



**BOARD OF DIRECTORS
SAN LORENZO VALLEY WATER DISTRICT
AGENDA
April 21, 2016**

MISSION STATEMENT: Our Mission is to provide our customers and future generations with reliable, safe and high quality water at an equitable price; to create and maintain outstanding service and community relations; to manage and protect the environmental health of the aquifers and watersheds; and to ensure the fiscal vitality of the San Lorenzo Valley Water District.

Notice is hereby given that a regular meeting of the Board of Directors of the San Lorenzo Valley Water District will be held on **Thursday, April 21, 2016 at 6:00 p.m.**, at the Operations Building, 13057 Highway 9, Boulder Creek, California.

In compliance with the requirements of Title II of the American Disabilities Act of 1990, the San Lorenzo Valley Water District requests that any person in need of any type of special equipment, assistance or accommodation(s) in order to communicate at the District's Public Meeting can contact the District Secretary's Office at (831) 430-4636 a minimum of 72 hours prior to the scheduled meeting.

Agenda documents, including materials related to an item on this agenda submitted to the Board of Directors after distribution of the agenda packet, are available for public inspection and may be reviewed at the office of the District Secretary, 13060 Highway 9, Boulder Creek, CA 95006 during normal business hours. Such documents are also available on the District website at www.slvwd.com subject to staff's ability to post the documents before the meeting.

1. Convene Meeting/Roll Call

2. Additions and Deletions to Agenda:

Additions to the Agenda, if any, may only be made in accordance with California Government Code Section 54954.2 (Ralph M. Brown Act) which includes, but is not limited to, additions for which the need to take action is declared to have arisen after the agenda was posted, as determined by a two-thirds vote of the Board of Directors (or if less than two-thirds of the members are present, a unanimous vote of those members present).

3. Oral Communications:

This portion of the agenda is reserved for Oral Communications by the public for items which are on the Closed Session portion of the Agenda. Any person may address the Board of Directors at this time, on Closed Session items. Normally, presentations must not exceed three (3) minutes in length, and individuals may only speak once during Oral Communications. No actions may be taken by the Board of Directors on any Oral Communications presented; however, the Board of Directors may request that the matter be placed on a future agenda. Please state your name and town/city of residence at the beginning of your statement for the record.

4. Adjournment to Closed Session:
At any time during the regular session, the Board may adjourn to Closed Session in compliance with, and as authorized by, California Government Code Section 54956.9 and Brown Act, Government Code Section 54950. Members of the public will be given the opportunity to address any scheduled item prior to adjourning to closed session.
- a. CONFERENCE WITH REAL PROPERTY NEGOTIATORS
Closed session pursuant to Government Code Section 54956.8
Property: 12788 Highway 9, Boulder Creek, CA 95006
Agency Negotiator: Brian Lee
Negotiating parties: Any interested purchaser
Under Negotiation: Price and terms of payment
5. Convene to Open Session at 7:00 p.m. (time certain)
6. Report of Actions Taken
7. Additions and Deletions to Agenda:
Additions to the Agenda, if any, may only be made in accordance with California Government Code Section 54954.2 (Ralph M. Brown Act) which includes, but is not limited to, additions for which the need to take action is declared to have arisen after the agenda was posted, as determined by a two-thirds vote of the Board of Directors (or if less than two-thirds of the members are present, a unanimous vote of those members present).
8. Oral Communications:
This portion of the agenda is reserved for Oral Communications by the public for items which are not on the Agenda. Please understand that California law (The Brown Act) limits what the Board can do regarding issues raised during Oral Communication. No action or discussion may occur on issues outside of those already listed on today's agenda. Any person may address the Board of Directors at this time, on any subject that lies within the jurisdiction of the District. Normally, presentations must not exceed three (3) minutes in length, and individuals may only speak once during Oral Communications. Any Director may request that the matter be placed on a future agenda or staff may be directed to provide a brief response.
9. Written Communications:
 - a. CAL WATER BOARD - MT. HERMON CLOSURE LETTER
10. Consent Agenda:
The Consent Agenda contains items which are considered to be routine in nature and will be adopted by one (1) motion without discussion. Any Board member may request that an item be withdrawn from the Consent Agenda for separate discussion.
 - a. MINUTES OF THE BOARD OF DIRECTORS MEETING FROM APRIL 7, 2016.
Consideration and possible action by the Board to approve minutes for the April 7, 2016 Board of Directors meeting.

- b. BILL LIST FOR PERIOD ENDNG April 21, 2016
Consideration and possible action by the Board regarding the Bill List for the period ending April 7, 2016.
- c. REDTREE PARTNERS LP WATER SERVICE AGREEMENT
Consideration and possible action by the Board regarding the Redtree Partners LP Water Service Agreement.
- d. QUARTERLY LEAK ADJUSTMENTS
Consideration and possible action by the Board regarding the Quarterly Leak Adjustments.

11. Unfinished Business:

Members of the public will be given the opportunity to address each scheduled item prior to Board action. The Chairperson of the Board may establish a time limit for members of the public to address the Board on agendum.

- a. BOARD OF DIRECTORS MEETING - MAY 5, 2016
Discussion and possible action by the Board regarding the May 5, 2016 BoD meeting.
- b. DRAFT STRATEGIC PLAN
Discussion and possible action by the Board regarding the Draft Strategic Plan.

12. New Business:

Members of the public will be given the opportunity to address each scheduled item prior to Board action. The Chairperson of the Board may establish a time limit for members of the public to address the Board on agendum.

- a. RESOLUTION OF APPRECIATION FOR ROB MENZIES
Discussion and possible action by the Board regarding a Resolution of Appreciation for Rob Menzies.
- b. 2016 BOARD ELECTIONS
Discussion and possible action by the Board regarding 2016 Board Elections.
- c. REVIEW STAGE 2 DROUGHT
Discussion and possible action by the Board regarding review of Stage 2 Drought.
- d. BEAR CREEK WASTEWATER - NOTICE OF VIOLATION
Discussion and possible action by the Board regarding the Bear Creek Wastewater NOV letter.
- e. FINANCIAL SUMMARY FOR PERIOD ENDING 2/29/16
Discussion and possible action by the Board regarding the Financial Summary for 2/29/16.

13. District Manager Reports:
Information reports by the District Manager, Staff, Committee and Board of Directors.

a. MANAGER

(1) Department Status Reports
Receipt and consideration by the Board of Department Status Reports regarding ongoing projects and other activities.

- (i) Q & A from prior Board Meetings
- (ii) Finance
- (iii) Operations

b. COMMITTEE/DIRECTOR REPORTS:

- (1) Future Committee Agenda Items
- (2) Committee Meeting Notes

14. Informational Material: None

15. Adjournment

Certification of Posting

I hereby certify that on April 15, 2016 I posted a copy of the foregoing agenda in the outside display case at the District Office, 13060 Highway 9, Boulder Creek, California, said time being at least 72 hours in advance of the meeting of the Board of Directors of the San Lorenzo Valley Water District (Government Code Section 54954.2).

Executed at Boulder Creek, California on April 15, 2016

Holly B. Morrison, Dist. Secretary
San Lorenzo Valley Water Dist.



Central Coast Regional Water Quality Control Board

April 11, 2016

Mr. Jim L. Smith
BP Remediation Management
Jim.Smith2@bp.com

Dear Mr. Smith:

UST: FORMER BP OIL SITE NO. 11239, 201 MOUNT HERMON ROAD, SCOTTS VALLEY, SANTA CRUZ COUNTY – CASE CLOSURE

This letter confirms the completion of site investigation and corrective action for the underground storage tanks formerly located at the above-described location. Thank you for your cooperation throughout this investigation. Your willingness and promptness in responding to our inquiries concerning the former underground storage tanks are greatly appreciated.

Based on the information in the above-referenced file and with the provision that the information provided to this agency was accurate and representative of site conditions, this agency finds that the site investigation and corrective action carried out at your underground storage tanks site is in compliance with the requirements of subdivisions (a) and (b) of Section 25296.10 of the Health and Safety Code and with corrective action regulations adopted pursuant to Section 25299.3 of the Health and Safety Code and that no further action related to the petroleum release at the site is required.

Claims for reimbursement of corrective action costs submitted to the Underground Storage Tank Cleanup Fund more than 365 days after the date of this letter or issuance or activation of the Fund's Letter of Commitment, whichever occurs later, will not be reimbursed unless one of the following exceptions applies:

- Claims are submitted pursuant to Section 25299.57, subdivision (k) (reopened UST case); or
- Submission within the timeframe was beyond the claimant's reasonable control, ongoing work is required for closure that will result in the submission of claims beyond that time period, or that under the circumstances of the case, it would be unreasonable or inequitable to impose the 365-day time period.

DR. JEAN-PIERRE WOLFF, CHAIR | JOHN M. ROBERTSON, EXECUTIVE OFFICER

895 Aero Vista Plaza, Suite 101, San Luis Obispo, CA 93401 | www.waterboards.ca.gov/centralcoast



Mr. Jim Smith

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April 11, 2016

This notice is issued pursuant to Health and Safety Code, Section 25296.10, subdivision (g). If you have any questions, please contact **Wei Liu at (805) 542-4648**, or via e-mail address at **Wei.Liu@waterboards.ca.gov** or Chris Adair at (805) 549-3761.

Sincerely,



Digitally signed by Harvey C. Packard
Date: 2016.04.11 07:40:03 -07'00'

for
John M. Robertson
Executive Officer

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DR. JEAN-PIERRE WOLFF, CHAIR | JOHN M. ROBERTSON, EXECUTIVE OFFICER

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Central Coast Regional Water Quality Control Board

April 11, 2016

Mr. Jim L. Smith
BP Remediation Management
Jim.Smith2@bp.com

Dear Mr. Smith:

UST: FORMER BP OIL SITE NO. 11239, 201 MOUNT HERMON ROAD, SCOTTS VALLEY, SANTA CRUZ COUNTY – CASE CLOSURE TRANSMITTAL

Central Coast Regional Water Quality Control Board (Central Coast Water Board) staff notified neighboring property owners, tenants, residents, and other interested parties that the Central Coast Water Board intends to close the leaking underground storage tank case for the above-referenced site. We have not received any comments. Therefore, we have no further requirements for site investigation and cleanup. You have met the requirements for case closure under the State Water Board's Low-Threat Underground Storage Tank Case Closure Policy. This concludes the Central Coast Water Board's regulatory oversight for the investigation and cleanup of the underground storage tank (UST) system release. This letter does not relieve you of the requirements of other agencies which may continue to have jurisdiction or require further work. As with any real property, the discovery of additional or previously unidentified contamination at the site may require additional investigation and cleanup. This case is now closed as certified by the enclosed Case Closure letter and Case Closure Summary.

Residual soil and groundwater contamination still underlies the site that could pose an unacceptable risk under certain site redevelopment activities such as site grading, excavation, or de-watering. The Central Coast Water Board, Santa Cruz County Environmental Health Services (SCCEHS) and the appropriate local planning and building departments must be notified prior to any changes in land use, grading activities, excavation, or dewatering. This notification should include a statement that residual soil and groundwater contamination underlie the property and may underlie nearby properties, and a description of the mitigation actions necessary (if any) to ensure that any possibly contaminated soil or groundwater brought to the surface by these activities are managed appropriately. Future site disturbance could require worker health and safety protection, and restrictions on the disposal of soil and groundwater. The levels of residual contamination and any associated risks are expected to diminish with time. SCCEHS may require additional site assessment if the property is proposed to be redeveloped. Additional actions required by SCCEHS may

DR. JEAN-PIERRE WOLFF, CHAIR | JOHN M. ROBERTSON, EXECUTIVE OFFICER

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Mr. Mike Bauer

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April 11, 2016

include, but not limited to, a case review, further remedial action, soil gas analysis, and a human health risk assessment.

Thank you for your diligence in addressing water quality issues and your continued commitment to the protection of water quality in the Central Coast Region. If you have any question regarding this matter, please contact **Wei Liu at (805) 542-4648**, or via e-mail at wnliu@waterboards.ca.gov.

Sincerely,



Digitally signed by Harvey C. Packard
Date: 2016.04.11 07:38:50 -07'00'

for
John M. Robertson
Executive Officer

Enclosure: Case Closure Letter
Case Summary Form

cc:

Ms. Andrea Wing
Shell Oil Products US
andrea.wing@shell.com

Mr. Norman L. Bei
410 May Avenue, #1
Santa Cruz, CA 95060

Mr. Ed Ralston
Phillips 66 Company
Ed.C.Ralston@p66.com

Mr. Bruce Locken
SWRCB – UST Cleanup Fund
BLocken@waterboards.ca.gov

Ms. Shelby Lathrop
Chevron Environmental Management
Company
SLathrop@chevron.com

Mr. Scott Carson
Santa Cruz County Env. Health
Services
Scott.Carson@co.santa-cruz.ca.us

Mr./Mrs. Ebrahim and Marcy Ghafarian
Scotts Valley Gas
201 Mount Hermon Road
Scotts Valley, CA 95066

Ms. Piret Harmon
Scotts Valley Water District
pharmon@svwd.org

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Mr. Mike Bauer

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April 11, 2016

Mr. Scott Hamby
City of Scotts Valley
shamby@scottsvally.org

Mr. Brian Lee
San Lorenzo Valley Water District
blee@slvwd.com

Ms. Sue Roth
Manana Woods Mutual Water Co.
roth@cruzio.com

Mr. Rick Rogers
San Lorenzo Valley Water District
rogers@slvwd.com

Ms. Kathryn L. Oehlschlager
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Ms. Hollis Phillips
ARCADIS
Hollis.Phillips@arcadis-us.com

Mr. William Atkinson
County of Santa Cruz
william.atkinson@co.santa-cruz.ca.us

Ms. Jacquelyn England
GHD Services, Inc.
Jacquelyn.England@ghd.com

Planning Director
City of Scotts Valley
ckates@scottsvally.org

Dr. Wei Liu
Central Coast Water Board
Wei.Liu@waterboards.ca.gov

XXX/xxx

xdate

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ECM#

DR. JEAN-PIERRE WOLFF, CHAIR | JOHN M. ROBERTSON, EXECUTIVE OFFICER

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CENTRAL COAST WATER BOARD CASE SUMMARY FORM

Leaking Underground Fuel Storage Tank Program

I. Agency Information

Agency Name: Central Coast Water Board	Address: 895 Aerovista Place, Suite 101
City/State/Zip: San Luis Obispo, CA 93401-7906	Phone: (805) 542-4648
Responsible Staff person: Dr. Wei Liu	Title: Engineering Geologist

II. Case Information

Site Facility Name: Former BP Service Station No. 11239	USTCF Claim No.	Water Board Case No.: 2314
Site Facility Address: 201 Mount Hermon Road Scotts Valley, California	Assessor Parcel No: 021-021-35	
Responsible Parties	Address	Phone Number
Atlantic Richfield Company (a BP affiliated company)	P.O. Box 1257 San Ramon, California 94583	(925) 275-3802
Property Owner	Ghaffarian Ebrahim & Mafoumeh Trustees et al Esmail Azra co trustee	

III. Tank Information

Tank #	Size in Gallons	Contents	Closed in Place/Removed	Date
1	6,000	Unleaded Gasoline	Removed	8/29/1994
2	8,000	Unleaded Gasoline	Removed	8/29/1994
3	10,000	Unleaded Gasoline	Removed	8/29/1994
4	1,000	Waste Oil	Removed	4/11/2003

IV. Release and Site Characterization Information

Cause and type of release: Unknown	Was source removed to extent practical: Yes	
Site characterization complete? Yes	Local Oversight Agency concurrence? Yes	
Monitoring Wells installed? Yes	Number: 17	Proper screen interval? Yes
Highest GW depth below ground surface: 8.72 ft.	Lowest: 34.34 ft.	Flow Direction: northwest
Most Sensitive Current GW use: none onsite		
Are Water Wells affected? Yes- Mañana Woods production well; impacted by Regional plume.	Hydrologic Unit: San Lorenzo Hydrologic Sub Area	
Is the Site on Municipal Water? (If Yes, Name of Water System) Yes - San Lorenzo Valley Water District		
Distance to nearest Water Well(s): 1,450 feet	Well Type/Status water production well/active	
Distance to nearest Surface Water(s): 500 feet	Has Surface Water(s) been affected? No	
Off-site Beneficial use impacts (addresses/locations): Mañana Woods production well at 232 Kings Village Drive, Scotts Valley, CA		
Is site an active fueling facility: (If No, has Vapor Intrusion been evaluated?) Yes		
Conceptual Site Model complete? Yes	Date of CSM: March 7, 2011	

CASE SUMMARY FORM

V. Treatment/Disposal Methods (Attach any additional information)

Material	Amount (Include Units)	Action (Treatment or Disposal Method)	Date
Tanks	4 USTs	Excavation and Offsite Disposal	8/24/1994; 4/11/2003
Piping	Unknown	Excavation and Offsite Disposal	8/23/1994
Free Product	N/A	N/A	N/A
Soil	Approximately 80 to 100 yards (USTs); 70 yards (roadway trenching)	Excavation and Offsite Disposal	8/23/1994 to 8/24/1994 (USTs); 4/1995 (roadway trenching)
Ground Water	180 gallons	Dewatering and Offsite disposal	4/1995

Maximum Documented Contaminant Concentrations—Before and After Cleanup

Contaminant	Soil (mg/kg)		Water (µg/L)		Contaminant	Soil (mg/kg)		Water (µg/L)	
	Before	After	Before	After		Before	After	Before	After
TPH (Gas)	10,000	1,100	4,300	< 100	1,2-DCA	<0.1	N/A	N/A	N/A
TPH (Diesel)	20	<2.5	<5	N/A	Oil & Grease	1,200	N/A	N/A	N/A
Benzene	1.4	0.022	570	< 1	Lead	N/A	N/A	N/A	N/A
Toluene	73.0	3.40	25	< 5	MTBE	N/A	0.14	N/A	7.5
Ethylbenzene	100	9.7	150	< 1	TBA	N/A	N/A	N/A	< 50
Xylenes	860	120	33	< 3	Other				
Naphthalene	N/A	31	N/A	N/A					

Comments: "Before" concentrations in soil and groundwater based on highest

historical detections prior to UST removals in 1994. Site is an active gasoline station.

"After" groundwater concentrations based on results of the last sampling event in May 2011.

VI. Closure

Amount of contaminant(s) mass removed: Soil: Approximately 170 cubic yards; Groundwater: 180 gallons	
Contaminant and media type: Petroleum Hydrocarbons; soil and groundwater	
Location/depth of residual contaminant mass left-in-place: Minimal contaminant mass left in place onsite.	
Is the plume stable and/or shrinking? Yes	Does remaining plume extend off-site? No
Approximate length of hydrocarbon plume (ft.): 20	
Does completed corrective action protect existing and potential beneficial uses per the Basin Plan? Yes	
Does corrective action protect public health for current land use? Yes	

CASE SUMMARY FORM

Should corrective action be reviewed if land uses change? No (if Yes – see Additional Comments section below)		
Monitoring Wells destroyed? Yes	Number destroyed: 17	Number retained: 0



VII. Local Agency Representative Data

Agency: NA – Permits only, Santa Cruz County EHS	Address: 701 Ocean Street, Room 312
City/State/Zip Santa Cruz, CA 95060	Phone/Email: 831-454-2758
Responsible Staff Person: Scott E Carson, PG, CEG	Title: Professional Geologist, Site Mitigation Program

VIII. Additional Comments

<p>Site Management Requirements: Residual soil and groundwater contamination may still exist on-site that could pose an unacceptable risk under certain site development activities such as site grading, excavation, or de-watering. The Central Coast Water Board, the local health agency and the appropriate local planning and building departments must be notified prior to any changes in land use, grading activities, excavation, or dewatering. This notification must include a statement that residual soil and groundwater contamination underlie the property and nearby properties. The levels of residual contamination and any associated risks are expected to reduce with time.</p>
<p>Concentrations of petroleum hydrocarbons were either below respective laboratory reporting limits or below screening levels in groundwater samples collected from all sampled monitoring wells at the Site during the most recent sampling event (May 12, 2011), with the exception of MTBE at MW-3 (7.5 ug/l). Soil samples collected from MW-13 (near dispenser islands) contained GRO at concentration of 1,000 mg/kg at 2.5 feet bgs. All other soil sampling since 2000 demonstrate limited to non-detect concentrations at the Site.</p>

IX. Central Coast Water Board Certification

  <p>Digitally signed by Harvey C. Packard Date: 2016.04.11 07:36:13 -07'00'</p>	<p>Date: April 11, 2016</p>
<p>for John M. Robertson, Executive Officer</p>	

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**SAN LORENZO VALLEY WATER DISTRICT
BOARD MEETING MINUTES**

April 7, 2016
6:00 p.m.

CONVENE MEETING/ROLL CALL:

President Brown convened the meeting at 6:00 p.m.

Roll call showed Dirs. Bruce, Ratcliffe and Baughman were present. District Manager Lee and Legal Counsel Hynes were also present. Director Hammer was excused in a 4-0 vote.

ORAL COMMUNICATION: None

ADJOURNMENT TO CLOSED SESSION:

President Brown adjourned to closed session at 6:02 p.m.

RECONVENE TO OPEN SESSION:

Pres. Brown reconvened the meeting to open session at 7:00 p.m.

Roll call showed President Brown, Dirs. Bruce, Ratcliffe and Baughman were present. District Manager Lee and Legal Counsel Hynes were also present.

ADDITIONS AND DELETIONS TO AGENDA:

District Manager Lee made a recommendation from staff to add item 12d the appointment of a labor negotiator. Staff suggested that we take that up now.

REPORT ACTIONS TAKEN IN CLOSED SESSION:

12d THE APPOINTMENT OF A LABOR NEGOTIATOR

President Brown said that the Board discussed the need for a Labor Negotiator for upcoming labor contract discussions. He noted that historically the District Manager was appointed to the position on Labor Negotiator.

Dir. Bruce made a motion to appoint Brian C. Lee to the position of Labor Negotiator.

ROLL CALL:

Ayes: Baughman, Brown, Ratcliffe, Bruce
Noes:
Abstain:
Absent: Hammer

ORAL COMMUNICATIONS:

Julie Hendriks, Boulder Creek, addressed the Board regarding Bruce Holloway's lawsuits and the money it is costing the District. She noted that the SLVWD ratepayers are innocent victims of Mr. Holloway's lawsuits. Ms. Hendriks suggested that the District countersue Mr. Holloway to recover costs.

Bruce Holloway, Boulder Creek, addressed the Board for the benefit of people that don't understand the issue. Mr. Holloway explained California law section 1090 and said that he is actually trying to get money for the District.

Charlene DeBert, Boulder Creek, addressed the Board and said that she believes there were also dirty dealings by the District in the 1960's.

