



**BOARD OF DIRECTORS
SAN LORENZO VALLEY WATER
DISTRICT
REGULAR MEETING
AGENDA
FEBRUARY 16, 2023**

MISSION STATEMENT: Our Mission is to provide our customers and future generations with reliable, safe and high quality water at an equitable price; to create and maintain outstanding service and community relations; to manage and protect the environmental health of the aquifers and watersheds; and to ensure the fiscal vitality of the San Lorenzo Valley Water District.

Notice is hereby given that a meeting of the Board of Directors of the San Lorenzo Valley Water District will be held on **Thursday, February 16, 2023, at 5:30 p.m.**, via videoconference and teleconference. Open Session begins at 6:30 p.m.

There will not be any physical location for this meeting. Pursuant to AB 361 and San Lorenzo Valley Water District Resolution No. 4 (21-22), this meeting will be conducted by video/teleconference. Any person in need of any reasonable modification or accommodation in order to participate in the meeting may contact the District Secretary's Office at (831) 430-4636 a minimum of 72 hours prior to the scheduled meeting. The meeting access information is as follows:

To join the meeting click the link below, or type it into your web browser.

Webinar/Public link:

<https://us02web.zoom.us/j/85144108029>

+1 346 248 7799

+1 669 900 6833

+1 253 215 8782

Webinar ID: **85144108029**

Agenda documents are available on the District website at www.slvwd.com subject to staff's ability to post the documents before the meeting.

1. Convene Meeting/Roll Call

2. Additions and Deletions to Closed Session Agenda:

Additions to the Agenda, if any, may only be made in accordance with California Government Code Section 54954.2 (Ralph M. Brown Act) which includes, but is not limited to, additions for which the need to take action is declared to have arisen after the agenda was posted, as determined by a two-thirds vote of the Board of Directors (or if less than two-thirds of the members are present, a unanimous vote of those members present).

3. Oral Communications Regarding Items in Closed Session:

This portion of the agenda is reserved for Oral Communications by the public for items which are on the Closed Session portion of the Agenda. Any person may address the Board of Directors at this time, on Closed Session items. Normally, presentations must not exceed three (3) minutes in length, and individuals may only speak once during Oral Communications. No actions may be taken by the Board of Directors on any Oral Communications presented; however, the Board of Directors may request that the matter be placed on a future agenda. Please state your name and town/city of residence at the beginning of your statement for the record.

4. Adjournment to Closed Session

At any time during the regular session, the Board may adjourn to Closed Session in compliance with, and as authorized by, California Government Code Section 54956.9 and Brown Act, Government Code Section 54950. Members of the public will be given the opportunity to address any scheduled item prior to adjourning to closed session.

- a. PUBLIC EMPLOYEE ANNUAL PERFORMANCE EVALUATION
Government Code section 54957
Title: District Manager
- b. CONFERENCE WITH LABOR NEGOTIATORS
Gov. Code section 54957.6
Agency designated representatives: District Manager, Rick Rogers;
District Counsel, Gina Nicholls
Employee Organizations: Classified Employees Union and Management,
Supervisory and Confidential Employees Unit

If necessary the Board of Directors may re-adjourn to Closed Session after the Open Session in order to complete the Closed Session agenda items, as allowed by the Brown Act and the District's Board Policy Manual, Section 9.A. All public comments regarding Closed Session items will be taken right after the meeting starts at 5:30 p.m.

Closed Session Note:

The Brown Act prohibits the disclosure of confidential information acquired in a closed session by any person present and offers various remedies to address willful breaches of confidentiality. These include injunctive relief, disciplinary action against an employee, and referral of a member of the legislative body to the grand jury. It is incumbent upon all those attending lawful closed sessions to protect the confidentiality of those discussions. Only the legislative body acting as a body may agree to divulge confidential closed session information; regarding attorney/client privileged communications, the entire body is the holder of the privilege and only a majority vote of the entire body can authorize the waive of the privilege.

5. Re-Convene Meeting/Roll Call

6. Report of Actions Taken in Closed Session

7. Additions and Deletions:

Additions to the Agenda, if any, may only be made in accordance with California Government Code Section 54954.2 (Ralph M. Brown Act) which includes, but is not limited to, additions for which the need to take action is declared to have arisen after the agenda was posted, as determined by a two-thirds vote of the Board of Directors (or if less than two-thirds of the members are present, a unanimous vote of those members present).

8. Oral Communications:

This portion of the agenda is reserved for Oral Communications by the public on any subject that lies within the jurisdiction of the District and is not on the agenda. Any person may address the Board of Directors at this time. Normally, presentations must not exceed three (3) minutes in length, and individuals may only speak once. Please state your name and town/city of residence for the record at the beginning of your statement. Please understand that the Brown Act limits what the Board can do regarding issues not on the agenda. No action or discussion may occur on issues outside of those already listed on today's agenda. Any Director may request that a matter raised during Oral Communication be placed on a future agenda.

9. President's Report

No action will be taken and discussion may be limited at the Chairperson's discretion.

10. Unfinished Business:

Members of the public will be given the opportunity to address each agenda item prior to Board action. Normally, presentations must not exceed three (3) minutes in length, and individuals may only speak once. Please state your name and town/city of residence for the record at the beginning of your statement.

- a. BIG BASIN WATER COMPANY
Discussion by the Board regarding the future of Big Basin Water Company.
- b. FALL CREEK FISH LADDER REHABILITATION PROJECT- AWARD OF CONTRACT
Discussion and possible action by the Board regarding a recommendation for award of construction contract.

11. New Business:

Members of the public will be given the opportunity to address each agenda item prior to Board action. Normally, presentations must not exceed three (3) minutes in length, and individuals may only speak once. Please state your name and town/city of residence for the record at the beginning of your statement.

- a. POLICY FOR THE RETURN TO IN-PERSON BOARD AND COMMITTEE MEETINGS
Discussion and possible action by the Board regarding a recommendation for the policy to return to in-person meetings.
- b. ELECTION FOR SPECIAL DISTRICT REGULAR MEMBER ON SANTA CRUZ LOCAL AGENCY FORMATION COMMISSION
Discussion and possible action by the Board regarding LAFCO election for Special District regular member.

12. Consent Agenda:

The Consent Agenda contains items which are considered to be routine in nature and will be deemed adopted by unanimous consent if no Director states an objection. Any item on the consent agenda will be moved to the regular agenda upon request from an individual Director or a member of the public.

- a. BOARD OF DIRECTORS MINUTES 1.19.23
- b. SPECIAL BOARD OF DIRECTORS MINUTES 1.30.23
- c. SPECIAL BOARD OF DIRECTORS MINUTES 2.2.23
- d. BOARD OF DIRECTORS MINUTES 2.2.23

13. District Reports:

No action will be taken and discussion may be limited at the Chairperson's discretion. The District encourages that questions be submitted in writing (bod@slvwd.com) on items listed in the District Reports. Questions submitted, if any, will be posted in the next available District Reports, along with a reply.

- DISTRICT MANAGERS REPORT
No action will be taken and discussion may be limited at the Chairperson's discretion.
- DEPARTMENT STATUS REPORTS
Receipt and consideration by the Board of Department Status Reports regarding ongoing projects and other activities.
 - Engineering
 - Environmental
 - Finance
 - Legal
 - Operations
- COMMITTEE REPORTS
 - Future Committee Agenda Items
 - Committee Meeting Notes/Minutes
 - Special Admin Committee Minutes 2.1.23
 - Special Engineering & Enviro Committee Minutes 2.2.23
 - Special Budget & Finance Committee Minutes 2.8.23

14. Written Communication: Letter to the Board from Supervisor McPherson

15. Informational Material: None

16. Re-Adjourn to Closed Session (if needed)

17. Re-Convene to Open Session (if needed)

18. Report of Actions Taken in Closed Session (if needed)

19. Adjournment



NOSSAMAN LLP

Memorandum

TO: Board of Directors,
San Lorenzo Valley Water District

FROM: Rick Rogers, District Manager; Gina Nicholls, District Counsel

DATE: February 16, 2023

RE: Big Basin Water Company
502665-0001

Summary:

In November 2021, the Board of Directors of the San Lorenzo Valley Water District authorized the District Manager to explore the possibility of consolidation with Big Basin Water Company (BBWC), which was extensively damaged in the 2020 CZU Wildfire. At that time, the Board authorized limited expenditures of staff time and District resources to explore feasibility, including legal barriers to consolidation, and to determine if consolidation could be accomplished without the cost being borne by the District's existing customers.

Since that time, District staff has been evaluating the current state of BBWC facilities and the capital expenditures necessary to bring the system into compliance with State water quality regulations. On August 18, 2022, the Board designated the District Manager and District Counsel as negotiators for the District. They and other District representatives participated in numerous meetings with stakeholder including the owners of BBWC and representatives of State regulatory agencies and the County of Santa Cruz. Despite these efforts, District staff has been unable to identify a path forward for consolidation that adequately protects existing District customers from absorbing costs of consolidation, which may be substantial on the order of many millions of dollars.

Recommendation:

Review this memorandum and, by motion, direct the District Manager and staff to suspend efforts to evaluate a potential consolidation with Big Basin Water Company and de-designate the District Manager and District Counsel as negotiators.

Background:

District staff estimate that about \$40 million in capital improvements and repairs to the BBWC system would be required to provide clean, safe water reliably.¹ In addition, the ongoing monthly cost for the District to operate the current system is estimated to be

¹ \$40 million represents a rough estimate of the necessary capital and repair costs; the ultimate, actual costs could differ.

about \$30,000 more than BBWC's income from its ratepayers, meaning that BBWC lacks resources needed to operate the water system on an emergency, interim basis.² These costs and the effort that would be required to bring the current system into compliance with regulations are so consequential that the District cannot move ahead with consolidation without adequate funding sources, which, to date, have not been identified in conversations with State and County representatives.

Consolidation with BBWC would be a lengthy, complicated process due to BBWC being a for-profit company subject to Public Utility Commission (PUC) oversight and being outside the District's service area. The most significant obstacle to consolidation identified to date is the lack of funding to operate BBWC's water system on an interim basis and the absence of funding to undertake the necessary capital improvements and repairs. Under these circumstances, proceeding with consolidation would result in increased operating costs and capital obligations that would fall on current District customers—an unacceptable outcome. Without the necessary funding streams, the District does not see a path forward to consolidate with BBWC. Given the lack of progress in more than a year of discussions, further expenditures of staff time (including legal) do not seem justified.

The District prides itself on its history of extending emergency support to neighbors. The District is currently in the process of consolidating with the fire ravaged Forest Springs and Bracken Brae water systems. In addition, over the past year, the District has performed several emergency repairs to the BBWC system at the request of the BBWC owners. These repairs were made to allow BBWC to continue to serve its customers; however, the District cannot continue to be the emergency backstop for BBWC.

² \$30,000 per month represents a rough estimate of the interim operational expenses.

MEMO

To: Board of Directors

From: District Engineer

Subject: Recommended Award of Fall Creek Fish Ladder Rehabilitation Project

Date February 16, 2023

Executive Summary and Recommendation:

Bids were received on January 31, 2023 for construction of the Fall Creek Fish Ladder Rehabilitation project. District Staff recommend that the Board of Directors review this memo and by a motion of the Board ***direct the District Manager to enter into a contract with Syblon Reid Construction, Inc. for construction of the Fall Creek Fish Ladder Rehabilitation Project in the amount of \$2,365,720.00.***

Project Summary:

The RFP prepared and published by District Staff presented plans, specifications, and bidding requirements for the Fall Creek Fish Ladder Rehabilitation Project. This project includes modification to the existing Fish Ladder weirs, construction of two new weirs, refurbishment of the existing raw water intake pump system, and associated work as shown on the Improvement Plans; to include but not be limited to temporary stream diversion and intake construction; demolition, grading, concrete work, construction of access structures, fencing, erosion control, electrical systems, piping improvements, and restoration of the project area.

Bids Received:

The District received two (2) proposals for this project, tabulated below in ascending cost order:

Construction Firm	Total Cost
Syblon Reid Construction	\$2,365,720.00
McGuire Hester	\$2,829,950.00

As shown above, the low bid is from Syblon Reid Construction, Inc., in the amount of \$2,365,720.00.

Analysis Procedure:

The two (2) bids were reviewed by District Staff for completeness, in conformance with the RFP, and found to be complete. As the low bid is from a company unfamiliar to the District, Staff contacted agencies who have previously worked with Syblon Reid Construction, Inc.; feedback was uniformly positive. A summary of the reference check is attached to this memo. District staff reviewed regulatory requirements with the low bidder to ensure that such requirements were captured in the low bid.

The two bids are separated by \$464,230.00, approximately 20% of the low bid.

The project was previously awarded in 2022 to CRW Industries, Inc., for the sum of \$1,982,580.00, resulting in an increase in cost to the District of \$383,140.00.

SECTION 00010A

TITLE PAGE



**SAN LORENZO VALLEY WATER DISTRICT 13060 CA-9
BOULDER CREEK, CALIFORNIA 95006**

FALL CREEK FISH LADDER REHABILITATION

OCTOBER, 2022

BID DOCUMENTS VOLUME II OF II

BIDDING FORMS AND DOCUMENTS

APPROVED:

A handwritten signature in black ink that reads "Rick Rogers".

**Rick Rogers District
Manager**

SECTION 00015A

CONTRACT BID FORMS TABLE OF CONTENTS

VOLUME II – CONTRACT BID FORMS

All Contract Bid Forms Due at Time of Bid

Section

00010A	Title Page
00015A	Contract Documents Table of Contents
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00405	List of Subcontractors
00406	Contractor's Licensing Statement
00408	Contractor's Experience Statement
00410	Bid Security
00415	Bid Guaranty Bond
00420	Safety Compliance
00480	Non-Collusion Affidavit

SECTION 00300

BID PROPOSAL

San Lorenzo Valley Water District
13060 CA-9
Boulder Creek, CA 95006

Ladies and Gentlemen:

The undersigned hereby proposes to perform all Work for which a Contract may be awarded him/her and to furnish any and all plant, labor, services, materials, tools, equipment, supplies, transportation, utilities, water, and all other items and facilities necessary therefore as provided in the Contract Documents, and to do everything required therein for the Work as set forth in the documents entitled:

FALL CREEK FISH LADDER REHABILITATION

Together with appurtenances thereto, all as set forth on the Bid Package and other Contract Documents; and he/she further proposes and agrees that, if this Bid is accepted, he/she will contract in the form and manner stipulated to perform all the Work called for by Specifications and other Contract Documents, and to complete all such Work in strict conformity therewith within the time limits set forth therein, and that he/she will accept as full payment therefore the prices set forth in the Bid Sheet(s) forming a part hereof.

It is understood and agreed that:

1. The undersigned has carefully examined all the Contract Documents which will form a part of the Contract; and all additions, deletions, modifications, appendices, and all Addenda as prepared prior to the date of bid opening setting forth any modifications or interpretations of any of said documents.
2. The undersigned has by investigation of the site of the Work and otherwise satisfied himself/herself as to the nature and location of the Work and has fully informed himself/herself as to all conditions and matters which can in any way affect the Work or the cost thereof;
3. The undersigned fully understands the scope of the Work and has checked carefully all words and figures inserted in the Bid and he/she further understands that SLVWD will in no way be responsible for any errors or omissions in the preparation of this Bid;
4. The undersigned will execute the Contract Agreement and furnish the required proof of insurance coverage within ten (10) work days (not including Sundays and holidays) after Notice of Award to him/her of acceptance of his/her Bid by SLVWD.
5. The undersigned Bidder further agrees that if he/she shall fail to complete the Work within the Contract Time and any authorized extension thereof, he/she shall pay liquidated damages of five hundred dollars (\$500) per calendar day to SLVWD for each calendar day of unauthorized delay in completion of the

Work, until the Work is completed unless another amount is agreed to and stated in the Contract Agreement.

6. The undersigned hereby certifies that this proposal is not made in the interest of; or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation; that the bid is genuine and not collusive or sham; that the bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid, and has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or that anyone shall refrain from bidding; that the bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder, or to secure any advantage against the public body awarding the contract of anyone interested in the proposed contract; that all statements contained in the bid are true; and, further, that the bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, or paid, and will not pay, any fee to any corporation, partnership, company association, organization, bid depository, or to any member or agent thereof to effectuate a collusive or sham bid.
7. In conformance with current statutory requirements of Section 1860, et seq., of the Labor Code of the State of California, the undersigned confirms the following as his/her certification; I am aware of the provision of Section 3700 of the Labor Code which require every employer to be insured against liability for workmen's compensation or to undertake self-insurance in accordance with the provisions before commencing the performance of the Work of this Contract.
8. SLVWD has obtained from the Director of the Department of Industrial Relations ("DIR") the general prevailing rate of per diem wages and the general prevailing rate for holiday and overtime work in the locality in which the Public Work is to be performed for each craft, classification or type of workman needed to execute this Contract. (Copies of the wage determination are on file and may be obtained by interested parties at the office of SLVWD). The Contractor and all Subcontractors shall comply with all requirements and provisions of Section 1775 and 1776 of the California Labor Code. The Contractor shall forfeit, as a penalty to SLVWD, two-hundred dollars (\$200.00), for each calendar day, or portion thereof, for each worker paid less than stipulated prevailing rates for Work done under the Contract Agreement by him, or any Subcontractor under him, in violation of the provisions of the California Labor Code. Copies of these wage determinations shall be posted and maintained at the job site by the successful bidding Contractor.
 - a. Subject to the provisions of Section 1810 to 1815, inclusive, of the California Labor Code, the time of service of any laborer, workman, or mechanic employed on the Work shall be limited and restricted to eight (8) hours during any one (1) calendar day and forty (40) hours in any one (1) calendar week, except as otherwise provided in said sections, and the Contractor shall forfeit to SLVWD as a penalty, twenty-five

dollars (\$25.00) for each laborer, worker, or mechanic employed in the execution of the Work by him or any Subcontractor under him for each calendar day during which such laborer, worker, or mechanic is required or permitted to labor more than eight (8) hours in any one (1) calendar day and forty (40) hours in any one (1) calendar week in violation of provisions of the California Labor Code.

- b. The Contractor and all Subcontractors shall conform to all the requirements of Sections 1777.5 and 1777.6 of the California Labor Code concerning the employment of apprentices by the Contractor or any Subcontractor under him. The Contractor shall provide SLVWD with a copy of the contract award information at the time that information is submitted to the applicable apprenticeship program. Within sixty (60) work days after concluding the Work pursuant to this Contract, the Contractor shall submit, and require each Subcontractor under him to submit, to SLVWD and the apprenticeship program a verified statement of the journeyman and apprentice hours performed on the Contract.
 - c. Contractor and all Subcontractors shall comply with Sections 1776 and 1771.4(a)(3) of the California Labor Code, regarding payroll records, and shall be subject to penalties for violation thereof. The Contractor shall cause a clause identical to Section 00800CA, Paragraph K to be included in every subcontract for Work pursuant to this Contract.
 - d. Contractor shall not perform work with a Subcontractor who is ineligible to perform work on a public works project pursuant to Sections 1777.1 or 1777.7 of the California Labor Code.
9. In compliance with Section 1725.5 of the California Labor Code, Contractor must be, and must require all Subcontractors be, registered with the DIR prior to execution of the Contract Agreement. Contractor and all Subcontractors who bid or work on, and/or who are awarded the Contract Agreement, must be registered with and pay an annual fee to the DIR. Neither Contractor nor any Subcontractors may be listed on this Bid Proposal unless registered with the DIR pursuant to Section 1725.5 of the Labor Code. Neither Contractor nor any Subcontractors may be awarded the Contract Agreement unless registered with the DIR pursuant to Section 1725.5 of the Labor Code. This project is subject to compliance monitoring and enforcement by the DIR. Contractor shall submit proof of current DIR registration, and shall require all Subcontractors to submit proof of current DIR registration, to SLVWD prior to commencing work on this project.
10. In compliance with the provisions of Section 4100-4114 of the Public Contract Code of the State of California, and any amendments thereof, the undersigned Bidder has set forth below the name and the location of the place of business of each Subcontractor who will perform work or labor or render service to the Contractor in or about the construction of the Work to be performed under the Contract Documents in which this Bid is responsive, and where the portion of the Work which will be done by each Subcontractor for each subcontract is in excess of one-half of one percent (0.5%) of the Total Bid. The undersigned Bidder understands that if he/she fails to specify a Subcontractor for any portion of the Work or specifies more than one

subcontractor for any portion of the Work, he/she shall be deemed to have agreed to perform such portion himself/herself and that he/she shall not be permitted to sublet or subcontract that portion of the Work except in cases of public emergency or necessity, and then only after a finding is reduced to writing as a public record of SLVWD setting forth the facts constituting the emergency or necessity.

11. Receipt is hereby acknowledged of addenda number(s) No.1 through No.3.
12. The undersigned is licensed in accordance with the Laws of the State of California: License Number 758610 Class A & B, Expiration Date 2/28/2025.
13. If the Bidder is a partnership, corporation, or joint venture, the undersigned certifies that he/she is entitled to execute and submit this Bid proposal on behalf of bidder.
14. In signing below, the Bidder certifies that its Total Bid includes funds sufficient to allow the Bidder to comply with all applicable local, state, and federal laws or regulations governing the labor or services to be provided under the Contract. Furthermore, the Bidder hereby indemnifies SLVWD for liabilities and penalties for violations of Section 2810 of the California Labor Code.

NOW: In compliance with all the provisions herein before stipulated, the undersigned, with full cognizance thereof, hereby proposes to perform the entire Work for the prices set forth in the attached Schedule(s) upon which Award of Contract is made. (A duly authorized officer of the company may sign on the president's behalf.)

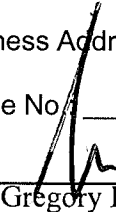
Individual Name: _____

Contractor Address: _____

Partnership Name: Syblon Reid

Business Address: 1130 Sibley Street Folsom, CA 95630

Phone No. 916.351.0457

By:  President, Syblon Reid Construction Inc., Partner
Gregory B. Cederstrom

Other Partners: Syblon-Reid Co.

Syblon Reid Construction Inc.

Corporation: Name: _____

Business Address: _____

Business Address: _____

Phone No.: _____
Name: _____
Title: _____

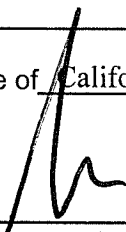
Organized under the laws of the State of California

Date: 1/31/2023

(Place By:

Seal

Here)



Signature

Gregory B. Cederstrom
President, Syblon Reid Construction Inc., Partner

(Print Name and Title)

END OF SECTION 00300

BID SCHEDULE OF VALUES

ITEM NO.	ITEM/DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL COST
1	MOBILIZATION & DEMOBILIZATION	1	LS	118,000 ⁰⁰	118,000 ⁰⁰
2	TEMPORARY EROSION CONTROL AND BMP'S	1	LS	20,000 ⁰⁰	20,000 ⁰⁰
3	DEMOLITION	1	LS	245,000 ⁰⁰	245,000 ⁰⁰
4	CLEARING AND GRUBBING	1	LS	15,000 ⁰⁰	15,000 ⁰⁰
5	UNCLASSIFIED EXCAVATION	1	LS	200,000 ⁰⁰	200,000 ⁰⁰
6	DEWATERING	1	LS	115,000 ⁰⁰	115,000 ⁰⁰
7	SLOPE PROTECTION FABRIC	81	SY	60 ⁰⁰	4,860 ⁰⁰
8	SEEDING	1	LS	6,000 ⁰⁰	6,000 ⁰⁰
9	ROCK SLOPE PROTECTION	114	CY(F)	540 ⁰⁰	64,260 ⁰⁰
10	CAST IN PLACE CONCRETE	1	LS	362,000 ⁰⁰	362,000 ⁰⁰
11	MANHOLE STEPS	80	EA	540 ⁰⁰	13,600 ⁰⁰
12	ACCESS STAIRS, RAILINGS & LADDERS	1	LS	110,000 ⁰⁰	110,000 ⁰⁰
13	CATWALKS	1	LS	85,000 ⁰⁰	85,000 ⁰⁰
14	CYCLONE FENCING & GATE	1	LS	16,000 ⁰⁰	16,000 ⁰⁰
15	TRENCHING BACKFILL AND COMPATION	1	LS	65,000 ⁰⁰	65,000 ⁰⁰
16	DUCTILE IRON PIPING AND APPERTENANCES	1	LS	145,000 ⁰⁰	145,000 ⁰⁰
17	REUSE OF SUBMERSIBLE VERTICAL TURBINE PUMPS	1	LS	18,000 ⁰⁰	18,000 ⁰⁰
18	ELECTRICAL WORK	1	LS	558,000 ⁰⁰	558,000 ⁰⁰
19	TEMPORARY CREEK INTAKE SYSTEM	1	LS	145,000 ⁰⁰	145,000 ⁰⁰
				SUBTOTAL	2,365,720 ⁰⁰
				CONTINGENCY	0 ⁰⁰
				TOTAL	2,365,720 ⁰⁰

TOTAL BID (in words): two million three hundred sixty-five thousand
seven hundred twenty

END OF SECTION 00301

SECTION 00404

LIST OF MATERIAL AND EQUIPMENT MANUFACTURERS

The undersigned Bidder understands and agrees that SLVWD may consider this Bid incomplete and unresponsive unless the Bidder names a manufacturer for each item of material or equipment in the following list. The undersigned Bidder hereby agrees that, after submission of this Bid, he/she will not make any change in the following listing of manufacturers and will not award a contract or agreement of any kind to a manufacturer not listed below for the listed items of material or equipment unless such change, award, or agreement is first approved in writing by SLVWD according to the provisions of the Contract Documents pertaining to substitutions and equals. The Bidder hereby certifies that the manufacturers' names below produce the listed items of material or equipment which comply with the requirements of the Contract Documents, and the undersigned Bidder will furnish and install the complying material or equipment of the manufacturers' names in the following list.

The items identified in the table below are deemed mandatory and shall be completed by the Bidder; however, the listed items are not considered to be a complete listing of materials or equipment required for the Project. The Bidder shall provide additional items manufacturer and model for other items.

SCHEDULE OF MANUFACTURERS		
ITEM	MANUFACTURER	MODEL

END OF SECTION 00404

SECTION 00405

LIST OF SUBCONTRACTORS

The Bidder is required to furnish the following information in accordance with the provisions of the California Subletting and Subcontracting Fair Practices Act, contained in Section 4100 to 4114, inclusive, of the Public Contract Code of the State of California and any amendments thereto, for each subcontractor performing more than one-half of one percent (0.5%) of the Total Bid. Do not list alternative subcontractors for the same work. The Contractor shall list only one subcontractor for each such portion of Work as is defined by the Contractor in his/her Bid. Contractor shall not substitute any person as subcontractor in the place of a subcontractor listed below, except as provided in the General Conditions.

The Bidder understands that if he/she fails to specify a subcontractor for any portion of the Work to be performed under the Contract, or specifies more than one subcontractor for the same portion of the Work, he/she shall be deemed to have agreed that he/she is fully qualified to perform that portion himself/herself and that he/she shall not be permitted to sublet or subcontract that portion of the Work, except as provided in the General Conditions.

Name Under Which Subcontractor is Licensed	License & DIR No's	Address and Telephone Number	Specific Description of Subcontract and Percent of Total Base Bid
Dees-Hennessey, Inc	#481228 1000003007	200 Industrial Rd. San Carlos (650) 595 8933	Shotcrete 2.7 %
Camblin Steel	#218839 1000003852	548 Gibson Dr. Suite 150 Roeville Ca. (916) 644 1300	Rebar 1.5 %
Penhall Company	#280065 1000006860	8416 Specialty Circle Sacramento Ca. (916) 386 1589	Demolition Partial 2.4 %
Blocka Construction Inc	#679326 1000000447	445 Boulder Rd., Pleasanton Ca. (510) 657 3686	Electrical G.C.
Sac Valley Electric	#848435 1000002156	24 Blue Sky Ct. Sacramento Ca. (916) 922 1139	Electrical 1.7 %

END OF SECTION 00405

SECTION 00405

LIST OF SUBCONTRACTORS

The Bidder is required to furnish the following information in accordance with the provisions of the California Subletting and Subcontracting Fair Practices Act, contained in Section 4100 to 4114, inclusive, of the Public Contract Code of the State of California and any amendments thereto, for each subcontractor performing more than one-half of one percent (0.5%) of the Total Bid. Do not list alternative subcontractors for the same work. The Contractor shall list only one subcontractor for each such portion of Work as is defined by the Contractor in his/her Bid. Contractor shall not substitute any person as subcontractor in the place of a subcontractor listed below, except as provided in the General Conditions.

The Bidder understands that if he/she fails to specify a subcontractor for any portion of the Work to be performed under the Contract, or specifies more than one subcontractor for the same portion of the Work, he/she shall be deemed to have agreed that he/she is fully qualified to perform that portion himself/herself and that he/she shall not be permitted to sublet or subcontract that portion of the Work, except as provided in the General Conditions.

Name Under Which Subcontractor is Licensed	License & DIR No's	Address and Telephone Number	Specific Description of Subcontract and Percent of Total Base Bid
Beckman & Woody Electrical Co.	# 588 208 1000002789	1528 El Pinal Dr. Stockton, Ca (209) 464-9818	Electrical - C %
Oliveira Fence Inc.	# 404 243 1000003214	243 Brookway Rd. Santa Clara, Ca. (408) 727-3211	Fencing Gates G.C. %
			%
			%
			%

END OF SECTION 00405

SECTION 00405

LIST OF SUBCONTRACTORS

The Bidder is required to furnish the following information in accordance with the provisions of the California Subletting and Subcontracting Fair Practices Act, contained in Section 4100 to 4114, inclusive, of the Public Contract Code of the State of California and any amendments thereto, for each subcontractor performing more than one-half of one percent (0.5%) of the Total Bid. Do not list alternative subcontractors for the same work. The Contractor shall list only one subcontractor for each such portion of Work as is defined by the Contractor in his/her Bid. Contractor shall not substitute any person as subcontractor in the place of a subcontractor listed below, except as provided in the General Conditions.

The Bidder understands that if he/she fails to specify a subcontractor for any portion of the Work to be performed under the Contract, or specifies more than one subcontractor for the same portion of the Work, he/she shall be deemed to have agreed that he/she is fully qualified to perform that portion himself/herself and that he/she shall not be permitted to sublet or subcontract that portion of the Work, except as provided in the General Conditions.

Name Under Which Subcontractor is Licensed	License & DIR No's	Address and Telephone Number	Specific Description of Subcontract and Percent of Total Base Bid
			%
			%
			%
			%
			%

END OF SECTION 00405

SECTION 00406

CONTRACTOR'S LICENSING STATEMENT

Contractors are required by law to be licensed and regulated by the Contractors' State License Board which has jurisdiction to investigate complaints against contractors if a complaint regarding a patent act or omission is filed within four years of the date of the alleged violation. A complaint regarding a latent act or omission pertaining to structural defects must be filed within 10 years of the date of the alleged violation. Any questions concerning a contractor may be referred to the Registrar, Contractors' State License Board, P.O. Box 26000, Sacramento, California 95826. (A duly authorized officer of the company may sign on the president's behalf.)

The undersigned is licensed in accordance with the laws of the State of California providing for the registration of contractors:

License Number: 758610

Class: A - General Engineering and B - General Building

Expiration Date: 2/28/2025

Name of Contractor's Firm: Syblon Reid

Business Address and Telephone Number: 1130 Sibley Street 916.351.0457
Folsom, CA 95630

The following owner swears under penalty of perjury under the laws of the State of California that the information provided is true and correct:

Name of individual owner (Print or Type):

Signature of owner _____

Or

The following partners swear under penalty of perjury under the laws of the State of California that the information provided is true and correct.

Signature, title, and address of members signing on behalf of the partnership:

Name Gregory B. Cederstrom Title President, Syblon Reid Construction Inc., Partner

Address 1130 Sibley Street Folsom, CA 95630

Name Syblon Reid Co. Title Partner

Address P.O. Box 100 Folsom, CA 95763

Name Syblon Reid Construction Inc. Title Partner

Address P.O. Box 100 Folsom, CA 95763

CERTIFICATE OF AUTHORIZATION

(If Bidder is a Partnership)

STATE OF CALIFORNIA

COUNTY OF SACRAMENTO

I HEREBY CERTIFY that at a meeting of the Partners of the Entity named SYBLON REID, a California General Partnership existing under the laws of the State of California, held on January 1, 2004, the following resolution was duly passed and adopted:

“RESOLVED, that Gregory B. Cederstrom, President of Syblon Reid Construction, Inc., Partner in the CA General Partnership of Syblon Reid be and is hereby authorized to execute the bid dated January 31, 2023, to San Lorenzo Valley Water District 13060 CA-9 for the “ Fall Creek Fish Ladder Rehabilitation “ project and this partnership and his execution thereof, attested by the C.F.O. of said Corporation shall be the official act and deed of this Partnership.”

I further Certify that said resolution is now in full force and effect.

IN WITNESS WHEREOF, I have hereunto set my hand this 30th day of January, 2023.

SYBLON REID CONSTRUCTION, INC.

Managing Partner



Herschell D. Epperson, C.F.O.

P.O. Box 100

Folsom, CA 95763

Partnership Address

Or

The following officers swear under penalty of perjury under the laws of the State of California that the information provided is true and correct.

Corporation organized under the laws of the State of _____

Signature of President of Corporation

(Place Seal
Signature of Secretary of Corporation
Here)

For Owners, Partners or Corporation Officers:

This Contractor's Licensing Statement Form is executed at _____

_____(Location), California, on _____(Date).

END OF SECTION 00406



1130 Sibley Street
Folsom, CA 95630

P.O. Box 100
Folsom, CA 95763-0100

(916) 351-0457
(916) 351-1674 fax

srco@srco.com
www.srco.com

Per Section 00100, Notice Inviting Bids, OVERTIME: Prospective Bidders shall identify in their Bids any overtime work or work outside the hours of 8:00 A.M. – 5:00 P.M., Monday – Friday necessary to meet the specified deadline.

Syblon Reid will require working up to 10 hours per day, Monday – Friday, with a possibility of working some Saturday's in order to meet the specified construction schedule.



SECTION 00408

CONTRACTOR'S EXPERIENCE STATEMENT

The following outline is a record of the undersigned Bidder's experience in construction of a type similar in magnitude and character to that contemplated under this Contract. The Bidder shall include in his/her outline the project name, owner, contact name and phone number, type of work and final cost of all similar type projects constructed in the past five (5) years. The Bidder shall also provide the name, work resume, and qualifications for the individual who will be the job superintendent during the performance of this Contract. The Bidder shall not reassign the designated superintendent without prior approval of SLVWD. Additional numbered pages outlining this portion of the Bid may be attached to this Bid. Subcontractors possessing experience in areas specific to the Work shall also be listed, and noted as subcontractors.

Project Name / Date Completed	Owner Name / Address	Contact Name / Phone	Type of Work	Final Cost
<u>* See attached Project Sheets.</u>				

END OF SECTION 00408

Free Willow, Huber Dam Fish Passage

Near Summerville, Oregon

Client:

Union Soil and Water Conservation
 District
 10507 N. McAlister Road
 La Grange, OR 97850
 Jim Webster: (541) 963-1313



The goal of this project is to improve fish passage at the Huber Irrigation Diversion Dam by constructing a concrete fishway that maximizes fish passage at both fish passage barriers throughout the year for steelhead trout and Chinook salmon at all life history stages.

Work consisted of the removal of an existing metal fishway, bypass, and debris; bank stabilization; and installation of a new concrete fishway with stainless steel weirs, new headgate and trashrack, and a timber bridge. Temporary construction measures included environmental controls, Best Management Practices (BMPs), upstream and downstream cofferdams, a water bypass system, dewatering, and shoring.

The primary activities included the following:

- ❖ Construction of a 96-foot long x 8-foot wide concrete fishway – 167 cubic yards (cy) – with cast-in-place vertical corner radii on all ten bays
- ❖ Installation of stainless steel weirs with strict final elevation requirements
- ❖ Installation of a gravity fed bypass system capable of accepting flows of up to 20 cubic feet per second
- ❖ Installation of temporary upstream and downstream cofferdams to isolate the work area
- ❖ Utilization of up to six 3-inch submersible pumps for dewatering the work area
- ❖ Excavation, temporary stockpiling, and compaction of backfill at the new fishway footprint (approximately 900 cy total)
- ❖ Removal of unsuitable materials and replacement with competent material

Water quality and environmental control practices were implemented to the satisfaction of the District. The work was completed within the required in-water work period from July 1 through October 15, 2022.

Start Date: July 5, 2022
 Contract Value: \$747,238

Completion Date: October 13, 2022



Nimbus Fish Hatchery Ladder and Flume Fishway

Gold River, California

Client:

J.R. Conkey & Associates, Inc.
735 Sunrise Avenue, Suite 200
Roseville, CA 95661
Scott Ransdell: (530) 681-3218

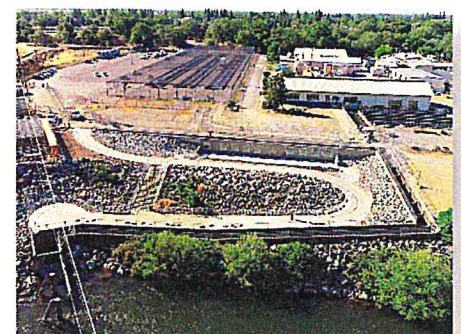
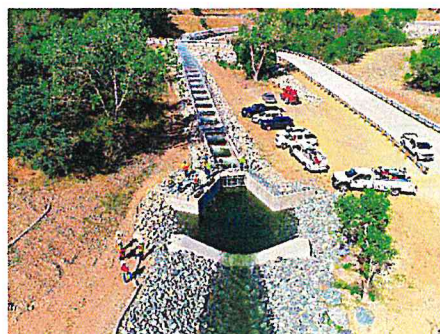


Syblon Reid was subcontracted by J.R. Conkey & Associates to perform earthwork, cast-in-place (CIP) concrete, diversion of water and dewatering, implementation of stormwater and pollution prevention plan (SWPPP) measures, installation of miscellaneous metals, and pipe laying services for the United States Bureau of Reclamation (Reclamation).

Construction of the new fish ladder and flume fishway required the movement of nearly 16,000 cubic yards of earth and placement of approximately 2,000 cubic yards of CIP concrete. Several metal structures and weirs were installed throughout the flume for maintaining specific flow elevations and to facilitate maintenance of the system. Syblon Reid also laid two underground pipelines and tied them into the existing 42-inch diameter gravity-fed pipeline that runs from Nimbus Dam. The two pipelines provide additional water to both the fish ladder and American River. Water diversion and dewatering operations were implemented so the fish ladder could be built safely and without polluting natural waterways.

The project also necessitated constant coordination with Reclamation and other resource agencies to schedule work around the availability of Reclamation dam operators and yearly events such as the salmon run.

Start Date: March 16, 2020 Completion Date: March 31, 2021
Total Contract Value: \$7,273,970



Alameda Creek Fish Passage Improvements

Rubber Dam 3 Fishway – Fremont, California

Client:

Alameda County Water District
43885 South Grimmer Boulevard
Fremont, CA
Shane O'Nesky: (510) 668-4489

Alameda Creek is a large perennial stream in the San Francisco Bay Area. The creek runs for 45 miles (72km) from a lake northeast of Packard Ridge to the eastern shore of San Francisco Bay by way of Niles Canyon and Alameda Creek Flood Control Channel (ACFCC).

The Project is located across ACFCC, approximately 900 feet downstream of Mission Boulevard. The property is owned by the Alameda County Flood Control & Water Conservation District (ACFCWCD) and managed by East Bay Regional Park District (EBRPD).

The primary scope of work for the Project included:

- ❖ Mobilizing of work crews and equipment,
- ❖ Construction of a temporary water diversion to provide a means of dewatering,
- ❖ Constructing access ramps down into the ACFCC,
- ❖ Removal and disposal of the existing rubber dam fabric,
- ❖ Construction of a new reinforced concrete fish ladder along the north embankment of the ACFCC,
- ❖ Modification to the concrete dam foundation spanning the channel,
- ❖ Installation of dam anchorage,
- ❖ Embankment and channel bed restoration of rip-rap,
- ❖ Electrical modifications to the existing control building and site conduits,
- ❖ Fiber-optic cable installation,
- ❖ Fabrication and installation of a PLC control cabinet,
- ❖ Installation of a new District-furnished rubber dam fabric and anti-abrasion sheet,
- ❖ Miscellaneous site improvements, and
- ❖ Start-up, commissioning, and testing of the facility.

Start Date: April 18, 2018
Total Contract Value: \$8,106,522

Completion Date: May 15, 2019



North Fork Screens and Ladders Completion Contract

Battle Creek Watershed Near Manton, California

Client:

U.S. Bureau of Reclamation
Mid-Pacific Region
2800 Cottage Way, Rm E-1815
Sacramento, CA 95825
Erik Danger: (916) 978-5018



The North Fork Screens and Ladders Completion Contract included modifications to the existing facilities constructed by Syblon Reid in 2009 at North Battle Creek Feeder Dam and Eagle Canyon Diversion Dam on the North Fork of Battle Creek. The work is part of the Battle Creek Salmon and Steelhead Restoration Project intended to restore habitat for wildlife and anadromous fish while minimizing the loss of clean renewable energy produced by Pacific Gas and Electric Company's Battle Creek Hydroelectric Project. The project entailed performing work at the two separate sites simultaneously and included the following scope items:

North Battle Creek Feeder Dam

1. Site Construction

- Providing temporary water diversion/regulating facilities during construction work.
- Excavating earth and rock materials for fish ladder modifications.
- Removing water from work areas and materials to be excavated.
- Placing concreted-riprap.

2. Concrete

- Cutting and removing the existing concrete wall and a portion of the fish ladder.
- Removing the existing concrete backfill in the stream channel.
- Constructing a reinforced concrete wall and extension to the fish ladder.
- Placing concrete backfill in the stream channel and electrical trench.
- Drilling holes in concrete and furnishing and installing epoxy-grouted bars.
- Cutting through existing concrete walls to install new sluice gate and new fish ladder slide gates.
- Grouting metalwork.

3. Metals

- Removing grating, trashracks, and appurtenant support members.
- Installing frames, platforms, grating, guardrails, guide vanes, trashracks, and other fabricated metals.
- Modifying the existing fish screen cleaner, louvers and frame.

4. Equipment

- Installing slide gates and actuators.

5. Special Construction

- Installing fiberglass flashboards.
- Removing the movable walkway assembly, stop gates, orifice gates, and appurtenances from fish ladder.

6. Electrical

- Installing cables, conduit, and outlets for power to the video monitoring system installed by CDFW.
- Raising the lights and electrical control panel at the fish screen structure.

Eagle Canyon Diversion Dam

1. Concrete

- Drilling holes in concrete and furnishing and installing epoxy anchors.
- Cutting through existing concrete walls to install steel drainage pipes.
- Grouting metalwork.

2. Metals

- Installing ladders, access platforms, steel pipe, and fittings.
- Removing and replacing grating and handrails.

3. Equipment

- Installing butterfly valves on the spring collection piping.

4. Special Construction

- Installing fiberglass grating and a flashboard removal system.

5. Electrical

- Relocating the conduit and junction box at the headworks and along the access trail.
- Installing additional lights at the access trail.

