



**BOARD OF DIRECTORS
SAN LORENZO VALLEY WATER DISTRICT
AGENDA
August 18, 2016**

MISSION STATEMENT: Our Mission is to provide our customers and future generations with reliable, safe and high quality water at an equitable price; to create and maintain outstanding service and community relations; to manage and protect the environmental health of the aquifers and watersheds; and to ensure the fiscal vitality of the San Lorenzo Valley Water District.

Notice is hereby given that a regular meeting of the Board of Directors of the San Lorenzo Valley Water District will be held on **Thursday, August 18, 2016 at 6:00 p.m.**, at the Operations Building, 13057 Highway 9, Boulder Creek, California.

In compliance with the requirements of Title II of the American Disabilities Act of 1990, the San Lorenzo Valley Water District requests that any person in need of any type of special equipment, assistance or accommodation(s) in order to communicate at the District's Public Meeting can contact the District Secretary's Office at (831) 430-4636 a minimum of 72 hours prior to the scheduled meeting.

Agenda documents, including materials related to an item on this agenda submitted to the Board of Directors after distribution of the agenda packet, are available for public inspection and may be reviewed at the office of the District Secretary, 13060 Highway 9, Boulder Creek, CA 95006 during normal business hours. Such documents are also available on the District website at www.slvwd.com subject to staff's ability to post the documents before the meeting.

1. Convene Meeting/Roll Call

2. Additions and Deletions to Agenda:

Additions to the Agenda, if any, may only be made in accordance with California Government Code Section 54954.2 (Ralph M. Brown Act) which includes, but is not limited to, additions for which the need to take action is declared to have arisen after the agenda was posted, as determined by a two-thirds vote of the Board of Directors (or if less than two-thirds of the members are present, a unanimous vote of those members present).

3. Oral Communications:

This portion of the agenda is reserved for Oral Communications by the public for items which are on the Closed Session portion of the Agenda. Any person may address the Board of Directors at this time, on Closed Session items. Normally, presentations must not exceed three (3) minutes in length, and individuals may only speak once during Oral Communications. No actions may be taken by the Board of Directors on any Oral Communications presented; however, the Board of Directors may request that the matter be placed on a future agenda. Please state your name and town/city of residence at the beginning of your statement for the record.

4. Adjournment to Closed Session:

At any time during the regular session, the Board may adjourn to Closed Session in compliance with, and as authorized by, California Government Code Section 54956.9 and Brown Act, Government Code Section 54950. Members of the public will be given the opportunity to address any scheduled item prior to adjourning to closed session.

a. CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION

Government Code Section 54956.9(d)(1)

Case Number CV180394-Bruce Holloway, Plaintiff, v. Terry Vierra; San Lorenzo Valley Water District; Showcase Realty Agents, Inc.; Gregory Dildine; Edwige Dildine; and Does 1 to 25, Defendants.

b. CONFERENCE WITH LABOR NEGOTIATORS

Government Code Section 54957.6

Agency designated representative: Brian Lee

Employee Organizations: Classified Employees Unit and Management, Advisory and Confidential Employees Unit

c. CONFERENCE WITH LEGAL COUNSEL- EXISTING LITIGATION

Paragraph (1) of subdivision (d) of Government Code Section 54956.9

Name of Case: Charlene DeBert v. SLVWD

d. CONFERENCE WITH LEGAL COUNSEL- ANTICIPATED LITIGATION

Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Government Code Section 54956.9

One potential case

5. Convene to Open Session at 7:00 p.m. (time certain)

6. Report of Actions Taken

7. Additions and Deletions to Agenda:

Additions to the Agenda, if any, may only be made in accordance with California Government Code Section 54954.2 (Ralph M. Brown Act) which includes, but is not limited to, additions for which the need to take action is declared to have arisen after the agenda was posted, as determined by a two-thirds vote of the Board of Directors (or if less than two-thirds of the members are present, a unanimous vote of those members present).

8. Oral Communications:

This portion of the agenda is reserved for Oral Communications by the public for items which are not on the Agenda. Please understand that California law (The Brown Act) limits what the Board can do regarding issues raised during Oral Communication. No action or discussion may occur on issues outside of those already listed on today's agenda. Any person may address the Board of Directors at this time, on any subject that lies within the jurisdiction of the District. Normally, presentations must not exceed three (3) minutes in length, and individuals may only speak once during Oral Communications. Any Director may request that the matter be placed on a future agenda or staff may be directed to provide a brief response.

9. Written Communications:

- a. CALIFORNIA SPECIAL DISTRICTS ASSOCIATION CONFERENCE FLYER

10. Consent Agenda:

The Consent Agenda contains items which are considered to be routine in nature and will be adopted by one (1) motion without discussion. Any Board member may request that an item be withdrawn from the Consent Agenda for separate discussion.

- a. MINUTES OF THE BOARD OF DIRECTORS MEETING FROM AUGUST 4, 2016
Consideration and possible action by the Board to approve minutes for the July 21, 2016 Board of Directors meeting.
- b. BILL LIST FOR PERIOD ENDING AUGUST 18, 2016
Consideration and possible action by the Board to approve the Bill List for the period ending July 21, 2016.
- c. FINANCIAL SUMMARY FOR PERIOD ENDING 6/30/16
Consideration and possible action by the Board regarding the Financial Summary for period ending 6/30/16.

11. Unfinished Business: None

Members of the public will be given the opportunity to address each scheduled item prior to Board action. The Chairperson of the Board may establish a time limit for members of the public to address the Board on agendum.

12. New Business:

Members of the public will be given the opportunity to address each scheduled item prior to Board action. The Chairperson of the Board may establish a time limit for members of the public to address the Board on agendum.

- a. DRAFT STAFFING STUDY
Discussion and possible action by the Committee regarding the draft of the Staffing Study portion of the Cost of Service Study.
- b. 2016 ANNUAL RIVER & ROAD CLEAN UP
Discussion and possible action by the Board regarding the Annual River & Road Clean Up.
- c. JOINT MEETING WITH SCOTTS VALLEY
Consideration and possible action by the Board regarding a joint meeting with Scotts Valley to introduce the SLVWD 2015 UWMP.

13. District Manager Reports:

Information reports by the District Manager, Staff, Committee and Board of Directors.

- a. MANAGER

- (1) Department Status Reports
Receipt and consideration by the Board of Department Status Reports regarding ongoing projects and other activities.

- (i) Q & A from prior Board Meetings
- (ii) Finance
- (iii) Operations

b. COMMITTEE/DIRECTOR REPORTS:

- (1) Future Committee Agenda Items
- (2) Committee Meeting Notes

14. Informational Material: None

15. Adjournment

Certification of Posting

I hereby certify that on August 12, 2016 I posted a copy of the foregoing agenda in the outside display case at the District Office, 13060 Highway 9, Boulder Creek, California, said time being at least 72 hours in advance of the meeting of the Board of Directors of the San Lorenzo Valley Water District (Government Code Section 54954.2).

Executed at Boulder Creek, California on August 12, 2016

Holly B. Morrison, Dist. Secretary
San Lorenzo Valley Water Dist.



2016 CSDA ANNUAL
CONFERENCE

San Diego • Oct. 10-13

set sail
to San Diego this fall

CSDA Annual Conference and Exhibitor Showcase

The leadership conference for special districts



California Special
Districts Association
Districts Stronger Together



2016 Conference ATTENDEE REGISTRATION FORM

one form per attendee, please print



Three Ways to Register:

1. ONLINE by visiting the CSDA Annual Conference website at conference.csda.net
2. FAX your registration form to 916.520.2465. All faxed forms must include payment.
3. MAIL CSDA, 1112 I Street, Suite 200, Sacramento, CA 95814, please include registration form along with payment. Check should be made payable to: California Special Districts Association.

Full conference registration fee includes:

- President's Reception with the Exhibitors Monday evening
- Keynote Sessions
- Continental Breakfast with the Exhibitors on Tuesday
- Lunch with the Exhibitors on Tuesday
- Mix and Mingle in the Exhibit Hall on Tuesday
- SDRMA Full Plated Breakfast on Wednesday
- Awards Luncheon on Wednesday
- All Breakout Sessions on Tuesday, Wednesday, and Thursday
- SDLF "Taste of the City" Reception on Wednesday
- Closing Brunch on Thursday

Not sure if you are a member?

Contact the CSDA office at 877-924-2732 to find out if your agency or company is already a member. To learn more about the benefits of membership, contact Member Services Director Cathrine Lemaire at cathrine@csda.net or call toll-free 877.924.2732.

Name:		Title:	
District:			
Address:			
City:		State:	Zip:
Phone:		Fax:	
Email:		Website:	
Member status: <input type="checkbox"/> Member <input type="checkbox"/> Non-member			
Emergency Contact:		<input type="checkbox"/> Vegetarian <input type="checkbox"/> Any Special Needs:	
Conference Registration Fees		Early Bird (on or before Sept. 9)	Regular (after Sept. 9)
<input type="checkbox"/> CSDA Member - Full Conference		\$580.00	\$630.00
<input type="checkbox"/> Non-member - Full Conference		\$870.00	\$945.00
<input type="checkbox"/> Guest - Full Conference (Cannot be from a district/company) <input type="checkbox"/> Vegetarian		\$275.00	\$315.00
<input type="checkbox"/> CSDA Member - One-day registration <input type="checkbox"/> Tuesday <input type="checkbox"/> Wednesday <input type="checkbox"/> Thursday		\$275.00 each day	\$290.00 each day
<input type="checkbox"/> Non-member - One-day registration <input type="checkbox"/> Tuesday <input type="checkbox"/> Wednesday <input type="checkbox"/> Thursday		\$415.00 each day	\$435.00 each day
Separate Registration Fees		Member	Non-member
<input type="checkbox"/> Pre-Conference Workshop: SDLA Module 1: Governance Foundations - Oct. 10		\$225.00	\$340.00
<input type="checkbox"/> Pre-Conference Workshop: Communication Strategies for Board and Managers - Oct. 10		\$150.00	\$225.00
<input type="checkbox"/> Tour: Carlsbad Desalination Plant - Oct. 10		\$ 35.00 (includes transportation/lunch) (limited to 45 attendees)	
<input type="checkbox"/> CSDA Annual Golf Tournament - Oct. 10		\$ 95.00 (includes lunch)	
<input type="checkbox"/> SDRMA Safety Specialist Certificate Program - Oct. 12		No cost (SDRMA Members Only)	
<input type="checkbox"/> CSDA Awards Luncheon (Guests only) - Oct. 12		\$ 45.00	
<input type="checkbox"/> SDLF "Taste of the City" Reception (Guests only) - Oct. 12		\$ 60.00 CSDA Member Guest	\$ 90.00 Non-member Guest
			TOTAL
Payment type: <input type="checkbox"/> Check <input type="checkbox"/> Visa <input type="checkbox"/> MasterCard <input type="checkbox"/> AMEX <input type="checkbox"/> Discover			
Account name:		Account Number:	
Expiration date:		Authorized Signature:	

Cancellations/Substitution Policy: Cancellations must be in writing and received by CSDA not later than Friday, September 16, 2016. All cancellations received by this date will be refunded less a \$75 processing fee. There will be no refunds for cancellations made after September 16, 2016. Substitutions are acceptable and must be done in writing no later than September 23, 2016. Please submit any cancellation notice or substitution request to lindseys@csda.net or fax to 916-520-2465.

Consent to Use Photographic Images: Registration and attendance at, or participation in, CSDA meeting and other activities constitutes an agreement by the registrant to CSDA's use and distribution (both now and in the future) of the registrant or attendee's image or voice in photographs, videotapes, electronic reproductions, and audiotapes of such events and activities.

**SAN LORENZO VALLEY WATER DISTRICT
BOARD MEETING MINUTES**

August 4, 2016

6:00 p.m.

CONVENE MEETING/ROLL CALL:

President Brown convened the meeting at 6:00 p.m.

Dir. Hammer, Baughman and Ratcliffe were present. District Manager Lee and Legal Counsel Hynes were also present.

The Board voted 4 - 0 in favor of excusing the absence of Director Bruce.

ORAL COMMUNICATION: None

ADJOURNMENT TO CLOSED SESSION:

President Brown adjourned to closed session at 6:05 p.m.

RECONVENE TO OPEN SESSION:

Pres. Brown reconvened the meeting to open session at 7:00 p.m.

REPORT ACTIONS TAKEN IN CLOSED SESSION: None

ADDITIONS AND DELETIONS TO AGENDA: None

ORAL COMMUNICATIONS: None

WRITTEN COMMUNICATION:

Pres. Brown noted the notice from the City of Santa Cruz Urban Water Management Plan.

CONSENT AGENDA:

10a MINUTES FROM JULY 21, 2016 BoD

10b BILL LIST FOR PERIOD ENDING AUGUST 4, 2016

10c PROP 218 POLICY

Dir. Hammer made a motion to approve the Consent Agenda.

ROLL CALL:

Ayes: Brown, Baughman, Ratcliffe, Hammer
Noes:
Abstain:
Absent: Bruce

UNFINISHED BUSINESS: None

NEW BUSINESS:

12a RESOLUTION OF APPRECIATION FOR CAROL CARSON

Pres. Brown said that the appreciation is deserved.

Dir. Baughman agreed and said that Ms. Carson is the epitome of what the watershed grant is meant to be for.

Dir. Hammer made a motion to approve the resolution.

ROLL CALL:

Ayes: Brown, Baughman, Ratcliffe, Hammer
Noes:
Abstain:
Absent: Bruce

12b SAN LORINZO VALLEY WATER DISTRICT 75TH ANNIVERSARY

Pres. Brown reviewed the history of the District.

Dir. Ratcliffe said that we are in good shape for 75 years old.

DM Lee said that he plans to share the history with the public.

Dir. Hammer made a motion to approve the resolution.

ROLL CALL:

Ayes: Brown, Baughman, Ratcliffe, Hammer
Noes:
Abstain:
Absent: Bruce

12c CANNABIS CULTIVATION COMMENT LETTER

Dir. Hammer recused himself from the discussion for conflicts of interest.

Counsel Hynes agreed that that was the correct thing to do.

Pres. Brown noted that there is a letter written by staff to Supervisor McPherson.

DM Lee described the letter and the reason for it. The EEP Committee helped with the content of the letter. He said that he believes that the District should treat the agriculture

in the valley as agriculture, not to get involved with what kind of agriculture it is. Let the County Agriculture department handle the issues.

Pres. Brown agreed and said that it is consistent with our mission.

Dir. Ratcliffe agreed and said that our primary concern is water quality.

Pres. Brown said that it is appropriate to monitor what goes into the water table.

Dir. Baughman said that he likes the letter. There are things in the letter that he would like to comment on. He thinks that growing should not be allowed in the Timber Protection Zones (TPZ).

Dir. Ratcliffe is concerned about year round use of roads. She said she would like to educate the small growers regarding the use of chemicals.

Dir. Baughman noted the canopy limit was mentioned. He also noted that the permitted growers are required to have an on-site source of water.

DM Lee noted that the letter says that the District is entitled to fees sufficient to administer the program.

Directors Ratcliffe and Baughman noted typos and grammatical errors in the letter.

Dir. Baughman said that the ordinance is weak, he requested an addendum with maps.

DM Lee suggested we draft a conditional letter.

Dir. Ratcliffe made a motion to authorize the Board president to sign the letter.

ROLL CALL:

Ayes: Brown, Baughman, Ratcliffe

Noes:

Abstain:

Absent: Bruce, Hammer

DISTRICT MANAGER REPORTS:

Admin

DM Lee shared highlights from the Admin Status Report. He noted that the SMGB Committee is close to setting up a JPA. He also noted that the District has submitted applications to the State Revolving Fund for Swim and Probation Tanks funding.

Environmental

DM Lee said that the report stands on its own.

Director Reports

Pres. Brown questioned if the Cost of Service Study is on schedule. DM Lee said that the report should be available by Sept. 6th.

Director Ratcliffe said that she has a potential lead on a small scale hydro.

DM Lee said that he is trying to put together a joint board meeting with Scotts Valley in September to introduce our 2015 UWMP.

INFORMATIONAL MATERIAL: None

ADJOURNMENT:

President Brown adjourned the meeting at 8:01 p.m.

DRAFT

Accounts Payable

Outstanding Invoices

User: KendraNegro
 Printed: 8/11/2016 - 8:33 AM
 Date Type: JE Date
 Date Range: 07/28/2016 to 08/11/2016

BILL LIST SUMMARY
 Check Register Total : \$278,730.09
 AP Outstanding Total: \$148,014.58
 Payroll 8/03: \$92,408.10
TOTAL FOR APPROVAL: \$519,152.77



13060 Highway 9
 Boulder Creek, CA 95006-9119
 (831) 338-2153 phone
 (831) 338-7986 fax

Vendor

Account Number	JE Date	Invoice Date	Invoice No	Journal Entry	Amount	Description
00016 - GREENWASTE RECOVERY,INC						
01-100-5420	8/10/2016	7/1/2016	2156044	00077-02-2017	262.82	SPOIL REMOVAL_6/1 - 6/30/16
01-100-5420	8/10/2016	8/1/2016	2238592	00074-02-2017	270.65	TRASH/RECYCLE/YARDWASTE SERVICE_7/1 - 7/31/16
Task Label:		Type:	PO Number:	0000100734		
Total for Vendor 00016 - GREENWASTE RECOVERY,INC:					533.47	
00044 - STAPLES						
01-400-5600	8/10/2016	7/29/2016	072916	00076-02-2017	29.04	OFFICE SUPPLIES, FEE
Total for Vendor 00044 - STAPLES:					29.04	
00047 - SOIL CONTROL LAB						
01-800-5202	8/10/2016	7/5/2016	6060918	00074-02-2017	145.00	WATER ANALYSIS_GEN PHYSICAL
Task Label:		Type:	PO Number:	0000100704		
01-800-5202	8/10/2016	7/20/2016	6060919	00074-02-2017	39.00	WATER ANALYSIS_TOTAL PHOSPHATE
Task Label:		Type:	PO Number:	0000100704		
01-800-5202	8/10/2016	7/8/2016	6070174	00074-02-2017	145.00	WATER ANALYSIS_GEN PHYSICAL
Task Label:		Type:	PO Number:	0000100704		
01-800-5202	8/10/2016	7/20/2016	6070175	00074-02-2017	78.00	WATER ANALYSIS_TOTAL PHOSPHATE
Task Label:		Type:	PO Number:	0000100704		
01-800-5202	8/10/2016	7/20/2016	6070353	00074-02-2017	145.00	WATER ANALYSIS_GEN PHYSICAL
Task Label:		Type:	PO Number:	0000100704		
01-800-5202	8/10/2016	7/20/2016	6070354	00074-02-2017	39.00	WATER ANALYSIS_TOTAL PHOSPHATE
Task Label:		Type:	PO Number:	0000100704		
01-800-5202	8/10/2016	7/20/2016	6070355	00074-02-2017	246.00	WATER ANALYSIS_ALKALINITY, METAL DIGESTION
Task Label:		Type:	PO Number:	0000100704		
01-800-5202	8/10/2016	7/25/2016	6070590	00074-02-2017	29.00	WATER ANALYSIS_GEN PHYSICAL
Task Label:		Type:	PO Number:	0000100704		
01-800-5202	8/10/2016	8/1/2016	6070591	00074-02-2017	39.00	TOTAL PHOSPHATE
Task Label:		Type:	PO Number:	0000100704		
01-800-5202	8/10/2016	7/25/2016	6070592	00074-02-2017	116.00	WATER ANALYSIS_GEN PHYSICAL
Task Label:		Type:	PO Number:	0000100704		
01-800-5202	8/10/2016	7/25/2016	6070593	00074-02-2017	37.00	WATER ANALYSIS_METALS DIGESTION

Vendor

Account Number	JE Date	Invoice Date	Invoice No	Journal Entry	Amount	Description
00047 - SOIL CONTROL LAB						
01-800-5202	8/10/2016	8/1/2016	6070594	00074-02-2017	246.00	ALKALINITY, METALS,PH
01-800-5202	8/10/2016	7/25/2016	6070595	00074-02-2017	29.00	WATER ANALYSIS_GEN PHYSICAL
01-800-5202	8/10/2016	8/1/2016	6070810	00074-02-2017	145.00	GENERAL PHYSICAL
01-800-5202	8/10/2016	8/1/2016	6070811	00074-02-2017	78.00	TOTAL PHOSPHATE
01-800-5202	8/10/2016	8/1/2016	6070812	00074-02-2017	39.00	HETEROTROPIC PLATE COUNT
01-800-5202	8/10/2016	8/5/2016	6080175	00074-02-2017	145.00	WATER ANALYSIS_GEN PHYSICAL
01-800-5202	8/10/2016	8/8/2016	6080176	00074-02-2017	117.00	WATER ANALYSIS_TOTAL PHOSPHATE
01-800-5202	8/10/2016	8/5/2016	6080179	00074-02-2017	29.00	WATER ANALYSIS_GEN PHYSICAL
Total for Vendor 00047 - SOIL CONTROL LAB:					1,886.00	
00050 - COUNTY OF SANTA CRUZ						
01-200-5610	8/10/2016	8/9/2016	08503327	00076-02-2017	15.00	LIEN RELEASE FEE
Total for Vendor 00050 - COUNTY OF SANTA CRUZ:					15.00	
00054 - PACIFIC GAS & ELECTRIC						
01-400-5500	8/10/2016	7/28/2016	072816	00076-02-2017	8,366.24	GAS/ELECTRIC CHARGES_OPS
01-100-5500	8/10/2016	7/28/2016	072816	00076-02-2017	1,042.50	GAS/ELECTRIC CHARGES_ADMIN
02-600-5500	8/10/2016	7/28/2016	072816	00076-02-2017	266.02	GAS/ELECTRIC CHARGES_BCEWW
01-800-5500	8/10/2016	7/28/2016	072816	00076-02-2017	32,986.77	GAS/ELECTRIC CHARGES_WTP
01-400-5500	8/10/2016	7/28/2016	080416	00076-02-2017	9.86	ELECTRIC CHARGES_140 ELENA CT
01-800-5500	8/10/2016	8/4/2016	080416A	00076-02-2017	220.41	ELECTRIC CHARGES_11590 LAKESHORE DR
01-800-5500	8/10/2016	8/4/2016	080416A	00076-02-2017	23.84	ELECTRIC CHARGES_PUMP_WELL#6
01-800-5500	8/10/2016	8/4/2016	080416A	00076-02-2017	21.03	ELECTRIC CHARGES_COMMUNITY WELL
01-800-5500	8/10/2016	8/4/2016	080416A	00076-02-2017	390.41	ELECTRIC CHARGES_11255 LOMPICO RD_R77228
01-800-5500	8/10/2016	8/4/2016	080416A	00076-02-2017	161.97	ELECTRIC CHARGES_11255 LOMPICO RD
Total for Vendor 00054 - PACIFIC GAS & ELECTRIC:					43,489.05	
00055 - AT&T						
02-600-5510	8/10/2016	8/1/2016	080116	00076-02-2017	331.20	TELEPHONE CHARGES_BCEWW
01-100-5510	8/10/2016	8/1/2016	080116	00076-02-2017	150.89	TELEPHONE CHARGES_ADMIN

Vendor	Account Number	JE Date	Invoice Date	Invoice No	Journal Entry	Amount	Description
00055 - AT&T							
	01-800-5510	8/10/2016	8/1/2016	080116	00076-02-2017	1,688.87	TELEPHONE CHARGES_WTP
	01-400-5510	8/10/2016	8/1/2016	080116	00076-02-2017	3,224.99	TELEPHONE CHARGES_OPS
Total for Vendor 00055 - AT&T:						5,395.95	
00058 - IHWY, INC.							
	01-100-5200	8/10/2016	8/1/2016	080116	00076-02-2017	25.00	BUSINESS HOSTING
	Task Label:		Type:	PO Number:	0000100733		
Total for Vendor 00058 - IHWY, INC.:						25.00	
00076 - ERNIE'S AUTO CENTER							
	01-400-5410	8/10/2016	7/30/2016	073016	00076-02-2017	3.34	SERVICE CHARGE
	01-400-5410	8/10/2016	7/20/2016	666562	00076-02-2017	166.04	VEHICLE MAINTENANCE, BATTERY
Total for Vendor 00076 - ERNIE'S AUTO CENTER:						169.38	
00080 - GRANITE CONSTRUCTION CO							
	01-400-5300	8/10/2016	7/14/2016	1012616	00074-02-2017	170.18	HOT MIX/TWIN PINES METER INSTALL
	Task Label:		Type:	PO Number:	0000100715		
Total for Vendor 00080 - GRANITE CONSTRUCTION CO:						170.18	
00082 - MID VALLEY SUPPLY							
	01-400-5600	8/10/2016	7/22/2016	200440	00074-02-2017	84.44	PAPER PRODUCT SUPPLIES
	01-400-5600	8/10/2016	7/26/2016	200698	00074-02-2017	45.11	PAPER PRODUCT SUPPLIES
	01-400-5600	8/10/2016	7/29/2016	200825	00074-02-2017	60.19	PAPER PRODUCT SUPPLIES
Total for Vendor 00082 - MID VALLEY SUPPLY:						189.74	
00212 - COUNTY OF SANTA CRUZ							
	02-600-5320	8/10/2016	7/27/2016	79696	00074-02-2017	602.00	WASTEWATER GENERATOR
	01-400-5320	8/10/2016	7/27/2016	79740	00074-02-2017	752.00	NINA TANK GENERATOR
Total for Vendor 00212 - COUNTY OF SANTA CRUZ:						1,354.00	
00220 - BAY BUILDING JANITORIAL,INC							
	01-100-5420	8/10/2016	7/15/2016	28655	00074-02-2017	424.42	JANITORIAL SERVICES
	Task Label:		Type:	PO Number:	0000100672		
Total for Vendor 00220 - BAY BUILDING JANITORIAL,INC:						424.42	

Vendor

Account Number	JE Date	Invoice Date	Invoice No	Journal Entry	Amount	Description
00247 - INDEPENDENT ELECTRIC SUPPLY						
01-400-5300	8/10/2016	8/2/2016	S102867456 &001	00074-02-2017	3,482.05	SOFT STARTER REPLACEMENT
Task Label: EXP-1516004A		Type: E	PO Number: 0000100676			
Total for Vendor 00247 - INDEPENDENT ELECTRIC SUPPLY:					3,482.05	
00263 - RAYNE WATER CONDITIONING						
01-800-5200	8/10/2016	6/30/2016	063016	00074-02-2017	31.75	WATER CONDITIONER SVC
Task Label:		Type:	PO Number: 0000100703			
01-800-5200	8/10/2016	7/31/2016	073116	00074-02-2017	31.75	WATER CONDITIONER SVC_8/1 - 8/31/16
Task Label:		Type:	PO Number: 0000100703			
Total for Vendor 00263 - RAYNE WATER CONDITIONING:					63.50	
00290 - CONTRACTOR COMPLIANCE & MONIT						
01-000-1565	8/10/2016	7/28/2016	7367	00074-02-2017	49.50	INTERTIES 2,3,4_LABOR COMPLIANCE SERVICES
Total for Vendor 00290 - CONTRACTOR COMPLIANCE & MONIT:					49.50	
00336 - LAND TRUST OF SANTA CRUZ CNTY						
01-500-5200	8/10/2016	7/31/2016	JULY 2016	00074-02-2017	540.30	OLYMPIA PATROL SERVICE
Task Label:		Type:	PO Number: 0000100698			
Total for Vendor 00336 - LAND TRUST OF SANTA CRUZ CNTY:					540.30	
00342 - BRASS KEY LOCKSMITH						
01-400-5200	8/10/2016	7/15/2016	944893	00074-02-2017	240.50	REKEY LOMPICO
Task Label: EXP-1516004A		Type: E	PO Number: 0000100710			
01-400-5200	8/10/2016	7/21/2016	944925	00074-02-2017	264.14	DISTRICT LOCKS/RE-KEY
Task Label:		Type:	PO Number: 0000100709			
Total for Vendor 00342 - BRASS KEY LOCKSMITH:					504.64	
00343 - ERNIE'S SERVICE CENTER						
01-400-5410	8/10/2016	7/26/2016	53159	00074-02-2017	19.50	TIRE REPAIR-VE325
Task Label:		Type:	PO Number: 0000100712			
Total for Vendor 00343 - ERNIE'S SERVICE CENTER:					19.50	
00362 - ACCELA, INC #774375						
01-200-5200	8/10/2016	7/28/2016	33740	00074-02-2017	1,039.50	ANNUAL MAINTENANCE_10/1/16 - 9/30/17
Total for Vendor 00362 - ACCELA, INC #774375:					1,039.50	

Vendor

Account Number	JE Date	Invoice Date	Invoice No	Journal Entry	Amount	Description
00365 - FREITAS + FREITAS						
01-100-5200	8/10/2016	8/1/2016	14012	00074-02-2017	3,345.70	SWIM TANK REPLACEMENT PROJECT
Task Label: CAP-1516003A		Type: S	PO Number:			
01-100-5200	8/10/2016	8/1/2016	16009	00074-02-2017	5,085.30	LOMPICO ROAD WATER MAIN REPLACEMENT
Task Label: CAP-1516009A		Type: S	PO Number:			
01-100-5200	8/10/2016	8/5/2016	16010	00074-02-2017	4,799.80	SWIM TANK REPLACEMENT PROJECT
Task Label: CAP-1516003A		Type: S	PO Number:			
01-100-5200	8/10/2016	8/5/2016	16010	00074-02-2017	4,799.80	SWIM TANK REPLACEMENT PROJECT
Task Label: CAP-1516002A		Type: S	PO Number:			
Total for Vendor 00365 - FREITAS + FREITAS:					18,030.60	
00378 - BANK OF THE WEST						
01-400-5630	8/10/2016	7/14/2016	071416	00076-02-2017	91.00	SDRMA SAFETY INSPECION LUNCH
Task Label:		Type:	PO Number: 0000100683			
01-400-5600	8/10/2016	7/18/2016	071816	00076-02-2017	9.95	CALENDAR
01-100-5600	8/10/2016	7/20/2016	072016	00076-02-2017	85.83	STAMPER
01-100-5200	8/10/2016	7/23/2016	072316	00076-02-2017	50.00	CONTRACT SERVICES_MAIL CHIMP
01-100-5630	8/10/2016	7/25/2016	072516	00076-02-2017	17.88	LUNCHEON MEETING
Total for Vendor 00378 - BANK OF THE WEST:					254.66	
00398 - WATSONVILLE METAL CO.,INC						
01-800-5200	8/10/2016	8/3/2016	842739	00076-02-2017	600.00	SPOIL REMOVAL_7710 E ZAYANTE RD
Total for Vendor 00398 - WATSONVILLE METAL CO.,INC:					600.00	
00415 - CA BANK & TRUST/GOV SVC DEPT						
01-000-7111	8/10/2016	8/4/2016	AUGUST 2016	00076-02-2017	3,635.46	1976 SAFE DRINKING WATER INTEREST
01-000-2401	8/10/2016	8/4/2016	AUGUST 2016	00076-02-2017	11,930.97	1976 SAFE DRINKING WATER PRINCIPAL
01-200-5610	8/10/2016	8/4/2016	AUGUST 2016	00076-02-2017	15.00	1976 SAFE DRINKING WATERBANK FEE
Total for Vendor 00415 - CA BANK & TRUST/GOV SVC DEPT:					15,581.43	
00444 - COSTCO-CAPITAL ONE COMMERCIAL						
01-100-5600	8/10/2016	7/26/2016	072616	00076-02-2017	168.04	OFFICE SUPPLIES
01-000-4130	8/10/2016	7/26/2016	072616A	00076-02-2017	29.95	FEES
Total for Vendor 00444 - COSTCO-CAPITAL ONE COMMERCIAL:					197.99	
00450 - EUROFINS EATON ANALYTICAL, INC						
01-800-5202	8/10/2016	7/7/2016	271701	00074-02-2017	60.00	WATER ANALYSIS
Task Label:		Type:	PO Number: 0000100701			

