Plant Off
23	830	BDM	-	-	40	37.080	1440.00	0.23	YES	YES	Plant Off
24	1445	TH	-	-	40	32.670	955.00	0.04	YES	YES	Plant Off
25	1030	KM	-	-	40	30.240	935.00	0	YES	YES	Plant Off
26	1745	KM	-	-	40	28.340	803.00	0	YES	YES	Plant Off
27	725	BDM	-	-	40	27.290	646.00	0	YES	YES	Plant Off
28	1010	TH	-	-	40	26.730	607.00	0.28	YES	YES	Plant Off
29	1015	TH	-	-	40	27.460	839.00	0.91	YES	YES	Plant Off
30	850	BDM	-	-	40	26.630	1020.00	0.45	YES	YES	Plant Off
31	1430	87G	2	400	40	37.300	973.00	0	YES	YES	

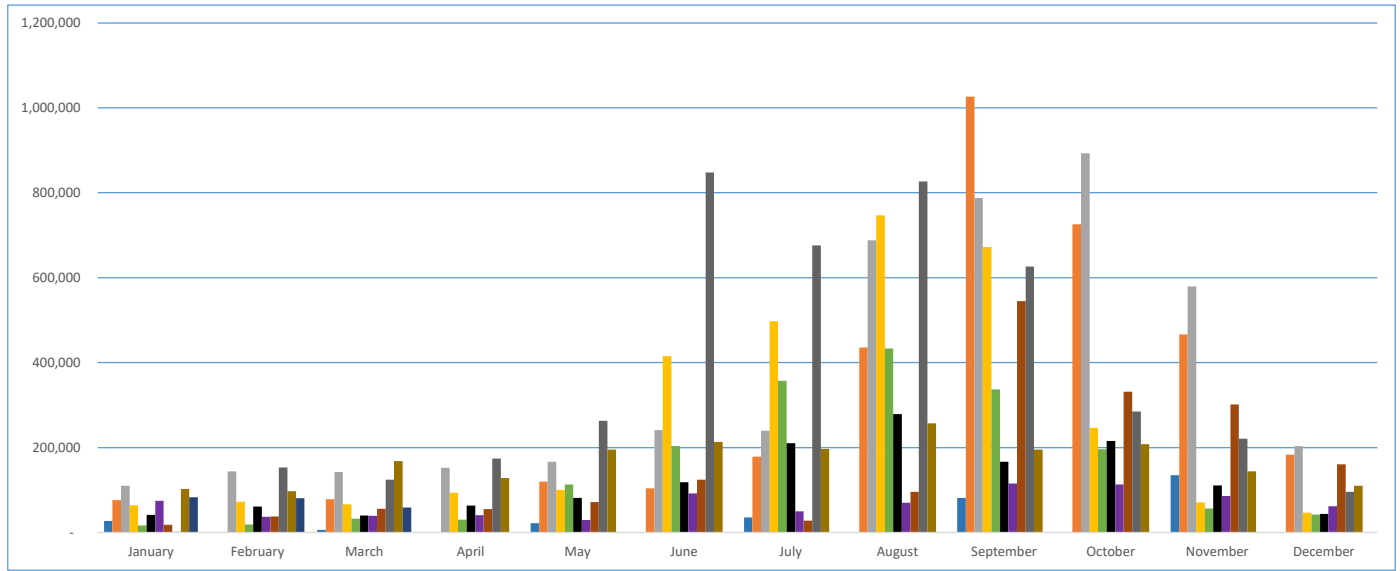
### San Lorenzo Valley Water District Annual Rainfall History Graph