WRITTEN COMMUNICATION: None

CONSENT AGENDA:

10a MINUTES OF THE BoD MEETING ON MARCH 17, 2016

10b BILL LIST FOR PERIOD ENDNG APRIL 7, 2016

10c NOTICE OF PREPARATION OF DRAFT ENVIRONMENTAL IMPACT REPORT OF MOUNT HERMON ADVENTURE PARK

Director Ratcliffe made a motion to accept the items 10a, 10b and 10c on the Consent Agenda.

ROLL CALL:

Ayes: Baughman, Brown, Bruce, Ratcliffe

Noes:

Abstain:

Absent: Hammer

UNFINISHED BUSINESS:

11a PUBLIC HEARING AND POSSIBLE ADOPTION - 2010 URBAN WATER MANAGEMENT PLAN ADDENDUM

District Manager Lee introduced and explained the item.

Dir. Baughman questioned the information on 4.7.4 regarding Desalination. He noted that the document mentions "existing interties" and the intertie in question does not actually exist.

President Brown suggested that the reference to existing interties that don't exist be removed from the document.

President Brown opened the Public Hearing for discussion on the 2010 UWMP.

Bruce Holloway, Boulder Creek, reiterated what Dir. Baughman said.

Mark Lee, Ben Lomond, questioned the Programmable Water Audit on the document.

Dist. Manager Lee explained that the 2010 UWMP required that the District hire a Water Conservation Coordinator or look into how much it would cost to do so. During the next budget we have a possible position addition of a Water Conservation Coordinator.

Pres. Brown closed the Public Hearing.

Dir. Baughman made a motion to adopt Resolution No. 32 (15-16) for the 2010 UWMP with the amendment to the document regarding the previously mentioned non-existent interties.

ROLL CALL:

Ayes: Brown, Ratcliffe, Bruce, Baughman
Noes:
Abstain:
Absent: Hammer

NEW BUSINESS:

12a CONFIRM EDUCATION GRANT COMMISSION CANDIDATE

Dir. Ratcliffe explained that at the person that she appointed to the Commission resigned and so Dir. Ratcliffe is asking that the Board approve her second appointment to the Commission, Linda Skeff. Ms. Skeff has been involved with a number of the County Parks and Grant Programs, as a volunteer.

Mark Lee, Ben Lomond, asked about Ms. Skeff's background.

Dir. Ratcliffe again explained that Ms. Skeff that has been involved with County Parks and Grant Programs, as a volunteer.

Dir. Baughman said that he has known Ms. Skeff for a time and thinks that she is a good choice for the Commission.

Dir Bruce made a motion to appoint Ms. Skeff as a Commissioner on the Education Grant Advisory Commission.

ROLL CALL:

Ayes: Baughman, Brown, Ratcliffe, Bruce
Noes:
Abstain:
Absent: Hammer

12b EDUCATION GRANT COMMISSION AWARD OF GRANTS

Dir. Baughman recused himself from this item stating he has a financial connection to one of the requestors. He then left the building.

Dist. Manager Lee said that SLVWD received \$30,000 in requests and have only budgeted \$17,500. The Commission reviewed the requests and chose the grant recipients.

Pres. Brown requested that the winning grants be read for the record.

Dist. Mgr. Lee read the following information:

Project Title	Project description	Award Recommendation	Grant applicant
Environmental Monitoring	Honors Biology prepares sophomores, juniors and seniors for a year-long monitoring project. Environmental monitoring involves juniors & seniors in conducting a yearlong field-based environmental science project. Each project has a mentor (a professional in the field). Students enter projects in the Monterey Bay Sanctuary Symposium, Santa Cruz County Science Fair & the SLVHS Science Symposium.	\$3,000	Jane Orbuch Science Teacher
Water and Environmental Awareness through Science Literacy: K-3 Science Enrichment at San Lorenzo Valley Elementary School	Deliver 4 water science lessons to approx 400 students at SLVE grades K-3; Provide Science Notebooks to students to record observations and collect data and conduct experiments as well as journal observations; Support coordination of the school Science Fair.	\$2,500	San Lorenzo Valley Elementary Bobcat Club
Fifth Graders to Science Camp	To lower the costs for families of fifth grade students attending the Camp Campbell Outdoor Science School (CCOSS) May 24-27, 2016.	\$2,500	Boulder Creek Elementary Parents Club
Family Science Night at SLVE	Family Science Night is an engaging and fun event where students, siblings, and parents learn about science, as it is related to water and watersheds.	\$2,500	SLV Elementary School
Watershed Rangers	In an after-school program, 15 SLVMS students will enhance understanding of watershed issues including watershed dynamics, endangered/invasive species and water quality to develop leadership skills necessary to engage the SLV community in the preservation and protection of the San Lorenzo River watershed.	\$3,000	Coastal Watershed Council
Fall Creek Fish Ladder & Salmonid Cycle Educational Rail Signage	This sign will illustrate the relationship of salmonids, the fish ladders, and the environment of Fall Creek as part of the San Lorenzo watershed. Whereby enhancing the understanding of human impact of watershed stewardship and environmental health of its water customers.	\$3,000	Nina Moore

Pres. Brown was pleased with the schools being supported.

Mark Lee, Ben Lomond, said that the Commission did a good job staying within a tight budget.

Donna Ziel, one of the Commissioners, said that the process was exciting and satisfying. She was happy that there were so many applicants.

Dir. Ratcliffe applauded the diversity of applicants.

Dir. Bruce made a motion to adopt Resolution No. 33 (15-16).

ROLL CALL:

Ayes: Brown, Ratcliffe, Bruce

Noes:

Abstain:

Absent: Baughman, Hammer

Director Baughman returned to the meeting.

**12c ASSOCIATION OF CALIFORNIA WATER AGENCIES 2016 SPRING
CONFERENCE & EXHIBITION**

Dist. Mgr. Lee encouraged all of the Board members to attend the symposium.

Dir. Ratcliffe noted that the proximity to the District make this one of the most cost effective opportunities the District will be able to participate in. She also said that she is planning to go to committee meetings with the thought of joining.

Pres. Brown questioned the BoD meeting on May 5th.

Dist. Mgr. Lee said that it should be discussed at the next BoD meeting on April 21, 2016.

Dir. Baughman agreed that there is a savings commuting to Monterey.

Four Board members agreed to attend, as well as Dist. Mgr. Lee. Dir. Hammer will not be able to attend.

John Fasolas, Felton, said that the SLVWD Board has a lot to offer and can teach those folks a few things.

GENERAL MANAGER REPORTS:

DM Lee shared the highlights from the Administrative Status Report.

DM Lee shared the highlights for the Environmental Status Report.

Dir. Baughman shared highlights from Budget & Finance Committee meeting 3.29.16.

Dir. Ratcliffe shared highlights from the Spec. EEP Committee meeting 3.9.16.

Pres. Brown shared highlights from an ACWA event.

ADJOURNMENT:

President Brown adjourned the meeting at 8:55 p.m.

Accounts Payable

Outstanding Invoices

User: KendraNegro
 Printed: 4/14/2016 - 4:31 PM
 Date Type: JE Date
 Date Range: 03/31/2016 to 04/14/2016

BILL LIST SUMMARY
 Check Register Total : \$74,120.47
 AP Outstanding Total: \$ 102,930.28
 Payroll 4/13: \$90,767.37
TOTAL FOR APPROVAL: \$267,818.12



13060 Highway 9
 Boulder Creek, CA 95006-9119
 (831) 338-2153 phone
 (831) 338-7986 fax

Vendor

Account Number	JE Date	Invoice Date	Invoice No	Journal Entry	Amount	Description
00016 - GREENWASTE RECOVERY,INC						
01-100-5420	4/14/2016	4/1/2016	2004289	00056-10-2016	262.82	BUILDING MAINTENANCE
Total for Vendor 00016 - GREENWASTE RECOVERY,INC:					262.82	
00047 - SOIL CONTROL LAB						
01-800-5202	4/14/2016	4/6/2016	6030423	00056-10-2016	39.00	WATER ANALYSIS - TOTAL PHOSPHATE
01-800-5202	4/14/2016	4/6/2016	6030687	00056-10-2016	39.00	WATER ANALYSIS - TOTAL PHOSPHATE
01-800-5202	4/14/2016	4/6/2016	6030922	00056-10-2016	145.00	WATER ANALYSIS - TOTAL PHOSPHATE
01-800-5202	4/14/2016	4/11/2016	6040082	00056-10-2016	430.00	GEN PHYSICAL, HARDNESS, ALKALINITY
Total for Vendor 00047 - SOIL CONTROL LAB:					653.00	
00076 - ERNIE'S AUTO CENTER						
01-400-5410	4/14/2016	3/30/2016	654110	00056-10-2016	157.64	BATTERY FOR TRUCK 275
01-400-5410	4/14/2016	3/30/2016	654146	00056-10-2016	-18.00	BATTERY CORE CREDIT
Total for Vendor 00076 - ERNIE'S AUTO CENTER:					139.64	
00082 - MID VALLEY SUPPLY						
01-100-5600	4/14/2016	4/8/2016	195788	00056-10-2016	110.42	PAPER SUPPLIES - ADMIN
01-100-5600	4/14/2016	4/8/2016	195788	00056-10-2016	84.43	PAPER SUPPLIES - OPS
Total for Vendor 00082 - MID VALLEY SUPPLY:					194.85	
00115 - ATKINSON-FARASYN						
01-100-5210	4/14/2016	4/11/2016	041116	00056-10-2016	1,706.30	LEGAL SERVICES 3/14 - 4/8/16
Total for Vendor 00115 - ATKINSON-FARASYN:					1,706.30	
00118 - FARMER BROTHERS COFFEE						

Vendor

Account Number	JE Date	Invoice Date	Invoice No	Journal Entry	Amount	Description
00118 - FARMER BROTHERS COFFEE						
01-400-5300	4/14/2016	4/6/2016	63761829	00056-10-2016	126.54	COFFEE/SUPPLIES
Task Label:		Type:	PO Number:	0000100453		
Total for Vendor 00118 - FARMER BROTHERS COFFEE:					126.54	
00129 - UNITED RENTALS NORTHWEST INC						
01-400-5320	4/14/2016	3/29/2016	133296423-005	00056-10-2016	1,947.50	FUEL CELL RENTAL
Task Label:		Type:	PO Number:	0000100436		
01-400-5320	4/14/2016	3/29/2016	133922842-004	00056-10-2016	2,116.80	GENERATOR RENTAL
Task Label:		Type:	PO Number:	0000100436		
Total for Vendor 00129 - UNITED RENTALS NORTHWEST INC:					4,064.30	
00141 - B & B SMALL ENGINE						
01-400-5311	4/14/2016	3/28/2016	345678	00056-10-2016	182.20	GENERATOR SERVICE
Task Label:		Type:	PO Number:	0000100446		
Total for Vendor 00141 - B & B SMALL ENGINE:					182.20	
00204 - FEDERAL EXPRESS CORP						
01-000-4150	4/14/2016	4/8/2016	81638	00056-10-2016	30.91	POSTAGE - REIMB
01-000-4150	4/14/2016	4/8/2016	81638	00056-10-2016	74.81	POSTAGE - REIMB
Total for Vendor 00204 - FEDERAL EXPRESS CORP:					105.72	
00213 - CHESTNUT IDENTITY						
01-400-5171	4/14/2016	3/28/2016	103266	00056-10-2016	98.40	UNIFORM - B VIRAMONTES
Task Label:		Type:	PO Number:	0000100438		
Total for Vendor 00213 - CHESTNUT IDENTITY:					98.40	
00263 - RAYNE WATER CONDITIONING						
01-800-5320	4/14/2016	3/31/2016	033116	00056-10-2016	31.75	WATER SOFTENER SERVICE - 4/1 - 4/30/16
Total for Vendor 00263 - RAYNE WATER CONDITIONING:					31.75	
00273 - CORELOGIC, INC.						
01-200-5200	4/14/2016	3/31/2016	81678389	00056-10-2016	93.75	REALQUEST PROPERTY REPORTS - FIN
01-200-5200	4/14/2016	3/31/2016	81678389	00056-10-2016	93.75	REALQUEST PROPERTY REPORTS - ENG
Total for Vendor 00273 - CORELOGIC, INC.:					187.50	

Vendor	Account Number	JE Date	Invoice Date	Invoice No	Journal Entry	Amount	Description
00283 - MOUNTAIN MECHANICS	01-400-5410	4/14/2016	3/11/2016	031116	00056-10-2016	364.21	MAINTENANCE - TRUCK 340
	Task Label:		Type:	PO Number:	0000100440		
Total for Vendor 00283 - MOUNTAIN MECHANICS:						364.21	
00290 - CONTRACTOR COMPLIANCE & MONIT	01-000-1565	4/14/2016	3/31/2016	6879	00056-10-2016	385.00	PHASE 2 - REGIONAL INTERTIE PROJECT
Total for Vendor 00290 - CONTRACTOR COMPLIANCE & MONIT:						385.00	
00296 - MESITI-MILLER ENGINEERING,INC	01-000-1565	4/14/2016	3/31/2016	316052	00056-10-2016	15,059.21	PROBATION TANK PROJECT
	Task Label: CAP-1516002A		Type: E	PO Number:			
Total for Vendor 00296 - MESITI-MILLER ENGINEERING,INC:						15,059.21	
00336 - LAND TRUST OF SANTA CRUZ CNTY	01-500-5200	4/14/2016	3/31/2016	3-2016	00056-10-2016	1,385.40	OLYMPIA PATROL SERVICE
Total for Vendor 00336 - LAND TRUST OF SANTA CRUZ CNTY:						1,385.40	
00343 - ERNIE'S SERVICE CENTER	01-400-5410	4/14/2016	4/6/2016	50608	00056-10-2016	624.36	309 TRUCK REPAIR
	Task Label:		Type:	PO Number:	0000100459		
	01-400-5410	4/14/2016	4/11/2016	50787	00056-10-2016	1,297.11	TRUCK 155
	Task Label:		Type:	PO Number:	0000100462		
Total for Vendor 00343 - ERNIE'S SERVICE CENTER:						1,921.47	
00362 - ACCELA, INC #774375	01-200-5200	4/14/2016	3/31/2016	2223	00056-10-2016	1,160.00	TRAINING/CONSULTING FEES
Total for Vendor 00362 - ACCELA, INC #774375:						1,160.00	
00365 - FREITAS + FREITAS	01-000-1565	4/14/2016	3/31/2016	14012	00056-10-2016	4,975.00	SWIM TANK - PRELIMINARY DRAWINGS
	Task Label: CAP-1516003A		Type: E	PO Number:			
Total for Vendor 00365 - FREITAS + FREITAS:						4,975.00	
00367 - INFOSEND, INC	01-200-5200	4/14/2016	3/31/2016	103788	00056-10-2016	1,094.46	MAILING SERVICES

Vendor	Account Number	JE Date	Invoice Date	Invoice No	Journal Entry	Amount	Description
00367 - INFOSEND, INC	01-200-5650	4/14/2016	3/31/2016	103788	00056-10-2016	2,644.80	STATEMENT POSTAGE
Total for Vendor 00367 - INFOSEND, INC:						3,739.26	
00384 - D W ALLEY & ASSOCIATES	01-000-1565	4/14/2016	4/1/2016	416-01	00056-10-2016	9,799.61	FALL CREEK FISH PASSAGE STUDY
	Task Label: CAP-1516007A		Type: E	PO Number:			
Total for Vendor 00384 - D W ALLEY & ASSOCIATES:						9,799.61	
00407 - UNIVAR USA	01-800-5300	4/14/2016	2/11/2016	SJ395358	00056-10-2016	-840.00	DRUM DEPOSIT - CREDIT
	01-800-5300	4/14/2016	4/7/2016	SJ739204	00056-10-2016	3,719.24	CHLORINE
	Task Label:		Type:	PO Number: 0000100456			
Total for Vendor 00407 - UNIVAR USA:						2,879.24	
00418 - DATCO SERVICES CORP	01-400-5200	4/14/2016	4/1/2016	121905	00056-10-2016	25.50	QUARTERLY SERVICE FEE
	Task Label:		Type:	PO Number: 0000100435			
Total for Vendor 00418 - DATCO SERVICES CORP:						25.50	
00450 - EUROFINS EATON ANALYTICAL, INC	01-800-5202	4/14/2016	4/1/2016	258381	00056-10-2016	80.00	WATER ANALYSIS - PASO, 5A, 6
	01-800-5202	4/14/2016	4/4/2016	258558	00056-10-2016	80.00	WATER ANALYSIS - PASO, 5A, 6
	01-800-5202	4/14/2016	4/12/2016	259634	00056-10-2016	80.00	WATER ANALYSIS - PASO, 5A, 6
Total for Vendor 00450 - EUROFINS EATON ANALYTICAL, INC:						240.00	
00539 - MILLER-MAXFIELD, INC	01-100-5200	4/14/2016	3/31/2016	01315SLV	00056-10-2016	1,818.75	PUBLIC OUTREACH CONSULTING SERVICES
Total for Vendor 00539 - MILLER-MAXFIELD, INC:						1,818.75	
00589 - ALLARD'S SEPTIC	01-800-5200	4/14/2016	3/17/2016	7117	00056-10-2016	300.00	KIRBY HOLDING TANK HAUL AWAY
	Task Label:		Type:	PO Number: 0000100444			
Total for Vendor 00589 - ALLARD'S SEPTIC:						300.00	
00625 - OFFICE DEPOT							

Vendor	Account Number	JE Date	Invoice Date	Invoice No	Journal Entry	Amount	Description
00625 - OFFICE DEPOT	01-800-5600	4/14/2016	3/25/2016	831192494001	00056-10-2016	107.91	OFFICE SUPPLY
	Task Label:		Type:	PO Number:	0000100415		
Total for Vendor 00625 - OFFICE DEPOT:						107.91	
00722 - SWRCB	01-800-5320	4/14/2016	4/5/2016	1006280	00056-10-2016	13,031.01	WATER SYSTEM FEES
	Task Label:		Type:	PO Number:	0000100463		
	01-800-5320	4/14/2016	4/4/2016	1006284	00056-10-2016	1,207.17	WATER SYSTEM FEES
	Task Label:		Type:	PO Number:	0000100463		
Total for Vendor 00722 - SWRCB:						14,238.18	
00729 - ALPHA ANALYTICAL LABS	02-600-5202	4/14/2016	3/3/2016	6031194	00056-10-2016	390.00	WASTEWATER MONITORING
	02-600-5202	4/14/2016	4/1/2016	6040796	00056-10-2016	390.00	WASTEWATER MONITORING
Total for Vendor 00729 - ALPHA ANALYTICAL LABS:						780.00	
00746 - SCOTTS VALLEY BANNER	01-100-5640	4/14/2016	3/25/2016	28751	00056-10-2016	130.00	FLUSHINNG AD - 3/25/16
	01-100-5640	4/14/2016	4/1/2016	29115	00056-10-2016	130.00	FLUSHINNG AD - 4/1/16
Total for Vendor 00746 - SCOTTS VALLEY BANNER:						260.00	
00756 - KENNEDY/JENKS CONSULTANTS	01-000-1565	4/14/2016	4/4/2016	100441	00056-10-2016	11,165.47	INTERTIE #3 PROJECT
	01-000-1565	4/14/2016	4/4/2016	100441	00056-10-2016	3,453.32	INTERTIE #2 PROJECT
	01-000-1565	4/14/2016	4/4/2016	100441	00056-10-2016	1,538.35	INTERTIE #4 PROJECT
Total for Vendor 00756 - KENNEDY/JENKS CONSULTANTS:						16,157.14	
00768 - USA BLUEBOOK	01-400-5311	4/14/2016	4/8/2016	921241	00056-10-2016	298.89	SHOVELS
	Task Label:		Type:	PO Number:	0000100457		
	01-800-5300	4/14/2016	4/12/2016	923759	00056-10-2016	826.75	PUMP/TUBE
	Task Label:		Type:	PO Number:	0000100426		
Total for Vendor 00768 - USA BLUEBOOK:						1,125.64	
00782 - MONTEREY PENINSULA ENGINEERING	01-000-1565	4/14/2016	3/25/2016	03-16	00056-10-2016	950.00	INTERTIE #2 PROJECT

Vendor

Account Number	JE Date	Invoice Date	Invoice No	Journal Entry	Amount	Description
00782 - MONTEREY PENINSULA ENGINEERING						
01-000-1565	4/14/2016	3/25/2016	03-16	00056-10-2016	6,697.50	INTERTIE #3 PROJECT
01-000-1565	4/14/2016	3/25/2016	03-16	00056-10-2016	5,566.24	INTERTIE #4 PROJECT
Total for Vendor 00782 - MONTEREY PENINSULA ENGINEERING:					13,213.74	
01057 - SILKE COMMUNICATIONS						
01-400-5410	4/14/2016	3/16/2016	46767	00056-10-2016	57.00	RADIO SERVICE
Task Label:		Type:	PO Number:	0000100458		
Total for Vendor 01057 - SILKE COMMUNICATIONS:					57.00	
10067 - NBS						
01-100-5200	4/14/2016	4/6/2016	416000016	00056-10-2016	3,895.00	COST OF SERVICE FINANCIAL STUDY
Total for Vendor 10067 - NBS:					3,895.00	
10068 - ABACHERLI						
01-400-5200	4/14/2016	4/1/2016	5753	00056-10-2016	1,290.00	QUAIL 5 YARD FENCE REPAIR
Task Label:		Type:	PO Number:	0000100412		
Total for Vendor 10068 - ABACHERLI:					1,290.00	
Report Total:					102,930.28	