Vendor

Account Number	JE Date	Invoice Date	Invoice No	Journal Entry	Amount	Description
00450 - EUROFINS EATON ANALYTICAL, INC						
01-800-5202	8/10/2016	7/12/2016	272395	00074-02-2017	80.00	WATER ANALYSIS
Task Label:		Type:		PO Number: 0000100701		
01-800-5202	8/10/2016	7/19/2016	273384	00074-02-2017	75.00	WATER ANALYSIS
Task Label:		Type:		PO Number: 0000100701		
01-800-5202	8/10/2016	7/19/2016	273385	00074-02-2017	100.00	WATER ANALYSIS
Task Label:		Type:		PO Number: 0000100701		
01-800-5202	8/10/2016	7/19/2016	273386	00074-02-2017	60.00	WATER ANALYSIS
Task Label:		Type:		PO Number: 0000100701		
01-800-5202	8/10/2016	7/27/2016	274586	00074-02-2017	360.00	WATER ANALYSIS
Task Label:		Type:		PO Number: 0000100701		
01-800-5202	8/10/2016	7/29/2016	274933	00074-02-2017	150.00	WATER ANALYSIS
Task Label:		Type:		PO Number: 0000100701		
01-800-5202	8/10/2016	7/29/2016	274934	00074-02-2017	40.00	WATER ANALYSIS
Task Label:		Type:		PO Number: 0000100701		
01-800-5202	8/10/2016	7/29/2016	274952	00074-02-2017	80.00	WATER ANALYSIS
Task Label:		Type:		PO Number: 0000100701		
01-800-5202	8/10/2016	8/2/2016	275522	00074-02-2017	60.00	WATER ANALYSIS_LAKE BLVD, WEST DR
Task Label:		Type:		PO Number: 0000100701		
01-800-5202	8/10/2016	8/3/2016	275646	00074-02-2017	80.00	WATER ANALYSIS_PASO, BOB'S LN SAMPLING
Task Label:		Type:		PO Number: 0000100701		
01-800-5202	8/10/2016	8/5/2016	276052	00074-02-2017	1,360.00	WATER ANALYSIS_LEWIS WELL
Task Label:		Type:		PO Number: 0000100701		
01-800-5202	8/10/2016	8/5/2016	276053	00074-02-2017	680.00	WATER ANALYSIS_WELL 7
Task Label:		Type:		PO Number: 0000100701		
Total for Vendor 00450 - EUROFINS EATON ANALYTICAL, INC:					3,185.00	
00478 - MWH AMERICAS						
01-100-5200	8/10/2016	7/25/2016	1719608	00074-02-2017	1,918.75	CONSULTING SERVICES THROUGH 7/8/16
Total for Vendor 00478 - MWH AMERICAS:					1,918.75	
00502 - DLT SOLUTIONS, LLC						
01-300-5200	8/10/2016	8/4/2016	4518019A	00076-02-2017	2,092.74	RENEWAL FEE
Task Label:		Type:		PO Number: 0000100732		
Total for Vendor 00502 - DLT SOLUTIONS, LLC:					2,092.74	
00526 - HOPKINS TECHNICAL PROD.						
01-800-5300	8/10/2016	7/12/2016	3616300834	00074-02-2017	349.23	MEMBRANE CHLORINE ANALYZER PARTS
Task Label:		Type:		PO Number: 0000100717		
Total for Vendor 00526 - HOPKINS TECHNICAL PROD.:					349.23	

Vendor

Account Number	JE Date	Invoice Date	Invoice No	Journal Entry	Amount	Description
00550 - HACH COMPANY						
01-800-5300	8/10/2016	7/13/2016	10014329	00074-02-2017	773.44	KIRBY PLANT TURBIDITY VIEWER
Task Label:		Type:	PO Number:	0000100714		
01-800-5300	8/10/2016	7/27/2016	10036560	00074-02-2017	7,250.70	CHLORINE ANALYZERS
Task Label:		Type:	PO Number:	0000100674		
01-800-5300	8/10/2016	7/26/2016	10036560	00074-02-2017	3,072.25	PH SENSOR & TRANSMITTER
Task Label:		Type:	PO Number:	0000100674		
01-800-5300	8/10/2016	7/27/2016	10036562	00074-02-2017	926.02	WTP SUPPLIES
Task Label:		Type:	PO Number:	0000100702		
Total for Vendor 00550 - HACH COMPANY:					12,022.41	
00566 - C S S C						
01-400-5510	8/10/2016	7/22/2016	16070	00074-02-2017	265.38	ANSWERING SERVICE
Task Label:		Type:	PO Number:	0000100705		
Total for Vendor 00566 - C S S C:					265.38	
00599 - WEX BANK						
01-800-5410	8/10/2016	7/31/2016	46342428	00076-02-2017	1,139.69	FUEL_WTP
01-400-5410	8/10/2016	7/31/2016	46342428	00076-02-2017	3,175.11	FUEL_OPS
Total for Vendor 00599 - WEX BANK:					4,314.80	
00625 - OFFICE DEPOT						
01-100-5600	8/10/2016	7/27/2016	852695880001	00074-02-2017	47.61	OFFICE SUPPLIES
01-100-5600	8/10/2016	7/25/2016	852695947001	00074-02-2017	51.69	OFFICE SUPPLIES
Total for Vendor 00625 - OFFICE DEPOT:					99.30	
00721 - UNITED SITE SVCS.,INC						
01-400-5200	8/10/2016	6/29/2016	4186347	00074-02-2017	157.18	PORTO-TOILET RENTAL
Task Label:		Type:	PO Number:	0000100697		
01-400-5200	8/10/2016	7/26/2016	4276900	00074-02-2017	157.18	PORTO-TOILET
Task Label:		Type:	PO Number:	0000100697		
Total for Vendor 00721 - UNITED SITE SVCS.,INC:					314.36	
00727 - ULINE SHIPPING SUPPLY						
01-400-5300	8/10/2016	7/19/2016	78648757	00074-02-2017	150.32	EMBOSSABLE FOIL TAGS
Task Label:		Type:	PO Number:	0000100693		
Total for Vendor 00727 - ULINE SHIPPING SUPPLY:					150.32	

Vendor

Account Number	JE Date	Invoice Date	Invoice No	Journal Entry	Amount	Description
00729 - ALPHA ANALYTICAL LABS						
02-600-5202	8/10/2016	7/21/2016	6072474	00074-02-2017	926.00	BCEWW MONITORING
Task Label:		Type:	PO Number:	0000100700		
02-600-5202	8/10/2016	8/5/2016	6081446	00074-02-2017	1,343.00	BCEWW MONITORING
Task Label:		Type:	PO Number:	0000100700		
02-600-5202	8/10/2016	8/5/2016	6081535	00074-02-2017	390.00	BCEWW MONITORING
Task Label:		Type:	PO Number:	0000100700		
Total for Vendor 00729 - ALPHA ANALYTICAL LABS:					2,659.00	
00750 - FEDAK & BROWN, LLP						
01-200-5201	8/10/2016	7/22/2016	072216	00074-02-2017	2,000.00	AUDIT SERVICES_JULY 2016
Total for Vendor 00750 - FEDAK & BROWN, LLP:					2,000.00	
00768 - USA BLUEBOOK						
01-400-5311	8/10/2016	7/12/2016	000346	00074-02-2017	357.79	METER WRENCHES
Task Label:		Type:	PO Number:	0000100696		
01-800-5300	8/10/2016	7/20/2016	11395	00074-02-2017	2,087.94	MISC LAB SUPPLIES
Task Label:		Type:	PO Number:	0000100726		
Total for Vendor 00768 - USA BLUEBOOK:					2,445.73	
00788 - COMCAST						
01-800-5510	8/10/2016	8/3/2016	080316	00076-02-2017	162.12	INTERNET SERVICE_545 FALL CREEK DR
Total for Vendor 00788 - COMCAST:					162.12	
00944 - PDN CONSULTING						
01-100-5200	8/10/2016	7/31/2016	2028	00074-02-2017	415.00	MONTHLY BACKUP & ANTI VIR---MONTHLY BACKUP & ANTI VIRUS
Task Label:		Type:	PO Number:	0000100138		
Total for Vendor 00944 - PDN CONSULTING:					415.00	
00991 - EWING IRRIGATION PRODUCTS						
02-600-5300	8/10/2016	7/19/2016	1847207	00074-02-2017	143.34	BEAR CREEK WASTEWATER SAMPLE TAPS
Task Label:		Type:	PO Number:	0000100713		
02-600-5300	8/10/2016	7/20/2016	1856848	00074-02-2017	-41.93	CREDIT_BCEWW TAPS
Total for Vendor 00991 - EWING IRRIGATION PRODUCTS:					101.41	
01024 - DAN'S UPHOLSTERY						
01-400-5410	8/10/2016	8/4/2016	15499	00076-02-2017	185.00	

Vendor	Account Number	JE Date	Invoice Date	Invoice No	Journal Entry	Amount	Description
Total for Vendor 01024 - DAN'S UPHOLSTERY:						185.00	
01047 - JANE ORBUCH							
	01-500-5622	8/10/2016	8/1/2016	080116	00074-02-2017	290.00	WATERSHED EDUCATION GRANT_FINAL 10%
Total for Vendor 01047 - JANE ORBUCH:						290.00	
01080 - BC ELEMENTARY PARENTS CLUB							
	01-500-5622	8/10/2016	8/1/2016	080116	00074-02-2017	250.00	WATERSHED EDUCATION GRANT_FINAL 10%
Total for Vendor 01080 - BC ELEMENTARY PARENTS CLUB:						250.00	
10001 - RUTAN AND TUCKER, LLP							
	01-100-5210	8/10/2016	7/19/2016		00077-02-2017	3,750.00	LEGAL SERVICES THROUGH 6/30/16
	01-100-5210	8/10/2016	8/4/2016	753850	00074-02-2017	918.00	LEGAL SERVICES RENDERED THROUGH 7/31/16
Total for Vendor 10001 - RUTAN AND TUCKER, LLP:						4,668.00	
10025 - BADGER METER, INC							
	01-400-5200	8/10/2016	8/1/2016	7749	00074-02-2017	70.00	BEACON CELLULAR STANDARD
	Task Label:		Type:		PO Number: 0000100262		
	01-400-5200	8/10/2016	8/1/2016	7749	00074-02-2017	23.76	BEACON CELLULAR STANDARD
	01-400-5200	8/10/2016	8/1/2016	7749	00074-02-2017	70.00	BEACON CELLULAR STANDARD
	Task Label:		Type:		PO Number: 0000100262		
Total for Vendor 10025 - BADGER METER, INC:						163.76	
10067 - NBS							
	01-100-5200	8/10/2016	7/26/2016	71600017	00074-02-2017	14,507.37	PROFESSIONAL SVCS RENDERED THROUGH 7/31/16_FINANCE COMMITTEE
	01-100-5200	8/10/2016	7/26/2016	71600030	00074-02-2017	1,410.00	CONSULTING SERVICES_COST OF SERVICE STUDY
	Task Label: EXP-1516002A		Type: S		PO Number:		
Total for Vendor 10067 - NBS:						15,917.37	
Report Total:						148,014.58	

Accounts Payable

Checks by Date - Detail by Check Number

User: KendraNegro
 Printed: 8/11/2016 8:33 AM



13060 Highway 9
 Boulder Creek, CA 95006-9119
 (831) 338-2153 phone
 (831) 338-7986 fax

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
11494	00505 XJXTKFTT5 XJXW15C76	DELL MARKETING LP WIFI ROUTER 24PORT POE SWITCH	07/28/2016		1,542.40 949.29
Total for Check Number 11494:				0.00	2,491.69
11495	00410 071916	ANDI O'NEAL EMP REIMBURSEMENT_COMPANY BREAK	07/28/2016		150.76
Total for Check Number 11495:				0.00	150.76
11496	00767 928128321	ANTHEM BLUE CROSS MEDICARERX_RETIRED EMPLOYEE	07/28/2016		132.00
Total for Check Number 11496:				0.00	132.00
11497	00788 071616	COMCAST INTERNET_264 ORCHARD	07/28/2016		136.08
Total for Check Number 11497:				0.00	136.08
11498	00418 123906	DATCO SERVICES CORP QUARTERLY SERVICE FEE_JULY-SEPT	07/28/2016		25.50
Total for Check Number 11498:				0.00	25.50
11499	00530 071816	JAMES FURTADO UNIFORM REIMBURSEMENT FOR 208	07/28/2016		173.21
Total for Check Number 11499:				0.00	173.21
11500	00256 070616	JESSE GUIVER CELL COVER	07/28/2016		38.05
Total for Check Number 11500:				0.00	38.05
11501	00011 9768698346 9768698346 9768698346 9768698346 9768698348	VERIZON WIRELESS CELL PHONE CHARGES_OPS CELL PHONE CHARGES_ADMIN CELL PHONE CHARGES_WTP CELL PHONE CHARGES_ENG TABLET CHARGES	07/28/2016		648.84 85.46 314.21 85.46 325.71
Total for Check Number 11501:				0.00	1,459.68
11502	10005 102198375	ICMA RETIREMENT C/O M & T RETIRI RETIREMENT WITHHOLDING	07/28/2016		1,635.00
Total for Check Number 11502:				0.00	1,635.00
11503	00057 AUG 2016	AFSCME COUNCIL 57 UNION DUES_AUG 2016	08/01/2016		855.20

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
			Total for Check Number 11503:	0.00	855.20
11504	00115 AUG 2016	ATKINSON-FARASYN LEGAL SERVICES	08/01/2016		3,500.00
			Total for Check Number 11504:	0.00	3,500.00
11505	00099 AUG 2016	JOEL BUSA CALPERS MEDICAL	08/01/2016		125.00
			Total for Check Number 11505:	0.00	125.00
11506	00662 AUG 2016	JAMES A. MUELLER CALPERS MEDICAL	08/01/2016		50.00
			Total for Check Number 11506:	0.00	50.00
11507	UB*00110	MICHELLE SMITH Refund Check	08/02/2016		85.00
			Total for Check Number 11507:	0.00	85.00
11508	UB*00110 009257-000	MICHELLE SMITH REISSUE REFUND CHECK	08/02/2016		170.00
			Total for Check Number 11508:	0.00	170.00
11509	00342 944620	BRASS KEY LOCKSMITH RE-KEY LOMPICO LOCKS	08/04/2016		597.45
			Total for Check Number 11509:	0.00	597.45
11510	00343 52256	ERNIE'S SERVICE CENTER LOMPICO-TRUCK MAJOR SERVICE/TIRES	08/04/2016		3,044.82
			Total for Check Number 11510:	0.00	3,044.82
11511	00450 265992	EUROFINS EATON ANALYTICAL, INC ARSENIC TOTALS_PASO	08/04/2016		80.00
			Total for Check Number 11511:	0.00	80.00
11512	00545 148351	AFLAC SUPPLEMENTAL INSURANCE_JULY 2016	08/04/2016		445.52
			Total for Check Number 11512:	0.00	445.52
11513	00055 071916 7192016	AT&T LONG DISTNACE_FELTON ACRES TELEPHONE SERVICE_LOMPICO	08/04/2016		85.34 230.15
			Total for Check Number 11513:	0.00	315.49
11514	00309 071916 071916 071916	AT&T IP SERVICES IP SERVICE_WTP IP SERVICE_OPS IP SERVICE_ADMIN	08/04/2016		381.26 381.26 381.25
			Total for Check Number 11514:	0.00	1,143.77
11515	00686 071316	AT&T LONG DISTANCE LONG DISTANCE_OPS	08/04/2016		127.04

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
	071316	LONG DISTANCE_ADMIN			1.22
	071316	LONG DISTANCE_WTP			125.26
			Total for Check Number 11515:	0.00	253.52
11516	00687	AT&T U-VERSE	08/04/2016		
	071516	INTERNET SERVICE_GRAHAM HILL			70.00
	71516	INTERNET SERVICE_365 MADRONE AVE			57.00
			Total for Check Number 11516:	0.00	127.00
11517	UB*00159	Donna Brown	08/04/2016		
		Refund Check			3.44
		Refund Check			13.10
		Refund Check			58.46
			Total for Check Number 11517:	0.00	75.00
11518	00363	CINCINNATI LIFE INSURANCE CO	08/04/2016		
	JULY 2016	LIFE INSURANCE_JULY 2016			28.00
			Total for Check Number 11518:	0.00	28.00
11519	00234	CITY OF SCOTTS VALLEY	08/04/2016		
	072516	SEWER CHARGES_5/15/16 - 07/15/16			79.00
			Total for Check Number 11519:	0.00	79.00
11520	01050	COLONIAL LIFE	08/04/2016		
	706521	SUPPLEMENTAL INSURANCE_7/6, 7/20/16			343.70
			Total for Check Number 11520:	0.00	343.70
11521	00788	COMCAST	08/04/2016		
	071916	INTERNET SERVICE_7400 HWY 9			141.08
	072616	INTERNET SERVICE_195 KIRBY ST			151.08
			Total for Check Number 11521:	0.00	292.16
11522	UB*00161	Enoch Crumpton	08/04/2016		
		Refund Check			84.07
			Total for Check Number 11522:	0.00	84.07
11523	UB*00160	Kristi Gribbin	08/04/2016		
		Refund Check			24.46
		Refund Check			1.44
		Refund Check			5.48
			Total for Check Number 11523:	0.00	31.38
11524	10092	HINES PEST & WEED CONTROL	08/04/2016		
	072516	PEST CONTROL SERVICES			265.00
			Total for Check Number 11524:	0.00	265.00
11525	00530	JAMES FURTADO	08/04/2016		
	071816	UNIFORM REIMBURSEMENT FOR 208			114.17
			Total for Check Number 11525:	0.00	114.17
11526	00172	JOSEPH F. CONE	08/04/2016		
	072016	T-2 RENEWAL FEE REIMBURSEMENT			60.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
			Total for Check Number 11526:	0.00	60.00
11527	10018 072916	HOLLY MORRISON EMPLOYEE REIMBURSEMENT	08/04/2016		422.50
			Total for Check Number 11527:	0.00	422.50
11528	00054 072616 072816 72616 72816 7282016	PACIFIC GAS & ELECTRIC ELECTRIC CHARGES_LAZYWOODS ELECTRIC CHARGES_7710 E ZAYANTE RD ELECTRIC CHARGES_ZAYANTE DR/ROSEE ELECTRIC CHARGES_1150 REBECCA ELECTRIC CHARGES_19 SUMMIT AVE	08/04/2016		73.15 1,096.81 1,755.73 55.35 443.18
			Total for Check Number 11528:	0.00	3,424.22
11529	00399 AUG 2016 AUG 2016 AUG 2016 AUG 2016 AUG 2016	VISION SERVICE PLAN VISION INSURANCE_OPS VISION INSURANCE_W.SHED VISION INSURANCE_WTP VISION INSURANCE_FINANCE VISION INSURANCE_ADMIN	08/04/2016		275.95 16.96 121.53 142.50 43.86
			Total for Check Number 11529:	0.00	600.80
11530	00362 2375	ACCELA, INC #774375 CONVERSION FEES	08/05/2016		3,145.00
			Total for Check Number 11530:	0.00	3,145.00
11531	00729 6070922	ALPHA ANALYTICAL LABS WASTEWATER MONITORING	08/05/2016		390.00
			Total for Check Number 11531:	0.00	390.00
11532	00115 071516A 071516B	ATKINSON-FARASYN LEGAL SERVICES THROUGH 6/27/16 LEGAL SERVICES THROUGH 05/31/16	08/05/2016		8,938.39 431.25
			Total for Check Number 11532:	0.00	9,369.64
11533	10025 8000361	BADGER METER, INC ORION CELLULAR SERVICE	08/05/2016		83.66
			Total for Check Number 11533:	0.00	83.66
11534	00184 207639/2	CALIFORNIA SURVEYING PLOTTER REPAIR	08/05/2016		379.67
			Total for Check Number 11534:	0.00	379.67
11535	00174 10051021	CARUS PHOSPHATES, INC PHOSPHATE	08/05/2016		3,209.65
			Total for Check Number 11535:	0.00	3,209.65
11536	00213 104418 104418 104418	CHESTNUT IDENTITY UNIFORM_R VILLA UNIFORM_K SWEDMARK UNIFORM_T TOCCALINO	08/05/2016		340.99 357.22 340.99

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
			Total for Check Number 11536:	0.00	1,039.20
11537	00265	COMMUNITY TELEVISION OF	08/05/2016		
	2309	BOARD COVERAGE_6/2/16			225.00
	2309	BOARD COVERAGE_6/16/16			150.00
			Total for Check Number 11537:	0.00	375.00
11538	00290	CONTRACTOR COMPLIANCE & MONI	08/05/2016		
	7257	PHASE 2_INTERTIE 2			9.16
	7257	PHASE 2_INTERTIE4			9.17
	7257	PHASE 2_INTERTIE 3			9.17
			Total for Check Number 11538:	0.00	27.50
11539	00273	CORELOGIC, INC.	08/05/2016		
	81705535	REALQUEST SERVICES_FINANCE			93.75
	81705535	REALQUEST SERVICES_ENG			93.75
			Total for Check Number 11539:	0.00	187.50
11540	00703	DATAFLOW BUSINESS SYSTEMS, INC	08/05/2016		
	10460	CREDIT			-44.54
	187475	MAINTENANCE_FINANCE_4/1 - 6/30/16			93.07
	187507	MAINTENANCE_WTP_4/1 - 6/30/16			30.87
	187623	MAINTENANCE_ADMIN_4/1 - 6/30/16			1,176.23
	187683	MAINTENANCE_FINANCE_4/1 - 6/30/16			166.68
	187726	MAINTENANCE_OPS_4/1 - 6/30/16			74.35
	188144	MAINTENANCE_WTP_4/1 - 6/30/16			172.73
			Total for Check Number 11540:	0.00	1,669.39
11541	00061	DHS PUBLIC HEALTH LAB	08/05/2016		
	1008	TICK ANALYSIS_J GUIVER			31.00
			Total for Check Number 11541:	0.00	31.00
11542	00319	ECOLOGY ACTION OF SANTA CRUZ	08/05/2016		
	65135	WATER COALITION 10/16/15 -6/30/16			557.28
			Total for Check Number 11542:	0.00	557.28
11543	00076	ERNIE'S AUTO CENTER	08/05/2016		
	664263	BATTERY			166.76
			Total for Check Number 11543:	0.00	166.76
11544	00118	FARMER BROTHERS COFFEE	08/05/2016		
	64197800	COFFEE & SUPPLIES			216.59
	64197801	COFFEE & SUPPLIES			49.50
			Total for Check Number 11544:	0.00	266.09
11545	00204	FEDERAL EXPRESS CORP	08/05/2016		
	87562	SHIPPING CHARGES			19.46
	89068	SHIPPING CHARGES			58.23
			Total for Check Number 11545:	0.00	77.69
11546	00164	FIRST ALARM	08/05/2016		
	937174	KIRBY FIRE ALARM INSTALLATION			804.25

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
	937176	KIRBY FIRE ALARM INSTALLATION			2,445.00
	937185	KIRBY ACTIVITY REPORT_6/17 - 6/30/16			24.98
			Total for Check Number 11546:	0.00	3,274.23
11547	00080	GRANITE CONSTRUCTION CO	08/05/2016		
	1002401	HOT MIX			908.20
	1004792	HOT MIX			214.65
	998831	HOT MIX			64.99
			Total for Check Number 11547:	0.00	1,187.84
11548	00236	IDEXX DISTRIBUTION CORP	08/05/2016		
	3004172106	LAB SUPPLIES			2,993.72
	3004317474	QC ORGANISMS			218.48
			Total for Check Number 11548:	0.00	3,212.20
11549	00367	INFOSEND, INC	08/05/2016		
	107590	MAILING SERVICE			2,117.12
	107590	POSTAGE			2,744.33
			Total for Check Number 11549:	0.00	4,861.45
11550	10081	INFRASTRUCTURE ENGINEERING CO	08/05/2016		
	9041	BCEWW IMPROVEMENTS			2,941.44
	9139	BCEWW IMPROVEMENTS			15,801.44
			Total for Check Number 11550:	0.00	18,742.88
11551	10087	INLAND POTABLE SERVICES, INC	08/05/2016		
	A82-062016	POTABLE WATER TANK INSPECTION			21,712.00
			Total for Check Number 11551:	0.00	21,712.00
11552	00695	PAUL JENSEN	08/05/2016		
	052716	MANANA WOODS SURVEY WORK REVIEW			630.00
			Total for Check Number 11552:	0.00	630.00
11553	00756	KENNEDY/JENKS CONSULTANTS	08/05/2016		
	102991	INTERTIE #3 PROJECT			10,181.31
	102991	INTERTIE #2 PROJECT			6,511.66
	102991	INTERTIE #4 PROJECT			4,843.07
			Total for Check Number 11553:	0.00	21,536.04
11554	00336	LAND TRUST OF SANTA CRUZ CNTY	08/05/2016		
	JUNE 2016	OLYMPIA PATROL SERVICES			509.40
			Total for Check Number 11554:	0.00	509.40
11555	00181	LAS ANIMAS CONCRETE	08/05/2016		
	118855	SLURRY			619.19
			Total for Check Number 11555:	0.00	619.19
11556	00296	MESITI-MILLER ENGINEERING,INC	08/05/2016		
	0616031	PROBATION TANK PROJECT			3,668.61
			Total for Check Number 11556:	0.00	3,668.61
11557	00539	MILLER-MAXFIELD, INC	08/05/2016		

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
	0516SLV	PUBLIC OUTREACH SERVICES FOR MAY			1,356.25
	0616SLV	PUBLIC OUTREACH SERVICES FOR JUNE			2,506.25
			Total for Check Number 11557:	0.00	3,862.50
11558	00782	MONTEREY PENINSULA ENGINEERIN	08/05/2016		
	06-05 RET	INTERTIE #4			36,920.38
	06-05 RET	INTERTIE #3			36,920.38
	06-05 RET	INTERTIE #2			36,920.38
			Total for Check Number 11558:	0.00	110,761.14
11559	00478	MWH AMERICAS	08/05/2016		
	1716087	CONSULTING SERVICES_4/16 - 6/16			1,961.25
			Total for Check Number 11559:	0.00	1,961.25
11560	10067	NBS	08/05/2016		
	61600375	COST OF SERVICE STUDY THROUGH 6/30/			2,315.00
			Total for Check Number 11560:	0.00	2,315.00
11561	10088	NICHOLS CONSULTING ENGINEERS	08/05/2016		
	852015501	SERVICES THROUGH 6/24/16_INTERTIE #3			7,900.00
			Total for Check Number 11561:	0.00	7,900.00
11562	00001	ROYAL WHOLESALE ELECTRIC	08/05/2016		
	605307	CONDUIT, MISC WIRING, FITTINGS			254.59
			Total for Check Number 11562:	0.00	254.59
11563	00129	UNITED RENTALS NORTHWEST INC	08/05/2016		
	137844576-001	MOUNTAIN FAIR - GEN RENT			2,610.22
	138449125-001	TRENCHER RENTAL FOR 220 PROSPECT SI			526.64
	138498598-001	ROLLER RENTAL			351.82
			Total for Check Number 11563:	0.00	3,488.68
11564	10072	WATER SYSTEMS CONSULTING, INC	08/05/2016		
	2075	UWMP_6/1 - 6/30/16			1,492.50
			Total for Check Number 11564:	0.00	1,492.50
11565	00216	BOULDER CREEK AUTO PARTS	08/05/2016		
	79830,33	TRUCK 325/ BATTERY			181.57
			Total for Check Number 11565:	0.00	181.57
11566	00342	BRASS KEY LOCKSMITH	08/05/2016		
	944889	MASTER LOCKS AND KEYS			178.60
			Total for Check Number 11566:	0.00	178.60
11567	00124	BRUCE BARTON PUMP	08/05/2016		
	0089174	LOMPICO BOOSTER PUMP SEAL KIT			314.60
			Total for Check Number 11567:	0.00	314.60
11568	01039	ERA - A WATERS COMPANY	08/05/2016		
	797460	LAB SUPPLIES			298.77

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
			Total for Check Number 11568:	0.00	298.77
11569	00076 664962	ERNIE'S AUTO CENTER TRUCK 222/BATTERY	08/05/2016		141.41
			Total for Check Number 11569:	0.00	141.41
11570	00080 1011681	GRANITE CONSTRUCTION CO HOT MIX	08/05/2016		172.75
			Total for Check Number 11570:	0.00	172.75
11571	00181 119219	LAS ANIMAS CONCRETE NEW SERVICE/429 HILLVIEW	08/05/2016		340.74
			Total for Check Number 11571:	0.00	340.74
11572	00235 24603	MICROWEST SOFTWARE SYSTEMS,IN AMS MAINTENANCE/SUPPORT_7/1/16 - 6/3	08/05/2016		1,810.00
			Total for Check Number 11572:	0.00	1,810.00
11573	00441 1002599	MISSION COMMUNICATIONS,LLC SERVICE PACKAGE_7/1/16-6/30/17	08/05/2016		1,690.20
			Total for Check Number 11573:	0.00	1,690.20
11574	10067 61600400	NBS OLY MUTUAL_CONSULTING SVCS THROU	08/05/2016		1,250.00
			Total for Check Number 11574:	0.00	1,250.00
11575	01004 071416	PRO FLOW PLUMBING BACKFLOW TESTING	08/05/2016		215.00
			Total for Check Number 11575:	0.00	215.00
11576	00046 2838	RED WING SHOE STORE SAFETY BOOTS FOR #217	08/05/2016		207.69
			Total for Check Number 11576:	0.00	207.69
11577	00659 99370 99370	SANTA CRUZ FIRE EQUIP CO FIRE EXTINGUISHER SERVICE FIRE EXTINGUISHER SERVICE	08/05/2016		1,118.23 1,118.23
			Total for Check Number 11577:	0.00	2,236.46
11578	00040 5773156	SANTA CRUZ SENTINEL LEAGL AD CORRECTION FOR SWIM TANK	08/05/2016		149.49
			Total for Check Number 11578:	0.00	149.49
11579	10091 071416	SPRINGBROOK NATIONAL USER GRO MEMBERSHIP FEE	08/05/2016		100.00
			Total for Check Number 11579:	0.00	100.00
11580	00555 5353038	STORDOK DOCUMENT SHREDDING	08/05/2016		45.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
			Total for Check Number 11580:	0.00	45.00
11581	00953 389012	THE HOSE SHOP HYDRAULIC HOSE	08/05/2016		204.80
			Total for Check Number 11581:	0.00	204.80
11582	00190 16070742	UNDERGROUND SERVICE ALERT ANNUAL DUES	08/05/2016		646.02
			Total for Check Number 11582:	0.00	646.02
11583	00721 4189772	UNITED SITE SVCS.,INC GRAHAM HILL SERVICE_THROUGH 7/25/1	08/05/2016		306.51
			Total for Check Number 11583:	0.00	306.51
11584	00407 SJ6398402 SJ757767	UNIVAR USA DRUM DEPOSIT CREDIT CHLORINATION	08/05/2016		-800.00 2,261.86
			Total for Check Number 11584:	0.00	1,461.86
11585	00398 8424734	WATSONVILLE METAL CO.,INC SPOIL REMOVAL_7710 E ZAYANTE RD	08/05/2016		600.00
			Total for Check Number 11585:	0.00	600.00
11586	00268 11768	WATTS ON KIRBY TRAILER REPAIR	08/05/2016		3,032.01
			Total for Check Number 11586:	0.00	3,032.01
11587	10005 102203349	ICMA RETIREMENT C/O M & T RETIRI RETIREMENT WITHHOLDING	08/05/2016		1,635.00
			Total for Check Number 11587:	0.00	1,635.00
11588	00125 547663 547699	SCARBOROUGH LUMBER SAMPLE FAUCETS MISC. HAND TOOLS	08/05/2016		26.02 48.73
			Total for Check Number 11588:	0.00	74.75
11589	00216 80324 80379	BOULDER CREEK AUTO PARTS JUMPER CABLES FOR TRUCK 121 TAIL LIGHT/WHEEL COVER	08/05/2016		51.51 20.66
			Total for Check Number 11589:	0.00	72.17
11590	00711 S1563807.001 S1563807.001 S1563807.001 S1563807.001 S1563807.001 S1563807.001 S1563807.001 S1563807.001 S1563807.001 S1563807.001 S1563807.001	ROBERTS & BRUNE CO. UNION GALV 2" ELL 90 GALV 2" NIPPLE GALV 1/2" X 2" FULL CIRCLE 2.35-2.63 12.50" FULL CIRCLE 2.35-2.63 12.50" NIPPLE GALV 1" X 4-1/2" PLUG GALV 3" FULL CIRCLE 7.05-7.45 12.50" REPAIR CLAMP 3/4" X 3" GATE VALVE 2"	08/05/2016		77.03 37.88 2.68 99.85 99.84 14.61 15.93 142.34 186.96 739.32

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
	S1563807.001	REPAIR CLAMP 6OD" X 3"			18.07
	S1563807.001	FULL CIRCLE 3.96-4.25 7.50"			65.86
	S1563807.001	REPAIR CLAMP 1-1/4" X 3"			152.96
	S1563807.001	REPAIR CLAMP 1-1/2" X 6"			356.91
	S1563807.001	BUSHING GALV 3/4" X 1/2"			4.15
	S1563807.001	SADDLE HDPE 2X1 IP			860.42
	S1563807.001	NIPPLE GALV 2" X 0"			20.50
	S1563807.001	CAP GALV 3/4"			7.37
	S1575195.001	FULL CIRCLE 3.96-4.25 7.50"			101.48
			Total for Check Number 11590:	0.00	3,004.16
11591	00142 73474	SAN LORENZO LUMBER LOMPICO METER CHANGEOUT	08/05/2016		179.17
			Total for Check Number 11591:	0.00	179.17
11592	00125	SCARBOROUGH LUMBER	08/05/2016		
	273651	STEEL DIGGING BAR			37.60
	274089	PVC FOR TANK LEVELS			82.54
	274175	SUMP PUMP AND HOSE			106.08
	274239	LOMPICO METER C-O-P			81.08
	274344	CHLORINE ANAYLZER REPAIR			47.56
	274353	PVC PARTS, BROOM			24.07
	274438	HOSE BIB, TAPE			14.09
	274658	POLY TUBING			46.07
	274674	SMALL TOOLS			534.71
	274675	SAWS AND BATTERIES			332.19
	274813	SUPPLIES FOR PASO BLDG			22.05
	354195	WATER FILTER, FILTER HOUSING			62.96
	547805	STEEL DIGGING BAR			8.19
	547997	HYDRANT REPAIR			37.40
	548064	HYDRANT REPAIR			38.91
	548065	HYDRANT REPAIR			39.37
	548116	HAZ-MAT ABSORBANT			27.84
	548241	MISC SUPPLIES			176.45
	548244	PUSH BROOM			39.41
			Total for Check Number 11592:	0.00	1,758.57
11593	00168	SCOTTS VALLEY SPRINKLER	08/05/2016		
	144953	CHLORINE ANALYZER REPAIR			29.10
	144961	SAMPLE TAP INSTALL			207.08
	144970	CREDIT			-198.37
	179116	SAMPLE TAP INSTALL			565.71
			Total for Check Number 11593:	0.00	603.52
			Report Total (100 checks):	0.00	278,730.09

CASH REQUIREMENTS

THIS REPORT SUMMARIZES YOUR PAYROLL TRANSACTIONS FOR THE CHECK DATE 08/03/16. IT DOES NOT REFLECT MISCELLANEOUS ADMINISTRATIVE CHARGES. PLEASE REFER TO YOUR INVOICE(S) FOR THE TOTAL CASH REQUIRED FOR THIS CHECK DATE.