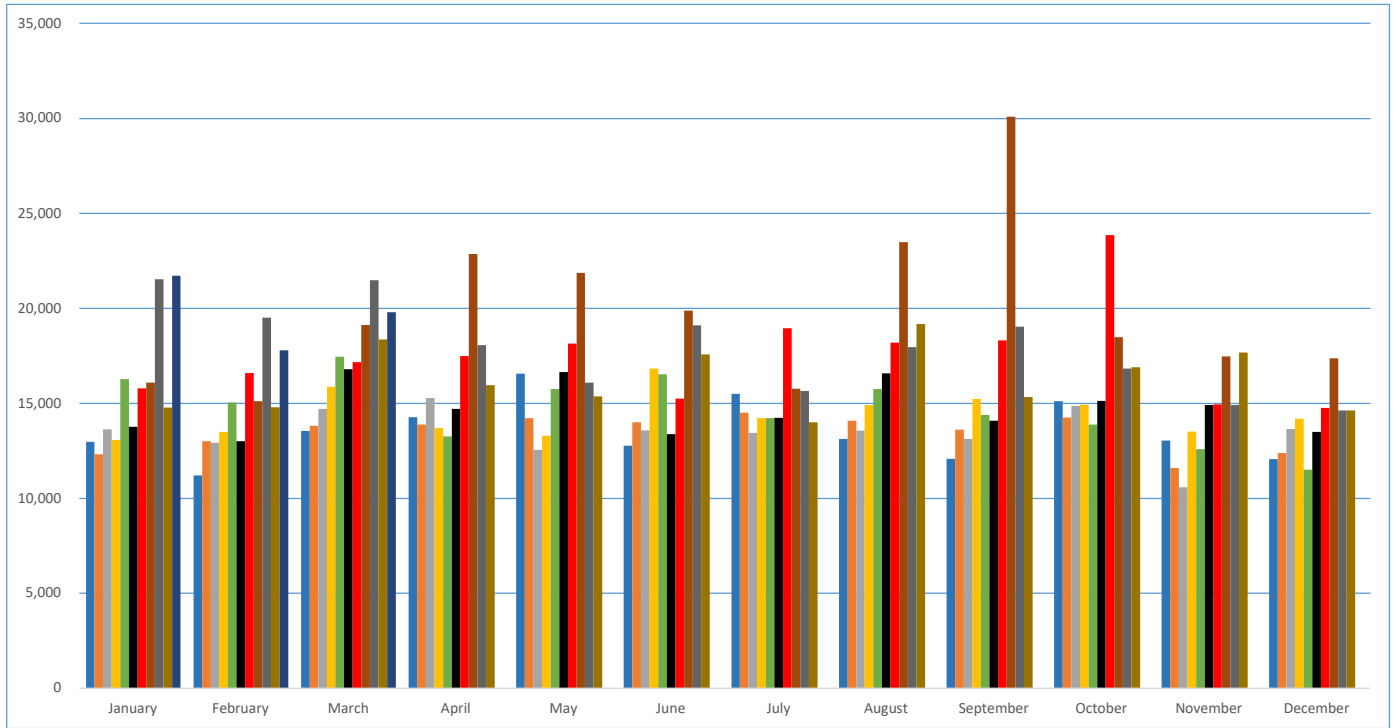
						Water Quality Complaint List				System No. 4410002	
Date Received	Type Of Complaint							Address	Conclusion		
	Taste/Odor	Color	Turbidity/Particles	Worms/Other Visible Organisms	Pressure (High/Low)	Illness (Waterborne)	Other (Specify)				
3/13/2023			x					405 Farmer St, Felton	Customer complained of dirty water. An operator flushshd front hose bib ~5 min till clear, and then sampled. CL2-0.70ppm, NTU-1.03 ntu. Dirty water most likley due to near by main break. Operators also flushed hydrant on Farmer St. and checked surrounding homes for dirty water. No other reports of dirty water in the area.		

SAN LORENZO VALLEY WATER DISTRICT  
BULK WATER SALES  
GALLONS  
March 2023



Month	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
January	26,928	76,296	109,965	63,850	16,456	41,888	74,800	17,952	1,496	102,476	83,028
February			144,364	72,556	18,700	61,366	37,400	38,148	153,340	97,240	80,784
March	5,984	78,540	142,868	66,572	32,164	40,392	39,644	56,100	124,168	168,300	59,092
April			152,592	93,500	29,920	63,580	41,140	55,352	174,284	127,908	
May	21,692	119,680	166,804	100,232	112,948	81,532	29,172	71,808	263,296	195,228	
June		103,972	240,983	415,140	203,179	118,184	92,004	124,168	847,484	213,180	
July	35,904	178,772	239,360	497,420	357,544	210,188	50,116	27,676	676,192	196,724	
August		435,336	688,160	746,504	433,092	279,004	70,312	95,744	826,540	257,312	
September	81,352	1,026,256	787,644	672,183	336,570	166,804	115,192	544,544	626,076	195,228	
October		725,560	893,112	246,840	195,976	215,424	112,948	331,364	284,988	207,944	
November	134,640	466,752	579,700	71,060	56,848	110,704	86,020	301,444	220,660	144,364	
December		183,260	203,456	47,124	42,636	44,132	62,084	160,820	95,744	109,956	
Totals	306,500	3,394,424	4,349,008	3,092,981	1,836,033	1,433,198	810,832	1,825,120	4,294,268	2,015,860	222,904