Accounts Payable

Checks by Date - Detail by Check Number

User: KendraNegro
Printed: 4/14/2016 4:50 PM



13060 Highway 9
Boulder Creek, CA 95006-9119
(831) 338-2153 phone
(831) 338-7986 fax

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
10945	00216	BOULDER CREEK AUTO PARTS	03/30/2016		
	60404	TRUCK 155 - TAIL LIGHT BULB			5.73
	60649	FUSE			4.52
				Total for Check Number 10945:	10.25
10946	00130	BOULDER CREEK HARDWARE	03/30/2016		
	3488	CHAIN SAW SHARPENING			11.00
				Total for Check Number 10946:	11.00
10947	00181	LAS ANIMAS CONCRETE	03/30/2016		
	116363	SLURRY - CAMP CABELL			346.74
				Total for Check Number 10947:	346.74
10948	00582	OLIVE SPRINGS QUARRY	03/30/2016		
	60352	HOT MIX			73.93
				Total for Check Number 10948:	73.93
10949	00711	ROBERTS & BRUNE CO.	03/30/2016		
	S1535830.005	8" FLAP VALVE RIVERSIDE GROVE TANK (-194.76
	S1535830.006	8" FLAP VALVE RIVERSIDE GROVE TANK (236.70
				Total for Check Number 10949:	41.94
10950	00142	SAN LORENZO LUMBER	03/30/2016		
	64698	MISC SUPPLIES - BENNETT			330.26
	65042	BLDG MATERIALS-BENNETT			123.93
				Total for Check Number 10950:	454.19
10951	00125	SCARBOROUGH LUMBER	03/30/2016		
	266931	TRAILER HITCH - INSTALL LIGHT			7.61
	267005	SILICONE CAULKING SEAL			6.74
	267170	BCEWW CHECK VALVE			63.77
	267565	HIGHLANDS HYDRANT REPAIRS			103.66
	267570	FORMAN HYDRO REPLACEMENT PARTS			55.69
	267842	SUPPLIES			50.30
	267862	CONDUIT REPAIR			9.72
	267936	FLEX COUPLING			27.85
	543766	HOUSEHOLD SUPPLIES - OPS			43.91
				Total for Check Number 10951:	369.25
10952	00168	SCOTTS VALLEY SPRINKLER	03/30/2016		
	143755	FORMAN - HYDRO - Y STRAINER			99.03
				Total for Check Number 10952:	99.03

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
10953	00642	STEVEN M. BUTLER,R.P.F.	04/07/2016		
	022216	BRUSH REMOVAL			1,207.56
	022216	WATERSHED MAINTAINCE			1,207.56
Total for Check Number 10953:				0.00	2,415.12
10954	00378	BANK OF THE WEST	04/07/2016		
	022716	FIREWALL RENEWAL			445.00
	022816	BOSCH REPLACEMENT SWITCH			24.28
	030316	LUNCHEON MEETING			14.06
	030516	DOMAIN RENEWAL			184.95
	030616	CLOUD SERVICE			138.60
	030916	OPS WEATHER STATION			1,637.51
	031516	CALPERS WEBINAR			65.00
	031716	LUNCHEON MEETING			31.84
	032116	MEETING			95.45
	032216	OS MONITOR SOFTWARE			198.00
	032316	TRANSACTION FEE			4.95
	032416	CONTRACT SERVICES - MAILCHIMP			50.00
Total for Check Number 10954:				0.00	2,889.64
10955	00234	CITY OF SCOTTS VALLEY	04/07/2016		
	031516	SEWER CHARGES - 01/15/16 - 03/15/16			79.00
Total for Check Number 10955:				0.00	79.00
10956	01050	COLONIAL LIFE	04/07/2016		
	0302314	SUPPLEMENTAL INSURANCE - 3/2,3/16,3/3/16			623.82
Total for Check Number 10956:				0.00	623.82
10957	00788	COMCAST	04/07/2016		
	032616	INTERNET CHARGES - 195 KIRBY			141.08
Total for Check Number 10957:				0.00	141.08
10958	00444	COSTCO-CAPITAL ONE COMMERCIAL	04/07/2016		
	41795402A	OFFICE SUPPLIES - WTP			53.24
	41795402B	OFFICE SUPPLIES - ADMIN			361.43
Total for Check Number 10958:				0.00	414.67
10959	00329	GRAINGER	04/07/2016		
	9050791871	LAB SUPPLIES			508.10
Total for Check Number 10959:				0.00	508.10
10960	00120	GRANITEROCK	04/07/2016		
	040516	QUAIL HOLLOW EASEMENT			1.00
Total for Check Number 10960:				0.00	1.00
10961	10005	ICMA RETIREMENT C/O M & T RETIRI	04/07/2016		
	102136120	REITIREMENT WITHHOLDING			1,535.00
Total for Check Number 10961:				0.00	1,535.00
10962	00058	IHWY, INC.	04/07/2016		
	12289	BUSINESS HOSTING - slvwd.com			25.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
			Total for Check Number 10962:	0.00	25.00
10963	00181 116772	LAS ANIMAS CONCRETE SLURRY	04/07/2016		560.90
			Total for Check Number 10963:	0.00	560.90
10964	00054 032716 032716 032716 032716 032916 040416	PACIFIC GAS & ELECTRIC GAS/ELECTRIC CHARGES - WTP GAS/ELECTRIC CHARGES - ADMIN GAS/ELECTRIC CHARGES - BCEWW GAS/ELECTRIC CHARGES - OPS ELECTRIC CHARGES - REBECCA ELECTRIC CHARGES - 140 ELENA CT	04/07/2016		10,598.53 708.74 198.97 4,732.00 43.62 10.18
			Total for Check Number 10964:	0.00	16,292.04
10965	00711 S1548532.001 S1548532.002 S1548532.003 S1548532.004	ROBERTS & BRUNE CO. PART # 6002-306 FULL CIRCLE 2.35-2.63 7.5 PART # 6002-315 FULL CIRCLE 4.45-4.85 7.5 PART # 6002-315 FULL CIRCLE 4.45-4.73 7.5 PART # 6002-315 FULL CIRCLE 4.45-4.85 7.5	04/07/2016		314.35 68.37 104.79 136.75
			Total for Check Number 10965:	0.00	624.26
10966	00399 APR 2016 APR 2016 APR 2016 APR 2016 APR 2016 APR 2016	VISION SERVICE PLAN VISION INSURANCE - W.SHED VISION INSURANCE - FINANCE VISION INSURANCE - OPS VISION INSURANCE - ADMIN VISION INSURANCE - ENG VISION INSURANCE - WTP	04/07/2016		8.15 120.67 262.22 50.31 16.30 83.49
			Total for Check Number 10966:	0.00	541.14
10967	00599 44600072 44600072	WEX BANK FUEL - OPS FUEL - OPS	04/07/2016		2,855.41 476.50
			Total for Check Number 10967:	0.00	3,331.91
10968	00589 7113	ALLARD'S SEPTIC KIRBY HOLDING TANK / HAULAWAY	04/08/2016		300.00
			Total for Check Number 10968:	0.00	300.00
10969	00729 6032123	ALPHA ANALYTICAL LABS WATER ANALYSIS - WASTEWATER MONIT	04/08/2016		926.00
			Total for Check Number 10969:	0.00	926.00
10970	00115 031416 031416a 031416b	ATKINSON-FARASYN LEGAL SERVICES - 2/1/16 - 2/23/16 LEGAL SERVICES - 2/1/16 - 2/29/16 - ORD 8 LEGAL SERVICES - 1/27/16 - 3/11/16	04/08/2016		106.50 631.25 2,433.57
			Total for Check Number 10970:	0.00	3,171.32
10971	10025 80006064	BADGER METER, INC BEACON CELLULAR STANDARD	04/08/2016		66.75

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
			Total for Check Number 10971:	0.00	66.75
10972	00220 28257	BAY BUILDING JANITORIAL,INC JANITORIAL SERVICE - MAR 2016	04/08/2016		424.42
			Total for Check Number 10972:	0.00	424.42
10973	00124 087838	BRUCE BARTON PUMP WASTEWATER PUMP REPL. DISCHARGE PI	04/08/2016		1,569.63
			Total for Check Number 10973:	0.00	1,569.63
10974	00566 16030	C S S C ANSWERING SERVICE	04/08/2016		272.50
			Total for Check Number 10974:	0.00	272.50
10975	10070 Z4S2B2	CA SCHOOL BOARDS ASSOC 2015-16 GASB 45 AMM REPORT	04/08/2016		1,500.00
			Total for Check Number 10975:	0.00	1,500.00
10976	00265 2272 2272	COMMUNITY TELEVISION OF CONTRACT SERVICES - BOARD COVERAG CONTRACT SERVICES - BOARD COVERAG	04/08/2016		175.00 200.00
			Total for Check Number 10976:	0.00	375.00
10977	00036 371808	CORRPRO COMPANIES INC INSPECT DIGITAL DISPLAY BOARD - QUAI	04/08/2016		125.00
			Total for Check Number 10977:	0.00	125.00
10978	00450 255246 256409 256670 257150 257628 257649 257650 257651 257653 257654 257655	EUROFINS EATON ANALYTICAL, INC WATER ANALYSIS - PASO WATER ANALYSIS - BENNETT SPRING WATER ANALYSIS - PASO ARESENIC TOTAL ICAP/MS - PASO WATER ANALYSIS - CLEAR CREEK WATER ANALYSIS -SWEETWATER WATER ANALYSIS - PEAVINE WATER ANALYSIS - FOREMAN WATER ANALYSIS - FALL CREEK WATER ANALYSIS - BULL SPRING 1 WATER ANALYSIS - BULL SPRING 2	04/08/2016		80.00 60.00 80.00 100.00 680.00 680.00 680.00 680.00 680.00 680.00 680.00 680.00
			Total for Check Number 10978:	0.00	5,080.00
10979	00118 030916 63309497	FARMER BROTHERS COFFEE CREDIT COFFEE/SUPPLIES - OPS	04/08/2016		-13.38 176.64
			Total for Check Number 10979:	0.00	163.26
10980	00204 22989 94832 94832	FEDERAL EXPRESS CORP SHIPPING CHARGES SHIPPING CHARGES SHIPPING CHARGES	04/08/2016		35.39 20.96 72.10
			Total for Check Number 10980:	0.00	128.45

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
10981	00164	FIRST ALARM	04/08/2016		
	305426	BEAR CREEK WASTEWATER ALARM SERV			618.74
	905433	ALARM SERVICE MANANA WOODS TREA			133.06
	906269	ALARM SERVICE - 101 QUAIL HOLLOW			90.06
	906369	ALARM SERVICE - 365 MADRONE DR			115.38
	906463	ALARM SERVICE - 13057 HWY 9			511.59
	908039	ALARM SERVICE - 15900 BEAR CREEK RD			333.57
	908040	ALARM SERVICE - 232 KINGS VILLAGE RI			279.24
	908041	ALARM SERVICE - 600 SAN LORENZO AVE			162.30
	908042	ALARM SERVICE - 195 KIRBY ST			207.30
		Total for Check Number 10981:		0.00	2,451.24
10982	10028 16-220867	FLYERS ENERGY LLC GASOLINE DELIVERY FOR FUEL CELL	04/08/2016		665.08
		Total for Check Number 10982:		0.00	665.08
10983	00080 947069	GRANITE CONSTRUCTION CO HOT MIX -MAIN LEAK REPAIRS	04/08/2016		171.89
		Total for Check Number 10983:		0.00	171.89
10984	00296 216049	MESITI-MILLER ENGINEERING,INC PROBATION TANK REPLACEMENT - FINAL	04/08/2016		4,065.60
		Total for Check Number 10984:		0.00	4,065.60
10985	00478 1707628	MWH AMERICAS CONSULTING SERVICES - 1-16-16 - 3/4/16	04/08/2016		1,323.75
		Total for Check Number 10985:		0.00	1,323.75
10986	10067 2160056	NBS FININACIAL STUDY	04/08/2016		1,275.00
		Total for Check Number 10986:		0.00	1,275.00
10987	00625 827833485001	OFFICE DEPOT STAR MICRO RIBBON	04/08/2016		61.64
		Total for Check Number 10987:		0.00	61.64
10988	00988 9460	PETE'S OUTFLOW TECHNICIANS BCEWW PUMPING - HEAVY RAINS	04/08/2016		6,880.00
		Total for Check Number 10988:		0.00	6,880.00
10989	00302 37482 38323 38420	POLLARDWATER.COM FLUSHING SUPPLIES - STREAM SHAPER CL2 TABLETS FOR WT PITOT GAUGES	04/08/2016		277.33 448.79 365.94
		Total for Check Number 10989:		0.00	1,092.06
10990	00046 26655	RED WING SHOE STORE SAFETY SHOES FOR ANDY R.	04/08/2016		120.15
		Total for Check Number 10990:		0.00	120.15
10991	00040 031016	SANTA CRUZ SENTINEL ADVERTISING - PUBLIC HEARING	04/08/2016		199.32

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
			Total for Check Number 10991:	0.00	199.32
10992	00746	SCOTTS VALLEY BANNER	04/08/2016		
	28392	FLUSHING AD			208.00
	28731	FLUSHING AD			208.00
			Total for Check Number 10992:	0.00	416.00
10993	00047	SOIL CONTROL LAB	04/08/2016		
	6010562A	CREDIT INVOICE 6010562			-145.00
	6010563A	CREDIT INVOICE 6010563			-37.00
	6010564	WATER ANALYSIS - TOTAL PHOSPHATE			39.00
	6010722	WATER ANALYSIS - TOTAL PHOSPHATE			39.00
	6020176	WATER ANALYSIS - GENERAL PHYSICAL			145.00
	6020534	WATER ANALYSIS - TOTAL PHOSPHATE			39.00
	6020535	WATER ANALYSIS - TOTAL PHOSPHATE			117.00
	6020633	WATER ANALYSIS - TOTAL PHOSPHATE			39.00
	6030034	WATER ANALYSIS - TOTAL PHOSPHATE			39.00
	6030244	WATER ANALYSIS - GENERAL PHYSICAL			145.00
	6030245	WATER ANALYSIS - TOTAL PHOSPHATE			39.00
	6030422	WATER ANALYSIS - GENERAL PHYSICAL			145.00
	6030424	WATER ANALYSIS - METALS DIGESTION			37.00
	6030686	WATER ANALYSIS - GENERAL PHYSICAL			145.00
			Total for Check Number 10993:	0.00	786.00
10994	00721	UNITED SITE SVCS.,INC	04/08/2016		
	3842490	QUAIL 5 TOILET - SERVICE AND CLEANIN			157.18
			Total for Check Number 10994:	0.00	157.18
10995	10023	AT & T CAPITAL SERVICES, INC	04/14/2016		
	2983958	TELEPHONE SYSTEM MAINTENANCE			396.07
			Total for Check Number 10995:	0.00	396.07
10996	00055	AT&T	04/14/2016		
	040116	TELEPHONE SERVICE - WTP			1,522.70
	040116	TELEPHONE SERVICE - OPS			3,190.56
	040116	TELEPHONE SERVICE - BCEWW			320.45
	040116	TELEPHONE SERVICE - ADMIN			141.12
			Total for Check Number 10996:	0.00	5,174.83
10997	00687	AT&T U-VERSE	04/14/2016		
	040516	INTERNET SERVICE - 13057 HWY 9			70.00
			Total for Check Number 10997:	0.00	70.00
10998	00788	COMCAST	04/14/2016		
	040316	INTERNET SERVICE - 545 FALL CREEK DR			162.11
			Total for Check Number 10998:	0.00	162.11
10999	00001	ROYAL WHOLESALE ELECTRIC	04/14/2016		
		CORD/PLUGS - INTERTIES 3 & 4			2,771.95
			Total for Check Number 10999:	0.00	2,771.95
11000	00183	SDRMA	04/14/2016		
	52816	4600 GRAHAM HILL RD PUMP STATION			364.44

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
52816		BLUE RIDGE PUMP STATION			6.60
52816		345 QUAIL TERRACE - SCADA STATION			18.22
Total for Check Number 11000:				0.00	389.26
Report Total (56 checks):				0.00	74,120.47

CASH REQUIREMENTS

THIS REPORT SUMMARIZES YOUR PAYROLL TRANSACTIONS FOR THE CHECK DATE 04/13/16. IT DOES NOT REFLECT MISCELLANEOUS ADMINISTRATIVE CHARGES. PLEASE REFER TO YOUR INVOICE(S) FOR THE TOTAL CASH REQUIRED FOR THIS CHECK DATE.

TRANSACTION DETAIL

ELECTRONIC FUNDS TRANSFER - Your financial institution will initiate transfer to Paychex at or after 12:01 A.M. on transaction date.

<u>TRANS. DATE</u>	<u>BANK NAME</u>	<u>ACCOUNT NUMBER</u>	<u>PRODUCT</u>	<u>DESCRIPTION</u>		BANK DRAFT AMOUNTS & OTHER TOTALS
04/12/16	WELLS FARGO BANK, NA	xxxxxx1358	Direct Deposit	Net Pay Allocations	40,045.36	40,045.36
04/12/16	WELLS FARGO BANK, NA	xxxxxx1358	Taxpay®	Employee Withholdings		
				Social Security	5,672.64	
				Medicare	1,326.68	
				Fed Income Tax	10,545.26	
				CA Income Tax	3,497.92	
				CA Disability	823.46	
				Total Withholdings	21,865.96	
				Employer Liabilities		
				Social Security	5,672.64	
				Medicare	1,326.67	
				Fed Unemploy	16.09	
				Total Liabilities	7,015.40	28,881.36
04/12/16	WELLS FARGO BANK, NA	xxxxxx1358	401(k) Traditional	PXROTH 401 EEPO	992.76	
				PX401 EECU		
				PX401 ERMTCH		
				PXROTH 401 EECU		
				PX401 ERCUM		
				PX401 EEPRE	898.56	1,891.32
04/12/16	WELLS FARGO BANK, NA	xxxxxx1358	Section 125	PXDCA EE PRE	443.16	
				PXUME EE PRE	350.00	793.16
EFT FOR 04/12/16						71,611.20
TOTAL EFT (Does not reflect administrative charges)						71,611.20

NEGOTIABLE CHECKS - Check amounts will be debited when payees cash checks. Funds must be available on check date.

<u>TRANS. DATE</u>	<u>BANK NAME</u>	<u>ACCOUNT NUMBER</u>	<u>PRODUCT</u>	<u>DESCRIPTION</u>		<u>TOTAL</u>
04/13/16	WELLS FARGO BANK, NA	xxxxxx1358	Payroll	Check Amounts	19,156.17	
TOTAL NEGOTIABLE CHECKS						19,156.17

CASH REQUIREMENTS

THIS REPORT SUMMARIZES YOUR PAYROLL TRANSACTIONS FOR THE CHECK DATE 04/13/16. IT DOES NOT REFLECT MISCELLANEOUS ADMINISTRATIVE CHARGES. PLEASE REFER TO YOUR INVOICE(S) FOR THE TOTAL CASH REQUIRED FOR THIS CHECK DATE.

REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES - Paychex does not remit these funds. You must ensure accurate and timely payment of applicable items.

<u>TRANS. DATE</u>	<u>BANK NAME</u>	<u>ACCOUNT NUMBER</u>	<u>PRODUCT</u>	<u>DESCRIPTION</u>	<u>TOTAL</u>
04/13/16	Refer to your records for account	Information	Payroll	Employee Deductions	
				Advance	630.58
				Aflc/Col Post	55.11
				Aflc/Col Pre	389.65
				Calper 457	125.00
				DPer	5,833.75
				Health	1,965.24
				ICMA	1,535.00
				Life Ins	14.00
				Union dues	342.21
				Total Deductions	10,890.54
TOTAL REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES (Does not reflect administrative charges)					10,890.54

PAYCHEX WILL MAKE THESE TAX DEPOSIT(S) ON YOUR BEHALF - This information serves as a record of payment.

<u>DUE DATE</u>	<u>PRODUCT</u>	<u>DESCRIPTION</u>	
04/20/16	Taxpay®	FED IT PMT Group	24,543.89
04/20/16	Taxpay®	CA IT PMT Group	4,321.38

MEMO

To: Board of Directors
From: District Manager
Prepared By: Director of Operations
SUBJECT: AGREEMENT FOR WATER SERVICE; APN 66-211-09 & 10
Date: April 14, 2016

RECOMMENDATION

It is recommended that the Board of Directors review this memo and approve the attached resolution authorizing and directing the District Manager to execute the subject agreement on behalf of the District.

On June 12, 2015 Redtree Partners LP applied for domestic water and fire service to APN 66-211-09 & 10 generally located off Graham Hill Road, Felton. Staffs review indicated this parcel has no front mainline footage and recommends that water service be provided by a long service line agreement. The water meter would be generally located along Graham Hill Road at the entrance to the parcel.

In the past the District has authorized long service line agreements where future water mainline extensions were not likely to be constructed. In order to install long service lines, it is necessary for the application to cross privately owned parcels. The applicant is required to, and has provided the District with proof of right-of-way. The applicant is required to participate in any future water mainline extensions should such mainline provide service to subject parcel.

It is recommended that the Board of Directors approved the attached resolution which authorizes a long service line agreement to APN 66-211-09 & 10.

STRATEGIC PLAN:

Element - 1.0 Water Supply Management

FISCAL IMPACT:

None

SAN LORENZO VALLEY WATER DISTRICT

RESOLUTION NO. 34 (15-16)

SUBJECT: APPROVAL OF AGREEMENT REGARDING WATER SERVICE FOR REDTREE PARTNERS LP, APN 66-211-09 & 10, FELTON
WHEREAS, James Harnett desires to receive service as a customer of the District; and

WHEREAS, the Redtree Partners, LP property, APN 66-211-09 & 10, generally located at 5843 Graham Hill Road, Felton, California, is situated within the boundaries of the District; and

WHEREAS, the parcel is within the District's service area; and

WHEREAS, service will be by long service line from a water meter generally located on Graham Hill Rd.; and

WHEREAS, the District and Redtree Partners, LP are interested in providing service to this parcel and this agreement provides the covenants necessary to resolve the current situation.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the San Lorenzo Valley Water District that the District Manager is authorized and directed to execute the agreement regarding service to Redtree Partners, LP, APN 66-211-09 & 10, on behalf of the District.

PASSED AND ADOPTED by the Board of Directors of the San Lorenzo Valley Water District, County of Santa Cruz, State of California, on the 21st day of April, 2016, by the following vote of the members thereof:

AYES:
NOES:
ABSENT:
ABSTAIN:

Holly Morrison, District Secretary
San Lorenzo Valley Water District

Recorded by and for the Benefit of:
SAN LORENZO VALLEY WATER DISTRICT

and when recorded mail to:

BRIAN C. LEE
SAN LORENZO VALLEY
WATER DISTRICT
13060 HIGHWAY 9
BOULDER CREEK CA 95006

**AGREEMENT FOR INSTALLATION OF
WATER SERVICE
REDTREE PARTNERS LP
APN 66-211-09 & 10**

THIS TRANSACTION IS EXEMPT, FROM CALIFORNIA DOCUMENTARY TRANSFER TAX, TRANSFER TAX IS \$0.00 DOLLARS, PURSUANT TO SECTION 11929 OF THE CALIFORNIA REVENUE TAXATION CODE. THIS DOCUMENT IS EXEMPT FROM RECORDING FEES PURSUANT TO SECTION 27383 OF THE CALIFORNIA GOVERNMENT CODE.

THIS AGREEMENT is made this ____ day of April 2015, by and between the SAN LORENZO VALLEY WATER DISTRICT, hereinafter referred to as "DISTRICT" and Redtree Partners, LP, hereinafter referred to as "APPLICANT".