Start Date: May 29, 2017
Contract Amount: \$5,506,695

Completion Date: August 17, 2018



Bear Gulch Upper Diversion (Station 16)

Fish Passage and Screened Intake – Woodside, California

Client:

California Water Service Company
1720 North First Street
San Jose, CA 95112
Patrick Key: (408) 367-8318



The scope of work for the construction of the fish passage and screened intake at the Bear Gulch Upper Diversion (Station 16) consisted of the following activities:

- ❖ Installation of temporary facilities, equipment, and material handling/storage areas;
- ❖ Installation of temporary stormwater Best Management Practices (BMPs);
- ❖ Clearing and grubbing of incidental vegetation and trees within the limits of grading;
- ❖ Installation of a water management system, including: upstream and downstream cofferdams, bypass piping, sumps and pumps, Baker settling tank, and fish rescue operation;
- ❖ Demolition of the existing dam crest and removal and disposal of debris;
- ❖ Shoring and excavation for screen bay, fishway, and diversion intake facility;
- ❖ Installation of twenty-five 18-inch diameter cast-in-place drilled piers to support the utility control building wingwall, screen bay, fishway, meter vault, junction box, concrete apron, and flow training and five 6-inch diameter micropiles to support a 36-inch diameter log manifold, 24-inch diameter intake pipe, and the south side of the utility control building foundation;
- ❖ Structural concrete placement;
- ❖ Backfilling of the screen bay, fishway, diversion intake pipe, and meter vault/junction box;
- ❖ Installation of miscellaneous metals, including: aluminum gangway, trash rack and rails, base plates, temporary and permanent handrail, screen bay grating and ledger, stairs, stoplog rails and slots, and junction box and valve actuator grating and embeds;
- ❖ Installation of a prefabricated utility control building;
- ❖ Mechanical work, including: two ISI Intake Screens, Inc. (ISI) cone style fish screens, Obermeyer Hydro, Inc. spillway gate systems with angle sensors, 24-inch diameter control valve and actuator on the upstream side of the junction box, 18-inch sluice gate and actuator in the screen bay, magnetic flow meter in the 24-inch diameter intake pipeline, and water level sensors (one placed in one of the fishway pools and one in the forebay);
- ❖ Electrical work; and
- ❖ Placement of seed/mulch and other erosion/sediment control BMPs for final site stabilization.

The project was highly sensitive to timing constraints related to special status species, associated permit conditions, and physical conditions. Special construction requirements included coordination with a qualified fisheries biologist to inform the contractor's staff of special status species and restrictions prior to construction, conduct clearance surveys, and perform construction monitoring.

Start Date: June 19, 2017
Total Contract Value: \$ 2,925,271

Completion Date: December 8, 2017



Stanislaus Power Tunnel Fish Screen Project

Stanislaus National Forest, California

Client:

Pacific Gas and Electric Company
 Hydro Generation
 245 Market Street
 San Francisco, CA 94105
 Tim Buller: (916) 508-7067



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The Project is located on the Middle Fork of the Stanislaus River, the county line between Calaveras and Tuolumne Counties, about 22 miles east of Angels Camp, California and roughly five miles downstream of Beardsley Reservoir. The Sand Bar Dam and Stanislaus Intake and Power Tunnel are part of the Spring Gap-Stanislaus Project, FERC No. 2130-033. The Sand Bar Dam facilities reside on lands within the Stanislaus National Forest managed by the U.S. Forest Service (USFS). The Project site is at approximate elevation 2,750 feet (USGS NGVD29).

The FERC relicensing of the Spring Gap-Stanislaus Project contains conditions to protect and enhance fish, wildlife, water quality, recreation, and cultural resources. This included the installation of new self-cleaning fish screens and a permanent bypass at the entrance to the existing 11-mile long power tunnel. The sequencing of the work involved installing a temporary bypass at the outset to allow flows into the power tunnel to be maintained during construction of the Project. This feature will also serve the same purpose during any future maintenance or repair work to the fish screen facility. The permanent bypass regulates instream releases for conveying fish, debris, and sediment from the intake to the receiving tailwater pool. The Project also included constructing a control building for housing electrical/control equipment necessary to monitor, automate, and maintain the fish screened intake.

The isolated location of the Project posed a number of unique challenges including:

- ❖ Work within river,
- ❖ Installation of a water-filled bladder cofferdam system,
- ❖ Dewatering and bypass pumping around the project site,
- ❖ Earthwork, grading, and placement of concrete structures downstream of the cofferdam,
- ❖ Startup of mechanical pumps and piping, and
- ❖ Facility testing and startup.

Start Date: May 2013

Total Contract Value \$22,919,000

Completion Date: December 2014



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George Baxley

Superintendent

Mr. Baxley has 21 years of experience in the construction industry. He has served on a variety of projects as an Operator, Lead Man, and General Foreman, and Superintendent.

KEY EXPERIENCE

Syblon Reid | Folsom, California Superintendent

Kiewit Corporation

Operator

- ❖ Whitney Ranch: Operated heavy equipment moving millions of cubic yards (CY) of Merton.
- ❖ Bigford Ranch: Operated heavy equipment moving lava cap for housing development
- ❖ Folsom Bridge Project: Pioneered roads into project finish cut slopes, supported drilling and blasting operations, and installed 4,000 linear feet (LF) of 60-inch diameter reinforced concrete pipe (RCP).
- ❖ Folsom Spillway – Phase 1: Helped move millions of CY of granite from spillway.
- ❖ Bumble Hive Camp Williams Utah: Operated equipment finishing slopes, grading for a substation, and performed other tasks.

Teichert

Operator/Lead Man

- ❖ Operator – Star Bend Set-Back Levee: Operated excavator removing hundreds of acres of trees. Built haul roads with dozers and blade. Built working pad for slurry wall, finished slopes, and rehabilitated all barrow pits and irrigation canals.
- ❖ Operator – Mercy Hospital (Sacramento): Performed contaminated soil removal and backfill of large holes created from demolition of old buildings with excavator.
- ❖ Operator – Oroville Spillway: Operated a dozer to pioneer haul road, loaded trucks with large excavator, and build an access road for Dutra.
- ❖ Operator – ECCO Water Treatment Plant: Operated equipment to dig water retention basins, place liners, and cover liners with crushed rock.
- ❖ Lead Man – Wind Incident (fire clean up): Operated excavator to remove ash debris and other hazardous material. Ran a four-man crew.

Below are projects where Mr. Baxley served as the **General Foreman**. Responsibilities included ordering all equipment and materials, hiring operators and labors, and planning and orchestrating Contract work and subcontractors.

- ❖ Massie Court
- ❖ Roberts Ranch
- ❖ LDK Vacaville
- ❖ Plumas Lakes
- ❖ Sheldon Terrace
- ❖ South Port building E
- ❖ Marigold Village
- ❖ Farmstead

DeSilva Gates Construction

Operator

- ❖ Black Stone: operated equipment finishing house pads and city streets. Also supported drilling operation and removal of shot rock. Pioneered haul roads and sliver cuts.

Gold Hoof Logging

Operator

- ❖ Iron Complex: Operated dozers and excavators to cut contingency line in extremely steep and rough terrain. Also performed a portion of the rehabilitation work.
- ❖ Siskiyou Complex: Worked with hotshots setting backfires, cleaned existing logging roads for larger vehicles, constructed safe zones for firefighters, and cut fire lines in extremely steep and rugged country.



Areas of Construction Expertise

- In-water work
- Dam facility improvements and repairs
- Canal repairs
- Flume bent repairs
- Reinforced concrete pipe (RCP) installation
- Gas line rehabilitation and modifications
- Road repairs and stabilization
- Emergency response

Year Career Started

2001

Year Started with Syblon Reid

2020

George Baxley | Superintendent

DFSJV

Operator

- ❖ Calaveras Dam: Pioneered haul roads to the top of the mountains to start the dam foundation cut, pioneered haul roads from the back of the lake to the clay pit, supported shotcrete and rock bolting for the east stilling basin and supported drilling and blasting operations.

Precision Pipeline, LLC

Operator

- ❖ Ruby Pipeline: Constructed 180 miles of right-of-way for a 42-inch diameter high-pressure natural gas line and operated winch lines and excavators off of winch lines in extremely cold temperatures and steep country. Also performed rehabilitation work on the entire 180 miles of right-of-way.

Associated Pipe Line Contractors

Operator

- ❖ Maxwell Pipeline: Operated a Caterpillar 14M motor grader to construct 24 miles of right-of-way from Maxwell to Princeton, California. Also rehabilitated the entire right-of-way.

Granite Construction Inc.

Lead Man

- ❖ Silva Valley Interchange: Operated Heavy equipment to help place large rock fills, backfilled bridge embankment, and perform slope stabilization along Highway 50.
- ❖ Aerojet Rocketdyne: Operated heavy equipment, such as dozers and blades, to build heavy duty roads for hauling massive rockets.
- ❖ Golden 1 Center: Operated heavy equipment for loading trucks, cut the finish floor with a dozer, and operated an excavator to build shoring around the perimeter of the jobsite. Helped dig foundation footings, installed an underground stormwater drainage system, and supported pile drilling operation.

Below are projects where Mr. Baxley served as the **General Foreman**. Responsibilities included ordering all equipment and materials, hiring operators and labors, and planning and orchestrating Contract work and subcontractors.

- ❖ Bradshaw Mining Pit overburden removal and creek restoration
- ❖ Highway 99 reconstruction from Arch Road to Martin Luther King Boulevard (in Stockton, California)
- ❖ Highway 99 relocation in Atwater, California
- ❖ Mule Creek State Prison
- ❖ Dike 8 Wetlands Restoration and helped with the chimney drain system
- ❖ Taxiway reconstruction at Sacramento International Airport
- ❖ Freeman rock quarry restoration in Gilroy, California
- ❖ Apple Parking Phyllicity deep sewer and storm drain

Goodfellow Bros. LLC

General Foreman

- ❖ Folsom Ranch: Helped estimate cost of drilling blasting and removing rock, was the General Foreman over all aspects of work from rough grading to finish pavement and responsible for orchestrating all subcontractors and building a winter water storage system. Also oversaw all underground operations in Mangini Parkway at Folsom Ranch (water, sewer, and storm).

Flatiron Construction Corp

Operator

- ❖ Highway 49 Reconstruction Project in Auburn, California: Operated an excavator to dig retaining wall footings, pioneer sliver fills, finish slopes, and install 1,700 LF of 24 to 42-inch diameter RCP for all storm drain replacement.

KEY PROJECTS

El Dorado Irrigation District | Flumes 4, 5, and 6 Replacements | El Dorado County Near Kyburz, California

Superintendent. The project involved emergency repairs and replacement of Flumes 4, 5, and 6 that were damaged during the 2021 Caldor Fire. Crews worked 24/7, as weather and working conditions permitted, to restore operation of the canal as quickly as possible. Crews overcame major obstacles, including working in remote and tight conditions, severe rain events in October and November, and then significant heavy and extreme snowfalls in December. Before beginning the rebuilding of the flumes, the

George Baxley | Superintendent

contractor first needed to gain access into these remote sites by building new roads and improving existing roads, removing hazardous materials from the fire, and addressing unstable canal bench foundations. Reconstruction of the flumes needed to be completed by spring in order to resume water delivery through the Project 184 system and regain access to this significant water supply source and ensure adequate supply for 2022 and beyond.

El Dorado Irrigation District | Flume 30 Replacement | El Dorado County near White Hall, California

Superintendent. The project involved emergency repairs and replacement of Flume 30 that was damaged during the 2021 Caldor Fire. Crews faced the same challenges encountered during the Flumes 4, 5, and 6 replacements described above. The project scope of work included access road improvements; removal of loose material and rock from the bench cut into the uphill side of the canal/flume; replacement of approximately 334 feet of wooden flume with concrete trapezoidal-shaped flume; construction of a flume transition including demolition, excavation and over-excavation of loose areas, and grading work; construction of MSE retaining walls, rockery retaining walls, subsurface drainage, and reinforced air-placed concrete canal; installation of drainage improvements, a canal crossing, and miscellaneous metals; painting and additional miscellaneous appurtenances; and erosion control and Storm Water Pollution Prevention Plan (SWPPP) implementation and maintenance.

Pacific Gas and Electric Company | Fordyce Dam Seepage Mitigation | Near Cisco Grove, California

Superintendent. Syblon Reid was contracted by PG&E Hydro to perform geological and geotechnical investigations on the face and toe of Fordyce Dam, as well as perform remediation and repair work to mitigate seepage through the dam. Access to the project site is limited to a single 8-mile long U.S. Forest Service road that Syblon Reid repaired and improved to facilitate mobilization to the site. To date, Syblon Reid has completed all the access road improvements, started dredging operations, and implemented the first of the two bypass systems. There are a number of challenges with this project, including the short construction season, regulatory review and influences from FERC and DSOD, and management of the lake elevation so work is impacted as little as possible by the intense weather events that are typical of the area.

Sutter Mutual Water Company | Culvert Replacement at Site #1 and Site #2 | Yuba City, California

Superintendent. The project scope involved providing support for the Sutter Basin Irrigation District Culvert Replacement Project at two separate sites. The work at both sites involved removing and disposing of underground steel pipe; installing and removing a sandbag cofferdam; setting up and removing dewatering and nuisance water pumps; reinstalling 32 to 42-inch diameter steel pipe; forming and placing a reinforced concrete slab on grade; placing controlled low-strength material (CLSM); and finish grading of the roadway and canal banks. The work also included trenching, installing, and backfilling 140 LF of 60-inch diameter HDPE pipe at Site #1 and 140 LF of 48-inch diameter HDPE pipe at Site #2.

Northern California Power Agency | Annual Union Utica Road Maintenance | Arnold, California

Superintendent. The project scope included installing 18-inch diameter corrugated metal culvert pipe, placing and compacting 15 CY of ¾ to 1-inch aggregate base material, and placing 10 tons of Caltrans Class 1 rip rap.

California Department of Water Resources | Emergency Canal Liner and Embankment Repairs | Near Gustine, California

Superintendent. The project involved performing emergency work at Milepost 54.95 of the California Aqueduct. The work included constructing and removing rockfill, sand, and impermeable membrane cofferdams upstream and downstream of the canal liner repair location; providing pumps to dewater the work area between cofferdams and control leakage at the upstream check structure; providing water trucks, pumps, and water tanks to perform routine hydration of concrete liners that became exposed, upstream and downstream of the repair area, due to draw down of the Aqueduct; providing dust control at the repair site, haul roads, and stockpile locations; providing exploratory core drilling of concrete liner at locations identified by the Engineer; demolishing and removing existing concrete panels; excavating and removing unsuitable subgrade materials; placing and compacting embankment material; backfilling embankment voids with concrete; installing formwork and placing concrete for the new replacement canal liner, installing asphalt mat and a concrete anchor trench; placing shotcrete; and installing backer rod and joint sealant.

El Dorado Irrigation District | Flume 4 – Caldor Fire Assessment | El Dorado County Near Kyburz, California

Superintendent. The project scope involved performing fire damage and response assessment of Flume 4 due to the 2021 Caldor Fire and constructability analysis. Laid out new access road alignment and oversaw safety and construction of new roads.

Pacific Gas and Electric Company | Gas I-103G Loomis Valve Lot | Loomis, California

Superintendent. The project scope involved site grading, including importing and compacting approximately 616 CY of fill material; scarifying the subgrade to a depth of 6-inches and compact it to 90% relative density; installing filter fabric under Class 2 aggregate

George Baxley | Superintendent

base material; and grading, placing, and compacting the Class 2 aggregate base.

Sacramento Municipal Utility District | Sourdough Hill Antenna Replacement | Sourdough Hill near Loon Lake, California

Operating Foreman. The project scope involved constructing a 10-foot by 10-foot by 3½-foot reinforced concrete foundation to replace an existing dead tree and will be used as the support structure for multiple antennas. The work included excavating the structure footing; setting reinforcing steel, anchor bolts, and conduit within the structure slab; trenching for and installing 2 to 4-inch diameter rigid conduits approximately 50 feet in length from the antenna structure to the tie-in with the control building; and pouring the concrete slab. Due to the isolated location, the concrete was placed in buckets at a staging area on the west end of Loon Lake and flown to the work site by helicopter. The scope also included tying into the existing grounding system from the building to the pole with approximately 100 feet of 4/0 19-strand bare copper wire using exothermic connections.

CERTIFICATIONS/TRAINING

- ❖ OSHA 10-Hour
- ❖ Confined Space Awareness Training and Testing
- ❖ Trench and Excavation Competent Person
- ❖ PG&E Corporate Contractor Safety Orientation (SAFE-0101)
- ❖ PG&E Fire Danger Precautions (SAFE-1503)
- ❖ PG&E Basic Helicopter Safety
- ❖ PG&E Rural Driving
- ❖ Rigging and Signaling
- ❖ Traffic Control
- ❖ UTV Operation Training
- ❖ Cyber Security 1 and 2
- ❖ CPR, AED, and First Aid
- ❖ Harassment and Ethics



Jared Stevens

Project Manager

Mr. Stevens has over nineteen years of experience in the construction industry. He has had various duties as Project Manager, Project Engineer, and Superintendent for the construction of heavy civil projects.

KEY PROJECT EXPERIENCE

U.S. Fish and Wildlife Service/California Trout, Inc. | Eagle Canyon Fish Passage Improvements – Upper Barrier Site | Near Manton, California

Project Manager. The objective of the project was to remove boulders and reconfigure the channel using existing boulders to improve fish passage conditions. The scope consisted of the following primary activities: removing vegetation during winter, developing access and contractor use areas, performing site stabilization, installing temporary facilities for clear water diversion and dewatering, demolishing and excavating earth and rock materials, constructing a new channel from existing boulders and boulder fragments, constructing new cast-in-place reinforced concrete in-channel weirs, and restoring the site.

Placer County Water Agency | L.L. Anderson Dam Outlet Works Modification Project | French Meadows Reservoir – East of Foresthill, California

Project Manager. The general purpose of the modifications to the outlet works was to append the existing instream flow release (IFR) system, incorporate modern flow measurement equipment, and install a small water-to-wire hydro turbine-generator unit that can sustain electrical loads for a new communication building as well as the loads onsite.

NW Construction, Inc. | Lauer Dam Rehabilitation Project | Modoc County – Davis Creek, California

Project Manager. The project comprised constructing a new dam adjacent to the existing dam and demolishing the existing dam. The rehabilitation work consisted of clearing, grubbing, and removing overburden soil and loose material within the new dam footprint and excavating bedrock to specified depths; preparing excavated surfaces to receive fill and concrete; constructing a cast-in-place reinforced concrete core wall and plinth along the length of the dam alignment and at the spillway; furnishing and installing cast-in-place reinforced concrete intake and outlet structures, impact basins, and conduit encasement; constructing outlet works and a spillway at the existing dike/spillway; and furnishing and installing an outlet works gate house for controls and an Early Warning System.

NW Construction, Inc. | Boca Dam Seismic Modifications | Nevada County, California

Project Manager. The modifications to Boca Dam included removing a sand and gravel lens on the downstream side of the dam. A downstream stability berm was constructed to buttress the dam in the event of an earthquake. In addition, the spillway was seismically retrofitted, and the dam crest is now 25 feet wider with a reinforced concrete road surface. The major work activities included demolishing a section of the existing spillway, forming and placing new seismic wall panels and beams to support new struts between the walls of the spillway under the existing bridge, and construction of a continuously reinforced concrete pavement (CRCP) road and reinforced concrete barrier rail.

Truckee Donner Land Trust | Lake Van Norden Spillway Modification | Soda Springs, California

Project Manager. The scope of work for the spillway modifications comprised installing a Super Sack cofferdam, gravity flow bypass, and sumps for dewatering the site; demolishing the existing concrete spillway and shotcrete sidewalls; excavating down 5 feet to the grade elevation of the new spillway structure and digging keyway footings; and forming and placing a new concrete spillway.

Placer County Water Agency | South Canal Intake, Phase II | Auburn, California

Project Manager. The scope of work consisted of constructing a new intake structure, including site work and excavation; paving,



Areas of Construction Expertise

- Dam rehabilitation and modifications
- Radial gate repairs
- Low-level outlet repairs
- Hydraulic structure construction and repairs
- Canal rehabilitation
- Powerhouse PRV rehabilitation
- Water and wastewater treatment facilities
- Emergency response

Education

Bachelor of Science, Construction Management
California State University, Chico – Chico, California

Year Career Started

2003

Year Started with Syblon Reid

2009

Jared Stevens | Project Manager

grading, and fencing; aboveground piping demolition; concrete structures; motor-operated slide gates; piping; relining of South Canal; process electrical; process control instrumentation; SCADA control facilities; and miscellaneous work for a complete and operational facility.

El Dorado Irrigation District | El Dorado Hills Water Treatment Plant – 26 MGD Expansion | El Dorado Hills, California

Project Engineer. Major work consisted of installing new 500 HP VFD horizontal split case raw water pumps in Folsom Lake; a new 400,000 gallon raw water storage tank and improvements to the existing filters; 100 HP vertical turbine backwash pumps; new chemical systems; a plate settler, clarified water pumps, and a polymer injection system; architectural finished retaining walls, underground piping modifications, grading/paving of the plant area; and a new SCADA and control programming system.

California Department of Water Resources | Del Valle Dam Emergency Interim Stilling Basin Repairs | Lake Del Valle – Livermore, California

Project Manager. While dewatering of the stilling basin to allow for inspections by DSOD, it was discovered that the concrete surface was deteriorated in areas down to the first mat of reinforcing steel. The repair project was administered under an emergency contract, with the work to be completed during a short one-month outage. However, the scope of work nearly doubled in size and was completed 41 days, allowing the spillway to be returned to service prior to the rainy season. Work items included: installation of access scaffolding and a leakage water bypass system, hand demolition of 2,000 cubic feet of concrete, cleaning the exposed reinforcing steel, placing a new 1-foot thick section of concrete surfacing, coring nine 8-inch diameter by 4-foot deep cores in the spillway for testing the integrity of the existing structure, and coring twelve ¾-inch diameter holes to full depth to check the water table beneath the structure.

California Department of Water Resources | Thermalito Diversion Dam, Radial Gates Repair Phase 2 | Oroville, California

Project Manager. This project includes the installation and tensioning of new tension rods, miscellaneous weld repairs, coating repairs, concrete spall repairs, and the installation of new controls panels on the 14 radial gates. Access was a challenge and scaffold had to be built downstream of the radial gates to access the work areas. SRC also utilized an under-bridge platform trailer to complete the concrete spall repairs to the upstream side of the diversion dam. This work was carefully completed over the water since the structure could not be dewatered to allow required flows downstream to the Feather River and Thermalito Forebay. SRC finished this project one month ahead of schedule and under budget.

California Department of Water Resources | Oroville Dam Spillway Emergency Response | Oroville, California

Project Manager. On February 7, 2017, amidst widespread rainfall in California, operators at the Oroville Dam facility began increasing flows down the main Spillway but soon observed an unusual flow pattern caused by damage to the middle portion of the spillway chute. Syblon Reid was contacted by DWR and asked to serve as the prime contractor for the emergency response and stabilization work. The initial tasks included: establishing and maintaining control of the existing main Spillway gates; clearing trees from below the auxiliary spillway in anticipation of it overtopping for the first time since it was constructed; and implementing debris removal operations below the spillway and at the downstream diversion dam to prevent fouling of the diversion dam gates and flooding of the Hyatt Power Plant. Once the flows over the auxiliary spillway ceased, the scope rapidly increased to address multiple tasks; the priority of which was preventing the power plant from flooding and maintaining it as an operational facility. The expanded scope also included placing large rock and concrete in the eroded areas below the auxiliary spillway and extensive dredging, both from the shore and off of barges, to remove the massive debris plug in the Feather River below the main Spillway.

Pacific Gas and Electric Company | Pit 3 Powerhouse Units 1, 2, & 3 PRV Rehabilitation | Big Bend, California

Project Manager. This two-year project includes the disassembly, rehabilitation, and reassembly of the three pressure reducing valves (PRVs) at the Pit 3 Powerhouse. The scope includes the need to mitigate hazards associated with fall protection, confined space, crane operations, rigging safety, and working in an energized facility. The first PRV was refurbished during the winter 2016. There were no records of the unit having been disassembled since it was installed in 1927; therefore, removal of various components required the use of jacking bolts and dry ice to dislodge them. In addition, there was only one known as-built drawing for the unit and the accuracy was questionable. As a result, part of the project involved keeping an accurate inventory and taking measurements of each part, including matchmarking and clocking. The measurements were used to create accurate as-builts of the refurbished PRV installation. One of the main aspects to the project was the replacement of the bronze grease-lubricated bushings with Orkot greaseless bushings, which are more environmentally acceptable and require less maintenance. Upon disassembly, it was discovered

Jared Stevens | Project Manager

that there was heavy cavitation damage to the PRV seats and guide. New replacement seats were machined out of raw stock and cavitation damage to the guide was repaired with the use of thermal spray, which is a faster method than weld overlay.

Nevada Irrigation District | Bowman Low-Level Outlet Repair – Phase II | Bowman Dam – Nevada County, California

Project Manager. This was a design-build project to repair the low-level outlet pipe that failed in 2013 at the base of Bowman Dam. The project scope comprised final design and installation of new valves and a valve building, including: overburden excavation, rock excavation, mortar repairs within the existing outlet tunnel, placing a concrete building foundation, installing low-level outlet piping, valves, and appurtenances, installing a prefabricated valve house building, and installing electrical controls, lighting, and climate control. The mechanical work included a 66-inch butterfly valve and a 48-inch Howell-Bunger valve.

Pacific Gas and Electric Company | Pit 3 Dam Crest Gate Bladder Replacement | Lake Britton – Shasta County, California

Project Manager. The project scope encompassed replacing the three existing deteriorated rubber bladder gates at the Pit 3 Dam crest spillways, as well as the embedded air supply pipes and associated controls, in-kind. The work included erecting scaffolding and work platforms as a walkway on the downstream face of the dam and the use of floating barges to transport tools and equipment to the dam crest.

California Department of Water Resources | Thermalito Powerhouse Fire Recovery | Oroville, California

Project Engineer. Mr. Stevens directed this emergency project performed for the California Department of Water Resources (DWR) following a catastrophic fire in a multi-story powerhouse. Syblon Reid was called and responded that day to support emergency operations and power supply for water bypass operations. As the work progressed, Syblon Reid's scope expanded to include providing recovery and emergency services. These services comprised isolating the building and creating a controlled climate through dehumidification, air filtration, and controlled temperature.

As the prime contractor, Syblon Reid assembled a team of experts to handle the health and safety complexities present at the facility. The team included hazardous clean-up and abatement specialists, along with environmental experts and medical professionals, to perform hazard assessments and formulate the plans necessary to ensure the health and safety of personnel on the project. Mr. Covington directed over 120 employees working inside the powerhouse conducting cleanup activities. Approximately 900,000 gallons of waste water, 1,400 yards of non-hazardous fire debris, and 2,500 yards of hazardous waste were off hauled from the facility with no spills or environmental incidents.

Anderson-Cottonwood Irrigation District | Anderson-Cottonwood Main Canal | Cottonwood, California

Project Manager. Mr. Stevens directed this project to upgrade and replace an existing siphon system. Scope of work included installation of concrete structures to accommodate a 72" diameter RCP siphon with an inlet and outlet structure, 36" diameter RCP wasteway, and a 72" diameter CMP bypass. The project successfully operated under 401 Water Quality Certification requirements to support the rebuilding of fish habitat within an existing streambed.

Pacific Gas and Electric Company | Bear River Canal Slide | Colfax, California

Project Engineer. In April of 2010, a landslide occurred below PG&E's Bear River Canal near the town of Colfax, California. The slide broke the sidewall of the canal, allowing 450 cubic feet per second of water to flow out and wash away 5,000 cubic yards (CY) of earth below the canal. The failure of the canal interrupted the water supply to over 200,000 people including businesses, various agricultural commitments, and four hydro generation facilities. Syblon Reid was quickly given a contract to immediately begin canal repairs to restore service through this vital water conveyance system. Time was of the essence and without delay Syblon Reid began working on a 24/7 basis, filling the washed out void in the hillside with approximately 2,000 CY of fill concrete to provide a working bench at the existing canal elevation. A new concrete flume section was constructed on top of the concrete bench section.

Banta-Carbona Irrigation District | Banta-Carbona Lift Canal Rehabilitation | Tracy, California

Project Engineer. Scope of work consisted of constructing a structural concrete pump station. The structure was designed for future use and had a pass thru box culvert to allow the canal to operate until the pump station is completed which consists of the mechanical and electrical components. The construction was completed in three months during a shutdown which allowed the canal to resume service and supply their customer's irrigation water prior to the spring planting.

South Feather Water and Power Agency | Miners Ranch Canal – Access Road & Sand Trap Outfall Improvement Project | Oroville, California

Project Engineer. The Miners Ranch Canal access road and sand trap outfall improvement project consisted of stabilizing portions

of the access road with soldier pile and pier retaining walls and mitigating erosion below the sand trap outfall with a soil nail and shotcrete slope fencing.

Atlantic Richfield Company | Leviathan Mine Waste Water Treatment Facility | Alpine County, California

Project Engineer. Syblon Reid constructed a new water treatment plant at Leviathan Mine in Alpine County, California for the treatment of acid mine drainage (AMD). The site is listed by the EPA as a superfund site. The goal of the project was to have a functioning treatment plant operable by September 30, 2009. The mine site is located on the eastern slope of the Sierra Nevada Mountains at an elevation of approximately 7,000 feet. The work consisted of the following components: raw water conveyance and Pond 4 site work, construction of a high density sludge (HDS) treatment plant, electrical controls, instrumentation installation for the HDS plant, and conveyance construction for the diesel generator fuel supply system. The project was very challenging due to scheduling, access, and safety concerns. The project was completed on time and on budget with no lost time accident or first aid cases.

California Department of Corrections & Rehabilitation | CCC/HDSP Arsenic Groundwater Treatment Facility | Susanville, California

Project Engineer. Syblon Reid was contracted to install an arsenic removal system for the existing water supply to the California Correctional Center (CCC)/High Desert State Prison (HDSP) facilities. The components of the project included approximately 15,000 lineal feet of collection and distribution pipeline, connection of seven existing wells into the collection system, and providing a state-of-the-art arsenic filter system. The arsenic filter system included carbon dioxide, sodium hydroxide, and sodium hypochlorite chemical feed systems, incorporation of five existing storage tanks and a booster pump station, as well as major electrical upgrades and integration of the existing SCADA System. All work was performed within the security constraints of the California Department of Corrections.

CERTIFICATIONS/TRAINING

- ❖ FMI Project Management Academy
- ❖ Construction Quality Management for Contractors – USACE
- ❖ OSHA 30-Hour – Construction Safety and Health
- ❖ HAZWOPER Management and Supervisor
- ❖ 8-hour HAZWOPER Refresher
- ❖ Construction SWPPP Training
- ❖ Excavation Safety for Competent Person Training
- ❖ Trenching and Excavation Competent Person “Refresher”
- ❖ Fall Protection Competent Person
- ❖ Confined Space Awareness Training
- ❖ Competent Person Scaffolding Training
- ❖ PG&E Corporate Contractor Safety Orientation (SAFE-0101)
- ❖ NFPA 70E – Electrical Safety in the Workplace
- ❖ Rigging and Signaling
- ❖ Defensive Driving
- ❖ First Aid, CPR, and AED Training
- ❖ 4-Hour Illegal Drug and Alcohol Awareness Training for Supervisors



SECTION 00410

BID SECURITY

(Check to accompany Bid)

(Note: The following form shall be used if check accompanies Bid)

Accompanying this proposal is a *Certified / *Cashier's check payable to the order of San Lorenzo Valley Water District, hereinafter referred to as "SLVWD," for

Ten Percent of the Total Amount Bid Dollars (\$ (10%) of Total Amount Bid), this amount being ten (10) percent of the total amount of the Bid. The proceeds of this check shall become the property of said SLVWD provided this proposal shall be accepted by the said SLVWD through issuance of a Notice of Award and the undersigned shall fail to execute a Contract and furnish the required Performance and Payment Bonds and Proof of Insurance Coverage within the stipulated time; otherwise, the check shall be returned to the undersigned. The proceeds of this check shall also become the property of SLVWD if the undersigned shall withdraw his/her Bid within the period of sixty (60) calendar days after the date set for the opening thereof, unless otherwise required by law, and notwithstanding the award of the Contract to another Bidder.

Syblon Reid

1130 Sibley Street

Folsom, CA 95630

Bidder

*Delete the inapplicable word

NOTE: If the Bidder desires to use a bond instead of a check, the Bid Guaranty Bond form in Section 00415 shall be executed. The sum of this bond shall be not less than ten (10) percent of the total amount of this Bid.

END OF SECTION 00410

SECTION 00415

BID GUARANTY BOND

KNOW ALL MEN AND WOMEN BY THESE PRESENTS:

THAT Syblon Reid, hereinafter called Principal, and Travelers Casualty and Surety Company of America, hereinafter called the Surety, are jointly and severally held and firmly bound unto the San Lorenzo Valley Water District, 13060 CA-9, Boulder Creek, California 95006, hereinafter called SLVWD, in the penal sum of ten percent (10%) of the Bid of Principal for the Work described herein. This sum not to exceed Ten Percent of the Total Amount Bid Dollars (\$ 10% of Bid) lawful money of the United States of America, for the payment whereof unto SLVWD, Principal and Surety jointly and severally bind themselves forever firmly by these presents, except said penal sum shall not exceed ten percent (10%) of the amount Bid by Principal for Work which is awarded to Principal by SLVWD.

WHEREAS, Principal is herewith submitting a Bid for the Work entitled:

FALL CREEK FISH LADDER REHABILITATION

NOW, THEREFORE, the condition of this obligation is such that if Principal is awarded a Contract for the Work, and if Principal within the time specified in the Bid enters into, executes and delivers to SLVWD an agreement in the form provided herewith, and if Principal within the time specified in the Bid gives to SLVWD the performance bond and the payment bond on the forms provided herewith, and any other documents required by these Contract Documents, then this obligation shall be void. If, however, Principal shall fail or refuse to furnish, execute and deliver to SLVWD said agreement in the time stated in the Bid or should fail or refuse to furnish Performance Bond and Payment Bond or other required document in the time stated in the Bid, then Principal and Surety shall forfeit to SLVWD the penal sum hereof.

AND IT IS HEREBY DECLARED AND AGREED that Surety shall be liable under this obligation as Principal, and that nothing of any kind or nature whatsoever that will not discharge Principal shall operate as a release of liability of Surety.

IT IS HEREBY FURTHER DECLARED AND AGREED that this obligation shall be binding upon and inure to the benefit of Principal, Surety and SLVWD and their respective heirs, executors, administrators, successors and assigns.

SIGNED AND SEALED THIS 26th day of January, 2023.

Syblon Reid
Principal

By: 
Signature - Gregory B. Cederstrom
President, Syblon Reid Construction Inc., Partner

Travelers Casualty and Surety Company of America

Surety

By: 
Signature

Lisa Betancur, Attorney-In-Fact

11090 White Rock Rd., Suite 110

Rancho Cordova, CA 95670

(Surety's Mailing Address)

916 852 5264

(Telephone Number)

(Attach Notary Acknowledgement of Surety)

(NOTE: The standard printed bond form of any bonding company acceptable to SLVWD may be used in lieu of the foregoing approved sample bond form provided the security stipulations protecting SLVWD are not in any way reduced by use of the Surety Company's printed standard form.)

END OF SECTION 00415



**Travelers Casualty and Surety Company of America
Travelers Casualty and Surety Company
St. Paul Fire and Marine Insurance Company**

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That Travelers Casualty and Surety Company of America, Travelers Casualty and Surety Company, and St. Paul Fire and Marine Insurance Company are corporations duly organized under the laws of the State of Connecticut (herein collectively called the "Companies"), and that the Companies do hereby make, constitute and appoint **Lisa Betancur** of **SACRAMENTO, California**, their true and lawful Attorney(s)-in-Fact to sign, execute, seal and acknowledge any and all bonds, recognizances, conditional undertakings and other writings obligatory in the nature thereof on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

IN WITNESS WHEREOF, the Companies have caused this instrument to be signed, and their corporate seals to be hereto affixed, this **21st** day of **April**, 2021.



State of Connecticut

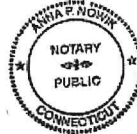
City of Hartford ss.

By: 
Robert L. Raney, Senior Vice President

On this the **21st** day of **April**, 2021, before me personally appeared **Robert L. Raney**, who acknowledged himself to be the Senior Vice President of each of the Companies, and that he, as such, being authorized so to do, executed the foregoing instrument for the purposes therein contained by signing on behalf of said Companies by himself as a duly authorized officer.

IN WITNESS WHEREOF, I hereunto set my hand and official seal.

My Commission expires the **30th** day of **June**, 2026




Anna P. Nowik, Notary Public

This Power of Attorney is granted under and by the authority of the following resolutions adopted by the Boards of Directors of each of the Companies, which resolutions are now in full force and effect, reading as follows:

RESOLVED, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President, any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary may appoint Attorneys-in-Fact and Agents to act for and on behalf of the Company and may give such appointee such authority as his or her certificate of authority may prescribe to sign with the Company's name and seal with the Company's seal bonds, recognizances, contracts of indemnity, and other writings obligatory in the nature of a bond, recognizance, or conditional undertaking, and any of said officers or the Board of Directors at any time may remove any such appointee and revoke the power given him or her; and it is

FURTHER RESOLVED, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President may delegate all or any part of the foregoing authority to one or more officers or employees of this Company, provided that each such delegation is in writing and a copy thereof is filed in the office of the Secretary; and it is

FURTHER RESOLVED, that any bond, recognizance, contract of indemnity, or writing obligatory in the nature of a bond, recognizance, or conditional undertaking shall be valid and binding upon the Company when (a) signed by the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary and duly attested and sealed with the Company's seal by a Secretary or Assistant Secretary; or (b) duly executed (under seal, if required) by one or more Attorneys-in-Fact and Agents pursuant to the power prescribed in his or her certificate or their certificates of authority or by one or more Company officers pursuant to a written delegation of authority; and it is

FURTHER RESOLVED, that the signature of each of the following officers: President, any Executive Vice President, any Senior Vice President, any Vice President, any Assistant Vice President, any Secretary, any Assistant Secretary, and the seal of the Company may be affixed by facsimile to any Power of Attorney or to any certificate relating thereto appointing Resident Vice Presidents, Resident Assistant Secretaries or Attorneys-in-Fact for purposes only of executing and attesting bonds and undertakings and other writings obligatory in the nature thereof, and any such Power of Attorney or certificate bearing such facsimile signature or facsimile seal shall be valid and binding upon the Company and any such power so executed and certified by such facsimile signature and facsimile seal shall be valid and binding on the Company in the future with respect to any bond or understanding to which it is attached.

I, **Kevin E. Hughes**, the undersigned, Assistant Secretary of each of the Companies, do hereby certify that the above and foregoing is a true and correct copy of the Power of Attorney executed by said Companies, which remains in full force and effect.

Dated this **26th** day of **January**, 2023




Kevin E. Hughes, Assistant Secretary

**To verify the authenticity of this Power of Attorney, please call us at 1-800-421-3880.
Please refer to the above-named Attorney(s)-in-Fact and the details of the bond to which this Power of Attorney is attached.**

ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California
County of Sacramento

On January 20, 2023 before me, Carola G. King, Notary Public
(insert name and title of the officer)

personally appeared Lisa Betancur,
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are
subscribed to the within instrument and acknowledged to me that he/she/they executed the same in
his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the
person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing
paragraph is true and correct.

WITNESS my hand and official seal.

Signature Carola G. King (Seal)



SECTION 00420
SAFETY COMPLIANCE

Contractors are required by law to comply with an established company Safety Program that includes an Injury Illness Prevention Plan (IIPP). The undersigned hereby proposes to follow their Contractor's Safety Program including all subcontractors while performing the work described as:

FALL CREEK FISH LADDER REHABILITATION

Complete the following information (as applicable):

Person responsible for implementing your Safety Program / IIPP on this project:

Name (Print):

Mike Webel

Title:

Safety Manager

Phone No:

916.251.8817

Written Safety Program / IIPP:

Yes ☒ No ☐

Dated: Revised January 2023

Written Code of Safe Practices:

Yes ☒ No ☐

Dated: Revised January 2023

On-site Personal Protective Equipment (PPE) Requirements:

Yes ☒ No ☐ Eye Protection

Yes ☒ No ☐ Hard Hats

Yes ☒ No ☐ Steel Toed Boots

Yes ☒ No ☐ Hearing Protection

Yes ☒ No ☐ Respirators

Training Requirements:

Yes ☒ No ☐ Weekly Tailgate/Safety Training

Yes ☒ No ☐ Documented

Site Safety Inspections:

Yes ☒ No ☐ Regular Inspections

Yes ☒ No ☐ Documented

Material Safety Data Sheets (MSDS):

Yes ☒ No ☐ On-site (Specific)

Equipment:

Yes ☒ No ☐ Manuals On-site (Specific)

Yes ☒ No ☐ Fire Extinguishers on
Equipment

First Aid/CPR Trained Personnel On-site:

Yes ☒ No ☐ Name: George Baxley

Name: Jared Stevens

Equipped On-site:

Yes ☒ No ☐ First Aid Kit
Yes ☒ No ☐ Fire Extinguishers
Yes ☒ No ☐ MSDS
Yes ☒ No ☐ Emergency Phone Numbers

Subcontractors:

Yes ☒ No ☐ Certificates of Insurance
Yes ☒ No ☐ Prime Named as Additional Insured.

Workers' Compensation Experience Modification Rate (last 3 years):

Year:	<u>2022</u>	Rate:	<u>0.72</u>
Year:	<u>2021</u>	Rate:	<u>0.90</u>
Year:	<u>2020</u>	Rate:	<u>0.78</u>

OSHA Citations (within last 3 years): Yes ☐ No ☒ If yes, attach copy of citation.

Contractor/Subcontractor Training Requirements - Project Specific:

Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	OSHA 10 Hour	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Hazard Assessment
Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Welding	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Fall Protection
Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Electrical	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Confined Space
Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Forklifts	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Rigging / Slings
Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Demolition	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Tool Safety
Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Accident Prevention	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	PPE
Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Scaffolding	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Haz-Com / MSDS
Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Lock out /Tag out	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Trench / Shoring
Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Cranes	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Ladders
Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Traffic Control	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Asbestos/Lead/ Exposure

Training Documentation/Certificates:

Yes ☒ No ☐ Available Upon Request

END OF SECTION 00420

SECTION 00480

Failure to submit a Non Collusion Affidavit in this form shall constitute grounds for rejection of the Bid. This Affidavit to be fully executed.

NONCOLLUSION AFFIDAVIT

TO BE EXECUTED BY BIDDER AND SUBMITTED WITH BID

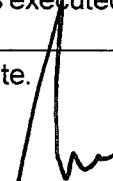
The undersigned declares:

I am the President, Syblon Reid Construction Inc., Partner of Syblon Reid, the party making the foregoing bid. The bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation. The bid is genuine and not collusive or sham. The bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid. The bidder has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or to refrain from bidding. The bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder. All statements contained in the bid are true. The bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof, to effectuate a collusive or sham bid, and has not paid, and will not pay, any person or entity for such purpose.

Any person executing this declaration on behalf of a bidder that is a corporation, partnership, joint venture, limited liability company, limited liability partnership, or any other entity, hereby represents that he or she has full power to execute, and does execute, this declaration on behalf of the bidder.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct and that this declaration is executed on 1/30/23 date, at Sacramento County Folsom city, California state.

Signature:



Gregory B. Cederstrom

Title:

President, Syblon Reid Construction Inc., Partner

(Attach Notary Acknowledgement of Contractor)

END OF SECTION 00480

ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California
County of Sacramento)

On January 30th 2023 before me, Melissa Lauren Pratt, Notary Public
(insert name and title of the officer)

personally appeared Gregory B. Cederstrom,
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are
subscribed to the within instrument and acknowledged to me that he/she/they executed the same in
his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the
person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing
paragraph is true and correct.

WITNESS my hand and official seal.

Signature  (Seal)





February 8, 2023

Josh Wolff, District Engineer

San Lorenzo Valley Water District
13060 Highway 9
Boulder Creek, CA 95006

**Re: Construction Management Services for the Fall Creek Fish
Ladder Rehabilitation – Reference Check for Syblon Reid**

MME Project No: 21131

Dear Josh,

I have contacted all the references that Syblon Reid provided with their project examples.

The table below summarizes my investigation and detailed notes follow this cover page.

Project Example	Client	Client Recommendation
Free Willow Huber Dam Fish Passage	Union Soil and Water Conservation District	Yes
Nimbus Fish Hatchery Ladder and Flume Fishway	JR Conkey & Assoc. <i>(Client contact now works for Turner Construction)</i>	Yes
Alameda Creek Fish Passage Improvements	Alameda County Water District	Yes
North Fork Screens and Ladders Completion	US Bureau of Reclamation, Mid-Pacific Region	Yes, but needs to email his answers
Bear Gulch Upper Diversion (Station 16)	California Water Service	Inconclusive, client contact has not worked with Syblon Reid, but offered to ask his colleagues.
Stanislaus Power Tunnel Fish Screen	PG & E, Hydro Generation	Yes

Respectfully submitted,

Ginger Sturgis
Administrative Assistant
ginger@m-me.com



Syblon Reid Reference Questionnaire

Project Name: Free Willow Huber Dam Fish Passage

Client: Union Soil and Water Conservation District

Contact: Jim Webster

Phone interview conducted 2/6/2023

Questions asked by MME in black.