SAN LORENZO VALLEY WATER DISTRICT  
VEHICLE MILEAGE  
March 2023

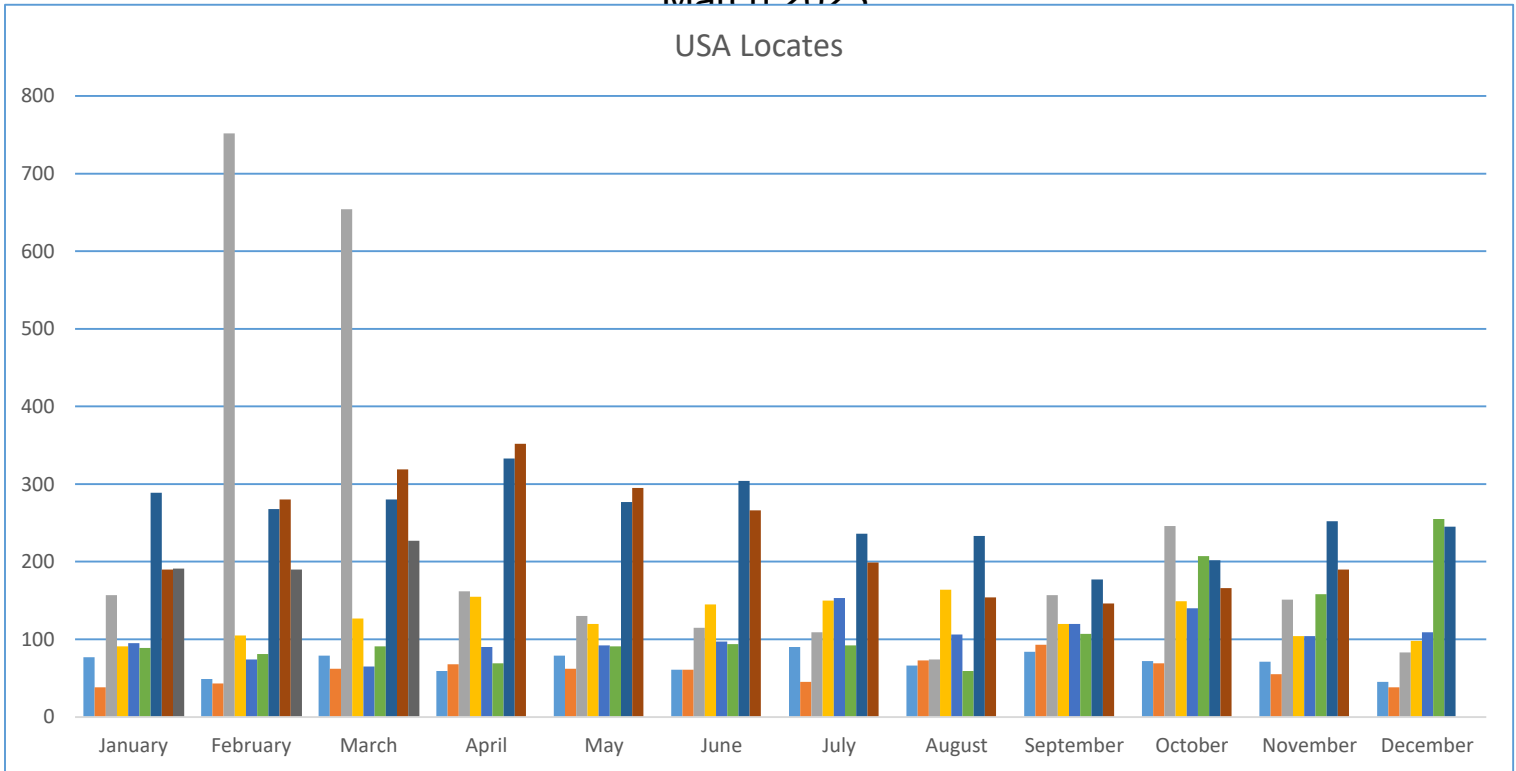


Month	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
January	12,976	12,317	13,633	13,082	16,286	13,763	15,790	16,088	21,532	14,776	21,727
February	11,201	13,015	12,934	13,505	15,045	13,003	16,599	15,113	19,513	14,800	17,793
March	13,558	13,817	14,714	15,882	17,451	16,809	17,167	19,132	21,481	18,377	19,806
April	14,283	13,883	15,279	13,704	13,270	14,711	17,488	22,868	18,068	15,953	
May	16,560	14,228	12,550	13,290	15,757	16,646	18,156	21,879	16,099	15,367	
June	12,780	14,000	13,582	16,841	16,534	13,390	15,249	19,882	19,108	17,584	
July	15,497	14,519	13,441	14,228	14,229	14,242	18,955	15,775	15,653	14,013	
August	13,136	14,096	13,569	14,923	15,761	16,576	18,194	23,496	17,973	19,173	
September	12,087	13,622	13,137	15,229	14,388	14,094	18,321	30,095	19,039	15,342	
October	15,120	14,261	14,868	14,924	13,880	15,126	23,864	18,486	16,831	16,904	
November	13,046	11,594	10,591	13,510	12,598	14,908	14,942	17,473	14,914	17,681	
December	12,060	12,394	13,648	14,187	11,512	13,492	14,763	17,372	14,633	14,630	
Totals	162,304	161,746	161,946	173,305	176,711	176,760	209,488	237,659	214,844	194,600	59,326

**SAN LORENZO VALLEY WATER DISTRICT  
OPERATIONS DEPARTMENT**

Agenda: 4.20.23  
Item: 13.5

March 2023



Month	2015	2016	2017	2018	2019	2020	2021	2022	2023
January	77	38	157	91	95	89	289	190	191
February	49	43	752	105	74	81	268	280	190
March	79	62	654	127	65	91	280	319	227
April	59	68	162	155	90	69	333	352	
May	79	62	130	120	92	91	277	295	
June	61	61	115	145	97	94	304	266	