W I T N E S S E T H

WHEREAS, APPLICANT desires to receive water service as customers of DISTRICT;
and

WHEREAS, APPLICANT'S property, APN 66-211-09 & 10, generally located at 5843 Graham Hill Road, Felton, California, is situated within the boundaries of DISTRICT; and

WHEREAS, APPLICANT'S parcel is within the DISTRICT'S service area; and

WHEREAS, the meter review sheet of APPLICANT'S parcel indicates that a main extension is required by DISTRICT policy to serve this parcel; and

WHEREAS, it is unlikely that a water mainline extension will be constructed for this parcel; and

WHEREAS, service will be by a long service line from the meter; and

WHEREAS, DISTRICT and APPLICANT are interested in providing service to APPLICANT'S parcel, and this Agreement provides the covenants necessary to resolve the current situation;

NOW THEREFORE, in consideration of their mutual promises, obligations and covenants hereinafter contained, the parties hereto agree as follows:

1. PURPOSE. The purpose of this Agreement is to establish the terms of service to APPLICANT.

2. TERM. The term of this Agreement shall be from the date this Agreement is made and entered, as first written above, until all covenants of this Agreement are completed and accepted by DISTRICT or its successors, or a period of five (5) years, whichever occurs first. This Agreement may be extended in writing by the District Manager. This extension shall not exceed three (3) years.

3. APPLICANT'S PARCEL. APPLICANT'S parcel, which is the subject of this Agreement, is APN 66-277-09 & 10, generally located 5843 Graham Hill Road, Felton, in an unincorporated area of Santa Cruz County, California.

APPLICANT'S OBLIGATIONS

4. CROSS-CONNECTION DEVICE. A cross-connection device is required. Installation and maintenance shall be at APPLICANT'S expense and in accordance with DISTRICT Ordinance 65.

5. ADDITIONAL CONNECTION FEE. At any time in the future should additional dwelling units be added to the subject parcel, additional connection fees shall be collected by DISTRICT and paid by APPLICANT in accordance with DISTRICT ordinance. APPLICANT shall not connect any additional houses to this service without DISTRICT approval.

6. WATER SERVICE. APPLICANT shall, at APPLICANT'S own cost, install, maintain, and operate a water service on APPLICANT'S side of the meter, subject to DISTRICT inspection and approval. No leak adjustment will be granted for this service. All water lost on APPLICANT'S side of meter due to faulty or leaking plumbing fixtures shall be paid for by APPLICANT. APPLICANT shall, at his own expense, be responsible for repair of the service line to APPLICANT'S parcel. The water meter shall be located within the public domain.

7. RIGHTS-OF-WAY. APPLICANT shall be responsible for obtaining and maintaining all rights-of-way necessary for the APPLICANT'S service line. APPLICANT shall provide DISTRICT with proof of said rights-of-way prior to service installation.

8. INSTALLATION OF METER. APPLICANT shall request meter installation in writing. All fees shall be payable by APPLICANT for meter to be installed.

9. PAYMENT OF FEES. APPLICANT shall pay the following fees and deposit within one (1) year of execution of Agreement:

a)	Connection Fee (1-F)	9932.00
b)	Service Installation Deposit	500.00
c)	Cross Connection Device	0
d)	Customer Account Deposit	75.00
e)	Account Establishment Charge	<u>20.00</u>

Total Fees \$10,527.00

The service installation deposit shall be for the cost of installation of the service. APPLICANT shall receive an accounting of the cost. Should the cost of installation exceed the deposit, APPLICANT shall pay DISTRICT the difference. Should the actual cost of installation be less than the deposit, DISTRICT shall refund APPLICANT. Additional connection fees shall be required should the plumbing plan of actual house require larger meter in compliance with DISTRICT code. Any additional connection fee shall be in accordance with the fee schedule in effect at the time of plan submittal.

11. COMPLIANCE. APPLICANT shall comply with all other DISTRICT rules or ordinances not expressly waived by this Agreement.

12. PARTICIPATION IN FUTURE MAIN CONSTRUCTION. APPLICANT shall not oppose, protest, or take any exception to the formation of, or his participation in, an assessment district or other methodology for financing and installing any water system capital improvements abutting or benefiting the subject parcel. APPLICANT shall not oppose any Planning Commission review of water main extensions into this area. APPLICANT shall execute documents as may be required to contribute his assessed share of the cost of the capital improvements and/or proceedings.

13. HOLD HARMLESS. APPLICANT agree that they shall assume the defense of, and indemnify and save harmless the DISTRICT and its officers, agents and employees from all suits, actions, damages or claims of every name and description, to which the DISTRICT may be subjected or put by reason of damage or injury to persons or property arising out of or resulting from this Agreement, including, but not limited to, the execution of the work; the negligence or carelessness on the part of the APPLICANT, his agents or employees; or by or on account of any act or omission of APPLICANT, his agents or employees, including any failure to fulfill the terms of all laws and regulations which apply to this Agreement.

DISTRICT'S OBLIGATIONS

14. TEMPORARY WAIVER OF DISTRICT REQUIREMENTS FOR APPLICANT. DISTRICT shall temporarily waive the requirements for a main extension along APPLICANT'S frontage on APN 66-211-09 & 10 until DISTRICT or others initiate the capital improvements required by DISTRICT regulations.

15. SERVICE CONNECTION. Upon payment of all fees, re-evaluation of sizing requirements, proof of applicable rights-of-way and after APPLICANT'S written request to install the meter, DISTRICT shall install water services on Graham Hill Road, Felton, CA.

GENERAL

16. NOTICE. All written notices to the parties hereto shall be sent United States mail, postage prepaid by registered mail, return receipt requested, addressed as follows:

DISTRICT:

Brian C. Lee
District Manager
San Lorenzo Valley Water District
13060 Highway 9
Boulder Creek, CA 95006
(831) 338-2153

APPLICANT:

Redtree Partners, LP
1362 Pacific Avenue
Santa Cruz, CA 95060

Changes to the above addresses and persons can be made by the same form of notice.

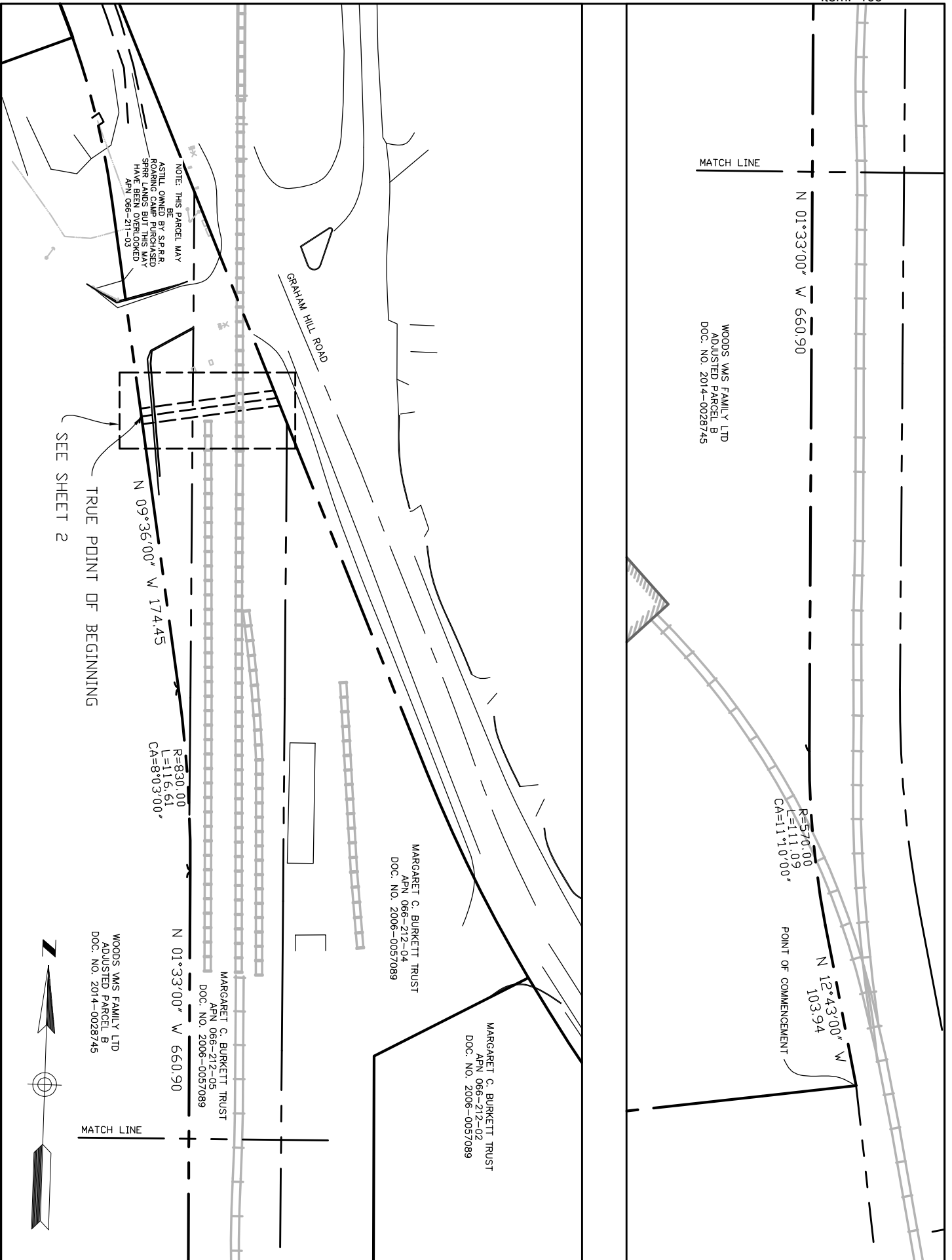
17. AUTHORITY TO EXECUTE AGREEMENT. Both DISTRICT and APPLICANT do covenant that each individual executing this Agreement on behalf of each party is a person duly authorized and empowered to execute Agreement for such party. Signature by APPLICANT or his agents in this Agreement shall be notarized and shall make the APPLICANT or his agents personally liable for any unpaid costs. APPLICANT agrees to pay all legal fees necessary in recovering any unpaid balance.

SAN LORENZO VALLEY WATER
DISTRICT:

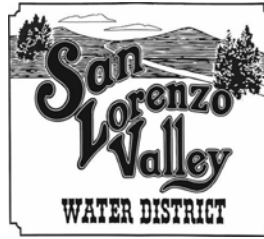
APPLICANT:

Brian C. Lee
District Manager

Douglas P. Ley
Managing Partner



Utility Billing
Transactions by Date
LEAK ADJUSTMENT - Q3 2016



13060 Highway 9
Boulder Creek, CA 95006-9119
(831) 338-2153 phone
(831) 338-7986 fax

Date Range: From: 01/01/2016 To: 03/31/2016
Batch Type: Adj & Fees
Billing Cycle: 001, 002

Account No	Journal Entry Date	Amount	Units Above Ave.
Reference No	Tran Type		
LEAK			
005998-000	02/10/2016	\$ (101.49)	34
220204002	Adjustment		
006049-000	02/17/2016	\$ (408.90)	145
220259061	Adjustment		
006162-000	03/17/2016	\$ (156.12)	52.3
230003700	Adjustment		
006812-000	01/22/2016	\$ (207.52)	121
260005551	Adjustment		
007356-000	03/17/2016	\$ (105.82)	44
280011050	Adjustment		
007516-000	01/22/2016	\$ (116.48)	52
290006900	Adjustment		
012190-000	03/22/2016	\$ (86.57)	29
840021000	Adjustment		
008163-000	02/17/2016	\$ (495.51)	166
410397002	Adjustment		
008197-000	03/17/2016	\$ (187.35)	167
410433004	Adjustment		
008613-000	03/01/2016	\$ (129.87)	54
520277002	Adjustment		
009015-000	03/17/2016	\$ (367.97)	153
550613002	Adjustment		
009101-000	03/01/2016	\$ (786.48)	226
550676100	Adjustment		
009505-000	02/10/2016	\$ (182.09)	61
610136002	Adjustment		
010819-000	03/22/2016	\$ (513.42)	172
710165001	Adjustment		
011339-001	03/25/2016	\$ (355.94)	148
740588032	Adjustment		
LEAK TOTAL		\$ (4,201.53)	1,624.30
# Leak Adj		15	
FY1516 YTD Totals		\$ (8,575.14)	
# Leak Adj		41	

In accordance with District Ordinance 85, authorizing water bill adjustments adopted October 10, 1991 and amended by Ordinance 97 adopted April 20, 2000, Ordinance 101 adopted January 6, 2005 and Ordinance 102 adopted March 3, 2005, District staff has adjusted the above accounts for the period stated above.

MEMO

To: Board of Directors

From: District Manager

SUBJECT: DISCUSSION AND POSSIBLE ACTION REGARDING POSSIBLY
CANCELING THE REGULARLY SCHEDULED MAY 5, 2016 BOARD
MEETING

DATE: April 21, 2016

RECOMMENDATION

It is recommended that the Board of Directors consider canceling the May 5, 2016 Regular Board Meeting.

BACKGROUND

May 5, 2016 is the next scheduled regular Board Meeting. A majority of the Board and District Manager will be attending the Association of California Water Agencies (ACWA) Spring Conference that day in Monterey, CA.

After reviewing upcoming necessary action, staff is agreeable to canceling the May 5, 2016 Regularly Scheduled Board Meeting. Any item that would have come before the Board on that meeting may be moved to the Regular Scheduled meeting on May 19th, 2016.

STRATEGIC PLAN:

Element 9.0 – Administrative Management

FISCAL IMPACT:

Minimal

MEMO

TO: Board of Directors

FROM: District Manager

SUBJECT: Discussion and Possible Action Regarding Review and Possible Revision of the District's 2015 Strategic Plan.

DATE: April 21, 2016

RECOMMENDATION:

It is recommended that the Board of Directors review the attached draft of the District's 2016 Strategic Plan and provide comments, recommendations and feedback as deemed appropriate.

BACKGROUND:

On April 16, 2015 the Board adopted the District's 2015 Strategic Plan. A key strategic element of that plan was to review and "...update the strategic plan annually, usually in February of each year." The intent of this element is two-fold; 'To properly demonstrate commitment of the District in meeting its mission and vision' and to adjust the plan to meet changing district priorities.

On January 21, 2016 the Board reviewed and provided recommendations to the District's 2015 Strategic Plan.

On March 3, 2016 the Board reviewed the draft version of the 2015 Strategic Plan and directed staff to revise and bring forward a 2016 draft Strategic Plan.

Staff has started to make revisions to the District's Strategic Plan, incorporating the Board's desire to make the plan a 'living' document that reflecting schedules and progress as Strategic Elements progress. Staff has not begun work on updating the existing text or descriptive elements of the plan.

Staff is seeking Director input to ensure that the District's Strategic Plan is progressing in the direction that the Board desires.

CEQA REQUIREMENTS:

None. This action does not constitute a project as defined by the California Environmental Quality Act

STRATEGIC PLAN:

Element 9.1 – Review Strategic Plan on an Annual Schedule

FISCAL IMPACT:

None

San Lorenzo Valley
Water District

2016 Strategic Plan
Approved xx/xx/2016

Introduction

What is a Strategic Plan?

A Strategic Plan is the top level planning document for an organization to set clear direction over all operational aspects of its mission. It serves as a framework for decision making over a rolling five-year period. It is a disciplined effort to produce fundamental decisions that shape what a District intends to accomplish by selecting a rational and balanced course of action. At its highest level, this Strategic Plan seeks to strengthen and build upon opportunities while addressing areas of concern all aimed toward forecasting an optimized future condition. A large part of its intended use is to clarify the future for the Board, Staff, and the public.

This document will introduce each important strategic goal, actions and initiatives in each of the strategic elements.

Introduction

Strategic Elements

Strategic Elements represent the vital areas of the District's operation and management. Thorough analysis of each area assures that implementation fully supports the Mission and Vision in a comprehensive way, properly covering the District in all areas. As such, Strategic Elements are supportive of the foundational Mission and Vision statements of the District.

The Strategic Elements are as follows:

1. Water Management
2. Watershed Stewardship
3. Capital Facilities
4. Wastewater Management
5. Fiscal Planning
6. Public Affairs
7. Strategic Partners
8. Organizational Health/Personnel
9. Administrative Management

Introduction

District Mission Statement

Our Mission is to provide our customers and future generations with reliable, safe and high quality water at an equitable price; to create and maintain outstanding service and community relations; to manage and protect the environmental health of the aquifers and watersheds; and to ensure the fiscal vitality of the San Lorenzo Valley Water District.

Introduction

Board Vision Statement

Within five years San Lorenzo Valley Water District will say that:

- We have completed environmental review, design, finance planning and construction-ready plans for utilizing Loch Lomond water,
- We have increased water conservation,
- We have adequate staffing at all levels (staffing plan),
- We have completed the Probation Tank Replacement Project,
- We remain committed to infrastructure replacement and a regularly reviewed Capital Improvement Program,
- We have completed a redundant Quail Hollow Well Project,
- We have a balanced budget that reflects Mission needs,
- We have reduced our carbon footprint as well as maintained our commitment to compliance with AB-32,
- We have conducted a full rate study of our wastewater system and developed a plan to fully fund required operations and maintenance or we have transferred our wastewater responsibilities to another agency or JPA,
- We have successfully connected with our communities,
- We are cooperating with other agencies,
- We remain successful in watershed stewardship,
- We have successfully implemented a Water Audit and Loss Control, Program reducing water loss through leakage, and
- We have a Capital Improvement Program that details projects and milestones.

Introduction

Accomplishments

In the past five years San Lorenzo Valley Water District has completed the following...

In 2015 we:

- Met our goal of increasing water conservation
- Reviewed our Capital Improvement Program
- Transitions Ordinance 8 into four documents
 - Rules and Regulations
 - Policies and Procedures
 - Schedule of Rates and Charges
 - Definitions
- Successfully connected with our communities
- Cooperated with other agencies
- Successfully implemented a water audit and loss control program, reducing our water loss through leakage by 60,000 gallons

In 2016 we:

- Completed the North-South Intertie Project.

1.0 Water Supply Management

Objective

To ensure water supplies of high quality and quantities are available for existing and future customers. We will do this by responsibly managing all water and watershed resources under the District's control, developing a diversified water supply, and by partnering with and/or influencing agencies that have an impact on the quantity and quality of current and supplemental water supplies available to the District.

5-Year Strategic Goals:

- 1.1 North - South Intertie
- 1.2 Redundant Quail Hollow Well
- 1.3 Loch Lomond Water
- 1.4 Water Audit and Loss Control Program
- 1.5 Felton Infrastructure and Source Water

1.0 Water Supply Management

1.1 North/South Intertie

Currently, the District is comprised of three (3) totally independent water systems: the Northern Distribution System located in the San Lorenzo Valley (Boulder Creek, Brookdale, Ben Lomond, and Zayante), the Southern Distribution System located in the Scotts Valley area, and the Felton System located in Felton. These three independent water supply and distribution systems are not interconnected. Interconnection of the systems would allow for increased reliability, especially during emergencies, and allow the South Distribution System to utilize surplus surface water from the Northern Distribution System during the winter months of normal rainfall years, managing the District's groundwater aquifers through conjunctive-use

Within five years, the District will undertake a CEQA review to utilize the North/South Intertie for enhanced water resource management activities such as the utilization of surface water as a water supply source in the Southern Distribution System for in-lieu groundwater aquifer recharge.

SCHEDULED START YEAR: 2015

EST. COMPLETION YEAR: 2018

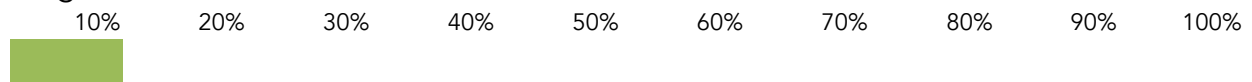
START DATE: 2016

COMPLETION DATE:

Schedule:

2016 2017 2018 2019

Progress:



STATUS:

03/07/2016 – District staff is preparing budget costs for inclusion in the 16/17 budget year. District staff is analyzing water budgets for each of the three water systems to develop conceptual conjunctive use water transfer quantities.

1.0 Water Supply Management

1.2 Redundant Quail Hollow Well

The District always strives to properly manage the groundwater aquifers from which it draws. The District operates and maintains two (2) groundwater wells in the Quail Hollow area (Quail Hollow Well No. 4A and Quail Hollow Well No. 5A) of the District's Northern Distribution System. It is assumed that all work activities associated with the Quail Hollow Redundant Well Project would be funded as a budgeted capital outlay project in a future District Annual Budget. At this time, this project is assumed to be a "pay-as-you go" project funded by ongoing revenues received from District water sales and other fees and charges. It is estimated that it would take approximately 36 months to complete the proposed Quail Well Project (Design, CEQA, Permitting, and Construction).

SCHEDULED START YEAR: 2017

EST. COMPLETION YEAR: 2020

START DATE:

COMPLETION DATE:

Schedule:

2017 2018 2019 2020

Progress:

10% 20% 30% 40% 50% 60% 70% 80% 90% 100%

STATUS:

Not Started

1.0 Water Supply Management

1.3 Loch Lomond Water

The District has an historical contractual allocation to purchase up to 313 acre-feet per year of raw water from Loch Lomond Reservoir which is owned and operated by the City of Santa Cruz. The District has not utilized Loch Lomond as a source of supply since the late 1970's. A number of project alternatives and accompanying steps exist to revitalize this source of water supply.

Within the scope of this five-year plan, the District anticipates starting the project with steps such as environmental review, design, finance planning and completion of construction ready plans.

SCHEDULED START YEAR: 2016

EST. COMPLETION YEAR: 2020

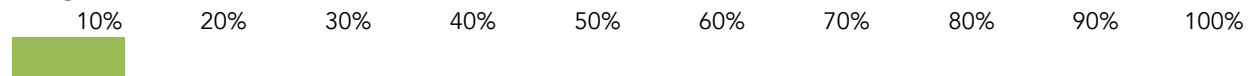
START DATE: 2016

COMPLETION DATE:

Schedule:

2016 2017 2018 2019 2020

Progress:



STATUS:

03/09/2016 - District staff is preparing budget costs for inclusion in the 16/17 budget year. District staff is analyzing water budgets for each of the three water systems to develop conceptual conjunctive use water transfer quantities.

1.0 Water Supply Management

1.4 Water Audit and Loss Control Program

To provide water service to customers the District conveys water through approximately 150 miles of various sizes and ages of water mains. Water loss through mainline leakage can be as high as 20 percent of total water production in an older distribution system such as the District's. To ensure that the District is using its water supplies efficiently, the District will implement a Water Audit and Loss Control program over the next five years that will, conduct a water audit to assess the efficiency of the water distribution system, perform leak detection, identify leaks throughout the distribution system and facilitate repairs, control apparent losses in metering and billing to recover missed revenues and develop approaches for short-term and long-term goal setting for the loss control program.