TRANSACTION DETAIL

ELECTRONIC FUNDS TRANSFER - *Your financial institution will initiate transfer to Paychex at or after 12:01 A.M. on transaction date.*

<u>TRANS. DATE</u>	<u>BANK NAME</u>	<u>ACCOUNT NUMBER</u>	<u>PRODUCT</u>	<u>DESCRIPTION</u>		BANK DRAFT AMOUNTS & OTHER TOTALS
08/02/16	WELLS FARGO BANK, NA	xxxxxx1358	Direct Deposit	Net Pay Allocations	42,444.27	42,444.27
08/02/16	WELLS FARGO BANK, NA	xxxxxx1358	Taxpay®	Employee Withholdings		
				Social Security	5,399.93	
				Medicare	1,363.90	
				Fed Income Tax	10,657.03	
				CA Income Tax	3,255.90	
				CA Disability	783.87	
				Total Withholdings	21,460.63	
				Employer Liabilities		
				Social Security	5,399.95	
				Medicare	1,363.85	
				Fed Unemploy	21.48	
				Total Liabilities	6,785.28	28,245.91
08/02/16	WELLS FARGO BANK, NA	xxxxxx1358	401(k) Traditional	PXROTH 401 EEPO	1,026.55	
				PX401 EECU		
				PX401 ERMTCH		
				PXROTH 401 EECU		
				PX401 ERCUM		
				PX401 EEPRE	898.56	1,925.11
08/02/16	WELLS FARGO BANK, NA	xxxxxx1358	Section 125	PXDCA EE PRE	443.16	
				PXUME EE PRE	350.00	793.16
EFT FOR 08/02/16						73,408.45
TOTAL EFT (Does not reflect administrative charges)						73,408.45

NEGOTIABLE CHECKS - *Check amounts will be debited when payees cash checks. Funds must be available on check date.*

<u>TRANS. DATE</u>	<u>BANK NAME</u>	<u>ACCOUNT NUMBER</u>	<u>PRODUCT</u>	<u>DESCRIPTION</u>		<u>TOTAL</u>
08/03/16	WELLS FARGO BANK, NA	xxxxxx1358	Payroll	Check Amounts	18,999.65	
TOTAL NEGOTIABLE CHECKS						18,999.65

CASH REQUIREMENTS

THIS REPORT SUMMARIZES YOUR PAYROLL TRANSACTIONS FOR THE CHECK DATE 08/03/16. IT DOES NOT REFLECT MISCELLANEOUS ADMINISTRATIVE CHARGES. PLEASE REFER TO YOUR INVOICE(S) FOR THE TOTAL CASH REQUIRED FOR THIS CHECK DATE.

REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES - *Paychex does not remit these funds. You must ensure accurate and timely payment of applicable items.*

<u>TRANS. DATE</u>	<u>BANK NAME</u>	<u>ACCOUNT NUMBER</u>	<u>PRODUCT</u>	<u>DESCRIPTION</u>	<u>TOTAL</u>
08/03/16	Refer to your records for account	Information	Payroll	Employee Deductions	
				Advance	580.58
				Aflc/Col Post	55.11
				Aflc/Col Pre	302.75
				Calper 457	125.00
				DPer	6,096.64
				Health	2,007.78
				ICMA	1,635.00
				Life Ins	14.00
				Union dues	427.60
				Total Deductions	11,244.46
TOTAL REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES (Does not reflect administrative charges)					11,244.46

PAYCHEX WILL MAKE THESE TAX DEPOSIT(S) ON YOUR BEHALF - *This information serves as a record of payment.*

<u>DUE DATE</u>	<u>PRODUCT</u>	<u>DESCRIPTION</u>	
08/10/16	Taxpay®	FED IT PMT Group	24,184.66
08/10/16	Taxpay®	CA IT PMT Group	4,039.77

M E M O

TO: Board of Directors
FROM: District Manager
SUBJECT: FINANCIAL SUMMARY
DATE: August 11, 2016

RECOMMENDATION:

It is recommended that the Board of Directors review and file the Financial Summary Report.

BACKGROUND:

The District does a hard year end close, through that process there are yearend expenses that are booked in June and not represented in the monthly expenses. There are also monthly reviews of transactions, so it is not un-common for a prior month balance to change slightly throughout the year as accounts are reconciled.

Due to the first year being on the new system, the quarterly display of information in July 2015 and June 2016 is skewed. Therefore, looking at Q4 is difficult to get meaningful data.

This is year end, so there are a lot of journal entries still to be posted. Miscellaneous revenue still needs to be broken down, a chunk of it is the Olympia and Lompico payments that will be pulled out of operating revenue to their own respective accounts. There are still a lot of year end expense entries to be made as well, so it is too early to report year end results. Revenue will be higher than budget due to the drought surcharge.

As you can see from the Monthly Usage by Class graph, June consumption spiked up, which is in line with gardens and summer usage. Lompico usage would also be included in here. The Water Billings graphs show how the rate increase and drought surcharge are helping with the revenue gap.

STRATEGIC PLAN: 5.1 Fiscal Plan for support of Strategy

FISCAL IMPACT: none



13060 Highway 9
Boulder Creek, CA 95006-9119
(831) 338-2153 phone
(831) 338-7986 fax

OPERATING INCOME FINANCIAL SUMMARY [C]

[A]	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	YTD	FY1516 BUDGET	% of Budget
OPERATING REVENUE	[B]											[B][C]			
Water Basic	124,023	246,985	246,752	246,771	248,035	246,726	260,473	273,714	274,806	273,550	273,743	467,169	3,182,747		
Water Usage	165,457	249,417	268,268	270,311	221,434	175,566	194,296	207,860	218,216	227,435	234,277	509,833	2,942,370		
Water Fees	2,610	4,000	9,545	7,740	7,815	7,815	6,600	6,580	6,640	5,060	5,895	7,700	78,000		
Water Misc	(4,913)	16,984	13,632	23,405	2,270	14,104	2,234	509	9,215	7,598	18,843	46,270	150,153		
Sewer	-	8,209	8,195	8,195	8,195	8,130	8,257	8,195	8,195	8,195	8,200	16,296	98,262		
Sewer Misc	-	-	-	-	-	-	-	-	-	-	-	-	-		
TOTAL OPERATING REVENUE	287,178	525,594	546,393	556,423	487,749	452,342	471,861	496,858	517,072	521,837	540,957	1,047,267	6,451,532	5,710,000	113.0%
OPERATING EXPENSES:															
Salaries & Benefits	428,353	237,421	382,794	247,158	207,562	284,167	211,877	210,379	376,407	320,370	233,434	297,630	3,437,552		
Materials & Services	221,432	219,491	100,321	222,557	189,739	163,209	157,470	141,051	149,967	116,398	226,784	198,922	2,107,340		
TOTAL OPERATING EXPENSES	649,785.13	456,912.49	483,114.41	469,715.14	397,300.35	447,375.50	369,347.85	351,429.90	526,374.44	436,768	460,218	496,551	5,544,892	5,849,755	94.8%
OPERATING INCOME (LOSS)	(362,607)	68,682	63,278	86,708	90,448	4,967	102,513	145,428	(9,302)	85,070	80,739	550,716	906,640	(139,755)	-648.7%

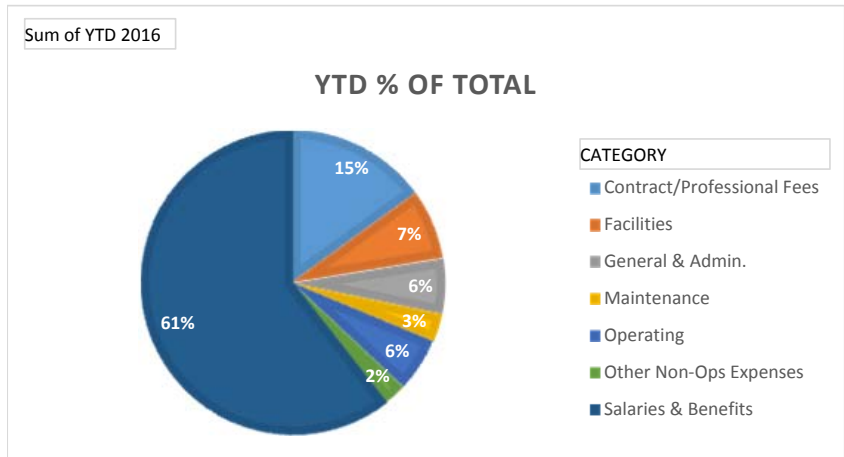
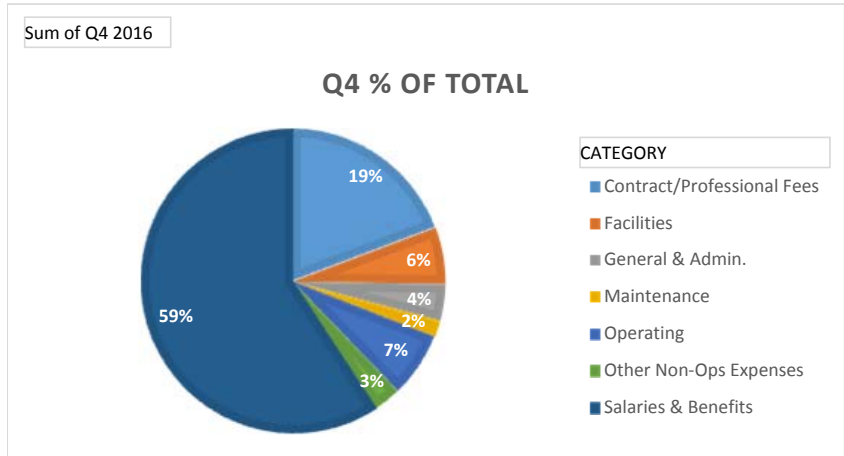
[A] There are still some journal entries to be made from the conversion of data. For example, Water Misc. in July will not have a negative balance once all journal entries are posted.

[B] The switch to two billing cycles causes July to appear to only have one billing cycle have gone out since the second cycle was billed 8/5/15. This will cause this fiscal year to look off half a cycle since revenue is booked as it is invoiced. This will then cause June 2016 to look off as the 7/5/16 bill, which is the June billing, will be accrued back into June.

[C] These are preliminary June figures as we are still closing out the fiscal year end.

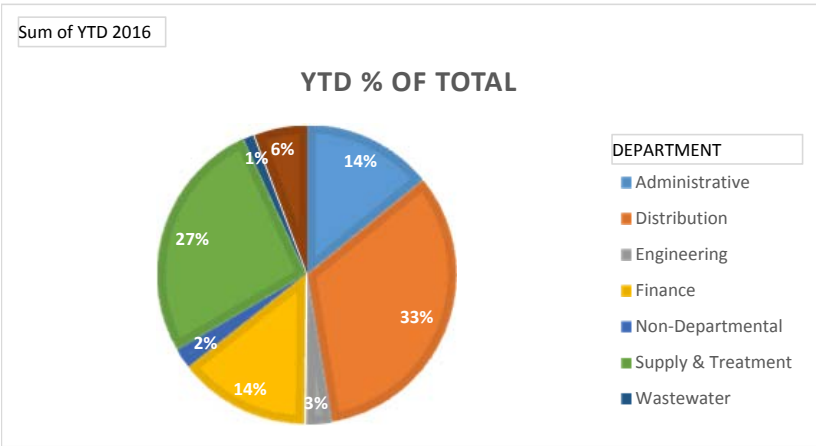
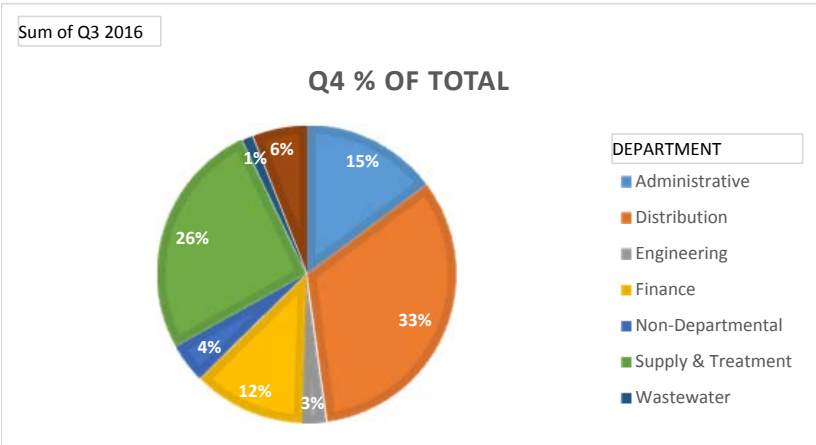
Expenses by Category

CATEGORY	Q4 2016	YTD 2016
Salaries & Benefits	869,945	3,470,571
Contract/Professional Fees	282,710	859,892
Operating	101,003	327,145
Maintenance	26,111	172,881
Facilities	88,536	424,695
General & Admin.	57,023	334,784
Other Non-Ops Expenses	43,643	140,321
TOTAL BY CATEGORY	1,468,972	5,730,290

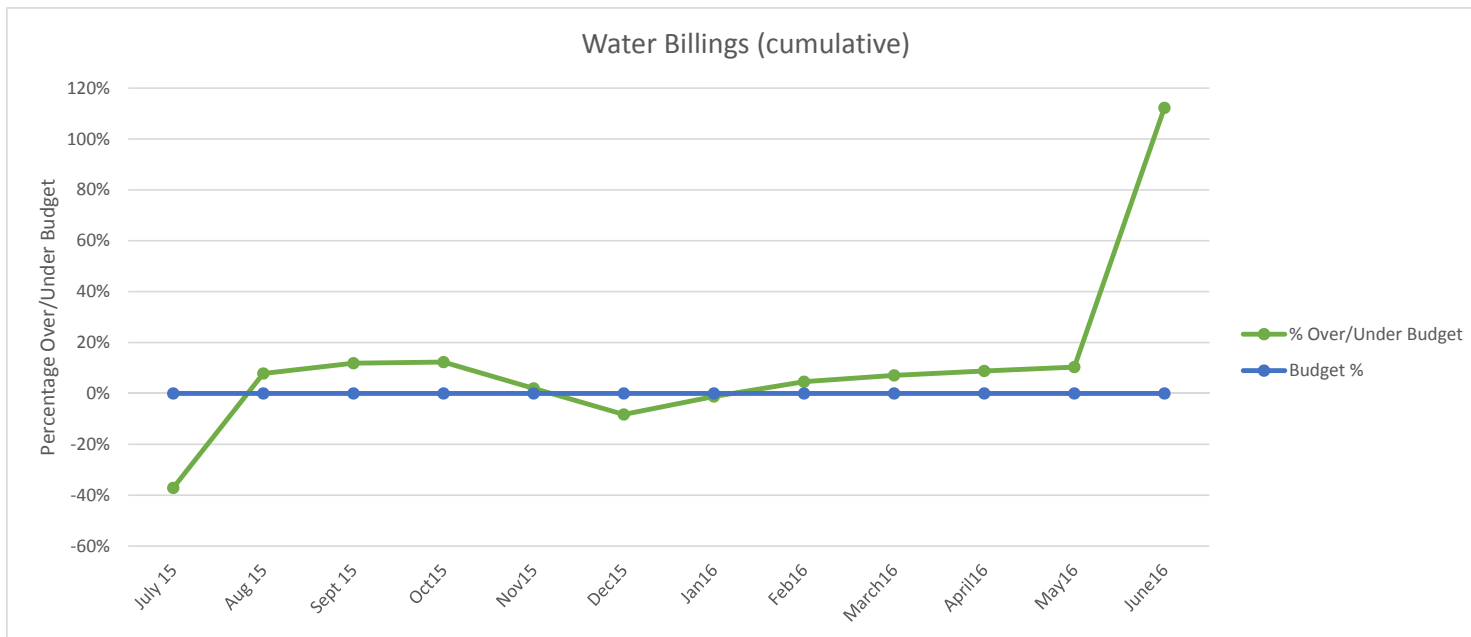
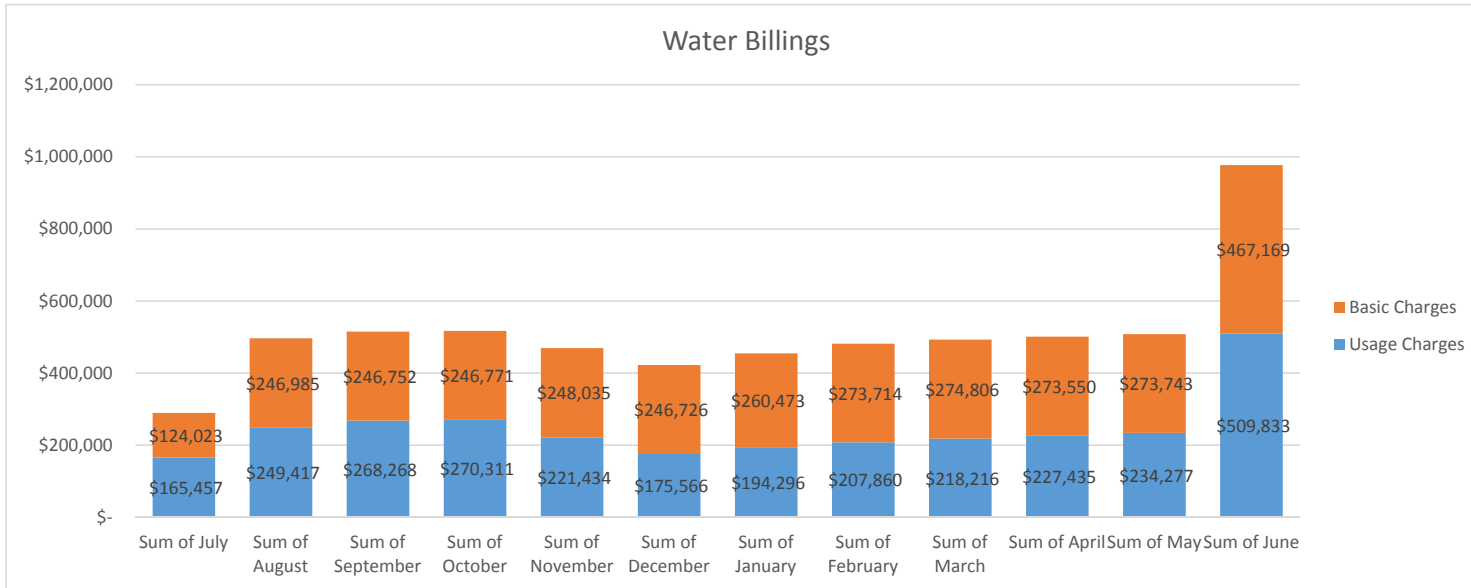


Expenses by Department

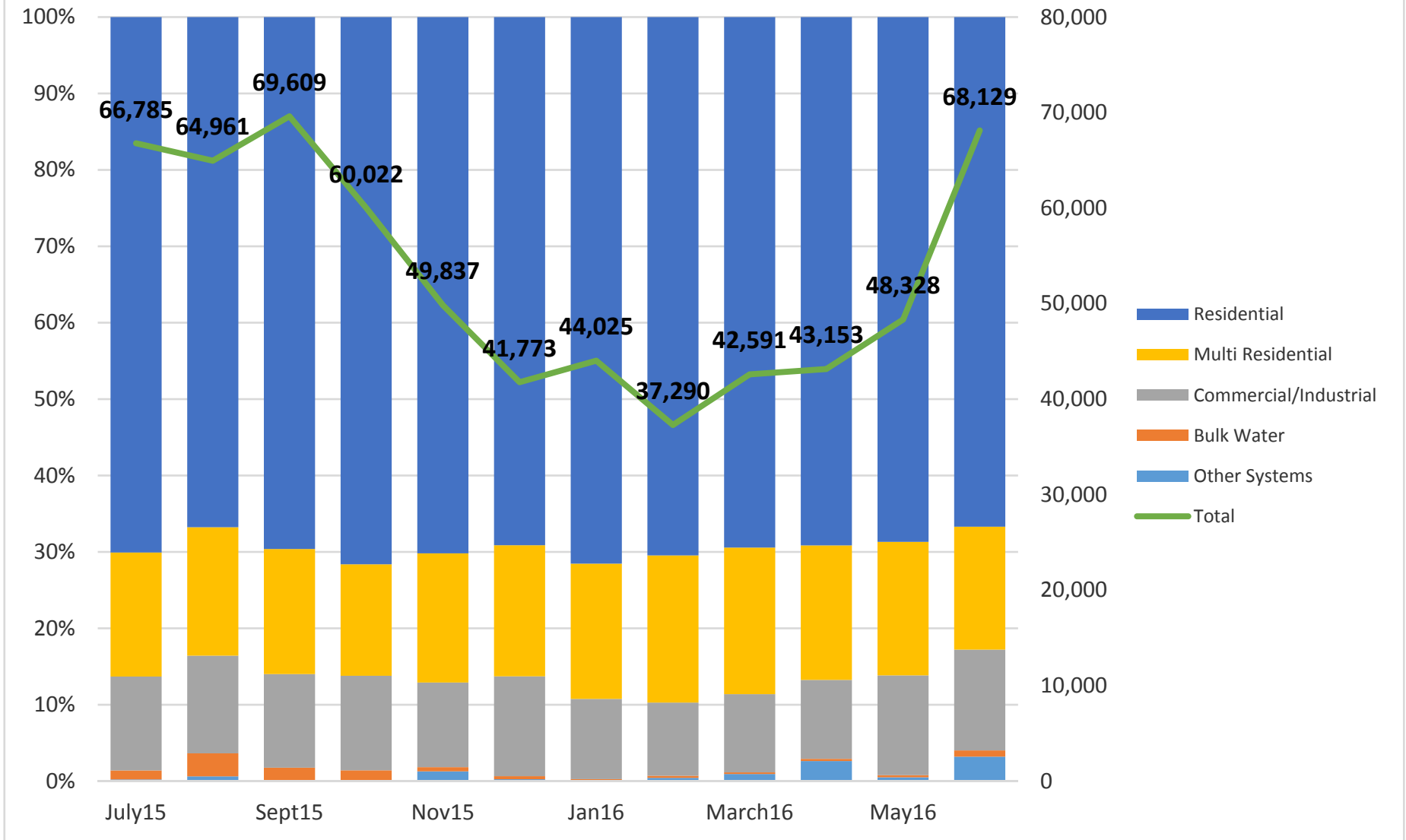
DEPARTMENT	Q4 2016	YTD 2016
Administrative	242,873	857,698
Finance	178,073	779,587
Engineering	60,939	181,024
Distribution	454,162	1,864,911
Watershed	131,855	378,883
Wastewater	10,714	57,058
Supply & Treatment	346,713	1,473,757
Non-Departmental	43,643	137,371
TOTAL BY DEPARTMENT	1,468,972	5,730,290



* Due to the way revenue is booked this first year, these charts do not hold accurate displays for July15 & June16

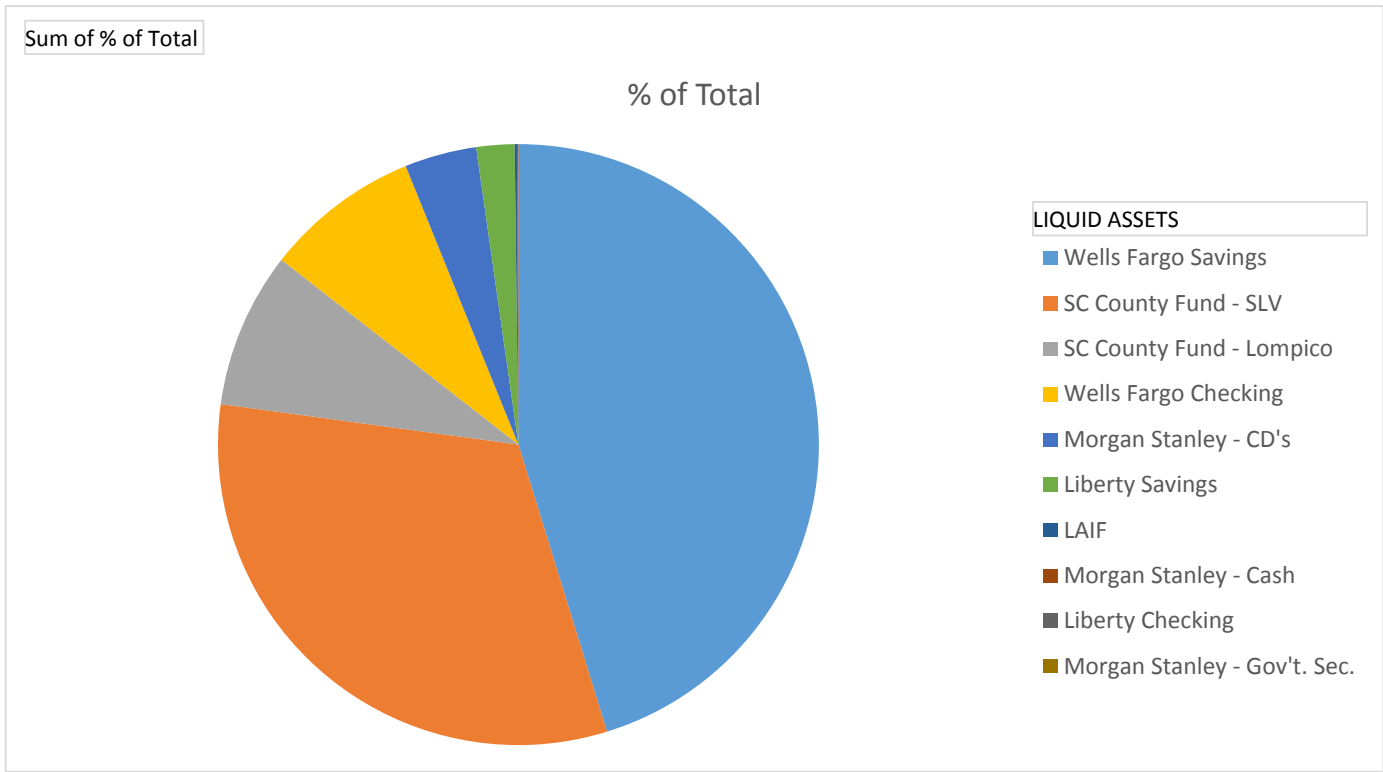


Monthly Usage by Class (units)



AS OF 6/30/16

LIQUID ASSETS	\$ Amount	% of Total	Ave Interest Rate
Wells Fargo Checking	216,398	8.3%	0.180%
Wells Fargo Savings	1,173,950	45.2%	0.260%
Liberty Checking	-	0.0%	0.001% <i>Closed account</i>
Liberty Savings	53,245	2.1%	0.150%
Morgan Stanley - Cash	1,795	0.1%	0.010%
Morgan Stanley - Gov't. Sec.	-	0.0%	0.010%
Morgan Stanley - CD's	100,444	3.9%	0.490%
SC County Fund - SLV	828,329	31.9%	0.683%
SC County Fund - Lompico	217,735	8.4%	0.683%
LAIF	3,363	0.1%	0.460%
	\$ 2,595,258	100%	





CLIENT STATEMENT | For the Period June 1-30, 2016



STATEMENT FOR:
SAN LORENZO VALLEY WATER DIST

TOTAL VALUE OF YOUR ACCOUNT (as of 6/30/16)
Includes Accrued Interest

\$102,239.06

Morgan Stanley Smith Barney LLC. Member SIPC.

Your Financial Advisor

Christopher Hoe

Associate Vice President

Christopher.Hoe@morganstanley.com

650 926-7647

Your Branch

6004 LA MADRONA DR

SANTA CRUZ, CA 95060-1040

Telephone: 831-440-5200; Alt. Phone: 800-488-3436; Fax: 831-440-5201

033826 MSGDD425

#BWNJGMM



00033826 03 FP 0.912 03 TR 00378 MSGDD425 100000

SAN LORENZO VALLEY WATER DIST
13060 HI GHWAY 9
BOULDER CREEK CA 95006-9119



Client Service Center (24 Hours a Day; 7 Days a Week): 800-869-3326

Access Your Account Online: www.morganstanley.com/online



Expanded Disclosures

Expanded Disclosures, which apply to all statements Morgan Stanley Smith Barney LLC (we/us) sends to you, are provided with your first statement and thereafter twice a year.

Questions?

Questions regarding your account may be directed to either your Financial Advisor or the Branch Manager for the branch office where you maintain your account. If you require further assistance, call the Client Service Center at (800) 869-3326 or for account-related concerns contact our Client Advocate at (866) 227-2256 or via U.S. mail at P.O. Box 95002, South Jordan, Utah 84095.

Errors and Inquiries

It is your responsibility to review your statement promptly and to seek immediate clarification about entries that you do not understand or believe were made in error by contacting the Branch Manager of the office where you maintain your account. Oral communications regarding any inaccuracy or discrepancy in this statement should be re-confirmed in writing to further protect your rights, including rights under the Securities Investor Protection Act (SIPA). Your statement will be deemed correct unless we receive a written inquiry of a suspected error. See your account documentation for special rules regarding your rights and responsibilities with respect to erroneous electronic fund transfers, including a description of the transfers covered.

Account Valuation

Account values are computed by adding (1) the market value of all priced positions and (2) market values provided by pricing services and/or outside custodians, as applicable for other positions, and by adding any credit or subtracting any debit to your closing Cash, Money Market Funds and/or Deposit balance. Cash, Deposits and Money Market Funds are displayed on a settlement date basis, and other positions are displayed in your account on a trade date basis. The values of fixed income positions in summary displays include accrued interest in the totals. In the "Holdings" section, fixed income market value and accrued interest are also displayed in separate columns. Accrued interest is the interest earned but not yet paid on the bond since its last interest payment. In most cases, it is calculated from the date of the last coupon payment (or "dated date") through the closing date of the statement. Foreign Currency Deposits are reflected in U.S. dollars as of the statement end date. The Annual Percentage Yield (APY) for deposits represents the applicable rate in effect for your deposits at the statement ending date. This APY may be different than the APY that was in effect during the statement period. For current Bank Deposit or Money Market Fund yields, go to www.morganstanley.com/wealth-investmentstrategies/ratemonitor.html.

Additional Retirement Account Information

Tax-qualified account contributions are subject to IRS eligibility rules

and regulations. The Contributions information in this statement reflects contributions for a particular account, without reference to any other account. Check with your tax advisor to verify how much you can contribute, if the contribution will be tax deductible, and if other special rules apply (e.g., to conversions/recharacterizations of Traditional to Roth/Roth to Traditional IRAs). Tax reporting is provided for IRA, VIP Basic and 403(b) accounts but not for VIP Plus and RPM accounts. The account value used for your Required Minimum Distribution calculation, if any, is based on the prior December 31st Account Value, including accrued interest. Additionally, for IRAs (1) the "Max. Individual Contributions Allowed (by SSN)" reflects the annual limit on contributions that you can make to Traditional and Roth IRAs under the Internal Revenue Code (this limit applies on a per person basis, not per account; other rules apply to IRAs which are part of employer-sponsored plans); (2) you cannot make an individual contribution to a Traditional IRA for the year in which you reach age 70 1/2 or any later year; and (3) the categorization of any contribution's deductibility is based upon information provided by you. The information included in this statement is not intended to constitute tax, legal or accounting advice. Contact us if any of this information is incorrect.

Availability of Free Credit Balances and Financial Statements

Under the customer protection rules of the SEC [17 CFR §240.15c3-3], we may use funds comprising free credit balances carried for customer accounts here, provided that these funds are payable to customers on demand (i.e., are free of a lien or right of set-off in our favor or on behalf of some third party to whom you have given control). A financial statement of this organization is available for your personal inspection at its offices, or a copy will be mailed to you upon your written request.

Gain/(Loss) Information

Gain/(Loss) is provided for informational purposes. It is not a substitute for Internal Revenue Service (IRS) Form 1099 (on which we report cost basis for covered securities) or any other IRS tax form, and should not be used for tax preparation. Unrealized Gain/(Loss) provided on this statement is an estimate. Contact your own independent legal or tax advisor to determine the appropriate use of the Gain/(Loss) information on this statement. For more information, go to www.morganstanley.com/wealth/disclosures/disclosures.asp, or call Client Service Center.

Tax Reporting

Under Federal Income Tax law, we are required to report gross proceeds of sales (including entering into short sales) on Form 1099-B by February 15 of the year following the calendar year of the transaction for reportable (i.e. non-retirement) accounts. For sales of certain securities acquired on or after January 1, 2011 (or applicable

date for the type of security) we are also required to report cost basis and holding period. Under Internal Revenue Service regulations, if you have not provided us with a certification of either U.S. or foreign status on applicable Form W-9 or W-8, your accounts may be subject to either 28% back-up withholding or 30% nonresident alien withholding on payments made to your accounts.