Answers by Client Contact in blue.

When was the project completed?

October 2022

What was the Construction Bid Value?

Approx. \$700,000

What was the Change Order Value?

Approx. \$47,000 - \$49,000, due to unexpected ground conditions not anticipated by the Geotechnical consultant. Syblon Reid handled the situation as well as they could.

Was the construction completed according to the proposed schedule?

Yes.

How would you briefly describe the project scope?

Drain site, lower the water table, set up isolation for flow. They prepped the site concrete, constructed a 10 pool fish way, foundation forms and they cleaned up. They separated the stream, did soil lift and erosion protection.

Were there any challenges during construction?

Yes, there was more ground water than expected. The change orders were for the soil underneath one area that was more sandy and liquefied.

Did the contractor utilize any innovative techniques?

Water isolation had to be done individually. It was an odd site with a high water table.

What did you like best about working with Syblon Reid?

Their Project Manager was a really good communicator. Their on-site manager was good at laying tasks.



How was it working with the tradespeople and / or subcontractors on the project? Was the team courteous and respectful?

They hired two local subcontractors and they managed them really well.

Was the job site kept clean?

Yes, really clean. They left the site better than when they got here.

Ginger Sturgis

From: Ransdell, Scott <sransdell@tcco.com>
Sent: Tuesday, February 07, 2023 9:29 AM
To: Ginger Sturgis
Subject: RE: Reference check for Syblon Reid

Hi Ginger:

My answers will be in green below.

Project Name: Nimbus Fish Hatchery Ladder and Flume Fishway

1. When was the project completed?
Substantial Completion was June of 2021.
2. What was the Construction Bid Value?
\$9.7 million for the general contract, Syblon Reid (SR) was \$6.9 million.
3. What was the Change Order Value?
Owner initiated, \$370k. SR had \$295k of this.
4. Was the construction completed according to the proposed schedule?
Yes, we met the milestones during construction to work with fish migrations as well as the final completion.
5. How would you briefly describe the project scope?
The Nimbus fish hatchery had an existing screen across the American River downstream of the Nimbus Dam complex in order to divert the annual salmon run into the facility. Our \$10 million dollar project involved constructing at the base of the dam, a new, 2,000 foot long, six feet wide and six feet tall flume made of reinforced concrete. Adjustable fish ladders included within this structure allowed the migration of salmon to go from the base of the dam and ascend approximately 30 feet higher into the existing fish hatchery complex. Work included extensive civil, dredging, vegetation clearing, custom concrete formwork, water pipeline construction/ welding, electrical, fencing, paving, and site finishes.
6. Were there any challenges during construction?
March 15th2020 was our start date and we were able to navigate the challenges of COVID lockdowns and begin work as planned. The basin where the entry to the flume begins had narrow windows of low water in which to work. Our team including SR was able to meet these deadlines.
7. Did the contractor utilize any innovative techniques?
Much of the existing water pipeline that we tapped into was difficult to work with due to its age. New valves were added and a four-foot diameter rubber plug was used to temporarily keep the leaking water stopped until new valves and pipelines were constructed.
8. What did you like best about working with Syblon Reid?
Great attitude, strong safety program, experienced craftspeople, timely completion of project milestones.
9. How was it working with the tradespeople and / or subcontractors on the project? Was the team courteous and respectful?
95% of the work was field fabricated, SR provided experienced tradespeople who exceeded expectations. The team was courteous not only amongst the construction team, but also the ownership group and the public too.
10. Was the job site kept clean?
SR has a continuous clean policy keeping the site orderly, organized, and safe. We were complimented by leadership for the orderly layout of our extensive material and equipment staging.

Let me know if you need anything else, feel free to give me a call.

Scott Ransdell | Project Manager

Turner Construction Company | 2500 Venture Oaks Way, Ste 200 | Sacramento, CA 95833

mobile 916-204-2305 | sransdell@tcco.com

www.turnerconstruction.com

From: Ginger Sturgis <Ginger@m-me.com>
Sent: Monday, February 6, 2023 4:10 PM
To: Ransdell, Scott <sransdell@tcco.com>
Subject: Reference check for Syblon Reid

EXTERNAL EMAIL - Please Handle Cautiously

Hello Scott Ransdell,

Thank you for taking my call today.

Our firm will be providing Construction Management services for the Fall Creek Fish Ladder project for the San Lorenzo Valley Water District. We are assisting the District by checking client references for the bid submissions from Syblon Reid. Our client has asked us to complete the reference checks by this Wednesday, so if you are able to respond soon, we would greatly appreciate it.

(This project is from when you were with J.R. Conkey & Associates.)

Project Name: Nimbus Fish Hatchery Ladder and Flume Fishway

1. When was the project completed?
2. What was the Construction Bid Value?
3. What was the Change Order Value?
4. Was the construction completed according to the proposed schedule?
5. How would you briefly describe the project scope?
6. Were there any challenges during construction?
7. Did the contractor utilize any innovative techniques?
8. What did you like best about working with Syblon Reid?
9. How was it working with the tradespeople and / or subcontractors on the project? Was the team courteous and respectful?
10. Was the job site kept clean?

Ginger Sturgis

Administrative Assistant

MME

Civil + Structural Engineering

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ginger@m-me.com · www.m-me.com



Syblon Reid Reference Questionnaire

Project Name: Alameda Creek Fish Passage Improvements

Client: Alameda County Water District

Contact: Shane O'Nesky

Phone interview conducted 2/6/2023

Questions asked by MME in black.

Answers by Client Contact in blue.

Questions asked by MME:

When was the project completed?

2019

What was the Construction Bid Value?

Approx. \$8,000,000.

What was the Change Order Value?

Approx. 5-10%.

Was the construction completed according to the proposed schedule?

It went a little bit long. It was delayed due to design error and PG&E was not responsive.

How would you briefly describe the project scope?

Construct a fish ladder and replace a large rubber dam.

Were there any challenges during construction?

Digging found pier footing that wasn't expected. The challenges were a typical amount.

Did the contractor utilize any innovative techniques?

They made appropriate tactics; there weren't opportunities for innovative tactics.

What did you like best about working with Syblon Reid?

Their Project Manager had foreman background. His project approach was to build versus argue what he didn't have to do.



How was it working with the tradespeople and / or subcontractors on the project? Was the team courteous and respectful?

Yes.

Was the job site kept clean?

Yes.



Syblon Reid Reference Questionnaire

Project Name: North Fork Screens and Ladders Completion

Client: US Bureau of Reclamation, Mid-Pacific Region

Contact: Erik Danger

Left message for Erik on 2/3/2023 at 4:43pm. Called back and spoke on 2/7. He said he highly recommends Syblon Reid, and has worked on lots of projects with them. He said he would need to look up his file for the project. Emailed him our questions on 2/7 at 11:25 am.

Questions asked by MME in black.

Answers by Client Contact in blue.

Questions asked by MME:

Project completed over last 10 years?

Confirm Construction Bid Value:

Confirm Change Order Value:

Confirm Schedule performance:

Confirm Project Description:

Any Challenges:

Innovative Techniques Utilized:

What did you like best about working with the Syblon Reid?

How was working with the tradespeople and subcontractors on the project? Was the team courteous and respectful?

Was the job site kept clean?

Ginger Sturgis

From: Ginger Sturgis
Sent: Tuesday, February 07, 2023 11:25 AM
To: 'edanger@usbr.gov'
Subject: Reference check for Syblon Reid

Hello Erik,

Thank you for taking my call today.

Our firm will be providing Construction Management services for the Fall Creek Fish Ladder project for the San Lorenzo Valley Water District. We are assisting the District by checking client references for the bid submissions from Syblon Reid. Our client has asked us to complete the reference checks by this Wednesday, so if you are able to respond soon, we would greatly appreciate it.

Project Name: North Fork Screens and Ladders Completion Contract
Project Location: Battle Creek Watershed near Manton, CA

1. When was the project completed?
2. What was the Construction Bid Value?
3. What was the Change Order Value?
4. Was the construction completed according to the proposed schedule?
5. How would you briefly describe the project scope?
6. Were there any challenges during construction?
7. Did the contractor utilize any innovative techniques?
8. What did you like best about working with Syblon Reid?
9. How was it working with the tradespeople and / or subcontractors on the project? Was the team courteous and respectful?
10. Was the job site kept clean?

Ginger Sturgis
Administrative Assistant

MME
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ginger@m-me.com • www.m-me.com



Syblon Reid Reference Questionnaire

Project Name: Bear Gulch Upper Diversion (Station 16)

Client: California Water Service Co.

Contact: Patrick Key.

Left message on 2/6/2023 at 4:23 pm and 2/7/2023 11:30 am. Patrick called back on 2/7 and said he does not have personal experience with Syblon Reid, but asked me to email our questions so he could try to forward it to someone at his company who might be able to help.

Questions asked by MME in black.

Answers by Client Contact in blue.

When was the project completed?

What was the Construction Bid Value?

What was the Change Order Value?

Was the construction completed according to the proposed schedule?

How would you briefly describe the project scope?

Were there any challenges during construction?

Did the contractor utilize any innovative techniques?

What did you like best about working with Syblon Reid?

How was it working with the tradespeople and / or subcontractors on the project? Was the team courteous and respectful?

Was the job site kept clean?

Ginger Sturgis

From: Ginger Sturgis
Sent: Tuesday, February 07, 2023 2:42 PM
To: 'pkey@calwater.com'
Subject: Reference check for Syblon Reid

Hello Patrick,

Thank you for speaking with me today.

Our firm will be providing Construction Management services for the Fall Creek Fish Ladder project for the San Lorenzo Valley Water District. We are assisting the District by checking client references for the bid submissions from Syblon Reid.

Syblon Reid listed you as their contact for California Water Service Company in San Jose, CA.

As you explained to me, you don't have personal experience working with Syblon Reid, but that you would try to forward our request to someone at your company who is familiar with their work.

Our client has asked us to complete the reference checks by this Wednesday, so if you are able to respond soon, we would greatly appreciate it.

Project Name: Bear Gulch Upper Diversion (Station 16) / Fish Passage and Screened Intake

Project Location: Woodside, CA

1. When was the project completed?
2. What was the Construction Bid Value?
3. What was the Change Order Value?
4. Was the construction completed according to the proposed schedule?
5. How would you briefly describe the project scope?
6. Were there any challenges during construction?
7. Did the contractor utilize any innovative techniques?
8. What did you like best about working with Syblon Reid?
9. How was it working with the tradespeople and / or subcontractors on the project? Was the team courteous and respectful?
10. Was the job site kept clean?

Ginger Sturgis

Administrative Assistant

MME

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ginger@m-me.com • www.m-me.com



Syblon Reid Reference Questionnaire

Project Name: Stanislaus Power Tunnel Fish Screen

Client: PG & E, Hydro Generation

Contact: Tim Buller

Phone interview 2/7/2023.

Questions asked by MME in black.

Answers by Client Contact in blue.

Questions asked by MME:

When was the project completed?

Broke ground 2013, it was a multi-year project that completed around 2015.

What was the Construction Bid Value?

\$25,000,000

What was the Change Order Value?

He was not the Construction Manager of this project, so he's not sure. PG&E designed the project. He thinks the change order value was less than 5%.

Was the construction completed according to the proposed schedule?

Yes

How would you briefly describe the project scope?

New fish screen.

Were there any challenges during construction?

Some birds nested on the job site and they had to wait a few months for the chicks to grow up. Job site had soft ground conditions. Access was a challenge because it is a remote site 10 miles away from the nearest major road. Had to drill in granite.

Did the contractor utilize any innovative techniques?

Their diversion control structure bypassed 600 CSFs of water. Their temporary diversion was so good, PG&E ended up designing it as permanent.



What did you like best about working with Syblon Reid?

He's a little biased, has 20 years of experience working with Syblon Reid on many design – build projects.

How was it working with the tradespeople and / or subcontractors on the project? Was the team courteous and respectful?

Oh, yeah absolutely. They are very professional and safety orientated.

Was the job site kept clean?

Yes.



NOSSAMAN LLP

Memorandum

TO: Board of Directors,
San Lorenzo Valley Water District

FROM: Gina R. Nicholls, District Counsel

DATE: February 16, 2023

RE: Proposed Board/Committee Meeting Policy
502665-0001

Summary:

On October 17, 2022, Governor Newsom announced that the COVID-19 State of Emergency will end on February 28, 2023. This means that provisions enacted by Assembly Bill (AB) 361 that provide flexibility for legislative bodies (including the District's Board of Directors and standing committees) to meet remotely during the proclaimed COVID-19 emergency will come to an end. At that point, COVID-19 will no longer be a valid basis to hold remote "teleconference" meetings under AB 361.

In 2022, the Legislature enacted AB 2449 that creates a new set of rules allowing for hybrid (partially in-person and partially remote) meetings. (See Attachment A.) These new Brown Act rules allow for Board and/or Committee member to participate remotely in "teleconference" meetings under certain prescribed circumstances. See Attachment B for a summary of the new Brown Act rules under AB 2449.

In light of these recent Brown Act changes, the Administration Committee has developed, with staff assistance, the attached hybrid/remote meeting policy and recommends its approval by the full Board.

Recommendation:

By motion, adopt the attached hybrid/remote meeting policy (Attachment C) and direct staff to include it in the forthcoming update to the District's Board Policy Manual.

Background:

In some ways the new Brown Act rules under AB 2449 offer more flexibility for remote participation by Board and Committee members. For example, if the District fully implemented the remote meeting provisions of AB 2449, then there would be no requirement to post an agenda at each remote meeting participation location and open it to the public.

In other ways, however, the new Brown Act rules under AB 2449 are more restrictive than older provisions. The older provisions continue in effect. The older provisions allow Board/Committee members to participate remotely in meetings by posting an

agenda at their remote participation location and opening it to the public, etc. In contrast, under AB 2449, a member must show an “emergency circumstance” or “just cause” in order to qualify for remote participation. Business and personal travel do not constitute emergency circumstances nor just cause and cannot be a basis for remote participation. Additionally, video participation is required under AB 2449; therefore, if a Board/Committee member loses video connectivity during a meeting, then the member loses the ability to take action on items under consideration.

In developing the proposed policy, the Administration Committee and staff have attempted to strike a balance between maximizing the ability of the public to participate remotely in meetings, as well as the ability of Board members, Committee members, and staff to participate remotely as appropriate, while minimizing disruptions that may interfere with critical District meeting functions.

Under the proposed new meeting policy, the District intends to hold in-person/hybrid meetings at the District facility located at 12788 Highway 9, Boulder Creek. To maximize the use of video conferencing, the District has moved forward with equipping a Zoom room conference system. The new system will require each Board/Committee member and staff to use a laptop/tablet device to participate in the meetings.

Attachments:

Attachment A – AB 2449

Attachment B – Summary of new Brown Act rules under AB 2449

Attachment C – Proposed Hybrid/Remote Meeting Policy

Assembly Bill No. 2449

CHAPTER 285

An act to amend, repeal, and add Sections 54953 and 54954.2 of the Government Code, relating to local government.

[Approved by Governor September 13, 2022. Filed with
Secretary of State September 13, 2022.]

LEGISLATIVE COUNSEL'S DIGEST

AB 2449, Blanca Rubio. Open meetings: local agencies: teleconferences.

Existing law, the Ralph M. Brown Act, requires, with specified exceptions, that all meetings of a legislative body of a local agency, as those terms are defined, be open and public and that all persons be permitted to attend and participate. The act generally requires posting an agenda at least 72 hours before a regular meeting that contains a brief general description of each item of business to be transacted or discussed at the meeting, and prohibits any action or discussion from being undertaken on any item not appearing on the posted agenda. The act authorizes a legislative body to take action on items of business not appearing on the posted agenda under specified conditions. The act contains specified provisions regarding providing for the ability of the public to observe and provide comment. The act allows for meetings to occur via teleconferencing subject to certain requirements, particularly that the legislative body notice each teleconference location of each member that will be participating in the public meeting, that each teleconference location be accessible to the public, that members of the public be allowed to address the legislative body at each teleconference location, that the legislative body post an agenda at each teleconference location, and that at least a quorum of the legislative body participate from locations within the boundaries of the local agency's jurisdiction. The act provides an exemption to the jurisdictional requirement for health authorities, as defined.

Existing law, until January 1, 2024, authorizes a local agency to use teleconferencing without complying with those specified teleconferencing requirements in specified circumstances when a declared state of emergency is in effect, or in other situations related to public health.

This bill would revise and recast those teleconferencing provisions and, until January 1, 2026, would authorize a local agency to use teleconferencing without complying with the teleconferencing requirements that each teleconference location be identified in the notice and agenda and that each teleconference location be accessible to the public if at least a quorum of the members of the legislative body participates in person from a singular physical location clearly identified on the agenda that is open to the public and situated within the local agency's jurisdiction. Under this exception,

the bill would authorize a member to participate remotely under specified circumstances, including participating remotely for just cause or due to emergency circumstances. The emergency circumstances basis for remote participation would be contingent on a request to, and action by, the legislative body, as prescribed. The bill, until January 1, 2026, would authorize a legislative body to consider and take action on a request from a member to participate in a meeting remotely due to emergency circumstances if the request does not allow sufficient time to place the proposed action on the posted agenda for the meeting for which the request is made. The bill would define terms for purposes of these teleconferencing provisions.

This bill would impose prescribed requirements for this exception relating to notice, agendas, the means and manner of access, and procedures for disruptions. The bill would require the legislative body to implement a procedure for receiving and swiftly resolving requests for reasonable accommodation for individuals with disabilities, consistent with federal law.

Existing constitutional provisions require that a statute that limits the right of access to the meetings of public bodies or the writings of public officials and agencies be adopted with findings demonstrating the interest protected by the limitation and the need for protecting that interest.

This bill would make legislative findings to that effect.

The California Constitution requires local agencies, for the purpose of ensuring public access to the meetings of public bodies and the writings of public officials and agencies, to comply with a statutory enactment that amends or enacts laws relating to public records or open meetings and contains findings demonstrating that the enactment furthers the constitutional requirements relating to this purpose.

This bill would make legislative findings to that effect.

The people of the State of California do enact as follows:

SECTION 1. Section 54953 of the Government Code, as amended by Section 3 of Chapter 165 of the Statutes of 2021, is amended to read:

54953. (a) All meetings of the legislative body of a local agency shall be open and public, and all persons shall be permitted to attend any meeting of the legislative body of a local agency, except as otherwise provided in this chapter.

(b) (1) Notwithstanding any other provision of law, the legislative body of a local agency may use teleconferencing for the benefit of the public and the legislative body of a local agency in connection with any meeting or proceeding authorized by law. The teleconferenced meeting or proceeding shall comply with all otherwise applicable requirements of this chapter and all otherwise applicable provisions of law relating to a specific type of meeting or proceeding.

(2) Teleconferencing, as authorized by this section, may be used for all purposes in connection with any meeting within the subject matter jurisdiction of the legislative body. If the legislative body of a local agency elects to use teleconferencing, the legislative body of a local agency shall comply with all of the following:

(A) All votes taken during a teleconferenced meeting shall be by rollcall.

(B) The teleconferenced meetings shall be conducted in a manner that protects the statutory and constitutional rights of the parties or the public appearing before the legislative body of a local agency.

(C) The legislative body shall give notice of the meeting and post agendas as otherwise required by this chapter.

(D) The legislative body shall allow members of the public to access the meeting and the agenda shall provide an opportunity for members of the public to address the legislative body directly pursuant to Section 54954.3.

(3) If the legislative body of a local agency elects to use teleconferencing, it shall post agendas at all teleconference locations. Each teleconference location shall be identified in the notice and agenda of the meeting or proceeding, and each teleconference location shall be accessible to the public. During the teleconference, at least a quorum of the members of the legislative body shall participate from locations within the boundaries of the territory over which the local agency exercises jurisdiction, except as provided in subdivisions (d) and (e).

(c) (1) No legislative body shall take action by secret ballot, whether preliminary or final.

(2) The legislative body of a local agency shall publicly report any action taken and the vote or abstention on that action of each member present for the action.

(3) Prior to taking final action, the legislative body shall orally report a summary of a recommendation for a final action on the salaries, salary schedules, or compensation paid in the form of fringe benefits of a local agency executive, as defined in subdivision (d) of Section 3511.1, during the open meeting in which the final action is to be taken. This paragraph shall not affect the public's right under the California Public Records Act (Division 10 (commencing with Section 7920.000) of Title 1) to inspect or copy records created or received in the process of developing the recommendation.

(d) (1) Notwithstanding the provisions relating to a quorum in paragraph (3) of subdivision (b), if a health authority conducts a teleconference meeting, members who are outside the jurisdiction of the authority may be counted toward the establishment of a quorum when participating in the teleconference if at least 50 percent of the number of members that would establish a quorum are present within the boundaries of the territory over which the authority exercises jurisdiction, and the health authority provides a teleconference number, and associated access codes, if any, that allows any person to call in to participate in the meeting and the number and access codes are identified in the notice and agenda of the meeting.

(2) Nothing in this subdivision shall be construed as discouraging health authority members from regularly meeting at a common physical site within the jurisdiction of the authority or from using teleconference locations within or near the jurisdiction of the authority. A teleconference meeting for which a quorum is established pursuant to this subdivision shall be subject to all other requirements of this section.

(3) For purposes of this subdivision, a health authority means any entity created pursuant to Sections 14018.7, 14087.31, 14087.35, 14087.36, 14087.38, and 14087.9605 of the Welfare and Institutions Code, any joint powers authority created pursuant to Article 1 (commencing with Section 6500) of Chapter 5 of Division 7 for the purpose of contracting pursuant to Section 14087.3 of the Welfare and Institutions Code, and any advisory committee to a county-sponsored health plan licensed pursuant to Chapter 2.2 (commencing with Section 1340) of Division 2 of the Health and Safety Code if the advisory committee has 12 or more members.

(e) (1) The legislative body of a local agency may use teleconferencing without complying with the requirements of paragraph (3) of subdivision (b) if the legislative body complies with the requirements of paragraph (2) of this subdivision in any of the following circumstances:

(A) The legislative body holds a meeting during a proclaimed state of emergency, and state or local officials have imposed or recommended measures to promote social distancing.

(B) The legislative body holds a meeting during a proclaimed state of emergency for the purpose of determining, by majority vote, whether as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees.

(C) The legislative body holds a meeting during a proclaimed state of emergency and has determined, by majority vote, pursuant to subparagraph (B), that, as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees.

(2) A legislative body that holds a meeting pursuant to this subdivision shall do all of the following:

(A) In each instance in which notice of the time of the teleconferenced meeting is otherwise given or the agenda for the meeting is otherwise posted, the legislative body shall also give notice of the means by which members of the public may access the meeting and offer public comment. The agenda shall identify and include an opportunity for all persons to attend via a call-in option or an internet-based service option.

(B) In the event of a disruption that prevents the legislative body from broadcasting the meeting to members of the public using the call-in option or internet-based service option, or in the event of a disruption within the local agency's control that prevents members of the public from offering public comments using the call-in option or internet-based service option, the legislative body shall take no further action on items appearing on the meeting agenda until public access to the meeting via the call-in option or internet-based service option is restored. Actions taken on agenda items

during a disruption that prevents the legislative body from broadcasting the meeting may be challenged pursuant to Section 54960.1.

(C) The legislative body shall not require public comments to be submitted in advance of the meeting and must provide an opportunity for the public to address the legislative body and offer comment in real time.

(D) Notwithstanding Section 54953.3, an individual desiring to provide public comment through the use of an internet website, or other online platform, not under the control of the local legislative body, that requires registration to log in to a teleconference may be required to register as required by the third-party internet website or online platform to participate.

(E) (i) A legislative body that provides a timed public comment period for each agenda item shall not close the public comment period for the agenda item, or the opportunity to register, pursuant to subparagraph (F), to provide public comment until that timed public comment period has elapsed.

(ii) A legislative body that does not provide a timed public comment period, but takes public comment separately on each agenda item, shall allow a reasonable amount of time per agenda item to allow public members the opportunity to provide public comment, including time for members of the public to register pursuant to subparagraph (F), or otherwise be recognized for the purpose of providing public comment.

(iii) A legislative body that provides a timed general public comment period that does not correspond to a specific agenda item shall not close the public comment period or the opportunity to register, pursuant to subparagraph (F), until the timed general public comment period has elapsed.

(3) If a state of emergency remains active, or state or local officials have imposed or recommended measures to promote social distancing, in order to continue to teleconference without compliance with paragraph (3) of subdivision (b), the legislative body shall, not later than 30 days after teleconferencing for the first time pursuant to subparagraph (A), (B), or (C) of paragraph (1), and every 30 days thereafter, make the following findings by majority vote:

(A) The legislative body has reconsidered the circumstances of the state of emergency.

(B) Any of the following circumstances exist:

(i) The state of emergency continues to directly impact the ability of the members to meet safely in person.

(ii) State or local officials continue to impose or recommend measures to promote social distancing.

(4) This subdivision shall not be construed to require the legislative body to provide a physical location from which the public may attend or comment.

(f) (1) The legislative body of a local agency may use teleconferencing without complying with paragraph (3) of subdivision (b) if, during the teleconference meeting, at least a quorum of the members of the legislative body participates in person from a singular physical location clearly identified on the agenda, which location shall be open to the public and situated within the boundaries of the territory over which the local agency

exercises jurisdiction and the legislative body complies with all of the following:

(A) The legislative body shall provide at least one of the following as a means by which the public may remotely hear and visually observe the meeting, and remotely address the legislative body:

(i) A two-way audiovisual platform.

(ii) A two-way telephonic service and a live webcasting of the meeting.

(B) In each instance in which notice of the time of the teleconferenced meeting is otherwise given or the agenda for the meeting is otherwise posted, the legislative body shall also give notice of the means by which members of the public may access the meeting and offer public comment.

(C) The agenda shall identify and include an opportunity for all persons to attend and address the legislative body directly pursuant to Section 54954.3 via a call-in option, via an internet-based service option, and at the in-person location of the meeting.

(D) In the event of a disruption that prevents the legislative body from broadcasting the meeting to members of the public using the call-in option or internet-based service option, or in the event of a disruption within the local agency's control that prevents members of the public from offering public comments using the call-in option or internet-based service option, the legislative body shall take no further action on items appearing on the meeting agenda until public access to the meeting via the call-in option or internet-based service option is restored. Actions taken on agenda items during a disruption that prevents the legislative body from broadcasting the meeting may be challenged pursuant to Section 54960.1.

(E) The legislative body shall not require public comments to be submitted in advance of the meeting and must provide an opportunity for the public to address the legislative body and offer comment in real time.

(F) Notwithstanding Section 54953.3, an individual desiring to provide public comment through the use of an internet website, or other online platform, not under the control of the local legislative body, that requires registration to log in to a teleconference may be required to register as required by the third-party internet website or online platform to participate.

(2) A member of the legislative body shall only participate in the meeting remotely pursuant to this subdivision, if all of the following requirements are met:

(A) One of the following circumstances applies:

(i) The member notifies the legislative body at the earliest opportunity possible, including at the start of a regular meeting, of their need to participate remotely for just cause, including a general description of the circumstances relating to their need to appear remotely at the given meeting. The provisions of this clause shall not be used by any member of the legislative body for more than two meetings per calendar year.

(ii) The member requests the legislative body to allow them to participate in the meeting remotely due to emergency circumstances and the legislative body takes action to approve the request. The legislative body shall request a general description of the circumstances relating to their need to appear

remotely at the given meeting. A general description of an item generally need not exceed 20 words and shall not require the member to disclose any medical diagnosis or disability, or any personal medical information that is already exempt under existing law, such as the Confidentiality of Medical Information Act (Chapter 1 (commencing with Section 56) of Part 2.6 of Division 1 of the Civil Code). For the purposes of this clause, the following requirements apply:

(I) A member shall make a request to participate remotely at a meeting pursuant to this clause as soon as possible. The member shall make a separate request for each meeting in which they seek to participate remotely.

(II) The legislative body may take action on a request to participate remotely at the earliest opportunity. If the request does not allow sufficient time to place proposed action on such a request on the posted agenda for the meeting for which the request is made, the legislative body may take action at the beginning of the meeting in accordance with paragraph (4) of subdivision (b) of Section 54954.2.

(B) The member shall publicly disclose at the meeting before any action is taken, whether any other individuals 18 years of age or older are present in the room at the remote location with the member, and the general nature of the member's relationship with any such individuals.

(C) The member shall participate through both audio and visual technology.

(3) The provisions of this subdivision shall not serve as a means for any member of a legislative body to participate in meetings of the legislative body solely by teleconference from a remote location for a period of more than three consecutive months or 20 percent of the regular meetings for the local agency within a calendar year, or more than two meetings if the legislative body regularly meets fewer than 10 times per calendar year.

(g) The legislative body shall have and implement a procedure for receiving and swiftly resolving requests for reasonable accommodation for individuals with disabilities, consistent with the federal Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and resolving any doubt in favor of accessibility. In each instance in which notice of the time of the meeting is otherwise given or the agenda for the meeting is otherwise posted, the legislative body shall also give notice of the procedure for receiving and resolving requests for accommodation.

(h) The legislative body shall conduct meetings subject to this chapter consistent with applicable civil rights and nondiscrimination laws.

(i) (1) Nothing in this section shall prohibit a legislative body from providing the public with additional teleconference locations.

(2) Nothing in this section shall prohibit a legislative body from providing members of the public with additional physical locations in which the public may observe and address the legislative body by electronic means.

(j) For the purposes of this section, the following definitions shall apply:

(1) "Emergency circumstances" means a physical or family medical emergency that prevents a member from attending in person.

(2) "Just cause" means any of the following:

(A) A childcare or caregiving need of a child, parent, grandparent, grandchild, sibling, spouse, or domestic partner that requires them to participate remotely. “Child,” “parent,” “grandparent,” “grandchild,” and “sibling” have the same meaning as those terms do in Section 12945.2.

(B) A contagious illness that prevents a member from attending in person.

(C) A need related to a physical or mental disability as defined in Sections 12926 and 12926.1 not otherwise accommodated by subdivision (g).

(D) Travel while on official business of the legislative body or another state or local agency.

(3) “Remote location” means a location from which a member of a legislative body participates in a meeting pursuant to subdivision (f), other than any physical meeting location designated in the notice of the meeting. Remote locations need not be accessible to the public.

(4) “Remote participation” means participation in a meeting by teleconference at a location other than any physical meeting location designated in the notice of the meeting. Watching or listening to a meeting via webcasting or another similar electronic medium that does not permit members to interactively hear, discuss, or deliberate on matters, does not constitute remote participation.

(5) “State of emergency” means a state of emergency proclaimed pursuant to Section 8625 of the California Emergency Services Act (Article 1 (commencing with Section 8550) of Chapter 7 of Division 1 of Title 2).

(6) “Teleconference” means a meeting of a legislative body, the members of which are in different locations, connected by electronic means, through either audio or video, or both.

(7) “Two-way audiovisual platform” means an online platform that provides participants with the ability to participate in a meeting via both an interactive video conference and a two-way telephonic function.

(8) “Two-way telephonic service” means a telephone service that does not require internet access, is not provided as part of a two-way audiovisual platform, and allows participants to dial a telephone number to listen and verbally participate.

(9) “Webcasting” means a streaming video broadcast online or on television, using streaming media technology to distribute a single content source to many simultaneous listeners and viewers.

(k) This section shall remain in effect only until January 1, 2024, and as of that date is repealed.

SEC. 2. Section 54953 of the Government Code, as added by Section 4 of Chapter 165 of the Statutes of 2021, is amended to read:

54953. (a) All meetings of the legislative body of a local agency shall be open and public, and all persons shall be permitted to attend any meeting of the legislative body of a local agency, except as otherwise provided in this chapter.

(b) (1) Notwithstanding any other provision of law, the legislative body of a local agency may use teleconferencing for the benefit of the public and the legislative body of a local agency in connection with any meeting or proceeding authorized by law. The teleconferenced meeting or proceeding

shall comply with all otherwise applicable requirements of this chapter and all otherwise applicable provisions of law relating to a specific type of meeting or proceeding.

(2) Teleconferencing, as authorized by this section, may be used for all purposes in connection with any meeting within the subject matter jurisdiction of the legislative body. If the legislative body of a local agency elects to use teleconferencing, the legislative body of a local agency shall comply with all of the following:

(A) All votes taken during a teleconferenced meeting shall be by rollcall.

(B) The teleconferenced meetings shall be conducted in a manner that protects the statutory and constitutional rights of the parties or the public appearing before the legislative body of a local agency.

(C) The legislative body shall give notice of the meeting and post agendas as otherwise required by this chapter.

(D) The legislative body shall allow members of the public to access the meeting and the agenda shall provide an opportunity for members of the public to address the legislative body directly pursuant to Section 54954.3.

(3) If the legislative body of a local agency elects to use teleconferencing, it shall post agendas at all teleconference locations. Each teleconference location shall be identified in the notice and agenda of the meeting or proceeding, and each teleconference location shall be accessible to the public. During the teleconference, at least a quorum of the members of the legislative body shall participate from locations within the boundaries of the territory over which the local agency exercises jurisdiction, except as provided in subdivision (d).

(c) (1) No legislative body shall take action by secret ballot, whether preliminary or final.

(2) The legislative body of a local agency shall publicly report any action taken and the vote or abstention on that action of each member present for the action.

(3) Prior to taking final action, the legislative body shall orally report a summary of a recommendation for a final action on the salaries, salary schedules, or compensation paid in the form of fringe benefits of a local agency executive, as defined in subdivision (d) of Section 3511.1, during the open meeting in which the final action is to be taken. This paragraph shall not affect the public's right under the California Public Records Act (Division 10 (commencing with Section 7920.000) of Title 1) to inspect or copy records created or received in the process of developing the recommendation.

(d) (1) Notwithstanding the provisions relating to a quorum in paragraph (3) of subdivision (b), if a health authority conducts a teleconference meeting, members who are outside the jurisdiction of the authority may be counted toward the establishment of a quorum when participating in the teleconference if at least 50 percent of the number of members that would establish a quorum are present within the boundaries of the territory over which the authority exercises jurisdiction, and the health authority provides a teleconference number, and associated access codes, if any, that allows

any person to call in to participate in the meeting and the number and access codes are identified in the notice and agenda of the meeting.

(2) Nothing in this subdivision shall be construed as discouraging health authority members from regularly meeting at a common physical site within the jurisdiction of the authority or from using teleconference locations within or near the jurisdiction of the authority. A teleconference meeting for which a quorum is established pursuant to this subdivision shall be subject to all other requirements of this section.

(3) For purposes of this subdivision, a health authority means any entity created pursuant to Sections 14018.7, 14087.31, 14087.35, 14087.36, 14087.38, and 14087.9605 of the Welfare and Institutions Code, any joint powers authority created pursuant to Article 1 (commencing with Section 6500) of Chapter 5 of Division 7 for the purpose of contracting pursuant to Section 14087.3 of the Welfare and Institutions Code, and any advisory committee to a county-sponsored health plan licensed pursuant to Chapter 2.2 (commencing with Section 1340) of Division 2 of the Health and Safety Code if the advisory committee has 12 or more members.

(e) (1) The legislative body of a local agency may use teleconferencing without complying with paragraph (3) of subdivision (b) if, during the teleconference meeting, at least a quorum of the members of the legislative body participates in person from a singular physical location clearly identified on the agenda, which location shall be open to the public and situated within the boundaries of the territory over which the local agency exercises jurisdiction and the legislative body complies with all of the following:

(A) The legislative body shall provide at least one of the following as a means by which the public may remotely hear and visually observe the meeting, and remotely address the legislative body:

(i) A two-way audiovisual platform.

(ii) A two-way telephonic service and a live webcasting of the meeting.

(B) In each instance in which notice of the time of the teleconferenced meeting is otherwise given or the agenda for the meeting is otherwise posted, the legislative body shall also give notice of the means by which members of the public may access the meeting and offer public comment.

(C) The agenda shall identify and include an opportunity for all persons to attend and address the legislative body directly pursuant to Section 54954.3 via a call-in option, via an internet-based service option, and at the in-person location of the meeting.

(D) In the event of a disruption that prevents the legislative body from broadcasting the meeting to members of the public using the call-in option or internet-based service option, or in the event of a disruption within the local agency's control that prevents members of the public from offering public comments using the call-in option or internet-based service option, the legislative body shall take no further action on items appearing on the meeting agenda until public access to the meeting via the call-in option or internet-based service option is restored. Actions taken on agenda items

during a disruption that prevents the legislative body from broadcasting the meeting may be challenged pursuant to Section 54960.1.

(E) The legislative body shall not require public comments to be submitted in advance of the meeting and must provide an opportunity for the public to address the legislative body and offer comment in real time.

(F) Notwithstanding Section 54953.3, an individual desiring to provide public comment through the use of an internet website, or other online platform, not under the control of the local legislative body, that requires registration to log in to a teleconference may be required to register as required by the third-party internet website or online platform to participate.

(2) A member of the legislative body shall only participate in the meeting remotely pursuant to this subdivision, if all of the following requirements are met:

(A) One of the following circumstances applies:

(i) The member notifies the legislative body at the earliest opportunity possible, including at the start of a regular meeting, of their need to participate remotely for just cause, including a general description of the circumstances relating to their need to appear remotely at the given meeting. The provisions of this clause shall not be used by any member of the legislative body for more than two meetings per calendar year.

(ii) The member requests the legislative body to allow them to participate in the meeting remotely due to emergency circumstances and the legislative body takes action to approve the request. The legislative body shall request a general description of the circumstances relating to their need to appear remotely at the given meeting. A general description of an item generally need not exceed 20 words and shall not require the member to disclose any medical diagnosis or disability, or any personal medical information that is already exempt under existing law, such as the Confidentiality of Medical Information Act (Chapter 1 (commencing with Section 56) of Part 2.6 of Division 1 of the Civil Code). For the purposes of this clause, the following requirements apply:

(I) A member shall make a request to participate remotely at a meeting pursuant to this clause as soon as possible. The member shall make a separate request for each meeting in which they seek to participate remotely.

(II) The legislative body may take action on a request to participate remotely at the earliest opportunity. If the request does not allow sufficient time to place proposed action on such a request on the posted agenda for the meeting for which the request is made, the legislative body may take action at the beginning of the meeting in accordance with paragraph (4) of subdivision (b) of Section 54954.2.

(B) The member shall publicly disclose at the meeting before any action is taken whether any other individuals 18 years of age or older are present in the room at the remote location with the member, and the general nature of the member's relationship with any such individuals.

(C) The member shall participate through both audio and visual technology.

(3) The provisions of this subdivision shall not serve as a means for any member of a legislative body to participate in meetings of the legislative body solely by teleconference from a remote location for a period of more than three consecutive months or 20 percent of the regular meetings for the local agency within a calendar year, or more than two meetings if the legislative body regularly meets fewer than 10 times per calendar year.

(f) The legislative body shall have and implement a procedure for receiving and swiftly resolving requests for reasonable accommodation for individuals with disabilities, consistent with the federal Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and resolving any doubt in favor of accessibility. In each instance in which notice of the time of the meeting is otherwise given or the agenda for the meeting is otherwise posted, the legislative body shall also give notice of the procedure for receiving and resolving requests for accommodation.

(g) The legislative body shall conduct meetings subject to this chapter consistent with applicable civil rights and nondiscrimination laws.

(h) (1) Nothing in this section shall prohibit a legislative body from providing the public with additional teleconference locations.

(2) Nothing in this section shall prohibit a legislative body from providing members of the public with additional physical locations in which the public may observe and address the legislative body by electronic means.

(i) For the purposes of this section, the following definitions shall apply:

(1) “Emergency circumstances” means a physical or family medical emergency that prevents a member from attending in person.

(2) “Just cause” means any of the following:

(A) A childcare or caregiving need of a child, parent, grandparent, grandchild, sibling, spouse, or domestic partner that requires them to participate remotely. “Child,” “parent,” “grandparent,” “grandchild,” and “sibling” have the same meaning as those terms do in Section 12945.2.

(B) A contagious illness that prevents a member from attending in person.

(C) A need related to a physical or mental disability as defined in Sections 12926 and 12926.1 not otherwise accommodated by subdivision (f).

(D) Travel while on official business of the legislative body or another state or local agency.

(3) “Remote location” means a location from which a member of a legislative body participates in a meeting pursuant to subdivision (e), other than any physical meeting location designated in the notice of the meeting. Remote locations need not be accessible to the public.

(4) “Remote participation” means participation in a meeting by teleconference at a location other than any physical meeting location designated in the notice of the meeting. Watching or listening to a meeting via webcasting or another similar electronic medium that does not permit members to interactively hear, discuss, or deliberate on matters, does not constitute remote participation.

(5) “Teleconference” means a meeting of a legislative body, the members of which are in different locations, connected by electronic means, through either audio or video, or both.

(6) “Two-way audiovisual platform” means an online platform that provides participants with the ability to participate in a meeting via both an interactive video conference and a two-way telephonic function.

(7) “Two-way telephonic service” means a telephone service that does not require internet access, is not provided as part of a two-way audiovisual platform, and allows participants to dial a telephone number to listen and verbally participate.

(8) “Webcasting” means a streaming video broadcast online or on television, using streaming media technology to distribute a single content source to many simultaneous listeners and viewers.

(j) This section shall become operative January 1, 2024, shall remain in effect only until January 1, 2026, and as of that date is repealed.

SEC. 3. Section 54953 is added to the Government Code, to read:

54953. (a) All meetings of the legislative body of a local agency shall be open and public, and all persons shall be permitted to attend any meeting of the legislative body of a local agency, except as otherwise provided in this chapter.

(b) (1) Notwithstanding any other provision of law, the legislative body of a local agency may use teleconferencing for the benefit of the public and the legislative body of a local agency in connection with any meeting or proceeding authorized by law. The teleconferenced meeting or proceeding shall comply with all requirements of this chapter and all otherwise applicable provisions of law relating to a specific type of meeting or proceeding.

(2) Teleconferencing, as authorized by this section, may be used for all purposes in connection with any meeting within the subject matter jurisdiction of the legislative body. All votes taken during a teleconferenced meeting shall be by rollcall.

(3) If the legislative body of a local agency elects to use teleconferencing, it shall post agendas at all teleconference locations and conduct teleconference meetings in a manner that protects the statutory and constitutional rights of the parties or the public appearing before the legislative body of a local agency. Each teleconference location shall be identified in the notice and agenda of the meeting or proceeding, and each teleconference location shall be accessible to the public. During the teleconference, at least a quorum of the members of the legislative body shall participate from locations within the boundaries of the territory over which the local agency exercises jurisdiction, except as provided in subdivision (d). The agenda shall provide an opportunity for members of the public to address the legislative body directly pursuant to Section 54954.3 at each teleconference location.

(4) For the purposes of this section, “teleconference” means a meeting of a legislative body, the members of which are in different locations, connected by electronic means, through either audio or video, or both. Nothing in this section shall prohibit a local agency from providing the public with additional teleconference locations.

(c) (1) No legislative body shall take action by secret ballot, whether preliminary or final.

(2) The legislative body of a local agency shall publicly report any action taken and the vote or abstention on that action of each member present for the action.

(3) Prior to taking final action, the legislative body shall orally report a summary of a recommendation for a final action on the salaries, salary schedules, or compensation paid in the form of fringe benefits of a local agency executive, as defined in subdivision (d) of Section 3511.1, during the open meeting in which the final action is to be taken. This paragraph shall not affect the public's right under the California Public Records Act (Chapter 3.5 (commencing with Section 6250) of Division 7 of Title 1) to inspect or copy records created or received in the process of developing the recommendation.

(d) (1) Notwithstanding the provisions relating to a quorum in paragraph (3) of subdivision (b), if a health authority conducts a teleconference meeting, members who are outside the jurisdiction of the authority may be counted toward the establishment of a quorum when participating in the teleconference if at least 50 percent of the number of members that would establish a quorum are present within the boundaries of the territory over which the authority exercises jurisdiction, and the health authority provides a teleconference number, and associated access codes, if any, that allows any person to call in to participate in the meeting and the number and access codes are identified in the notice and agenda of the meeting.

(2) Nothing in this subdivision shall be construed as discouraging health authority members from regularly meeting at a common physical site within the jurisdiction of the authority or from using teleconference locations within or near the jurisdiction of the authority. A teleconference meeting for which a quorum is established pursuant to this subdivision shall be subject to all other requirements of this section.