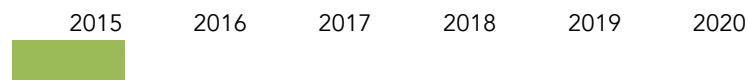
SCHEDULED START YEAR: 2015

EST. COMPLETION YEAR: 2020

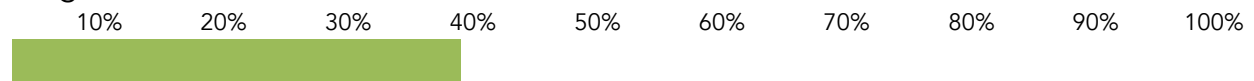
START DATE: 2016

COMPLETION DATE:

Schedule:



Progress:



STATUS:

03/09/2016 – District conducted first round of leak detection in 2015. District inspected 150 miles of pipeline and repaired 59 previously unknown leaks totaling an estimated 111 gpm (58 MGY). Staff is anticipating a second round of leak detection in the 2017-18 budget year.

1.0 Water Supply Management

1.5 Felton Infrastructure and Source Water

For customers within the Felton Service Area the District conveys water through approximately 24 miles of various sizes and ages of water pipe and appurtenant facilities, including three stream/spring diversions and one potable water treatment plan.

The infrastructure and three water sources for the Felton Service area are constrained and restricted by negligence of past private companies who operated the system prior to merging with the San Lorenzo Valley Water District.

Within the next five years the District would like to develop an Infrastructure Master Plan for the Felton Service Area that addresses replacement of infrastructure that has reached the end of its useful life.

Within the next five years the District would like to develop a Source Water Master Plan that provides clear goals and objectives to ensure safe and reliable sources of water for the Felton Service Area.

SCHEDULED START YEAR: 2016

EST. COMPLETION YEAR: 2020

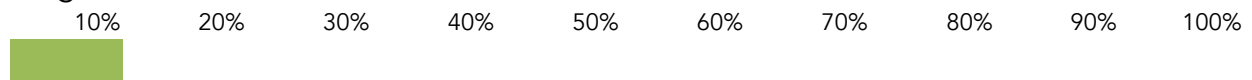
START DATE: 2016

COMPLETION DATE:

Schedule:

2016	2017	2018	2019	2020
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Progress:



STATUS:

03/09/2016 – District staff is preparing budget costs for inclusion in the 16/17 budget year.

2.0 Watershed Stewardship

Objective:

To manage and protect the environmental health of the local aquifers and watersheds.

Summary of 5-year strategic goals:

2.1 Watershed Management Plan

2.2 Environmental Review of Impacts to San Lorenzo River Watershed

2.3 Climate Action Plan

2.4 Education Program

2.0 Watershed Stewardship

2.1 Watershed Management Plan

In 2006 the District began to prepare an update to the existing Watershed Management Plan from 1985 including changes in the districts land ownership and service area, changes in watershed conditions, advances in watershed science, and changes in regulatory requirements. Over the next five years staff will evaluate and identify data gaps and complete the districts Watershed Management Plan.

SCHEDULED START YEAR: 2015

EST. COMPLETION YEAR: 2020

START DATE: 2016

COMPLETION DATE:

Schedule:

2016	2017	2018	2019	2020
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Progress:

10%	20%	30%	40%	50%	60%	70%	80%	90%	100%
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STATUS:

2.0 Watershed Stewardship

2.2 Environmental Review of Potential Impacts to the San Lorenzo River Watershed

Human-induced disturbances in the San Lorenzo River Watershed have altered hydrologic processes by increasing the magnitude and frequency of peak discharges and reducing summer base flows. Urban and rural development is a major source of erosion and sedimentation. Many current and historic human-induced impacts in the San Lorenzo River watershed cause or exacerbate erosion and sedimentation. These impacts to the San Lorenzo River watershed directly impact the San Lorenzo Valley Water District and its community. The District has a long history of watershed stewardship, providing environmental review and comment to proposed projects and plans, which impact the watershed. In the next five years, the District will continue to conduct environmental review on timber harvest, and development projects that impact the District's water sources and the San Lorenzo River Watershed.

SCHEDULED START YEAR: 2015

EST. COMPLETION YEAR: annually

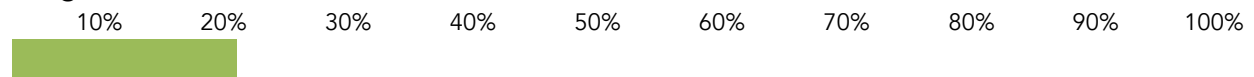
START DATE: 2015

COMPLETION DATE:

Schedule:



Progress:



STATUS:

2.0 Watershed Stewardship

2.3 Climate Action Plan

In 2008 the District Board approved a climate change resolution committing itself to meeting greenhouse gas emissions to AB32 standards. In addition, the resolution committed the District to addressing potential impacts of climate change in all of its planning documents.

In addition to maintaining the District's participation in the Climate Action Registry through regular emissions inventory reporting, the District will include consideration of additional climate change mitigation and adaptation measures in its ongoing operations, including such actions as: energy efficiency, fuel efficiency, encouraging water conservation, use or purchase of renewable energy generation, carbon sequestration, ongoing watershed stewardship and improved water supply resiliency.

Within five years, the District will have: evaluated the potential for and economic viability of additional renewable energy generation on District property, evaluated the potential costs and benefits of becoming 'carbon neutral' or 'carbon free' and if feasible, bringing forward a proposal to reach that goal. Within five years the District will have consulted with local and state experts on climate change impacts and will have incorporated appropriate adaptation considerations into our Watershed Management Plans.

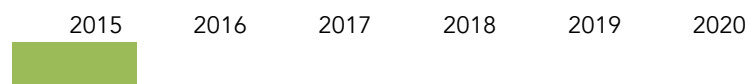
SCHEDULED START YEAR: 2015

EST. COMPLETION YEAR: annually

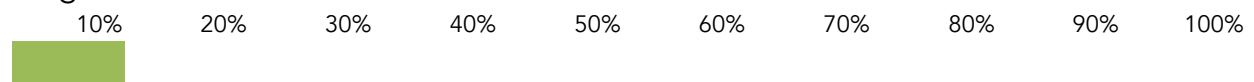
START DATE: 2015

COMPLETION DATE:

Schedule:



Progress:



STATUS:

2.0 Watershed Stewardship

2.4 Education Program

To protect the District's water resources over the long term, it is important to raise awareness of water conservation, and watershed protection and stewardship among residents of and visitors to the San Lorenzo Valley River watershed. The mission of the District's Education Program is to provide funding for educational and other projects that enhance the understanding of the San Lorenzo River watershed or improve the watershed's environmental health. Over the next five years, the District will continue to implement both of the education grant programs: the "classic" program and the "data gaps" program, refining them as necessary. Additionally, the District and its Mission has a fascinating history, one that is relevant to today and the future. As such, it is important to share that story.

SCHEDULED START YEAR: 2015

EST. COMPLETION YEAR: annually

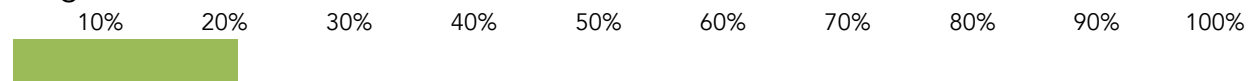
START DATE: 2015

COMPLETION DATE:

Schedule:



Progress:



STATUS:

3.0 Capital Facilities

Objective:

Properly managing our infrastructure through appropriate maintenance, yearly system condition review and assessment and timely replacement of facilities that have reached or exceeded the end of their service life.

Summary of 5-Year Strategic Goals:

3.1 Capital Improvement Program

3.0 Capital Facilities

3.1 Capital Improvement Program

The District has an ongoing Capital Improvement Program. The project planning and development process of the Capital Improvement Program was established to provide an orderly procedure for the identification, evaluation and prioritization of current and future capital needs of the San Lorenzo Valley Water District. The Capital Improvement Program has been utilized to guide the District's long and short-range planning process by matching identified needs, desired priorities and major capital expenditures. The 2010 Capital Improvement Program lists \$27,455,000 dollars of needed improvements. Over the next five years The 2010 Capital Improvement Program will be updated and progress will be published on the District's website describing the /schedules for individual projects by activity, processing time frame and estimated costs for each of the on the projects that are anticipated to be completed over the five years.

SCHEDULED START YEAR: 2015

EST. COMPLETION YEAR: annually

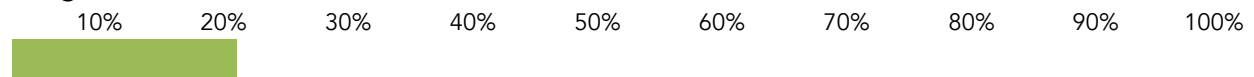
START DATE: 2015

COMPLETION DATE:

Schedule:



Progress:



STATUS:

4.0 Wastewater Management

Objective:

Properly managing our wastewater operation until the successful transition to a more appropriate entity is achieved. We will work with our wastewater customers and potential successor entities to find a beneficial solution.

Summary of 5-Year Strategic Goals:

4.1 Bear Creek Wastewater Collection and Treatment System

4.0 Wastewater Management

4.1 Bear Creek Wastewater Collection and Treatment System

The District currently owns and operates the Bear Creek Estates Wastewater System which provides wastewater collection and treatment service to approximately 54 single family residences. The District desires to transfer ownership and operation of the wastewater system to a more appropriate agency, such as the County of Santa Cruz, which could operate the system more efficiently. The District will continue to seek resolution of this matter with the County. In the next five years, specific steps toward this goal could include: conducting a rate-study that will establish operational and capital needs of the wastewater system, conduct a 218 rate increase process that will set rates appropriate to the operational and capital needs of the system, establishing a community dialog with Bear Creek Estates residents, meeting with County representatives on a regular basis to discuss and move this idea forward, and collaboratively establishing a plan with a schedule and key milestones.

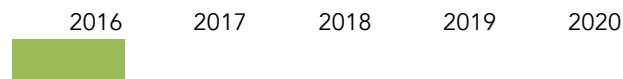
SCHEDULED START YEAR: 2016

EST. COMPLETION YEAR: 2020

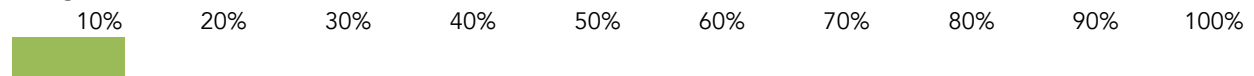
START DATE: 2016

COMPLETION DATE:

Schedule:



Progress:



STATUS:

5.0 Fiscal Planning

Objective:

To ensure the short and long-term fiscal vitality of the District. The District will forecast and plan income, reserves and expenditures and provide financial resources sufficient to fund on-going operations and the capital improvement program (CIP).

Summary of 5-Year Strategic Goals:

- 5.1 Fiscal Plan for Support of Strategy
- 5.2 Funding Infrastructure Replacement
- 5.3 Provide Support for Applying for and Securing Grants
- 5.4 Obtain the Comprehensive Annual Financial Report (CAFR) Award
- 5.5 Annual Review of the Reserve Fund Policy

5.0 Fiscal Planning

5.1 Fiscal Plan for support of Strategy

The District will continue to prepare and adopt annual balanced budgets, which reflect the mission of the District. The maintenance of this Strategic Plan will be integrated into the annual budgeting process. Additionally, it is anticipated that those goals, actions and/or initiatives outlined within this Plan will be reviewed and considered for funding as each annual budget is developed.

The District will conduct a multi-year rate study that will take into consideration as a minimum: continued fiscal impact of the drought, projected operational and staffing needs, conservation incentives, fixed rates vs. commodity rates, capital funding needs, and reserves.

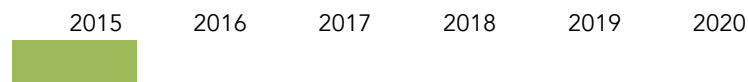
SCHEDULED START YEAR: 2015

EST. COMPLETION YEAR: annually

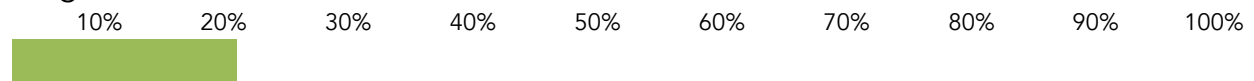
START DATE: 2015

COMPLETION DATE:

Schedule:



Progress:



STATUS:

5.0 Fiscal Planning

5.2 Funding Infrastructure Replacement

The District's ongoing fiscal planning activities will include periodic comprehensive analysis of the infrastructure needs of the District. These are generally outlined in the Capital Improvement Program (CIP). Each year during the budget development process, the capital improvement needs will be considered for inclusion within the upcoming budget for either full or incremental funding.

SCHEDULED START YEAR: 2015

EST. COMPLETION YEAR: annually

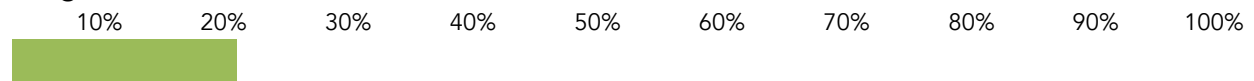
START DATE: 2015

COMPLETION DATE:

Schedule:



Progress:



STATUS:

5.0 Fiscal Planning

5.3 Provide Fiscal Support for Applying for and Securing Grants

Securing grants for various projects within the District is a best practice and leverages District monies, and thus protects rates. The District will determine proper funding and assistance necessary to support an organized effort to seek out and secure grants as project specific revenues for the District.

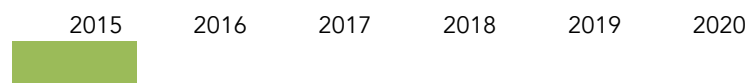
SCHEDULED START YEAR: 2015

EST. COMPLETION YEAR: annually

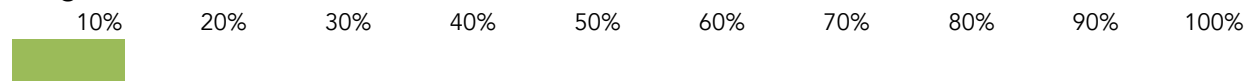
START DATE: 2015

COMPLETION DATE:

Schedule:



Progress:



STATUS:

5.0 Fiscal Planning

5.4 Obtain the Comprehensive Annual Financial Report (CAFR) Award

A Comprehensive Annual Financial Report is a set of financial statements comprising the financial report of the District that complies with the accounting requirements promulgated by the Governmental Accounting Standards Board (GASB). The CAFR may be considered a more thorough review of the District yearly budget. The Government Finance Officers Association (GFAO) provides a CAFR Award which is the highest form of recognition in the area of governmental accounting and financial reporting. The District's CAFR is evaluated and judged by an impartial panel of the GFOA to meet the high standards of the program including demonstrating a constructive "spirit of full disclosure" to clearly communicate its financial story to its users. Within the next five years the District will earn the CAFR Award.

SCHEDULED START YEAR: 2017

EST. COMPLETION YEAR: 2017

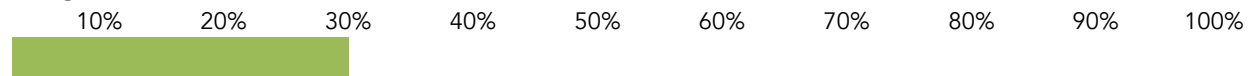
START DATE: 2016

COMPLETION DATE:

Schedule:

2017

Progress:



STATUS:

5.0 Fiscal Planning

5.5 Annual Review of the Reserve Fund Policy

Adequate reserves for the District operations ensure that customers experience both stable rates for service and the security that the District can respond to emergencies, especially regarding water and wastewater quality issues. Adequate reserves ensure that the District will at all times have sufficient funding available to meet its operating, capital and debt service cost obligations, together with future debt or capital obligations, as well as any unfunded mandates, including costly regulatory requirements. The Reserve Fund Policy should be developed to clearly identify specific designated reserve funds, to clearly identify both reserve fund categories and purposes, and set target levels for reserves that are consistent with the District's mission statement, the uniqueness of the District, and the philosophy of the District's Board.

SCHEDULED START YEAR: 2015

EST. COMPLETION YEAR: annually

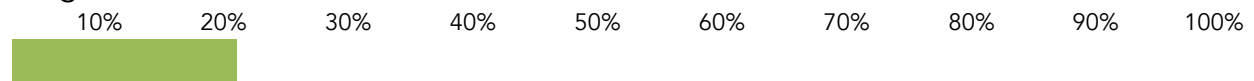
START DATE: 2015

COMPLETION DATE:

Schedule:



Progress:



STATUS:

6.0 Public Affairs

Objective:

To show solid planning, long-range outlook and overall value to our customers. We will do this by being completely transparent and open in our business and decisions. We will identify and employ effective ways to receive input, educate and inform the public and proactively engage with a variety of local media outlets.

Summary of 5-Year Strategic Goals:

- 6.1 Survey Stakeholder Expectations and Understanding of District Issues
- 6.2 Increase Civic Understanding and Engagement
- 6.3 Technology Plan
- 6.4 SDLF Certificate of Transparency

6.0 Public Affairs

6.1 Survey Stakeholder Expectations and Understanding of District Issues

It is important to gauge stakeholder perceptions of the District on a regular basis, to determine how and if perceptions are changing, to improve our service and/or communications and to identify areas where our message is not getting through clearly. Every five years the District will conduct a customer survey such as it did in 2010 to determine what areas of information our customers were interested in and how they would like to receive the information and ask how we might be able to best serve them.

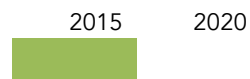
SCHEDULED START YEAR: 2015

EST. COMPLETION YEAR: 2020

START DATE: 2015

COMPLETION DATE:

Schedule:



Progress:



STATUS:

6.0 Public Affairs

6.2 Increase Civic Understanding and Engagement

It is critical that the public, especially our ratepayers, understand the issues that public water agencies face on both the global and local scale. Starting a conversation with ratepayers is a good way to engage them in understanding and solving problems. The Public Relations committee is intended to accomplish this. The outcome and advice of this committee will be considered by the Board of Directors for implementation.

Starting in fiscal 2015/16 the District will conduct a 'State-of-the-District' town hall meeting, presenting to the ratepayers in a concise and engaging manor the current issues impacting the District.

SCHEDULED START YEAR: 2015

EST. COMPLETION YEAR: annually

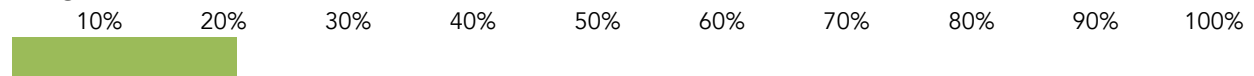
START DATE: 2015

COMPLETION DATE:

Schedule:



Progress:



STATUS:

6.0 Public Affairs

6.3 Technology Plan

The District will prepare a Technology Plan that will outline procedures and policies the District will use to continue managing and refining its website (including such features as a calendar function, search capability, and providing more documentation and information resources) and its internet presence (such as Facebook, Twitter, etc.) to facilitate transparency, availability of information, open communications channels and providing useful information to District residents. Additionally, the Technology Plan will incorporate a replacement schedule to keep the District's electronic equipment (office computers, SCADA equipment, and radios) up to date.

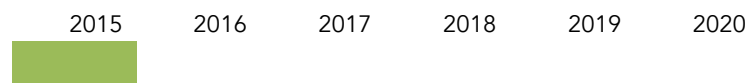
SCHEDULED START YEAR: 2015

EST. COMPLETION YEAR: annually

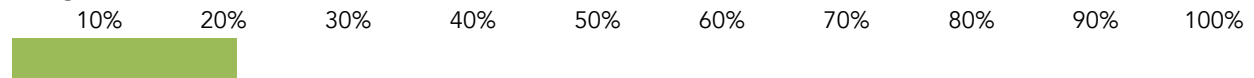
START DATE: 2015

COMPLETION DATE:

Schedule:



Progress:



STATUS:

6.0 Public Affairs

6.4 SDFL Certificate of Transparency

Within the next five years the District will obtain the Special District Leadership Foundation 'Certificate of Transparency' as a way to help ensure the public that the District is functioning in as transparent a manor as possible.

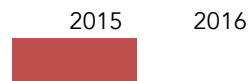
SCHEDULED START YEAR: 2015

EST. COMPLETION YEAR: 2015

START DATE: 2015

COMPLETION DATE:

Schedule:



Progress:



STATUS:

7.0 Strategic Partners

Objectives:

To foster beneficial relationships with strategic partners to accomplish the goals of the District. We will do this by embracing strategic ties with other organizations, the legislature and agencies, working closely with regulators and participating in professional associations.

Summary of 5-Year Strategic Goals:

7.1 Develop Strategic Partnerships with Other Agencies

7.2 Through Active Participation, Establish Strong Ties with Regional Planning Groups

7.0 Strategic Partners

7.1 Develop Strategic Partnerships with Other agencies

The San Lorenzo River Watershed is a shared resource. Various public agencies oversee how the resource is managed. As such, partnerships and our relations with these other agencies are important. The District will cultivate supportive and positive relationships with other agencies that may impact the District's operations and watershed stewardship efforts.

The Board President and District Manager will meet on a semi-regular basis with representatives from local agencies (including Scotts Valley, City of Santa Cruz, and County of Santa Cruz) to discuss topics of regional concern.

SCHEDULED START YEAR: 2015

EST. COMPLETION YEAR: annually

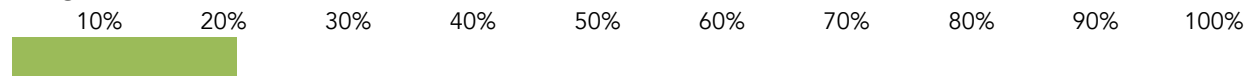
START DATE: 2015

COMPLETION DATE:

Schedule:



Progress:



STATUS:

7.0 Strategic Partners

7.2 Through Active Participation, Establish Strong Ties with Regional Planning Groups

The District shares the water challenges and opportunities with other public agencies in the region and beyond. This makes the need for positive relations with regional planning groups important to the District. We will proactively seek to play an active role in such activities. Within the next five years the District will join and actively participate in various regional organizations or groups that meet on a semi-regular basis to discuss water related issues and topics of concern to the District.