Investment Objectives

The following is an explanation of the investment objective alternatives applicable to your account(s): Income - for investors seeking regular income with low to moderate risk to principal; Capital Appreciation - for investors seeking capital appreciation with moderate to high risk to principal; Aggressive Income - for investors seeking higher returns either as growth or as income with greater risk to principal; Speculation - for investors seeking high profits or quick returns with considerable possibility of losing most or all of their investment.

Listed Options

Information with respect to commissions and other charges related to the execution of options transactions has been included in confirmations of such transactions previously furnished to you and such information will be made available to you promptly at your request. Promptly advise us of any material change in your investment objectives or financial situation.

Important Information if you are a Margin Customer(not available for certain retirement accounts)

If you have margin privileges, you may borrow money from us in exchange for pledging assets in your accounts as collateral. The amount you may borrow is based on the value of eligible securities in your margin accounts. If a security has eligible shares the number of shares pledged as collateral is indicated below the position. If you have a margin account, as permitted by law, we may use certain securities in your account for, among other things, settling short sales or lending the securities for short sales, for which we may receive compensation.

Margin Interest Charges

We calculate interest charges on margin loans as follows: (1) multiply the applicable margin interest rate by the daily close of business net settled debit balance, and (2) divide by 360 (days). Margin interest accrues daily throughout the month and is added to your debit balance at month-end. The month-end interest charge is the sum of the daily accrued interest calculations for the month. We add the accrued interest to your debit balance and start a new calculation each time the applicable interest rate changes and at the close of every statement month. For interest rate information, log into your Morgan Stanley account at morganstanley.com/online. Select your account with a Margin agreement and click Interest Rates for more information.

Information regarding Special Memorandum Account



Expanded Disclosures (CONTINUED)

If you have a Margin Account, this is a combined statement of your Margin Account and Special Memorandum Account maintained for you under Section 220.5 of Regulation T issued by the Board of Governors of the Federal Reserve System. The permanent record of the Special Memorandum Account as required by Regulation T is available for your inspection at your request.

Money Market Fund (MMF) Pricing

An investment in a MMF is neither insured nor guaranteed by the Federal Deposit Insurance Corporation (FDIC) or any other government agency. Although MMFs seek to preserve the value of your investment at \$1.00 per share, there can be no assurance that will occur and it is possible to lose money should the fund value per share fall. In some circumstances MMFs may cease operations when the value of a fund drops below \$1.00 per share. In that event, the fund's holdings would be liquidated and distributed to the fund's shareholders. This process could take up to one month or more. During that time, these funds would not be available to you to support purchases, withdrawals, and if applicable, check writing or ATM debits from your account.

Notice Regarding Global Investment Manager Analysis

Morgan Stanley's Global Investment Manager Analysis team conducts analysis on various mutual funds and exchange-traded funds for clients holding those funds in certain investment advisory programs. If you have invested in any of these funds in another type of account, such as a brokerage account, you will not receive the same materials and status updates on the funds as we provide to investment advisory clients (including instructions on selling fund shares).

Pricing of Securities

The prices of securities are derived from various sources, and do not necessarily represent the prices at which those securities could have been bought or sold. Although we attempt to use reliable sources of information, we can offer no assurance as to their accuracy. Prices of securities not actively traded may not be available, and are indicated by N/A (not available). For additional information on how we price securities, go to

www.morganstanley.com/wealth/disclosures/disclosures.asp.

Important Information About Auction Rate Securities

For certain Auction Rate Securities there is no or limited liquidity. Therefore, the price(s) for these Auction Rate Securities are indicated by N/A (not available). There can be no assurance that a successful auction will occur or that a secondary market exists or will develop for a particular security.

Structured Investments Risks and Considerations

Structured Investments (Structured Products) are complex products and may be subject to special risks, which may include, but are not limited to: loss of initial investment; issuer credit risk and price volatility

resulting from any actual or anticipated changes to issuer's and/or guarantor's credit ratings or credit spreads; limited or no appreciation and limits on participation in any appreciation of underlying asset(s); risks associated with the underlying reference asset(s); no periodic payments; call prior to maturity; early redemption fees for market linked deposits; lower interest rates and/or yield compared to conventional debt with comparable maturity; unique tax implications; limited or no secondary market; and conflicts of interest due to affiliation, compensation or other factors which could adversely affect market value or payout to investors. Investors also should consider the concentration risk of owning the related security and their total exposure to any underlying asset. Structured Investments, which may appear in various statement product categories and are identified on the Position Description Details line as "Asset Class: Struct Inv," may not perform in a manner consistent with the statement product category where they appear and therefore may not satisfy portfolio asset allocation needs for that category. When displayed, the accrued interest, annual income and yield for structured investments with a contingent income feature (e.g., Range Accrual Notes and Contingent Income Notes) are estimates and assume specified accrual conditions are met during the relevant observation period and payment in full of all contingent interest. Actual accrued interest, annual income and yield will be dependent upon the performance of the underlying asset(s) and may be significantly lower than the estimates shown. For more information on the risks specific to your Structured Investments, contact your Financial Advisor.

Security Measures

This statement features several embedded security elements to safeguard its authenticity. One is a unique security mark--a blue rectangle printed in heat-sensitive ink on the back of every page. When exposed to warmth, the blue rectangle will disappear, and then reappear.

SIPC Protection

We are a member of Securities Investor Protection Corporation (SIPC), which protects securities of its customers up to \$500,000 (including \$250,000 for claims for cash). An explanatory brochure is available upon request or at www.sipc.org. Losses due to market fluctuation are not protected by SIPC and assets not held with us may not be covered by SIPC protection. To obtain information about SIPC, including an explanatory SIPC brochure, contact SIPC at 1-202-371-8300 or visit www.sipc.org.

Certain Assets Not Held at Morgan Stanley Smith Barney LLC

You may purchase certain assets through us that may be held at another financial institution. Assets not held with us may not be covered by SIPC protection. We may include information about certain

of these assets on this statement solely as a service to you and are not responsible for any information provided by external sources. Generally, any financial institution that holds securities is responsible for year-end reporting (1099s) and separate periodic statements, which may vary from our information due to different tax reporting periods. In the case of networked mutual funds, we perform all year-end tax reporting. Under certain circumstances, such as IRA accounts, we perform all tax reporting.

Total Income

Total income, as used in the income summaries, represents dividends and/or interest on securities we receive on your behalf and credit to your account(s) during the calendar year. We report dividend distributions and taxable bond interest credited to your account to the Internal Revenue Service. The totals we report may differ from those indicated as "This Year" figures on the last statement for the calendar year. In the case of Real Estate Investment Trusts (REITs), Master Limited Partnerships, Regulated Investment Companies and Unit Investment Trusts, some sponsors may reclassify the distribution to a different tax type for year-end reporting.

Transaction Dates and Conditions

Transactions display trade date and settlement date. Transactions are included on this statement on trade date basis (excluding BDP and MMFs). Trades that have not settled as of statement month end will also be displayed in the "Unsettled Purchases/Sales Activity" section. Upon written request, we will give you the date and time of a transaction and the name of the other party to a transaction. We and/or our affiliates may accept benefits that constitute payment for order flow. Details regarding these benefits and the source and amount of any other remuneration received or to be received by us in connection with any transaction will be furnished upon written request.

Tax and Legal Disclosure

Morgan Stanley does not provide legal or tax advice. Please consult your own tax advisor.

Revised 03/2016

Account Summary

Basic Securities Account
136-022962-098

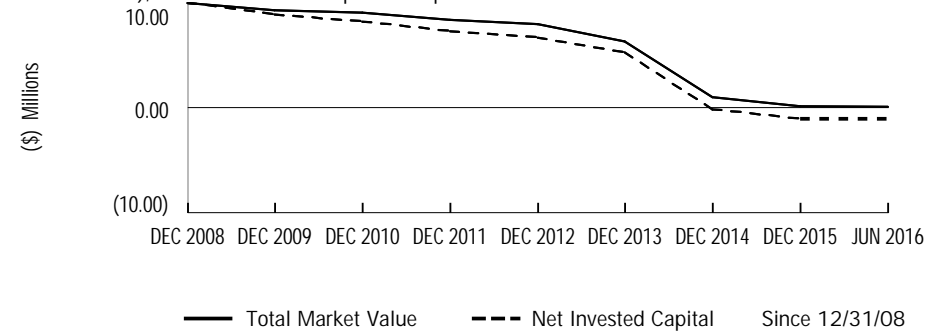
SAN LORENZO VALLEY WATER DIST
13060 HIGHWAY 9

CHANGE IN VALUE OF YOUR ACCOUNTS (includes accrued interest)

	This Period (6/1/16-6/30/16)	This Year (1/1/16-6/30/16)
TOTAL BEGINNING VALUE	\$102,186.54	\$136,780.83
Credits	—	—
Debits	—	(35,000.00)
Security Transfers	—	—
Net Credits/Debits/Transfers	—	\$(35,000.00)
Change in Value	52.52	458.23
TOTAL ENDING VALUE	\$102,239.06	\$102,239.06

CHANGE IN VALUE OVER TIME

The display of market value (total account value) and net invested capital (total amount invested minus total withdrawn), demonstrates the impact of deposits and withdrawals.

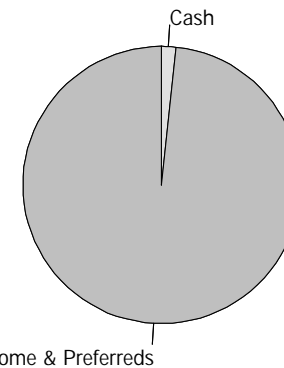


This graph does not reflect corrections to Net Invested Capital or Market Value made subsequent to the dates depicted. It may exclude transactions in Annuities or positions where we are not the custodian, which could delay the reporting of Market Value or affect the Net Invested Capital.

ASSET ALLOCATION (includes accrued interest)

	Market Value	Percentage
Cash	\$1,794.57	1.76
Fixed Income & Preferreds	100,444.49	98.24
TOTAL VALUE	\$102,239.06	100.00%

FDIC rules apply and Bank Deposits are eligible for FDIC insurance but are not covered by SIPC. Cash and securities (including MMFs) are eligible for SIPC coverage. See Expanded Disclosures. Values may include assets externally held, which are provided to you as a courtesy, and may not be covered by SIPC. For additional information, refer to the corresponding section of this statement.



This asset allocation represents holdings on a trade date basis, and projected settled Cash/BDP and MMF balances. These classifications do not constitute a recommendation and may differ from the classification of instruments for regulatory or tax purposes.



Account Summary

Basic Securities Account
136-022962-098

SAN LORENZO VALLEY WATER DIST
13060 HIGHWAY 9

BALANCE SHEET (^ includes accrued interest)

	Last Period (as of 5/31/16)	This Period (as of 6/30/16)
Cash, BDP, MMFs	\$1,624.69	\$1,794.57
Certificates of Deposit ^	100,561.85	100,444.49
Total Assets	\$102,186.54	\$102,239.06
Total Liabilities (outstanding balance)	—	—
TOTAL VALUE	\$102,186.54	\$102,239.06

INCOME AND DISTRIBUTION SUMMARY

	This Period (6/1/16-6/30/16)	This Year (1/1/16-6/30/16)
Interest	\$169.88	\$1,193.22
Total Taxable Income And Distributions	\$169.88	\$1,193.22
Total Tax-Exempt Income	—	—
TOTAL INCOME AND DISTRIBUTIONS	\$169.88	\$1,193.22

Taxable and tax exempt income classifications are based on the characteristics of the underlying securities and not the taxable status of the account.

CASH FLOW

	This Period (6/1/16-6/30/16)	This Year (1/1/16-6/30/16)
OPENING CASH, BDP, MMFs	\$1,624.69	\$601.35
Sales and Redemptions	—	35,000.00
Income and Distributions	169.88	1,193.22
Total Investment Related Activity	\$169.88	\$36,193.22
Electronic Transfers-Debits	—	(35,000.00)
Total Cash Related Activity	—	\$(35,000.00)
CLOSING CASH, BDP, MMFs	\$1,794.57	\$1,794.57

GAIN/(LOSS) SUMMARY

	Realized This Period (6/1/16-6/30/16)	Realized This Year (1/1/16-6/30/16)	Unrealized Inception to Date (as of 6/30/16)
Long-Term Gain	—	—	\$289.00

The Gain/(Loss) Summary, which may change due to basis adjustments, is provided for informational purposes and should not be used for tax preparation. Refer to Gain/(Loss) in the Expanded Disclosures.

033826 MSGDD425

Account Detail

Basic Securities Account
136-022962-098

SAN LORENZO VALLEY WATER DIST
13060 HIGHWAY 9

Investment Objectives†: Capital Appreciation, Income, Aggressive Income, Speculation

Brokerage Account

† Inform us if your investment objectives, as defined in the Expanded Disclosures, change.

HOLDINGS

This section reflects positions purchased/sold on a trade date basis. "Market Value" and "Unrealized Gain/(Loss)" may not reflect the value that could be obtained in the market. Fixed Income securities are sorted by maturity or pre-refunding date, and alphabetically within date. Estimated Annual Income a) is calculated on a pre-tax basis, b) does not include any reduction for applicable non-US withholding taxes, c) may include return of principal or capital gains which could overstate such estimates, and d) for securities that have a defined maturity date within the next 12 months, is reflected only through maturity date. Actual income or yield may be lower or higher than the estimates. Current yield reflects the income generated by an investment, and does not reflect changes in its price. Structured Investments, identified on the Position Description Details line as "Asset Class: Struct Inv," may appear in various statement product categories. When displayed, the accrued interest, annual income and current yield for those with a contingent income feature (e.g., Range Accrual Notes or Contingent Income Notes) are estimates and assume specified accrual conditions are met during the relevant period and payment in full of all contingent interest. For Floating Rate Securities, the accrued interest, annual income and current yield are estimates based on the current floating coupon rate and may not reflect historic rates within the accrual period.

CASH, BANK DEPOSIT PROGRAM AND MONEY MARKET FUNDS

Cash, Bank Deposit Program, and Money Market Funds are generally displayed on a settlement date basis. You have the right to instruct us to liquidate your bank deposit balance(s) or shares of any money market fund balance(s) at any time and have the proceeds of such liquidation remitted to you. Estimated Annual Income, Accrued Interest, and APY% will only be displayed for fully settled positions.

Description		Market Value	7-Day Current Yield %	Est Ann Income	APY %
MORGAN STANLEY BANK N.A. #		\$1,794.57	—	—	0.010
	Percentage of Holdings	Market Value		Est Ann Income	
CASH, BDP, AND MMFs	1.76%	\$1,794.57		\$0.00	

Bank Deposits are held at Morgan Stanley Bank, N.A. and/or Morgan Stanley Private Bank, National Association, affiliates of Morgan Stanley Smith Barney LLC and each a national bank and FDIC member.

CERTIFICATES OF DEPOSIT

Security Description	Trade Date	Face Value	Orig Unit Cost Adj Unit Cost	Unit Price	Orig Total Cost Adj Total Cost	Market Value	Unrealized Gain/(Loss)	Est Ann Income Accrued Interest	Current Yield %
WORLD FINANCIAL NETWORK BANK (JUMBO) WILMINGTON DE CD	9/13/11	100,000.000	\$100.000 \$100.000	\$100.289	\$100,000.00 \$100,000.00	\$100,289.00	\$289.00 LT	\$500.00 \$155.49	0.49

Coupon Rate 2.000%; Matures 09/21/2016; CUSIP 981999U11
Interest Paid Monthly Oct 02; Yield to Maturity .715%; Issued 09/21/11; Maturity Value = \$100,000.00; Asset Class: FI & Pref



Account Detail

Basic Securities Account
136-022962-098

SAN LORENZO VALLEY WATER DIST
13060 HIGHWAY 9

	Percentage of Holdings	Face Value	Orig Total Cost Adj Total Cost	Market Value	Unrealized Gain/(Loss)	Est Ann Income Accrued Interest	Current Yield %
CERTIFICATES OF DEPOSIT		100,000.000	\$100,000.00 \$100,000.00	\$100,289.00	\$289.00 LT	\$500.00 \$155.49	0.50%
TOTAL CERTIFICATES OF DEPOSIT (includes accrued interest)	98.24%			\$100,444.49			
	Percentage of Holdings		Total Cost	Market Value	Unrealized Gain/(Loss)	Est Ann Income Accrued Interest	Current Yield %
TOTAL MARKET VALUE			\$100,000.00	\$102,083.57	\$289.00 LT	\$500.00 \$155.49	0.49%
TOTAL VALUE (includes accrued interest)	100.00%			\$102,239.06			

Unrealized Gain/(Loss) totals only reflect positions that have both cost basis and market value information available. Cash, MMF, Deposits and positions stating 'Please Provide' are not included.

ALLOCATION OF ASSETS (^ includes accrued interest)

	Cash	Equities	Fixed Income & Preferred Securities	Alternatives	Annuities & Insurance	Structured Investments	Other
Cash, BDP, MMFs	\$1,794.57	—	—	—	—	—	—
Certificates of Deposit ^	—	—	\$100,444.49	—	—	—	—
TOTAL ALLOCATION OF ASSETS ^	\$1,794.57	—	\$100,444.49	—	—	—	—

ACTIVITY

CASH FLOW ACTIVITY BY DATE

Activity Date	Settlement Date	Activity Type	Description	Comments	Quantity	Price	Credits/(Debits)
6/2		Interest Income	WORLD JUMBO CD 2000 16SP21	CUSIP: 981999U11			\$169.86
6/30		Interest Income	MORGAN STANLEY BANK N.A. (Period 06/01-06/30)				0.02
NET CREDITS/(DEBITS)							\$169.88

MONEY MARKET FUND (MMF) AND BANK DEPOSIT PROGRAM ACTIVITY

Activity Date	Activity Type	Description	Credits/(Debits)
6/2	Automatic Investment	BANK DEPOSIT PROGRAM	\$169.86

Account Detail

Basic Securities Account
136-022962-098

SAN LORENZO VALLEY WATER DIST
13060 HIGHWAY 9

MONEY MARKET FUND (MMF) AND BANK DEPOSIT PROGRAM ACTIVITY (CONTINUED)

Activity Date	Activity Type	Description	Credits/(Debits)
6/30	Automatic Investment	BANK DEPOSIT PROGRAM	0.02
NET ACTIVITY FOR PERIOD			\$169.88

MESSAGES

Important Information Regarding Your Reserved Status

Our records indicate you no longer meet the requirements to maintain your Reserved status. As a result, your access to the Reserved Living & Giving website will be deactivated effective August 1, 2016. As a reminder, to qualify and or maintain Reserved benefits a client's household must have and maintain no less than \$1 million in Eligible Assets and Liabilities or have paid at least \$10,000 in annual managed fees/commissions (Compensable Revenue). Annual managed fees/commissions paid are generally defined as revenue generated in fee-based accounts and commissions generated in non-fee based accounts, and is calculated on a rolling 12-month basis. Not all revenue is included. Morgan Stanley reserves the right to exclude certain items of revenue in its sole discretion. In addition, brands such as Mercedes-Benz, PinnacleCare, Godiva, Tourneau and The Capital Grille extend special pricing as well as opportunities via Reserved Living & Giving. The program also offers Morgan Stanley Insights, lifestyle content and philanthropic ideas that clients and their families can use to learn, grow, share and give back. To learn of all the benefits available to Morgan Stanley Reserved clients visit www.msreserved.com. If you have questions, contact your Financial Advisor or Private Wealth Advisor. Morgan Stanley Smith Barney LLC reserves the right to change or terminate the Reserved program at any time and without notice. Reserved program participants' accounts and activity are reviewed periodically to confirm that they continue to qualify for Reserved. Morgan Stanley Smith Barney LLC shall not be responsible for, and does not represent, products or product providers. The manufacturer's warranty applies to all applicable merchandise offered. The actual merchandise available through the program may vary from pictures and descriptions that have been made available to you. All merchandise is subject to availability. See the details of each of the partner offers for specific partner terms and conditions. © 2016 Morgan Stanley Smith Barney. Member SIPC.

Important Changes to the Bank Deposit Program

As previously communicated, Morgan Stanley Smith Barney LLC (Morgan Stanley) will be making important changes to the Bank Deposit Program (BDP). Effective August 10, 2016 (instead of July 8, 2016 as communicated earlier), deposits made into BDP will be subject to a maximum deposit limit of \$2,000,000 (Deposit Maximum). Any amount over \$2,000,000 will be swept to the Morgan Stanley Institutional Liquidity Fund Government Securities Portfolio (Sweep Fund), which seeks to provide preservation of capital, daily liquidity and maximum current income. A copy of the prospectus of the Sweep Fund can be found on the Morgan Stanley public website at: www.morganstanley.com/funds/MGPXX. These changes will apply to any account in your Morgan Stanley relationship that is eligible for BDP. As a reminder, the Deposit Maximum and the Sweep Fund are subject to change with prior notice to you from Morgan Stanley. As a reminder, through the BDP program, available cash balances held in account(s) at Morgan Stanley are automatically deposited or "swept" into an interest-bearing FDIC-insured deposit account (Deposit Accounts) at Morgan Stanley Bank, N.A. and/or Morgan Stanley Private Bank, National Association, each a national bank, Member FDIC, and an affiliate of Morgan Stanley. If you have any questions, please contact your Financial Advisor or Private Wealth Advisor. An investment in a money market fund is not insured or guaranteed by the FDIC or any other government agency. Although a money market fund seeks to preserve the value of your investment at \$1.00 per share, it is possible to lose money by investing in a money market fund. An investor should consider the investment objectives, risks, and charges and expenses of a money market fund(s) carefully before investing. A prospectus which contains this and other important information about the money market fund(s) may be obtained from your Financial Advisor, Private Wealth Advisor or from Morgan Stanley Investment Management at www.morganstanley.com/wealth-investmentstrategies/ratemonitor.html. Please read the prospectus carefully before investing or sending money. Morgan Stanley Smith Barney LLC is a registered Broker/Dealer, Member SIPC, and not a bank. Where appropriate, Morgan Stanley Smith Barney LLC has entered into arrangements with banks and other third parties to assist in offering certain banking related products and services. Investment, insurance and annuity products offered through Morgan Stanley Smith Barney LLC are: NOT FDIC INSURED | MAY LOSE VALUE | NOT BANK GUARANTEED | NOT A BANK DEPOSIT | NOT INSURED BY ANY FEDERAL GOVERNMENT AGENCY

Sign up for eDelivery of your Account Documents Today

Secure, Convenient and Green. Go paperless and save more. Effective November 1, 2016, accounts not enrolled in eDelivery of all eligible account documents within their Account Linked Group may be subject to an annual account fee increase. Please refer to the FYI included with this statement to learn more. Simply visit www.morganstanley.com/edelivery to set your eDelivery preferences today. Please note, if you have not already done so, you will first need to register for Morgan Stanley Online prior to making your eDelivery selections.

Local Agency Investment Fund
P.O. Box 942809
Sacramento, CA 94209-0001
(916) 653-3001

SAN LORENZO VALLEY WATER DISTRICT

DISTRICT MANAGER
13060 HIGHWAY 9
BOULDER CREEK, CA 95006

[PMIA Average Monthly Yields](#)

// [Tran Type Definitions](#)

June 2016 Statement

Account Summary

Total Deposit:	0.00	Beginning Balance:	3,362.69
Total Withdrawal:	0.00	Ending Balance:	3,362.69

G/L Balances

Criteria: As Of = 6/30/2016; Fund = 76644

<u>G/L Account</u>	<u>Title</u>	<u>Beginning Balance</u>	<u>Year-To-Date Debits</u>	<u>Year-To-Date Credits</u>	<u>End Balance</u>
Fund 76644 -- SAN LORENZO VALLEY WATER TRUST					
101	EQUITY IN POOLED CASH	256,226.11	1,086,596.29	(514,493.77)	828,328.63
201	VOUCHERS PAYABLE (VENDOR)	0.00	500,000.00	(500,000.00)	0.00
220	DEFERRED CREDITS	0.00	0.00	(500,000.00)	(500,000.00)
344	Fund Balance	(256,226.11)	514,625.03	(586,727.55)	(328,328.63)
Total Fund 76644		<u>0.00</u>	<u>2,101,221.32</u>	<u>(2,101,221.32)</u>	<u>0.00</u>

MEMO

TO: Board of Directors

FROM: District Manager

SUBJECT: Discussion and Possible Action on Acceptance of Draft Staffing Study.

DATE: August 18, 2016

RECOMMENDATION:

It is recommended that the Board of Directors review this memo, review the attached documentation and:

- Accept the draft Staffing Study recommendations for inclusion in the cost-of-service study,

and authorize staff to:

- Prepare an RFP for a District Needs Assessment
- Prepare a job description for a GIS/CAD Specialist

BACKGROUND:

On February 18, 2016 the Board authorized a contract with NBS Consulting to prepare a Cost-of-Service study for the District. Included in this contract was a staffing study intended to determine what a recommended organizational chart would look like for this District based on industry standards.

As a subconsultant, Deloach and Associates have prepared the attached draft staffing study for the District's consideration. The Budget and Finance Committee has reviewed the study and recommended it be brought to the Board for a full review.

When the study began back in February, the District had 26 full time staff positions. In the 2016/17 budget the District included an additional 7 positions.

- Lompico Merger
 - 2 - Field Services Workers
 - Electrician / Instrumentation Technician
 - Water Treatment Operator
- State of California recommendation
 - Conservation Coordinator (start date 1/1/2017)
- Customer Service Representative (start date 1/1/2017)
- Field Services Coordinator (start date 1/1/2017)

Based on the District's complexity and needs, the staffing study recommends 6 additional positions:

- Human Resources/Safety Coordinator
- Field Service Representative
- GIS/CAD Specialist
- Field Services Worker
- Water Treatment Operator
- Grant Coordinator/Environmental Planner

While the staffing study was being conducted by our consultants, staff was also working on a staffing comparison between the local water agencies. Results shown on the attached worksheet comparing SLVWD, SVWD, SCWD and the City of Santa Cruz support the staffing study recommendations.

At this time staff is requesting that the Board accept the staffing study recommendations for inclusion in the final Cost of Service study and review in the upcoming Rate Study. Including the recommended positions in the Cost of Service and Rate studies will allow the District to see how the new positions and timing of hiring will impact future rates.

Staff proposes that the District begin by considering what impact hiring one additional position per year would do to rates over the next five years. Adjustments to this proposed plan will be made during the Rate Study and vetted during the public review process.

Additionally, staff is requesting that the Board authorize an RFP to conduct a District Needs Assessment to determine how much office, storage, work and yard space is required for a properly functioning water district of our size and complexity. Staff proposes that the Administration Committee be tasked with reviewing the Needs Assessment process and making a recommendation to the full Board. Once complete, the District will be able to assess current property and determine a next course of action; keep existing property and make improvements or look for alternative property.

This issue is particularly timely regarding the Administration Office. The District needs to determine if improving the Administration Building for American's with Disabilities (ADA) requirements, seismic improvements and electrical improvements is justified. The cost of ADA and seismic improvements is currently budgeted at \$500,000 this fiscal year.

Finally, staff is requesting that the Board authorize the creation of the GIS/CAD Specialist and eliminate the Engineering/GIS Manager position this budget year.

The District needs immediate GIS effort. The current Engineering/GIS Manager position does not fit current District needs or the proposed Org Chart. With the Board's approval, staff will bring a proposed GIS/CAD Specialist job description for adoption at a future Board Meeting.

CEQA REQUIREMENTS:

- Categorically Exempt:

Section 15262. Feasibility and Planning Studies.

A project involving only feasibility or planning studies for possible future actions which the agency, board, or commission has not approved, adopted, or funded does not require the preparation of an EIR or negative declaration but does require consideration of environmental factors. This section does not apply to the adoption of a plan that will have a legally binding effect on later activities.

STRATEGIC PLAN:

Element 5.0 – Fiscal Planning

FISCAL IMPACT:

None... yet.



BACKGROUND

This report represents the results and recommendations of the **Staffing Study** (Study) of the San Lorenzo Valley Water District (District). This report was done as a component of an Enterprise Wide Cost of Service Financial Study, which will serve as a basis for a multi-year rate study.

The District is an urban water supplier serving communities in the 136 square-mile San Lorenzo watershed located in Santa Cruz County. The District owns and operates three separate water systems in an area characterized by mountainous terrain, rural residential and low density urban residential and commercial activity. Although the District was established in 1941, the District has expanded its service area in recent years through the annexation of a mutual water company and acquisition of a separate system previously owned and operated by an investor-owned utility. The District also owns and operates a small wastewater collection and treatment system utilizing a bio-treatment process with a leach field for disposal. The bulk of the residential customers within the District's service area utilize individual septic sewer collection and disposal systems.

The District relies on a mix of both surface water and groundwater which includes nine active stream diversions, one groundwater spring and eight active groundwater wells. The topography of the San Lorenzo Valley require that the District operate their distribution system through a series of 33 hydraulic pressure zones with limited above-ground storage capacity. The District produces and treats water based on immediate water demand.

The District's current organizational structure is comprised of 26 employees within five departments: Administration, Operations, Environmental Programs, Engineering and Accounting/Customer Service. The General Manager reports to a five-member Board of Directors and directly supervises five departments or program managers, (See October 2015 San Lorenzo Valley Water District Current Organization Chart on page 4). The Staffing Study was commissioned to review and provide recommendations utilizing various industry standards regarding the appropriate size and scope of the organization including the labor force necessary to provide the required operations, maintenance and administration of the water and wastewater systems. Any cost impacts resulting from changes to the current organizational structure would be a factor in developing the cost of service study.

The staffing study includes the following tasks:

- Conduct project orientation meeting with the General Manager, Director of Operations, Finance Manager and Administrative Assistant/District Secretary.
- Review current organizational structure, reporting relationships, span of control and degree of cross-functionality.
- Review employee job descriptions and relationships between job classifications.
- Designated employees were provided Position Description Questionnaires (PDQ) to facilitate a job-match survey.

- Conduct interviews of designated employees and employee work units to include the General Manager, department managers, supervisors and operational personnel to assess individual skill and training levels.
- Conduct inventory and analysis of current allocation of labor and equipment by task and quantify existing maintenance and service levels across all operational functions.
- Conduct site inspection of key components of water and wastewater system to gain an understanding of the size, scope and complexity of each system.
- Conduct comparative evaluation and ‘benchmarking’ of existing programs and services to industry trends and best practices.
- Identify opportunities for increased efficiency and improved service levels through utilization of consultants or outside labor to augment existing operations.
- Develop recommendations for modifications to existing organization structure and augmentation of existing staff.
- Prepare Staffing Study Report to be included in final Enterprise Wide Cost of Service Financial Study.

EXISTING ORGANIZATIONAL STRUCTURE

The current organizational structure of the District is consistent with operations of a small utility system. The administration function of the District consists of the Board of Directors, General Manager and Administrative Assistant. Human Resources and Personnel Management are also managed in this functional area. In addition to the administrative functions there are five primary ‘Departments’ consisting of Administration, Operations, Environmental Programs, Finance/Customer Service and Engineering. In total, there are 26 staff assigned to these functional areas. The general scope of responsibility for each functional area or department consists of the following:

Administration

- General support for an elected Board of Directors, the General Manager’s office, preparation for and management of public meetings, committee and community meetings. Preparation of agendas, minutes, resolutions and ordinances relative to public policy promulgated by the Board of Directors or General Manager.
- Provide direct oversight, coordination and management of all District services and programs.
- Serve as liaison to various industry and regional organizations as well as local interest groups.
- Administration of the District’s strategic plan, mission and compliance with legal requirements.
- Preparation and adoption of long-range planning documents, budgets, establishment of policies and procedures including adoption of rules and regulations for operations of water and wastewater operations.
- Management of the Human Resource and Personnel Plan including employee compensation and benefit model.
- Administration and management of official records of the District.

Operations and Maintenance

- Responsibility for treatment, production, and distribution of potable water for public health and safety needs within the Districts service area.
- Operate and maintain stream diversion facilities consistent with existing operating plans and regulatory compliance mandates.
- Responsible for maintenance of water quality systems and protocols in compliance with safe drinking water standards.

- Maintenance of potable and non-potable water systems including treatment and distribution systems, piping, production and storage facilities and equipment.
- Responsibility to collect water consumption data through water meters, manual and automated, and transmit individual customer data for preparation of customer bills.
- Responsible for coordination with Customer Service Department on individual customer issues, new meter installations and termination of service.
- Provide technical support for automated processes, telemetry and SCADA systems, and provide general computer support for all District functions.
- Provide for the operation and maintenance of District vehicles and equipment.
- Responsible for coordination of building maintenance functions either through in-house labor or by contract administration.

Environmental Programs

- Management of environmental programs, compliance monitoring, permits and mitigation measures required to operate a public water system within the San Lorenzo Watershed.
- Manage the District's Habitat Conservation Plan.
- Interface and coordinate activities with various state, federal and local jurisdictions on matters related to environmental health, wildlife and endangered species management.
- Represent the District on matters of public outreach and community relations.
- Conduct local water conservation programs, public education and assist with development of the District's Urban Water Management Plan.