July	90	45	109	150	153	92	236	199	
August	66	73	74	164	106	59	233	154	
September	84	93	157	120	120	107	177	146	
October	72	69	246	149	140	207	202	166	
November	71	55	151	104	104	158	252	190	
December	45	38	83	98	109	255	245		
<b>Total</b>	<b>832</b>	<b>707</b>	<b>2,790</b>	<b>1528</b>	<b>1245</b>	<b>1393</b>	<b>3096</b>	<b>2557</b>	<b>608</b>



Know what's below.  
Call before you dig.



## MINUTES OF SPECIAL BUDGET & FINANCE COMMITTEE MEETING March 31, 2023

Responsible for the review of District finances including: rates, fees, charges and other sources of revenue; budget and reserves; audit; investments; insurance; and other financial matters.

Friday, March 31, 2023, at 10:30 a.m., at the SLVWD Conference Room, 12788 Highway 9, Boulder Creek, CA and via videoconference and teleconference.

### MINUTES

1. **Convene Meeting 10:30 p.m.**  
**Roll Call**

Committee Members - Present

Gail Mahood, Committee Chair

Jeff Hill

Monica Martinez

Jim Mosher

Jim Bahn (arrived 10:36)

Staff - Present

Rick Rogers, District Manager

Kendra Reed, Director of Finance and Business Services

2. **Oral Communications:** None

3. **Unfinished Business:**

- a. RATE STUDY REQUEST FOR PROPOSALS

K. Reed introduced and explained this item.

Discussion by the Committee and staff regarding:

- 5 in-person meetings
- Modeling program
- Fresh look
- Local experience
- Public Outreach is essential to the process

A motion was made and seconded to recommend to the Board the Raftelis Rate Study proposal with acceptable reference check, legal counsel review, and exceptions noted.