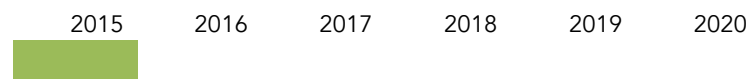
SCHEDULED START YEAR: 2015

EST. COMPLETION YEAR: annually

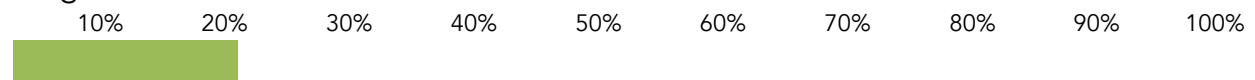
START DATE: 2015

COMPLETION DATE:

Schedule:



Progress:



STATUS:

8.0 Organizational Health/ Personnel

Objectives:

To employ and retain a high quality, motivated workforce. We will do this by utilizing sound policies and personnel practices, offering competitive compensation and benefits, providing opportunities for training, development and professional growth, while ensuring a safe and secure workplace.

Summary of Strategic Goals:

8.1 Staffing Plan

8.2 Compensation and Benefits Benchmarking

8.3 FLSA Audit

8.0 Organizational Health/ Personnel

8.1 Staffing Plan

As the District grows and considers taking on a larger role in water stewardship within the Valley, staffing will need to be thoroughly considered and factored into the budgeting process. Management will assess the staffing needs of the District annually during the budget development process and as the need presents itself.

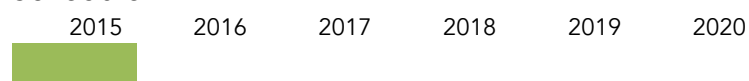
SCHEDULED START YEAR: 2015

EST. COMPLETION YEAR: annually

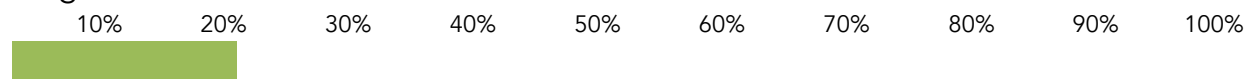
START DATE: 2015

COMPLETION DATE:

Schedule:



Progress:



STATUS:

8.0 Organizational Health/ Personnel

8.2 Compensation and Benefits Benchmarking

Proper consideration for the total compensation for District employees is an important aspect of being effective and efficient with the public funds. The District will perform a comprehensive salary and benefits study to assure a proper baseline of compensation for District employees. It is anticipated that this study will be conducted by a qualified consulting firm.

SCHEDULED START YEAR: 2016

EST. COMPLETION YEAR: 2017

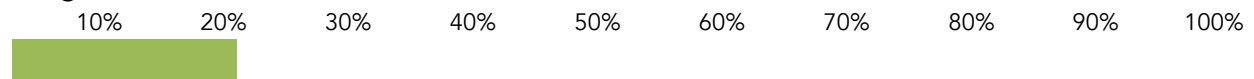
START DATE: 2015

COMPLETION DATE:

Schedule:

2016 2017

Progress:



STATUS:

8.0 Organizational Health/ Personnel

8.3 FLSA Audit

Every five years the District will conduct a Fair Labor Standards Act Audit to ensure that the District is remaining compliant with FLSA rules and regulations.

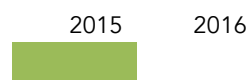
SCHEDULED START YEAR: 2016

EST. COMPLETION YEAR: 2016

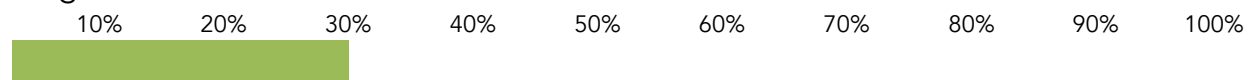
START DATE: 2015

COMPLETION DATE:

Schedule:



Progress:



STATUS:

9.0 Administrative Management

Objectives:

Our objective is to create, maintain and implement policies and procedures to ensure sound and efficient management of the District. We will conduct periodic review, refine and implement policies and procedures to ensure that the District Manager and Board have the tools necessary for successfully carrying out the Mission of the District.

Summary of Strategic Goals:

- 9.1 Update Ordinance 8
- 9.2 Board Development
- 9.3 Review Strategic Plan on an Annual Schedule

9.0 Administrative Management

9.1 Update Ordinance 8

Ordinance 8 is the primary source of the District's rules and regulations. Ordinance 8, originally adopted in 1970, has been amended and augmented on numerous occasions by various ordinances and resolutions since the date of adoption. The District will update Ordinance 8, either through a comprehensive review, rewrite and codification or by 'starting fresh', in order to ensure consistency and clear communication between District Board and staff and our customers. Due to the scope and breadth of this project, the District may engage an outside firm to assist with this effort.

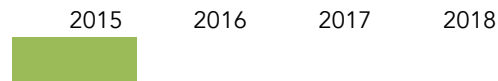
SCHEDULED START YEAR: 2015

EST. COMPLETION YEAR: 2018

START DATE: 2015

COMPLETION DATE:

Schedule:



Progress:



STATUS:

9.0 Administrative Management

9.2 Board Development

It is a best practice of Boards to address their own development and to adopt best practices in their public role. As such, the Board will adopt clear training and orientation methods each year and plan an annualized calendar for Board development and for individual Board members. The Board will also consider and improve its Board Policies and Procedures Manual.

SCHEDULED START YEAR: 2015

EST. COMPLETION YEAR: annually

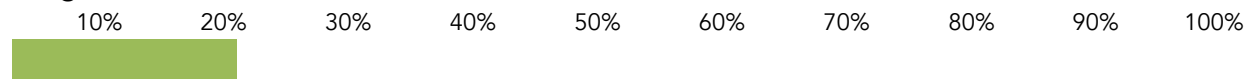
START DATE: 2015

COMPLETION DATE:

Schedule:



Progress:



STATUS:

9.0 Administrative Management

9.3 Review Strategic Plan on an Annual Schedule.

To properly demonstrate commitment of the District in meeting its mission and vision, we will update this strategic plan annually, usually in February of each year.

SCHEDULED START YEAR: 2016

EST. COMPLETION YEAR: 2020

START DATE: 2016

COMPLETION DATE:

Schedule:

2016 2017 2018 2019 2020

Progress:

10% 20% 30% 40% 50% 60% 70% 80% 90% 100%



STATUS:

MEMO

To: Board of Directors

From: District Manager

SUBJECT: DISCUSSION AND POSSIBLE ACTION REGARDING A RESOLUTION OF APPRECIATION FOR JAMES ROBERT MENZIES II AND DEDICATION OF THE SPRING AND CLEAR CREEK DIVERSION PIPELINE (FIVE-MILE PIPELINE)

DATE: April 21, 2016

RECOMMENDATION

It is recommended that the Board of Directors approve Resolution 33.

BACKGROUND

Rob Menzies passed away on April 7, 2016. He was a loyal employee and dear friend to many people. The outpouring of kind words and condolences from the community is simply amazing and really expressed to me the impact as a District employee Rob had in the Valley. He is, in a single word, irreplaceable.

It is fitting that we find some way to memorialize Rob's 30 years of contribution to the District. After talking with the people that have worked with Rob for many years, one project was obviously his pride and joy, the Five-Mile pipeline.

STRATEGIC PLAN:

Element 8.0 – Organizational Health / Personnel

FISCAL IMPACT:

None

SAN LORENZO VALLEY WATER DISTRICT

RESOLUTION NO. 35 (15-16)

APPRECIATION FOR YEARS OF SERVICE AND DEDICATION OF SWEETWATER AND CLEAR CREEK DIVERSION PIPELINE TO JAMES ROBERT MENZIES II

WHEREAS, since 1982 James Robert Menzies II, better known as Rob, has served the San Lorenzo Valley Water District with excellence, dedication and generosity; and

WHEREAS, for the past 30 years Rob, throughout his public service to the District, has displayed the highest degree of professionalism and integrity; and

WHEREAS, on April 7, 2016 Rob succumbed to illness and passed away; and

WHEREAS, Rob's efforts in the engineering department helped shape and transform the District, from meter reviews up through project designs; and

WHEREAS, Rob's efforts were instrumental in the design and installation of the five-mile pipeline delivering water from the Sweetwater and Clear Creek diversions to the Lyon Treatment Plant; and

WHEREAS, Rob provided design, surveying and construction support for this important District project; and

WHEREAS, Rob surveyed the entire pipeline, working ahead of the construction crews to ensure the pipeline was installed correctly, oftentimes in untamed and perilous conditions; and

WHEREAS, Rob contributed to many District successes, but he was most proud of his efforts to the success of this particular District project;

BE IT THEREFORE RESOLVED by the Board of Directors of the San Lorenzo Valley Water District as follows:

1. That enormous gratitude and appreciation are expressed to Rob Menzies for his loyalty and service to the San Lorenzo Valley Water District; and
2. Rob's efforts will forever be a part of the permanent history of the District; and
3. To ensure that Rob's legacy of dedication to the District is forever memorialized, the Board dedicates the five-mile pipeline, his proudest effort, to Rob Menzies; and

4. The Board directs staff to take all action necessary so that all future references to the Sweetwater and Clear Creek diversion pipeline shall forever be, "The Rob Menzies Five-Mile Pipeline".

PASSED AND ADOPTED by the Board of Directors of the San Lorenzo Valley Water District, County of Santa Cruz, State of California, on the 21th day of April, 2016, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Holly Morrison, District Secretary
San Lorenzo Valley Water District

MEMO

To: Board of Directors

From: District Manager

SUBJECT: DISCUSSION AND POSSIBLE ACTION REGARDING NOVEMBER 2016
ELECTIONS

DATE: April 21, 2016

RECOMMENDATION

It is recommended that the Board of Directors review provided material.

BACKGROUND

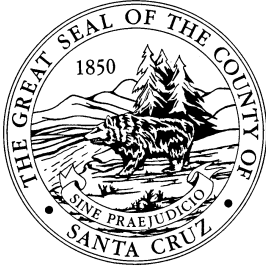
The District has received material related to the upcoming November 2016 election. Staff is providing said material for Board review. No action is recommended.

STRATEGIC PLAN:

Element 9.0 – Administrative Management

FISCAL IMPACT:

None



County of Santa Cruz

COUNTY CLERK / ELECTIONS

701 Ocean Street, Room 210, Santa Cruz, CA 95060-4076
831-454-2060 Toll-free: 866-282-5900 FAX: 831-454-2445 TDD: 831-454-2123
E-mail: info@votescount.com Web Sites: www.sccoclerk.com & www.votescount.com

Gail L. Pellerin, County Clerk
Tricia Webber, Assistant County Clerk

April 1, 2016

To: Board of Supervisors, Special Districts, School Districts and Cities
From: Mari Segura, Santa Cruz County Elections Department
Re: Information for the November 8, 2016 Statewide Presidential General Election

The deadline for calling an election for a measure on the November 8, 2016 Presidential Election ballot is fast approaching. If your board is planning a measure for the November 8, 2016 ballot, you must file a resolution that does the following: 1) orders the election; 2) requests the Santa Cruz County Elections Department to conduct the election, and 3) consolidates it with any other jurisdiction holding an election on that same day.

If you need to call a special election to fill a vacancy please call us at 454-2060 to obtain materials you will need.

The important deadlines for the **November 8, 2016** election to note are:

- May/June, 2016– suggested month that your governing body hold a meeting to adopt the resolution calling the election;
- August 12, 2016 (**FINAL** deadline) – last day for governing bodies to file their resolutions calling their election.

The following documents are attached to assist your governing body in calling and consolidating an election with the November 4, 2014 Statewide General Election.

- Attachment A – Administrative Calendar
- Attachment B – How to Place a Measure on the Ballot
- Attachment C – Sample Resolution of the Election Order for Special Districts
- Attachment D – Sample Resolution of the Election Order for School Districts
- Attachment E – Special Districts and Cities Notice of Election

The elections department understands your need to plan your budgets, so we have put together the following **estimates** of election costs to assist you.

November 8, 2016 Estimated Costs:

- Jurisdictions with under 999 voters \$4 to \$9 per voter
- Jurisdictions with 1,000 to 2,500 voters \$3.5 per voter
- Jurisdictions with 2,500 to 10,000 registered voters \$3 per voter
- Jurisdictions with 10,001 or more registered voters \$1.50 to \$2.50 per voter

Stand Alone Election Estimated Costs:

- Jurisdictions with under 999 voters \$9 to \$25 per voter
- Jurisdictions with 1,000 to 2,500 voters \$8 per voter
- Jurisdictions with 2,500 to 10,000 registered voters \$6 to \$7 per voter
- Jurisdictions with 10,001 or more registered voters \$4 to \$5 per voter

If you need our assistance, please contact me at 454-2408 or e-mail me at mari.segura@santacruzcounty.us. Also, all attachments may be found on our website at www.votescount.com.

Attachment “A” - Administrative Calendar

Jurisdictions Consolidating Elections with the November 8, 2016 Presidential General Election

The materials contained in this calendar represent the research and opinions of the staff at the Santa Cruz County Elections Department. The contents of this calendar and any legal interpretations contained herein are not to be relied upon as being correct either factually or as legal opinion. Reliance on the content without prior submission to and approval of your appropriate public counsel is at the reader’s risk.

Please call 831-454-2060 or email info@votescount.com if you have any questions or comments or visit our website at www.votescount.com Thank you.

All references are to the California Elections Code unless otherwise noted.

Calendar Key – “E” stands for Election. The minus sign and the number after “E” indicate the number of days until the election. The plus sign and the number after “E” indicates the number of days after the election.

If there is an asterisk by the date, the date falls on a weekend or holiday; so the date listed is the next business day.

<p>July 5* – July 18 (E-127 to E-113)</p>	<p>Cities Publish Election Notice Between these dates, any city that is consolidating an election with the November general will publish a Notice of Election one time in a newspaper of general circulation stating:</p> <ul style="list-style-type: none"> • The date and polling hours of the election • Any offices to be filled and any measure to be voted on, including a synopsis of each measure. <p style="text-align: right;">§12101, 12111</p>
<p>July 6 (E-125)</p>	<p>Special Districts & Cities Deliver Notice of Election to County Clerk Last day for district secretaries and City Clerks to deliver Notice of Election listing the elective offices to be filled and any measure (if known at the time) to be voted on and to deliver a map of the District or City to the Elections Department. Cities and special districts should include in the notice how a tie vote will be resolved.</p> <p style="text-align: right;">§10509, 10522, 10524, 10551, 15651</p>
<p>July 8 (E-123)</p>	<p>Schools to Deliver Specifications of the Election Order – Candidates Last day for a school board conducting a governing board election to deliver a resolution known as “Specifications of the Election Order” and file it with the county Superintendent of Schools and county elections official, stating the date and purpose of the election.</p> <p style="text-align: right;">Ed. Code §5322</p> <p>A clause to determine a tie vote is included in the “Specifications of the Elections Order”.</p> <p style="text-align: right;">Ed. Code §5016</p>

<p>July 11 - Aug. 10 (E-120 to E-90)</p>	<p>Notice of Election Between these dates the County Clerk, as a matter of policy, will publish a Notice of Election containing the date of the election, the offices to be filled, where nomination papers are available, and the deadline for filing Declarations of Candidacy. Notice of central counting place may be combined with this notice. §12109, 12112</p>
<p>July 18 – Aug 12 (E-113 to E-88)</p>	<p>Candidate Nomination Period Candidates obtain and file their Declaration of Candidacy for school and special district boards, and, if applicable, file Candidate’s Statement of Qualifications. Forms are obtained from and filed with the county Elections Department. (§10510, 13307, 13311) Candidates for city office must be nominated by not less than 20 nor more than 30 voters in cities with 1,000 or more registered voters. The nomination papers shall be accompanied by an affidavit of the nominee that he or she will accept the office if elected. Nomination documents shall be obtained from and filed with the City Clerk. (§10220-10230, Gov. Code §36503) When nomination and/or candidacy papers are issued, the elections official shall provide candidates with: <ul style="list-style-type: none"> • the rules governing conflicts of interest and campaign statements (candidates for city offices must file with Declaration of Candidacy); • rules governing candidate statement charges and filings; and • a blank form of the “Code of Fair Campaign Practices” and copies of Election Code §20440-20444. </p>
<p>July 20 (E-111) (Date designated by SOS)</p>	<p>Statewide Candidate Statements Due Last day for U. S. Senate candidates to submit 250-word candidate’s statement and picture for publication in the State Ballot Pamphlet. SOS deadline</p>
<p>Aug. 1* (E-100)</p>	<p>Semiannual Campaign Statement Last day to file semiannual campaign statements, if required, by all candidates and committees. For period ending 6/30/2016. Gov. Code §84200, 84218</p>
<p>Aug. 2 (E-98)</p>	<p>Change of Candidate’s Ballot Designation Last day for candidates to request in writing to both the Secretary of State and Elections Department that a different ballot designation be used for the November election than the designation used at the primary election. This request must be accompanied by a ballot designation worksheet. §13107(e), Cal. Code Reg., title 2 §20711(e)</p>

<p>Aug. 10 – Nov. 8 (E-90 - E)</p>	<p>24-hour Contribution Reports</p> <p>During the 90 days immediately preceding an election and including Election Day, the following contributions that total in the aggregate of \$1,000 or more must be reported within 24 hours to the county elections official.</p> <ul style="list-style-type: none"> • 496: File if independent expenditures of \$1,000 or more are made. • 497: File if a contribution of \$1,000 or more in the aggregate is received from a single source. • 497: File if a contribution of \$1,000 or more in the aggregate is made to a candidate or measure being voted upon November 8, 2016, or to a political party committee. • The recipient of a non-monetary contribution of \$1,000 or more must file a Form 497 report within 48 hours from the time the contribution is received. <p>File by personal delivery, e-mail, guaranteed overnight service, fax or online, if available.</p>
<p>By Aug 12 (E-88)</p>	<p>Candidate’s Statement – Legislative, Congressional, Superior Court, Board of Supervisors</p> <p>By this date, nominees may prepare a statement of qualifications, not to exceed 200/250 words, to be included in the Voter’s Information Pamphlet. The statement shall be filed and paid for at the time it is filed. Obtain cost information from the Elections Department.</p> <p style="text-align: right;">§13307</p>
<p>Aug. 12 (E-88)</p>	<p>Last Day to Submit Resolutions of Consolidation</p> <p>Final deadline for the governing body of a district, city, school or other political subdivision which requests consolidation of a local election for candidates and/or measures to file the request with the county Elections Department.</p> <p>Whenever resolutions calling for a measure to be placed on the ballot are filed, immediately after that filing date will be a 10-day public inspection period. Documents will be on public display at the Elections Department, 701 Ocean St., Room 210, Santa Cruz.</p> <p>During this period, any voter of the jurisdiction or the county elections official may seek a writ of mandate or an injunction requiring any or all of the materials to be amended or deleted.</p> <p style="text-align: right;">§9190, 9380, 10401, 10402, 10403</p>
<p>Aug. 12 (E-88)</p>	<p>Deadline for Filing Tax Rate Statement for Bond Measures</p> <p>Last day to file Tax Rate Statement for any bond measure appearing on the November ballot.</p> <p style="text-align: right;">§9401</p>

<p>Aug. 12 (E-88)</p>	<p>Notification of Mail Ballot Precinct Last day for the county elections official to determine that there are 250 or fewer persons registered to vote in any precinct. The county elections official may then mail to each voter a vote-by-mail ballot along with a statement that there will be no polling place for the general election. §3005</p>
<p>Aug. 12 (E-88)</p>	<p>Declaration of Candidacy and Nomination Papers – Independent Candidates The last day for independent candidates for an office for which there is no filing fee (presidential elector) to leave his or her declaration of candidacy and to circulate and leave the nomination papers with the county elections official. §8403, § 8550</p>
<p>Aug. 13 – 17 (E-87 to E-83)</p>	<p>Extension of Nomination Period Extension period for anyone other than the incumbent to file a Declaration of Candidacy and Nomination Petition if the incumbent did not file by August 12. This provision does not apply if there is no incumbent eligible to be elected. §8022, 8024, 8204</p>
<p>Aug. 17 (E-83)</p>	<p>Insufficient Number of Nominees Special Districts: If by 5 p.m. on this day, only one person has been nominated or an insufficient number of persons has been nominated to fill an office or offices, and a petition signed by 10% or 50 voters (whichever is the smaller number) has not been submitted, the elections official shall certify this fact to the Board of Supervisors. A person who has filed a Declaration of Candidacy shall be appointed by the Board of Supervisors at a regular or special meeting held prior to the first Monday before the first Friday in December. If no one filed, another qualified person shall be appointed by the Board of Supervisors on or before November 4 and shall take office and serve as if elected §10515 Schools/County Boards of Education: If by 5 p.m. on this day, only one person has been nominated or there are no nominees for the office(s) to be filled or in the case of members elected at large or by trustee areas, there are fewer than the number to be elected, and no petition is signed by 10% or 50 voters (whichever is the smaller number), an appointment will be made. The qualified person nominated shall be seated at the organizational meeting of the board, or, if an insufficient number is nominated, the governing board shall appoint as necessary at a meeting prior to Election Day. Persons so appointed shall be seated at the organizational meeting as if they had been elected. In the event no one is nominated, the governing board shall publish a notice one time in a newspaper of general circulation in the district stating the board intends to make an appointment and informing the public how to apply for the office. Ed. Code §5326, 5328, 5328.5</p>

<p>Aug. 18, 11 a.m. (E-82)</p>	<p>Randomized Alphabet Drawing Secretary of State shall conduct the randomized alphabet drawing to determine the order in which the candidates will appear on the general election ballot. On this same day, the County Clerk shall conduct a randomized alphabet drawing for the offices of State Senate and Assembly.</p> <p style="text-align: right;">§13112(b)(1)(C)</p>
<p>Aug. 19 (E-81)</p>	<p>Deadline to File Arguments, Analyses for Measures Arguments for or against any local measure called for the November 2016 election are due by 5 p.m.</p> <p style="text-align: right;">§9163, 9316</p> <p>County Counsel to submit analysis for county and school/special district measures;</p> <p style="text-align: right;">§9160, 9313</p> <p>City attorney to submit analysis of city measures.</p> <p style="text-align: right;">§9280</p> <p>County Auditor, if previously directed by the Board of Supervisors, to submit fiscal analysis of measures.</p> <p style="text-align: right;">§9160</p> <p>Arguments and analyses are public after the 5 p.m. deadline. (Department Policy)</p>
<p>Aug. 20 – 29 (E-80 to 71)</p>	<p>10-day Public Inspection for Arguments and Analyses 10-day public inspection of arguments filed by August 18. During the 10-calendar-day public examination period provided by this section, any voter of the jurisdiction in which the election is being held, or the county elections official, himself or herself, may seek a writ of mandate or an injunction requiring any or all of the materials to be amended or deleted. The writ of mandate or injunction request shall be filed no later than the end of the 10-calendar-day public examination period.</p> <p style="text-align: right;">§9190</p>
<p>Aug. 26 (E-74)</p>	<p>Deadline for Filing Rebuttals to Measures On this date Rebuttal Arguments will be due by 5 p.m.</p> <p style="text-align: right;">§9167, 9317</p> <p>Rebuttals are public after the 5 p.m. deadline.</p> <p style="text-align: right;">(Department policy)</p>
<p>Aug. 27 – Sept. 6* (E-73 to E-63)</p>	<p>10-day Public Inspection for Rebuttals Documents will be on public display at the Elections Department, 701 Ocean St., Room 210, Santa Cruz.</p> <p>During this period, any voter of the jurisdiction or the county elections official may seek a writ of mandate or an injunction requiring any or all of the materials to be amended or deleted.</p> <p style="text-align: right;">§9190, 9380</p>