Finance

- General financial management of the District including establishment of water and wastewater rates, fees and charges.
- Preparation and administration of District's Annual Budget and Expenditure Plan including the annual audit.
- Manage the District's fixed asset management system, depreciation schedules and purchasing procedures.
- Manage the banking operations and investments including accounts receivable and payable.
- Manage the District's employee payroll systems.
- Provide a 'full-service' customer service support function including public counter operations, telephonic customer support, payments, non-payments and coordination with the maintenance function for installation of new meters and termination of service and customer water consumption data.
- Management of the District's financial management software and support for operating departments.
- Development of financial reports and documents for the Board of Directors, General Manager, department managers, banking institutions and other outside parties as required.

Engineering

- Responsible for coordinating the technical and graphical engineering functions of the District including database management, standards and procedures of infrastructure design and construction.
- Provide technical support to the General Manager and departments related to technical documents.
- Coordination with outside engineering and professional firms in the preparation of design plans and specifications for development or modification of District facilities.
- Oversee the construction of all District facilities.
- Responsible for the maintenance of the District's Geographic Information Systems (GIS), construction standards, and historical documents.

SLVWD CURRENT ORGANIZATIONAL CHART

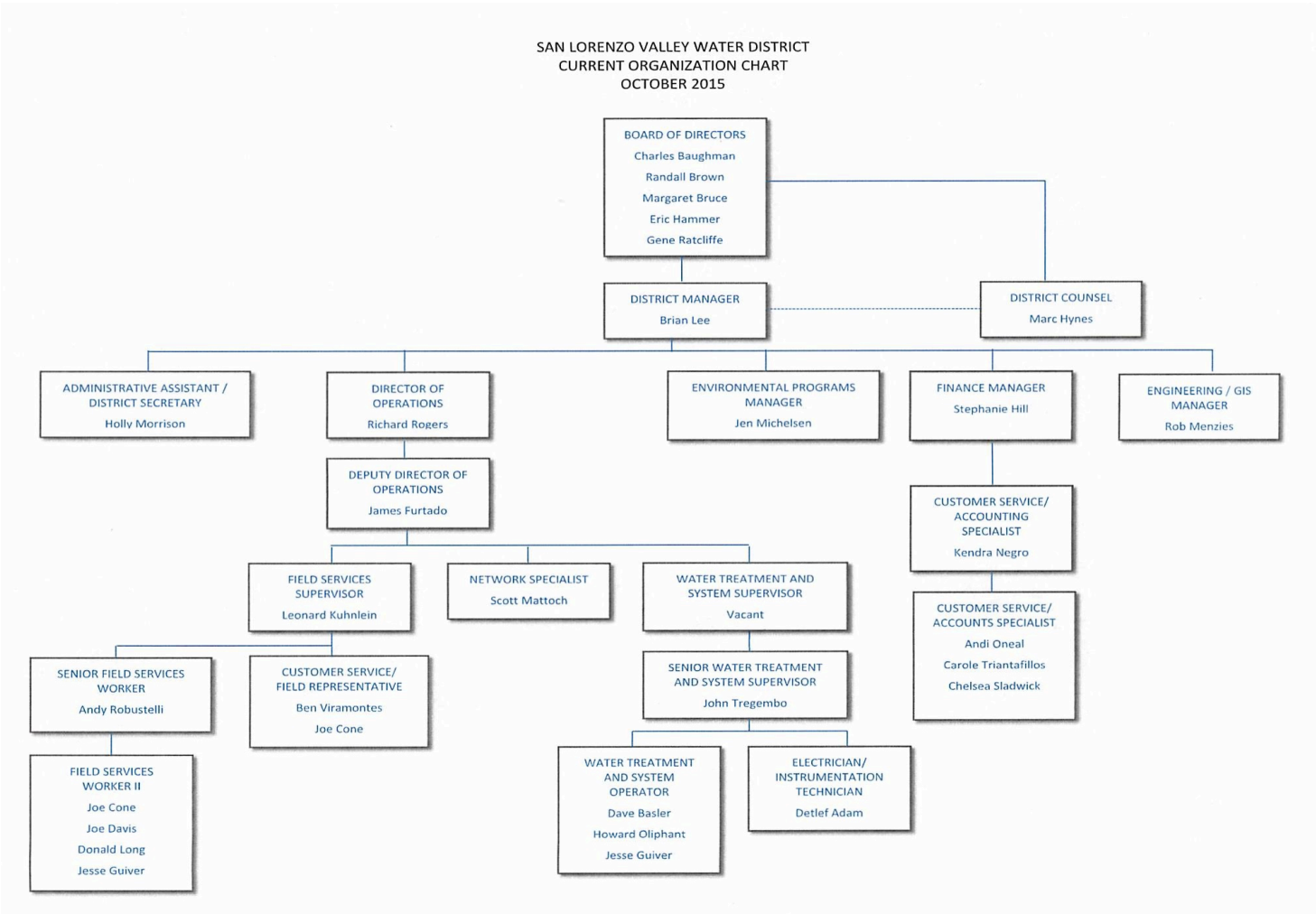


Table 'A' below depicts how existing labor is allocated to the five existing functional departments including the specific job titles associated with each department.

Table A

<u>Department</u>	<u>Position Title</u>	<u>No. of Positions</u>
Administration	General Manager	1
	Administrative Assistant/Board Secretary	1
Operations and Maintenance	Director of Operations	1
	Deputy Director of Operations	1
	Field Services Supervisor	1
	Senior Field Services Worker	1
	Field Services Worker II	4
	Customer Service/Field Representative	2
	Network Specialist	1
	Water Treatment and System Supervisor	1
	Senior Water Treatment and System Supervisor	1
	Water Treatment and System Operator	3
	Electrician/Instrumentation Technician	1
Environmental Programs	Environmental Programs Manager	1
Finance	Finance Manager	1
	Customer Service/Accounting Specialist	1
	Customer Service/Accounts Specialist	3
Engineering	Engineering/GIS Manager	1
TOTAL STAFF		26

STAFFING STUDY ISSUES AND FINDINGS

Based on the current approved staffing plan reflected in Table A above, a departmental review including individual staff interviews and site visits was conducted to gain an understanding of how labor was allocated across all departments. A number of factors are currently impacting the District's ability to allocate labor effectively and provide administrative and operational service and support for a system the size and scope of the District. These include but are not limited to the following:

1. The District expanded its service area by annexing the Manana Woods development in 2006, which is physically located at the southernmost part of the District. One additional employee was included in the annexation, however, that employee has since retired and the position has not been authorized in subsequent budgets.
2. In 2008, the District expanded its service area by acquiring the Felton Service Area. The District absorbed the cost of maintenance and capital system improvements into its existing operations and capital budget without additional labor. The previous utility operator allocated five full-time staff to the Felton system.
3. Currently the District has approximately 7,500 metered water connections and 48 sewer connections. The ration of employees to each metered water connection is roughly 288:1.
4. There are no infrastructure plans or individual customer data for the gravity sewer system as well as no pro-active capital replacement program for the sewer system including the treatment plant.
5. The District is not in compliance with its waste discharge permit to operate the sanitary sewer system.
6. The current distribution system maintenance program is heavily involved in leak repairs due to the age, condition and location of existing infrastructure. It was observed that when more than one leak occurs at any one time requiring a crew to be dispatched that there are insufficient staffing and resources to facilitate repairs in a timely and efficient manner.
7. In addition to supporting the Board of Directors and General Manager, the Administrative Assistant/Board Secretary also serves as the Human Resources Coordinator for all personnel-related functions and is charged with maintaining official records of the District including recordation of official easement documents, ordinances, resolutions and related District policy documents. Approximately 75% of her time or 1,560 hours is used to support the Board of Directors, General Manager and office administration. This leaves a balance of approximately 520 hours for management of the human resource function, general administration and management of District records and official files.
8. Legal services are provided to the District by contract either through a retainer agreement as "General Counsel" to the District for routine matters or on an as-needed basis for specialized legal services such as labor and personnel, environmental and water rights law.
9. The District utilizes a monthly customer billing practice, which has increased the requirements for reading water meters, processing of customer bills and processing customer account payment records.

10. Two Customer Service Representatives/ Field Representatives (Field Service Rep.), read meters three days each week. One Field Service Rep. is assigned to customer service support functions, i.e., customer notifications, new meter installations, disconnection of service, high/low pressure concerns, taste and order concerns.
11. When the Field Service Reps. are not performing meter-related work or performing other customer service functions they are required to provide additional support to the Field Services group performing routine water/sewer system maintenance. Interviews with supervisory staff indicate that the frequency of this occurring is very low.
12. There are a number of functions that are not consistent with current job specifications but required as part of either system operations or administration and finance support.
13. Parts of the District's distribution system are reaching its useful life expectancy. The Operations and Maintenance Section replace approximately 2,500 lineal feet of system mainline annually. Some of this work is supplemented with outside pipeline contractors.
14. Due to the existing topography there is limited opportunity to expand the District's above ground storage capacity.
15. The District currently has a program to manually flush the distribution system annually.
16. The District is currently not able to maintain an active preventative or predictive maintenance program for most aspects of its physical infrastructure. Based on interviews with operations and maintenance staff, the majority of all work is reactionary. This practice is not sustainable and may ultimately lead to larger catastrophic failure of critical systems impacting public health and safety.
17. A number of routine and critical water system functions that should be included in a comprehensive preventative maintenance program include:
 - a. Inspection and cleaning of intake structures weekly
 - b. Weekly check of all chemical feed systems
 - c. Routine chlorine residuals and Bacteriological sampling weekly
 - d. Monthly Pump motor inspection and lubrication
 - e. Monthly recordation of electricity usage at all pumps
 - f. Daily treatment plant inspections
 - g. Weekly filter performance
 - h. Influent turbidity
 - i. Daily inspection of chemical feed pumps
 - j. Conduct daily site security checks
 - k. Check and record water levels in storage tanks daily
 - l. Quarterly tank inspections: leaks, ladders, roof access flow valves and chlorine residuals
 - m. Inspect wellheads weekly
 - n. Record pump runtimes and pump cycle starts daily
 - o. Weekly inspection of booster pump stations
 - p. Record pumping rates at each well or source weekly
 - q. Service air compressors monthly
18. The District has a certified laboratory for conducting basic water quality sampling. Currently the Treatment Operators collect water samples for testing. Based on interviews with Treatment Operations staff as much as 30% of one staff person's available time is allocated to this program (Approximately 690 hours/year)
19. The District currently operates a series of redwood tanks for water storage that result in significantly higher maintenance than conventional pre-stressed concrete or steel tanks.

20. The majority of all water meters in the District's system have been in place for over ten years. The last meter change-out program took approximately five years to complete.
21. In addition to maintenance and support of the water systems, the Operations and Maintenance Department is also responsible for routine building maintenance (excluding janitorial) of all District facilities, which also includes landscape maintenance. Between 40 and 60 hours of Operations and Maintenance staff time are required for maintenance of landscape areas on District property monthly.
22. There is no administrative support or simple clerical support for the Maintenance and Operations Department, which is physically located across the street from the District's administrative offices. Currently the various department supervisors and the Director of Operations handle this work. This is valuable time that could be used on maintenance functions.
23. Employee time off of work related to the use of employee earned vacation time, time off for required training and the use of sick leave is impacting overall productivity due to the size and limitation of existing staff.
24. There are no written standard operating procedures for most operating systems including operation of the treatment facilities and preventative maintenance functions.
25. The District's mapping system is converting to a Geographical database program. Field crews continue to utilize a 'hard-copy' paper mapping system to record changes or improvements. The Engineering Department is responsible for coordination of the data into an electronic format.
26. The District has no official safety coordinator. The Field Services Supervisor acts in this capacity on an as needed basis. The Finance, Customer Service, Engineering and Environmental Programs staff do not participate.
27. In some locations, water service is provided by above-ground piping. Due to cost and budget concerns, a program to relocate and bury the pipe has not been initiated.
28. Staff who supervise others and perform the annual performance evaluation for subordinate staff have not received formal training on conducting the evaluation. The Administrative Assistant/Board Secretary provides a paper evaluation form. Similarly, supervisor staff have not received comprehensive training on administration of the progressive discipline process. The industry practice is for staff assigned to the human resource function provide this training.
29. There is no comprehensive District-wide training program. The current practice is for the Director of Operations and Finance Manager to develop and provide training within their specific departments. The Engineering and Environmental Programs' departments were not included.
30. The Engineering function operates as an independent program managed by a single staff position. The range of services managed in this functional area reflect the typical municipal engineering utility operations including project management, infrastructure design coordination, GIS and mapping, and administration of capital projects. Infrastructure design and land survey work is outsourced to private engineering firms. The engineering function coordinates closely with the Operations and Maintenance Department. Routine engineering functions such as maintaining the Districts GIS system, preparation of "as-built" documentation of infrastructure modifications and capital project management was lacking in many areas. This position was vacant at the time this Staffing Study was conducted.

31. Staff in the Finance/Customer Service Department are required to be cross-trained on the various departmental functions to accommodate for absence related to vacations, training and sick leave.
32. The Finance/Customer Service Department will assume program management for the District's cross-connection program including testing verification, certification and records management.
33. The Customer Service and Field Service functions operate in separate departments but are required to closely coordinate activities. The Customer Service function relies on field maintenance staff to perform various meter and customer-related functions but do not direct their activities or manage their work schedule.
34. The Network Specialist also provides support to other departments including set-up of the boardroom for public meetings, prepare specifications for vehicle and equipment purchases, coordination of vehicle maintenance program, web site maintenance and preparation of various reports.
35. The Environmental Programs Manager is the sole staff position responsible for a variety of environmental programs including environmental compliance and monitoring, the District's conservation and public education programs and grant administration. This position reports directly to the General Manager. The scope of responsibility within this functional area has grown considerably corresponding to mandated program management responsibilities as well as implementation of best management practices for a water/wastewater utility operating in the San Lorenzo Valley watershed. The range of responsibilities in this functional area is greater than a single staff person can effectively manage. A number of efforts such as developing and administering a comprehensive conservation and public outreach program, conducting water audits and identifying and securing grant funding are not being performed or performed at less than optimal standards.

SUMMARY OF RECOMMENDATIONS

A number of potential changes or modifications to the current organizational structure are recommended to achieve the study objective of identifying the optimal staffing plan for a water and wastewater utility the size and scope as the District. In considering these recommendations, various industry standards were applied including the American Water Works Association, American Public Works Association, the California Society of Municipal Finance Officers, industry best practices and previous consultant engagements of similar size and scope. The following represents a summary of the recommendations contained in this study:

- It is recommended that the Human Resource function be reassigned to the Finance Department and create a new Finance and Administration Department. Key aspects of the Human Resource function are closely tied to the financial operations of the District. These include payroll and benefit administration, health care administration, employee pension management, agency wide self-insurance programs and new employee orientation. Moving the Human Resource function to this new department will allow the Administrative Assistant/District Secretary to focus on additional administrative support functions for the Board and General Manager as well as general administration. (See Staffing Study Issues and Findings, No. 7).

- Re-structure the current Finance Manager's job description to include responsibility for oversight and management of the human resource function. The position should be re-titled to Director of Finance and Customer Service and will report to the General Manager.
- Create a new Human Resources and Safety Coordinator position responsible for all management and coordination of human resource and safety program administration.
- It is recommended that the Environmental Programs function be reorganized to reflect the expanded scope of responsibility and requirements of this functional area. (See Staffing Study Issues and Findings No.34).
 - Reclassify the Environmental Programs Manager to Director of Environmental Programs reporting to the General Manager.
 - Create a new Conservation Coordinator position responsible for all demand management programs and coordination of customer outreach and public relations efforts.
 - Create a new Environmental Planner/Grant Coordinator position responsible for coordinating permit compliance, (CEQA, NEPA and Federal and State regulations), watershed and habitat management programs and management of existing water resources. Position will also provide management support for identifying grant opportunities, preparing grant applications and administering grant funded programs.
- It is recommended that the engineering function be reorganized to reflect the functional demands of the District with a new Engineering and Operations Department.
 - Reclassify the Director of Operations position classification to Director of Engineering and Operations with program administration and coordination of both the Operations and Engineering functions.
 - Reclassify the Engineering/GIS Manager position classification to Project Manager with management responsibility for capital projects, watershed improvement projects, coordination of environmental restoration projects, infrastructure and operations support and oversight of the Districts GIS and mapping programs.
 - Create a new GIS/CAD Coordinator position responsible for management of the District GIS and mapping, coordination of capital project design, updating the Districts 'as-built' drawings, maintenance of standardized plans, conversion and development of the Districts mapping to a digital data base platform and integration of the GIS with the customer service database.
 - Reclassify the reporting relationship of the Network Specialist to indicate direct supervision provided by the Project Manager.
- It is recommended that the labor associated with the meter reading and field customer service functions be reallocated to the proposed Finance and Administration

Department. The Customer Service and Field Services staffs routinely manage all customer and internal generated service orders. New meter installation, conversion of meters to automated reading and “tagging” or “lock-off” of meters for non-payment are interrelated to the Customer Service and Finance functions. The labor impacts associated with conversion to monthly meter reading has reduced the available labor that was originally assigned to the maintenance functions by approximately 1,200 hours annually. The reallocation of labor to this area will allow the District to accelerate its meter replacement program in line with industry standard’s 10-year replacement schedule. (See Staffing Study Issues and Findings, No. 19).

- Create a new Lead Field Service Representative (Lead FSR) position reporting to the Director of Finance and Administration responsible for all meter services and field services program management. This position may be filled through an internal recruitment.
 - Create a new Lead Customer Service Representative (Lead CSR) position reporting to the Director of Finance and Administration. The Lead CSR will relieve the Director of Finance and Administration of routine customer support functions allowing her to focus on more complicated financial and strategic issues in support of the Board of Directors and General Manager.
 - Retitle the two existing Customer Service/ Field Representatives to Field Service Representatives. Consideration should be given to creating a job series for this classification (FSR I, FSR II and Lead FSR).
 - Retitle the existing Customer Service/Accounts Specialist to Customer Service Representatives (CSR). Consideration should be given to creating a job series for this classification (CSR I and CSR II and Lead CSR).
- It is recommended that a new Accountant position be created in the Finance and Administration Department reporting to the Director of Finance and Administration. In the current organizational structure the Finance Manager is supported largely by a Customer Service/Accounting Specialist with limited support from a Customer Service/Accounts Specialist and is responsible for all finance, accounting, FSLA compliance and budget functions. This also includes purchasing, banking, inventory and fixed asset management and payroll administration. Due to the limited staff hours available, a number of accounting and financial management functions are deferred or not undertaken which include water rate and revenue forecasting, cost accounting and customer account management. A review of how the Finance Manager’s time is allocated indicates that roughly 20% or 400 hours of time is spent on essential financial management functions. This represents a potential deficit of 10-15% of time needed to adequately support this function. Additionally, approximately 20% of the Finance Manager’s time is currently allocated to meeting attendance and meeting preparation. Based on the current Board and Committee meeting structure as well as internal department manager meetings, the time allocated to meeting preparation and attendance is consistent with the demands of the position. Creating the Accountant position will allow the Director of Finance and Administration to focus on higher-level finance and personnel administrative functions. The Finance Manager position is considered an ‘executive management position’ providing strategic leadership support to the Board and General Manager.
 - Create a new Accountant position and job series

- Retitle the Customer Service/Accounting Specialist position to Accounting Technician
- It is recommended that additional maintenance staff be added to the Field Services Section increasing the total staff allocation plan from five to eight full-time positions as follows:
 - Create a second Senior Field Service Worker position reporting to the Distribution Supervisor
 - Create two additional Field Service Worker positions (Reflective of addition of Lompico service area).

The existing and projected maintenance demands of the District's water and wastewater system require a labor commitment sufficient to develop a preventative maintenance program that includes construction related activities such as leak repairs, hydrant repairs, service lateral replacement and simple mainline repair and/or replacement and trench repair. This additional labor requirement correlates to between 6,000 to 7,000 staff hours on an annual basis or slightly more than three full-time positions. (The recommendation provides for an allowance for vacation, sick leave and training). The addition of a second senior level position will also provide additional supervision coverage in the field or in the absence of the Supervisor.

The balance of the maintenance staff should be allocated to system-wide preventative maintenance functions including developing a valve-exercising program, storage reservoir maintenance including float valves, emergency line flushing pump site inspection and facility maintenance.

- It is recommended that a new Field Services Coordinator position be created within the Maintenance and Operations Department. This position would be responsible for such tasks as coordinating initiation and closure of work orders, time keeping for payroll, administrative support for the Director of Operations and department supervisors, coordination of material receiving and payment of invoices with the Finance Department, record keeping, and related administrative activities.
- It is recommended that additional staff be added to the Water Treatment and Systems Section increasing the total staff allocation from six to nine full-time positions as follows:
 - Create two additional Water Treatment and System Operators (One position reflecting addition of Lompico service area).
 - Create a new Electrician position reporting to the Electrician/Instrumentation Technician

The existing and projected maintenance demands of the District's water treatment and production facilities require a labor commitment sufficient to develop a preventative maintenance program that includes the functions identified in the Staffing Study Issues and Findings Section, No. 16. The additional labor requirement correlates to between 6,000 and 7,000 staff hours on an annual basis. (The recommendation provides for an allowance for vacation, sick leave and training).

- It is recommended that the labor and equipment associated with removal of treatment plant sludge by-products be reallocated to outside contractors. Based on interviews with Maintenance and Treatment staff, this will create an opportunity to relocate between 40-60 hours annually to more critical system maintenance functions including preventive and predictive maintenance requirements.
- It is recommended that the labor and equipment associated with maintenance of landscaped areas in or adjacent to District facilities be reallocated to outside contractors. Based on interviews with Maintenance and Treatment staff, this will create an opportunity to reallocate between 70-90 hours annually to more critical system maintenance functions including preventative and predictive maintenance tasks.

Table 'B' on the following page depicts how existing and proposed labor will be allocated across the organizational structure including job titles associated with each function based on the recommendations in this Study. (Development of specific job titles was not part of the scope of the Staffing Study and serve only to represent a "placeholder" for a proposed position.) Table 'C' on the following page depicts the change in staff allocation by department.

Table B

Department	Position Title	No. of Positions
Administration	General Manager	1
	Administrative Assistant/Board Secretary	1
Operations and Maintenance	Director of Operations	1
	Deputy Director of Operations	1
	Field Services Supervisor	1
	Senior Field Services Worker	2
	Field Services Worker I/II	6
	Network Specialist	1
	Water Treatment and Systems Supervisor	1
	Senior Water Treatment and System Operator	2
	Water Treatment and System Operator	4
	Electrician/Instrumentation Technician	1
	Electrician	1
Engineering and Environmental Programs	Director of Engineering and Environmental Programs	1
	Engineering Technician	1
	Environmental Programs Technician/Planner	1
Finance and Administration	Director of Finance and Administration	1
	Human Resources and Safety Coordinator	1
	Lead Field Service Representative	1
	Field Service Representative I/II	2
	Lead Customer Service Representative	1
	Customer Service Representative	2
	Accountant	1
	Accountant Technician	1
TOTAL STAFF		36

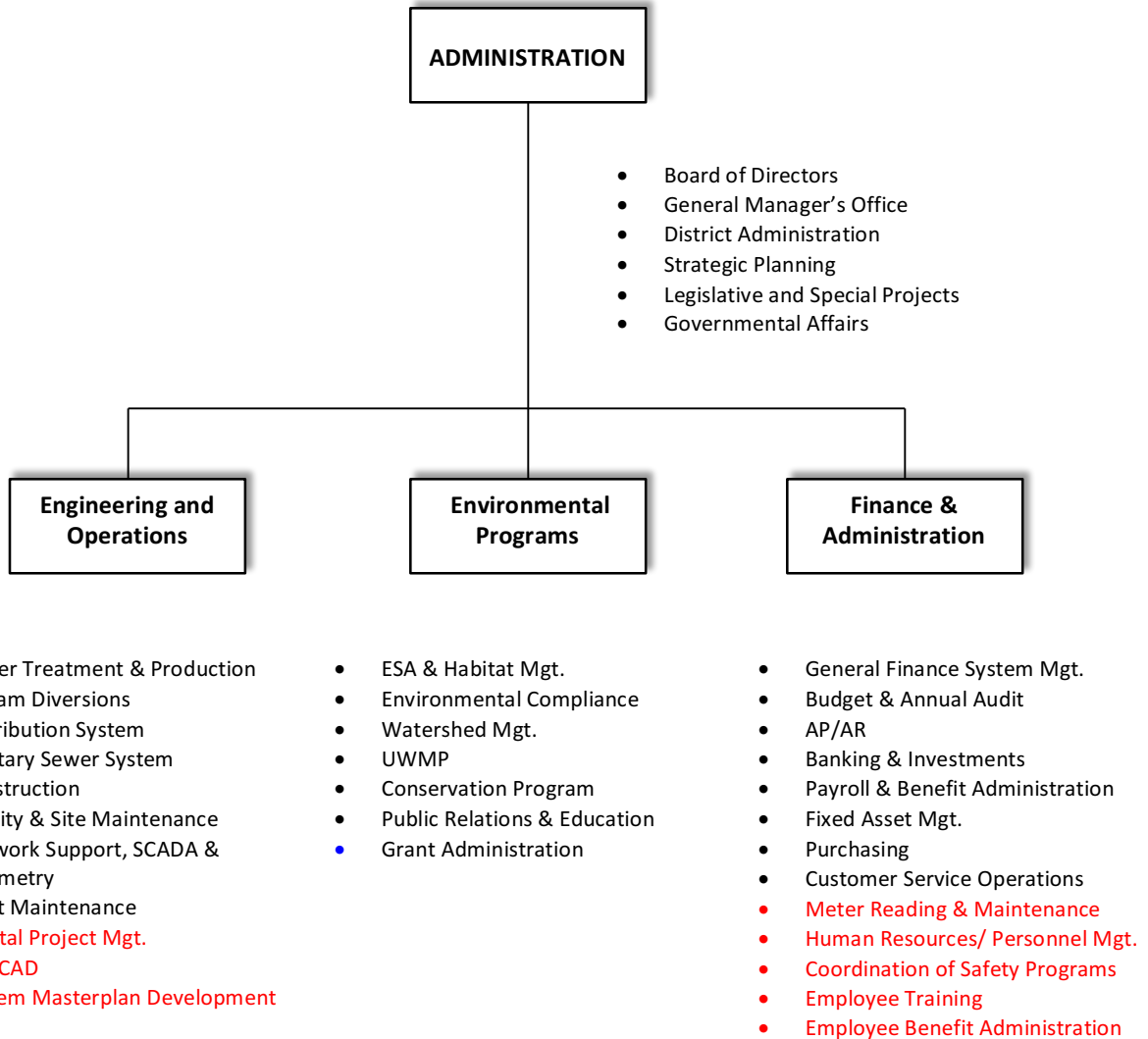
Note To Table B: Positions shown in **BOLD** print represent new positions or retitled positions. The number of positions shown in **BOLD** print reflects a change from the current staffing allocation plan.

Table C

Department	Existing Staff Allocation		Proposed Allocation	
Administration		2	2	2
Operations and Maintenance	17		21	
Engineering and Environmental Programs		2		3
Finance and Administration	5		10	
TOTALS		26		36

EXHIBITS TO THE STAFFING STUDY

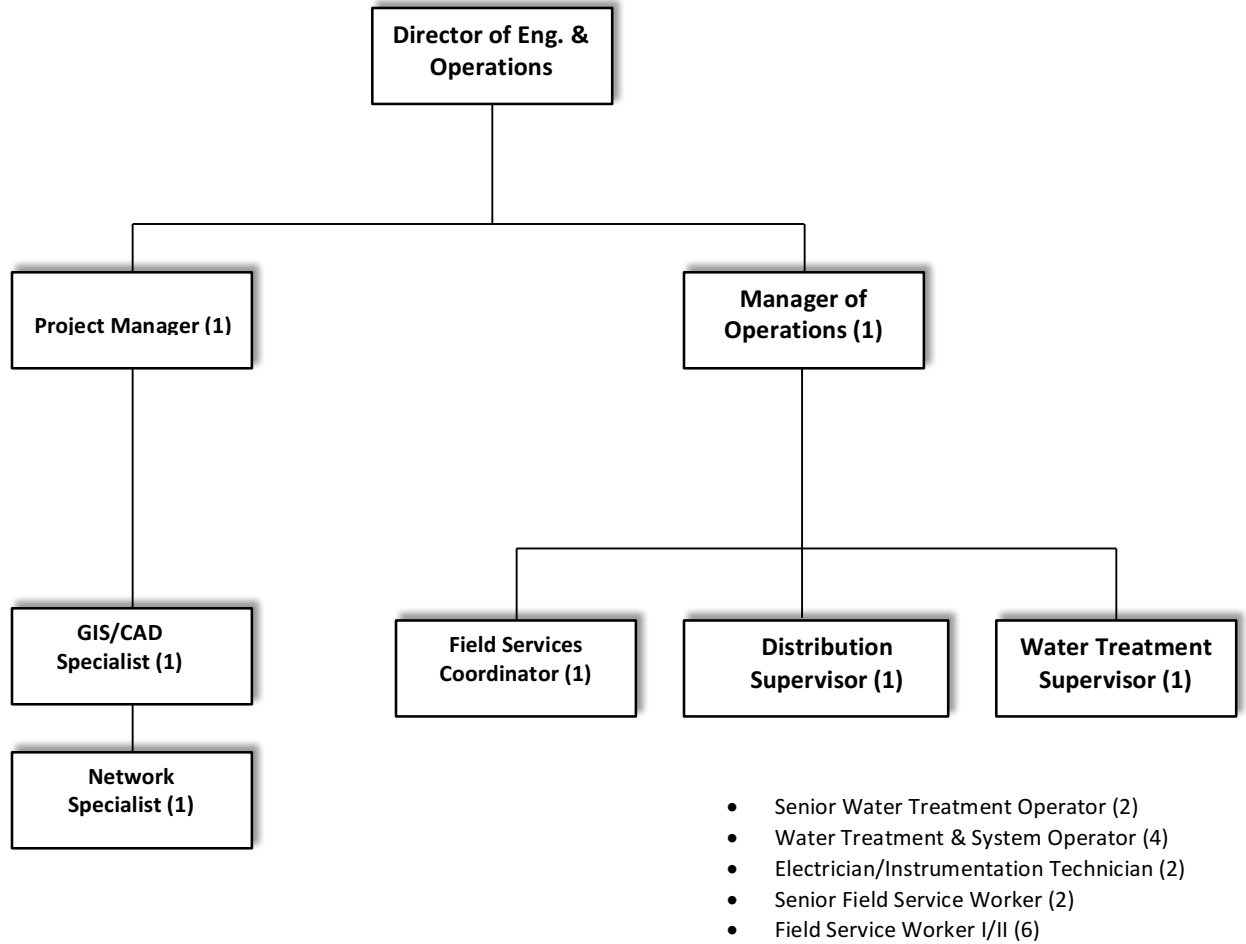
Exhibit 1 – Functional Organization Chart



Notes to Exhibit 1: (1) The Functional Organization Chart is the proposed reorganization of responsibilities by department and function as proposed in the Staffing study.
 (3) Individual functions shown in **RED** under the proposed Engineering and Operations and Finance and Administration Departments reflect functions and programmatic responsibilities previously managed in the Operations or Engineering Departments in the current organizational structure.