(3) For purposes of this subdivision, a health authority means any entity created pursuant to Sections 14018.7, 14087.31, 14087.35, 14087.36, 14087.38, and 14087.9605 of the Welfare and Institutions Code, any joint powers authority created pursuant to Article 1 (commencing with Section 6500) of Chapter 5 of Division 7 for the purpose of contracting pursuant to Section 14087.3 of the Welfare and Institutions Code, and any advisory committee to a county-sponsored health plan licensed pursuant to Chapter 2.2 (commencing with Section 1340) of Division 2 of the Health and Safety Code if the advisory committee has 12 or more members.

(e) This section shall become operative January 1, 2026.

SEC. 4. Section 54954.2 of the Government Code is amended to read:

54954.2. (a) (1) At least 72 hours before a regular meeting, the legislative body of the local agency, or its designee, shall post an agenda containing a brief general description of each item of business to be transacted or discussed at the meeting, including items to be discussed in closed session. A brief general description of an item generally need not exceed 20 words. The agenda shall specify the time and location of the

regular meeting and shall be posted in a location that is freely accessible to members of the public and on the local agency's Internet Web site, if the local agency has one. If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. The agenda shall include information regarding how, to whom, and when a request for disability-related modification or accommodation, including auxiliary aids or services, may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting.

(2) For a meeting occurring on and after January 1, 2019, of a legislative body of a city, county, city and county, special district, school district, or political subdivision established by the state that has an Internet Web site, the following provisions shall apply:

(A) An online posting of an agenda shall be posted on the primary Internet Web site homepage of a city, county, city and county, special district, school district, or political subdivision established by the state that is accessible through a prominent, direct link to the current agenda. The direct link to the agenda shall not be in a contextual menu; however, a link in addition to the direct link to the agenda may be accessible through a contextual menu.

(B) An online posting of an agenda including, but not limited to, an agenda posted in an integrated agenda management platform, shall be posted in an open format that meets all of the following requirements:

(i) Retrievable, downloadable, indexable, and electronically searchable by commonly used Internet search applications.

(ii) Platform independent and machine readable.

(iii) Available to the public free of charge and without any restriction that would impede the reuse or redistribution of the agenda.

(C) A legislative body of a city, county, city and county, special district, school district, or political subdivision established by the state that has an Internet Web site and an integrated agenda management platform shall not be required to comply with subparagraph (A) if all of the following are met:

(i) A direct link to the integrated agenda management platform shall be posted on the primary Internet Web site homepage of a city, county, city and county, special district, school district, or political subdivision established by the state. The direct link to the integrated agenda management platform shall not be in a contextual menu. When a person clicks on the direct link to the integrated agenda management platform, the direct link shall take the person directly to an Internet Web site with the agendas of the legislative body of a city, county, city and county, special district, school district, or political subdivision established by the state.

(ii) The integrated agenda management platform may contain the prior agendas of a legislative body of a city, county, city and county, special district, school district, or political subdivision established by the state for all meetings occurring on or after January 1, 2019.

(iii) The current agenda of the legislative body of a city, county, city and county, special district, school district, or political subdivision established by the state shall be the first agenda available at the top of the integrated agenda management platform.

(iv) All agendas posted in the integrated agenda management platform shall comply with the requirements in clauses (i), (ii), and (iii) of subparagraph (B).

(D) For the purposes of this paragraph, both of the following definitions shall apply:

(i) “Integrated agenda management platform” means an Internet Web site of a city, county, city and county, special district, school district, or political subdivision established by the state dedicated to providing the entirety of the agenda information for the legislative body of the city, county, city and county, special district, school district, or political subdivision established by the state to the public.

(ii) “Legislative body” has the same meaning as that term is used in subdivision (a) of Section 54952.

(E) The provisions of this paragraph shall not apply to a political subdivision of a local agency that was established by the legislative body of the city, county, city and county, special district, school district, or political subdivision established by the state.

(3) No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posed by the public, a member of a legislative body or its staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. Furthermore, a member of a legislative body, or the body itself, subject to rules or procedures of the legislative body, may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.

(b) Notwithstanding subdivision (a), the legislative body may take action on items of business not appearing on the posted agenda under any of the conditions stated below. Prior to discussing any item pursuant to this subdivision, the legislative body shall publicly identify the item.

(1) Upon a determination by a majority vote of the legislative body that an emergency situation exists, as defined in Section 54956.5.

(2) Upon a determination by a two-thirds vote of the members of the legislative body present at the meeting, or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the local agency subsequent to the agenda being posted as specified in subdivision (a).

(3) The item was posted pursuant to subdivision (a) for a prior meeting of the legislative body occurring not more than five calendar days prior to

the date action is taken on the item, and at the prior meeting the item was continued to the meeting at which action is being taken.

(4) To consider action on a request from a member to participate in a meeting remotely due to emergency circumstances, pursuant to Section 54953, if the request does not allow sufficient time to place the proposed action on the posted agenda for the meeting for which the request is made. The legislative body may approve such a request by a majority vote of the legislative body.

(c) This section is necessary to implement and reasonably within the scope of paragraph (1) of subdivision (b) of Section 3 of Article I of the California Constitution.

(d) For purposes of subdivision (a), the requirement that the agenda be posted on the local agency's Internet Web site, if the local agency has one, shall only apply to a legislative body that meets either of the following standards:

(1) A legislative body as that term is defined by subdivision (a) of Section 54952.

(2) A legislative body as that term is defined by subdivision (b) of Section 54952, if the members of the legislative body are compensated for their appearance, and if one or more of the members of the legislative body are also members of a legislative body as that term is defined by subdivision (a) of Section 54952.

(e) This section shall remain in effect only until January 1, 2026, and as of that date is repealed.

SEC. 5. Section 54954.2 is added to the Government Code, to read:

54954.2. (a) (1) At least 72 hours before a regular meeting, the legislative body of the local agency, or its designee, shall post an agenda containing a brief general description of each item of business to be transacted or discussed at the meeting, including items to be discussed in closed session. A brief general description of an item generally need not exceed 20 words. The agenda shall specify the time and location of the regular meeting and shall be posted in a location that is freely accessible to members of the public and on the local agency's Internet Web site, if the local agency has one. If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. The agenda shall include information regarding how, to whom, and when a request for disability-related modification or accommodation, including auxiliary aids or services, may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting.

(2) For a meeting occurring on and after January 1, 2019, of a legislative body of a city, county, city and county, special district, school district, or political subdivision established by the state that has an Internet Web site, the following provisions shall apply:

(A) An online posting of an agenda shall be posted on the primary Internet Web site homepage of a city, county, city and county, special district, school district, or political subdivision established by the state that is accessible through a prominent, direct link to the current agenda. The direct link to the agenda shall not be in a contextual menu; however, a link in addition to the direct link to the agenda may be accessible through a contextual menu.

(B) An online posting of an agenda including, but not limited to, an agenda posted in an integrated agenda management platform, shall be posted in an open format that meets all of the following requirements:

(i) Retrievable, downloadable, indexable, and electronically searchable by commonly used Internet search applications.

(ii) Platform independent and machine readable.

(iii) Available to the public free of charge and without any restriction that would impede the reuse or redistribution of the agenda.

(C) A legislative body of a city, county, city and county, special district, school district, or political subdivision established by the state that has an Internet Web site and an integrated agenda management platform shall not be required to comply with subparagraph (A) if all of the following are met:

(i) A direct link to the integrated agenda management platform shall be posted on the primary Internet Web site homepage of a city, county, city and county, special district, school district, or political subdivision established by the state. The direct link to the integrated agenda management platform shall not be in a contextual menu. When a person clicks on the direct link to the integrated agenda management platform, the direct link shall take the person directly to an Internet Web site with the agendas of the legislative body of a city, county, city and county, special district, school district, or political subdivision established by the state.

(ii) The integrated agenda management platform may contain the prior agendas of a legislative body of a city, county, city and county, special district, school district, or political subdivision established by the state for all meetings occurring on or after January 1, 2019.

(iii) The current agenda of the legislative body of a city, county, city and county, special district, school district, or political subdivision established by the state shall be the first agenda available at the top of the integrated agenda management platform.

(iv) All agendas posted in the integrated agenda management platform shall comply with the requirements in clauses (i), (ii), and (iii) of subparagraph (B).

(D) For the purposes of this paragraph, both of the following definitions shall apply:

(i) “Integrated agenda management platform” means an Internet Web site of a city, county, city and county, special district, school district, or political subdivision established by the state dedicated to providing the entirety of the agenda information for the legislative body of the city, county, city and county, special district, school district, or political subdivision established by the state to the public.

(ii) “Legislative body” has the same meaning as that term is used in subdivision (a) of Section 54952.

(E) The provisions of this paragraph shall not apply to a political subdivision of a local agency that was established by the legislative body of the city, county, city and county, special district, school district, or political subdivision established by the state.

(3) No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posed by the public, a member of a legislative body or its staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. Furthermore, a member of a legislative body, or the body itself, subject to rules or procedures of the legislative body, may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.

(b) Notwithstanding subdivision (a), the legislative body may take action on items of business not appearing on the posted agenda under any of the conditions stated below. Prior to discussing any item pursuant to this subdivision, the legislative body shall publicly identify the item.

(1) Upon a determination by a majority vote of the legislative body that an emergency situation exists, as defined in Section 54956.5.

(2) Upon a determination by a two-thirds vote of the members of the legislative body present at the meeting, or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the local agency subsequent to the agenda being posted as specified in subdivision (a).

(3) The item was posted pursuant to subdivision (a) for a prior meeting of the legislative body occurring not more than five calendar days prior to the date action is taken on the item, and at the prior meeting the item was continued to the meeting at which action is being taken.

(c) This section is necessary to implement and reasonably within the scope of paragraph (1) of subdivision (b) of Section 3 of Article I of the California Constitution.

(d) For purposes of subdivision (a), the requirement that the agenda be posted on the local agency’s Internet Web site, if the local agency has one, shall only apply to a legislative body that meets either of the following standards:

(1) A legislative body as that term is defined by subdivision (a) of Section 54952.

(2) A legislative body as that term is defined by subdivision (b) of Section 54952, if the members of the legislative body are compensated for their appearance, and if one or more of the members of the legislative body are

also members of a legislative body as that term is defined by subdivision (a) of Section 54952.

(e) This section shall become operative January 1, 2026.

SEC. 6. The Legislature finds and declares that Sections 1 and 2 of this act, which amend Section 54953 of the Government Code, impose a limitation on the public's right of access to the meetings of public bodies or the writings of public officials and agencies within the meaning of Section 3 of Article I of the California Constitution. Pursuant to that constitutional provision, the Legislature makes the following findings to demonstrate the interest protected by this limitation and the need for protecting that interest:

By removing the requirement for agendas to be placed at the location of each public official participating in a public meeting remotely, including from the member's private home or hospital room, this act protects the personal, private information of public officials and their families while preserving the public's right to access information concerning the conduct of the people's business.

SEC. 7. The Legislature finds and declares that Sections 1 and 2 of this act, which amend Section 54953 of the Government Code, further, within the meaning of paragraph (7) of subdivision (b) of Section 3 of Article I of the California Constitution, the purposes of that constitutional section as it relates to the right of public access to the meetings of local public bodies or the writings of local public officials and local agencies. Pursuant to paragraph (7) of subdivision (b) of Section 3 of Article I of the California Constitution, the Legislature makes the following findings:

This act is necessary to ensure minimum standards for public participation and notice requirements allowing for greater public participation in teleconference meetings.

O



Insights

Back to the Boardroom: California Local Agency Teleconferencing Rules for 2023 and Beyond

10.25.2022 | *Nossaman eAlert*

With Governor Newsom's [announcement](#) that the COVID-19 State of Emergency will be lifted in California effective February 28, 2023, many local public agencies are considering their next steps for returning to their boardrooms next year.

Recall that on September 16, 2021, [Governor Newsom signed Assembly Bill 361 \(2021-2022\) \(AB 361\)](#), which incorporated into California state law some aspects of the teleconferencing rules that had applied by Executive Order to local

Professionals

[Ashley K. Dunning](#)

[Benjamin Z. Rubin](#)

[Alfred E. Smith II](#)

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public agencies during the COVID-19 pandemic. However, AB 361 provides that it sunsets on January 1, 2024.

Benefits of operating under AB 361 during the COVID-19 pandemic, as opposed to under the normal open meeting laws, included the following:

- Agendas did not need to be posted at all teleconference locations;
- Each teleconference location did not need to be identified in the notice and agenda of the meeting;
- Each teleconference location did not need to be accessible to the public; and
- A quorum of the members of the legislative body did not need to participate in the meeting from locations within the boundaries of the territory over which the public agency exercises jurisdiction.

If the COVID-19 State of Emergency in fact ends on February 28, 2023, AB 361 may only continue to be invoked if:

- State or local officials have imposed or recommended measures to promote social distancing; and
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- The Legislative Body has continuously made the 30-day renewal findings and continues to do so going forward.

Meanwhile, Governor Newsom signed Assembly Bill 2449 (2021-2022) (AB 2449) on September 16, 2022, and it amends the Brown Act further, effective from January 1, 2023 through the end of 2025. As of that date, its special teleconferencing rules are also repealed.

AB 2449 authorizes local public agencies to use teleconferencing under more rigorous requirements than under AB 361, but the rules are still more relaxed than prior to the COVID-19 pandemic. For example, under AB 2449, members of a public agency board may continue to use teleconferencing without complying with the requirements that: (1) the agency notice each teleconference location of each member who will be participating in the meeting; (2) each teleconference location be accessible to the public; and (3) members of the public be allowed to address the board at each teleconference location.

However, to use the AB 2449 teleconferencing rules, at least a quorum of the board members must be present together physically within the jurisdiction of the board. Also, a board member may teleconference only if there is “just cause” or an “emergency circumstance,” both of which are defined by law and outlined below. Further, unlike



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with “just cause,” the board must by majority vote affirm that an “emergency circumstance” situation does exist.

AB 2449 defines “just cause” as restricted to the following:

- A childcare or caregiving need of a child, parent, grandparent, grandchild, sibling, spouse or domestic partner that requires them to participate remotely;
- A contagious illness that prevents a member from attending in person;
- A need related to a physical or mental disability, as defined; or
- Travel while on official business of the board’s agency or another state or local agency.

In addition to meeting the statutorily required criteria, a board member who intends to participate via teleconference must notify the legislative body at the earliest opportunity possible, including at the start of a regular meeting, of the need to participate remotely for just cause and provide a general description of the circumstances relating to their need to appear remotely at the given meeting. AB 2449 prohibits a board member from participating via teleconference for “just cause” for more than two meetings in a calendar year.



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AB 2449 defines an “emergency circumstance” as “a physical or family medical emergency that prevents a member from attending in person.” To invoke the “emergency circumstance” situation, the following procedural requirements must also be satisfied:

1. “The member requests the legislative body to allow them to participate in the meeting remotely due to emergency circumstances and the legislative body takes action to approve the request. The legislative body shall request a general description of the circumstances relating to their need to appear remotely at the given meeting. A general description of an item generally need not exceed 20 words and shall not require the member to disclose any medical diagnosis or disability or any personal medical information that is already exempt under existing law”
2. A member shall make a request to participate remotely at a meeting pursuant to this clause as soon as possible. The member shall make a separate request for each meeting in which they seek to participate remotely.
3. The board must take action on a request to participate remotely at the earliest opportunity. If the request does not allow sufficient time to place the proposed action



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to such a request on the posted agenda for the meeting for which the request is made, the board may take action at the beginning of the meeting.

In addition, two other conditions apply under AB 2449 if a board member is permitted to teleconference for either “just cause” or “emergency circumstances”:

1. “The member shall publicly disclose at the meeting before any action is taken whether any other individuals 18 years of age or older are present in the room at the remote location with the member and the general nature of the member’s relationship with any such individuals.”
2. “The member shall participate through both audio and visual technology.” That is, a board member who attends by teleconference must be both audible and visible to those attending.

Further, AB 2449 does not permit its teleconferencing rules to be invoked by any board member for more than three consecutive months or 20 percent of the regular meetings of the board within a calendar year if the board meets at least 10 times per calendar year (in addition to the limitation on “just cause” exceptions invoked by a board member to no more than two meetings per calendar year).



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Finally, to invoke AB 2449 teleconferencing rules, the agency must:

1. Provide at least one of the following means by which the public may remotely hear and visually observe the meeting and remotely address the board:
 - A two-way audiovisual platform
 - A two-way telephonic service and a live webcasting of the meeting;
2. In the agenda, identify how to provide public comment and identify and include an opportunity for all persons to attend and address the board directly “via a call-in option, via an internet-based service option and at the in-person location of the meeting”;
3. Pause the meeting when there is a teleconference disruption; and
4. Implement a procedure for receiving and swiftly resolving requests for reasonable accommodations for individuals with disabilities and provide notice of this procedure in notifications and agendas for the meeting.



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As stated, the State of Emergency due to the COVID-19 pandemic is scheduled to end on February 28, 2023. This will significantly impact the ability for boards to continue to meet under the authorization and procedures established by AB 361 before it sunsets at the end of 2023. As such, public agencies should prepare to return to the boardroom and also evaluate their ability to comply with the new AB 2449 requirements should a board member need to participate via teleconference because there is “just cause” or an “emergency circumstance.”



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ATTACHMENT C

Proposed Hybrid/Remote Meeting Policy

The revisions shown below shall be made to the District's Board Policy Manual, Section 10, Technological Conferencing. The changes shall be reflected in forthcoming revisions to the Board Policy Manual for 2023. For reference, the Board Policy Manual may be found on the District's website at the following location:
<https://www.slvwd.com/about-us/pages/policies-plans-reports>.

Videoconferencing and/or teleconferencing may be used for all purposes in connection with any meeting ~~within the subject matter jurisdiction~~ of any legislative body of the District, and its use is encouraged to the extent permitted by law, including its use for public participation.

"Teleconferencing" is defined as a meeting of a legislative body of the District, the members of which are in different locations, connected by electronic means, through either audio or video, or both (i.e., teleconferencing encompasses the use of any kind of remote or virtual meeting technology including videoconferencing). If a legislative body of the District elects to use teleconferencing, it shall comply with all applicable requirements of the Brown Act (Gov. Code section 54953, as amended in 2021 by Assembly Bill 361 in light of the ongoing COVID-19 state of emergency, and as further amended by Assembly Bill 2449 in 2022.)

The District currently conducts all meetings of the Board and Standing Committees remotely pursuant to Assembly Bill 361. After the COVID-19 emergency, to the maximum extent practicable the District will intends ~~to~~ transition to conducting hybrid meetings, i.e., meetings held in-person ~~as to the extent~~ required by Gov. Code section 54953, while allowing for remote/virtual public participation as permitted by law.

All Board and Committee members will be expected to attend hybrid meetings in-person unless arrangements are made in advance to participate telephonically in accordance all the requirements of Gov. Code section 54953(b), such as the following:

- At least a quorum of the members of the legislative body shall participate from locations within the boundaries of the District.
- Agendas shall be posted at all teleconference locations.
- Each teleconference location shall be identified in the agenda, and each teleconference location shall be accessible to the public.

- All votes taken during a teleconferenced meeting shall be by rollcall.

The District will continue to provide remote access for hybrid meetings as a convenience for members of the public that may wish to attend meetings via telephonic means and/or videoconference; however, such remote access cannot be guaranteed by the District. Meetings may continue in-person even if remote access is disrupted. Members of the public who wish to ensure their ability to attend meetings and/or give comments will be encouraged to attend meetings in person.

The District will provide remote access for hybrid meetings for use by District staff members and consultants, as approved and/or requested by the District as follows:

- The District Manager typically will attend all meetings in-person.
- The District Secretary shall attend all meetings in person. In-person attendance may be substituted by remote attendance with the prior approval of the District Manager.
- The District's management team attendance may be either in-person or remote; however, any management team member who wishes to attend meetings remotely shall obtain pre-approval by the District Manager and shall participate in the meeting by video when speaking during a meeting, including presenting to the legislative body and/or responding to questions. Voice-only participation is permissible only with prior approval of the District Manager.
- The District's general legal counsel shall attend meetings in-person or remotely, as requested by the District Manager in consultation with the Board Chair.
- Presenters other than staff, i.e., consultants, may attend any meeting in-person or remotely as requested by the District Manager or other District staff member responsible for coordinating with the particular consultant.

For telephonic and other remote or virtual regular Board meetings, meeting materials that are not posted to the District's website before the meeting should not be shown to the Board of Directors during the meeting.

If the Administration Committee recommends approval of this policy, staff will include it in the forthcoming Board Policy Manual update for 2023.

MEMO

TO: Board of Directors

FROM: District Manager

SUBJECT: 2023 Election for Special District Regular Member on LAFCO

DATE: February 16, 2023

RECOMMENDATION:

It is recommended that the Board of Directors review this memo and the attached documentation and by a motion of the Board, authorize a voting designee to execute the ballot on behalf of the District for one of the 2 candidates as the LAFCO Special District regular member representative.

BACKGROUND:

On February 7, 2023, the District received notification from the Santa Cruz Local Agency Formation Commission (LAFCO) regarding an election for the regular member representative. The election will be conducted by mail ballot.

Commissioner Rachel Lather's term of office is expiring in May 2023. This election is being conducted to fill this regular member seat on the LAFCO board.

The 2 candidates for the regular member representative are:

Rachel Lather, (Soquel Creek Water District; Incumbent);
James Joseph Gallagher (Pajaro Valley Health Care District)

The ballot is due no later than **4:00 p.m. March 24, 2023.**



February 7, 2023

Rick Rogers, General Manager
San Lorenzo Valley Water District
13060 Highway 9
Boulder Creek, CA 95006

SUBJECT: ELECTION FOR SPECIAL DISTRICT REGULAR MEMBER ON LAFCO

Dear Mr. Rogers:

The purpose of this letter is to solicit your district's vote for the regular member seat on LAFCO. The independent special districts in Santa Cruz County get three positions on the LAFCO board. The two regular member seats are currently held by Jim Anderson (Felton Fire Protection District) with a term ending in May 2025, and Rachél Lather (Soquel Creek Water District) with a term ending in May 2023. The alternate member seat is currently held by Ed Banks (Pajaro Valley Public Cemetery District) with a term ending in May 2025. **In preparation of Commissioner Rachél Lather expiring term of office, LAFCO staff will be conducting an election to fill the regular member seat on the LAFCO board.**

Candidates

The two candidates running for LAFCO's special district regular member seat are:

- **Rachél Lather** (Soquel Creek Water District; Incumbent); and
- **James Joseph Gallagher** (Pajaro Valley Health Care District)

Background information from the candidates is enclosed. As previously mentioned, Rachél Lather is currently LAFCO's special district regular member.

Election Process

The election will be conducted by mail. Each district gets one vote for each position, which shall be executed on the enclosed ballot by either the presiding officer of the district board or by their designee. **The deadline to return the executed ballot to the LAFCO office will be no later than 4:00 p.m. on Friday, March 24, 2023.** Ballots can be mailed, hand-delivered, or emailed to the LAFCO office. If emailed, please follow-up by mailing the ballot with an original signature. LAFCO staff will open and tally the ballots at 4:00 p.m. in the LAFCO office. Anyone who wishes to observe the tally should come to the LAFCO office at that time. The Independent Special District Selection Committee rules of procedure are posted on the Policies and Rules page of LAFCO's website: <https://santacruzlafco.org/about/policies-procedures/>

Please contact me at the LAFCO office if you have any questions about the voting process.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Joe A. Serrano', is written over a horizontal line.

Joe A. Serrano
Executive Officer

Attachments:

- 1) Candidates' Information
 - 2) Ballot and Certification of Person Voting
- 95



LOCAL AGENCY FORMATION COMMISSION OF SANTA CRUZ COUNTY

APPLICATION FOR LAFCO'S DISTRICT REGULAR MEMBER SEAT
(TERM BEGINNING MAY 2023 AND ENDING IN MAY 2027)

INSTRUCTIONS:

If you are interested in serving as a special district regular member on LAFCO, please complete and sign the following application. The complete application can be mailed, hand delivered, or emailed (as a PDF with signature) to: 701 Ocean Street, Room 318-D, Santa Cruz, CA 95060 (mailing address) or joe@santacruzlafco.org (email).

Applications must be submitted to LAFCO no later than
4:00 p.m. on February 3, 2023

Note that fire district board members are NOT eligible for the proposed regular member position because a fire district board member currently occupies the other regular seat.

NAME: Rachel Lather

MAILING ADDRESS: 410 Lock Drive Aptos CA 95003

PHONE(s): Home: 831 661 0962 Cell/Business: 831 588 1023

EMAIL: rachellather@sbcglobal.net

DISTRICT BOARD ON WHICH YOU CURRENTLY SERVE: Sequel Creek Water Dist

PREVIOUS BOARD, COMMISSION, OR COMMITTEE SERVED (Identify organization[s] and length of term[s]):

SCWD Board 2014-present

LAFCO Commission 2019-2023

STATEMENT OF INTEREST:

You may attach a separate sheet to present additional qualifications or a statement of interest in serving on LAFCO.

CERTIFICATION:

I certify that the above information is true and correct and I authorize the verification of the information in the application.

Rachel Lather 1/23/2023
Signature of Board Member Interested in Serving on LAFCO Date

LAFCO STATEMENT OF INTEREST- Rachél Lather

As the Senior Civil Engineer for Sanitation Engineering at the County of Santa Cruz, I have worked with LAFCO staff to resolve many issues regarding sewer districts and sewer service areas. I first worked with LAFCO to legalize providing CEMEX with extraterritorial water and sewer services in Davenport, California. I also worked with LAFCO to extend the boundaries of the Rolling Woods CSA sewer service to include Pasatiempo and the Graham Hill corridor. This experience helped me understand the importance of this agency.

I have been a LAFCO commissioner since 2019 and have learned more about the agency and its important role in California. I was chosen to be the Vice-Chair of the Commission in 2021/22 and the Chair of the Commission in 2022/23. I have grown from those years of experience in a leadership role and believe that I was able to be effective as a commissioner. I was recently re-elected to be a director for Soquel Creek Water District and the District Board has selected me to apply for being the LAFCO Commissioner to represent Special Districts.

I believe that I will continue to be a pragmatic and effective commissioner if I am elected to continue to be a part of LAFCO for 2023-2027 and would be honored to be selected as the representative for Special Districts.



LOCAL AGENCY FORMATION COMMISSION OF SANTA CRUZ COUNTY

APPLICATION FOR LAFCO'S DISTRICT REGULAR MEMBER SEAT
(TERM BEGINNING MAY 2023 AND ENDING IN MAY 2027)

INSTRUCTIONS:

If you are interested in serving as a special district regular member on LAFCO, please complete and sign the following application. The complete application can be mailed, hand delivered, or emailed (as a PDF with signature) to: 701 Ocean Street, Room 318-D, Santa Cruz, CA 95060 (mailing address) or joe@santacruzlafco.org (email).

Applications must be submitted to LAFCO no later than
4:00 p.m. on February 3, 2023

Note that fire district board members are NOT eligible for the proposed regular member position because a fire district board member currently occupies the other regular seat.

NAME: JAMES JOSEPH (JOE) GALLAGHER, M.D.

MAILING ADDRESS: 130 TERRY LOOP WATSONVILLE, CA 95076

PHONE(s): Home: - Cell/Business: (831) 332-2694

EMAIL: JGMD@SCSHOP.COM

DISTRICT BOARD ON WHICH YOU CURRENTLY SERVE: PATJARO VALLEY HEALTH CARE DISTRICT

PREVIOUS BOARD, COMMISSION, OR COMMITTEE SERVED (Identify organization[s] and length of term[s]):
WATSONVILLE COMMUNITY HOSPITAL BOARD - 7 YEARS (WCH)
PATJARO VALLEY COMMUNITY HEALTH TRUST - 4 YEARS
CHIEF OF MEDICAL STAFF AT WCH - 6 YEARS
SEVERAL COMMITTEES AT WCH ~ 25 YEARS (PLEASE SEE ATTACHED)
PATJARO VALLEY MEDICAL GROUP - PRESIDENT - 16 YEARS

STATEMENT OF INTEREST:

You may attach a separate sheet to present additional qualifications or a statement of interest in serving on LAFCO.

CERTIFICATION:

I certify that the above information is true and correct and I authorize the verification of the information in the application.

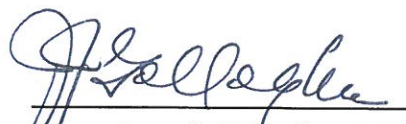
[Signature]
Signature of Board Member Interested in Serving on LAFCO

1/24/2023
Date

LAFCO Statement of Interest

I am interested in serving on LAFCO in order to represent the interests of the Pajaro Valley Health Care District, to assure that the PVHCD stays in compliance with LAFCO regulations, and to work with representatives of the other special districts in Santa Cruz County on the issues that we all face.

As a retired person, I have the time to get involved, and while I don't have much experience with government, I have a lot of experience with governance.


James Joseph Gallagher, M.D.

James Joseph Gallagher, M.D.
aka: Joe Gallagher, M.D.

Born: Norristown, PA - 5/15/1951
Home: 130 Terry Loop Watsonville, CA 95076 (831) 332-2694
Email: jgmd@scsshop.com, joeg51@cruzio.com
Spouse: Rose K. Murphy
Children: Brian - 40, Carey - 37

College:
U.S. Naval Academy 1969-71
University of California San Diego 1972-74 (B.A. Biology)

Grad School:
University of Chicago - PhD Program in Biology - withdrew 1976

Medical School:
St. George's University School of Medicine, Grenada, West Indies 1977-79
University of Alabama Huntsville 1979-81 (M.D.)

Residency:
Family Practice - University of Alabama Huntsville 1981-84

Board Certification:
Family Practice 1984-2004

Medical License:
California - G52929 1984-2022, (as of 6/1/22 - retired status)

Work Experience:
United Farm Workers Clinic - Salinas, CA 1984
Urgent Care - Monterey, Salinas, Watsonville, CA 1984-85
Private Practice - Watsonville, CA 1985-2006
Hospital Based Practice - Watsonville, CA 2006-19 (Retired 12/31/2019)

Hospital Affiliation:
Watsonville Community Hospital - 75 Nielson St. Watsonville, CA 95076 1986-2019

Hospital/Community Leadership:
Board of Directors - Watsonville Community Hospital 1999-2000, 2007-08, 2016-18
Chief of Staff 1991-93, 2007-08, 2016-18
Vice Chief of Staff 1990-91, 2006-07, 2012-2014
Architectural Committee 1994-98
Bylaws Committee 1999-2006, 2013-14
Critical Care Committee Chair 1989
Ethics Committee Chair 2014-16
Family Practice Department Chair 1988, 1996, 2005, 2014
Quality Coordinating Council Chair 2006-07, 2014-16
President Pajaro Valley Medical Group, Inc. 1998-2014
Board of Directors - Pajaro Valley Community Health Trust 1998-2000, 2018



LOCAL AGENCY FORMATION COMMISSION OF SANTA CRUZ COUNTY

2023 BALLOT FOR THE SPECIAL DISTRICT REGULAR MEMBER SEAT ON LAFCO

INSTRUCTIONS:

Please check the box to the left of the person you are voting for. **Vote ONLY for one candidate.**

Candidate	District	Vote By Marking (X)
Rachél Lather	Soquel Creek Water District	
James Joseph Gallagher	Pajaro Valley Health Care District	

NEXT STEPS

After voting, please hand-deliver, mail, or email the ballot back to LAFCO. If emailed, please follow-up by mailing the ballot with an original signature. The ballots will be counted at 4:00pm on Friday, March 24, 2023. Any ballots received after that time will not be counted.

CERTIFICATION:

I, _____, am voting on behalf of the following independent special district: _____.

Voting Designee Signature

Date



**BOARD OF DIRECTORS
SAN LORENZO VALLEY WATER
DISTRICT
SPECIAL MEETING
MINUTES
JANUARY 30, 2023**

January 30, 2023, at 6:00 p.m., via videoconference and teleconference.

**1. Convene Meeting: 6:00 p.m.
Roll Call**

Board Members Present:

Mark Smolley, President
Jeff Hill, Vice President
Jayme Ackemann, Director
Gail Mahood, Director

Board Member Absent:

Bob Fultz, Director

Staff Present:

Rick Rogers, District Manager
Gina Nicholls, District Counsel
Holly Hossack, District Secretary

The Board agreed unanimously to excuse the the absence of Director Fultz.

2. Additions and Deletions to Closed Session Agenda: None

3. Oral Communications Regarding Items in Closed Session:

A member of the public said that he was interested in finding out about what is decided regarding Big Basin Water. It was explained that this was a Closed Session but that he could find out at the end of the meeting if there was anything to report or he could call the office tomorrow for more information if there is anything to report.

4. Adjournment to Closed Session: 6:04 p.m.

5. Re-Convene Meeting: 8:28 p.m.

6. Report of Actions Taken in Closed Session

President Smolley stated that there was no report out of Closed Session.

7. Adjournment: 8:29 p.m.

Minutes approved: _____

Holly B. Hossack, District Secretary



**BOARD OF DIRECTORS
SAN LORENZO VALLEY WATER
DISTRICT
SPECIAL MEETING
MINUTES
FEBRUARY 2, 2023**

February 2, 2023, at 5:15 p.m., via videoconference and teleconference.

1. Convene Meeting 5:15 p.m.

Roll Call

Board Members Present:

Mark Smolley, President

Jeff Hill, Vice President

Bob Fultz, Director

Gail Mahood, Director

Board Member Absent:

Jayne Ackemann, Director - excused

Staff Present:

Gina Nicholls, District Counsel

Holly Hossack, District Secretary

A motion was made and seconded to excuse the absence of Director Ackemann.

2. Additions and Deletions to Closed Session Agenda: None

3. Oral Communications Regarding Items in Closed Session: None

4. Adjournment to Closed Session: 5:17 p.m.

5. Re-Convene Meeting 5:31 p.m.

Roll Call

Board Members Present:

Mark Smolley, President

Jeff Hill, Vice President

Bob Fultz, Director

Gail Mahood, Director

Board Member Absent:

Jayne Ackemann, Director - excused

Staff Present:

Rick Rogers, District Manager
Gina Nicholls, District Counsel
Holly Hossack, District Secretary

6. **Report of Actions Taken in Closed Session:** None

7. **Adjournment** 5:33 p.m.

Minutes approved: _____

Holly B. Hossack, District Secretary



**BOARD OF DIRECTORS
SAN LORENZO VALLEY WATER
DISTRICT
REGULAR MEETING
MINUTES
February 2, 2023**

Thursday, February 2, 2023, at 5:30 p.m., via videoconference and teleconference.

**1. Convene Meeting 5:31 p.m.
Roll Call**

Board Members Present:

Mark Smolley, President
Jeff Hill, Vice President
Bob Fultz, Director
Gail Mahood, Director

Board Member Absent:

Jayne Ackemann, Director - excused

Staff Present:

Rick Rogers, District Manager
Gina Nicholls, District Counsel
Holly Hossack, District Secretary

2. Additions and Deletions to Closed Session Agenda: None

3. Oral Communications Regarding Items in Closed Session: None

4. Adjournment to Closed Session: 5:33 p.m.

5. Re-Convene Meeting 6:30 p.m.

Roll Call

Board Members Present:

Mark Smolley, President
Jeff Hill, Vice President
Bob Fultz, Director
Gail Mahood, Director

Board Member Absent:

Jayne Ackemann, Director - excused

Staff Present:

Rick Rogers, District Manager
Gina Nicholls, District Counsel

Holly Hossack, District Secretary
James Furtado, Director of Operations
Kendra Reed, Director of Finance and Business Services
Josh Wolf, District Engineer
Carly Blanchard, Enviro Programs Manager & Admin Analyst

6. Report of Actions Taken in Closed Session: None

7. Additions and Deletions: None

8. Oral Communications: None

9. President's Report: Nothing to report

10. Unfinished Business:

a. REDWOOD PARK PIPELINE

J. Wolff introduced and explained this item.

Discussion by the Board and staff regarding:

- Casey Construction qualifications
- Pipe availability - 50 weeks out
- Price changes

A motion was made and seconded to direct the District Manager to enter into a contract with Casey Construction for construction activities related to the Redwood Park Pipeline Replacement Project on conformance with their bid in the amount of \$547,601.

Motion passed unanimously, with Dir. Ackemann absent.

11. New Business:

a. RATE STUDY REQUEST FOR PROPOSALS

K. Reed introduced and explained this item.

Discussion by the Board and staff regarding:

- Timeline and process for this project
- Inclusion of 5 & 10 year budgets
- Explanation of tiered rates
- Possible higher fixed costs
- Pressure zones
- Creation of model for financing

A motion was made and seconded to move ahead with this Rate Study RFP with the addition of 2 or 3 sentences to be provided by Director Fultz about models.

- CZU Recovery costs/estimations
- Capital Costs/Operational Costs

J. Mosher noted that tiered rates are now used across the state. He asked for clarification of details around the model.

C. Dzendzel questioned the support staff's charges to the District with all of the ongoing projects. Administrative costs are expensed to the projects.

Motion passed unanimously, with Dir. Ackemann absent.

b. DISTRICT MANAGER SUCCESSION PLANNING

R. Rogers introduced and explained this item. He suggested that Directors Hill and Ackemann be appointed to the Ad Hoc Committee which will be dissolved after one year.

Discussion by the Board and staff regarding:

- Timeline (6-12 months for process)
- Overlap of outgoing and incoming District Manager
- Board input/draft will go to the Board for review and comment

A motion was made and seconded to conform to the attached resolution forming the Ad Hoc Committee to develop the District Manager's succession planning and recruiting with the Dir. Hill and Dir. Ackemann.

Motion passed unanimously, with Dir. Ackemann absent.

c. LYON & BIG STEEL PIPELINE - BID AWARD

J. Wolff presented and explained this item.

Discussion by the Board and staff regarding:

- History with the District of the 2 lowest bidders
- \$3 million over the original engineer's estimate
- CZU Fire damage included and covered by FEMA
- Project will start in approx. 1 year and will be paid with loan money

A motion was made and seconded to direct the District Manager to enter into a contract with Monterey Peninsula Engineering for construction activities related to the Lyon & Big Steel Pipeline Improvement projects in conformance with MPE's bid in the amount of \$ 6,233,100.

Motion passed unanimously, with Dir. Ackemann absent.

12. **Consent Agenda:** Approved

a. BOARD OF DIRECTORS MINUTES 1.19.23

13. District Reports:

- DISTRICT MANAGERS REPORT
 - R. Rogers announced that the District is 100% on surface water
 - The District received a \$100,000 grant for meter replacement.
This is a matching grant.

- DEPARTMENT STATUS REPORTS
 - Operations

- COMMITTEE REPORTS
 - Special Budget & Finance Minutes 1.18.23

14. Written Communication: None

15. Informational Material: None

16. Adjournment: 7:46 p.m.

Minutes approved _____

Holly B. Hossack, District Secretary

MEMO

To: District Manager
From: Engineering Manager
Subject: District Projects Update
Date February 16, 2023

Recommendation:

It is recommended that the Board of Directors review and file the Engineering Department Status Report.

Engineering Calendar:

The Engineering calendar continues to be updated monthly.

District Projects:

2021 CIP Pipeline Replacement Project: Staff are reviewing materials submittals from JMB Construction. Materials delay for this project is currently approximately 50-weeks; JMB issued a PO for materials immediately upon finalization of contract, anticipated construction start date is October 2023. JMB has received an initial shipment of approximately 1,320-LF of pipe. Staff expect that similar shipments will arrive at random intervals throughout the next several months. Once sufficient material has been delivered, JMB will provide a schedule.

2021 FEMA Pipeline Replacement Project: Staff have prepared an RFP for the Harmon Street work, RFP is undergoing final review before publication. Sandis is working on possible changes to the Eckley zone (Ridge Drive) portion of this project aimed at leveraging placement of the pump station proposed for the Bracken Brae & Forest Springs Consolidation project to eliminate the need for the Eckley pump station and tank. This scope change will require FEMA approval; Staff will apply for such when plans for the revised scope are completed. Staff will provide further updates on this possible elimination as plans develop.

Alta Via Drive and Monan Way Pipelines: APEC has received initial piep deliveries, remaining deliveries have been further delayed. No explanation has been provided by the supplier. Schedule will be finalized once materials have been delivered.

Blair Tank Rehabilitation: Staff are developing an RFP for rehabilitation of the Blair Tank, to include repair of failing welds, recoating of interior and exterior;

updating of access; and preparation of the tank for installation of a cathodic protection system at a later date. A separate RFP will be published for inspections specific to coatings. Staff anticipate publication of this RFP before the end of April 2023.

Brookdale Tank Rehabilitation: Staff are developing an RFP for rehabilitation of the Brookdale tank, to include recoating of interior and exterior; updating of access; and preparation of the tank for installation of a cathodic protection system at a later date. This RFP had been scheduled for publication in January of 2023 but has been delayed while staff address recovery from damage caused by the New Year's Eve and subsequent storm systems. Staff anticipate publication of this RFP before the end of March 2023, a separate RFP will be published for inspections specific to coatings.

CA-9 Bridges 05-1H470: Staff have received a final plan set from MME and reviewed same. Staff and MME will prepare an RFP for construction of this work in coordination with Caltrans. Publication date is dependent on Caltrans schedule, not yet provided to the District.

Cross County Pipelines: Staff are exploring options for construction subsequent to Board discussion when the Peer Review was presented.

Consolidation of Bracken Brae and Forest Springs Mutuals: Sandis continues to work on pipeline alignments, tank site layout, and pump station design. Staff are coordinating progress with both mutuals. Another round of comments have been received from DWR on the funding agreement, Staff are addressing these comments and will resubmit the agreement to DWR.

Fall Creek Fish Ladder: Bids were opened on January 31, 2023. A memo recommending award is provided under separate cover.

Felton Heights Tank Project: District Staff continue to work with the property owner at the end of Lost Acre towards acquisition of necessary property and/or easements for this project; currently staff are considering a location south of the road vice north (previously considered location). Staff will coordinate survey, geotechnical investigation, and subsequent design of the new tank upon execution of required easements or property purchase; construction of the new tank will follow as quickly as can be arranged.

Foreman Pipeline Access Trail Rehabilitation: McGuire and Hester are providing submittals, staff are reviewing. Schedule for construction is TBD. Staff are coordinating a site visit with both F&L and M&H to review changes to the area resulting from the storms in December 2022/January 2023.

GIS System Updates: Staff continue to work on a program of field-verification of the exact location of all at-grade and above-grade district-owned facilities. This effort includes meters, backflow prevention devices, isolation valves, and all similar facilities. The project has been underway since December of 2021 and continues. Initial estimates of one-year duration have been extended due to utilization of staff and equipment needed for this effort in other, more time-sensitive, areas. Staff now anticipate completion of this effort in late Summer of 2023.

Glen Arbor Bridge South Pipeline: New pipeline is in use by the District; Final punchlist items are being addressed by Contractor (MPE). MPE has received the new traffic camera to address the final punchlist item; installation is weather dependent and will be scheduled as soon as conditions and Caltrans work in the area allow.

Huckleberry Island Main: The temporary main is in service, work to obtain easements required for permanent repair is ongoing.

Lyon Pipeline Replacement Project: Project was awarded to MPE at the February 2, 2023 Board Meeting. Staff are coordinating contract documentation.

Lyon Slide/Complex Access Road: Sandis has completed the feasibility study and determined the proposed road alignment to be feasible. Sandis has provided preliminary construction documents for this proposed alignment. Staff have received communication from CalOES stating that the proposed change was acceptable to them and would be forwarded to FEMA with a positive recommendation. Staff have received a request for information (RFI) from FEMA and have addressed same. The slide reactivated due to heavy rain in January 2023, staff are coordinating with the County and the State Geological Service to determine extent of new slide.

Madrone Booster Station: The Madrone booster station flooded in the recent storms; staff are working to coordinate an emergency repair.

Quail Hollow Pipeline Replacement: New pipeline is in use and final punchlist items have been addressed; paving has been accepted by the County. MME, GRC, and staff are working to close out the project.