<p>Sept. 1 (E-68)</p>	<p>Certified List of Candidates – Federal and State Offices Last day for the Secretary of State to send to each elections official a list showing the name, party preference (or lack of party preference), and ballot designation of every person who has been nominated as a candidate for public office and is entitled to receive votes within the county at the general election.</p> <p style="text-align: right;">§8148</p>
<p>Sept. 1 (E-68)</p>	<p>Randomized List from Secretary of State By this day, the SOS shall provide to elections officials a list of candidates for each county arranged according to the randomized alphabet drawn on August 18, 2016.</p> <p style="text-align: right;">§8149</p>
<p>Sept. 5 (E-64)</p>	<p>County Holiday – Office Closed</p>
<p>Sept. 9 (E-60)</p>	<p>Military or Overseas Vote-by-Mail Ballot Applications First day the county elections official may process applications for military or overseas voter ballots. Any applications received by the county elections official prior to this day shall be kept and processed on or after this date. If the applicant is not a resident of the county to which he or she has applied, the elections official receiving the application shall forward it immediately to the proper county.</p> <p>A request for a vote-by-mail ballot from a military or overseas voter will be deemed an affidavit of registration and an application for permanent vote-by-mail status</p> <p style="text-align: right;">§300(b), 321, 3102, 3105</p>
<p>Sept. 9 – 19 (E-60 to E-50)</p>	<p>Report of Registration – 60-day County Report During this period, county elections officials shall send to the Secretary of State a summary statement of the number of persons registered by party in their counties and in each political subdivision thereof as of Sept. 9, 2016.</p> <p style="text-align: right;">§2187</p>
<p>Sept. 12 – Oct. 25 (E-57 to E-14)</p>	<p>Statement of Write-in Candidacy & Nomination Papers for Special Districts only During this period write-in candidates must file their Statement of Write-in Candidacy and Nomination Papers with the county elections official.</p> <p style="text-align: right;">§8600, 8601</p>
<p>Sept. 15 (E-54)</p>	<p>54-Day Walking Lists Prepared The County Elections Official will prepare the 54-day voter index that is available for purchase upon written application at a cost of 50 cents per 1,000 names.</p> <p style="text-align: right;">§2184</p>

<p>Sept. 24 (E-45)</p>	<p>State Voter Guides Available By this date, the Secretary of State shall furnish copies of the State Ballot Pamphlet to cities, counties, members of the Legislature, proponents of statewide ballot measures, public libraries, and educational institutions.</p> <p style="text-align: right;">§9096</p>
<p>Sept. 29 – Oct. 18 (E-40 to E-21)</p>	<p>Counties Mail County Voter Information Guide / State Voter Guide Mailing Between these dates the county elections official shall mail a Sample Ballot and County Voter Information Guide with a polling place notice to each registered voter. Between these dates the Secretary of State shall mail State Voter Guides to all households in which voters were registered by Friday, Sept. 9 (E-60). The county will do a supplemental mailing of the State Voter Guides to voters who register after Sept. 9.</p> <p style="text-align: right;">§9094,13303, 13304</p>
<p>Sept. 29 (E-40)</p>	<p>First Pre-Election Statement Last day to file campaign statements for candidates and committees covering the period ending Sept. 24. (E-45).</p> <p style="text-align: right;">Gov. Code §84200.5, 84200.7b</p>
<p>Oct. 10* (E-29)</p>	<p>County Holiday – Office Closed</p>
<p>Oct. 11* (E-29)</p>	<p>Establish Precinct Boards and Polling Places Last day for the county Elections Department to appoint board members and polling places and provide a copy to each county central committee and make a copy available to the public.</p> <p style="text-align: right;">§12286, 12318</p>
<p>Oct. 11* (E-29)</p>	<p>Last Day to Register to Vote to Ensure Receipt of Sample Ballot Voter registration cards received by this date (postmark NOT ACCEPTABLE) will be added to the rolls and the voters will receive a Sample Ballot booklet prepared by the county elections official. The voters who submit cards after this date will NOT receive a Sample Ballot booklet, only a notice advising the late registrant that he/she will not receive a Sample Ballot and Voter's Information Pamphlet.</p> <p style="text-align: right;">§9094, 13303</p>
<p>Oct. 11* - Nov. 1 (E-29 to E-7)</p>	<p>Vote-by-Mail Ballot Period – County Mails Ballots to Voters Between these dates voters may apply for a vote-by-mail ballot from the Elections Department. Voters may also obtain a ballot during this period from the County Elections Office and Watsonville City Hall. Due to the holiday, on October 11 county elections will begin to mail ballots to voters registered as a permanent vote-by-mail voter and those who reside in an all mail ballot precinct. Under certain conditions voters may obtain a vote-by-mail ballot after November 1.</p> <p style="text-align: right;">§3001, 3003</p>

<p>Oct.11* (E-29)</p>	<p>29-Day Walking Lists Prepared The County Elections Official will prepare the 29-day voter index available for purchase upon written application at a cost of 50 cents per 1,000 names. §2184</p>
<p>Oct. 24 (E-15)</p>	<p>15-day Voter Registration Last day to register to vote in the primary election. The Voter Registration Form shall be mailed (postmarked by this date), received online by midnight, or delivered to the county elections official by this date and is effective upon receipt. The Voter Registration Form may also be submitted by this date to the Secretary of State, Department of Motor Vehicles, or any National Voter Registration Act designated agency. 52 U.S.C. § 20301; § 300(b), 321, 2102, 2107, 3102 Last day for military or overseas voters to register to vote. A request for a vote-by-mail ballot from a military or overseas voter, if postmarked on or before this date, will be deemed an affidavit of registration and an application for permanent vote-by-mail status. When a county elections official receives and approves a registration application from a military or overseas voter, the official must provide that voter with a vote-by-mail ballot for each subsequent election for federal office in the state unless the voter fails to vote in four consecutive statewide general elections. §2107</p>
<p>Oct. 25 – Nov. 1 (E-14 to E-7)</p>	<p>New Residents Registration Period Any person who becomes a new resident after Oct. 24, 2016 (E-15), may register to vote beginning on Oct. 25, 2016 (E-14), and ending Nov. 1, 2016 (E-7). This registration must be executed in the county elections office and the new resident shall vote a new resident’s ballot in that office. A new resident is eligible to vote for only president and vice president. The ballots of new residents shall be received and canvassed at the same time and under the same procedure as vote-by-mail ballots. §332, 3400</p>
<p>Oct. 25 – Nov. 8 (E-14 to E)</p>	<p>New Citizens Registration Period Registration for new citizens shall begin the 14th day prior to an election and ends at the close of polls on November 8, 2016. A new citizen registering to vote after the close of registration shall provide the county elections official with proof of citizenship prior to voting, and shall declare that he or she has established residency in California. New citizens vote a regular ballot. §331, 3500 - 3501</p>
<p>Oct. 27 (E-12)</p>	<p>Second Pre-Election Statement The last day to file campaign statements for candidates and committees covering the period from 9/25/2016 to 10/22/2016. Gov. Code §84200.5, 84200.7</p>

<p>Oct. 29* (E-10)</p>	<p>Notice of Central Counting Place Last day for county elections official to publish the notice that the general election ballots will be counted at a specified public place. The notice shall be published one time in a newspaper of general circulation in the county. §12109</p>
<p>No later than Nov. 1 (E-7)</p>	<p>Publish Polling Places and Precinct Board Members Not less than one week before the election, the elections official shall publish the list of polling places and precinct board members. §12105-12108, Gov. Code §6061</p>
<p>Nov. 2 – Nov. 8 (E-6 to E)</p>	<p>Obtaining a Ballot After the Close of Vote-by-Mail Period in which any voter may apply in writing for a ballot if, because of specific conditions, he/she will be unable to go to the polls. A written statement is not necessary if the ballot is voted in the office of the elections official at the time of the request. The voter may either personally or through any authorized representative return the ballot to the Elections Department or polling place in the county. §3021</p>
<p>Nov. 4 (E-4)</p>	<p>County Campaign Disclosure Statement – 3rd Pre-Election Statement The last day for county candidates to file their disclosure statement for the period 10/23/2016 to 11/1/2016. Santa Cruz County Code §8.04.080(2)c</p>
<p>Nov. 5 & 6 (E-3 to E-2)</p>	<p>Weekend Voting The Santa Cruz County Elections Department and Watsonville City Hall will be open from 9 a.m. to 5 p.m. for weekend voting.</p>
<p>Nov. 8 (E)</p>	<p>Presidential General Election Day Polls open at 7 a.m. and close at 8 p.m. §1000, 14212</p>
<p>Nov. 8, 8 p.m. (E)</p>	<p>Semifinal Official Canvass Beginning at 8 p.m. and continuously until completed, the county elections official shall conduct the semifinal official canvass of votes and report totals to the Secretary of State at least every two hours. §15150, 15151</p>
<p>Nov. 8 (E)</p>	<p>Unopposed Judge: Superior Court On this date, the County Clerk declares elected any incumbent superior or municipal court judge who has filed for office but whose name did not appear on either the primary or general election ballots because he or she was unopposed. §8203</p>
<p>Nov. 10 – Dec. 8 (E+2 to E+30)</p>	<p>Official Canvass The official canvass of precinct returns is to be completed during this time. §15301, 15372</p>

<p>Nov. 14* (E+3)</p>	<p>Vote-by-Mail Ballots Returned Via Post Office - Deadline</p> <p>Vote-by-mail ballots that are postmarked on or before Election Day or is time stamped or date stamped by a bona fide private mail delivery company on or before Election Day, and received by the county elections official shall be considered received on time.</p> <p>If the ballot has no postmark, a postmark with no date, or an illegible postmark, the vote by mail ballot identification envelope must be signed and dated by the voter pursuant to Section 3011 on or before Election Day in order to be considered received on time.</p> <p style="text-align: right;">§3017, 3020</p>
<p>Nov. 24 – 25 (E+16 to E+17)</p>	<p>County Holiday – Office Closed</p>
<p>Dec. 2¹ (E+24)</p>	<p>Candidates Elected to Special Districts and School Districts Assume Office</p> <p>Special Districts: Officers declared elected or appointed (i.e. as provided in §10515) take office this date at noon after having taken the oath or posted any bond required by the principal act.</p> <p style="text-align: right;">§10554</p> <p>School and Community College Districts: Officers elected to school office take office this date pursuant to Ed. Code §5017, though no reference is made to “noon” as is the case in Elec. Code §10554.</p>
<p>Dec. 5¹ (E+27)</p>	<p>State Senators and State Assemblymembers Assume Office</p> <p>Terms begin on the first Monday in December following the election. However, elections may not be certified until December 8.</p> <p style="text-align: right;">CA. Const. Art. IV §2</p>
<p>Dec. 8 (E+30)</p>	<p>Statement of Vote to Board of Supervisors – Certificates of Election Prepared</p> <p>The elections official shall prepare a certified statement of the results of the election and submit it to the Board of Supervisors.</p> <p>The Board of Supervisors shall declare the winners for each office and the results of each measure under its jurisdiction. The county elections official shall make and deliver to each person elected a certificate of election.</p> <p style="text-align: right;">§15372, 15400-15401</p>

¹ The law gives elections officials until Dec. 8 to certify the vote. The vote may not be final by this date and the person with the most votes may change by the time all votes are counted and certified.

<p>5 days after canvass</p>	<p>Recount May Be Requested</p> <p>Within five (5) days after the completion of the official canvass, any voter may request a recount by filing a written request with the Elections official and specifying that candidates and/or measures are to be recounted.</p> <p>The request may specify the order of the precincts for the recount, and the petitioning voter shall, before commencement of each day's recount, deposit such sum as the official requires to cover costs (approximately \$500 per day). "Completion of the canvass" shall be presumed to be the time when the elections official signs the certified Statement of Vote.</p> <p style="text-align: right;">§15620 – 15634</p>
<p>Varies between 10 days to 6 months following the certification of the vote</p>	<p>Contesting Election</p> <p>Any elector of a county, city, or of any political subdivision of either may contest any election held therein for any of the following causes:</p> <ul style="list-style-type: none"> a) That the precinct board or any member thereof was guilty of malconduct. b) That the person who has been declared elected to an office was not, at the time of the election, eligible to that office. c) That the defendant has given to any elector or member of a precinct board any bribe or reward, or has offered any bribe or reward for the purpose of procuring his election, or has committed any other offense against the elective franchise defined in Division 18 (commencing with Section 18000). d) That illegal votes were cast. e) That eligible voters who attempted to vote in accordance with the laws of the state were denied their right to vote. f) That the precinct board in conducting the election or in canvassing the returns, made errors sufficient to change the result of the election as to any person who has been declared elected. g) That there was an error in the vote-counting programs or summation of ballot counts. <p style="text-align: right;">§16100</p> <p>The contestant shall verify the statement of contest, as provided by Section 446 of the Code of Civil Procedure, and shall file it within the following times after either the declaration of the result of the election or the declaration of the results of any postcanvass risk-limiting audit conducted pursuant to Section 15560 by the body canvassing the returns thereof:</p> <ul style="list-style-type: none"> a) In cases other than cases of a tie, where the contest is brought on any of the grounds mentioned in subdivision (c) of Section 16100, six months. b) In all cases of tie, 20 days. c) In cases involving presidential electors, 10 days. d) In all other cases, 30 days. <p style="text-align: right;">§16401</p>
<p>Dec. 9 (E+31)</p>	<p>Statement of Vote to Secretary of State</p> <p>No later than this date the elections official shall send one copy of the Statement of Vote to the Secretary of State.</p> <p style="text-align: right;">§15375</p>

<p>Dec. 16 (E+38)</p>	<p>Certificates of Election The Secretary of State shall issue certificates of election to persons elected to U.S. Senate, Congress, and legislative offices. §15503-15504</p>
<p>Jan. 2, 2017 (E+55)</p>	<p>Candidates Elected to County Offices, Supervisors, Judges & Statewide Offices Assume Office Terms begin at noon on the first Monday after January 1 succeeding their election for county offices and supervisors. Superior Court Judges also begin on this date; although, there is no mention of the noon hour. Gov. Code §24200; CA Const. Art. VI, §16 & Art. V</p>
<p>Jan. 3, 2017 (E+56)</p>	<p>Candidates Elected to U.S. Senate and Congress Assume Office Terms begin at noon on January 3 for candidates elected to U.S. Senate and Congress. 20th Amendment US Constitution</p>
<p>Jan. 20, 2017 (E+73)</p>	<p>Inauguration Day Inauguration Day occurs in the USA once every four years on January 20. The new terms of office of the president and vice-president officially begin at noon in Washington DC. 20th Amendment US Constitution</p>
<p>Period Following Election</p>	<p>Document Retention Nomination documents and signatures in-lieu of filing fee petitions (if applicable) shall be held during the term of office for which they were filed and for four years after the expiration of the term. They may be destroyed as soon as practicable thereafter provided no legal action or proceeding is pending. Since the November 2016 election has federal offices on the ballot, precinct supplies and voted ballots must be preserved for 22 months following the election. If no legal action is pending at the time, the documents may be destroyed or recycled. Unused ballots may be destroyed or recycled after the November 2016 election. Initiative, referendum and recall petitions must be preserved for eight months following certification of the election for which the petition qualified or eight months after final examination of the petition by the clerk. If no legal action or proceeding is then pending, the petitions may be destroyed as soon as practicable. Elections Code Division 17, commencing with §17000</p>
<p>Jan. 31, 2017 (E+84)</p>	<p>Semiannual Campaign Statement Last day to file semiannual campaign statements, if required, by all candidates and committees. Gov. Code §84200, 84218</p>



How to Place a Measure on the Ballot

A Guide for Governing Boards for the County, Cities, School Districts and Special Districts



Santa Cruz County Elections Department
831-454-2060 ★ 866-282-5900 (*toll-free*)
TDD 831-454-2123 ★ FAX 831-454-2445

www.votescount.com / info@votescount.com

Updated August 2015

This guide was developed in an effort to provide answers to questions frequently asked by governing bodies regarding how to place a measure on the ballot. It is for general information only and does not have the force and effect of law, regulation or rule. In case of conflict, the law, regulation or rule will apply. Persons using this guide must bear full responsibility to make their own determinations as to all legal standards and duties.

What County Elections needs from your governing body:

1. The Resolution to Call the Election and Consolidate

Districts and Cities: Submit a "Resolution Requesting Consolidation of Election and Ordering of Such Election" along with the "Notice to County Clerk of Measure Submitted to the Voters."

County: Submit a "Resolution Requesting Consolidation of Election and Ordering of Such Election."

Schools: Submit the "Resolution Ordering Election, Specifications of the Election Order, and Requesting Consolidation" along with the "Notice to County Clerk of Measure Submitted to the Voters."

Refer to the Administrative Calendar "Attachment A" for Deadlines.

2. The Measure Text

We need clear instructions on what portion of the resolution or ordinance is considered the Full Text of the Ballot Measure to be printed in the Voter's Information Pamphlet for voters. There is no limit on the number of words that can be printed.

If you do not want any measure text printed in the Voter's Information Pamphlet, please provide this direction in writing within the resolution. In this case, instead of measure text, after the analysis of the measure, voters will be directed to contact the Elections Department for a copy of the text of the measure. Jurisdictions will be billed for costs.

3. The 75-Word Ballot Question

A ballot questions must be no more than 75 words (Elections Code §13247 & 9051). See next page on "How to Count Words."

Jurisdictions may want to consider beginning their ballot question with a few key summary words to summarize the measure. The words will count toward the 75-word limit. See examples on Page 5.

Measures are followed by the words "YES" and "NO."

School bond measures are followed by the words: "Bonds--Yes," "Bonds-- No." (Ed. Code §15122)

School reorganization measures are followed by the words: "Reorganization of School Districts - Yes" and "Reorganization of School Districts -- No." Similar words may be used. (Ed. Code §35762)

Assigning Letters to Measures

Measures will be assigned letters by the elections official in alphabetical order, starting with the next letter following the previous election. The order measures appear on the ballot is as follows:

- County Board of Education
- College
- Unified Schools
- High Schools
- Elementary Schools
- County
- Cities
- Districts

In order to allow for the most efficient use of space, the county elections official may vary the order of the measures. (Elections Code §13109)

Measures will be assigned through Z, or as close to the end of the alphabet as possible to accommodate all measures filed for the current election. For example, if the previous election ended with measure V, and five measures are on the next ballot, the measures will be assigned A, B, C, D, E rather than W, X, Y, Z, A.

The elections official may commence designating local measures with any letter of the alphabet following letter "A" and continuing alphabetically, in order to avoid voter confusion that might result from different local measures carrying the same letter designation in successive elections. (Elections Code §13116)

For districts that overlap into other counties, the counties will mutually agree to use a letter designation for the measure that will not conflict or confuse the voter.

Arguments for or against ballot measures

The County Elections Official will prepare and publish a legal notice of the measure including deadlines to file arguments for or against the measure. The County Elections Official will also do news release announcing the measures on the ballot and deadlines for filing arguments. Information will also be posted on the Elections website at www.votescount.com

If more than one argument is submitted, the elections official will select one argument based on the following preference: 1) the governing body or members thereof, 2) an individual voter, bona fide association of citizens who are sponsors or proponents of the measure, 3) bona fide association of citizens, and 4) individual voters eligible to vote on the measure. (Elections Code §9166, 9287, and 9503)

All arguments and rebuttals must be filed with the Signature Statement provided by the county elections official. Obtain the manual "A Guide to Writing Arguments" from the Elections Department if you are planning on submitting an argument. Arguments are limited to 300 words.

Other Ballot Materials

If arguments in favor and against are submitted, filers will have the opportunity to submit rebuttals. Rebuttals are limited to 250 words.

An impartial analysis will be submitted by county counsel or the city attorney, whichever is applicable.

Bond measures require a tax rate statement to be filed by the 88th day before the election. A fiscal impact statement may also be ordered.

How to Count Words

(Pursuant to Elections Code Section 9 – shall not apply to counting words for ballot designations.)

Each word is counted as one word except...

Punctuation: Punctuation is not counted.

Required Titles: Words used in the title of arguments, rebuttals, and analyses, such as "Argument in Favor of Measure A" are not counted. All words used in the 75-word ballot question are counted except for the letter designating the measure.

Proper Nouns & Geographical names: All proper nouns, including geographical names, shall be counted as one word. For example, "Pajaro Valley Unified School District" shall be counted as one word.

Abbreviations: Each abbreviation for a word, phrase, or expression shall be counted as one word.

Hyphenations: Hyphenated words that appear in any generally available dictionary shall be considered as one word. Each part of all other hyphenated words shall be counted as a separate word.

Dates: Dates consisting of a combination of words and digits shall be counted as two words. Dates consisting of only a combination of digits shall be counted as one word. January 1, 2000 shall be counted as two words, whereas 1/1/00 shall be counted as one word.

Numbers: Any number consisting of a digit or digits shall be considered as one word. Any number that is spelled, shall be considered as a separate word. "100" shall be counted as one word, whereas "one hundred" shall be counted as two words.

Phone & Internet: Web site addresses and telephone numbers shall be counted as one word.

Percent Signs (%), Number Signs (#), etc.: It is department policy to count numbers consisting of a digit or digits used with a dollar sign (\$), cent sign (¢), percentage sign (%), or number sign (#) as one word.

How to Raise or Spend Money

- First** Download the Fair Political Practices Commissions' Manual 3 for ballot measure committees at <http://www.fppc.ca.gov/manuals/manual3.pdf>
- Second** File a Form 410 - Statement of Organization within 10 days of receiving \$1,000 in contributions. Include a \$50 payment made payable to the Secretary of State. Thereafter, the \$50 fee is due annually no later than January 15. In addition to the \$50 fee, a penalty of \$150 may be assessed if payment is late.
- For early submissions, mark the "not yet qualified" box. The \$50 fee is requested at this time but is not legally required until the group qualifies as a committee.
- The committee's FPPC ID number will be posted at www.sos.ca.gov. Read instructions carefully as a Form 410 will be rejected if all applicable sections are not completed. All committees must now disclose the financial institution and bank account number used by the committee.
- The form is available online at <http://www.fppc.ca.gov/forms/2012/410.pdf>
- Third** Be prepared to file a Form 460 (long form) for ballot measure committees that plan on raising or spending more than \$1,000. A Form 450 (short form) may be filed for committees that do not plan on raising or spending more than \$1,000.
- Pre-Election Statements and Semi-Annual statements must be filed at certain times prior to the election and then semi-annually until the committee terminates. These reports detail your committee's contributions and expenditures. Know the deadlines and the type of forms you must file.
- For technical advice on completing the forms, contact the
Fair Political Practices Commission
428 J Street, Suite 620
Sacramento, CA 95814
General Contact: 916-322-5660
Advice Line: 1-866-ASK-FPPC (1-866-275-3772)
Fax: 916-322-0886
Website: www.fppc.ca.gov
- FOURTH** File Forms 460 and 410 to terminate the committee upon completion of your efforts.