EXHIBITS TO THE STAFFING STUDY

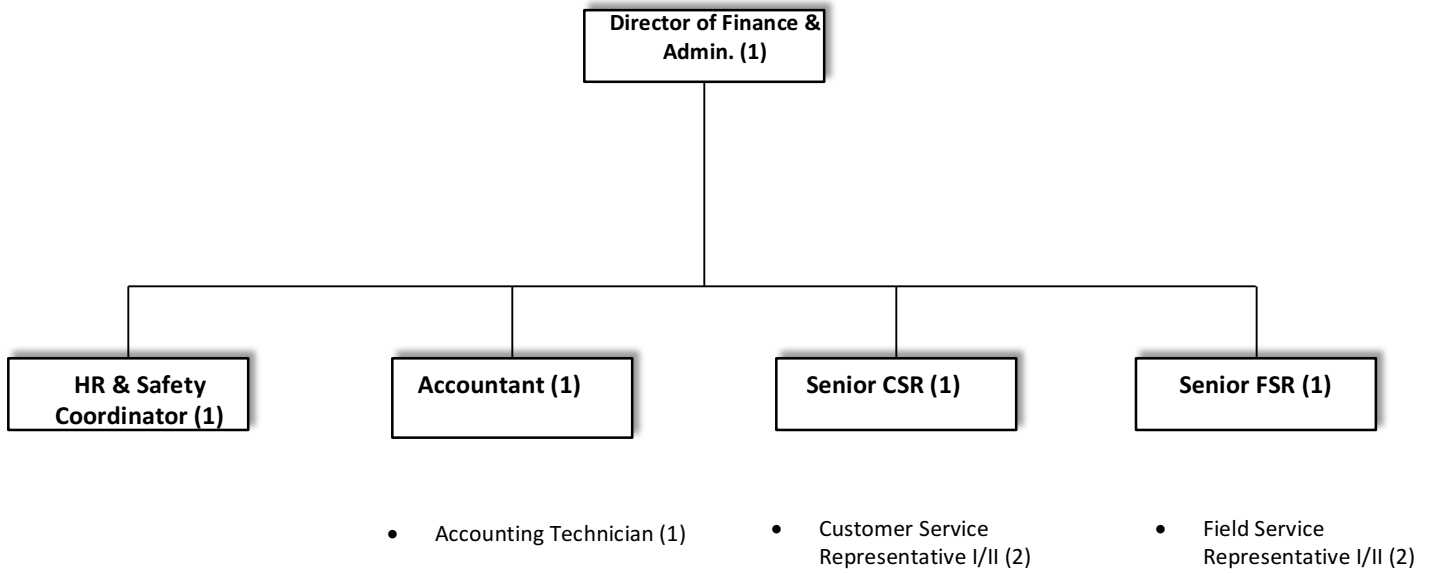
**Exhibit 2 – Engineering & Operations Functional Organization Chart
And Proposed Staffing Allocation Plan**



Notes to Exhibit 2: Current approved staffing allocation plan – 17
Proposed staffing allocation plan - 24

EXHIBITS TO THE STAFFING STUDY

**Exhibit 3 – Finance and Administration Functional Organization Chart
And Staffing Allocation Plan**

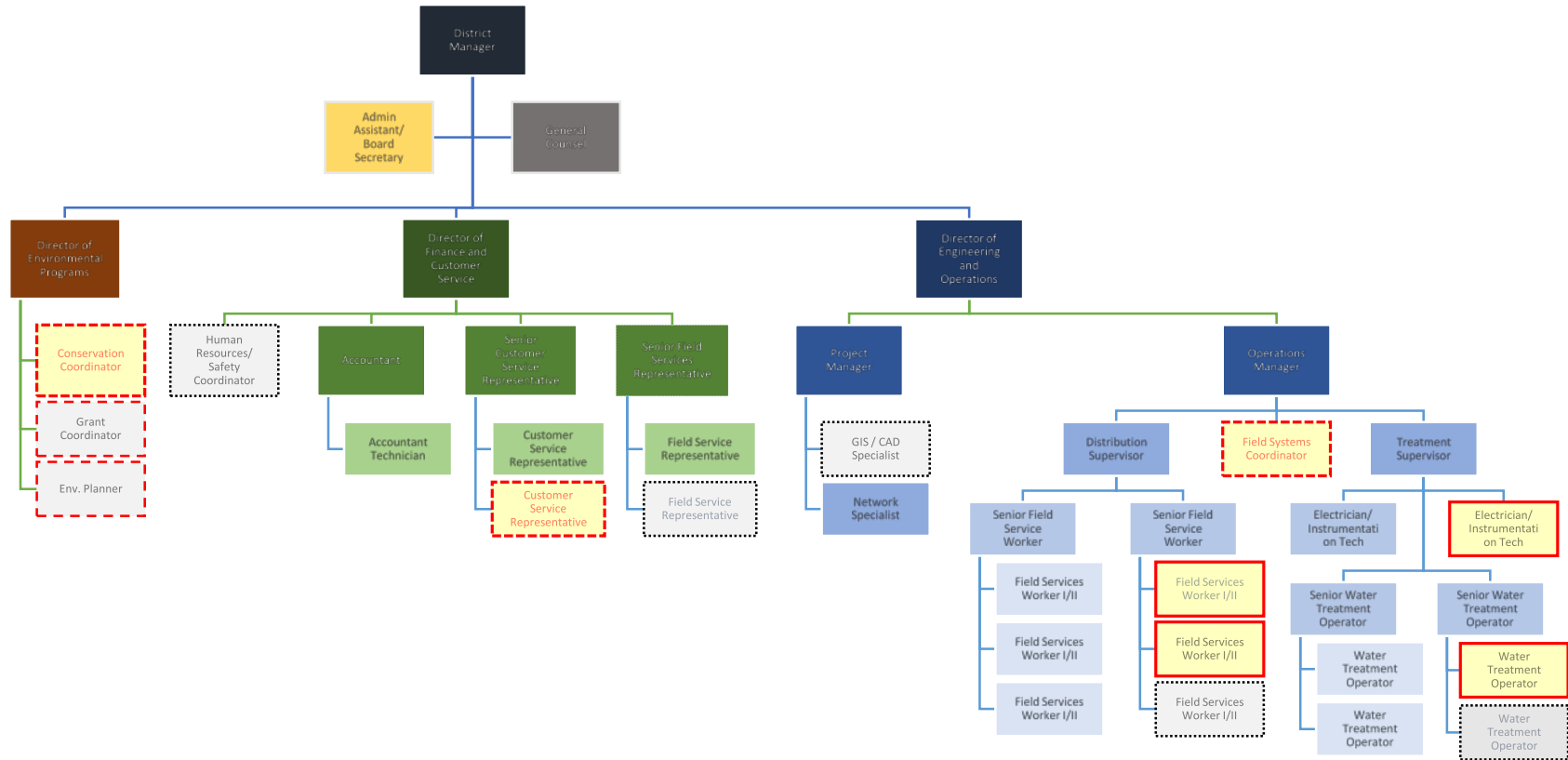


Notes to Exhibit 3: FSR – Abbreviation for Field Service Representative
CSR – Abbreviation for Customer Service Representative

Current approved staffing allocation plan – 5
Proposed staffing allocation plan – 10

EXHIBITS TO THE STAFFING STUDY

Exhibit 4 – SLVWD Proposed Organization Chart



Notes to Exhibit 4

- 1) Solid color boxes represent existing positions.
- 2) Yellow boxes with red outline represent new positions resulting from Lumpico merger.
- 3) Yellow boxes with red outline represent positions funded in the FY 2017 budget.
- 4) Grey boxes represent proposed new position in staffing study.

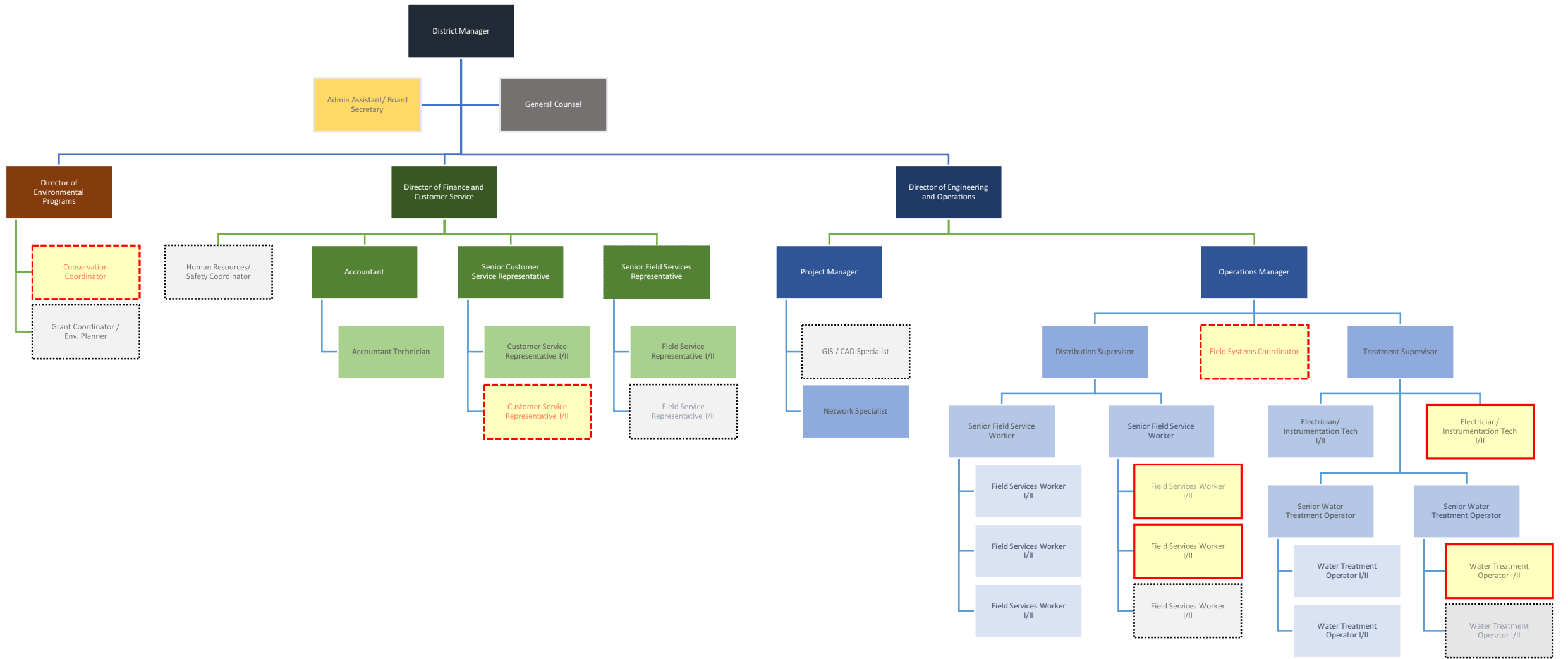


TABLE 1 | Data

District	Employees	Connections	Acres	Miles of Pipeline
San Lorenzo Valley	26	7,800	15,290	140
San Lorenzo Valley	32	8,300	16,000	150
San Lorenzo Valley	39	8,300	16,000	150
Soquel Creek	44	15,500	8,363	166
Scotts Valley	18	3,756	3,840	54
City of Santa Cruz	108	24,400	12,800	300

TABLE 2 | Comparison

District	Employees	Conn/Emp	Acres/Emp	Mile/Emp
San Lorenzo Valley	26	300	588	5.77
San Lorenzo Valley	32	259	500	4.69
San Lorenzo Valley	39	213	410	3.85
Soquel Creek	44	352	190	3.77
Scotts Valley	18	209	213	3.00
City of Santa Cruz	108	226	119	2.78
	Average	262	174	3.18

TABLE 3 | 3-agency average

	Conn/Emp	Acres/Emp	Mile/Emp	
	Employees			Average
SLVWD	32	92	47	57

MEMO

TO: Board of Directors
FROM: District Manager
SUBJECT: 2016 30th ANNUAL RIVER & ROAD CLEAN-UP
DATE: August 18, 2016

RECOMMENDATION:

It is recommended that the Board of Directors review and file this memo and by motion of the Board approve the use of District staff and equipment for the 2016 30th Annual River and Road Clean-up to be held Saturday, September 17, 2016.

BACKGROUND:

On July 23, 2016 District Staff received a request from the Valley Women's Club for District participation in the 2016 30th Annual River and Road Clean-up. The District will need to provide a dump truck and 2 staff members from 11:00 a.m. to 4:00 p.m. on Saturday, September 17, 2016.

There will be a special 30th Anniversary Celebration at the Felton Covered Bridge Park (time to be determined). The Board and staff are invited to join the festivities.

STRATEGIC PLAN:

Element - 7.2 Through Active Participation, Establish Strong Ties with Regional Planning Groups

FISCAL IMPACT:

\$600

From: Nancy Macy <nbbm@cruzio.com>
Date: Saturday, July 23, 2016 at 10:55 AM
To: Brian Lee <blee@slvwd.com>, Rick Rogers <rrogers@slvwd.com>
Subject: The 30th Annual (!!) River & Road CleanUp - Saturday, September 17th

Dear Brian and Rick,

Good grief! We are 30 years into this effort! And the SLVWD has been THE champion for so many years of support. Want to do it again?

As before, we'll start at 9 am Saturday morning (partnering with Save Our Shores for the morning again) and end by 3, so the staff and truck don't need to start before 11 and will go by Boulder Creek and Ben Lomond for the last time at three or so, and get everything to the BL Transfer Station before closing at 3:30.

There will be a special 30th Anniversary celebration going on at the Felton Covered Bridge Park — with the new VWC recycling mascot, Rosie Raccoon, refreshments and some special surprises (hoping for a dunk tank!). I'll keep you posted on the timing of that so you and the Board, and all the staff who want to attend, can join in the festivities! It is being organized by the VWC Board, so I don't know all the details, but will get them soon...

We'll have flyers and information available soon, so you can post a flyer and let folks know about it.

Let me know if the Board approves sponsorship again. It's amazing don't you think?? And ties so perfectly with the District's Watershed policies and protecting water quality too.

Thank you so much!

Best wishes,

Nancy Macy, Chair
Environmental Committee for the SLV
Valley Women's Club
831/338-6578
831/345-1555

MEMO

To: Board of Directors

From: District Manager

SUBJECT: JOINT MEETING WITH SCOTTS VALLEY WATER DISTRICT TO DISCUSS SAN LORENZO VALLEY DISTRICT'S 2015 URBAN WATER MANAGEMENT PLAN

DATE: August 18, 2016

RECOMMENDATION

It is recommended that the Board of Directors review and discuss the San Lorenzo Valley Water District's 2015 Urban Water Management Plans (UWMP) in a joint special Board Meeting with Scotts Valley Water District on October 13, 2016. Staff further recommends that the October 6, 2016 regularly scheduled Board Meeting be cancelled.

BACKGROUND

On May 19, 2016 Scotts Valley Water District shared their 2015 UWMP with SLVWD in a joint Board Meeting. A draft of the SLVWD 2015 UWMP will be available September 15, 2016. The first Scotts Valley Water District Board meeting after our draft is available is October 13, 2016. Coordinated efforts between neighboring agencies is always good business practice. It is especially important for San Lorenzo Valley Water District and Scotts Valley Water District as both agencies, along with the County and private well owners, work through the process of forming a Groundwater Sustainability Agency in response to the State of California's Sustainable Groundwater Management Act (SGMA).

Staff recommends that the October 13, 2016 special Board Meeting replace the regularly scheduled Board Meeting on October 6, 2016.

Staff encourages both agencies to continue working together in regard to future water demand and conservation measures.

STRATEGIC PLAN

Element 9.2 – Board Development

FISCAL IMPACT

None

M E M O

TO: Board of Directors
FROM: District Manager
SUBJECT: FINANCE DEPARTMENT STATUS REPORT
DATE: August 10, 2016

RECOMMENDATION:

It is recommended that the Board of Directors review and file the Finance Department Status Report.

BACKGROUND:

LOMPICO BILLING METERS

Lompico customers have had their second round of billing and things seem to be going very well. The customers have been great during this transition. The meter change out program is in full force, Operations is doing a great job getting the meters swapped out and the paperwork back to our office. We in turn are turning the paperwork around promptly so that we can get the new information into our system.

YEAR END

Year end is really what I need to focus on these next couple of weeks. There have been a lot of other items getting in the way of being able to spend the time needed on year end.

OLYMPIA

NBS sent out the handbills for the Olympia Mutual assessment. These were done this way only for this installment, they will show up on the customers property tax bills going forward. This required all payments to be processed here in the office, so we are reconciling those to report back to NBS any non-payments etc.

NOTIFICATION SYSTEM

The inbound IVR phone system is up and running, customers can call in and make an automated payment by phone. We are beginning testing for the outbound this week. I am looking forward to us not manually doing the outbound.

CUSTOMER SERVICE DEPT SUMMARY

Monthly Stats:	July	June	May	April	March	Feb	Jan	Dec	Nov
Cut In/Outs	116	123	116	91	84	64	67	52	83
Final Bills	62	74	56	36	60	29	30	47	47
Tags	245	341	310	267	388	372	360	411	400
Turn-offs	46	53	53	52	81	73	67	76	68

Online / Going Green

As of 8/10/2016

Online Sign-ups	2,585	2,452	2,322	2,277	2,235	2,181	2,125	2,058	1,963
E-Bills	721	691	637	626	612	591	551	526	487
Auto Pay	1,755	1,718	1,658	1,636	1,611	1,596	1,552	1,511	1,458

MEMO

TO: District Manager

FROM: Director of Operations

SUBJECT: OPERATIONS DEPARTMENT PROJECT STATUS
REPORT JULY 2016

DATE: August 12, 2016

RECOMMENDATION:

It is recommended that the District Manager review and file the Operations Department Project Status Report for the month of July 2016.

BACKGROUND:

REGIONAL EMERGENCY INTERTIE 3/4 STARTUP

Regional Intertie 3/4 is in operation. Still outstanding is the Graham Hill Road paving that was rejected by the County. The District has met with the County of Santa Cruz Public Works Department on the independent review of the paving project. The review has been submitted as a final to Public Works and Monterey Peninsula Engineering. The District is awaiting answers and comments from MPE and Public Works.

LOMPICO WATER CONSOLIDATION PREPARATION

On June 01, 2016 Lompico Water merged with the District. During the reporting period staff continued with operations of the Water System and began meter change out in the canyon. In July 124 meters were changed, and 76 pressure regulators changed. During the reporting period staff installed the last of the SCADA system that monitors tank levels with alarms and turns the Lompico Booster on/off. Before SCADA operations it would take 6 staff hours per day to monitor and run the water system. With the SCADA online operational staff time has been greatly reduced to 1 to 2 hours per day.

VIEW DRIVE MAIN LINE REPLACEMENT

Staff replaced 100 feet of 2" main line due to numerous leaks. The main ran through a gully off of Bear Creek Road up to View Drive. This main line has been repaired a number of times and was due to be replaced.

NEW SERVICES

405 Hillview Drive and 200 Twin Pines Drive.

FIRE EXTINGUISHERS

All District fire extinguishers were collected and tested by Santa Cruz Fire Equipment. Four of the extinguishers had to be replaced and 12 extinguishers were recharged.

PASO 5A WELL

Paso well 5A was pulled out of the ground due to a broken motor. The well was pulled and the motor and the pump were replaced along with four lengths of column. The well is back online and producing normal GPM rates.

LEAD AND COPPER SAMPLING LOMPICO

Lead and copper sampling in Lompico began during the reporting period. The District has to have 20 homes from Lompico participate in the sampling study. At the end of the reporting period the District had 13 completed participants and will be completing the last 7 in the August 2016. The District has had a good response to the sampling study.

ADJUSTMENTS TO THE WASTE WATER SYSTEM AND SAMPLING

The District has been working with a new consultant Infrastructure Engineering Corporation (IEC) on the waste water system at Bear Creek Estates. Changes in sampling and operation of the system have been implemented and are being monitored and tested. The District will continue to make changes and sample the system with consulting from IEC.

James Furtado
Deputy Director of Operations

SAN LORENZO VALLEY WATER DISTRICT PRODUCTION COMPARRISON

Source	July-16	June-16	July-13	Difference This Year To 2013
North System				
Surface Water Sources				
Foreman Creek	8,019,429	13,998,160	12,164,000	
Peavine Creek + Hydro	3,648,180	4,453,960	2,784,000	
Clear Creek	6,794,635	8,017,128	0	
Sweetwater Creek	4,529,756	5,344,752	0	
Sub-Total (Streams)	22,992,000	31,814,000	14,948,000	53.81%
Wells (North)				
Olympia No. 2	10,635,000	624,000	19,357,000	
Olympia No. 3	96,000	5,000	13,418,000	
Quail Well No. 4-A	6,847,000	7,744,000	7,419,000	
Quail Well No. 5-A	4,587,800	2,151,800	5,578,300	
Sub Total North Wells	22,165,800	10,524,800	45,772,300	-51.57%
South System Wells				
Pasatiempo 5A	6,957,000	916,900	N/A	
Pasatiempo 6	2,933,000	8,070,000	10,782,000	
Pasatiempo 7	1,788,000	2,112,000	3,378,000	
Sub Total Pasatiempo Wells	11,678,000	11,098,900	14,160,000	-17.53%
North South All Sources Combined	56,835,800	53,437,700	74,880,300	-24.10%
Felton System - Surface Water				
Fall Creek	8,214,520	7,566,173	11,378,831	
Bennett Spring	1,634,560	1,589,878	3,083,700	
Bull 1 & 2	4,416,090	4,413,432	0	
Total Felton System Sources	14,265,170	13,569,483	14,462,531	-1.36%
Manana Woods System				
Well 1	-	-	1,166,202	
Paso Mana By Pass	1,008,679	997,259	753,195	
Total Manana Woods Sources	1,008,679	997,259	1,919,397	
Sub - Total Production				
North / Felton / Manana	72,109,649	68,004,442	91,262,228	-20.99%
Less South /Manana Inter-Tie	1,008,679	997,259	753,195	
Total Production	71,100,970	67,007,183	90,509,033	-21.44%
Surface	37,257,170		29,410,531	26.68%
Wells	33,843,800		61,098,502	-44.61%
Total Surface Water Percentage	52.40		32.49	61.26%
Total Wells Percentage	47.60		67.51	-29.49%

**SAN LORENZO VALLEY WATER DISTRICT
PRODUCTION BY SYSTEM
+/- INTERTIES
JULY 2016**

North System All Sources	56,835,800
Interties IN +	484,513
Interties OUT -	2,973,948
TOTAL NORHT SYSTEM	54,346,365
Felton Water system All Sources	14,265,170
Interties IN +	8,807
Interties OUT -	1
TOTAL FELTON SYSTEM	14,273,976
Manana Woods System	0
Interties IN +	1,008,679
TOTAL MANANA WOODS	1,008,679

SAN LORENZO VALLEY WATER DISTRICT INTERTIE USAGE JULY 2016

INTERTIE 2

SLVWD to SVWD 0

SVWD to SLVWD 0

INTERTIE 3

SLV SOUTH to SLV NORTH 484,512

SLV NORTH to SLV SOUTH 154,547

INTERTIE 4

SLVWD to MHWD 0

MHWD to SLVWD 0

INTERTIE 6

SLV NORTH to SLV FELTON 8,807

SLV FELTON to SLV NORTH 1

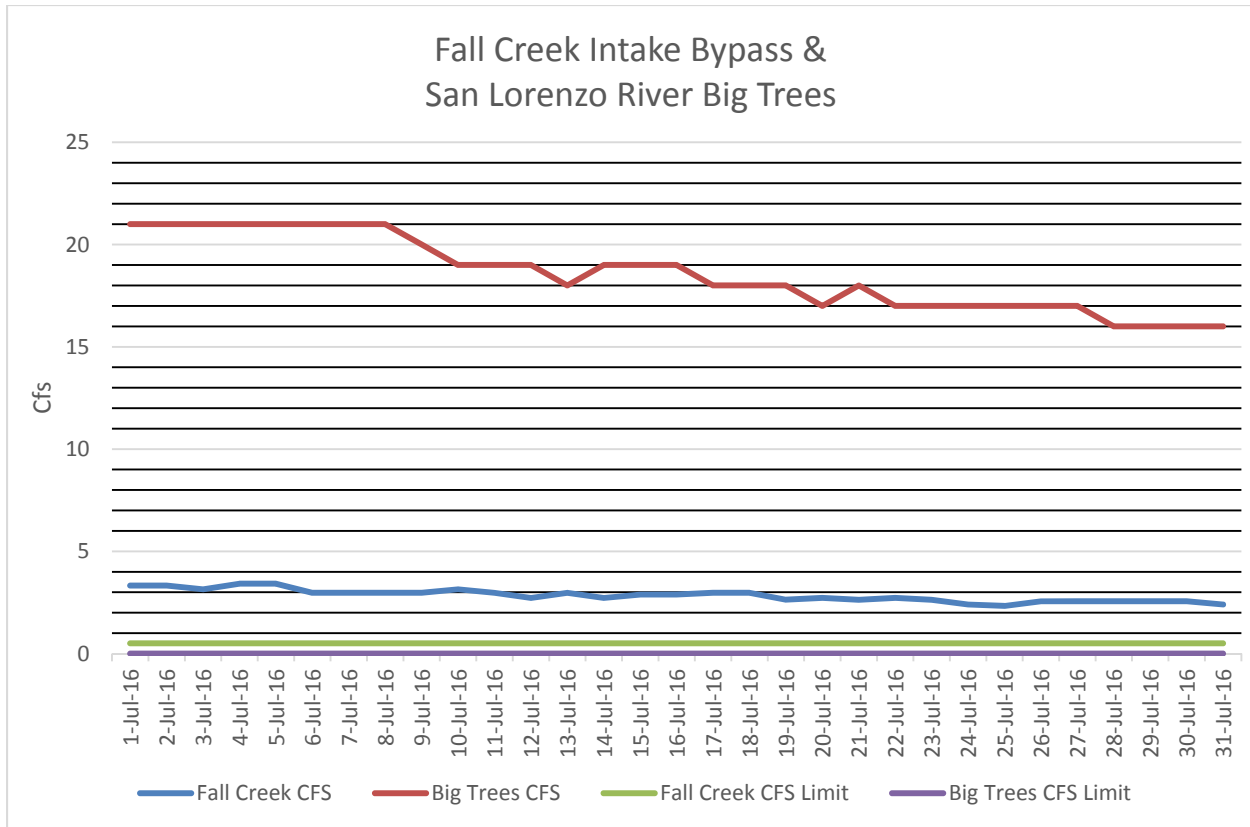
LOMPICO INTERTIE

SLV NORTH to LOMPICO 1,801,916

MANANA WOODS INTERTIE

SLVWD to MANANA WOODS 1,008,679

Fall Creek Intake July 2016



Normal Rainfall Fall Creek Intake Bypass Requirements

April 1 through October 31 1.0 cubic feet per second

November 1 through March 31 1.5 cubic feet per second

Dry Conditions Fall Creek Intake Bypass Requirements

April 1 through October 31 0.5 cubic feet per second

November 1 through March 31 0.75 cubic feet per second

Number of Days in month 0.50 cfs or below, ZERO days

San Lorenzo River USGS Big Trees Flow Requirements

September 11 cubic feet per second

October 26 cubic feet per second

November 1 through May 31 21 cubic feet per second

June - August No Requirements

Fall Creek Intake July 2016

For the protection of fish and wildlife, during the period: (a) April 1 through October 31 bypass a minimum of 0.5 cfs; (b) November 1 through March 31 bypass a minimum of 1.5 cfs past the Fall Creek point of diversion. The natural streamflow shall be bypassed whenever it is less than 1.5 cfs; provided, however, that during a dry year, the bypass requirement shall be reduced from 1.5 to 0.75 cfs. A dry year is defined on a monthly basis of cumulative runoff beginning October 1 of each season in the San Lorenzo River at the USGS gage at Big Trees. These runoff figures are based on approximately 50 percent of normal runoff as the dividing level between normal and dry year runoff and are as follows:

- November 1 for the month of October 500 af
- December 1 for October-November, inclusive 1,500 af
- January 1 for October-December, inclusive 5,000 af
- February 1 for October-January, inclusive 12,500 af
- March 1 for October-February, inclusive 26,500 af

Fall Creek Weir Measurement

Agenda: 8.18.16

	Month:	July		Year: 2016	Big Trees > 26,500 Acre-ft Oct-Feb Normal Yr	Big Trees <26,500 Acre-ft Oct-Feb Dry Yr						
Date	Time	Initials	Pump #	Fall Cr. GPM into Kirby plant	Weir Board Height	Weir Height Measurement	Fall Creek (Cubic Feet per Second)	Big Trees (Cubic Feet per Second)	Rainfall (Felton gauge)	Met Fall Cr, Bypass Requirement: Normal Year April 1 - Oct 31 1.0 cfs Dry Year April 1- Oct 31 0.5 cfs Nov. 1 - March 31 0.75 cfs (yes/no)	Met Big Trees Requirement Nov-May 21cfs Sept 11 cfs Oct 26 cfs (yes/no)	Notes
1	14:30	db	2	197	25.0	35.8	3.327	21	0	Yes	N/A	No Big Tree
2	12:35	jg	2	161	25.0	35.8	3.327	21	0	Yes	N/A	requirements for
3	11:41	ks	2	208	25.0	35.6	3.146	21	0	Yes	N/A	June - August
4	9:01	ks	2	200	25.0	36.0	3.421	21	0	Yes	N/A	
5	7:53	ks	2	216	25.0	36.0	3.421	21	0	Yes	N/A	
6	10:18	ks	2	216	25.0	35.4	2.97	21	0	Yes	N/A	
7	11:25	db	2	209	25.0	35.4	2.97	21	0	Yes	N/A	
8	9:25	jg	1	187	25.0	35.4	2.97	21	0	Yes	N/A	
9	9:20	db	1	170	25.0	35.4	2.97	20	0	Yes	N/A	
10	11:50	ho	1	165	25.0	35.6	3.146	19	0	Yes	N/A	
11	16:00	ho	1	170	25.0	35.4	2.97	19	0	Yes	N/A	
12	11:24	ks	1	239	25.0	35.0	2.718	19	0	Yes	N/A	
13	17:00	ho	1	170	25.0	35.4	2.97	18	0	Yes	N/A	
14	8:55	db	1	202	25.0	35.0	2.718	19	0	Yes	N/A	
15	13:30	db	1	204	25.0	35.2	2.884	19	0	Yes	N/A	
16	13:45	db	1	211	25.0	35.2	2.884	19	0	Yes	N/A	
17	17:00	ho	1	175	25.0	35.4	2.97	18	0	Yes	N/A	
18	15:07	ks	1	171	25.0	35.4	2.97	18	0	Yes	N/A	
19	7:53	ho	1	170	25.0	34.8	2.636	18	0	Yes	N/A	
20	15:55	db	1	237	25.0	35.0	2.718	17	0	Yes	N/A	
21	11:10	db	1	174	25.0	34.8	2.63	18	0	Yes	N/A	
22	13:35	db	1	206	25.0	35.0	2.718	17	0	Yes	N/A	
23	10:10	db	1	198	25.0	34.8	2.63	17	0	Yes	N/A	
24	8:00	ho	1	192	25.0	34.5	2.402	17	0	Yes	N/A	
25	8:10	ho	1	165	25.0	34.3	2.327	17	0	Yes	N/A	
26	19:55	ho	1	166	25.0	34.7	2.557	17	0	Yes	N/A	
27	12:01	ho	1	164	25.0	34.7	2.557	17	0	Yes	N/A	
28	11:50	db	1	217	25.0	34.7	2.557	16	0	Yes	N/A	
29	15:20	db	1	193	25.0	34.7	2.557	16	0	Yes	N/A	
30	11:15	db	1	157	25.0	34.7	2.557	16	0	Yes	N/A	
31	12:50	ho	1	167	25.0	34.5	2.402	16	0	Yes	N/A	

San Lorenzo Valley Water District
 Loch Lomond Water Supply
 July 2016

Loch Lomond Water Level



Week ending 08/12/2016

(in feet above mean sea level; lake spills at 577.25 feet)

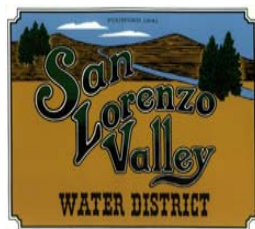
Currently:	575.20
Percent of capacity:	95.8%

In 1958 SLVWD sold 2,500 acres of property in the vicinity of the Newell Creek Watershed to the City of Santa Cruz, with the agreement that SLVWD would be entitled to purchase 12 ½ percent of the annual safe yield from a future Newell Creek reservoir, up to a maximum of 500 AF/yr. Based on the 1958 agreement, SLVWD began receiving delivers of Loch Lomond water from the City in 1963. In 1965 the District constructed the Glen Arbor Water treatment plant for treating Loch Lomond water. Toward the end of the 1976-77 drought, the City stipulated that the District was not entitled to an allocation of 500 AF/yr, merely 12.5% of the safe yield. This decision based on a reduction to the estimated annual safe yield from the Newell Creek Reservoir, reduced the Districts contractual allocation. On June 7, 1977, the District filed a Complaint for Declaratory Relief, which requested the court to make a judicial determination of the respective parties' duties and rights. In June 1980 a court order fixed the estimated safe yield from Newell Creek Reservoir at reduced quantity, which resulted in a reduction to the Districts contractual allocation to 313 AF/yr.