Redwood Park Tank Project: Project was awarded to Casey Construction at the February 2, 2023 Board Meeting. Staff are coordinating contract documentation. Staff will prepare RFPs for design and construction of the tank once a completion date for the pipeline is determined. Conditions in the area require that the pipeline contractor be allowed to stage materials and equipment

at the new tank site, necessitating a phased approach to the replacement of the existing Swim tanks.

Stewart Street Main Break: The existing main connecting Stewart St to Rambling Rd in the Riverside Grove area suffered multiple breaks during the recent storms due to a rain-activated landslide. Staff coordinated construction of a temporary main during the first week of February. Design of a permanent repair will be dependent on the County completing evaluation of the slide extents and providing that data to the District. Staff will work with HKA to design a permanent pipeline at that time.



Josh Wolff, P.E.
District Engineer

M E M O

TO: Board of Directors
FROM: District Manager
PREPARED BY: Environmental Programs Manager
SUBJECT: Environmental Department Status Report
DATE: February 16, 2023

RECOMMENDATION:

It is recommended that the Board of Directors review and file the Environmental Department status report for January 2023.

GRANTS (ONGOING)

FIRE/FUEL REDUCTION GRANTS

Information on grants related to fire management and fuel reduction/hardening can be found in the “FIRE MANAGEMENT PLANNING” section of this report.

INFRASTRUCTURE GRANTS

Santa Cruz Integrated Regional Water Management (IRWM)

- Hardening of 13 pump house structures (~300k)
- Application submitted to IRWM group on December 9, 2022

State Revolving Fund for Consolidations

- Staff working on applications for Big Basin Water consolidation & Bear Creek Estates Waste Water system consolidation into County.
- Median Household Income survey in process for Bear Creek Wastewater to determine Disadvantaged Community (DAC) status (100% grant funded if DAC).

DWR Sustainable Groundwater Management Grant Program

- Application submitted in December 2022

DWR 2022 Urban Community Drought Relief Grant

- Application submitted in January 2023

Bureau of Reclamation WaterSMART Small-Scale Efficiency Grant Program

- Awarded 100k for AMI installation

Upcoming grants:

Bureau of Reclamation WaterSMART Efficiency Grant Program

- Pursue all remaining meter replacements

SEE GRANT TRACKING TABLE AT END OF REPORT FOR FURTHER INFORMATION
ON DISTRICT GRANTS APPLICATIONS AND AWARDS

WATER RIGHTS (On-going)

CONJUNCTIVE USE WATER RIGHT PETITIONS – FELTON

Legal Counsel currently reviewing draft petition.

ENVIRONMENTAL COMPLIANCE - CAPITAL IMPROVEMENT PROGRAM (ONGOING)

CONJUNCTIVE USE

Regulatory agency permitting (including diversion permitting) in progress.

Notice of Preparation pushed for release (staff aiming for March 2023).

SANDHILLS HABITAT CONSERVATION PLAN (HCP) FOR THE SAN LORENZO VALLEY WATER DISTRICT CAPITAL IMPROVEMENT PLAN (DECEMBER 2022)

Draft chapters received and are in review by staff. Engineering & Environmental Committee to receive update and presentation once staff review is complete.

CIP PROJECT PERMITTING

Staff is working to secure permits for the following Projects:

1. Lyon Treatment Plant Access Road Slide (FEMA funded - 2023)
 - Waiting FEMA approval for alternate access route
 - Permitting process to kick-off once alternative route approved
1. 5-mile and Peavine pipeline
 - Geotechnical peer-review complete
 - Tree survey scope received
2. Huckleberry Island pipeline replacement
 - CEQA NOE to be refiled with updated easement information.
 - Staff & legal working to secure easements

3. Blue Ridge Tank
 - CEQA IS-MND adopted.
4. Bracken Brae & Forest Springs Consolidation
 - Consultant developing IS-MND
 - NOE filed for geotechnical work
5. Big Basin Water Consolidation
 - Hold on state revolving fund planning application.
6. Felton Heights Tank
 - Environmental permitting contract awarded
 - Awaiting site selection
7. Bear Creek Estates
 - Median Household Income (MHI) survey in process
8. Alta Via
 - NOE to be filed
9. Zayante drive pipeline
 - NOE & CEQA checklist in process
10. Fall Creek Fish Ladder
 - Project construction RFP open.

WATERSHED MANAGEMENT/ STEWARDSHIP

FIRE MANAGEMENT PLANNING (ONGOING)

Staff prepared a RFP for on-going maintenance of fuel reduction around critical infrastructure. Released in December – closes February 17th, 2023. Tour of sites completed on 2/8/23.

The District was awarded grant for CAL FIRE's Fire Prevention Grant program to continue fuel reduction at infrastructure sites, awaiting lead agency's completion of the CalVTP.

SANITARY SURVEY

Staff working with the City of Santa Cruz to complete an updated Sanitary Survey. Draft prepared and completing final staff edits. Board approval expected in March 2023.

OLYMPIA PATROL (ONGOING)

No trespassing reported in January.

WATERSHED TRESPASS (ONGOING)

None reported in January.

WATER CONSERVATION (ONGOING)

EXECUTIVE ORDER N-7-22

District in Water Shortage Stage 2

RAIN UPDATE

Water year 22/23 (October 1, 2022 – September 30, 2023) totals in downtown Boulder Creek thus far are approximately 41.52 inches. For current rain fall totals visit <https://www.slvwd.com/about-us/pages/local-weather-rainfall>

PUBLIC OUTREACH

See attached report provided by Miller Maxfield.

NETWORKING & COLLABORATIONS

GREEN BUSSINESS PROGRAM

In 2017 the District was certified as a Santa Cruz County Green Business. Staff is working with Green Business certifiers to complete certification for 2021-2023.

SANTA CRUZ NATURAL HISTORY MUSEUM EARTH STEWARDSHIP PROGRAM (NOVEMBER 2021)

Program to restart in March 2023.

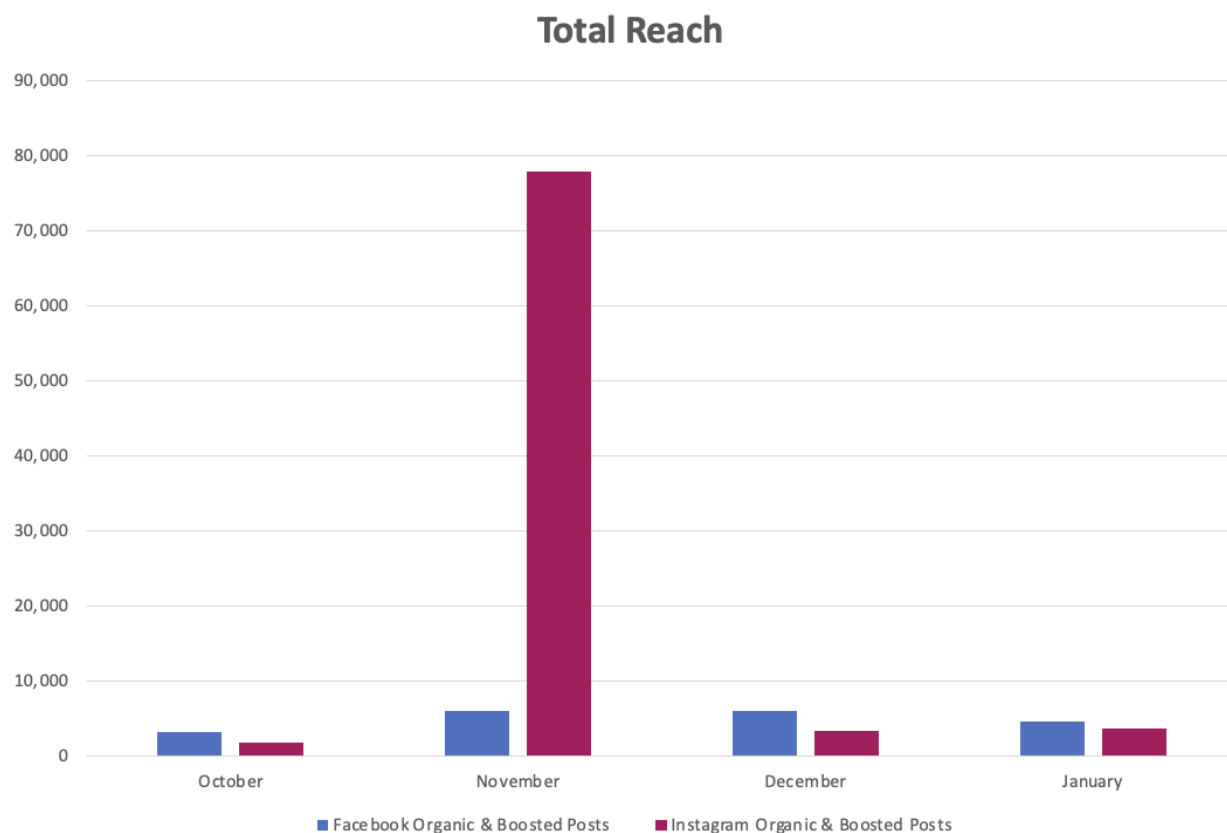
San Lorenzo Valley Water District Grant Funding

Potential Grant/Loan Program	General Project Description	Short Description	Pursuing	Submission Date	Submission Year (Can Calc)	Funding Received	Award Date	Spent to Date	Funding Pursued	Work Order #	Grant Type	Status	Date Complete	Deliverable	Comments
CAL OES - Community Power Resiliency Allocation to Special Districts Program	Purchase of generators, battery back-ups, changeable message signs, communication equipment, and outreach on PSPS.	Generators and Comms	Yes		2019	\$ 300,000.00		300,000.00	300,000.00	N/A	OpEx/CapEx	Complete	10/2021	Purchase	Completed October 2021
Coastal Conservancy's Wildfire Resilience Grant Program	Fuel reduction around critical water infrastructure	Fuel reduction	Yes		2021	\$ 200,000.00		200,000.00	200,000.00	2382	OpEx	Complete	1/2022	Final report	Staff completing final report January 2022
CAL FIRE - California Forest Improvement Program	Creation of Forest Management Plan	Forest Management Plan	Yes		2020	\$ 6,822.00		6,822.00	6,822.00	2451	OpEx	Complete	1/2022	Forest Management Plan	Once complete, reply for implementation.
CAL FIRE - Forest Health Grant	Fuel reduction around critical water infrastructure, planting and invasive removal.	Fuel reduction	Yes		2021	\$ 493,500.00	7/2021	5,000.00	500,000.00	N/A	OpEx	Secured	Pending	Fuel Reduction	Secured through RCP of Santa Cruz. Pending agreement with Cal Fire.
Wildlife Conservation Board - Streamflow Enhancement Program	Conjunctive Use Plan & permitting	Water Rights	Yes		2017	\$ 330,451.00		246,198.98	330,500.00	EXP-1718001A	OpEx	Complete	6/2021	?	Awaiting final reimbursement.
Department of Water Resources - Integrated Regional Water Management (IRWM) Implementation Grant Program	Disadvantaged Community Outreach	Disadvantaged Community Outreach	Yes		2021	\$ 17,950.00		15,550.37	17,950.00	N/A	OpEx	Complete	8/2021	?	
Department of Water Resources - Integrated Regional Water Management (IRWM) Implementation Grant Program	Water Master Plan	Water Master Plan	Yes		2019	\$ 69,937.00		69,937.00	69,937.00	1518	CapEx	Complete	?	?	
Department of Water Resources Small Community Drought Relief Program	Interties to smaller community water systems (no cost share or limit)	BBW, et. al.?	Yes		2021	\$3,203,850.00		0.00	4,000,000.00	2517	CapEx	Secured	Pending	?	No application deadline. Submitted application September 2021. Desired funding \$4,779,750.
State Water Resource Control Board CA Water/Wastewater Arrearage Program	Arrearage for COVID	Covid	Yes		2021	\$175,261.00		140,206.22	175,261.00	N/A	OpEx	Complete	?	?	
CAL FIRE - Fire Prevention Grant	Fuel reduction around critical water infrastructure and hardening of pump stations	Fuel reduction	Yes		2022	\$364,000.00		N/A	1,500,000.00	N/A	OpEx	Secured	Pending	Fuel Reduction	Applications are due February 9th, 2022. Targeting \$1.5 million
DWR Sustainable Groundwater Management Grant Program	Conjunctive Use Plan EIR, Loch Lomond Feasibility Study, and bulk water fill stations.	Water Rights and Supply	Yes	12/21/2022	2022	\$0.00		N/A	555,000.00	N/A	OpEx	Pursuing			Board approved resolution to allow SMGWA to submit on behalf of District on 12/1/2022. Applications due.
DWR WR 2022 Urban Community Drought Relief Grant	Retrofitting six redwood tanks	Tank Replacement	Yes		2023	\$0.00		N/A	6,000,000.00	N/A	OpEx	Pursuing			Applications accepted on rolling basis. More competitive the sooner application submitted.
CAL OES Hazard Mitigation Grant Program	Retrofitting redwood and poly tanks. Hardening pump houses. Tree removal along 5-mile pipeline. Hardening of 5-mile reconstruction. COVID.	Tank Replacement Harden 5 Mile Pipe	Yes		2022	\$0.00		N/A	8,000,000.00	N/A	OpEx	Pursuing			Notice of interest due February 15th, 2022. Targeting ~8 million
US Bureau of Reclamation - WaterSMART Drought Resiliency Grant	Retrofitting to AMI meters	Meters	Yes		2022	\$100,000.00		N/A	250,000.00	N/A	OpEx	Secured			Awarded 100,000 in January
Santa Cruz Integrated Regional Water Management (IRWM) Region Grant	Hardening pumphouse structures	Harden Structure	Yes		2022	\$0.00		N/A	300,000.00	N/A	OpEx	Pursuing			Application due December 9th, 2022
California Department of Fish and Wildlife - Watershed Restoration Grant Program (Prop 1)	Fall Creek Fish Ladder construction, stream gaging, and potential critical riffle study	Fall Creek Fish Ladder	Yes		2022	\$1,116,166.00		N/A	1,000,000.00	N/A	OpEx	Secured			Application due March 9th, 2022. Budgets being established. No cost share. Targeting 1 million +
Coastal Conservancy's Wildfire Resilience Grant Program	Fuel reduction around critical water infrastructure	Fuel reduction	Yes		2022	\$0.00		N/A	308,000.00	N/A	OpEx	Not awarded			Pre-application submitted in January 2022. Awaiting contact from CCC for complete application package. Targeting
						\$6,277,937.00			\$23,513,470.00						
						TOTAL RECEIVED TO DATE			TOTAL PURSUING						

Color Key	
	Secured
	Pursuing
	Complete
	Not awarded

San Lorenzo Valley Water District Social Media Report

Facebook & Instagram — Total Reach



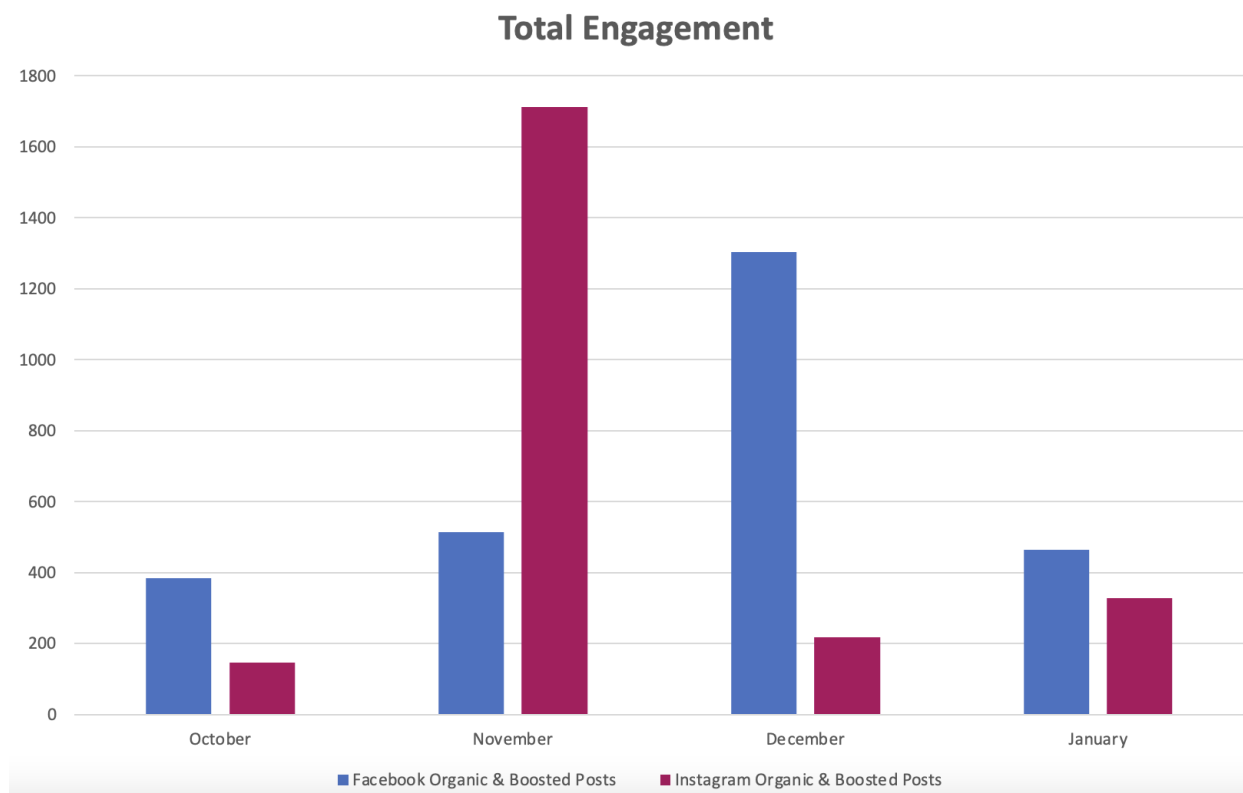
This chart shows the total reach on Facebook and Instagram from Oct. 2022, until Jan. 2023. This includes boosted social posts on both platforms that were paid to promote job openings with the District. Total reach includes the total number of people your posts reached. The spike in performance in Nov. for Instagram is attributed to the job promotion ads running during this time.

	October	November	December	January
# of posts	20	14	18	17
Facebook Organic & Boosted Posts	3,194	5,956	5,977	4,583
Instagram Organic & Boosted Posts	1,793	77,781	3,379	3,606

Prepared by Miller Maxfield, Inc.

Feb. 8, 2023

Facebook and Instagram — Total Engagement



This chart shows the total engagement on Facebook and Instagram from Oct. 17, 2022, until Jan. 31, 2023. This includes standard (unboosted) posts, as well as boosted social posts on both platforms that were paid to promote District job openings. Total engagement refers to any action someone takes on SLVWD's posts. The most common examples are reactions (including likes), comments and shares. Engagement also includes: saves, viewing a video or clicking on a link. The spike in performance in Nov. for Instagram is attributed to the job promotion ads running during this time.

	October	November	December	January
# of posts	18	20	19	16
Facebook Organic & Boosted Posts	385	515	1,304	464
Instagram Organic & Boosted Posts	147	1,712	217	328

Twitter (Last 28 days from Feb. 7)

	Profile Visits (28 days) *	Impressions *
Twitter	384 (up 58.7%)	2,662 (up 63.2%)

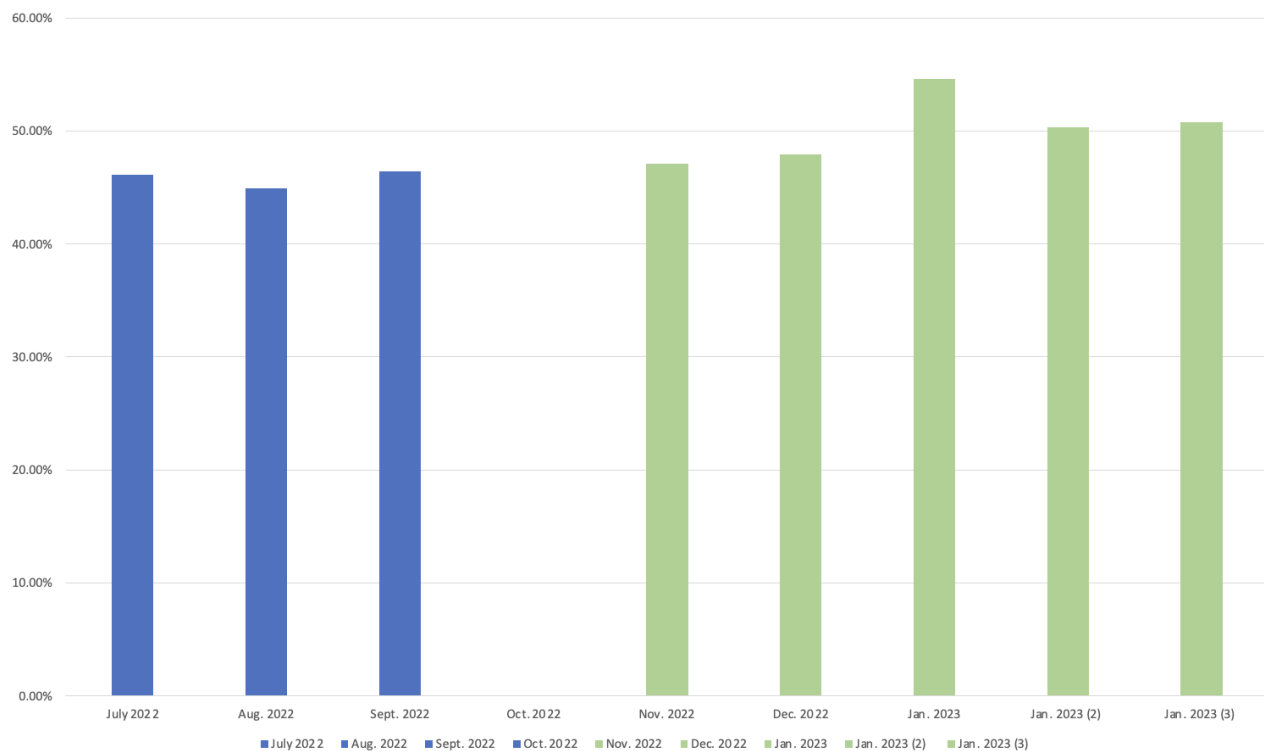
**Twitter provides stats from the last 28 days. As of Feb. 7, there have been 384 Twitter page views, an increase of 58.7%. and a total of 2,662 impressions, an increase of 63.2% compared to the prior 28 days.*

Nextdoor

	Total Posts	Members	Claimed Households	Total Impressions
NextDoor	2	12,579	7311	724

Newsletter

Newsletter Opens



This chart shows the percentage of newsletter open rates from July 2022 until Jan. 2023. Open rates are calculated when an SLVWD newsletter subscriber opens the newsletter. Note: Miller Maxfield's contract with SLVWD began in October 2022.

The average open rate according to [Mailchimp](#) is less than 30%. SLVWD's newsletter open rates are above average and are continuing to grow compared to last quarter. Total subscribers: 4,194

Prepared by Miller Maxfield, Inc.

Feb. 8, 2023

Newsletter	Opening Rates	Opens
July 2022	46.10%	1,978
Aug. 2022	44.90%	1,922
Sept. 2022	46.40%	1,977
Oct. 2022	0	0
Nov. 2022	47.10%	1,995
Dec. 2022	47.90%	2,026
Jan. 2023	54.60%	2,300
Jan. 2023 (2)	50.30%	2,114
Jan. 2023 (3)	50.80%	2,129
<i>Average opening rate:</i>	<i>40.46%</i>	<i>1,718</i>

M E M O

TO: Board of Directors

FROM: District Manager

PREPARED BY: Director of Finance & Business Services

SUBJECT: FINANCE & BUSINESS SERVICES STATUS REPORT

DATE: February 16, 2023

RECOMMENDATION:

It is recommended that the Board of Directors review and file the Finance & Business Services Department Status Report.

BACKGROUND:

BUDGET

The budget process for FY2324/FY2425 has begun.

CUSTOMER SERVICE SUPPORT

- Monthly Consumption by Customer Class
- Customer Service Dept Summary
- Weekly Call Log

REVENUE STABILIZATION RATE ANALYSIS

This packet contains the current consumption as compared to the prior 3 year averages for the revenue rate stabilization. As of December 2022, the cumulative consumption is 9% below the baseline. Consumption for December is 6% below the 3 year average baseline and 8% higher than prior year. We will continue to monitor consumption and update the Board as necessary.

RATE ASSISTANCE PROGRAM

As of December 2022, there are 92 approved and 0 pending application(s).

PAST DUES

There was a 11% increase in December 30+ days past dues.

QUARTERLY FIRE RECOVERY SURCHARGE TRACKING

This is a report of the revenues generated from the surcharge and all expenses incurred in relation to the CZU fire projects and any FEMA reimbursements received. For FY2223 Q2 (10/01/22-12/31/22):

- We generated ~\$247K in Fire Recovery Surcharge revenue, bringing total received to date of ~\$1.3M
- We incurred ~\$11K in CZU related expenses, bringing total expenses to date of ~\$4M
- We submitted ~\$1.3M to FEMA for reimbursement
- We have received ~\$475K in reimbursement monies from FEMA

QUARTERLY LOAN PROJECT EXPENSE TRACKING

This packet contains the quarterly expense tracking reports for the following loans:

- 2019 \$14.5M Certificate of Participation
- 2021 \$15M Loan

QUARTERLY LEAK ADJUSTMENT REPORT

This packet contains the quarterly leak adjustment report. Q2 had 38 leak adjustments, totaling \$12,825.78, bringing the YTD totals to 94 adjustments and \$26,577.50.

QUARTERLY REBATE REPORT

This packet contains the quarterly rebate report. Q2 had 11 rebates approved, totaling \$1,570, bringing the YTD total to 18 adjustments and \$2,593.

QUARTERLY UNBUDGETED EXPENSES REPORT

This report will show any unbudgeted items over \$5,000. Invoice back up is available upon request. There were two for Q2.

FINANCIAL SUMMARY

This package contains Q2/December financial package. Please continue to read for more details.

- Operating Revenue: December revenue was 4% more than prior year. December consumption was 9% higher than prior year.
 - Overall Operating Revenue excluding Fire Recovery Surcharge was \$863K for December, or 4% higher than prior year. This is primarily due to increase in consumption.
- Operating Expenses: December expenses were \$264K lower or 30% lower than prior year.

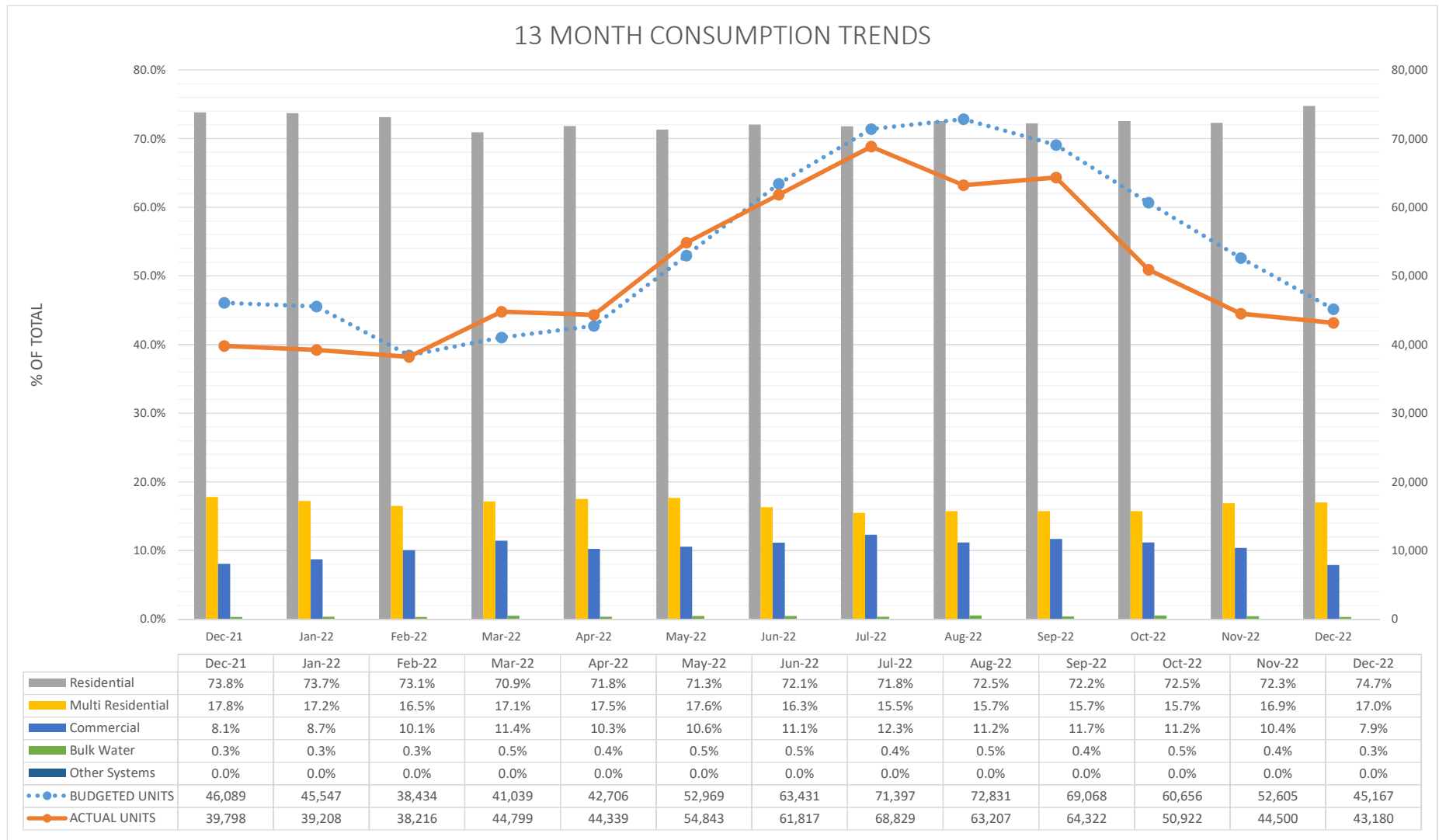
- Operating Income (loss): December operating income was \$339K, which is in line with this time of year.
 - Operating Income (loss) excluding Fire Recovery Surcharge was \$257K for December.
- Overall Outlook: Operating revenues and expenses are in line with expectations. We will continue to monitor consumption trends for any significant shifts from expectations.

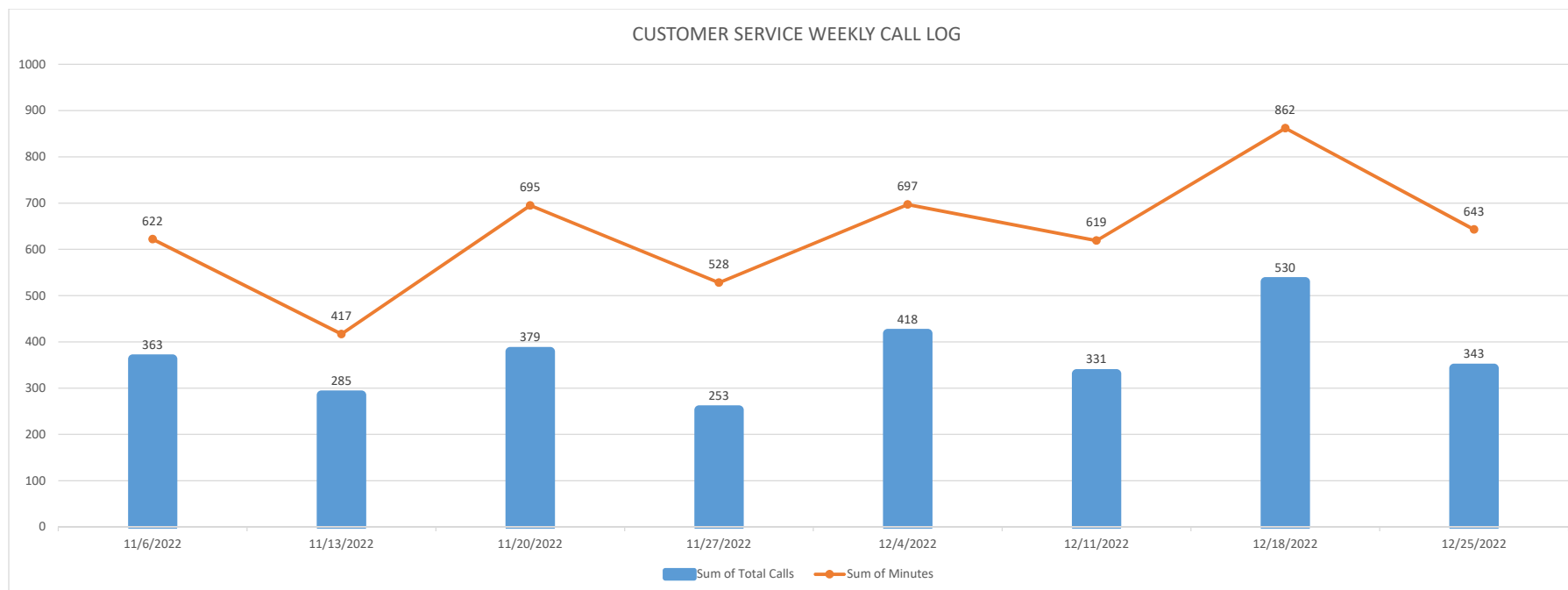
	December		Full Year	
	Current Month	YTD	Budget	% of Budget
Operating Revenue (Excluding Fire Recovery Surcharge)	\$ 863,135	\$ 5,622,377	\$ 12,078,112	47%
Operating Expenses	\$ 606,627	\$ 4,261,539	\$ 9,468,080	45%
Operating Income (Excluding Fire Recovery Surcharge)	\$ 256,508	\$ 1,360,838	\$ 2,610,032	52%

CUSTOMER SERVICE DEPT SUMMARY

These statistics are meant to show some of the trends and fluctuations in utility billing related items. Management will use these to look for abnormalities or seasonal trends that can impact staff time. For example, the cut in/out process is typically correlated to the real estate market.

Monthly Stats:	Dec-22	Nov-22	Oct-22	Sep-22	Aug-22	Jul-22	Jun-22	May-22	Apr-22	Mar-22	Feb-22	Jan-22	Dec-21
Cut In/Outs	28	32	44	50	62	48	80	58	52	44	44	52	50
# Past Due Accounts	1,335	1,063	1,239	1,476	1,227	1,322	1,460	1,355	1,460	1,399	1,228	1,747	1,606
# Receiving IVR	965	807	928	1,075	926	953	1,056	987	1,056	1,000	902	1,164	1,101
# Late Penalties	805	709	726	796	707	743	769	774	769	834	772	891	912
Past Due Balances (30+ Days) [1]	\$ 400,753	\$ 360,539	\$ 341,425	\$ 320,298	\$ 342,331	\$ 330,919	\$ 307,179	\$ 289,810	\$ 280,252	\$ 264,349	\$ 268,177	\$ 263,350	\$ 248,311
Rate Assistance Program (RAP)													
Approved Applications	92	90	89	89	88	87	85	80	78	75	72	70	66
Pending Applications	0	2	2	1	1	2	2	3	3	2	3	0	1
Online / Going Green													
<i>As of 2/7/2022</i>													
Online Sign-ups	5,123	5,104	5,066	5,054	5,027	4,977	4,921	4,901	4,840	4,811	4,781	4,729	4,623
E-Bills	2,376	2,368	2,362	2,350	2,331	2,307	2,257	2,266	2,281	2,215	2,186	2,146	2,081
Auto Pay	3,552	3,506	3,534	3,526	3,493	3,471	3,427	3,411	3,395	3,320	3,323	3,272	3,190





Week Ending	Total Calls		Incoming Calls		Outgoing Calls	
	# Calls	Minutes	# Calls	Minutes	# Calls	Minutes
11/6/2022	363	622	243	503	120	119
11/13/2022	285	417	169	323	116	94
11/20/2022	379	695	244	526	135	169
11/27/2022	253	528	162	420	91	108
12/4/2022	418	697	286	548	132	149
12/11/2022	331	619	221	450	110	167
12/18/2022	530	862	327	722	203	140
12/25/2022	343	643	212	551	131	92

Weekly Notes
Main Break: 221 Celia Ave., 8040 Hermosa Ave., 125 Pool Dr., 14685 Big Basin, 150 Old Big Trees Rd., Oakwood, 185 Buck Knoll Rd., Berts Rd. & Arnold Ave.
Main Break: Brookside Dr. & E Zayante Rd.
Main Break: 145 Forest St. & 11458 Hwy 9
Closed for Thanksgiving, Main Break: 15891 Forest Hill Dr., 11151 Lake Blvd., 490 Redwood Dr., 1250 Country Club Dr., 191 Shady Ln, 875 Whispering Pines Dr.
Main Break: 14574 West Park Ave., 416 Hillview Dr., 21 Brimblecom Rd., 8011 Hermosa Ave., 14787 Hwy 9, 1141 Highland Dr.
Main Break: 415 Hoot Owl Wy., 11643 Upper Van Allen Rd.
Main Break: 10870 Hwy 9, 8440 Hermosa Ave., Redwood Dr., 895 Oak Dr., Hermosa Ave., 7835 Hwy 9, 260 Fiddlesticks Dr., 155 Woodland Dr.
Closed for Christmas, Main Break: View Dr., 11247 Hwy 9, 10241 Redwood Dr., 920 Creek Dr.

REVENUE STABILIZATION RATE ANALYSIS FY22-23

In accordance with the District's Revenue Stabilization Rates Policy & Procedures, the District Manager shall provide the Board of Directors with the average units of water sales (by month) for the rolling previous three years, which will serve as the baseline against which current annual sales to date will be compared. If the District Manager determines that budget-year water sales (in units) to date, and corresponding revenue, is more than 10% below expected year-to-date levels (based on monthly averages over the previous three years), the District Manager shall notify, at a public meeting, the Board of Directors of this determination at or before the next regularly scheduled Board meeting. For more information, please refer to the District's full Policy & Procedures.

MONTHLY CONSUMPTION IN UNITS BY FISCAL YEAR (BASELINE)

	July	August	September	October	November	December	January	February	March	April	May	June	TOTAL
FY1920	69,511	70,199	70,935	61,797	58,008	49,614	45,215	40,031	44,903	47,195	56,904	64,133	678,447
FY2021	75,312	78,208	67,686	64,547	55,021	47,697	46,950	37,588	37,065	50,838	60,205	65,232	686,348
FY2122	67,878	69,234	55,672	56,472	44,129	39,798	39,208	38,216	44,799	44,339	54,843	61,817	616,405
3 YR AVERAGE (BASELINE)	70,900	72,547	64,764	60,939	52,386	45,703	43,791	38,612	42,256	47,457	57,317	63,728	660,400

ACTUAL FY2223 CONSUMPTION

FY2223	68,829	63,207	64,322	50,922	44,500	43,180							334,960
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CUMULATIVE ANALYSIS

% Above or Below Average	-3%	-13%	-1%	-16%	-15%	-6%							
Cumulative %	-3%	-8%	-6%	-8%	-9%	-9%							

NOTES:

As of December 2022, the cumulative consumption is 9% below the baseline. Consumption for December is 6% below the 3 year average baseline and 8% higher than prior year. We will continue to monitor consumption and update the Board as necessary.

SAN LORENZO VALLEY WATER DISTRICT - PAST DUE ANALYSIS - DECEMBER 2022

CYCLE 1						
	Bal Fwd	Bal Under 30	Bal 30 to 60	Bal 60 to 90	Bal 90 to 120	Bal Over 120
Owner	\$ 221,119	\$ 77,664	\$ 26,580	\$ 17,609	\$ 14,087	\$ 85,180
# of accounts	666	246	159	123	101	
IVR/PAST DUE INFORMATION:						
PAST DUE PRIOR TO IVR	586					
# RECEIVING IVR	427	73%	% signed up for IVR			
FINAL PAST DUE	360	61%	% from initial past due			

CYCLE 2						
	Bal Fwd	Bal Under 30	Bal 30 to 60	Bal 60 to 90	Bal 90 to 120	Bal Over 120
Owner	\$ 352,591	\$ 95,293	\$ 43,330	\$ 30,585	\$ 30,427	\$ 152,956
# of accounts	805	390	241	196	173	
IVR/PAST DUE INFORMATION:						
PAST DUE PRIOR TO IVR	749					
# RECEIVING IVR	538	72%	% signed up for IVR			
FINAL PAST DUE	445	59%	% from initial past due			

TOTAL DISTRICT						
	Bal Fwd	Bal Under 30	Bal 30 to 60	Bal 60 to 90	Bal 90 to 120	Bal Over 120
Owner	\$ 573,710	\$ 172,957	\$ 69,910	\$ 48,194	\$ 44,513	\$ 238,136
# of accounts	1,471	636	400	319	274	*
BALANCE OF ACCOUNTS						
30+ DAYS PAST DUE	400,753					
# OF ACCOUNTS 30+ DAYS PAST DUE	1,629					
IVR/PAST DUE INFORMATION:						
PAST DUE PRIOR TO IVR	1,335					
# RECEIVING IVR	965	72%	% signed up for IVR			
FINAL PAST DUE	805	60%	% from initial past due			
LT PAYMENT PLANS	11					
LIEN INFORMATION:						
# ACTIVE LIENS	86					
TOTAL BALANCE	\$ 90,926	38%	% collateralized of Owner Bal Over 120			

PRIOR MONTH NOVEMBER COMPARISON						
	Bal Fwd	Bal Under 30	Bal 30 to 60	Bal 60 to 90	Bal 90 to 120	Bal Over 120
	\$ 192,036	\$ 61,201	\$ 23,680	\$ 17,151	\$ 11,177	\$ 78,828
# of accounts	530	213	141	100	98	

PRIOR MONTH NOVEMBER COMPARISON						
	Bal Fwd	Bal Under 30	Bal 30 to 60	Bal 60 to 90	Bal 90 to 120	Bal Over 120
	\$ 311,064	\$ 81,360	\$ 38,471	\$ 34,576	\$ 24,032	\$ 132,626
# of accounts	724	303	219	176	162	

PRIOR MONTH NOVEMBER COMPARISON						
	Bal Fwd	Bal Under 30	Bal 30 to 60	Bal 60 to 90	Bal 90 to 120	Bal Over 120
	\$ 503,100	\$ 142,561	\$ 62,150	\$ 51,727	\$ 35,208	\$ 211,454
# of accounts	1,254	516	360	276	260	*
BALANCE OF ACCOUNTS						
30+ DAYS PAST DUE	360,539					
# OF ACCOUNTS 30+ DAYS PAST DUE	1,412					
11%						
% change from prior month for 30+ days past due						

* Lien amount may be larger than 120+ day bucket due to the fact it will include their entire balance.