4. **New Business:** None
5. **Adjournment:** 11:25 a.m.



# MINUTES OF ENGINEERING/ENVIRONMENTAL COMMITTEE MEETING APRIL 7, 2023

Friday, April 7, 2023, 8:30 a.m., SLVWD Conference Room, 12788 Highway 9, Boulder Creek.

## MINUTES

1. **Convene Meeting:** 8:33 a.m.  
**Roll Call**

Committee Members

Mark Smolley, Chair  
Bob Fultz  
Alina Layng

Mike Murphy and Kevin O'Connor emailed in advance that they would be unable to attend.

Staff

Rick Rogers, District Manager  
Carly Blanchard, Environmental Programs Manager  
Devon Jackson, Environmental Planner  
Josh Wolff, Engineering Manager  
Scott Mattoch, Network Specialist  
Holly Hossack, District Secretary

J. Jameson, attending the meeting virtually, confirmed that he could hear the proceedings.

2. **Oral Communications:** None
3. **New Business:**

- a. VEGETATION & FUELS MANAGEMENT CONTRACT AWARD

C. Blanchard introduced and explained this item.

D. Jackson presented the review of RFQs. Presentation attached.

Discussion by the Committee and staff regarding:

- A table for the review of the RFQs would be helpful
- A comparison of the top two candidates was requested
- Budgeted projects for this FY are Kirby Treatment Plant & Spring Tanks, \$50,000
- Sanitizing tools
- Sand hills, nesting birds, wood rat nests, etc. are being considered
- Qualifications of contractor recommended and subs
- Bring to the Board the metrics on this project
- Time & materials contract-not to exceed?
- Reporting of costs
- Grants with FireSafe Council and CalFire (Prop 1?)

R. Moran, Ben Lomond, said that funding should be a high priority for this project, with or without grants. Also, use of goats should be considered.

It was the consensus of the Committee to recommend this contract to Mike Powers not to exceed \$150,000 for this project.

#### 4. Unfinished Business:

##### a. ENGINEERING PROJECTS UPDATE

J. Wolff gave a brief summary and asked for questions.

Discussion by the Committee and staff regarding:

- 2021 Pipeline project - 1<sup>st</sup> shipment of materials
- Availability of pipe
- Fall Creek Fish Ladder - contractor with experience to start June 15<sup>th</sup> in the creek, prep work to start in early June
- Felton Heights - meeting with property owner and liability concerns
- Lyon Slide - working with the consultant
- Swim Tank - Traffic plan and environmental requirements
- Bracken Brae & Forest Springs-submitting reimbursements/partial grant funding
- 5-Mile Pipeline & Peavine - Peer review completion, make a decision once area is cleared

##### b. ENVIRONMENTAL PROJECTS UPDATE

C. Blanchard gave a brief summary and asked for questions.

Discussion by the Committee and staff regarding:

- Huckleberry Island Easement - working with counsel and preparing an appraisal
- Grant table appreciated
- City of Santa Cruz tour - what is this, who can attend?
- Conjunctive Use Planning EIR specific - ball is in our court
- Grant for BB & FS - letter with time extension



- Public tours of the Kirby Treatment Plant
- Sanitizing tools
- Fall Creek Fish Ladder - Mike Podlech Fishery Biologist will be on hand for the work on the fish ladder

6. **Adjournment:** 9:49 a.m.

# Environmental and Engineering Committee Meeting

4/7/23 Vegetation and Fuels Management Contract Award Presentation



# Background

- Objective: Find a cost-effective contractor that has the correct professional experience.
  - Powers Forestry – Professional oversight experience + cost effective labor.
  - Julian Tree Care – Reasonable rates + experienced crew.
  - Travis Tree – Didn't provide all RFQ requirements + high labor rates.
  - Ecological Concerns – Unneeded environmental consulting experience + high rates.
  - Helix – Unneeded environmental consulting experience + high rates.
  - Go Native – Wouldn't be able to complete all the work + high rates.
  - California Reforestation – Not local or in SF Bay Area.
  - P31 Enterprises – Not local or in SF Bay Area.