Production Loch Lomond to SLVWD

Date	Total Used	Total Available
1976 July to June 1977	353 AF	
1977 July to June 2015	0	313 AF
2015 July to 02/2016	0	313 AF
2/20/16 to Current	0	313 AF

Last time District used Loch Lomond water was June 1977

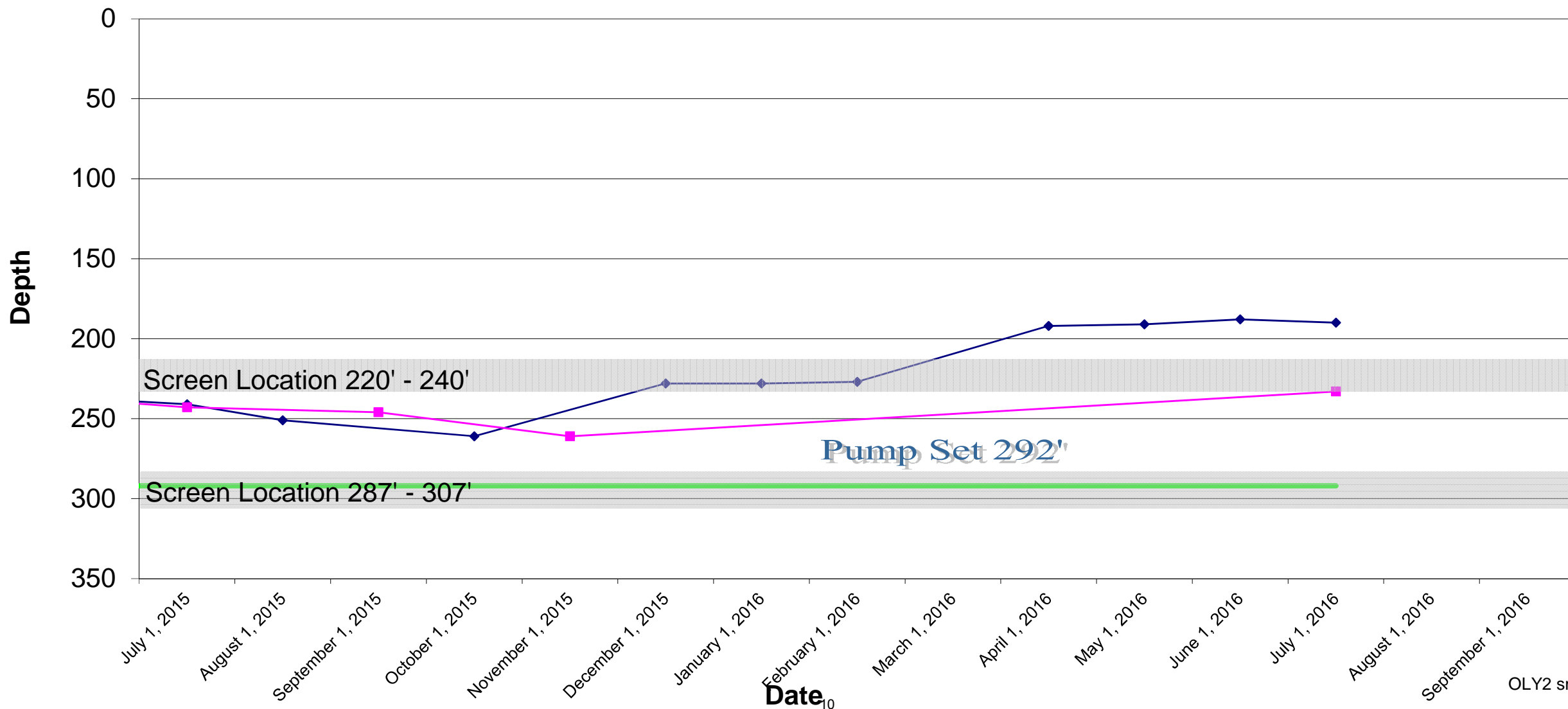


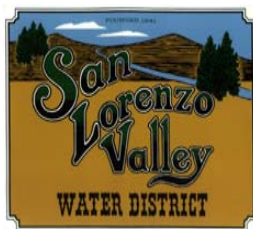
SAN LORENZO VALLEY WATER DISTRICT

Well Drawdown Report

Olympia 2

Location: 7701 E. Zayante Rd.
Elevation: 525'
Installed: April 28, 1980
State Well #: 10S/O2W-11P01
New #: 4410014-010
Completed Depth: 300'



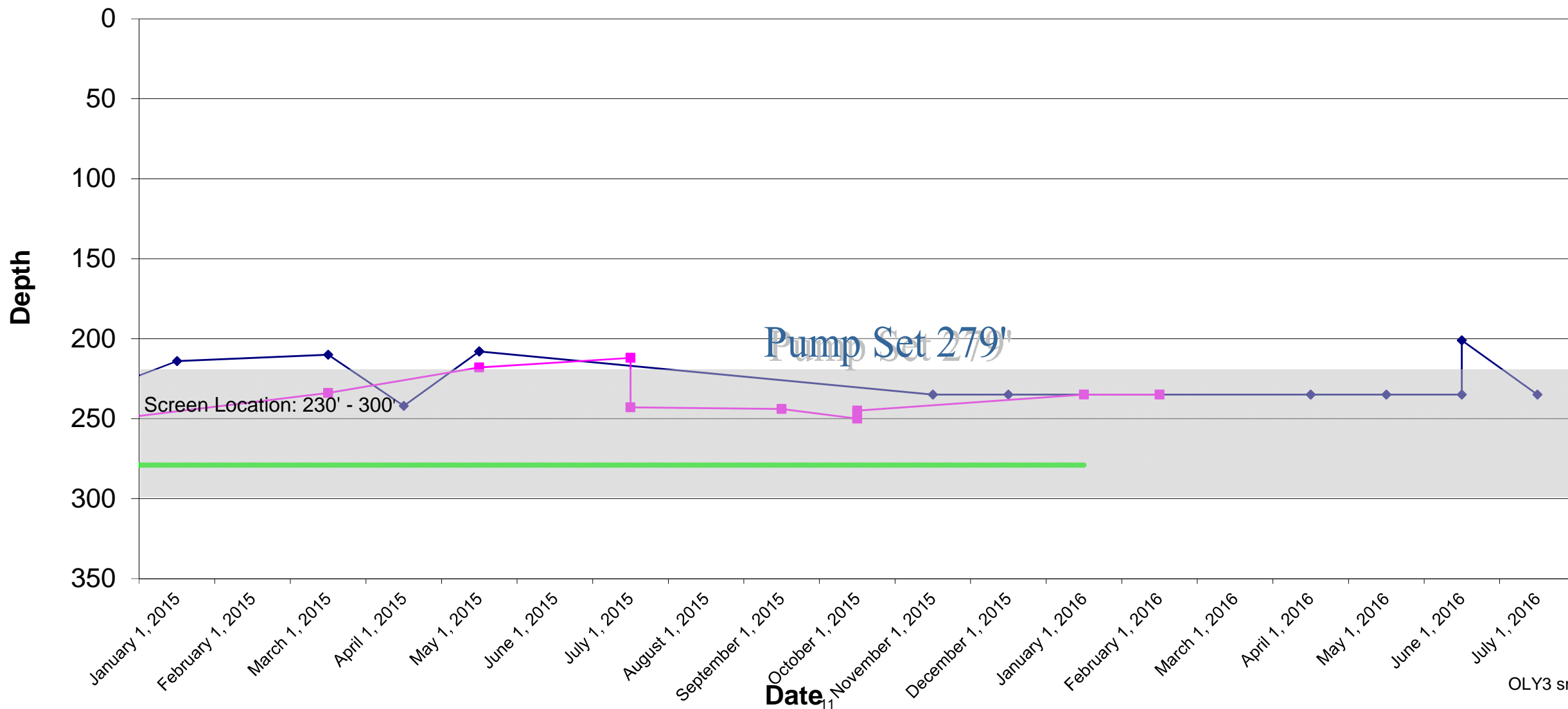


SAN LORENZO VALLEY WATER DISTRICT

Well Drawdown Report

Olympia 3

Location: 7701 E. Zayante Rd
Elevation: 538' Mean Sea Level
Installed: 8-15-90
State Well #: 4410014-022
Completed Depth:

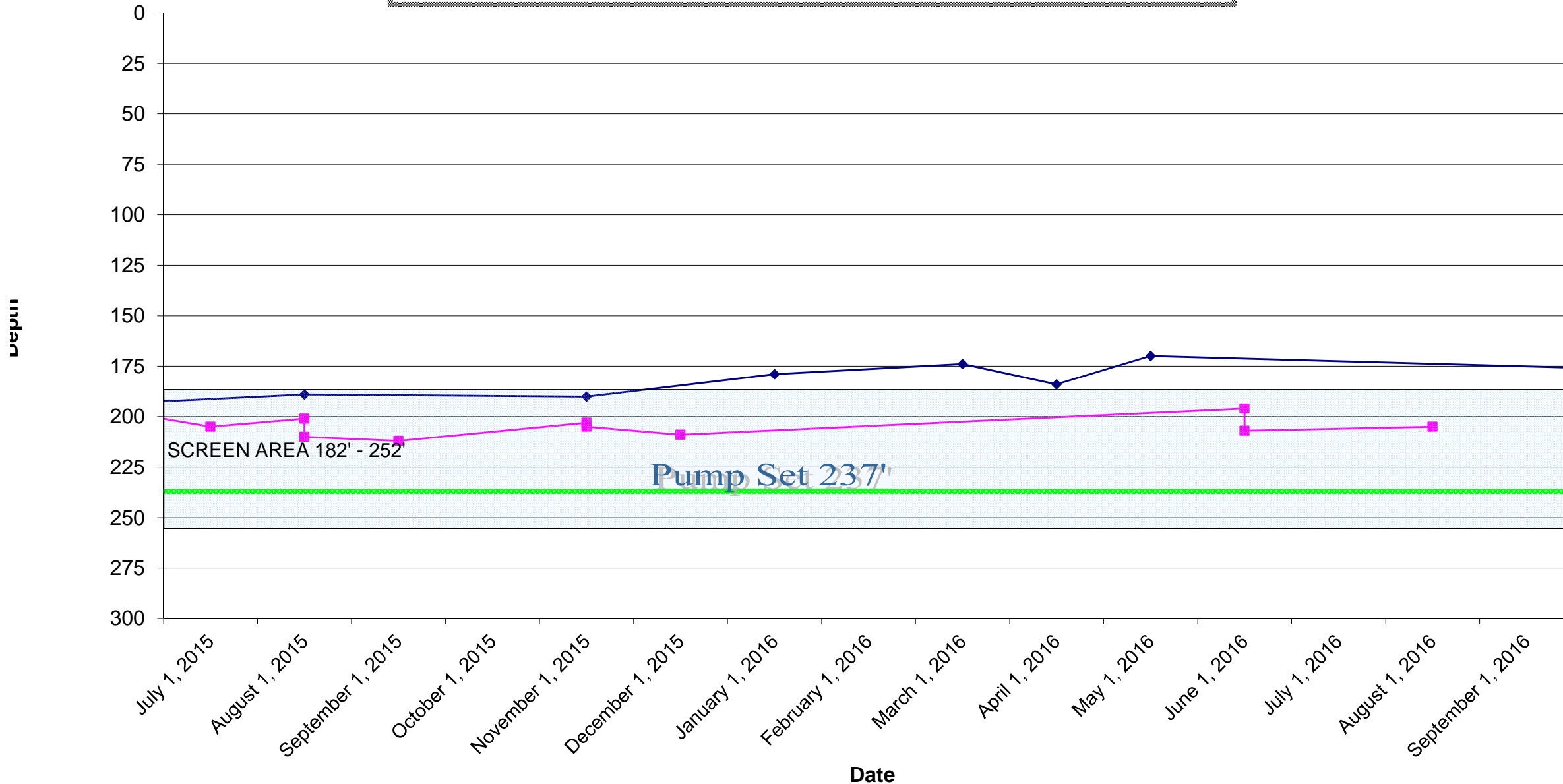
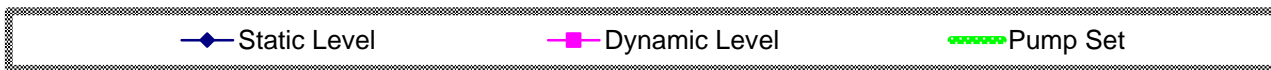


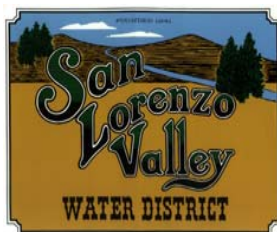
SAN LORENZO VALLEY WATER DISTRICT

Well Drawdown Report

Quail Well 4-A

Location: Cumora Ln. Ben Lomond
Elevation: 596.54 ft @ Pad
Installed: 6-07-2001
State Well #: 4410014-026
Completed Depth: 265



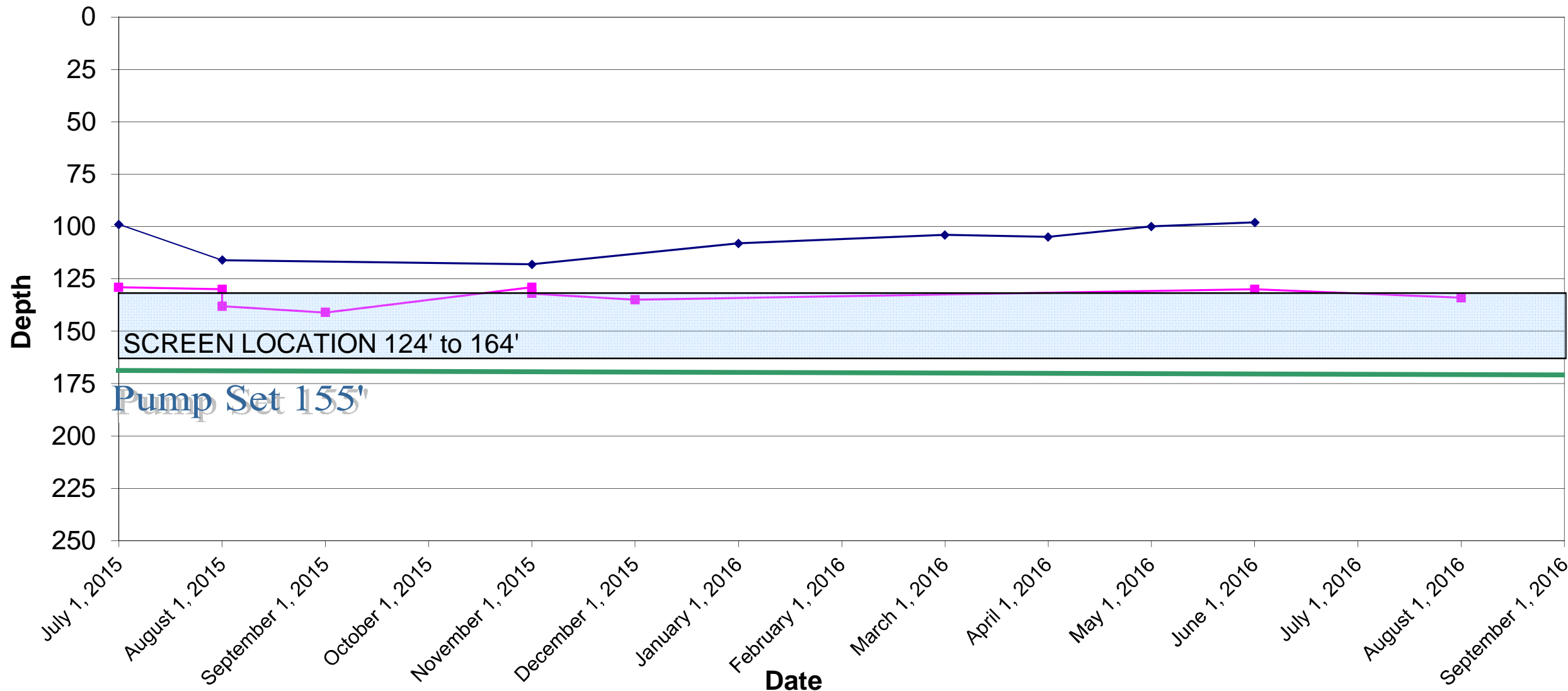
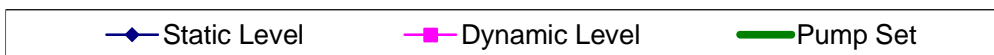


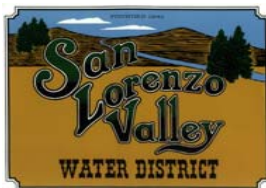
SAN LORENZO VALLEY WATER DISTRICT

Well Drawdown Report

Quail Well 5-A

Location: 1161 Quail Hollow Rd.
Ben Lomond
Elevation: 517.65 ft. @ Pad
Installed: March 2000
State Well #: 4410014-025
Completed Depth: 174'



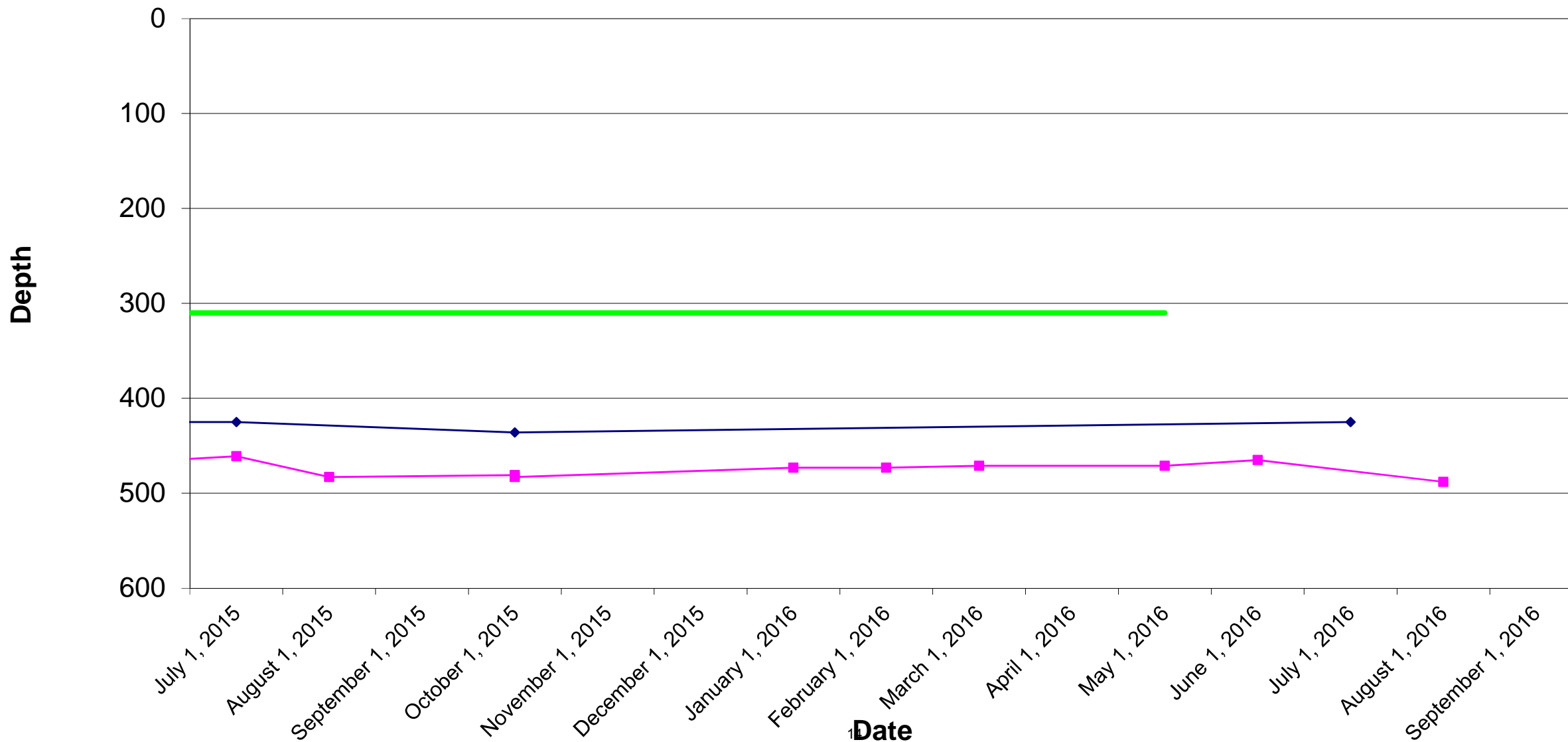


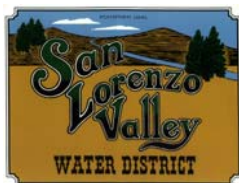
SAN LORENZO VALLEY WATER DISTRICT

Well Drawdown Report

Pasatiempo 5-A

Location: So. Of 3650 Graham Hill Rd
Elevation: 752'
Installed 1-1-14
State Well #:4410014-014
Completed Depth: 710'



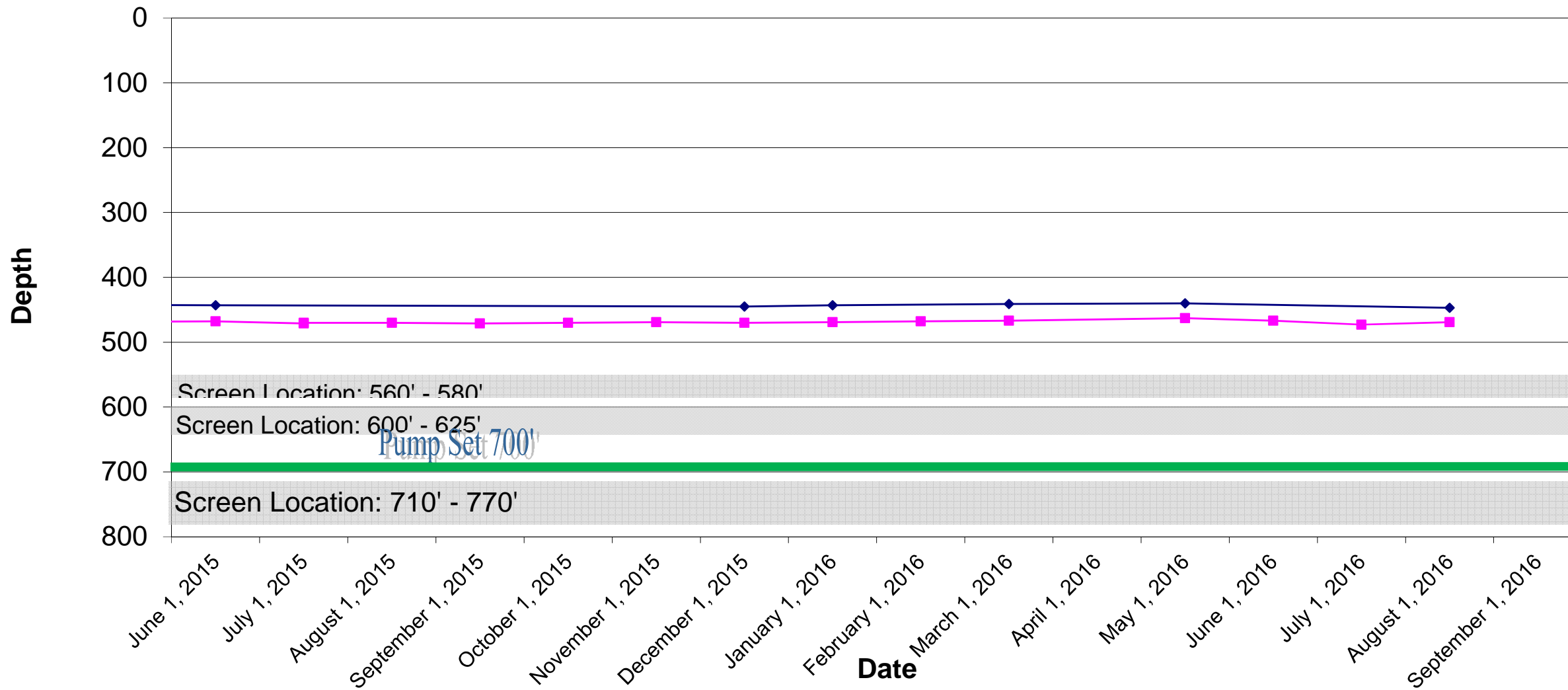
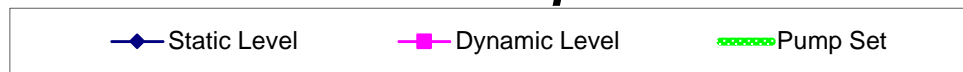


SAN LORENZO VALLEY WATER DISTRICT

Well Drawdown Report

Pasatiempo 6

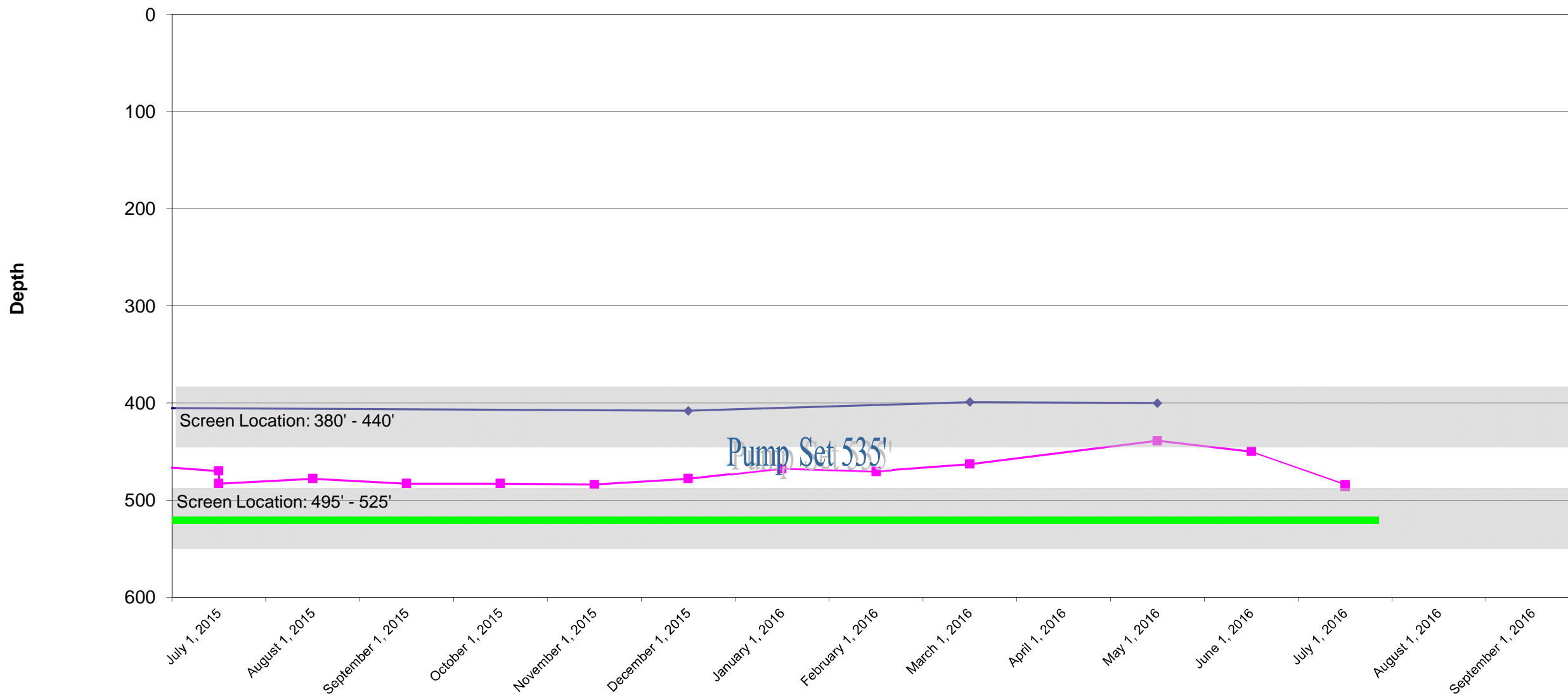
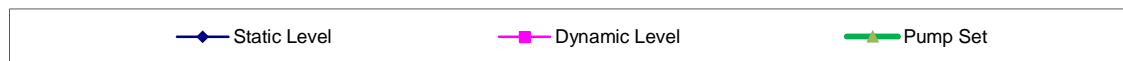
Location: Behind 3650 Graham Hill Rd.
Elevation: 775'
Installed: 5-30-91
State Well #: 4410014-023





SAN LORENZO VALLEY WATER DISTRICT Well Drawdown Report Pasatiempo 7

Location: South of Probation
Center
Elevation: 734' MSL
Installed: July 21, 1990
State Well #: 4410014-024
Completed Depth: 540'



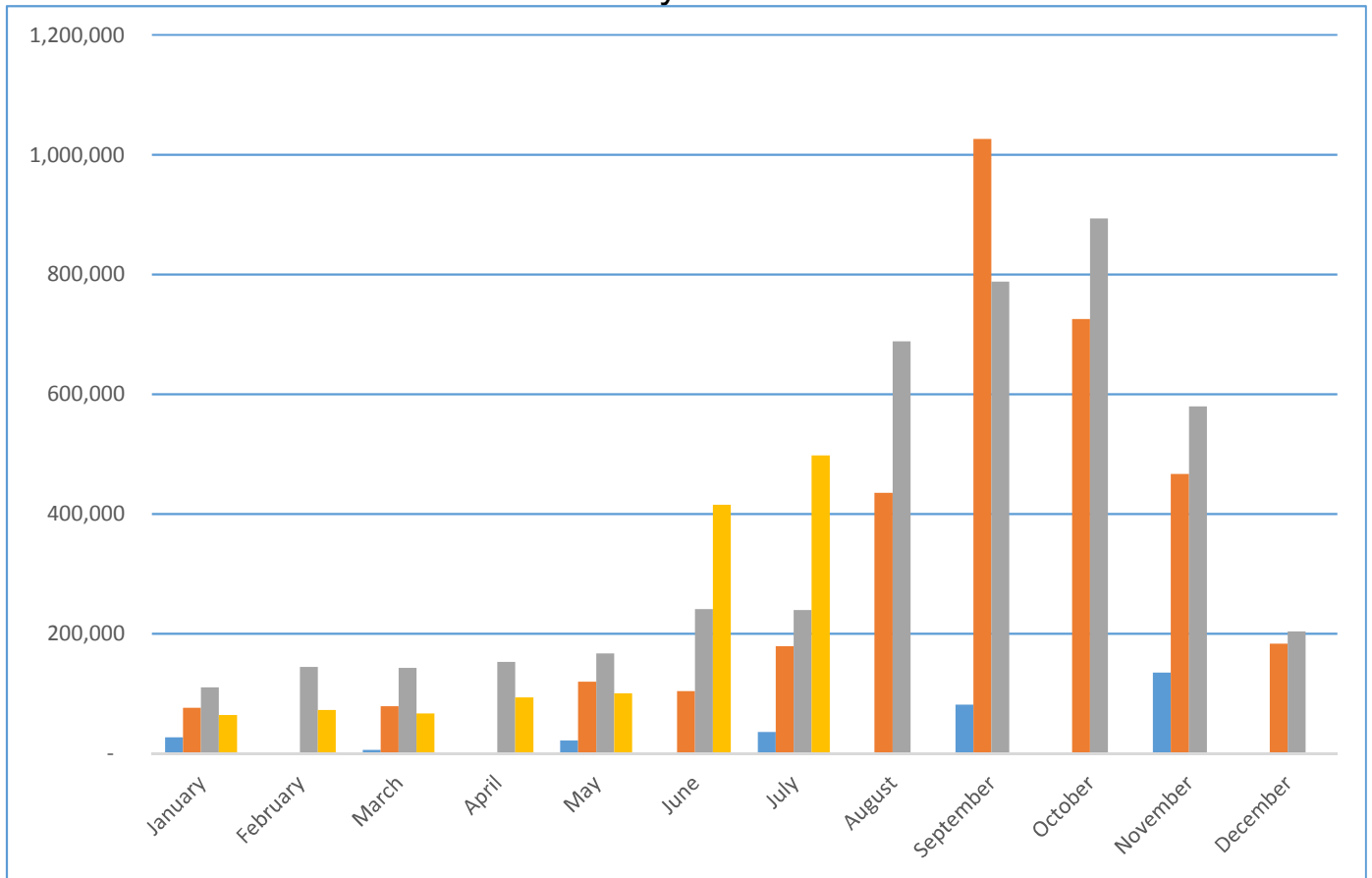
Agenda: 8.18.16
Item: 13a1iii

SAN LORENZO VALLEY WATER DISTRICT

BULK WATER SALES

GALLONS

July 2016



<u>Month</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>
January	26,928	76,296	109,965	63,850
February			144,364	72,556
March	5,984	78,540	142,868	66,572
April			152,592	93,500
May	21,692	119,680	166,804	100,232
June		103,972	240,983	415,140
July	35,904	178,772	239,360	497,420
August		435,336	688,160	
September	81,352	1,026,256	787,644	
October		725,560	893,112	
November	134,640	466,752	579,700	
December		183,260	203,456	
Totals	306,500	3,394,424	4,349,008	1,309,270

SAN LORENZO VALLEY WATER DISTRICT
MONTHLY LEAK REPORT
July 2016

Agenda: 8.18.16
Item: 13a1iii

NORTH SYSTEM

Leak Type	Location	Town	Gallons Lost
400 MAIN LEAKING	120 Sweet Pea Lane	Ben Lomond	288.00
400 MAIN LEAKING	Brown Gables Road	Ben Lomond	-
400 MAIN LEAKING	417 BAHN DR	Ben Lomond	240.00
400 MAIN LEAKING	405 RANCHO RIO AVE.	Ben Lomond	2,880.00
400 MAIN LEAKING	514 Primavera Rd.	Boulder Creek	1,440.00
400 MAIN LEAKING	722 CREEK DRIVE	Boulder Creek	11,520.00
400 MAIN LEAKING	Irwin Way	Boulder Creek	-
400 MAIN LEAKING	13465 Bear Creek Rd.	Boulder Creek	1,440.00
400 MAIN LEAKING	375 St. Francis Dr.	Boulder Creek	1,400.00
400 MAIN LEAKING	14125 Big Basin Way	Boulder Creek	5,760.00
400 MAIN LEAKING	MADRONA RD	Boulder Creek	720.00
400 MAIN LEAKING	515 Middleton Dr.	Boulder Creek	60.00
400 MAIN LEAKING	13690 West Park Ave.	Boulder Creek	4,320.00
400 MAIN LEAKING	15315 HWY 9	Boulder Creek	11,520.00
Total North System Gallons			41,588.00

FELTON SYSTEM

400 MAIN LEAKING	Last house top of Edgewood Drive	Felton	1,440.00
400 MAIN LEAKING	Across from 6020 Hwy 9	Felton	600.00
420 HYDRANT LEAK/REPAIRS	10939 TREVOR NEAR SEQUOIA	Felton	-
			2,040.00