OPERATING ANALYSIS - DECEMBER 2022

REVENUE BY CATEGORY

DESCRIPTION

WATER USAGE
BASIC CHARGES
FIRE RECOVERY SURCHARGE
METERS, PENALTIES & OTHER
SEWER CHARGES

TOTAL OPERATING REVENUE

REVENUE COMMENTS*

*See detail below for Operating Revenue excluding the Fire Recovery Surcharge

COMPARING AGAINST PRIOR YEAR					COMPARING AGAINST BUDGET		
ACTUALS	% OF TOTAL	PRIOR YEAR	\$ Diff.	% Diff.	Act. % of Budget	ANNUAL BUDGET	% of Annual
\$ 544,889	57.6%	\$ 500,484	\$ 44,405	9%	7%	\$ 8,231,131	63%
295,593	31.3%	294,413	1,179	0%	8%	3,536,400	27%
82,541	8.7%	82,133	408	0%	8%	1,000,000	8%
8,235	0.9%	20,097	(11,862)	-59%	6%	137,560	1%
14,418	1.5%	14,418	-	0%	8%	173,021	1%
\$ 945,676	100.0%	\$ 911,545	\$ 34,130	4%	7%	\$ 13,078,112	100%

Water Usage: December consumption was 9% higher than prior year

EXPENSES BY CATEGORY

DESCRIPTION

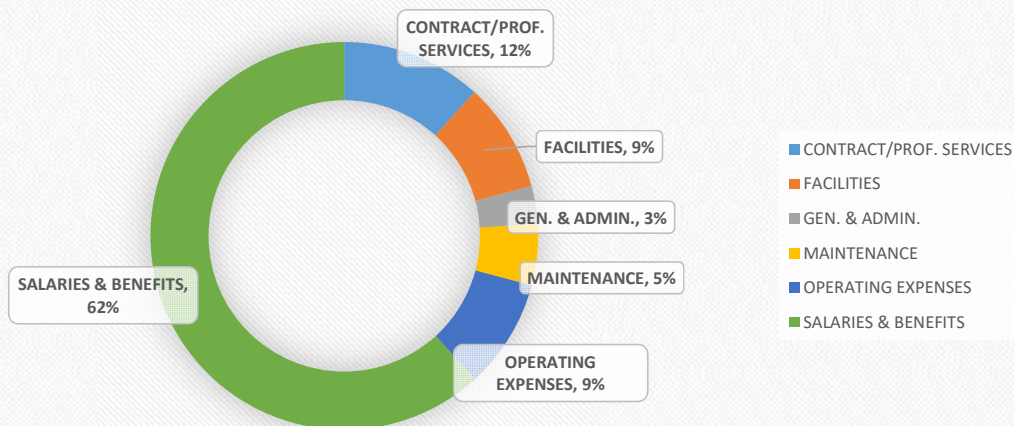
SALARIES & BENEFITS
CONTRACT/PROF. SERVICES
OPERATING EXPENSES
MAINTENANCE
FACILITIES
GEN. & ADMIN.
TOTAL OPERATING EXPENSES

EXPENSE COMMENTS

COMPARING AGAINST PRIOR YEAR					COMPARING AGAINST BUDGET		
ACTUALS	% OF TOTAL	PRIOR YEAR	\$ Diff.	% Diff.	Act. % of Budget	ANNUAL BUDGET	% of Annual
\$ 374,596	61.8%	\$ 512,301	\$ (137,705)	-27%	6%	\$ 6,607,296	70%
71,068	11.7%	171,381	(100,313)	-59%	7%	1,008,645	11%
55,435	9.1%	44,821	10,614	24%	12%	455,450	5%
30,942	5.1%	19,316	11,626	60%	15%	202,700	2%
55,428	9.1%	81,911	(26,484)	-32%	8%	725,795	8%
19,158	3.2%	41,600	(22,442)	-54%	4%	468,194	5%
\$ 606,627	100%	\$ 871,330	\$ (264,704)	-30%	6%	\$ 9,468,080	100%

Salaries & Benefits: Prior year had a 3 payroll month

% BREAKDOWN OF CATEGORY EXPENDITURES



EXCLUDING FIRE RECOVERY SURCHARGE

REVENUE BY CATEGORY

DESCRIPTION

WATER USAGE
BASIC CHARGES
FIRE RECOVERY SURCHARGE
METERS, PENALTIES & OTHER
SEWER CHARGES
TOTAL OPERATING REVENUE

COMPARING AGAINST PRIOR YEAR					COMPARING AGAINST BUDGET		
ACTUALS	% OF TOTAL	PRIOR YEAR	\$ Diff.	% Diff.	Act. % of Budget	ANNUAL BUDGET	% of Annual
\$ 544,889	57.6%	\$ 500,484	\$ 44,405	9%	7%	\$ 8,231,131	63%
295,593	31.3%	294,413	1,179	0%	8%	3,536,400	27%
8,235	0.9%	20,097	(11,862)	-59%	6%	137,560	1%
14,418	1.5%	14,418	-	0%	8%	173,021	1%
\$ 863,135	100.0%	\$ 829,412	\$ 33,723	4%	7%	\$ 12,078,112	100%

OPERATING ANALYSIS - Q2 FY2223 (OCT-DEC)

REVENUE BY CATEGORY

DESCRIPTION

WATER USAGE
BASIC CHARGES
FIRE RECOVERY SURCHARGE
METERS, PENALTIES & OTHER
SEWER CHARGES

TOTAL OPERATING REVENUE

REVENUE COMMENTS*

COMPARING AGAINST PRIOR YEAR						COMPARING AGAINST BUDGET		
ACTUALS	% OF TOTAL	PRIOR YEAR	\$ Diff.	% Diff.		Act. % of Budget	ANNUAL BUDGET	% of Annual
\$ 1,744,902	59.2%	\$ 1,750,804	\$ (5,902)	0%		21%	\$ 8,231,131	63%
886,470	30.1%	876,317	10,153	1%		25%	3,536,400	27%
247,360	8.4%	246,660	700	0%		25%	1,000,000	8%
23,255	0.8%	36,117	(12,862)	-36%		17%	137,560	1%
43,255	1.5%	43,259	(4)	0%		25%	173,021	1%
\$ 2,945,242	100.0%	\$ 2,953,157	\$ (7,916)	0%		23%	\$ 13,078,112	100%

Water Usage: Water usage has decreased 1% in Q2 compared to prior year

*See detail below for Operating Revenue excluding the Fire Recovery Surcharge

EXPENSES BY CATEGORY

DESCRIPTION

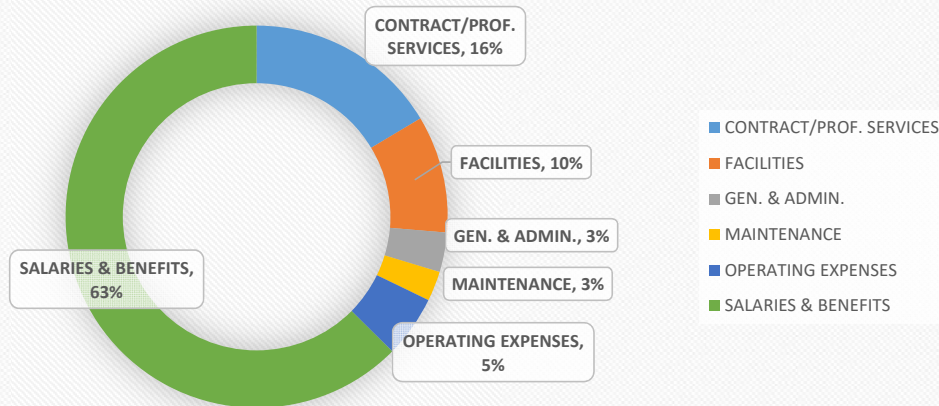
SALARIES & BENEFITS
CONTRACT/PROF. SERVICES
OPERATING EXPENSES
MAINTENANCE
FACILITIES
GEN. & ADMIN.

TOTAL OPERATING EXPENSES

EXPENSE COMMENTS

COMPARING AGAINST PRIOR YEAR						COMPARING AGAINST BUDGET		
ACTUALS	% OF TOTAL	PRIOR YEAR	\$ Diff.	% Diff.		Act. % of Budget	ANNUAL BUDGET	% of Annual
\$ 1,252,349	62.6%	\$ 1,230,683	\$ 21,666	2%		19%	\$ 6,607,296	70%
328,054	16.4%	464,621	(136,567)	-29%		33%	1,008,645	11%
105,022	5.2%	84,538	20,483	24%		23%	455,450	5%
50,841	2.5%	53,398	(2,557)	-5%		25%	202,700	2%
198,964	9.9%	206,502	(7,539)	-4%		27%	725,795	8%
66,629	3.3%	85,299	(18,669)	-22%		14%	468,194	5%
\$ 2,001,859	100%	\$ 2,125,042	\$ (123,183)	-6%		21%	\$ 9,468,080	100%

% BREAKDOWN OF CATEGORY EXPENDITURES



EXCLUDING FIRE RECOVERY SURCHARGE

REVENUE BY CATEGORY

DESCRIPTION

WATER USAGE
BASIC CHARGES
FIRE RECOVERY SURCHARGE
METERS, PENALTIES & OTHER
SEWER CHARGES

TOTAL OPERATING REVENUE

COMPARING AGAINST PRIOR YEAR						COMPARING AGAINST BUDGET		
ACTUALS	% OF TOTAL	PRIOR YEAR	\$ Diff.	% Diff.		Act. % of Budget	ANNUAL BUDGET	% of Annual
\$ 1,744,902	59.2%	\$ 1,750,804	\$ (5,902)	0%		21%	\$ 8,231,131	63%
886,470	30.1%	876,317	10,153	1%		25%	3,536,400	27%
23,255	0.8%	36,117	(12,862)	-36%		17%	137,560	1%
43,255	1.5%	43,259	(4)	0%		25%	173,021	1%
\$ 2,697,882	100.0%	\$ 2,706,498	\$ (8,616)	0%		22%	\$ 12,078,112	100%

OPERATING ANALYSIS - YTD FY22-23 (JULY-DECEMBER)

REVENUE BY CATEGORY

DESCRIPTION	COMPARING AGAINST PRIOR YEAR					COMPARING AGAINST BUDGET		
	ACTUALS	% OF TOTAL	PRIOR YEAR	\$ Diff.	% Diff.	Act. % of Budget	ANNUAL BUDGET	% of Annual
WATER USAGE	\$ 3,722,214	60.9%	\$ 3,615,661	\$ 106,553	3%	45%	\$ 8,231,131	63%
BASIC CHARGES	1,772,893	29.0%	1,705,216	67,677	4%	50%	3,536,400	27%
FIRE RECOVERY SURCHARGE	494,323	8.1%	410,800	83,524	20%	49%	1,000,000	8%
METERS, PENALTIES & OTHER	40,760	0.7%	62,477	(21,717)	-35%	30%	137,560	1%
SEWER CHARGES	86,510	1.4%	86,522	(12)	0%	50%	173,021	1%
TOTAL OPERATING REVENUE	\$ 6,116,700	100.0%	\$ 5,880,676	\$ 236,024	4%	47%	\$ 13,078,112	100%

REVENUE COMMENTS*

YTD revenues are slightly higher than prior year due to two more months of fire surcharge than prior year. Current year includes last rate increase of 5 year rate increase.

**See detail below for Operating Revenue excluding the Fire Recovery Surcharge*

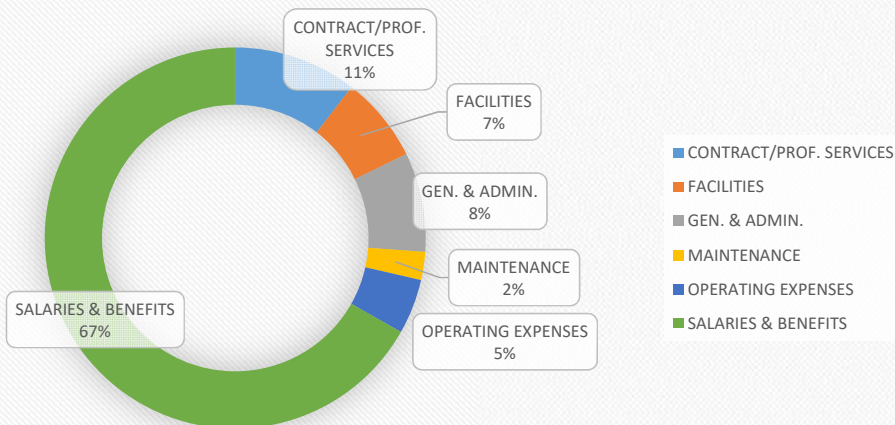
EXPENSES BY CATEGORY

DESCRIPTION	COMPARING AGAINST PRIOR YEAR					COMPARING AGAINST BUDGET		
	ACTUALS	% OF TOTAL	PRIOR YEAR	\$ Diff.	% Diff.	Act. % of Budget	ANNUAL BUDGET	% of Annual
SALARIES & BENEFITS	\$ 2,845,879	66.8%	\$ 2,856,299	\$ (10,420)	0%	43%	\$ 6,607,296	70%
CONTRACT/PROF. SERVICES	445,287	10.4%	616,448	(171,161)	-28%	44%	1,008,645	11%
OPERATING EXPENSES	199,501	4.7%	173,170	26,330	15%	44%	455,450	5%
MAINTENANCE	101,147	2.4%	80,309	20,838	26%	50%	202,700	2%
FACILITIES	310,021	7.3%	332,511	(22,490)	-7%	43%	725,795	8%
GEN. & ADMIN.	359,705	8.4%	346,709	12,995	4%	77%	468,194	5%
TOTAL OPERATING EXPENSES	\$ 4,261,539	100%	\$ 4,405,447	\$ (143,908)	-3%	45%	\$ 9,468,080	100%

EXPENSE COMMENTS

Maintenance: Increased fuel costs

% BREAKDOWN OF CATEGORY EXPENDITURES



EXCLUDING FIRE RECOVERY SURCHARGE

REVENUE BY CATEGORY

DESCRIPTION	COMPARING AGAINST PRIOR YEAR					COMPARING AGAINST BUDGET		
	ACTUALS	% OF TOTAL	PRIOR YEAR	\$ Diff.	% Diff.	Act. % of Budget	ANNUAL BUDGET	% of Annual
WATER USAGE	\$ 3,722,214	66.2%	\$ 3,615,661	\$ 106,553	3%	45%	\$ 8,231,131	68%
BASIC CHARGES	1,772,893	31.5%	1,705,216	67,677	4%	50%	3,536,400	29%
FIRE RECOVERY SURCHARGE								
METERS, PENALTIES & OTHER	40,760	0.7%	62,477	(21,717)	-35%	30%	137,560	1%
SEWER CHARGES	86,510	1.5%	86,522	(12)	0%	50%	173,021	1%
TOTAL OPERATING REVENUE	\$ 5,622,377	100.0%	\$ 5,469,876	\$ 152,501	3%	47%	\$ 12,078,112	100%

OPERATING ANALYSIS - YTD TREND FY22-23

REVENUE BY CATEGORY

DESCRIPTION	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	YTD	BUDGET	% OF BUD.
WATER USAGE	368,523	799,034	809,756	640,360	559,653	544,889	3,722,214	8,231,131	45%
BASIC CHARGES	295,512	295,459	295,451	295,440	295,437	295,593	1,772,893	3,536,400	50%
FIRE RECOVERY SURCHARGE	82,330	82,342	82,292	82,384	82,434	82,541	494,323	1,000,000	49%
METERS, PENALTIES & OTHER	3,440	6,710	7,355	7,860	7,160	8,235	40,760	137,560	30%
SEWER CHARGES	14,418	14,418	14,418	14,418	14,418	14,418	86,510	173,021	50%
TOTAL OPERATING REVENUE	764,223	1,197,963	1,209,272	1,040,463	959,103	945,676	6,116,700	13,078,112	47%

EXPENSES BY CATEGORY

DESCRIPTION	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	YTD	BUDGET	% OF BUD.
SALARY & BENEFITS	831,329	392,196	370,005	363,354	514,399	374,596	2,845,879	6,607,296	43%
CONTRACT/PROF. SERVICES	34,175	21,055	62,002	150,501	106,485	71,068	445,287	1,008,645	44%
OPERATING EXPENSES	24,286	33,282	36,911	31,435	18,151	55,435	199,501	455,450	44%
MAINTENANCE	9,401	12,116	28,789	4,521	15,379	30,942	101,147	202,700	50%
FACILITIES	13,196	35,343	62,518	75,678	67,858	55,428	310,021	725,795	43%
GEN. & ADMIN.	258,990	13,565	20,520	27,445	20,027	19,158	359,705	468,194	77%
TOTAL OPERATING EXPENSES	1,171,378	507,558	580,745	652,934	742,298	606,627	4,261,539	9,468,080	45%

OPERATING INCOME (LOSS)	(407,154)	690,405	628,527	387,528	216,805	339,049	1,855,161	3,610,032	51%
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OPERATING INCOME (LOSS)

EXCLUDING FIRE RECOVERY

SURCHARGE	(489,484)	608,064	546,235	305,144	134,371	256,508	1,360,838	2,610,032	52%
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COMMENTS

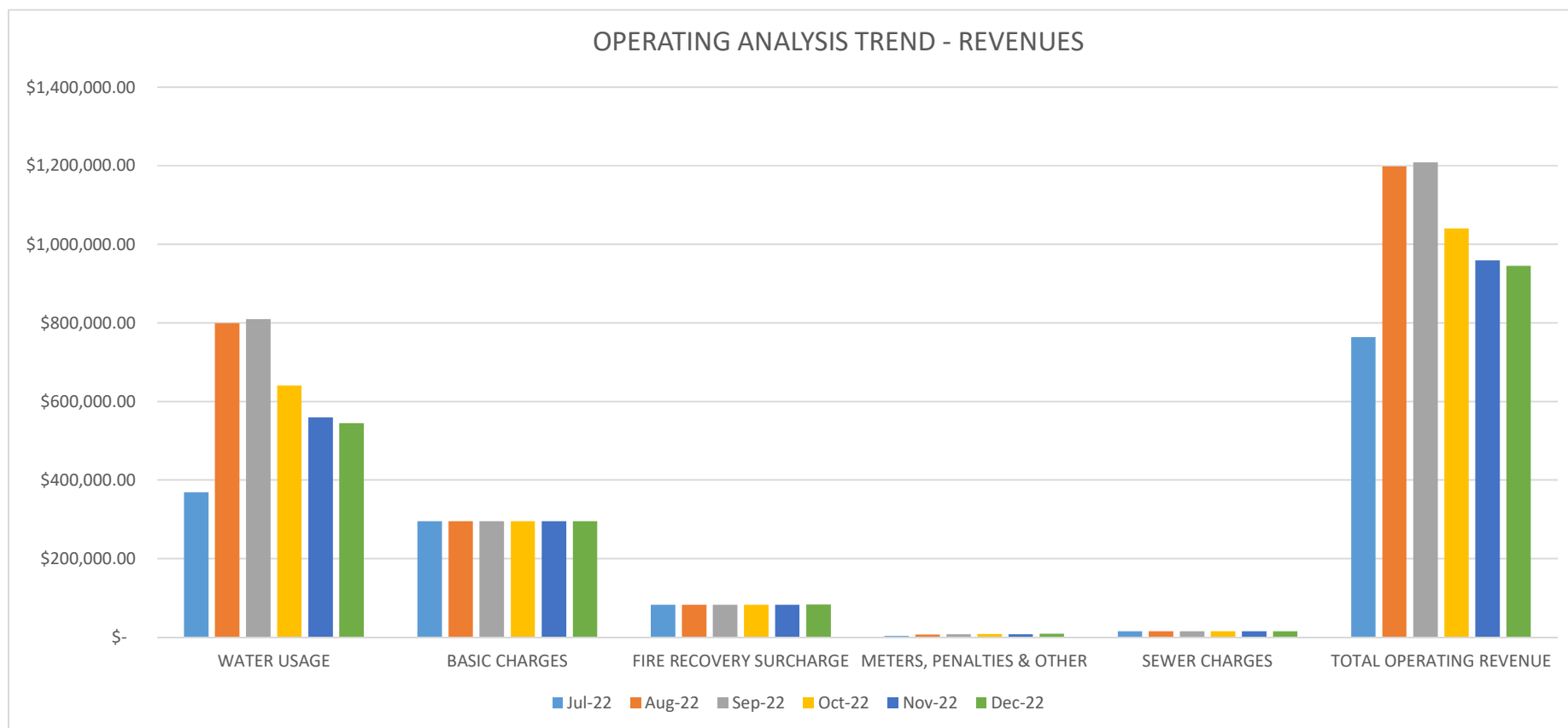
REVENUE/EXPENSES:

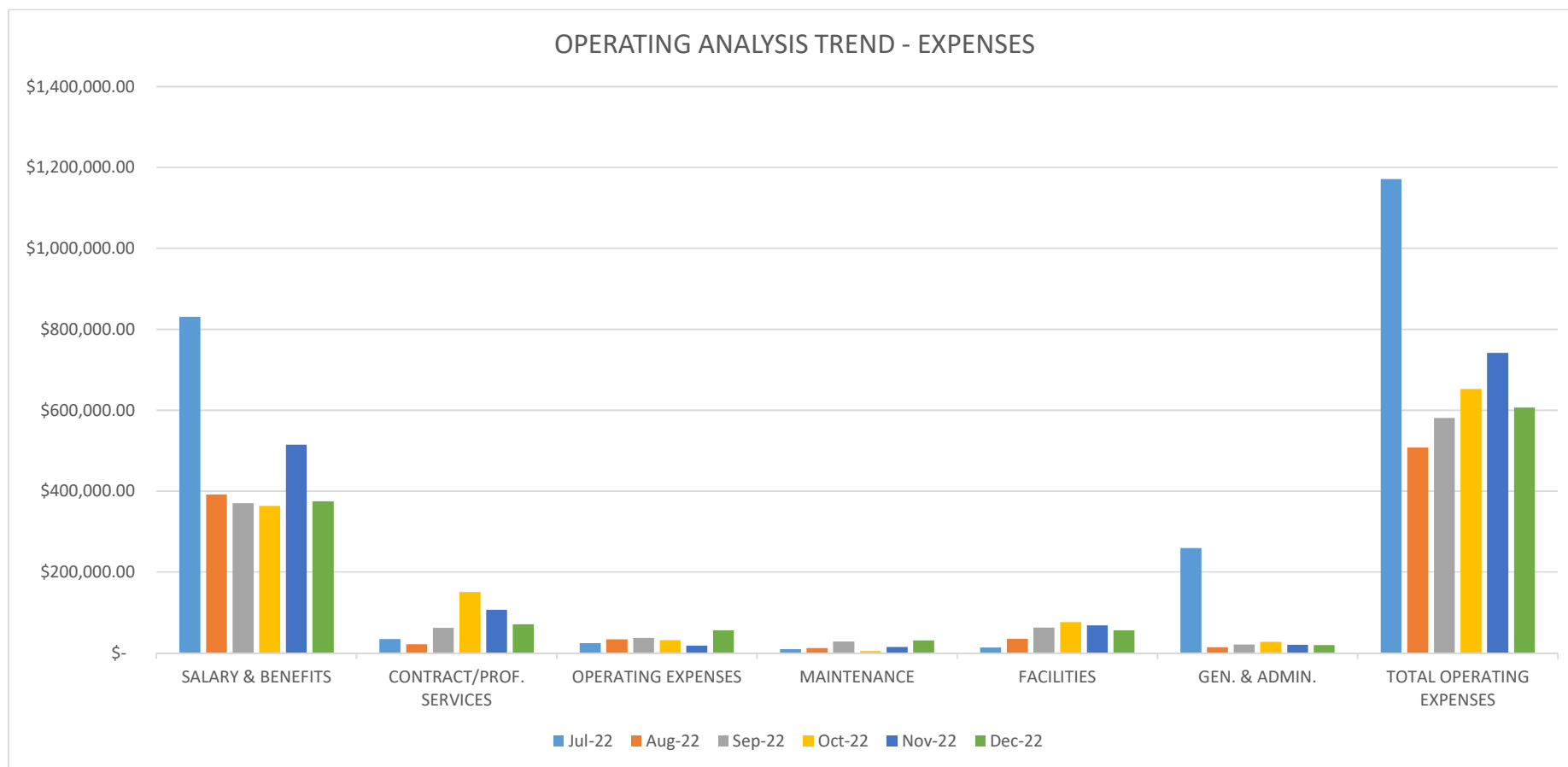
Please refer to the current month analysis for any further detail on revenue or expenses.

GENERAL/PROCESS:

There are annual/one-time expenses paid upfront that could cause individual months to appear skewed or accrual based accounting that will impact June/July more so. An example of this would be some insurances are paid in July, this causes July expenses to appear higher than other months. The District operates on an annual budget and performs accrual based accounting procedures for a hard year end close, this is typical for governmental accounting.

Data is continuously being reviewed, so it is not un-common for a prior report balance to change slightly throughout the year as accounts are reconciled.





**FIRE RECOVERY SURCHARGE
REVENUE & EXPENSE TRACKING**

REVENUE

FIRE RECOVERY SURCHARGE	\$	904,312.91	\$	246,963.74	\$	247,359.65	\$	-	\$	-	\$	494,323.39	\$	1,398,636.30
TOTAL REVENUE			\$	246,963.74	\$	247,359.65	\$	-	\$	-	\$	494,323.39	\$	1,398,636.30

	PRIOR YEAR REVENUE THRU 06/30/22	FY2223 Q1 TOTALS	FY2223 Q2 TOTALS	FY2223 Q3 TOTALS	FY2223 Q4 TOTALS	FY22-23 YTD	TOTAL FIRE RECOVERY SURCHARGE RECEIVED TO DATE							
EXPENSES														
WO 1960 - CZU_PEAVINE INTAKE	\$ (16,709.45)	\$ -	\$ (505.10)	\$ (707.13)	\$ -	\$ (1,212.23)	\$ (17,921.68)	\$ 13,048.16	\$ -	\$ (17,921.68)				
WO 1924 - CZU_BIG STEEL TANK	\$ (799,569.42)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (799,569.42)	\$ 415,379.62	\$ 109,310.17	\$ (690,259.25)				
WO 1925 - CZU_BIG STEEL BOOSTER	\$ (716,193.28)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (716,193.28)	\$ 201,057.20	\$ 11,510.57	\$ (704,682.71)				
WO 1967 - CZU_LIL LYON TANK CLEANING&COATING	\$ (345,270.01)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (345,270.01)	\$ -	\$ -	\$ (345,270.01)				
WO 1970 - CZU_LITTLE LYON TEMPORARY TANKS	\$ (220,023.54)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (220,023.54)	\$ 231,900.57	\$ 55,820.61	\$ (164,202.93)				
WO 1919 - CZU_BENNETT SPRING RAW WATER LINE	\$ (17,819.67)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (17,819.67)	\$ 9,411.53	\$ 910.92	\$ (16,908.75)				
WO 2077 - CZU_5 MILE BOX & TURBIDITY STATION	\$ (40,195.20)	\$ (168.37)	\$ -	\$ (883.91)	\$ -	\$ (1,052.28)	\$ (41,247.48)	\$ 40,195.20	\$ -	\$ (41,247.48)				
WO 1923 - CZU_ECKLEY TANK ZONE	\$ (29,049.83)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (29,049.83)	\$ 23,532.47	\$ 23,235.27	\$ (5,814.56)				
WO 1953 - CZU_HARMON STREET 2"	\$ (75,412.42)	\$ (166.25)	\$ (2,822.50)	\$ (353.57)	\$ -	\$ (3,342.32)	\$ (78,754.74)	\$ 2,193.08	\$ 2,193.08	\$ (76,561.66)				
WO 1962 - CZU_CLEAR CREEK/SWEETWATER INTAKE	\$ (367.33)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (367.33)	\$ -	\$ -	\$ (367.33)				
WO 1921 - CZU_ALTA VIA RD 4" HDPE MAIN	\$ (160,116.94)	\$ (840.00)	\$ (6,851.78)	\$ (2,460.95)	\$ -	\$ (10,152.73)	\$ (170,269.67)	\$ 90,986.70	\$ 90,633.30	\$ (79,636.37)				
WO 1920 - CZU_SOUTH RESERVOIR 4 HDPE TANKS	\$ (16,048.15)	\$ -	\$ (84.18)	\$ -	\$ -	\$ (84.18)	\$ (16,132.33)	\$ 16,835.38	\$ 16,732.72	\$ 600.39				
WO 1922 - CZU_BLACKSTONE TANKS	\$ (29,049.83)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (29,049.83)	\$ 6,111.03	\$ 1,817.40	\$ (27,232.43)				
WO 1926 - CZU_LYON TANK	\$ (176,162.78)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (176,162.78)	\$ 21,731.92	\$ 8,965.48	\$ (167,197.30)				
WO 1927 - CZU_FOREMAN CREEK INTAKE/RAW WATER	\$ (719,049.90)	\$ (493.05)	\$ (908.47)	\$ (176.78)	\$ -	\$ (1,578.31)	\$ (720,628.20)	\$ 125,292.25	\$ -	\$ (720,628.20)				
WO 1928 - CZU_COOL CREEK INTAKE & PIPING	\$ -	\$ -	\$ (94.70)	\$ -	\$ -	\$ (94.70)	\$ (94.70)	\$ -	\$ -	\$ (94.70)				
WO 1930 - CZU_FIVE MILE PIPELINE	\$ (90,297.37)	\$ (84.18)	\$ (257.31)	\$ -	\$ -	\$ (341.50)	\$ (90,638.87)	\$ -	\$ -	\$ (90,638.87)				
WO 1963 - CZU_RIVERSIDE GROVE BOOSTER STATIO	\$ (38,327.88)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (38,327.88)	\$ 27,349.63	\$ 27,270.52	\$ (11,057.36)				
WO 1964 - CZU_CZU SERVICE METER REPLACEMENT	\$ (151,272.02)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (151,272.02)	\$ -	\$ -	\$ (151,272.02)				
WO 1966 - CZU_LYON TANK CLEANING & COATING	\$ (98,679.14)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (98,679.14)	\$ -	\$ -	\$ (98,679.14)				
WO 1968 - CZU_WATER QUALITY SAMPLING	\$ (130,974.12)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (130,974.12)	\$ 93,357.98	\$ 91,865.73	\$ (39,108.39)				
WO 2053 - CZU_ALDER TANK	\$ (5,830.71)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (5,830.71)	\$ 6,561.01	\$ 5,904.91	\$ 74.20				
WO 2068 - CZU_HARMON CREEK DREDGE & EROSION	\$ (97,209.83)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (97,209.83)	\$ 19,246.58	\$ -	\$ (97,209.83)				
WO 1946 - CZU_PINE TANK	\$ (696.00)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (696.00)	\$ 1,501.59	\$ 1,351.43	\$ 655.43				
WO 1969 - CZU_EMERGENCY RESPONSE MAIN BREAKS	\$ (6,463.05)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (6,463.05)	\$ 2,398.01	\$ 2,398.01	\$ (4,065.04)				
WO 1939 - CZU_STAFF MEALS	\$ (8,783.55)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (8,783.55)	\$ 8,783.55	\$ 8,737.53	\$ (46.02)				
LYON WATER TREATMENT PLANT	\$ (12,655.00)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (12,655.00)	\$ 12,655.00	\$ 12,338.63	\$ (316.37)				
CZU EMERGENCY ENGINEERING SERVICES	\$ (4,935.00)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (4,935.00)	\$ 4,935.00	\$ 4,811.63	\$ (123.37)				
TOTAL CZU EXPENSES	\$ (4,007,161.41)	\$ (1,751.86)	\$ (11,524.06)	\$ (4,582.34)	\$ -	\$ (17,858.25)	\$ (4,025,019.67)	\$ 1,374,463.46	\$ 475,807.91	\$ (3,549,211.76)				

TOTAL FIRE RECOVERY SURCHARGE RECEIVED TO DATE \$ 1,398,636.30

NET COST TO DISTRICT \$ (2,150,575.46)

FEMA REIMBURSEMENT CHECKS		
Check #	Amount	Date Received
Check #61-230569	\$ 6,639.00	4/6/2022
Check #61-244300	\$ 26,559.17	4/7/2022
Check #61-837325	\$ 240,319.01	6/23/2022
Check #61-837318	\$ 1,328.76	6/23/2022
Check #63-243001	\$ 185,503.37	12/28/2022
Check #63-272065	\$ 15,458.61	12/28/2022
	\$ 475,807.92	

[1] AMOUNT SUBMITTED TO FEMA MAY DIFFER FROM TOTAL PROJECT COST DUE TO ELIGIBLE COSTS, DIFFERENCE IN FEMA OVERHEAD RATES, EQUIPMENT COSTS, ETC. ANOTHER REASON IS NOT ALL INVOICES HAVE BEEN SUBMITTED TO FEMA YET

[2] AMOUNT RECEIVED FROM FEMA MAY DIFFER FROM AMOUNT SUBMITTED TO FEMA DUE TO COST SHARE PERCENTAGE COVERED BY FEMA (MOST PROJECTS THEY ONLY COVER 75%)

2019 COP \$14.5 Project Tracking

In 2019, the District identified the projects for the \$14.5M COP. This the tracking of those expenditures. The initial funds were deposited into the Santa Cruz County Investment Pool and are reimbursed back to the regular District account as the expenses are incurred. These could be reviewed at some point, so it is important to retain these documents for an extended period of time. Please note these are the reimbursements for costs incurred but may not be reflective of the entire project cost for fixed asset purposes. Interest earned does not need to remain with the project, but will require direction from the DM for how we want to treat it.

PROJECTS	PROJECT TYPE	ORIGINAL PROJECT COST PER LOAN AGREEMENT	FY2122	FY2223 Q1 TOTALS	FY2223 Q2 TOTALS	FY2223 Q3 TOTALS	FY2223 Q4 TOTALS	FY22-23 TOTALS YTD	TOTAL PROJECT COST TO DATE	FUNDS REMAINING	CONTRACT AMOUNT	ADDITIONAL FUNDS REMAINING
WO 1208 - LEWIS TANK	CIP	\$ 1,142,500	\$ 1,161,837.17	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,161,837.17	\$ (19,337.17)		\$ (19,337.17)
WO 1209 - MADRONE TANK	CIP	\$ 891,250	\$ 951,831.14	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 951,831.14	\$ (60,581.14)		\$ (60,581.14)
WO 1210 - KASKI TANK	CIP	\$ 687,500	\$ 899,201.55	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 899,201.55	\$ (211,701.55)		\$ (211,701.55)
WO 845 - REDWOOD PARK TANK PROJECT	CIP	\$ 1,500,000	\$ 68,015.22	\$ 252.55	\$ 1,262.76	\$ -	\$ -	\$ 1,515.31	\$ 69,530.53	\$ 1,430,469.47		\$ 1,430,469.47
WO 1234 - LYON PIPELINE PROJECT	CIP	\$ 3,504,640	\$ 212,029.12	\$ -	\$ 1,010.20	\$ -	\$ -	\$ 1,010.20	\$ 213,039.32	\$ 3,291,600.68		\$ 3,291,600.68
WO 1235 - SEQUOIA AVE PIPELINE PROJECT	CIP	\$ 197,120	\$ 21,046.22	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 21,046.22	\$ 176,073.78		\$ 176,073.78
WO 1284 - CALIFORNIA DRIVE PIPELINE PROJECT	CIP	\$ 1,090,957	\$ 706,049.43	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 706,049.43	\$ 384,907.57		\$ 384,907.57
WO 1286 - HILLSIDE DRIVE PIPELINE PROJECT	CIP	\$ 546,560	\$ 787,510.94	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 787,510.94	\$ (240,950.94)	\$ -	\$ (240,950.94)
WO 1604 - QUAIL HOLLOW PIPELINE PROJECT	CIP	\$ 5,060,411	\$ 1,021,432.43	\$ 81,487.99	\$ 1,771,594.60	\$ -	\$ -	\$ 1,853,082.58	\$ 2,874,515.02	\$ 2,185,895.98	\$ 2,675,554.00	\$ (489,658.02)
WO 1738 - FALL CREEK FISH LADDER*	CIP	\$ 1,300,000	\$ 623,621.80	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 623,621.80	\$ 676,378.20		\$ 676,378.20
TOTAL EXPENDITURES		\$ 15,920,938	\$ 6,452,575	\$ 81,741	\$ 1,773,868	\$ -	\$ -	\$ 1,855,608	\$ 8,308,183	\$ 7,612,755	\$ 2,675,554	\$ 4,937,201

*Fall Creek Fish Ladder Project was added under Resolution No. 14 (21-22) signed March 17th, 2022. The resolution designated \$1.3M towards the Fish Ladder Project. Prior to the addition of this project to the COP Loan in March of 2022, the project had accrued ~\$591K in expenses.

2021 \$15M CoBank Loan Quarterly Project Tracking

In 2021, the District identified the projects for the \$15M loan, this was a private placement with CoBank. This is the tracking of those expenditures. The initial funds were deposited into the Santa Cruz County Investment Pool and are reimbursed back to the regular District account as the expenses are incurred. There was an initial reimbursement resolution covering expenditures paid from Oct 2020 thru close. This loan will require quarterly and annual financial reporting. These expenditures could be reviewed at some point, so it is important to retain these documents for an extended period of time. Please note these are the reimbursements for costs incurred but may not be reflective of the entire project cost for fixed asset purposes. Interest earned does not need to remain with the project, but will require direction from the DM for how we want to treat it.

PROJECTS	PROJECT TYPE	ORIGINAL PROJECT COST PER LOAN AGREEMENT	FY2122 BALANCES	FY2223 Q1 TOTALS	FY2223 Q2 TOTALS	FY2223 Q3 TOTALS	FY2223 Q4 TOTALS	FY22-23 TOTALS YTD	TOTAL PROJECT COST TO DATE	FUNDS REMAINING	CONTRACT AMOUNT	ADDITIONAL FUNDS REMAINING
Peavine Supply	FEMA	\$ 1,725,000.00	\$ 16,709.45	\$ -	\$ 84.18	\$ -	\$ -	\$ 84.18	\$ 16,793.63	\$ 1,708,206.37		\$ 1,708,206.37
Big Steel Tank/Zone Piping	FEMA	\$ 2,595,000.00	\$ 1,140,890.09	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,140,890.09	\$ 1,454,109.91		\$ 1,454,109.91
Little Lyon Tank	FEMA	\$ 670,000.00	\$ 160,882.50	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 160,882.50	\$ 509,117.50		\$ 509,117.50
Bennett Spring Supply /Transmission Main	FEMA	\$ 400,000.00	\$ 22,319.64	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 22,319.64	\$ 377,680.36		\$ 377,680.36
Five Mile Box & Turbidity Station	FEMA	\$ 395,000.00	\$ 40,195.20	\$ 168.37	\$ -	\$ -	\$ -	\$ 168.37	\$ 40,363.57	\$ 354,636.43		\$ 354,636.43
Eckley Pumping Station	FEMA	\$ 145,000.00	\$ 239,632.48	\$ 166.25	\$ 2,502.50	\$ -	\$ -	\$ 2,668.75	\$ 242,301.23	\$ (97,301.23)		\$ (97,301.23)
Harmon Street 2" Main	FEMA	\$ 130,000.00	\$ 71,263.39	\$ 166.25	\$ 2,502.50	\$ -	\$ -	\$ 2,668.75	\$ 73,932.14	\$ 56,067.86		\$ 56,067.86
Sweetwater Supply Line	FEMA	\$ 1,700,000.00	\$ 367.33	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 367.33	\$ 1,699,632.67		\$ 1,699,632.67
Alta Via Distribution System Piping	FEMA	\$ 835,000.00	\$ 148,158.57	\$ 840.00	\$ 4,119.23	\$ -	\$ -	\$ 4,959.23	\$ 153,117.80	\$ 681,882.20		\$ 681,882.20
South Zone Distribution System Piping	FEMA	\$ 650,000.00	\$ 1,126.28	\$ -	\$ 84.18	\$ -	\$ -	\$ 84.18	\$ 1,210.46	\$ 648,789.54		\$ 648,789.54
Blue Ridge Tank Replacement	CIP	\$ 975,000.00	\$ 68,927.65	\$ 16,255.02	\$ 6,983.73	\$ -	\$ -	\$ 23,238.76	\$ 92,166.41	\$ 882,833.59		\$ 882,833.59
Orman Road Water Main Replacement	CIP	\$ 1,165,000.00	\$ 56,083.52	\$ 93.50	\$ 182.00	\$ -	\$ -	\$ 275.50	\$ 56,359.02	\$ 1,108,640.98		\$ 1,108,640.98
Hermosa Oak Fernwood Water Main Replacement	CIP	\$ 1,685,000.00	\$ 58,342.59	\$ 654.66	\$ 182.00	\$ -	\$ -	\$ 836.66	\$ 59,179.25	\$ 1,625,820.75		\$ 1,625,820.75
Juanita Woods Water Main Replacement	CIP	\$ 1,685,000.00	\$ 56,083.51	\$ 346.05	\$ 350.37	\$ -	\$ -	\$ 696.42	\$ 56,779.93	\$ 1,628,220.07		\$ 1,628,220.07
Zayante Drive Water Main Replacement	CIP	\$ 845,000.00	\$ 55,931.49	\$ 93.50	\$ 350.37	\$ -	\$ -	\$ 443.87	\$ 56,375.36	\$ 788,624.64		\$ 788,624.64
TOTAL EXPENDITURES		\$ 15,600,000.00	\$ 2,136,913.69	\$ 18,783.60	\$ 17,341.07	\$ -	\$ -	\$ 36,124.67	\$ 2,173,038.36	\$ 13,426,961.64	\$ -	\$ 13,426,961.64

Utility Billing
Transactions by Date
LEAK ADJUSTMENT - Q2 FY 2223



Account No	Journal Entry Date	Amount Credited	Units Above Average	Consumption Billed	Units Used	Cause of Leak	How Leak Was Detected
005166-000	10/20/2022	\$ 392.46	62	\$ 905.89	68	DON'T KNOW HOW H2O WAS USED	CUSTOMER FOUND
005233-000	10/28/2022	\$ 765.93	121	\$ 2,584.04	197	SERVICE LINE LEAK	SLVWD ALERTED CUSTOMER
005258-000	10/20/2022	\$ 715.29	113	\$ 1,723.16	129	CRACKED FITTING ON SERVICE LINE	SLVWD ALERTED CUSTOMER
006018-000	11/09/2022	\$ 50.64	8	\$ 292.58	16	TOILET LEAKING	SLVWD ALERTED CUSTOMER
006525-000	10/20/2022	\$ 576.03	91	\$ 1,596.56	119	SERVICE LINE LEAK	CUSTOMER FOUND
006638-000	11/09/2022	\$ 145.59	23	\$ 374.17	26	SERVICE LINE LEAK	SLVWD ALERTED CUSTOMER
006653-000	10/20/2022	\$ 88.62	14	\$ 310.87	21	OUTSIDE FAUCET BROKE	CUSTOMER FOUND
007037-000	10/20/2022	\$ 18.99	3	\$ 120.97	6	TOILET LEAKING	SLVWD ALERTED CUSTOMER
007256-000	10/20/2022	\$ 500.07	79	\$ 1,442.14	103	SERVICE LINE LEAK	SLVWD ALERTED CUSTOMER
007809-000	11/09/2022	\$ 88.62	14	\$ 343.22	20	SERVICE LINE LEAK	CUSTOMER FOUND
008840-000	10/28/2022	\$ 75.96	12	\$ 323.53	22	WATER HEATER LEAKING	CUSTOMER FOUND
008923-000	10/28/2022	\$ 88.62	14	\$ 317.90	18	SERVICE LINE LEAK	CUSTOMER FOUND
009235-000	11/09/2022	\$ 278.52	44	\$ 743.66	54	SERVICE LINE LEAK	SLVWD ALERTED CUSTOMER
009290-000	10/11/2022	\$ 63.30	10	\$ 222.25	14	SERVICE LINE LEAK	SLVWD ALERTED CUSTOMER
010138-000	10/11/2022	\$ 56.97	9	\$ 156.61	10	TOILET LEAKING	SLVWD ALERTED CUSTOMER
010395-000	11/09/2022	\$ 1,588.83	251	\$ 3,695.65	281	SERVICE LINE LEAK	SLVWD ALERTED CUSTOMER
010469-000	11/09/2022	\$ 189.90	30	\$ 720.52	45	SERVICE LINE LEAK	CUSTOMER FOUND
010822-000	10/11/2022	\$ 132.93	21	\$ 457.16	29	SERVICE LINE LEAK	SLVWD ALERTED CUSTOMER
011475-000	10/28/2022	\$ 208.89	33	\$ 634.40	43	HOSE LEAKING	CUSTOMER FOUND
011705-000	10/20/2022	\$ 56.97	9	\$ 249.92	15	TOILET LEAKING	CUSTOMER FOUND
011718-000	10/11/2022	\$ 139.26	22	\$ 444.50	28	SERVICE LINE LEAK	CUSTOMER FOUND
012077-000	11/09/2022	\$ 670.98	106	\$ 1,564.21	120	SERVICE LINE LEAK	SLVWD ALERTED CUSTOMER
012368-000	10/20/2022	\$ 50.64	8	\$ 241.94	12	WATER HEATER LEAKING	CUSTOMER FOUND
012384-001	10/28/2022	\$ 715.29	113	\$ 1,596.56	119	SERVICE LINE LEAK	SLVWD ALERTED CUSTOMER
012918-000	11/09/2022	\$ 618.42	172	\$ 2,318.18	176	3 - SERVICE LINE LEAKS	SLVWD ALERTED CUSTOMER
013665-000	10/20/2022	\$ 95.43	45	\$ 741.31	55	HOSE LEFT ON	CUSTOMER FOUND
013692-000	10/28/2022	\$ 417.78	66	\$ 1,077.50	78	TOILET LEAKING	CUSTOMER FOUND
014500-000	10/11/2022	\$ 177.24	28	\$ 450.13	32	TOILET LEAKING	CUSTOMER FOUND
014841-000	10/28/2022	\$ 291.18	46	\$ 665.35	49	SERVICE LINE LEAK	SLVWD ALERTED CUSTOMER
016700-000	10/28/2022	\$ 633.00	100	\$ 1,609.22	120	TOILET LEAKING	SLVWD ALERTED CUSTOMER
017345-000	10/11/2022	\$ 253.20	40	\$ 672.38	46	SERVICE LINE LEAK	CUSTOMER FOUND
012171-000	12/20/2022	\$ 319.14	99	\$ 1,619.38	117	LEAK IN CABIN BEHIND HOUSE THAT IS VACANT	SLVWD ALERTED CUSTOMER
012326-000	12/20/2022	\$ 417.78	66	\$ 1,152.92	84	SERVICE LINE LEAK	SLVWD ALERTED CUSTOMER
12949-000	12/20/2022	\$ 297.51	47	\$ 779.29	58	WATER HEATER LEAKING	CUSTOMER FOUND
013342-000	12/20/2022	\$ 360.81	57	\$ 938.24	67	SERVICE LINE LEAK	SLVWD ALERTED CUSTOMER
009583-000	12/20/2022	\$ 905.19	143	\$ 1,906.03	147	CONTRACTOR BROKE SERVICE LINE	CUSTOMER FOUND
010985-000	12/20/2022	\$ 164.58	26	\$ 545.78	36		
017460-000	10/20/2022	\$ 215.22	34	\$ 500.77	36	NO EXPLANATION OF WATER USAGE	CUSTOMER FOUND

LEAK Totals \$ 12,825.78
Leak Adj 38

FY 2223 YTD Totals \$ 26,577.50
Leak Adj 94

In accordance with District Rules & Regulations, authorizing water bill adjustments, District staff has adjusted the above accounts for the period stated above.

