



**BOARD OF DIRECTORS
SAN LORENZO VALLEY WATER DISTRICT
AMENDED AGENDA**

Notice is hereby given that a regular meeting of the Board of Directors of the San Lorenzo Valley Water District will be held on Thursday, December 6, 2012 at the Operations Building, 13057 Highway 9, Boulder Creek, California, at 7:30 p.m.

1. Action by Present Board
 - a. CONVENE MEETING/ROLL CALL
Chairperson of the Board of Directors calls the meeting to order. District Secretary calls the roll of board of Directors.
 - b. MINUTES REGULAR MEETING OF NOVEMBER 15, 2012
Consideration and possible action by the Board to approve minutes for the November 15, 2012 Board of Directors Meeting.
2. Actions to Establish New Board:
 - a. OATH OF OFFICE
Administration of Oath of Office for new Board members.
 - b. ELECTION OF OFFICERS
Consideration and possible action by the Board to elect the President and Vice-President of the Board.

Additions and Deletions to Agenda:

3. *Additions to the Agenda, if any, may only be made in accordance with California Government Code Section 54954.2 (Ralph M. Brown Act) which includes, but is not limited to, additions for which the need to take action is declared to have arisen after the agenda was posted, as determined by a two-thirds vote of the Board of Directors (or if less than two-thirds of the members are present, a unanimous vote of those members present).*
4. Oral Communications:
This portion of the agenda is reserved for Oral Communications by the public for items which are not on the Agenda. Any person may address the Board of Directors at this time, on any subject that lies within the jurisdiction of the District. Normally, presentations must not exceed three (3) minutes in length, and individuals may only speak once during Oral Communications. No actions may be taken by the Board of Directors on any Oral Communications presented; however, the Board of Directors may request that the matter be placed on a future agenda. Please state your name and town/city of residence at the beginning of your statement for the record.
5. Written Communications: None
Board of Director's receives written correspondence transmitted to the Board of Directors as a whole.

6. Consent Agenda:
The Consent Agenda contains items which are considered to be routine in nature and will be adopted by one (1) motion without discussion. Any Board member may request that an item be withdrawn from the Consent Agenda for separate discussion. Members of the public will be given the opportunity to address each scheduled item prior to Board action.
- a. BOARD OF DIRECTORS MEETING DATES 2013
Consideration and possible action by the Board to adopt the Board of Directors Meeting Dates for 2013.
 - b. BOARD OF DIRECTOR'S POLICY MANUAL 2013
Consideration and possible action by the Board to adopt the Board of Director's Policy Manual for 2013.
 - c. SEXUAL HARASSMENT POLICY 2013
Consideration and possible action by the Board to adopt a Sexual Harassment Policy for 2011.
 - d. RESPECTFUL WORKPLACE POLICY 2013
Consideration and possible action by the Board to adopt a Respectful Workplace Policy for 2013.
 - e. PERSONNEL SYSTEM RULES AND REGULATIONS 2013
Consideration and possible action by the board to adopt the District's Personnel System Rules and Regulations for 2013.
 - f. IDENTITY THEFT PREVENTION PROGRAM UPDATE 2013
Receipt and consideration by the board of the Identity Theft Prevention Program update.
7. Unfinished Business: None.
Members of the public will be given the opportunity to address each scheduled item prior to Board action. The Chairperson of the Board may establish a time limit for members of the public to address the Board on agendized items.
8. New Business:
Members of the public will be given the opportunity to address each scheduled item prior to Board action. The Chairperson of the Board may establish a time limit for members of the public to address the Board on agenized item
- a. PUBLIC HEARING; PROPOSED PROPERTY RELATED CHARGE FELTON HEIGHTS MUTUAL WATER ASSOCIATION.
Consideration and possible action by the Board to conduct a public hearing and protest proceedings relative to a proposed property related chage for Felton Heights Mutual Water Association.
 - b. COMMITTEE PROCEDURES AND APPOINTMENTS 2013
Consideration and possible action by the Board relative to committee procedures and appointments to District committees for 2013.
 - c. INVESTMENT POLICY 2013
Consideration and possible action by the Board to adopt the District's Investment Policy for 2013.
9. General Manager Reports:

Information reports by the General Manager, Staff, Committee and Board of Directors.

a. MANAGER

- (1) Bill List Period Ending December 6, 2012
Consideration and possible action by the Board to approve the Bill List Period Ending December 6, 2012.
- (2) Investment Report Period ending October 31, 2012
Consideration and possible action by the Board to approve Investment Report period ending October 31, 2012.
- (3) Department Status Reports
Receipt and consideration by the Board of Department Status Reports regarding ongoing projects and other activities.
 - (i) Administration
 - (ii) Operations
 - (iii) Engineering
 - (iv) Finance
 - (v) Environmental

b. COMMITTEE/DIRECTOR REPORTS (Oral):

10. Informational Material:
a. Articles

11. Adjournment

In compliance with the requirements of Title II of the American Disabilities Act of 1990, the San Lorenzo Valley Water District requires that any person in need of any type of special equipment, assistance or accommodation(s) in order to communicate at the District's Public Meeting can contact the District's Office at (831) 338-2153 a minimum of 72 hours prior to the scheduled meeting.

Agenda documents, including materials related to an item on this agenda submitted to the Board of Directors after distribution of the agenda packet, are available for public inspection and may be reviewed at the office of the District, 13060 Highway 9, Boulder Creek, CA 95006 during normal business hours. Such documents are also available on the District website at www.slvwd.com subject to staff's ability to post the documents before the meeting.

Certification of Posting

I hereby certify that on December 3, 2012 I posted a copy of the foregoing agenda in the outside display case at the District Office, 13060 Highway 9, Boulder Creek, California, said time being at least 72 hours in advance of the meeting of the Board of Directors of the San Lorenzo Valley Water District (Government Code Section 54954.2).

Executed at Boulder Creek, California on November 30, 2012.

L. Barker, Acting District Secretary
San Lorenzo Valley Water District