# Recommendation

- Mike Powers (RPF), for implementation of fire/vegetation maintenance work.
  - Has experience working for SLVWD.
  - Has local crew & staff
  - Cost effective
    - Potential to use Julian Tree Care as a potential sub-contractor.



# MINUTES OF BUDGET & FINANCE COMMITTEE MEETING April 11, 2023

Responsible for the review of District finances including: rates, fees, charges and other sources of revenue; budget and reserves; audit; investments; insurance; and other financial matters.

Tuesday, April 11, 2023, at 4:00 p.m., at the SLVWD Conference Room, 12788 Highway 9, Boulder Creek, CA and via videoconference and teleconference.

## MINUTES

1. **Convene Meeting** 4:04 p.m.  
**Roll Call**

Committee Members - Present

Gail Mahood, Committee Chair

Jeff Hill

Monica Martinez

Jim Mosher

Jim Bahn

Staff - Present

Kendra Reed, Director of Finance and Business Services

Scott Mattoch, Network Specialist

Holly Hossack, District Secretary

2. **Oral Communications:** None

3. **Unfinished Business:**

- a. LOW INCOME HOUSEHOLD WATER ASSISTANCE PROGRAM  
ELIGIBILITY EXPANSION

K. Reed introduced and explained this item.

Discussion by the Committee and staff regarding:

- Public Outreach/low response from the public
- The application website is not easy to navigate
- Limit to the number of applications-first come first served
- No cost to the District except administration
- Friends of the Water District can help with applications
- Costs more to administer than we have recovered

- b. LOAN INVESTMENT UPDATE  
K. Reed introduced and explained this item.

Discussion by the Committee and staff regarding:

- Is the interest earned before or after arbitrage (before, but not expected to reach arbitrage amount)
- The T-Bills provide a known earnings amount

4. **New Business:**

- a. BIENNIAL DRAFT BUDGET FISCAL YEAR 2023-2025  
K. Reed introduced and presented this item.

Discussion by the Committee and staff regarding:

- Is this a realistic timeline? May require special meeting(s)
- Labor negotiations and a rate study will require amendments to the budget
- Workshops are unnecessary for this process. Rate study will require public workshops.
- Without an increase there will be no funding by the end 2024/2025
- Consumption came in 6.6% lower than budgeted
- Salaries and benefits lower than expected due to open positions/severely understaffed
- Voluntary Conservation - remove drought restrictions
- Operating expenses vs Non-operating expenses explained
- Environmental & SMGWA budgets are too low
- Engineering/Environmental overlapping (capital expenses)
- In-house Construction Inspector cost savings
- The District is operating efficiently

5. **Adjournment:** 5:11 p.m.

San Lorenzo Valley Board of Directors  
April 3, 2023

Re: 4.5.23 BOD agenda item 11c SMGWA Representation

Directors,

I believe it would be a grave mistake and disadvantage for SLVWD district and customers to remove director Fultz from the SMGWA board at this time.

- SLVWD 's high turnover and low presence on SMGWA 's board has worked against us.
- It is tough work and needs someone with drive, focus, and attention to detail to regain ground.
- SMGWA is moving into territory of projects and big costs. Our SLVWD representative must be strong in the area of financial oversight, an element currently SMGWA 's greatest weakness.

I don't think anyone would dispute that Director Fultz most fills these requirements and takes very seriously his duty to San Lorenzo Valley and best shared basin solutions. He will also benefit SMGWA board as likely being the most qualified professional board member in finance.

- SMGWA culture is often stuck in herd mentality, to the detriment of their outcome.

I assume this agenda item was proposed prior to the appalling divisive remark at the last SMGWA board meeting becoming public, and our SLV community's reaction. I am from Lompico and as Rick Rogers will confirm, for the merger needed thick skin and a consistent strong response those who would try to diminish us because of where we live. I oppose yielding to any outside pressure for us to conform to their standards, from those whose own conduct is unacceptable.

I feel the situation has changed and that it would serve our community best to set this aside, either to drop this proposal or formally set it aside for 4-6 months for reconsideration, at least until SMGWA's response unfolds and its adequacy is measured by our SLV community.

I believe affirming director Fultz to the SMGWA board at this time is SLVWD's best and strongest option moving forward.

Thank you,

Debra Loewen  
Lompico Canyon