REBATE PROGRAM

BUDGETED AMOUNT FY2223 = \$7,500

Q1 ENDING 9/30/2022

Code	Type	# Rebates	Amount
RBDRIpsqft	Drip		
RBHECW	Clothes Washer	1	\$ 100.00
RBHWRS	Recirculation System		
RBLAWN	Lawn		
RBT1.6	Toilet 1.6	2	\$ 150.00
RBT3.5	Toilet 3.5	3	\$ 600.00
RBWBICSI	Irrigation Controller	1	\$ 125.00
RBGWLL	Greywater Irrigation		
		7	\$ 975.00

Q2 ENDING 12/31/2022

Code	Type	# Rebates	Amount
RBDRIpsqft	Drip		
RBHECW	Clothes Washer	4	\$ 400.00
RBHWRS	Recirculation System		
RBLAWN	Lawn		
RBT1.6	Toilet 1.6	1	\$ 75.00
RBT3.5	Toilet 3.5	5	\$ 969.67
RBWBICSI	Irrigation Controller	1	\$ 125.00
RBGWLL	Greywater Irrigation		
		11	\$ 1,569.67

Q3 ENDING 03/31/2023

Code	Type	# Rebates	Amount
RBDRIpsqft	Drip		
RBHECW	Clothes Washer		
RBHWRS	Recirculation System		
RBLAWN	Lawn		
RBT1.6	Toilet 1.6		
RBT3.5	Toilet 3.5		
RBWBICSI	Irrigation Controller		
RBGWLL	Greywater Irrigation		
		-	\$ -

Q4 ENDING 06/30/2023

Code	Type	# Rebates	Amount
RBDRIpsqft	Drip		
RBHECW	Clothes Washer		
RBHWRS	Recirculation System		
RBLAWN	Lawn		
RBT1.6	Toilet 1.6		
RBT3.5	Toilet 3.5		
RBWBICSI	Irrigation Controller		
RBGWLL	Greywater Irrigation		
		-	\$ -

ANNUAL SUMMARY FY2223

Code	Type	# Rebates	Amount
RBDRIpsqft	Drip	-	\$ -
RBHECW	Clothes Washer	5	\$ 500.00
RBHWRS	Recirculation System	-	\$ -
RBLAWN	Lawn	-	\$ -
RBT1.6	Toilet 1.6	3	\$ 225.00
RBT3.5	Toilet 3.5	8	\$ 1,569.67
RBWBICSI	Irrigation Controller	2	\$ 250.00
RBGWLL	Greywater Irrigation	-	\$ -
		18	\$ 2,544.67

OTHER EXPENDITURES		AMOUNT
TOILET DISPOSAL		\$ 48
CONSERVATION DEVICES		
OVERALL BALANCE WATER CONSERVATION PROGRAM		\$ 2,593

SAN LORENZO VALLEY WATER DISTRICT

EXPENSES OVER \$5,000 NOT BUDGETED

10/01/22-12/31/22

DATE	VENDOR	INVOICE #*	AMOUNT	DESCRIPTION OF WORK
12/14/2022	AQUA METRIC	92126	\$ 19,598.71	HANDHELDS W/GPS & DOCK
11/18/2022	VAN DER STEEN ENGINEERING	111822	\$ 34,780.46	WATERSHED MAINTENANCE
			\$ 54,379.17	

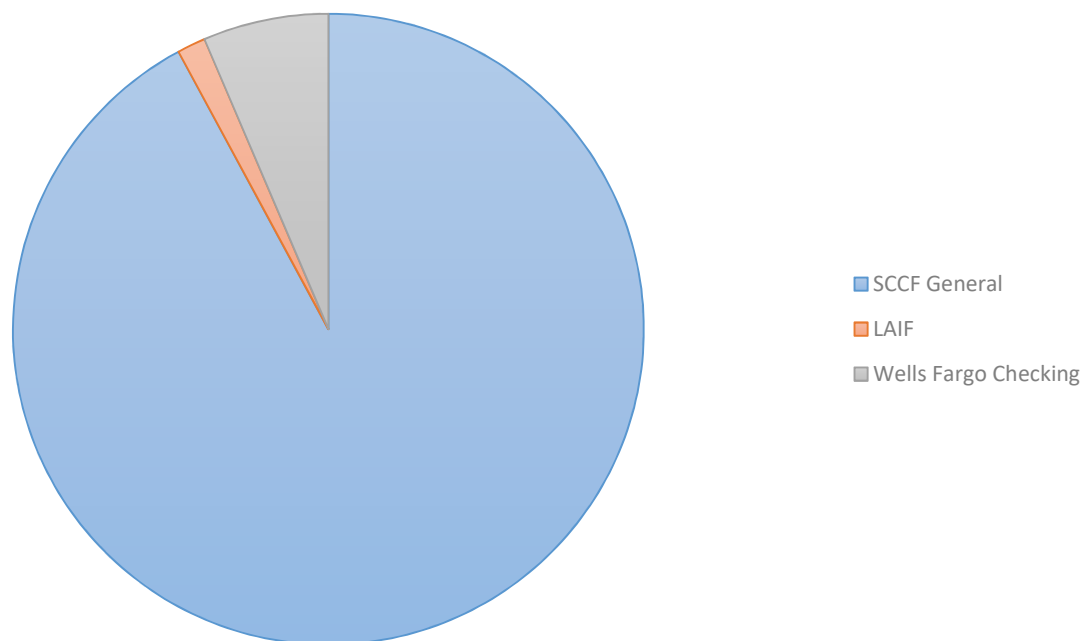
* Invoice available upon request

CASH BALANCES AS OF

12/31/2022

		<i>Ave Interest</i>	
OPERATING ACCOUNTS	CASH BALANCE	Rate	Maturity Date
Wells Fargo Checking	\$ (689,475)	0.25%	N/A
LAIF	\$ 84,598	1.35%	N/A
SCCF General	\$ 7,917,371	1.34%	N/A
OPERATING BALANCE	\$ 7,312,495		
RESTRICTED ACCOUNTS			
SCCF Lompico Assessment District	\$ 324,720	1.34%	For AD Projects
SCCF Olympia Assessment District	\$ 80,716	1.34%	For Debt Repayment
SCCF \$15M CoBank Loan Proceeds	\$ 12,415,519	1.34%	Loan Proceeds
SCCF \$14.5M COP Proceeds	\$ 6,802,738	1.34%	Loan Proceeds
Watershed Endowment	\$ 20,796	0.25%	Watershed maint.
CB&T Escrow Fund SRF	\$ 114,612	0.13%	For Debt Repayment
CB&T Escrow Fund DOWR	\$ 184,314	0.13%	For Debt Repayment
Fire Recovery Surcharge	\$ 1,287,772	0.25%	For CZU Fire Related Expenses
RESTRICTED BALANCE	\$ 21,231,188		

% OF OPERATING CASH ASSETS



Accounts Payable

Checks by Date - Detail by Check Number

User: RachelMunoz
Printed: 2/7/2023 8:30 AM



Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
ACH	00145 P58669984	BATTERIES PLUS BATTERY_VE-244	02/03/2023		399.23
Total for this ACH Check for Vendor 00145:				0.00	399.23
ACH	00268 13006 13007	WATTS ON GENERATOR SERVICE_LYON GENERATOR SERVICE	02/03/2023		934.96 510.28
Total for this ACH Check for Vendor 00268:				0.00	1,445.24
ACH	00493 011450	SPRINGBROOK HOLDING COMPANY MONTHLY CIVICPAY FEES	02/03/2023		2,178.00
Total for this ACH Check for Vendor 00493:				0.00	2,178.00
ACH	00711 S230013A S230013B S232455A S232455B S232455C S232455D S232484 S232556A S232556B S232556C S232556D S232556E S232556F S232556G	R&B A CORE & MAIN COMPANY 6 HYMAX FLEX CPLG 6.42-7.68 4 HYMAX FLEX CPLG 4.25-5.63 4" MEGA LUG GLAND PACK PIPE GALV SCHED 40 1" (21') PIPE DUCTILE IRON 4"(20')CL350 GATE VALVE MJ X MJ 4" A2362-23 6" MEGA LUG GLAND PACK NIPPLE GALV 1/2" X 6" TEE GALV 1" NIPPLE GALV 3/4" X 4" NIPPLE GALV 1" X 6" NIPPLE GALV 1" X 3/4" BUSHING GALV 1" X 3/4" 6 HYMAX FLEX CPLG 6.42-7.68 4 HYMAX FLEX CPLG 4.25-5.63	02/03/2023		3,241.81 1,087.90 81.40 1,299.91 1,231.35 1,120.48 153.43 5.84 36.62 16.22 20.54 29.32 3,241.82 1,087.91
Total for this ACH Check for Vendor 00711:				0.00	12,654.55
ACH	00768 223338	USA BLUEBOOK DUAL CONTAINMENT	02/03/2023		570.24
Total for this ACH Check for Vendor 00768:				0.00	570.24
ACH	10184 2023250108114 2023250902401	THATCHER COMPANY, INC CHLORINE DRUM DEPOSIT CREDIT	02/03/2023		7,070.01 -760.00
Total for this ACH Check for Vendor 10184:				0.00	6,310.01
ACH	10306 FEB2023_10306	ZIONS BANK FEB COP LOAN_INTEREST ONLY	02/03/2023		244,425.00
Total for this ACH Check for Vendor 10306:				0.00	244,425.00
ACH	10383	ELIJAH MERMIN	02/03/2023		

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
	013023_10383	GRANT WRITING SERVICES			6,804.00
		Total for this ACH Check for Vendor 10383:		0.00	6,804.00
ACH	10385 30207	MCQUIRE AND HESTER FOREMAN PIPELINE ACCESS TRAIL_#1927	02/03/2023		5,714.25
		Total for this ACH Check for Vendor 10385:		0.00	5,714.25
ACH	10207 1623_7861	CITI CARDS_COSTCO BROWN & CALDWELL_JOB ADS	02/03/2023		200.00
		Total for this ACH Check for Vendor 10207:		0.00	200.00
ACH	00309 1140215707 3709965707	AT&T IP SERVICES IP SERVICES_13060 CENTRAL AVE IP SERVICES_195 KIRBY ST	02/06/2023		1,126.66 337.28
		Total for this ACH Check for Vendor 00309:		0.00	1,463.94
ACH	00080 2394504 2394972 2397692	GRANITE CONSTRUCTION CO BASE ROCK BASE ROCK HOT MIX_PAVING	01/13/2023		69.15 54.52 382.66
		Total for this ACH Check for Vendor 00080:		0.00	506.33
ACH	00124 111650	BRUCE BARTON PUMP, INC PUMP REPAIR	01/13/2023		1,457.22
		Total for this ACH Check for Vendor 00124:		0.00	1,457.22
ACH	00145 P57910453	BATTERIES PLUS BATTERY_VE-228	01/13/2023		366.31
		Total for this ACH Check for Vendor 00145:		0.00	366.31
ACH	00220 36329	BAY BUILDING JANITORIAL,INC DEC_ADMIN JANITORIAL	01/13/2023		606.66
		Total for this ACH Check for Vendor 00220:		0.00	606.66
ACH	00336 7-2171	LAND TRUST OF SANTA CRUZ CNTY PATROLS OF OLYMPIA WATER STATION	01/13/2023		157.91
		Total for this ACH Check for Vendor 00336:		0.00	157.91
ACH	00784 S075311	R & B CORE & MAIN LP CORP PIPE-PIPE IP 1"	01/13/2023		262.26
		Total for this ACH Check for Vendor 00784:		0.00	262.26
ACH	10245 1208913695	GOTO TECHNOLOGIES USA, INC. MONTHLY AUDIO SERVICE	01/13/2023		180.00
		Total for this ACH Check for Vendor 10245:		0.00	180.00
ACH	10277 17001100049162A 17001100049162B	GE DIGITAL LLC HMI SCADA_ANNUAL SUPPORT OPS HMI SCADA_ANNUAL SUPPORT WTP	01/13/2023		4,644.92 4,644.93
		Total for this ACH Check for Vendor 10277:		0.00	9,289.85

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
ACH	10344 2023-SLVWD-01	SUSAN ROBINSON GRANT WRITING SERVICES	01/13/2023		1,500.00
Total for this ACH Check for Vendor 10344:				0.00	1,500.00
ACH	10372 1347482A 1347482B 1347482C 1347482D	ROGERS MACHINERY COMPANY, INC COALESING FILTER ASSEMBLY POSI-DRAIN_ELECTRIC TIMED AUTODRAIN TAX ON MATERIALS USED TAX WITHHOLDING	01/13/2023		238.63 265.63 42.57 -42.57
Total for this ACH Check for Vendor 10372:				0.00	504.26
ACH	10005 6865028	MISSIONSQUARE RETIREMENT PP ENDING 12.28.22	01/11/2023		4,643.85
Total for this ACH Check for Vendor 10005:				0.00	4,643.85
ACH	00164 725853 725985	FIRST ALARM ALARM SERVICE_365 MADRONE ALARM SERVICE_195 KIRBY	01/23/2023		148.75 148.75
Total for this ACH Check for Vendor 00164:				0.00	297.50
ACH	00566 1076812222022A 1076812222022B	SANTA CRUZ ANSWERING SERVICE ANSWERING SERVICE_OPS ANSWERING SERVICE_WTP	01/23/2023		636.01 636.01
Total for this ACH Check for Vendor 00566:				0.00	1,272.02
ACH	00711 R889087CM R942284ADJ S130027A S130027B	R&B A CORE & MAIN COMPANY INVOICE CREDIT ADJ INVOICE ADJ FOR RETURN METER BOX LID B16 -BADGER ORION 8007-048_QTY 35 FROM EXCHANGE	01/23/2023		-99.96 105.19 422.00 3,692.55
Total for this ACH Check for Vendor 00711:				0.00	4,119.78
ACH	00768 121003CREDIT 211902A 211902B 211902C 211902D 211902E 214228	USA BLUEBOOK CREDIT FOR RETURN FLEX PRO ROLLERS CHEM TECH PUMP TUBING ADAPTERS SUCTION TUBING & POLY TUBING DRUM PUMP PLUMBING PARTS	01/23/2023		-325.44 1,274.24 2,013.90 121.50 78.75 559.95 331.09
Total for this ACH Check for Vendor 00768:				0.00	4,053.99
ACH	00944 9284 9304	PDNC, INC. ANTIVIRUS_JAN23 CLOUD SERVICES_JAN23	01/23/2023		790.44 721.00
Total for this ACH Check for Vendor 00944:				0.00	1,511.44
ACH	10025 1547906	BADGER METER, INC METER 1" BADGER MODEL 55	01/23/2023		4,660.71
Total for this ACH Check for Vendor 10025:				0.00	4,660.71
ACH	10067 202212-2700A	NBS QRTLY ADMIN FEES_LOMPICO	01/23/2023		1,144.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
	202212-2700B	QRTLY ADMIN FEES_OLY			769.00
		Total for this ACH Check for Vendor 10067:		0.00	1,913.00
ACH	10156 44-1632469	VORTEX INDUSTRIES, LLC QUAIL GATE SERVICE	01/23/2023		620.00
		Total for this ACH Check for Vendor 10156:		0.00	620.00
ACH	10246 R-55491	OVISS LABS INCORPORATED DVR CLOUD SERVICE	01/23/2023		257.24
		Total for this ACH Check for Vendor 10246:		0.00	257.24
ACH	00054 1222_365802406A 1222_365802406B 1222_365802406C 1222_365802406D	PACIFIC GAS AND ELECTRIC UTILITES_ADMIN UTILITES_OPS UTILITES_WTP UTILITES_WW	01/13/2023		788.57 12,415.57 28,647.46 287.17
		Total for this ACH Check for Vendor 00054:		0.00	42,138.77
ACH	00788 1222_0196346A 1222_0196346B 1222_0196346C	COMCAST INTERNET_ADMIN INTERNET_WTP INTERNET_OPS	01/14/2023		480.41 2,042.65 1,560.96
		Total for this ACH Check for Vendor 00788:		0.00	4,084.02
ACH	00220 36396	BAY BUILDING JANITORIAL,INC ADMIN JANITORIAL_JAN2023	01/27/2023		606.66
		Total for this ACH Check for Vendor 00220:		0.00	606.66
ACH	00265 3204	COMMUNITY TELEVISION NOV BOARD COVERAGE	01/27/2023		339.00
		Total for this ACH Check for Vendor 00265:		0.00	339.00
ACH	00273 30645698	CORELOGIC, INC. MONTHLY REALQUEST SERVICES	01/27/2023		255.10
		Total for this ACH Check for Vendor 00273:		0.00	255.10
ACH	00450 3800014711	EUROFINS WATER ANALYSIS	01/27/2023		10.00
		Total for this ACH Check for Vendor 00450:		0.00	10.00
ACH	10025 80114965A 80114965B	BADGER METER, INC MONTHLY BEACON SERVICES MOBILE LICENSE 2022	01/27/2023		2,695.56 1,800.00
		Total for this ACH Check for Vendor 10025:		0.00	4,495.56
ACH	10256 45199	RINCON CONSULTANTS, INC. CONJUNCT USE PLAN_FOCUSED EIR	01/27/2023		1,495.00
		Total for this ACH Check for Vendor 10256:		0.00	1,495.00
ACH	10295 102484 102495	PANORAMA ENVIRONMENTAL INC. IS/MND FOR BLUE RIDGE TANK_#2180 ENVIRON SRVS_BB & FS CONSOL_#2517	01/27/2023		1,503.75 10,602.50

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
	102499	ENVIRON SRVSS_ZAYANTE DRIVE_#2184			532.50
		Total for this ACH Check for Vendor 10295:		0.00	12,638.75
ACH	10308	SANDIS	01/27/2023		
	2212227A	2021 CIP PIPELINE REPLACE_#2180			137.00
	2212227B	2021 CIP PIPELINE REPLACE_#2181			137.00
	2212227C	2021 CIP PIPELINE REPLACE_#2182			137.00
	2212227D	2021 CIP PIPELINE REPLACE_#2183			137.00
	2212227E	2021 CIP PIPELINE REPLACE_#2184			137.00
	2212337	2021 FEMA PIPELINE PROJ_#1923			4,187.50
	2212351	2021 FEMA PIPELINE PROJ_#1923			5,536.25
	2212357	CONSTRUCT MGMT_ALTA VIA_#1921			2,460.95
		Total for this ACH Check for Vendor 10308:		0.00	12,869.70
ACH	10371	ERROL L. MONTGOMERY & ASSOC.	01/27/2023		
	9070-22-6	REGIONAL WISKI DATABASE			56.50
		Total for this ACH Check for Vendor 10371:		0.00	56.50
ACH	00178	CALPERS	02/01/2023		
	FEB2023.A	CALPERS HEALTH_ADMIN			2,956.31
	FEB2023.B	CALPERS HEALTH_FINANCE			13,308.45
	FEB2023.C	CALPERS HEALTH_ENG			3,654.96
	FEB2023.D	CALPERS HEALTH_OPS			21,540.74
	FEB2023.E	CALPERS HEALTH_ENVIRON			913.74
	FEB2023.F	CALPERS HEALTH_RETIREES			1,359.00
	FEB2023.G	CALPERS HEALTH_WTP			17,129.17
	FEB2023.H	ADMIN FEE			226.67
	FEB2023.I	CALPERS HEALTH_DEPENDENTS			2,078.32
		Total for this ACH Check for Vendor 00178:		0.00	63,167.36
ACH	00599	WEX BANK	01/26/2023		
	86088030A	FUEL_ADMIN			264.30
	86088030B	FUEL_FINANCE			635.76
	86088030C	FUEL_ENG			356.95
	86088030D	FUEL_OPS			3,989.60
	86088030E	FUEL_WTP			2,422.19
		Total for this ACH Check for Vendor 00599:		0.00	7,668.80
ACH	00687	AT&T U-VERSE	01/27/2023		
	1723_132182018	345 QUAIL TERRACE			100.94
		Total for this ACH Check for Vendor 00687:		0.00	100.94
ACH	10217	UMPQUA BANK	01/25/2023		
	123022_7268A	AMAZON_OFFICE SUPPLIES			54.56
	123022_7268B	AMAZON_OFFICE SUPPLIES			54.56
	123022_7268C	SAFEWAY_FELTON HEIGHTS MTG			32.53
	123022_7268D	AMAZON_OFFICE SUPPLIES			63.20
	123022_7268E	INDEED_JOB ADS			181.17
	123022_7268F	FULL SCIENCE_JOB ADS			55.00
	123022_7268G	AMAZON_OFFICE SUPPLIES			51.17
	123022_7268H	AMAZON_OFFICE SUPPLIES			47.34
	123022_7268I	AMAZON_OFFICE SUPPLIES			30.39
	123022_7268J	ONLINE JOB ADS			502.81
	123022_7268K	ZOOM_MEETINGS			199.90
	123022_7268L	TRAVELFI_INTERNET			49.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
	123022_7268M	MAILCHIMP_MARKETING			69.99
	123022_7268N	AMAZON_OPERATING SUPPLIES			42.06
	123022_7268O	AMAZON_OFFICE SUPPLIES			13.03
	123022_7268P	AMAZON_OFFICE SUPPLIES			19.61
	123022_7268Q	AMAZON_OFFICE SUPPLIES			31.60
	123022_7268R	DAVIS INSTRUMENTS_WEATHERSTATION			47.40
	123022_7268S	MELLOW MFG_HATS			686.36
	123022_7268T	MELLOW MFG_HATS			686.36
	123022_7268U	BIMBA_PNEUMATIC WASTE GATE ARM			689.41
	123022_7268V	CARHART_UNIFORMS			828.27
Total for this ACH Check for Vendor 10217:				0.00	4,435.72
23214	00055	AT&T	01/12/2023		
	123_9607360489A	PHONE_ADMIN			25.66
	123_9607360489B	PHONE_OPS			2,612.68
	123_9607360489C	PHONE_WTP			171.68
	123_9607360489D	PHONE_WW			237.61
Total for Check Number 23214:				0.00	3,047.63
23215	00687	AT&T U-VERSE	01/12/2023		
	1523_137458730	UVERSE_13057 HWY 9			85.60
Total for Check Number 23215:				0.00	85.60
23216	00750	C.J. BROWN & COMPANY, CPAS	01/12/2023		
	122222_750	AUDIT SERVICES			3,675.00
Total for Check Number 23216:				0.00	3,675.00
23217	00120	GRANITEROCK	01/12/2023		
	103122_7471	QUAIL HOLLOW PIPELINE PROJ_#1604			156,899.10
Total for Check Number 23217:				0.00	156,899.10
23218	00550	HACH COMPANY	01/12/2023		
	13394127	PART# LXV445.99.53112			3,891.60
	13397948	PART# LXV525.99A11551			3,108.39
Total for Check Number 23218:				0.00	6,999.99
23219	00020	HARO, KASUNICH & ASSOCIATES	01/12/2023		
	6551	PLAN REVIEW_BLUE RIDGE_#2180			416.25
Total for Check Number 23219:				0.00	416.25
23220	00640	MONTEREY BAY AIR RESOURCES	01/12/2023		
	FY2223_936A	GENERATOR PERMITS_OPS			4,024.00
	FY2223_936B	GENERATOR PERMITS_WTP			2,383.00
Total for Check Number 23220:				0.00	6,407.00
23221	10120	PACIFIC CREDIT SERVICES	01/12/2023		
	881200000055	COLLECTION FEES			167.72
Total for Check Number 23221:				0.00	167.72
23222	10214	MIKE PODLECH	01/12/2023		
	2408	CONJUNCTIVE USE PLAN_FY2223			700.00
Total for Check Number 23222:				0.00	700.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
23223	10151 73_DEC22	OSCAR RODAS JOHNSON BLDG MAINTENANCE	01/12/2023		250.00
Total for Check Number 23223:				0.00	250.00
23224	00047 2120025 2120332 2120333 2120529 2120530	SOIL CONTROL LAB WATER ANALYSIS WATER ANALYSIS WATER ANALYSIS WATER ANALYSIS WATER ANALYSIS	01/12/2023		552.00 196.00 49.00 196.00 49.00
Total for Check Number 23224:				0.00	1,042.00
23225	10225 1262212	WATER DISTRICT JOBS JOB ADS	01/12/2023		145.00
Total for Check Number 23225:				0.00	145.00
23226	10373 66011	WORKIN.COM JOB ADS	01/12/2023		317.20
Total for Check Number 23226:				0.00	317.20
23227	UB*00978	A PLUS CONSTRUCTION INC Refund Check 015639-000, SURPLUS WATER	01/20/2023		75.00
Total for Check Number 23227:				0.00	75.00
23228	00057 DEC2022 DUES	AFSCME COUNCIL 57 DECEMBER DUES	01/20/2023		1,457.09
Total for Check Number 23228:				0.00	1,457.09
23229	00729 2126125	ALPHA ANALYTICAL LABS WASTEWATER MONITORING	01/20/2023		1,419.00
Total for Check Number 23229:				0.00	1,419.00
23230	UB*00988	AMERICAN PAVEMENT SYSTEMS INC Refund Check 015993-000, SURPLUS WATER	01/20/2023		75.00
Total for Check Number 23230:				0.00	75.00
23231	00162 268423230	ANTHEM BLUE CROSS RETIREE MEDICAL_#779A62551	01/20/2023		465.37
Total for Check Number 23231:				0.00	465.37
23232	00767 266926757	ANTHEM BLUE CROSS MEDICARE RX_#779A62551	01/20/2023		90.60
Total for Check Number 23232:				0.00	90.60
23233	UB*00970	ANVIL BUILDERS INC Refund Check 016693-000, SURPLUS WATER	01/20/2023		500.00
Total for Check Number 23233:				0.00	500.00
23234	UB*00819	ARCHIBALD PAVING INC. Refund Check 015946-000, SURPLUS WATER	01/20/2023		75.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
			Total for Check Number 23234:	0.00	75.00
23235	00687 123_132166881	AT&T U-VERSE MANANA WOODS	01/20/2023		122.34
			Total for Check Number 23235:	0.00	122.34
23236	00139 48656	BAYSIDE OIL HAZMAT DISPOSAL	01/20/2023		405.00
			Total for Check Number 23236:	0.00	405.00
23237	UB*00987	CANO LOGGING Refund Check 015976-000, SURPLUS WATER	01/20/2023		75.00
			Total for Check Number 23237:	0.00	75.00
23238	UB*00907	CENTRAL SIERRA ENTERPRISE Refund Check 016867-000, SURPLUS WATER	01/20/2023		500.00
			Total for Check Number 23238:	0.00	500.00
23239	UB*00986	CORRPRO COMPANIES INC Refund Check 016069-000, SURPLUS WATER	01/20/2023		75.00
			Total for Check Number 23239:	0.00	75.00
23240	00037 43874A 43874B 43874C	CO. OF SANTA CRUZ DEPT OF PW MISC TRASH_RECYCLE MISC TRASH_RECYCLE MISC TRASH_RECYCLE	01/20/2023		27.00 27.00 19.00
			Total for Check Number 23240:	0.00	73.00
23241	UB*00972	Jared Dueker Refund Check 013349-000, SURPLUS WATER	01/20/2023		75.00
			Total for Check Number 23241:	0.00	75.00
23242	UB*00573	M DWYER Refund Check 013126-000, SURPLUS WATER	01/20/2023		75.00
			Total for Check Number 23242:	0.00	75.00
23243	UB*00977	EARTHWORKS PAVING CONTRACT Refund Check 013131-000, SURPLUS WATER	01/20/2023		500.00
			Total for Check Number 23243:	0.00	500.00
23244	00076 931553 931747 932175 933042	ERNIE'S AUTO CENTER PARTS_VE-230 OPERATING SUPPLIES POWER INVERTER GENERATOR OIL	01/20/2023		52.54 28.69 70.54 67.00
			Total for Check Number 23244:	0.00	218.77
23245	00343 100736 106255 106408 106510	ERNIE'S SERVICE CENTER SERVICE_VE-309 SERVICE_VE-325 SERVICE_VE-747 SERVICE_VE-335	01/20/2023		3,317.71 420.64 44.77 44.77

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
			Total for Check Number 23245:	0.00	3,827.89
23246	UB*00973	ESSENTIAL OPERATIONS INC Refund Check 017281-000, SURPLUS WATER	01/20/2023		75.00
			Total for Check Number 23246:	0.00	75.00
23247	UB*00980	ETIC ENGINEERING Refund Check 016360-000, SURPLUS WATER	01/20/2023		75.00
			Total for Check Number 23247:	0.00	75.00
23248	UB*00981	J EXCAVATING Refund Check 013119-000, SURPLUS WATER	01/20/2023		75.00
			Total for Check Number 23248:	0.00	75.00
23249	00016 6487184	GREENWASTE RECOVERY, INC MONTHLY DUMPSTER SERVICE	01/20/2023		521.60
			Total for Check Number 23249:	0.00	521.60
23250	00550 13401429	HACH COMPANY MAINTENANCE KIT TUS300SC	01/20/2023		1,782.15
			Total for Check Number 23250:	0.00	1,782.15
23251	00615 5013539	HOME DEPOT CREDIT SERVICES TOILETS_JOHNSON BLDG	01/20/2023		223.94
			Total for Check Number 23251:	0.00	223.94
23252	00247 S105838063.001	INDEPENDENT ELECTRIC SUPPLY LYON PLANT PUMP STARTER	01/20/2023		5,693.90
			Total for Check Number 23252:	0.00	5,693.90
23253	00097 7860	JIM WALTERS TRACTOR SERVICE STORM PREP_LOMPICO	01/20/2023		145.00
			Total for Check Number 23253:	0.00	145.00
23254	UB*00985	CHRIS JONES Refund Check 016699-000, SURPLUS WATER	01/20/2023		75.00
			Total for Check Number 23254:	0.00	75.00
23255	UB*00979	SARAH JONES Refund Check 013151-000, SURPLUS WATER	01/20/2023		75.00
			Total for Check Number 23255:	0.00	75.00
23256	00233 79546	LADD'S AUTO BODY & TOWING TOW_VE-280	01/20/2023		200.00
			Total for Check Number 23256:	0.00	200.00
23257	01052 1623_1052	SCOTT MATTOCH STORM MEALS	01/20/2023		750.12
			Total for Check Number 23257:	0.00	750.12

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
23258	UB*00982	MICHELS PACIFIC ENERGY Refund Check 017504-000, SURPLUS WATER	01/20/2023		500.00
		Total for Check Number 23258:		0.00	500.00
23259	UB*00990	WILLIAMS MIKE Refund Check 017025-000, SURPLUS WATER	01/20/2023		75.00
		Total for Check Number 23259:		0.00	75.00
23260	00539 1222SLV	MILLER MAXFIELD, INC 2022/2023_OUTREACH SERVICES	01/20/2023		3,928.86
		Total for Check Number 23260:		0.00	3,928.86
23261	UB*00974	O'GRADY PAVING INC Refund Check 015374-000, SURPLUS WATER	01/20/2023		75.00
		Total for Check Number 23261:		0.00	75.00
23262	10272 10323-L	PRIORS TIRES FLAT REPAIR	01/20/2023		165.00
		Total for Check Number 23262:		0.00	165.00
23263	UB*00971	RAKISH LLC Refund Check 016183-000, SURPLUS WATER	01/20/2023		75.00
		Total for Check Number 23263:		0.00	75.00
23264	UB*00984	REDWOOD EMPIRE Refund Check 015338-000, SURPLUS WATER	01/20/2023		75.00
		Total for Check Number 23264:		0.00	75.00
23265	UB*00989	RESTORATION MANAGEMENT COMP Refund Check 016620-000, SURPLUS WATER	01/20/2023		75.00
		Total for Check Number 23265:		0.00	75.00
23266	00001 7719-1018991 7719-1021418 7719-1024326 7719-1024813	ROYAL WHOLESALE ELECTRIC OPERATING SUPPLIES_LYON OPERATING SUPPLIES OPERATING SUPPLIES LYON_GENERATOR CONNECTION	01/20/2023		204.71 38.52 576.87 508.53
		Total for Check Number 23266:		0.00	1,328.63
23267	00142 61-0218544 61-0218681	SAN LORENZO LUMBER STORM PREP_LOMPICO MAIN REPAIR_FELTON EMPIRE	01/20/2023		80.29 57.74
		Total for Check Number 23267:		0.00	138.03
23268	00125 4753	SCARBOROUGH LUMBER MISC HAND TOOLS	01/20/2023		100.25
		Total for Check Number 23268:		0.00	100.25
23269	00047 2120127 2120331	SOIL CONTROL LAB WATER ANALYSIS WATER ANALYSIS	01/20/2023		274.00 78.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
			Total for Check Number 23269:	0.00	352.00
23270	UB*00976	TEICHERT CONSTRUCTION Refund Check 016937-000, SURPLUS WATER	01/20/2023		500.00
			Total for Check Number 23270:	0.00	500.00
23271	10119	TAYLOR TOCCALINO	01/20/2023		
	1123_10119	OT MEALS			12.54
	11423_10119	OT MEALS			14.03
	1723_10119	OT MEALS			12.97
			Total for Check Number 23271:	0.00	39.54
23272	UB*00983	TOWN AND COUNTRY CONTRACTOR Refund Check 017360-000, SURPLUS WATER	01/20/2023		500.00
			Total for Check Number 23272:	0.00	500.00
23273	00721 01311009	UNITED SITE SVCS.,INC SANITARY SERVICE	01/20/2023		330.24
			Total for Check Number 23273:	0.00	330.24
23274	UB*00975	WATSONVILLE GRADING & EXCAVAT Refund Check 016600-000, SURPLUS	01/20/2023		75.00
			Total for Check Number 23274:	0.00	75.00
23275	00729 3012164	ALPHA ANALYTICAL LABS WASTEWATER MONITORING	01/26/2023		1,419.00
			Total for Check Number 23275:	0.00	1,419.00
23276	10177 2298-15	ANDERSON PACIFIC ENGINEERING HILLSIDE DR_REPAIR	01/26/2023		1,980.25
			Total for Check Number 23276:	0.00	1,980.25
23277	10320 92540	AQUA-METRIC SALES CO. SOFTWARE SUPPORT	01/26/2023		2,366.94
			Total for Check Number 23277:	0.00	2,366.94
23278	10239 L0018260936	CDTFA WATER RIGHTS FY2223	01/26/2023		3,772.58
			Total for Check Number 23278:	0.00	3,772.58
23279	00479 2023-006	THE CLIMATE REGISTRY 2023 MEMBERSHIP	01/26/2023		785.00
			Total for Check Number 23279:	0.00	785.00
23280	00133	DASSEL'S	01/26/2023		
	2651424	PROPANE_OPS			625.23
	2651428	PROPANE_OPS			276.34
	2665225	PROPANE_OPS			1,281.36
	2694994	PROPANE_ADMIN			543.16
			Total for Check Number 23280:	0.00	2,726.09

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
23281	00343 106751	ERNIE'S SERVICE CENTER SERVICE_VE-280	01/26/2023		541.18
			Total for Check Number 23281:	0.00	541.18
23282	10208 RI24096A RI24096B	GOLDEN STATE COMMUNICATIONS DISTRICT RADO_LOWER PASO DISTRICT RADO_LOWER PASO	01/26/2023		515.36 515.36
			Total for Check Number 23282:	0.00	1,030.72
23283	00329 9562543604	GRAINGER SAFETY EQUIPMENT	01/26/2023		165.93
			Total for Check Number 23283:	0.00	165.93
23284	00550 13398372A 13398372B 13398372C 13398372D 13398372E 13398372F	HACH COMPANY CHOLORIMETRIC CHLORINE ANALYZER DR300 POCKET CHLORIMETER DPD FREE REAGENT POWER FORMAZINE 4000 NTU PH BUFFER 7 PH BUFFER 7.41	01/26/2023		3,624.25 684.52 311.20 129.71 117.72 66.98
			Total for Check Number 23284:	0.00	4,934.38
23285	00058 7078	IHWY MONTHLY WEBHOSTING	01/26/2023		25.00
			Total for Check Number 23285:	0.00	25.00
23286	00367 227047A 227047B	INFOSEND, INC MAILING FEES POSTAGE FEES	01/26/2023		1,041.76 2,658.18
			Total for Check Number 23286:	0.00	3,699.94
23287	00296 1222003 1222004 1222006	MESITI-MILLER ENGINEERING,INC QUAIL HOLLOW PIPELINE PROJECT CA-9 BRIDGE MAIN RELOC_WO#2436 QUAIL HOLLOW_LABOR COMPLI#1604	01/26/2023		3,476.00 3,310.00 858.00
			Total for Check Number 23287:	0.00	7,644.00
23288	00142 61-0218589	SAN LORENZO LUMBER OPERATING SUPPLIES	01/26/2023		9.58
			Total for Check Number 23288:	0.00	9.58
23289	00125 400786 400797 400812A 400812B 400842 400856A 400856B 400857 400908 400979 401025 401078	SCARBOROUGH LUMBER MISC TOOLS OPERATING SUPPLIES SUPPLIES_VE-234 SUPPLIES_VE-230 CHAIN SAW CHAIN OPERATING SUPPLIES_STORM PREP MISC TOOLS OPERATING SUPPLIES_STORM PREP OPERATING SUPPLIES OPERATING SUPPLIES ECKLEY TANK REPAIRS_WO#2930 ECKLEY TANK REPAIRS_WO#2930	01/26/2023		58.25 149.32 97.11 45.30 48.54 86.30 172.68 192.62 37.75 9.47 64.71 169.30

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
	401104	OPERATING SUPPLIES_STORM PREP			133.54
	401129	OPERATING SUPPLIES			252.05
	401154	OPERATING SUPPLIES			6.79
	401214	OPERATING SUPPLIES			237.38
	401399	MISC TOOLS			19.41
	4852	OPERATING SUPPLIES_STORM PREP			224.38
	4853	MISC TOOLS_STORM PREP			398.21
	4854	MISC TOOLS			41.00
	4895	OPERATING SUPPLIES			86.29
	619197	ADMN ROOF_GUTTER			32.35
	619311	INVERTER_MIS TOOLS			104.65
	619342	OPERATING SUPPLIES			17.46
	619344	OPERATING SUPPLIES			45.93
	619352	OPERATING SUPPLIES			14.29
	619354	1/2 DRIVE SOCKET			16.18
	619533	SAW BLADES			112.19
Total for Check Number 23289:				0.00	2,873.45
23290	00047	SOIL CONTROL LAB	01/26/2023		
	2120640	WATER ANALYSIS			49.00
	2120641	WATER ANALYSIS			196.00
Total for Check Number 23290:				0.00	245.00
23291	00510	TOM'S SEPTIC CONSTRUCTION	01/26/2023		
	76603	PUMP OUT_BCWW			3,930.00
Total for Check Number 23291:				0.00	3,930.00
23292	00011	VERIZON WIRELESS	01/26/2023		
	9925303425A	CELLULAR_ADMIN			42.77
	9925303425B	CELLULAR_FINANCE			132.32
	9925303425C	CELLULAR_ENG			331.71
	9925303425D	CELLULAR_OPS			283.83
	9925303425E	CELLULAR_ENVIRON			57.89
	9925303425F	CELLULAR_WTP			377.00
Total for Check Number 23292:				0.00	1,225.52
23293	00011	VERIZON WIRELESS	01/26/2023		
	9925303426A	CELLULAR_ADMIN			19.85
	9925303426B	CELLULAR_FINANCE			45.51
	9925303426C	CELLULAR_OPS			450.00
	9925303426D	CELLULAR_WTP			136.50
Total for Check Number 23293:				0.00	651.86
23294	10243	WEST MARINE PRO	01/26/2023		
	28839	SAFETY EQUIPMENT			591.22
Total for Check Number 23294:				0.00	591.22
23295	00109	BENJAMIN VIRAMONTES	01/26/2023		
	#1_109	CONTRACTED SERVICES_TRAVEL EXP			505.43
Total for Check Number 23295:				0.00	505.43
23296	00729	ALPHA ANALYTICAL LABS	02/02/2023		
	3013374	WASTEWATER MONITORING			764.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
			Total for Check Number 23296:	0.00	764.00
23297	10320	AQUA-METRIC SALES CO.	02/02/2023		
	92313A	AG 6590 AUTO GUN			3,245.06
	92313B	AG EXT 90			861.11
			Total for Check Number 23297:	0.00	4,106.17
23298	10113	BANK MIDWEST	02/02/2023		
	FEB23_10113A	SOLAR LOAN_INTEREST			426.16
	FEB23_10113B	SOLAR LOAN_PRINCIPAL			2,823.74
			Total for Check Number 23298:	0.00	3,249.90
23299	00034	DAVE BASLER	02/02/2023		
	FEB2023_34	CALPERS RETIREE			74.00
			Total for Check Number 23299:	0.00	74.00
23300	01077	JOSEPH B BEASLEY	02/02/2023		
	010923_1077	AFTER HOURS MEALS X 3			37.37
	011123_1077	AFTER HOURS MEALS			15.00
	012323_1077	AFTER HOURS MEALS			13.63
			Total for Check Number 23300:	0.00	66.00
23301	00099	JOEL BUSA	02/02/2023		
	FEB2023_99	CALPERS RETIREE			124.00
			Total for Check Number 23301:	0.00	124.00
23302	00750	C.J. BROWN & COMPANY, CPAS	02/02/2023		
	JAN23_750	JANUARY AUDIT SERVICES			500.00
			Total for Check Number 23302:	0.00	500.00
23303	00172	JOSEPH F. CONE	02/02/2023		
	FEB2023_172	CALPERS RETIREE			174.00
			Total for Check Number 23303:	0.00	174.00
23304	00133	DASSEL'S	02/02/2023		
	2731104	BLUE RIDGE PROPANE_#2916			398.82
	2731109	MITCHELL BOOSTER PROPANE_#2916			278.81
	2732975	LOMPICO BOOSTER PROPANE_#2916			807.36
	2744986	NINA TANKS PROPANE_#2916			708.12
	2744988	ADMIN PROPANE_#2916			1,163.83
	2748510	LOMPICO BOOSTER PROPANE_#2916			561.93
	2753097	LOMPICO BOOSTER PROPANE_#2916			666.22
			Total for Check Number 23304:	0.00	4,585.09
23305	00703	DATAFLOW BUSINESS SYSTEMS, INC	02/02/2023		
	350312	QTRLY PRINTER SRVS_OKIDATA			149.41
	350313	QTRLY PRINTER SRVS_HP602			63.54
	350314	QTRLY PRINTER SRVS_HP5200			49.67
	350315	QTRLY PRINTER SRVS_CANON2525			18.67
	350326	QTRLY PRINTER SRVS_KYOCERA			64.31
	350338	QTRLY PRINTER SRVS_SAVIN917			77.37
	350983	QTRLY PRINTER SRVS_ECOSYS			8.87