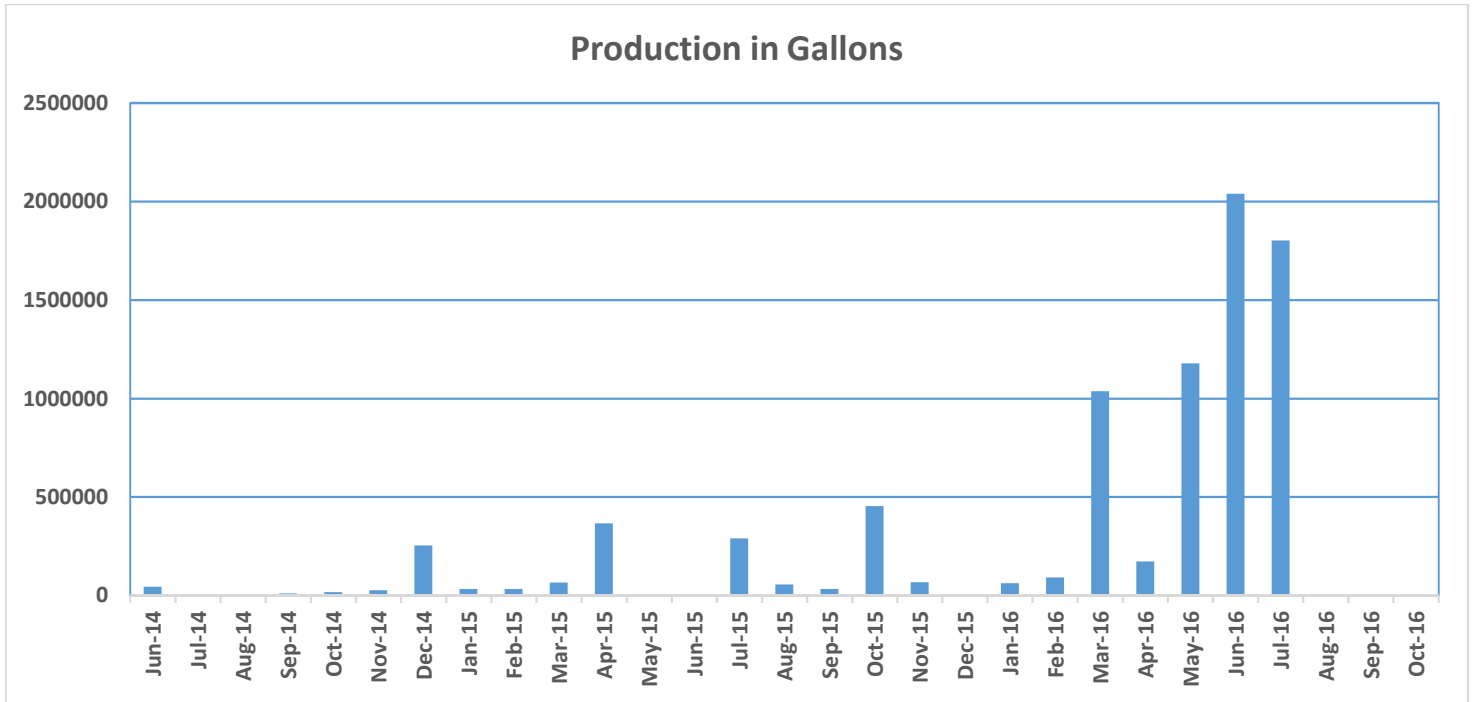
MANANA WOODS

0	
Total All Systems	43,628

SAN LORENZO VALLEY WATER DISTRICT
 Authorized Unmetered Water Use (GALLONS)
 July 2016

<u>North System</u>	Monthly Total
Mainline Flushing	-
Tank Leakage	93,744
Probation	1.0 gpm 44,640
Upper Swim	0.3 gpm 13,392
Blue Ridge	0.4 gpm 17,856
Echo	0.1 gpm 4,464
Highland	0.3 gpm 13,392
Process Water	95,976
Lyon cL2 Analyzer	0.02 gpm 893
Quail 5 cL2 Analyzer	0.11 gpm 4,910
Olympia cL2 Analyzer	1.32 gpm 58,925
Paso cL2 Analyzer	0.7 gpm 31,248
Firefighting	0
Tank Overflow	0
Waste Water	0
Sub Total North	189,720
 <u>Felton Water System</u>	
Mainline Flushing	
Tank Leakage	4,464
El Solyo	0.1 gpm 4,464
Process Water	
Kirby WTP cL2 Analyzers	0.8 gpm 35,712
Firefighting	0
Tank Overflow	0
Waste Water	0
Sub Total Felton	40,176
 <u>Manana Woods Water System</u>	
Mainline Flushing	-
Tank Leakage	
Process Water	
Firefighting	
Tank Overflow	
Waste Water	
Sub Total Manana Woods	0
 <u>Lompico Water System</u>	
Kaski Tank	0.1 gpm 4,464
Lewis Tank	0.3 gpm 13,392
Sub Total Lompico	17,856
 Total All Systems	 247,752

SAN LORENZO VALLEY WATER DISTRICT
LOMPICO INTERTIE
July 2016

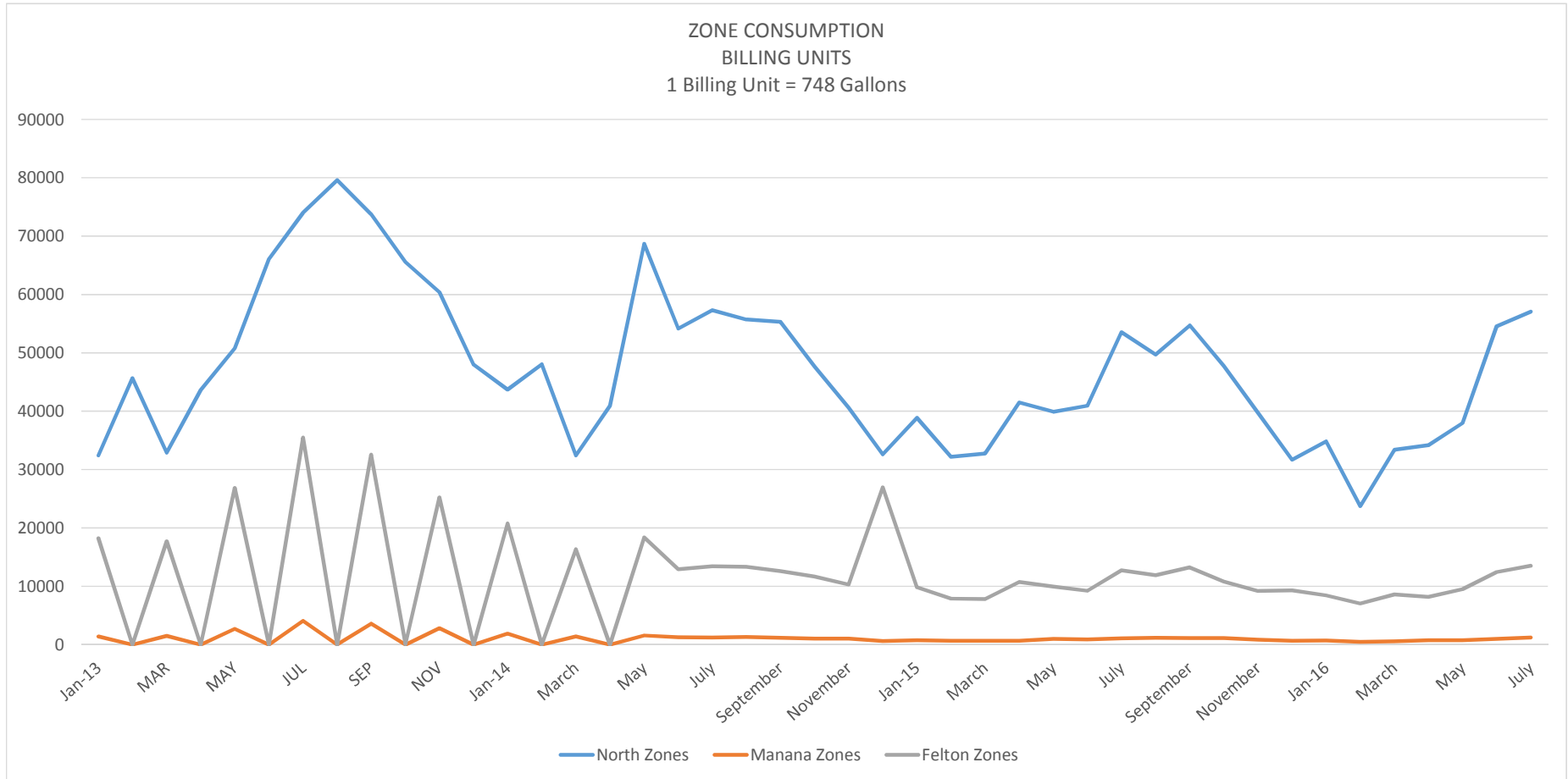


Month / Year	2014	2015	2016
January		32,164	62,641
February		32,912	91,503
March		65,076	1,036,730
April		365,540	172,572
May		3,740	1,177,674
June	44,800	3,740	2,039,326
July		288,728	1801916
August	5,984	55,934	
September	9,724	32,252	
October	17,204	454,036	
November	26,180	66,572	
December	254,320	0	
Totals	358,212	1,400,694	6,382,361

SAN LORENZO VALLEY WATER DISTRICT

Consumption by Zone

July 2016



SAN LORENZO VALLEY WATER DISTRICT
CONSUMPTION BY ZONE

Agenda: 8.18.16
Item: 13a1iii

Zones	Jan-13	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
1	0	742	0	684	0	1053	0	1315	0	1267	2	1204
2	0	174	0	199	0	486	0	631	0	519	0	458
3	0	436	0	399	0	653	0	814	0	850	5	676
4	1	14856	0	13189	16	20742	5	25687	18	20923	8	15756
5	0	2782	0	2430	3	4121	1	4676	5	3612	0	2820
6	0	100	0	90	0	105	0	157	0	104	0	82
7	0	118	0	147	0	315	0	333	0	297	0	266
8	52	9308	19	9210	60	13143	52	15349	107	12132	123	9060
9	0	622	0	701	0	1182	0	1671	0	1289	0	907
10	0	231	0	66	0	122	0	278	0	188	0	152
11	0	1144	2	1180	9	1869	0	2131	0	2353	6	1613
12	0	18	0	20	0	48	0	47	0	42	0	39
13	0	694	0	668	14	1198	0	1420	2	1117	0	828
14	0	1024	0	981	0	1837	0	2144	0	1648	5	1251
15	0	13	0	33	0	58	0	74	0	54	0	37
16	12023	9045	12059	9786	16486	13371	25131	16108	27729	13526	20690	7555
17	0	592	0	569	0	736	0	891	2	707	10	674
18	8	1752	0	1457	0	2087	1	2386	0	2001	1	1907
19	2	608	0	538	1	815	5	869	1	842	0	796
20	1203	12	1359	9	2262	12	3325	44	2985	12	2900	11
21	5759	0	5447	3	8307	0	12741	7	12050	2	9618	0
22	12014	0	12416	0	20676	11	28212	29	26767	24	23624	0
23	1340	0	1567	0	2932	0	4511	30	4056	9	3360	0
24	26	1408	26	1284	55	2060	36	2521	40	2062	29	1902
North Totals	32428	45679	32895	43643	50821	66024	74020	79612	73762	65580	60381	47994
25	1053	0	1118	0	1773	0	3000	0	2760	0	2136	0
26	302	0	332	0	855	0	937	0	725	0	561	0
27	55	0	65	0	80	0	136	0	121	0	105	0
Manana Totals	1410	0	1515	0	2708	0	4073	0	3606	0	2802	0
28	675	0	632	0	970	0	1308	0	935	0	827	0
29	185	0	177	0	436	0	699	0	637	0	464	0
30	514	0	580	0	691	0	991	8	1000	0	765	0
31	13634	0	13424	0	20483	14	27588	10	25615	12	19096	0
32	239	0	258	0	321	0	307	0	293	0	324	0
33	2978	0	2663	1	3984	0	4604	-54	4080	58	3777	0
Felton Totals	18225	0	17734	1	26885	14	35497	-36	32560	70	25253	0

SAN LORENZO VALLEY WATER DISTRICT
CONSUMPTION BY ZONE

Agenda: 8.18.16
Item: 13a1iii

Zones	Jan-14	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC
1	0	911	0	686	616	548	514	562	492	457	411	300
2	0	397	0	279	228	197	190	214	217	149	167	92
3	0	577	0	422	373	284	311	389	266	310	235	163
4	17	14471	5	12306	10732	9023	9868	9573	8845	8286	6338	5540
5	5	2647	-22	2116	1829	1600	1654	1652	1407	1291	1184	854
6	2	104	0	89	71	52	53	51	44	42	45	41
7	0	215	81	134	133	94	106	101	107	89	61	41
8	238	9707	0	8387	5879	5312	6271	5501	6341	5593	4051	3837
9	0	900	0	631	457	496	425	515	419	426	380	221
10	0	106	4	105	101	102	88	94	139	68	51	33
11	0	1533	0	1109	789	716	700	644	725	542	545	379
12	0	22	0	25	29	18	17	20	40	18	19	6
13	2	887	0	721	648	484	561	515	457	472	327	261
14	0	1258	0	902	756	702	761	704	653	691	466	354
15	0	33	11804	30	26	30	32	18	19	19	12	8
16	15851	9694	0	9163	18029	14392	14747	15650	14297	11712	10482	7978
17	0	578	0	490	306	263	302	273	309	260	222	325
18	7	1747	0	1481	1578	947	957	868	1034	799	823	533
19	1	762	0	544	417	317	351	320	363	301	321	194
20	1973	11	1334	15	1487	1060	1203	987	964	971	778	593
21	7125	25	5372	0	6284	4518	4780	4705	4212	3912	3450	3327
22	16003	11	12196	2	14711	10524	10920	10121	11515	9124	8293	6193
23	2451	0	1634	0	1960	1562	1315	1264	1472	1215	1045	730
24	33	1474	31	1286	1260	920	1172	990	969	894	927	604
North Totals	43708	48070	32439	40923	68699	54161	57298	55731	55306	47641	40633	32607
25	1435	0	1049	0	1172	1008	973	1025	909	830	777	514
26	404	0	300	0	348	250	245	286	237	210	206	133
27	49	0	40	0	47	21	23	22	22	19	31	12
Manana Totals	1888	0	1389	0	1567	1279	1241	1333	1168	1059	1014	659
28	730	0	541	0	602	412	375	466	345	355	326	229
29	311	0	182	0	317	248	286	257	248	247	173	138
30	640	0	457	0	526	355	414	319	300	333	246	183
31	15707	3	12246	1	13736	9945	10294	10341	9717	8968	7894	25290
32	289	0	345	0	426	260	266	243	276	229	241	155
33	3134	0	2584	0	2782	1690	1802	1700	1683	1555	1424	966
Felton Totals	20811	3	16355	1	18389	12910	13437	13326	12569	11687	10304	26961

SAN LORENZO VALLEY WATER DISTRICT
CONSUMPTION BY ZONE

Agenda: 8.18.16
Item: 13a1iii

Zones	Jan-15	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC
1	326	311	347	322	397	375	402	458	415	425	343	258
2	83	81	121	183	170	164	189	223	237	221	196	94
3	189	185	203	220	208	237	326	253	291	274	229	166
4	6869	5450	5779	7138	6624	7035	9539	7914	8396	7595	5959	5021
5	1724	944	1032	1115	1169	1405	1512	1356	1652	1463	1085	976
6	60	44	51	49	52	51	52	62	63	60	48	36
7	71	59	64	78	67	68	100	89	114	82	70	66
8	4567	3788	3864	4590	4438	4849	6115	5352	6775	5380	4144	3964
9	302	255	287	340	274	293	386	353	466	363	301	151
10	54	41	40	59	55	75	85	68	70	79	45	32
11	649	464	401	538	468	528	709	571	667	654	514	426
12	13	10	12	15	12	15	17	17	17	23	12	6
13	437	270	298	391	350	390	508	383	507	407	399	249
14	516	415	428	589	514	538	689	595	846	617	439	368
15	8	8	15	20	17	18	27	14	44	23	14	12
16	8729	7826	8767	10388	10232	10971	13128	13307	14181	13525	10530	7906
17	282	217	214	258	226	281	268	258	314	234	228	265
18	827	673	674	810	705	717	911	776	962	755	737	586
19	284	246	256	312	264	261	317	280	373	278	295	212
20	742	597	605	823	761	732	1018	889	940	1013	789	590
21	3367	2493	2587	3317	3984	3259	5163	5226	4947	4679	4120	3026
22	7333	6458	5402	8115	7125	7006	9817	9032	9940	7359	7438	6031
23	720	761	716	1160	937	979	1331	1187	1561	1327	1079	711
24	736	584	592	684	867	715	935	1063	929	929	696	536
North Totals	38888	32180	32755	41514	39916	40962	53544	49726	54707	47765	39710	31688
25	576	524	506	667	774	701	857	920	877	884	667	528
26	154	132	141	165	202	177	219	220	201	225	164	137
27	25	17	21	18	14	15	20	22	36	23	15	9
Manana Totals	755	673	668	850	990	893	1096	1162	1114	1132	846	674
28	264	227	206	276	288	259	322	374	364	208	148	124
29	158	130	125	179	140	154	234	198	243	185	171	179
30	239	193	191	268	286	231	333	256	307	271	236	212
31	7477	6048	5906	8188	7683	7018	9736	9279	10208	8432	7030	7588
32	231	176	210	236	207	212	268	244	359	275	297	173
33	1446	1108	1175	1590	1346	1350	1877	1548	1772	1445	1324	1043
Felton Totals	9815	7882	7813	10737	9950	9224	12770	11899	13253	10816	9206	9319

SAN LORENZO VALLEY WATER DISTRICT
CONSUMPTION BY ZONE

Agenda: 8.18.16
Item: 13a1iii

Zones	Jan-16	Feb-16	Mar-16	Apr-16	May-16	Jun-16	Jul-16	Aug-16	Sep-16	Oct-16	Nov-16	Dec-16
1	329	288	296	430	319	449	448					
2	76	63	57	91	118	216	211					
3	437	276	151	149	169	271	284					
4	7122	5428	5909	5840	6444	9068	9163					
5	1235	1018	1237	1029	1176	1748	1542					
6	46	42	50	36	42	50	59					
7	65	55	57	64	126	201	173					
8	3970	4050	4342	3754	4465	6214	6963					
9	227	195	227	226	253	300	360					
10	42	39	34	49	61	92	118					
11	527	410	418	446	567	625	759					
12	6	5	3	6	7	16	22					
13	311	242	298	302	315	460	409					
14	405	357	406	411	438	802	743					
15	14	14	18	17	15	22	22					
16	8487	1589	7985	9003	10501	13585	15009					
17	284	392	220	225	303	268	307					
18	755	600	605	669	816	773	976					
19	267	219	203	217	277	311	384					
20	661	461	528	614	643	1047	1042					
21	3036	2802	3447	4390	3478	6851	5456					
22	4955	4230	5690	4978	6110	8786	9935					
23	535	432	637	557	704	1393	1723					
24	1063	524	571	697	632	1004	969					
North Totals	34855	23731	33389	34201	37977	54552	57076	0	0	0	0	0
25	529	355	419	562	658	794	973					
26	160	106	132	154	117	168	228					
27	17	15	16	17	16	15	26					
Manana Totals	706	476	567	733	791	977	1227	0	0	0	0	0
28	133	218	260	306	304	418	547					
29	350	101	118	118	133	196	246					
30	195	161	178	157	175	272	255					
31	6347	5394	6525	6305	7316	9692	10479					
32	223	162	256	172	228	225	271					
33	1176	1026	1269	1136	1371	1634	1702					
Felton Totals	8424	7062	8606	8194	9527	12438	13500	0	0	0	0	0

SLV Monthly Water Quality Service Order Summary
 July 2016

Agenda: 8.18.16
 Item: 13a1iii

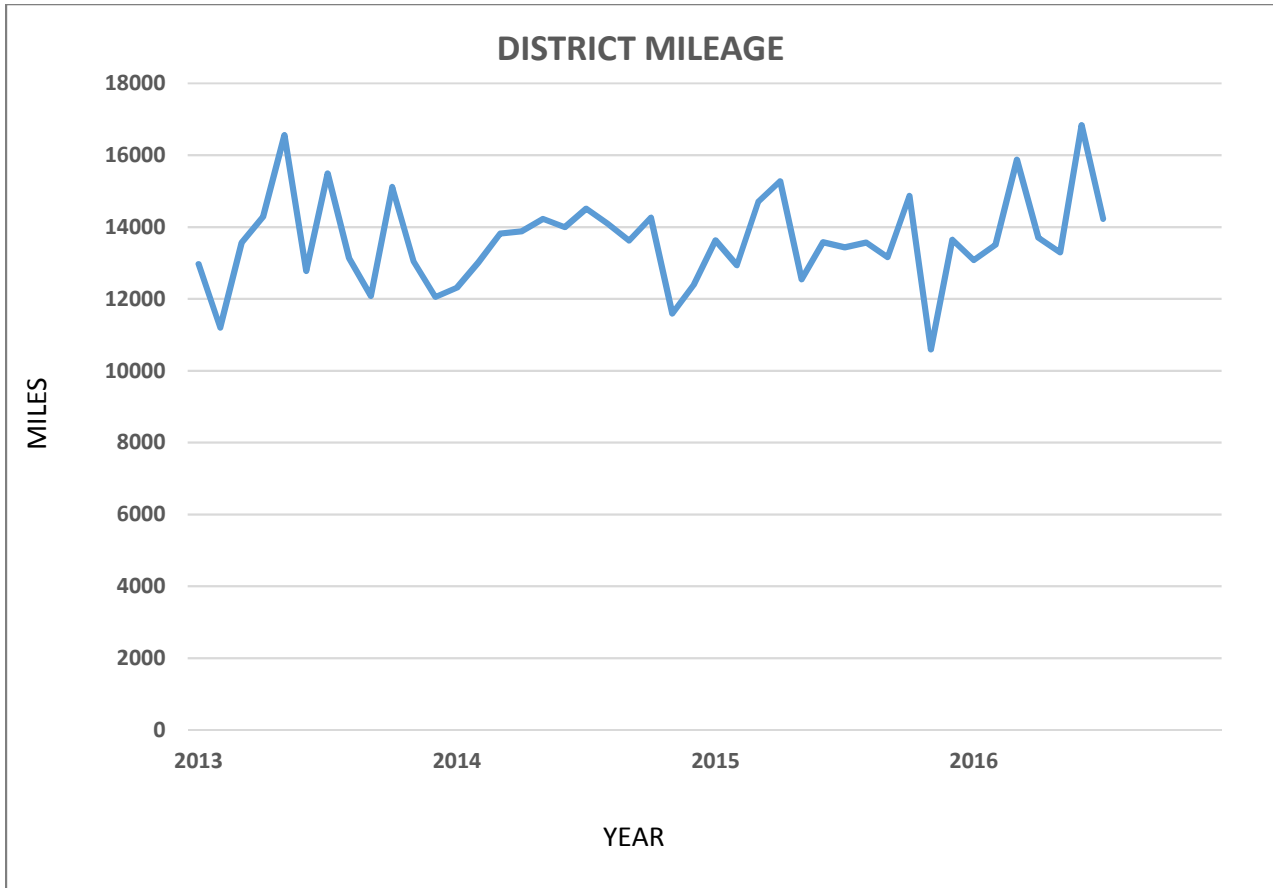
Water Quality Complaint List										
Date Received	Type Of Complaint							Address	Conclusion	System
	Taste/ Odor	Color	Turbidity/ Particles	Worms/ Other Visible Organisms	Pressure (High/Low)	Illness (Waterborne)	Other (Specify)			
7/6/2016		X						333 Alder Ave	Upon field investigation, free chlorine was 0.8 mg/L and turbidity was 0.16 NTU. No color was visually detected. Informed customer of results, they were satisfied and will call back if problem occurs again.	SLV-North

Agenda: 8.18.16
Item: 13a1iii

SAN LORENZO VALLEY WATER DISTRICT

VEHICLE MILEAGE

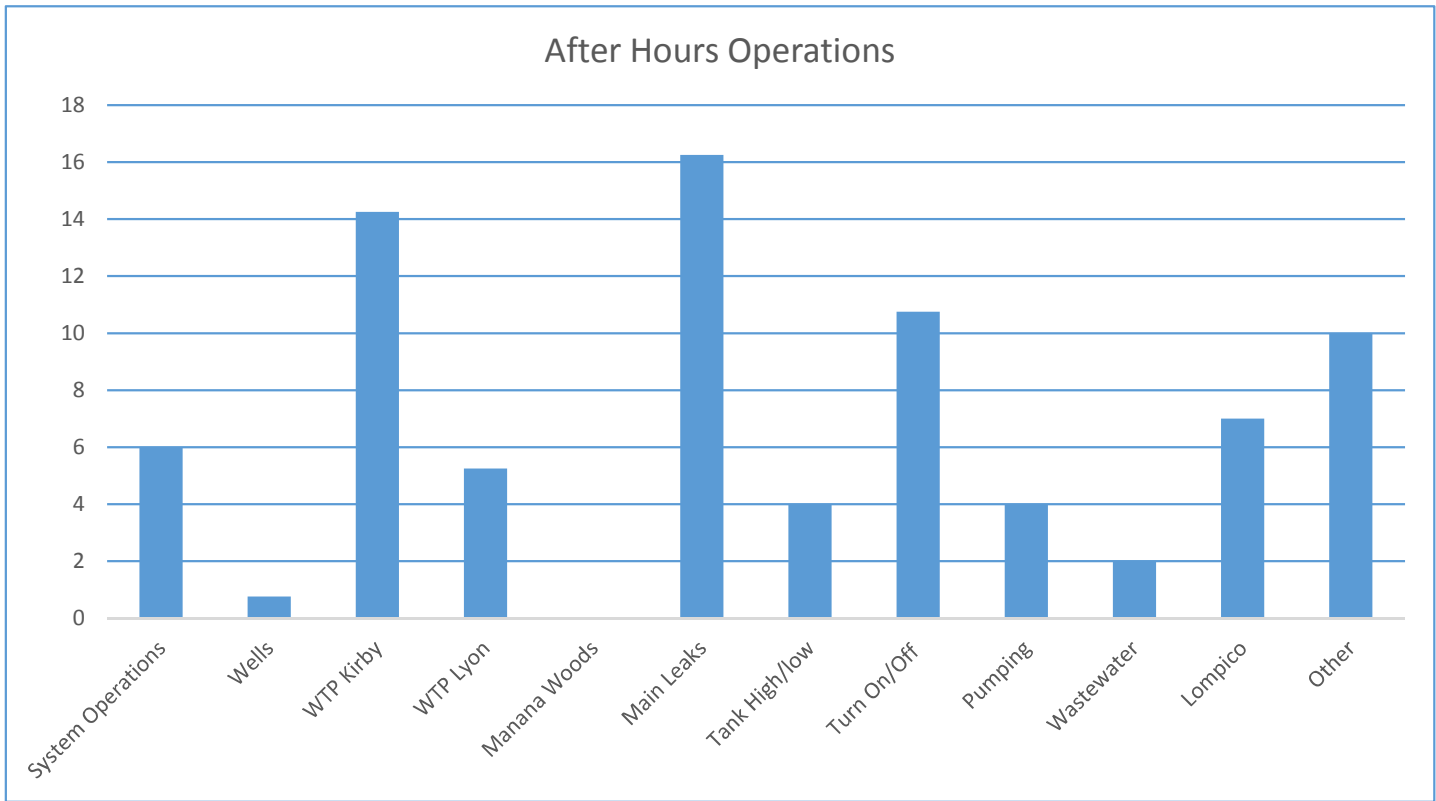
July 2016



Month	2013	2014	2015	2016
January	12,976	12,317	13,633	13,082
February	11,201	13,015	12,934	13,505
March	13,558	13,817	14,714	15,882
April	14,283	13,883	15,279	13,704
May	16,560	14,228	12,550	13,290
June	12,780	14,000	13,582	16,841
July	15,497	14,519	13,441	14,228
August	13,136	14,096	13,569	
September	12,087	13,622	13,137	
October	15,120	14,261	14,868	
November	13,046	11,594	10,591	
December	12,060	12,394	13,648	
Totals	162,304	161,746	161,946	100,532

**SAN LORENZO VALLEY WATER DISTRICT
OPERATIONS DEPARTMENT
July 2016**

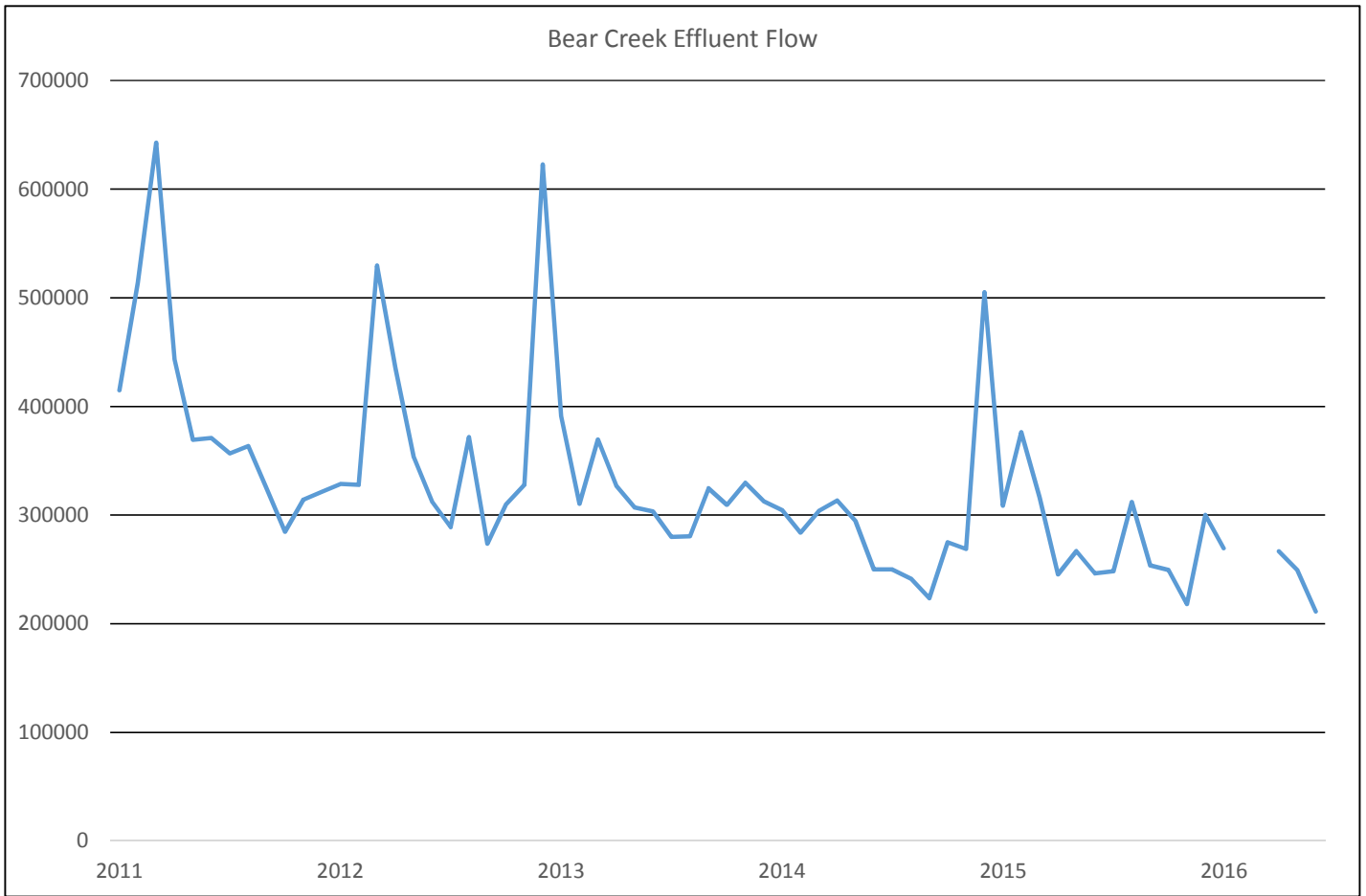
Agenda: 8.18.16
Item: 13a1iii



<u>Description</u>	<u>Hours</u>		<u>2015</u>	<u>2016</u>
System Operations	6	January	N/A	145
Wells	0.75	February	N/A	86.5
WTP Kirby	14.25	March	N/A	153.75
WTP Lyon	5.25	April	82.50	72
Manana Woods	0	May	104.75	49.25
Main Leaks	16.25	June	172.50	83.25
Tank High/low	4	July	124.25	80.25
Turn On/Off	10.75	August	111.75	
Pumping	4	September	230.25	
Wastewater	2	October	128.25	
Lompico	7	November	114.25	
Other	10	December	186.25	
Total	80.25		1254.75	670.00

SAN LORENZO VALLEY WATER DISTRICT
 BEAR CREEK ESTATES WASTEWATER
 July 2016

Agenda: 8.18.16
 Item: 13a1iii



Month/Year	2011	2012	2013	2014	2015	2016
January	414,900	328,500	391,200	304,700	308,500	269,467
February	513,700	327,600	310,100	283,800	376,100	Out for Repair
March	642,800	529,700	369,500	303,800	316,100	Out for Repair
April	443,400	435,300	326,800	313,200	245,500	266,400
May	369,200	353,200	306,900	294,400	266,700	249,100
June	370,800	311,900	303,300	250,000	246,200	211,200
July	356,800	288,900	297,800	250,000	248,200	202,200
August	363,400	371,800	280,400	241,500	311,900	
September	324,400	273,600	324,600	223,300	253,500	
October	284,700	309,400	304,900	274,900	249,300	
November	314,100	327,700	329,600	268,900	218,100	
December	321,500	622,500	312,900	505,100	300,200	
Totals	4,719,700	4,480,100	3,858,000	3,513,600	3,340,300	1,198,367