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
			Total for Check Number 23305:	0.00	431.84
23306	00120	GRANITEROCK	02/02/2023		
	2069955	FILL SAND			353.16
	2069956	FILL SAND			352.62
			Total for Check Number 23306:	0.00	705.78
23307	00208	LEONARD KUHNLEIN	02/02/2023		
	FEB2023_208	CALPERS RETIREE			124.00
			Total for Check Number 23307:	0.00	124.00
23308	00181	LAS ANIMAS CONCRETE	02/02/2023		
	178417	SLURRY			1,972.79
			Total for Check Number 23308:	0.00	1,972.79
23309	00245	DONALD F. LONG, JR	02/02/2023		
	FEB2023_245	AFTER HOURS MEALS			15.00
			Total for Check Number 23309:	0.00	15.00
23310	10361	MOUNTAIN MECHANIC AUTO REPAIR	02/02/2023		
	12371	SERVICE_VE-238			1,699.60
			Total for Check Number 23310:	0.00	1,699.60
23311	00662	JAMES A. MUELLER	02/02/2023		
	FEB2023_662	CALPERS RETIREE			49.00
			Total for Check Number 23311:	0.00	49.00
23312	00350	HOWARD OLIPHANT	02/02/2023		
	FEB2023-350	CALPERS RETIREE			174.00
			Total for Check Number 23312:	0.00	174.00
23313	00142	SAN LORENZO LUMBER	02/02/2023		
	61-0219366	OPERATING SUPPLIES			10.79
	61-0219468	OPERATING SUPPLIES			16.67
			Total for Check Number 23313:	0.00	27.46
23314	00040	SANTA CRUZ SENTINEL	02/02/2023		
	2023_1393475	SUBSCRIPTION RENEWAL 2023			56.36
			Total for Check Number 23314:	0.00	56.36
23315	00125	SCARBOROUGH LUMBER	02/02/2023		
	401474	OPERATING SUPPLIES			30.69
	401644	OPERATING SUPPLIES			29.12
	401677	OPERATING SUPPLIES			60.42
	401770	OPERATING SUPPLIES			182.32
	401865	OPERATING SUPPLIES			17.46
	4913	OPERATING SUPPLIES			71.20
	4917	PULL STARTER REPAIR			48.93
	4926	CHAIN SAW SHARPENING			33.66
	4933	OPERATING SUPPLIES			29.13
	4959	CHAIN SAW FILES			50.69
	619657	OPERATING SUPPLIES-BIG BASIN WATER			5.82

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
	619753	OPERATING SUPPLIES			1.81
	619818	OPERATING SUPPLIES			6.79
	619907	OPERATING SUPPLIES			21.57
Total for Check Number 23315:				0.00	589.61
23316	00047	SOIL CONTROL LAB	02/02/2023		
	2120645	WATER ANALYSIS			78.00
	3010030	WATER ANALYSIS			196.00
	3010032	WATER ANALYSIS			49.00
Total for Check Number 23316:				0.00	323.00
23317	00642	STEVEN M.BUTLER,R.P.F.	02/02/2023		
	STMT VI_#835-23	WATERSHEDS			1,321.63
Total for Check Number 23317:				0.00	1,321.63
23318	UB*00991	CHRISTINE SWARTZ	02/02/2023		
		Refund Check 009609-000,14350 BEARCREEK			558.12
Total for Check Number 23318:				0.00	558.12
23319	00722	SWRCB - ELAP	02/02/2023		
	EA-AN-0223-2117	ANNUAL LAB ACCREDITATION			3,550.00
	WD-0227199	ANNUAL PERMIT_ID#34418WQ07			365.00
	WD-0227273	ANNUAL PERMIT_ID#34420WQ02			365.00
Total for Check Number 23319:				0.00	4,280.00
23320	10231	TIAA, FSB	02/02/2023		
	9359163	5 YR LEASE NEW COPIER			253.45
Total for Check Number 23320:				0.00	253.45
23321	00510	TOM'S SEPTIC CONSTRUCTION	02/02/2023		
	77213	BC WW_PUMPOUT			2,022.00
	77266	BC WW_PUMPOUT			4,004.00
Total for Check Number 23321:				0.00	6,026.00
23322	00093	JOHN TREGEMBO	02/02/2023		
	FEB2023_93	CALPERS RETIREE			174.00
Total for Check Number 23322:				0.00	174.00
23323	00369	CAROLE TRIANTAFILLOS	02/02/2023		
	FEB23_369	CALPERS RETIREE			124.00
Total for Check Number 23323:				0.00	124.00
23324	10140	GREG UNGER	02/02/2023		
	010123_10140	CERTIFICATE RENEWAL			100.00
Total for Check Number 23324:				0.00	100.00
23325	00129	UNITED RENTALS (NORTH AMERICA)	02/02/2023		
	214715196-001	GENERATOR RENTAL_WO#2929			2,232.06
Total for Check Number 23325:				0.00	2,232.06
23326	00028	VAN DER STEEN ENGINEERING	02/02/2023		
	FOREMAN SLIDE	FOREMAN SLIDE REMOVAL_#2915			17,627.75

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
			Total for Check Number 23326:	0.00	17,627.75
23327	00109 INV#2_109	BENJAMIN VIRAMONTES CONTRACTED SERVICES_TRAVEL EXP	02/02/2023		528.20
			Total for Check Number 23327:	0.00	528.20
23328	00399	VISION SERVICE PLAN - (CA)	02/02/2023		
	817020378A	VISION_ADMIN			28.44
	817020378B	VISION_FINANCE			149.34
	817020378C	VISION_ENGINEERING			51.90
	817020378D	VISION_OPS			229.90
	817020378E	VISION_ENVIRON			11.14
	817020378F	VISION_WTP			168.58
			Total for Check Number 23328:	0.00	639.30
			Report Total (161 checks):	0.00	777,786.66

EFT & DIRECT CHECK TRANSACTIONS

Dec-22



Date	Check No	Vendor	Description	Amount
12/2/2022	EFT	BLUE FIN	BANK FEES	\$ 6,430.16
12/3/2022	EFT	WELLS FARGO	BANK FEES	\$ 219.06
12/16/2022	EFT	T-TECH	BANK FEES	\$ 1,246.90
12/14/2022	EFT	PAYCHEX	ADMIN & DELIVERY FEES	\$ 288.65
12/14/2022	EFT	PAYCHEX	PAYROLL	\$ 129,544.49
12/14/2022	DIRECT CHECK	PAYCHEX	PAYROLL	\$ 7,953.94
12/28/2022	EFT	PAYCHEX	ADMIN & DELIVERY FEES	\$ 285.20
12/28/2022	EFT	PAYCHEX	PAYROLL	\$ 111,629.84
12/28/2022	DIRECT CHECK	PAYCHEX	PAYROLL	\$ 9,082.34
12/16/2022	EFT	PAYCHEX	PAYCHEX INVOICE	\$ 405.39
12/20/2022	EFT	PAYCHEX	PAYCHEX FLEX TIME FEE	\$ 185.52
12/14/2022	EFT	CALPERS	CALPERS 12/14/22 PR	\$ 20,557.22
12/28/2022	EFT	CALPERS	CALPERS 12/28/22 PR	\$ 20,431.73
12/31/2022	EFT	FSA	NOVEMBER FSA REIMBURSEMENTS	\$ 1,823.63
TOTAL EFT TRANSACTIONS				<u>\$ 310,084.07</u>



NOSSAMAN LLP

Memorandum

TO: Board of Directors,
San Lorenzo Valley Water District

FROM: Gina R. Nicholls, District Counsel

DATE: February 16, 2023

RE: Legal Department Status Report
502665-0001

I have been asked by the San Lorenzo Valley Water District ("District") to provide information about the District's legal expenditures in a format that is suitable for public disclosure.¹ Since the last legal department status report dated January 19, 2023, the most significant broad categories of expenses arise from providing legal advice and support in the following areas, listed in descending order of their approximate significance in terms of cost to the District:²

- Employment matters / labor negotiations
- Board meetings
- Proposed consolidations
- Recent changes to the Brown Act
- Other

The most significant areas of effort over the next month are likely to include the following:

- Employment matters / labor negotiations
- Contracts and real property
- Board meetings

¹ Legal work performed for the District is confidential and privileged. Accordingly, the information provided herein is written in broad and general terms to avoid waiver and any disclosures that might compromise the District's interests in pending or future legal matters.

² List includes general and special counsel work by Nossaman and other law firms, if any, representing the District; however, it excludes any such work performed by counsel appointed and paid by the District's insurance providers (i.e., counsel not paid by the District).

Memorandum
February 16, 2023
Page 2

- Proposed consolidations
- Water rights and environmental review (CEQA)

MEMO

TO: District Manager

FROM: Director of Operations

SUBJECT: OPERATIONS DEPARTMENT STATUS REPORT
January 2023

DATE: February 16, 2023

RECOMMENDATION:

It is recommended that the District Manager review and file the Operations Department Project Status Report for the month of January 2023.

BACKGROUND:

DISTRICT WIDE ANNUAL FLUSHING PROGRAM

Staff will be starting the Districts annual flushing program on March 6, 2023 and will run through May 25, 2023. Flushing of the mainlines is directed towards removing sediment and minerals deposited in the lines from natural pumping of the District wells. The District focuses this flushing in the systems that receive and distribute well water for that reason.

JANUARY STORMS AND OPERATIONS

In January the valley experienced major storm activity causing many power outages and slides causing system issues. With these activities there were increases in vehicle mileage, overtime, and fuel. Staff was very well organized and handled the event thoroughly and efficiently while keeping the system running smoothly throughout the event. This event was declared a natural disaster and many more FEMA projects have been assigned for submittal due to the damage to the system during the storms. Staff will continue to update on this matter.

METER REPLACEMENT PROGRAM

The District has continued the process of replacing customer meters with the new Badger Meters, capable of real time monitoring of customer usage by the customer and the District. The new system allows for customers to view and set alerts on their accounts. The system also alerts the District of abnormal usage and or continuous flows on accounts allowing the ability to catch leaks and abnormalities in a more efficient and timely manner.

With the mountainous area of the District there are areas that do not have cellular service capable of providing real time data. The data on these accounts in these areas is still collected and uploaded once a month as these meters are read and uploaded into the system. These are small isolated areas and can improve as cellular service is upgraded in the Valley.

James Furtado

Director of Operations

SAN LORENZO VALLEY WATER DISTRICT

PRODUCTION COMPARRISON

Source	January-23	December-22	January-13	Percent Difference This Year To 2013
North System				
Surface Water Sources				
Foreman Creek	26,280,000	11,508,000	15,866,000	
Peavine Creek + Hydro	0	0	9,002,000	
Clear Creek	0	0	4,965,000	
Sweetwater Creek	0	0	3,310,000	
Sub-Total (Streams)	26,280,000	11,508,000	33,143,000	-20.71%
Wells (North)				
Olympia No. 2	2,618,000	3,146,000	0	
Olympia No. 3	1,601,000	2,212,000	0	
Quail Well No. 4-A	4,842,000	5,258,000	0	
Quail Well No. 5-A	2,164,400	6,130,800	3,800	
Sub Total North Wells	11,225,400	16,746,800	3,800	295305.26%
South System Wells				
Pasatiempo 5A	2,175,300	2,501,200	N/A	
Pasatiempo 6	-	-	4,357,000	
Pasatiempo 7	681,000	1,640,000	1,644,000	
Pasatiempo 8	1,681,460	1,393,410	N/A	
Sub Total Pasatiempo Wells	4,537,760	5,534,610	6,001,000	-24.38%
North South All Sources Combined	42,043,160	33,789,410	39,147,800	7.40%
Felton System - Surface Water				
Fall Creek	2,132,732	11,515,949	3,873,810	
Bennett Spring	-	2,571,844	3,651,200	
Bull 1 & 2	-	1,273,472	4,487,200	
Total Felton System Sources	2,132,732	15,361,265	12,012,210	-82.25%
Manana Woods System				
Well 1	-	-	106,775	
Total Manana Woods Sources	-	-	106,775	
Sub - Total Production				
North / Felton / Manana	44,175,892	49,150,675	51,266,785	-13.83%
Surface	28,412,732	26,869,265	45,155,210	-37.08%
Wells	15,763,160	22,281,410	6,111,575	157.92%
Total Surface Water Percentage	64.32	54.67	88.08	-26.98%
Total Wells Percentage	35.68	45.33	11.92	199.32%

**SAN LORENZO VALLEY WATER DISTRICT
PRODUCTION BY SYSTEM
+/- INTERTIES
January 2023**

North System All Sources	42,043,160
Interties IN +	1,820,634
Interties OUT -	6,497,213
TOTAL NORTH SYSTEM	37,366,581
Felton Water system All Sources	2,132,732
Interties IN +	4,408,576
Interties OUT -	768,244
TOTAL FELTON SYSTEM	5,773,064
Manana Woods System	
Manana Woods Well 1	0
Interties IN +	0
TOTAL MANANA WOODS	0

**SAN LORENZO VALLEY WATER DISTRICT
INTERTIE USAGE
January 2023**

INTERTIE 2

SLVWD to SVWD 0

SVWD to SLVWD 0

INTERTIE 3

SLV SOUTH to SLV NORTH 1,052,390

SLV NORTH to SLV SOUTH 2,088,637

INTERTIE 4

SLVWD to MHWD 0

MHWD to SLVWD 0

INTERTIE 6

SLV NORTH to SLV FELTON 4,408,576

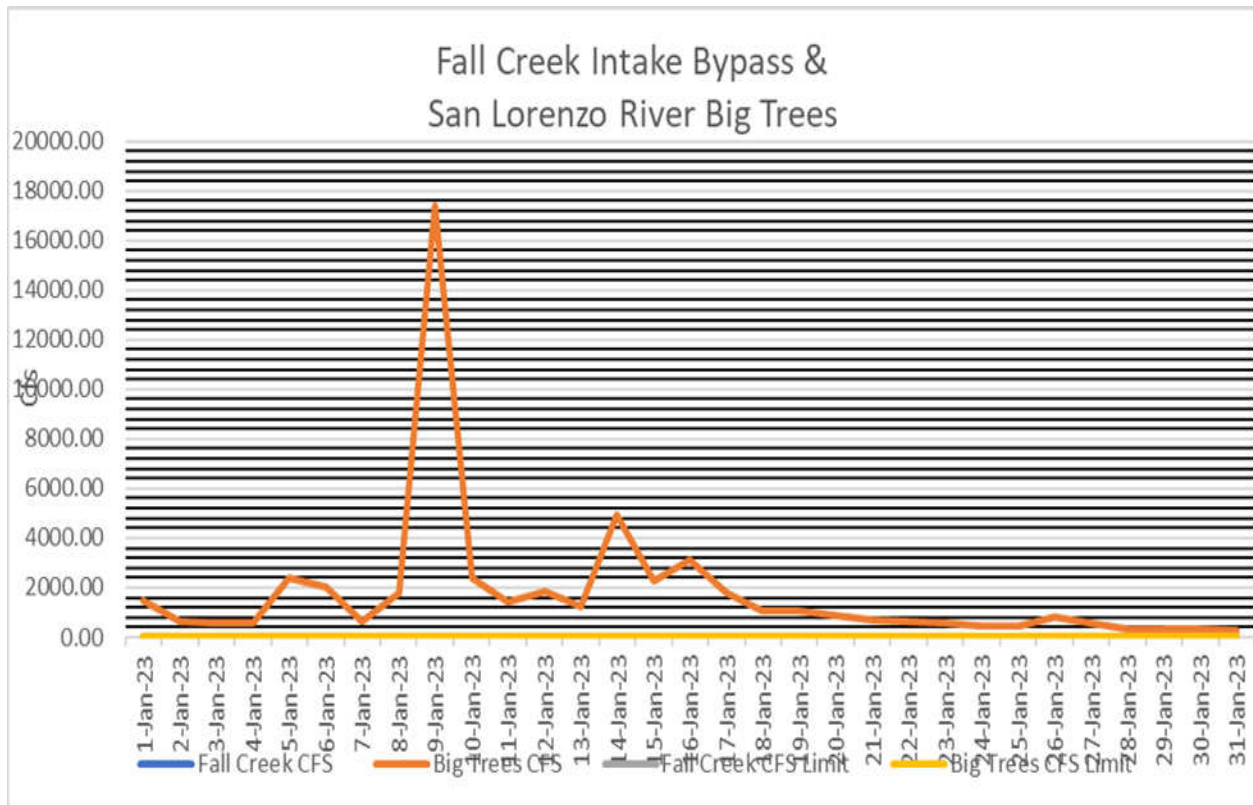
SLV FELTON to SLV NORTH 768,244

LOMPICO INTERTIE

SLV NORTH to LOMPICO

Leak Type	NORTH SYSTEM	Town	Gallons Lost
400 MAIN LEAKING	9590 A GLEN ARBOR RD	BEN LOMOND	4,000
400 MAIN LEAKING	140 BLACKSTONE DR.	BEN LOMOND	1,080
400 MAIN LEAKING	250 MCPHERSON AVE.	BEN LOMOND	2
420 HYDRANT LEAK/REPAIRS	9393 GLEN ARBOR RD.	BEN LOMOND	10,000
400 MAIN LEAKING	155 BUENA VISTA DR	BOULDER CREEK	1,800
400 MAIN LEAKING	300 RIDGE DR.	BOULDER CREEK	3,600
400 MAIN LEAKING	STEWART AVE	BOULDER CREEK	18,000
400 MAIN LEAKING	STEWART AVE	BOULDER CREEK	1,200
400 MAIN LEAKING	190 MESA DR.	BOULDER CREEK	1,080
400 MAIN LEAKING	210 DOUGLAS AVE.	BOULDER CREEK	2,400
400 MAIN LEAKING	245 BLUERIDGE DR	BOULDER CREEK	2,880
400 MAIN LEAKING	11258 CENTER ST.	BROOKDALE	600
Total North			46,642
FELTON SYSTEM			
400 MAIN LEAKING	199 SYLVAN WAY	FELTON	1,200
Total Felton			1,200
LOMPICO			
Total Lompico			-
SCOTTS VALLEY			
Total Scotts Valley			-
Total All Systems			47,842

Fall Creek Intake January 2023



Normal Rainfall Fall Creek Intake Bypass Requirements

April 1 through October 31 1.0 cubic feet per second

November 1 through March 31 1.5 cubic feet per second

Dry Conditions Fall Creek Intake Bypass Requirements

April 1 through October 31 0.5 cubic feet per second

November 1 through March 31 0.75 cubic feet per second

Number of Days in month 0.75 cfs or below, ZERO days

San Lorenzo River USGS Big Trees Flow Requirements

September 11 cubic feet per second

October 26 cubic feet per second

November 1 through May 31 21 cubic feet per second

June - August No Requirements

Fall Creek Intake January 2023

For the protection of fish and wildlife, during the period: (a) April 1 through October 31 bypass a minimum of 0.5 cfs; (b) November 1 through March 31 bypass a minimum of 1.5 cfs past the Fall Creek point of diversion. The natural streamflow shall be bypassed whenever it is less than 1.5 cfs; provided, however, that during a dry year, the bypass requirement shall be reduced from 1.5 to 0.75 cfs. A dry year is defined on a monthly basis of cumulative runoff beginning October 1 of each season in the San Lorenzo River at the USGS gage at Big Trees. These runoff figures are based on approximately 50 percent of normal runoff as the dividing level between normal and dry year runoff and are as follows:

- November 1 for the month of October 500 af
- December 1 for October-November, inclusive 1,500 af
- January 1 for October-December, inclusive 5,000 af
- February 1 for October-January, inclusive 12,500 af
- March 1 for October-February, inclusive 26,500 af

Fall Creek Weir Measurement											
	Month:	January		Year:	2023	Big Trees > 26,500 Acre-ft Oct-Feb Normal Year			Big Trees <26,500 Acre-ft Oct-Feb Dry Year		
Date	Time	Initials	Pump #	Fall Cr. GPM into Kirby plant	Weir Board Height (inches)	Fall Creek Bypass (CFS)	Big Trees Bypass (CFS)	Rainfall (Felton gauge)	Met Fall Cr, Bypass Requirement: Normal Year April 1 - Oct 31 1.0 cfs; Nov 1 March 31 1.5 cfs Dry Year April 1 - Oct 31 0.5 cfs Nov. 1 - March 31 0.75 cfs (yes/no)	Met Big Trees Requirement Nov-May 20cfs Sept 10 cfs Oct 25 cfs (yes/no)	Notes
1	800	TH	OFF	0	Pulled	N/A	1480.00	0	YES	YES	Kirby Plant Offline / Weir Boards Pulled
2	800	TH	OFF	0	Pulled	N/A	626.00	2.82	YES	YES	
3	800	TH	OFF	0	Pulled	10.680	573.00	2.26	YES	YES	
4	800	TH	OFF	0	Pulled	10.730	581.00	0.72	YES	YES	
5	800	TH	OFF	0	Pulled	12.990	2400.00	1.55	YES	YES	
6	1000	TH	OFF	0	Pulled	11.590	2023.00	0.62	YES	YES	
7	1215	TH	OFF	0	Pulled	10.070	634.00	0.07	YES	YES	
8	1130	JG	OFF	0	Pulled	14.480	1760.00	2.2	YES	YES	
9	745	TH	OFF	0	Pulled	49.430	17400.00	3.93	YES	YES	
10	720	TH	OFF	0	Pulled	26.330	2390.00	0.037	YES	YES	
11	800	JG	OFF	0	Pulled	21.380	1440.00	0.3	YES	YES	
12	900	TH	OFF	0	Pulled	24.260	1850.00	1.88	YES	YES	
13	900	TH	OFF	0	Pulled	20.890	1250.00	0.32	YES	YES	
14	1600	BDM	OFF	0	Pulled	30.770	4940.00	3.48	YES	YES	
15	1130	BDM	OFF	0	Pulled	25.700	2290.00	0.56	YES	YES	
16	945	TH	OFF	0	Pulled	28.600	3130.00	2.07	YES	YES	
17	830	TH	OFF	0	Pulled	24.940	1790.00	0.12	YES	YES	
18	800	TH	OFF	0	Pulled	22.680	1060.00	0	YES	YES	
19	730	TH	OFF	0	Pulled	21.290	1060.00	0.35	YES	YES	
20	800	TH	OFF	0	Pulled	19.240	867.00	0	YES	YES	
21	1255	TH	OFF	0	Pulled	17.350	697.00	0.02	YES	YES	
22	1220	TH	OFF	0	Pulled	16.180	611.00	0	YES	YES	
23	1045	TH	OFF	0	Pulled	15.110	548.00	0	YES	YES	
24	1200	KM	OFF	0	Pulled	13.860	434.00	0	YES	YES	
25	800	TH	OFF	0	Pulled	13.620	434.00	0	YES	YES	
26	1515	KM	2	355	40	15.320	815.00	0	YES	YES	Kirby Plant Online / Weir Boards Back
27	1000	JG	2	300	40	15.030	555.00	0	YES	YES	
28	1400	BDM	2	290	40	14.440	346.00	0	YES	YES	
29	1100	BDM	2	257	40	14.030	333.00	0.03	YES	YES	
30	930	TH	2	270	40	13.410	310.00	0.01	YES	YES	
31	1045	TH	2	265	40	12.880	287.00	0	YES	YES	

San Lorenzo Valley Water District
Loch Lomond Water Supply
January 2023

Loch Lomond Water Level



Week ending Sunday 2 / 5 / 2023

(in feet above mean sea level; lake spills at 577.15 feet)

Currently: 577.5 ft

Percent of Capacity: 100.6 %

In 1958 SLVWD sold 2,500 acres of property in the vicinity of the Newell Creek Watershed to the City of Santa Cruz, with the agreement that SLVWD would be entitled to purchase 12 ½ percent of the annual safe yield from a future Newell Creek reservoir, up to a maximum of 500 AF/yr. Based on the 1958 agreement, SLVWD began receiving deliveries of Loch Lomond water from the City in 1963. In 1965 the District constructed the Glen Arbor Water treatment plant for treating Loch Lomond water. Toward the end of the 1976-77 drought, the City stipulated that the District was not entitled to an allocation of 500 AF/yr, merely 12.5% of the safe yield. This decision based on a reduction to the estimated annual safe yield from the Newell Creek Reservoir, reduced the Districts contractual allocation. On June 7, 1977, the District filed a Complaint for Declaratory Relief, which requested the court to make a judicial determination of the respective parties' duties and rights. In June 1980 a court order fixed the estimated safe yield from Newell Creek Reservoir at reduced quantity, which resulted in a reduction to the Districts contractual allocation to 313 AF/yr.

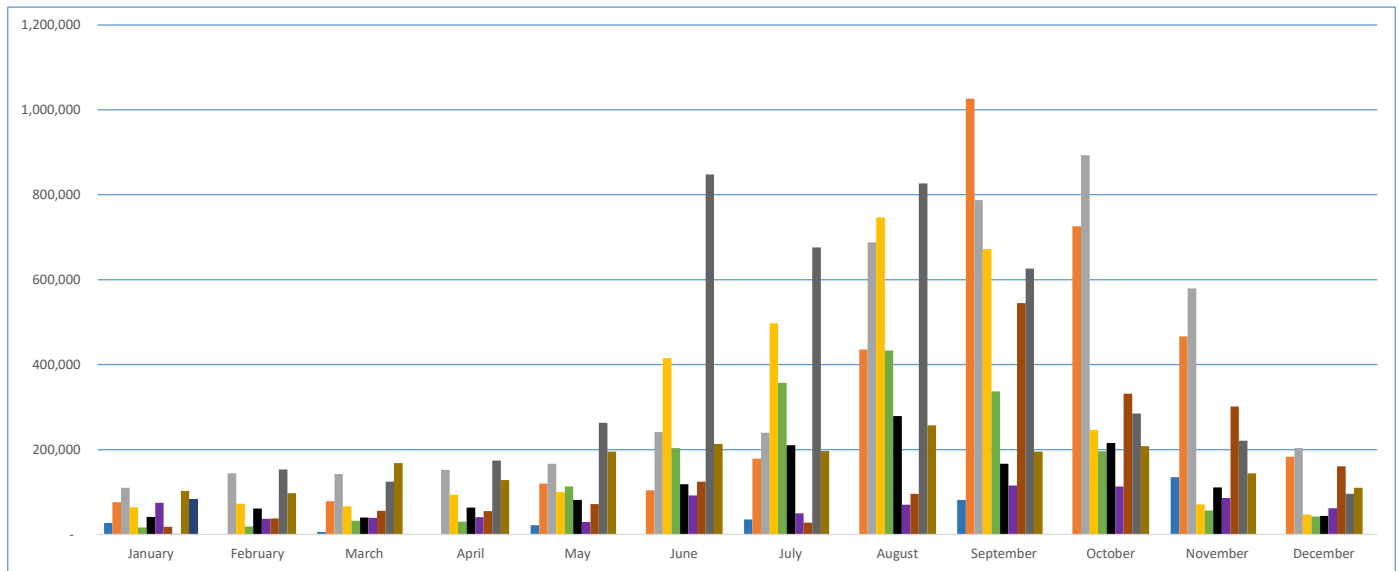
Production Loch Lomond to SLVWD

Date	Total Used	Total Available
1976 July to June 1977	353 AF	
1977 July to June 2015	0	313 AF
2015 July to 02/2016	0	313 AF
2/20/16 to Current	0	313 AF

Last time District used Loch Lomond water was June 1977

SAN LORENZO VALLEY WATER DISTRICT
BULK WATER SALES
GALLONS
January 2023

Agenda: 2.16.23
Item: 13.5

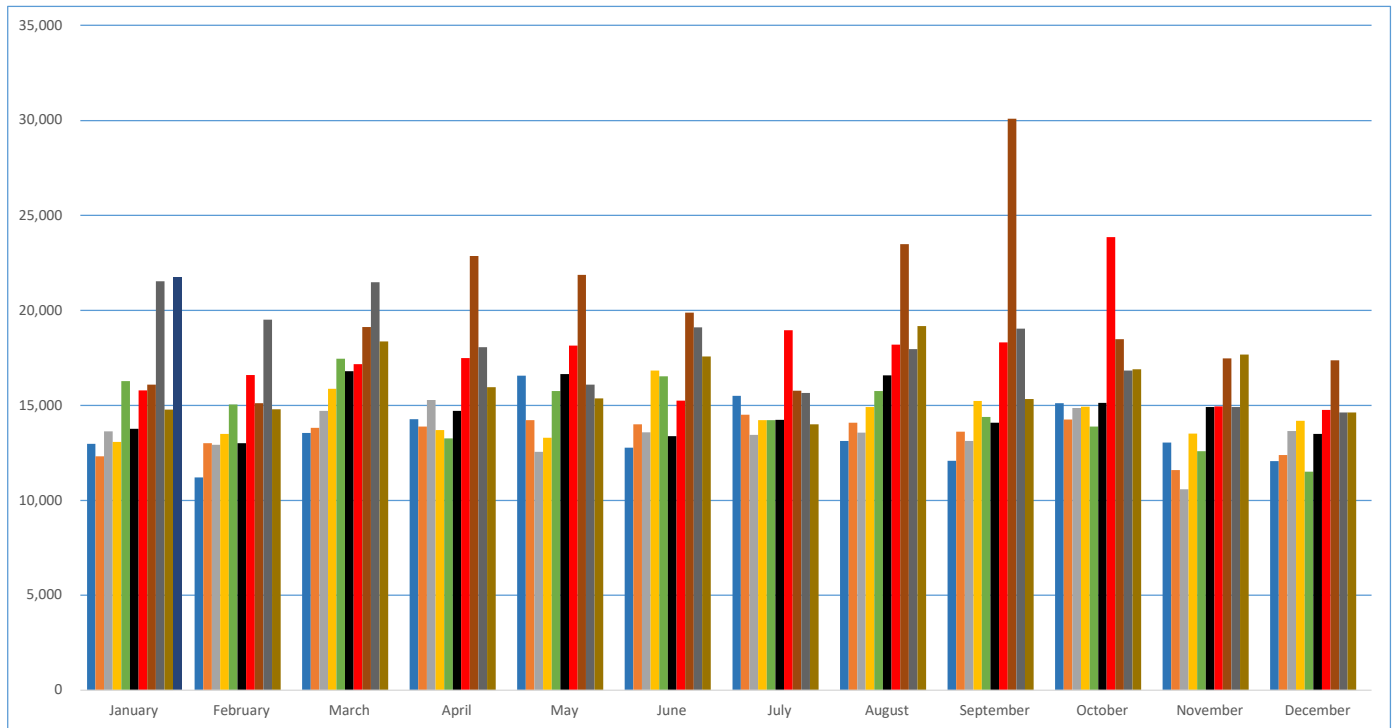


Month	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
January	26,928	76,296	109,965	63,850	16,456	41,888	74,800	17,952	1,496	102,476	83,028
February			144,364	72,556	18,700	61,366	37,400	38,148	153,340	97,240	
March	5,984	78,540	142,868	66,572	32,164	40,392	39,644	56,100	124,168	168,300	
April			152,592	93,500	29,920	63,580	41,140	55,352	174,284	127,908	
May	21,692	119,680	166,804	100,232	112,948	81,532	29,172	71,808	263,296	195,228	
June		103,972	240,983	415,140	203,179	118,184	92,004	124,168	847,484	213,180	
July	35,904	178,772	239,360	497,420	357,544	210,188	50,116	27,676	676,192	196,724	
August		435,336	688,160	746,504	433,092	279,004	70,312	95,744	826,540	257,312	
September	81,352	1,026,256	787,644	672,183	336,570	166,804	115,192	544,544	626,076	195,228	
October		725,560	893,112	246,840	195,976	215,424	112,948	331,364	284,988	207,944	
November	134,640	466,752	579,700	71,060	56,848	110,704	86,020	301,444	220,660	144,364	
December		183,260	203,456	47,124	42,636	44,132	62,084	160,820	95,744	109,956	
Totals	306,500	3,394,424	4,349,008	3,092,981	1,836,033	1,433,198	810,832	1,825,120	4,294,268	2,015,860	83,028

				Water Quality Complaint List					System No. 4410014
Date Received	Type Of Complaint							Address	Conclusion
	Taste/ Odor	Color	Turbidity/ Particles	Worms/ Other Visible Organisms	Pressure (High/Low)	Illness (Waterborne)	Other (Specify)		
1/18/2023							(Oil substance)	321 Tipping Way, Ben Lomond	Operator Flushed and sampled customers front hose bib. Operator found no oil substance in the water. NTU: 0.92 CL2: 0.82

SAN LORENZO VALLEY WATER DISTRICT
VEHICLE MILEAGE
January 2023

Agenda: 2.16.23
Item: 13.5



Month	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
January	12,976	12,317	13,633	13,082	16,286	13,763	15,790	16,088	21,532	14,776	21,727
February	11,201	13,015	12,934	13,505	15,045	13,003	16,599	15,113	19,513	14,800	
March	13,558	13,817	14,714	15,882	17,451	16,809	17,167	19,132	21,481	18,377	
April	14,283	13,883	15,279	13,704	13,270	14,711	17,488	22,868	18,068	15,953	
May	16,560	14,228	12,550	13,290	15,757	16,646	18,156	21,879	16,099	15,367	
June	12,780	14,000	13,582	16,841	16,534	13,390	15,249	19,882	19,108	17,584	
July	15,497	14,519	13,441	14,228	14,229	14,242	18,955	15,775	15,653	14,013	
August	13,136	14,096	13,569	14,923	15,761	16,576	18,194	23,496	17,973	19,173	
September	12,087	13,622	13,137	15,229	14,388	14,094	18,321	30,095	19,039	15,342	
October	15,120	14,261	14,868	14,924	13,880	15,126	23,864	18,486	16,831	16,904	
November	13,046	11,594	10,591	13,510	12,598	14,908	14,942	17,473	14,914	17,681	
December	12,060	12,394	13,648	14,187	11,512	13,492	14,763	17,372	14,633	14,630	
Totals	162,304	161,746	161,946	173,305	176,711	176,760	209,488	237,659	214,844	194,600	21,727



MINUTES OF SPECIAL ADMINISTRATION COMMITTEE MEETING FEBRUARY 1, 2023

Covering Policy, Administration and Community
Relations/Communications

Wednesday, February 1, 2023, 1:30 p.m., via video/teleconference.

MINUTES

1. **Convene Meeting**
Roll Call

Committee Members Present

Dir. Ackemann, chair

Dir. Fultz

Amanda DeJesus

Mark Dolson

Staff Present

Rick Rogers, District Manager

Holly Hossack, District Secretary

2. **Oral Communications:** None

3. **New Business:**

a. INTRODUCTIONS

The Committee members introduced themselves.

b. ELECTION OF THE COMMITTEE CHAIR FOR 2023

J. Hill nominated J. Ackemann for Committee Chair, the nomination was seconded.

J. Ackemann was unanimously elected as chair.

c. SET DAY AND TIME FOR COMMITTEE 2023 REGULARLY SCHEDULED MEETINGS

The Committee agreed to hold the regularly scheduled meetings on the first Friday of every month at 2:00 pm

d. MULTI-MONTH CALENDAR FOR ADMINISTRATION COMMITTEE

R. Rogers introduced this item.

Discussion by the Committee and staff regarding:

- Strategic Plan
- Outreach
- Recommendation around Staff Reports
- Recruitment of staff
- Legislation participation

4. **Unfinished Business:**

a. RETURN TO IN-PERSON MEETINGS DRAFT POLICY

R. Rogers introduced this item.

Gina Nicholls, District Counsel, joined the meeting to explain this item.

Discussion by the Committee and staff regarding:

- Clarification re: AB2449 vs. legacy procedure for remote access for Board & Committee members
- In-person quorum
- More background information in the memo to the Board
- Statement in policy that says *quorum of members shall participate from locations within the boundaries of the District*. G. Nicholls will review this statement and get back to the Committee.

The Committee recommended this policy be sent to the Board for adoption with the background and history added to the memo, at the 2.16.23 BoD meeting. A motion was made and seconded to this effect.

The motion passed unanimously.

6. **Adjournment 2:28 p.m.**

The next meeting of this Committee will be March 3rd at 2:00 p.m. at the Johnson Building, 12788 Highway 9, Boulder Creek.



MINUTES OF SPECIAL ENGINEERING/ENVIRONMENTAL COMMITTEE MEETING FEBRUARY 2, 2023

Thursday, February 2, 2023, 8:30 a.m., via video/teleconference.

MINUTES

1. **Convene Meeting**
Roll Call

Committee Members

Mark Smolley, Chair

Bob Fultz

Mike Murphy

Kevin O'Connor

Alina Layng - not able to attend this meeting or in the future

The District Secretary was directed to contact Ms. Layng for more information or a resignation letter.

Staff

Rick Rogers, District Manager

Carly Blanchard, Environmental Programs Manager

Devon Jackson, Environmental Planner

James Furtado, Director of Operations

Josh Wolff, Engineering Manager

Joel Scianna, Asst. Engineer

Holly Hossack, District Secretary

2. **Oral Communications:**

J. Jameson, a member of the public, thanked the clearing the road near his home and said that he appreciated B. Fultz article.

3. **New Business:**

a. INTRODUCTIONS

Each of the Committee and staff members introduced themselves. D. Jackson was welcomed to the District and Committee.

b. ELECTION OF THE COMMITTEE CHAIR FOR 2023

B. Fultz nominated M. Smolley and the nomination was seconded.

M. Smolley was elected chair unanimously.

c. SET DAY AND TIME FOR COMMITTEE 2023 REGULARLY SCHEDULED MEETINGS

It was announced that the meetings will be in-person going forward.

R. Rogers will check with legal counsel to see if anyone on the Committee can attend the meeting remotely if they do not vote, as long as there is an in-person quorum.

The Committee agreed to hold the regularly scheduled meetings on the first Friday of every month at 8:30 a.m.

d. DISCUSSION BY COMMITTEE AND STAFF REGARDING FUTURE MEETING AGENDA ITEMS

R. Rogers introduced this item.

Discussion by the Committee and staff regarding:

- Conjunctive Use-EIR
- Fall Creek Fish Ladder-EIR
- Pipeline Projects
- Status of the Integrated Pest Management
- Fire Safe Plan
- Storm impact on the progress of projects
- Water Loss audit
- Habitat Conservation/Sand Hills mitigation credit/Scotch Broom
- Surplus Property
- Hydrologist
- Watershed Management Plan

R. Moran made a recommendation to make Bear Creek Estates a high priority.

4. **Unfinished Business:**

a. ENGINEERING PROJECTS UPDATE

Discussion by the Committee and staff regarding:

- Policy for pressure near tanks
- Brookdale recoating - maintenance

- Consolidation with Bracken Brae & Forest Springs
- Felton Heights tank
- Foreman - protection from VOCs
- Fall Creek Fish Ladder

b. ENVIRONMENTAL PROJECTS UPDATE

Discussion by the Committee and staff regarding:

- Grant for AMI meters - matching grant
- Lyon Rd. - FEMA
- System tours
- Disadvantaged community - Bear Creek Estates
- Conjunctive Use Plan - next step
- Fall Creek Fish Ladder - more attractive fencing

5. **Adjournment:** 9:37 a.m.

The next meeting of this Committee will be March 3rd at 8:30 a.m. at the Johnson Building, 12788 Highway 9, Boulder Creek.



MINUTES OF SPECIAL BUDGET & FINANCE COMMITTEE MEETING February 8, 2023

Wednesday, February 8, 2023, at 1:00 p.m., via video/teleconference.

AGENDA

1. **Convene Meeting 1:00 p.m.**
Roll Call

Committee Members - Present

Gail Mahood, Committee Chair
Jeff Hill
Monica Martinez
Jim Mosher
Jim Bahn (arrived 1:11)

Staff - Present

Rick Rogers, District Manager
Kendra Reed, Director of Finance and Business Services
Holly Hossack, District Secretary

2. **Oral Communications:** none

3. **New Business:**

- a. ELECTION OF THE COMMITTEE CHAIR FOR 2023

A nomination was made and seconded for Gail Mahood to continue as chair.

All present voted in favor of the nomination.

- b. SET DAY AND TIME FOR COMMITTEE 2023 REGULARLY SCHEDULED MEETINGS

The committee discussed the in-person aspect of upcoming meetings.

The committee decided to meet on the 2nd Tuesday of every month at 4:00 p.m.

- c. MULTI-MONTH CALENDAR FOR BUDGET & FINANCE COMMITTEE

Discussion by the Committee and staff on items for future B & F meetings

- Rate Study
- Prop 218
- Budget (adoption by June) - timeline and staff contract negotiations

- Investments
- Possible short-term financing
- Cash flow

4. **Unfinished Business:**

a. RATE STUDY - REQUEST FOR PROPOSALS

G. Mahood said that the Board had already approved the RFP with the addition of some revisions made by B. Fultz.

Discussion by the Committee and staff regarding:

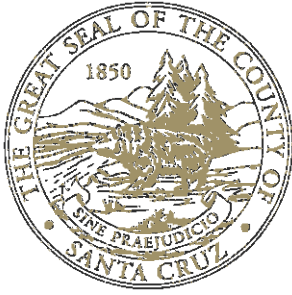
- Capital costs over operating expenses from CZU fire and winter storms
- 1.1.24 start for 5-yr. rate schedule
- Modeling
- 10 years would be highly speculative
- Non-discretionary vs. discretionary sounds political, use fixed vs. variable instead
- It will take 5-10 years to absorb the \$5-6 million not budgeted
- The further out the time goes the less confidence in the numbers

b. CERTIFICATES OF PARTICIPATION UPDATE

K. Reed explained the District's position with the investment accounts

- Review of projects still in the loan
- \$50 million to be invested for higher yield
- Access to the money in 30 days
- The accounts will be set up in the next 5 - 7 business days

5.. **Adjournment:** 2:04 p.m



County of Santa Cruz

BOARD OF SUPERVISORS

701 OCEAN STREET, SUITE 500, SANTA CRUZ, CA 95060-4069
(831) 454-2200 • FAX: (831) 454-3262 TDD/TTY - Call 711

MANU KOENIG
FIRST DISTRICT

ZACH FRIEND
SECOND DISTRICT

JUSTIN CUMMINGS
THIRD DISTRICT

FELIPE HERNANDEZ
FOURTH DISTRICT

BRUCE MCPHERSON
FIFTH DISTRICT

February 14, 2023

President Gail Mahood, Board of Directors
General Manager Rick Rogers
San Lorenzo Valley Water District
13060 Highway 9
Boulder Creek, CA 95006

Dear President Mahood and Mr. Rogers,

Thank you for the opportunity to share my thoughts regarding Item 10a on your Board of Directors Agenda of February 16, 2023, regarding the future of the Big Basin Water Company (BBW). As you may know, my office has been working for 2 ½ years on encouraging a transition in ownership of the company due to its numerous challenges – both before and after the CZU Fire in 2020 and Atmospheric River Storms in recent weeks – in providing reliable and safe drinking water to its customers.

Let me begin by sincerely thanking the San Lorenzo Valley Water District Board and Staff for their consistent efforts over many years to be a good neighbor to BBW and its ratepayers, namely by making emergency repairs to BBW infrastructure to restore water service and by providing potable water at your headquarters free of charge. Notably, these steps taken by the District have occurred during times of disaster, as well as during other times when parts of the BBW system suffered maintenance problems.

Also, as the Board memo outlines for Item 10a, since November 2021 the District has explored the potential of consolidation with BBW, meeting regularly with the company's owners, the County, and representatives of state agencies with regulatory authority over BBW. Unfortunately, as your memo points out, it has been difficult to move forward with consolidation as a result of financial and regulatory challenges, and now your District is in the position of potentially suspending those efforts. Whatever action your Board may take on Item 10a, let me assure you and our community at-large that my office will

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continue working with County and State agencies on efforts to transition operations, and eventually, ownership of BBW.

Although the Water Resources Control Board and Public Utilities Commission act as BBW's regulators, County offices have nonetheless invested hundreds of hours of staff time exploring options and laying the groundwork for transition. Amid numerous violations issued to BBW by State regulators, the County continues to advocate for more meaningful action by the State and advocate for funding to serve as a bridge from the current management to a publicly owned operation.

I appreciate the open lines of communication between the County, State and your Water District on this critical issue, especially in light of post-fire and post-storm rebuilding efforts by my constituents in the BBW service area. I look forward to continuing the conversation with the Water District should current circumstances improve.

Sincerely,



Bruce McPherson, SUPERVISOR
Fifth District

BM: cs