Examples of ballot measure as it will appear on the ballot

MEASURES SUBMITTED TO THE VOTERS		
CITY		
CITY OF SANTA CRUZ		
Z KEY WORD SUMMARY OF MEASURE. Followed by the ballot question. The total number of words, including the summary, may not exceed 75 words. (§13247)	Yes	
	No	

Example with the first few words summarizing the measure in all caps and in bold.

MEASURES SUBMITTED TO THE VOTERS		
CITY		
CITY OF SANTA CRUZ		
Z 75-word ballot question without a summary. (§13247)	Yes	
	No	

Example of a ballot question without a few key words summarizing the measure.

Other attributes such as bullets, italics, underlining, and bolding beyond the title, are not permitted in the ballot question.

Special districts FILE EARLY byJune 13, 2016

Special districts MUST FILE byAugust 12, 2016

Attachment “C”

Resolution No. _____

Resolution Ordering an Election, Requesting County Elections to Conduct the Election, and Requesting Consolidation of the Election

Name of City or Special District
Exactly As It Will Appear on the Ballot

WHEREAS, pursuant to Elections Code Section 10002, the governing body of any city or district may by resolution request the Board of Supervisors of the county to permit the county elections official to render specified services to the city or district relating to the conduct of an election; and

WHEREAS, the resolution of the governing body of the city or district shall specify the services requested; and

WHEREAS, pursuant to Elections Code Section 10002, the city or district shall reimburse the county in full for the services performed upon presentation of a bill to the city or district; and

WHEREAS, pursuant to Elections Code Section 10400, whenever two or more elections, including bond elections, of any legislative or congressional district, public district, city, county, or other political subdivision are called to be held on the same day, in the same territory, or in territory that is in part the same, they may be consolidated upon the order of the governing body or bodies or officer or officers calling the elections; and

WHEREAS, pursuant to Elections Code Section 10400, such election for cities and special districts may be either completely or partially consolidated; and

WHEREAS, pursuant to Elections Code Section 10403, whenever an election called by a district, city or other political subdivision for the submission of any question, proposition, or office to be filled is to be consolidated with a statewide election, and the question, proposition, or office to be filled is to appear upon the same ballot as that provided for that statewide election, the district, city or other political subdivision shall, at least 88 days prior to the date of the election, file with the board of supervisors, and a copy with the elections official, a resolution of its governing board requesting the consolidation, and setting forth the exact form of any question, proposition, or office to be voted upon at the election, as it is to appear on the ballot, acknowledging that the consolidation election will be held and conducted in the manner prescribed in Section 10418. Upon such request, the Board of Supervisors may order the consolidation; and

WHEREAS, pursuant to Elections Code Section 10418, if consolidated, the consolidated election shall be held and conducted, election boards appointed, voting precincts designated, candidates nominated, ballots printed, polls opened and closed, voter challenges determined, ballots counted and returned, returns canvassed, results declared, certificates of election issued, recounts conducted, election contests presented, and all other proceedings incidental to and connected with the election shall be regulated and done in accordance with the provisions of law regulating the statewide or special election, or the election held pursuant to Section 1302 or 1303, as applicable.

WHEREAS, the resolution requesting the consolidation shall be adopted and filed at the same time as the adoption of the ordinance, resolution, or order calling the election; and

WHEREAS, various district, county, state and other political subdivision elections may be or have been called to be held on November 8, 2016;

NOW, THEREFORE, BE IT RESOLVED AND ORDERED THAT THE governing body of the

_____ (Name of City/District)

hereby orders an election be called and consolidated with any and all elections also called to be held on November 8, 2016 insofar as said elections are to be held in the same territory or in territory that is in part the same as the territory of the _____ (Political Jurisdiction)

and requests the Board of Supervisors of the County of Santa Cruz to order such consolidation under Elections Code Sections 10401, 10403 and 10418.

BE IT FURTHER RESOLVED AND ORDERED that said governing body hereby requests the Board of Supervisors to permit the Santa Cruz County Elections Department to provide any and all services necessary for conducting the election and agrees to pay for said services, and

Check the following the apply:

BE IT FURTHER RESOLVED AND ORDERED that the Santa Cruz County Elections Department conduct the election for the following offices on the November 8, 2016 ballot:

SEATS OPEN	OFFICE	TERM	DIST/DIV (if app.)
-------------------	---------------	-------------	---------------------------

BE IT FURTHER RESOLVED AND ORDERED that the Santa Cruz County Elections Department shall conduct the election for the following MEASURE(S) to be voted on at the November 8, 2016 election:

(note attachment of 75-word ballot question here)

BE IT FURTHER RESOLVED AND ORDERED THAT Santa Cruz County Elections Department is requested to: [Check one of the following]

- Print the attached measure text exactly as filed or indicated on the filed document in the Voter's Information Pamphlet section of the Sample Ballot for the November 8, 2016 election. Cost of printing and distribution of the measure text will be paid for by the city/district.
- Not to print the measure text in the Voter's Information Pamphlet of the Sample Ballot but send a copy to voters upon request at the cost of said city/district.

BE IT FURTHER RESOLVED AND ORDERED THAT in accordance with section 9313 of the California Elections Code, the County Counsel or District Attorney is hereby directed to prepare an impartial analysis of this measure.

PASSED AND ADOPTED this _____ day of _____, 2016 by the following vote:

AYES:

NOES:

ABSTENTIONS:

ABSENT:

Chairperson of said Governing Board

Attested: _____
Secretary

IMPORTANT: To assist us in keeping our records up to date, please provide us with current information regarding your district as well as a list of all your current board member's/council member's names and addresses.

Contact Information/Incumbent Roster

Name of District/City: _____

Contact Person: _____

Mailing Address: _____

Telephone: _____ Fax: _____

E-Mail: _____

Website: _____

Incumbents Name/Address

Date Elected/Appointed

Term of Office

Special Districts and Cities MUST file by July 6, 2016

ATTACHMENT "E"

Notice to County Clerk of Elective Offices to be Filled And Transmittal of Map and Boundaries

Name of District/City as it Will Appear on the Ballot

To the County Clerk of Santa Cruz County:

(1) Notice is hereby given that the elective offices of the district/city to be elected

CHECK ONE: at large or
 by division

at the general election scheduled for November 8, 2016, are as follows:

(PLEASE PRINT OR TYPE)

OFFICE	INCUMBENT'S NAME	TERM
---------------	-------------------------	-------------

SPECIAL DISTRICTS: No election will be held if there is an insufficient number of nominees.

CITIES: If there is an insufficient number of nominees, city council will decide to fill the office by appointment by E-75 or proceed with the election. If any city measure is on the ballot, the election is held regardless.

(2) The qualifications of a nominee of an elective officer of the district/city are as follows (i.e. a registered voter in the district/city, homeowner in district):

(3) The Candidate's Statement of Qualifications shall be limited to

- CHECK ONE:** 200 words
 400 words (double the cost)

The candidate is responsible for paying the cost of publishing the Candidate's Statement of Qualifications in the Voter's Information Pamphlet at the time of filing his/her statement.

- CHECK ONE:** YES
 NO The District/City will pay the cost of publishing the Candidate's Statement of Qualifications.

Candidates for special districts pay the County Clerk. Candidates for city offices pay the City Clerk.

(4) Tie votes for City and District elections are resolved by lot according to Elections Code §15651 and §10551. In lieu of resolving a tie vote by lot the District/City may resolve a tie vote by the conduct of a special runoff election, pursuant to §15651 (b). A special runoff election shall be held only if the legislative body adopts the provisions of this code prior to the conduct of the election. If a legislative body decides to call a special runoff election in the event of a tie vote, all future elections conducted by that body shall be resolved by the conduct of a special runoff election, unless the legislative body later repeals the authority for the conduct of a special runoff election.

To conduct a tie vote by special runoff election for this election and all future elections, check here.

(5) Date of last map change: _____. Who should we contact from your jurisdiction to come to our office at 701 Ocean St., Room 210, in Santa Cruz, to review the map on file to confirm the district boundaries and trustee areas (if any)?

Name: _____ Phone: _____
E-mail: _____

(Seal of the District/City)

Signature (District Secretary/City Clerk)

Dated: _____

NOTICE TO COUNTY CLERK OF MEASURE(S) TO BE SUBMITTED TO THE VOTERS

NAME OF DISTRICT/CITY
AS IT WILL APPEAR ON THE BALLOT

To the County Clerk of Santa Cruz County:

Notice is hereby given that the _____

has approved a measure to be placed on the November 8, 2016 ballot.

- Attached is the 75-word or less ballot question(s) to appear on the November 8, 2016 ballot.
- Also attached is the measure text (for each measure) exactly as it is to be printed in the Voter's Pamphlet section of the Sample Ballot for the November 8, 2016 election. Cost of printing and distribution of the measure text will be paid for by the district/city.
- Do not print the measure text in the Voter's Pamphlet section of the Sample Ballot. Instead, send a copy to voters upon request at the cost of said district/city.

(Seal of the District/City)

Signature (District Secretary/City Clerk)

Dated: _____

MEMO

TO: Board of Directors

FROM: District Manager

PREPARED BY: Environmental Programs Manager

SUBJECT: Discussion and Possible Action on Recommendation to ratify the current Stage 2 Water Shortage Emergency

DATE: April 21, 2016

RECOMMENDATION:

It is recommended that the Board of Directors ratify the current Stage 2 Water Shortage Emergency.

BACKGROUND

On Friday, January 17, 2014, Governor Brown officially declared a drought emergency throughout California. The Governor asked California residents to voluntarily reduce their water use by 20%, as well as directing state agencies to take a range of steps to ease the effects of water shortages on agriculture, communities, fish and wildlife. On February 6, 2014, the Board approved Resolution No. 20(13-14) declaring a state of drought and calling for an immediate voluntary 20% reduction in water use by all District customers.

On April 3, 2014 the Board Declared a Water Shortage Emergency and adopted Ordinance 105 Water Shortage Emergency Regulations.

On April 1, 2015, Governor Brown issued Executive Order B-29-15 directing the first-ever statewide mandatory water reductions. The Governor directed that California urban water use be reduced by 25%.

On May 7, 2015 the Board of Directors adopted a revised Water Shortage Emergency Ordinance 106 and declared that we continue with Stage 2 water shortage. The provisions of this Ordinance shall take effect whenever the District Manager, upon analysis of the District's water supplies, finds and determines that a water shortage exists or is imminent within District's service area and a declaration of a water shortage is made by a resolution of the Board of Directors, and they shall remain in effect for the duration of the water shortage set forth in the resolution.

RECOMMENDATION

Upon analysis it has been determined that accumulated precipitation this year was average for annual precipitation records and has not been adequate to recharge groundwater supplies nor provide sufficient surface water resources on which the

District relies. It is recommended that the Board of Directors ratify the District's 2015 Declaration of a Stage 2 Water Shortage Emergency.

FISCAL IMPACT:

None.

2015 STRATEGIC PLAN:

Strategic Element 1.0 - Water Supply Management

Strategic Element 2.0 - Watershed Stewardship

MEMO

To: Board of Directors
From: District Manager
Written By: Director of Operations
SUBJECT: NOTICE OF VIOLATION: BEAR CREEK ESTATES WASTE
WATER DISCHARGE REQUIREMENT
Date: April 14, 2016

Recommendation

It is recommended that the Board of Directors review and file this memo in regards to Notice of Violation, Bear Creek Waste Discharge Requirement.

Background

On April 11, 2016 the District received notification from the Central Coast Regional Water Quality Control Board (see attached) in regards to a "Notification of Violation" for the Districts Bear Creek Estates Wastewater Facility. The violation is as follows;

- Nitrogen, Total (as N) percent reduction limit is 50%
- Flow Daily Average (mean) limit is 16,500 gallons per day (GPD) with reported values of 18,864 on 12/31/2012
- Wastewater treatment plant spill of 450 gallons of primary treated sewage on unpaved surface on 04/05/2012
- Wastewater treatment plant spill of 3,150 gallons of primary treated sewage in San Lorenzo River (Bear Creek) on 03/06/2016

In a response to a new requirement issued by the Central Coast Regional Water Quality Control Board requiring a 50% reduction in total nitrogen in wastewater discharge, new modifications to the treatment plant were completed 2005.

Through a local consultant the District selected the Orenco System which is a modified tricking filter that uses four 5,000 gallon poly tanks which contain media over which wastewater flows. Additional appurtenances were also installed to provide for clarifiers and recirculation of wastewater effluent. In response to the

RWQCB in 2013 air blowers were added to the treatment process. Over the years under design of the consultant several modifications were required and the system still has not been able to consistently meet the 50% reduction for nitrate.

In wet weather storm events water inflow and infiltration (I & I) exceed the permitted limited of 16,500 GPD. Infiltration is the seepage of groundwater into a sewer system that occurs through defective cracked pipes, pipe joints, and connections of manhole walls. Inflow is water discharged into the sewer system from sources other than regular connections such as yard drains, foundations drains, and manhole covers. Inflow differs from infiltration in that it is a direct discharge into the sewer rather than a leak in the sewer itself. The collection system was installed in 1974 and over the years the systems I & I has been increasing due to the age/condition of the collection system.

The system has had sewage spills. The spill of April 5, 2012 was a result of a clogged lateral in the collection system. The spill was contained by staff and no sewage entered a water way. The March 6, 2016 spill was at the treatment facility itself. High I & I and a malfunctioning effluent pump check valve was the cause of this spill that did enter Bear Creek.

The violation requires the District to provide an engineering report professionally certified by a California Civil Engineering no later than May 15, 2016, that addresses the following:

1. Wastewater treatment plant modifications to ensure the denitrification process will reduce total nitrogen by 50%.
2. Engineering controls to reduce inflow and infiltration during rain events.
3. Evidence of Bear Creek Estates wastewater treatment plant operators being properly trained in sanitary sewer and wastewater treatment plant spills.

Staff is moving forward with a change in consultants as our current consultant has not been able to design modifications to ensure the denitrification process will reduce total nitrogen by 50%. Both modifications and addressing I & I concerns will be costly to the approximately 56 homes with sewer connections. As part of the engineering report will be "Engineers Estimates" of the costs to bring the wastewater system into compliance. Ongoing progress reports will be included in the Operations Department Monthly report.

STRATEGIC PLAN:

Element - 4.0 Wastewater Management

FISCAL IMPACT:

Unknown - TBD



Central Coast Regional Water Quality Control Board

April 11, 2016

Rick Rogers
San Lorenzo Valley Water District
13060 HWY 9
Boulder Creek, CA 95006
Sent via email to : rrogers@slvwd.com

Dear Mr. Rogers:

NOTICE OF VIOLATION: WASTE DISCHARGE REQUIREMENTS (WDR) ORDER NO. 00-043; BEAR CREEK ESTATES WASTEWATER FACILITY, BEAR CREEK RD, BOULDER CREEK, CA, 95006, WDID No. 3 440107001

Based on self-monitoring data submitted by Bear Creek Estates WWF (hereafter 'Discharger') from January 2012 through December 2015, Central Coast Water Board (hereafter 'Water Board') staff identified the following violations of WDR Order No. 00-043:

- Nitrogen, Total (as N) Percent Reduction limit is 50.0 %. Recorded date, reported values, and recorded CIWQS¹ Violation Sequence Nos. are as follow:

Recorded Date	Reported Nitrogen, Total (as N) % Reduction	CIWQS Violation No.
1/5/2012	20.0	927576
1/19/2012	27.0	927578
2/1/2012	38.0	927583
2/16/2012	6.8	927586
3/1/2012	30.0	927589
3/15/2012	22.0	927591
4/2/2012	35.0	935938
4/19/2012	40.0	935939
5/2/2012	22.0	935940
5/17/2012	41.0	935941
6/4/2012	38.0	935942
6/18/2012	27.0	935943
7/2/2012	2.4	939132
7/19/2012	39.7	939133
8/2/2012	26.4	939134
8/16/2012	41.9	939135
9/4/2012	35.9	939136
9/20/2012	26.9	939137
10/3/2012	38.1	943268
10/15/2012	43.1	943269
11/1/2012	17.2	943270
11/15/2012	27.5	943271
12/20/2012	29.8	943292
1/17/2013	49.2	948540

Recorded Date	Reported Nitrogen, Total (as N) % Reduction	CIWQS Violation No.
2/4/2013	40.0	948704
2/14/2013	45.0	948705
3/21/2013	27.1	948706
4/2/2013	44.6	954147
4/18/2013	35.2	954148
5/1/2013	32.8	954149
5/16/2013	40.0	954150
6/3/2013	28.6	954151
6/17/2013	35.3	954152
7/18/2013	47.7	958217
8/1/2013	46.3	958218
8/15/2013	36.9	958219
9/3/2013	10.6	958220
10/1/2013	25.5	958221
12/19/2013	13.0	969422
1/2/2014	23.0	969414
1/16/2014	13.0	969418
2/3/2014	14.0	969419
2/20/2014	6.0	969420
3/3/2014	27.0	969421
6/2/2014	38.2	974148
7/17/2014	44.6	979180
10/16/2014	46.4	986109
11/3/2014	30.8	986110
11/20/2014	30.6	986112
12/1/2014	43.5	986113
12/18/2014	36.8	986114
1/5/2015	25.9	992788
2/2/2015	21.7	992789
3/2/2015	35.2	992790
3/19/2015	33.3	992791
4/1/2015	39.7	994260
6/1/2015	45.3	994261
6/18/2015	41.0	994262
7/1/2015	46.0	1000498
8/3/2015	12.0	1000499
8/20/2015	41.0	1000500
9/1/2015	0.0	1000501
9/17/2015	0.0	1000502
10/01/2015	43.2	1004985
10/15/2015	24.7	1004986
11/02/2015	1.6	1004987
11/19/2015	0.0	1004988
12/01/2015	39.1	1004989
12/17/2015	0.0	1004990

- Flow Daily Average (mean) limit is 16,500 gallons per day (GPD) and reported value was 18,864 GPD on 12/31/2012. Recorded as CIWQS¹ Violation Sequence No. 943293.
- Wastewater treatment plant spill of 450 gallons of primary treated sewage on unpaved surface on 4/05/2012. Recorded as CIWQS¹ Violation Sequence No. 922544.
- Wastewater treatment plant spill of 3,150 gallons of primary treated sewage into San Lorenzo River on 3/06/2016. Recorded as CIWQS¹ Violation Sequence No. 1004695.

DR. JEAN-PIERRE WOLFF, CHAIR | JOHN M. ROBERTSON, EXECUTIVE OFFICER

895 Aerovista Place, Suite 101, San Luis Obispo, CA 93401 | www.waterboards.ca.gov/centralcoast

The violations associated with Total Nitrogen (as N) Percent Reduction have been ongoing since 2007. Prior violations of insufficient Total Nitrogen reduction and excess flows at the facility were communicated to the Discharger in a Notice of Violation (NOV) dated March 7, 2012. Following the March 2012 NOV, the following reported spill events and Discharger actions have occurred:

Date	Description
April 5, 2012	Primary treated sewage spill of 450 gallons onto unpaved surface.
July 10, 2012	Fall Creek Engineering (FCE) contracted to assess the Bear Creek wastewater treatment system and submitted a performance evaluation of the treatment plant. Report stated potential short-circuiting through Tank No. 2 and advised to modify the recirculation splitter valve by adding drop pipes to the splitter, which would enhance the denitrification process.
July 25, 2012	FCE submitted a treatment plant status update. They re-iterated potential short-circuiting through Tank No. 2 and advised modification of recirculation splitter valve.
October 4, 2012	FCE submitted a performance evaluation report. It stated that ammonia levels were still high and highly recommended that Bear Creek Estates perform the splitter valve modifications.
December 31, 2012	Bear Creek Estates reported excess flows beyond allowed 16,500 GPD.
December 30, 2013	FCE submitted a letter describing the proposed aeration modifications at the Bear Creek Estates wastewater treatment system.
January 27, 2014	Email correspondence from FCE to Water Board staff stated the Bear Creek Estates was "on-track" to complete installing the modifications by end of January 2014.
April 25, 2014	The FCE letter contained within the first quarter self-monitoring report for Bear Creek Estates stated a regenerative blower was installed to force air into the clarifier, modified two splitters, and installed a drop pipe to induce mixing. They concluded by recommending installation of ball valves and drop pipes on the remaining two splitters.
July 27, 2014	FCE shared laboratory analysis of the Bear Creek Estates wastewater treatment system influent and effluent indicating 50% total nitrogen reduction during a March 2014 and May 2014 sampling event.
March 6, 2016	Primary treated sewage spill of 3,150 gallons into San Lorenzo Creek. Spill reported to the Office of Emergency Services 37 hours after the time of discovery and no samples were collected from the receiving water body.

The Discharger is required to provide an engineering report professionally certified by a California civil engineer no later than May 15, 2016, that addresses the following:

1. Wastewater treatment plant modifications to ensure the denitrification process will reduce total nitrogen by 50%.
2. Engineering controls to reduce inflow and infiltration during rain events.
3. Evidence of Bear Creek Estates wastewater treatment plant operators being properly trained in sanitary sewer and wastewater treatment plant spills.

The Discharger must take immediate corrective action to address these violations and prevent them from continuing to occur. The above violations of WDR Order No. 00-043 subject the Discharger to further enforcement action pursuant to the California Water Code, including monetary penalties for each day of each violation.

Mr. Rick Rogers

- 4 -

Nothing in this letter relieves you of liability for past violations of the WDR Order or Monitoring and Reporting Program, and the Water Board reserves the right to pursue enforcement action, including imposition of administrative civil liability, for all past violations or for any additional violations that occur before you provide complete reports.

Water Board records indicate a long-standing pattern of Discharger non-compliance and multiple informal enforcement actions in response. Water Board staff will consider the Discharger's history of violations in making any recommendation for further enforcement.

If you have any questions, please contact Cecile DeMartini at (805) 542-4782 or by email at cecile.demartini@waterboards.ca.gov or Chris Adair at (805) 549-3761.

Sincerely,

Michael J. Thomas
Assistant Executive Officer

cc:

Brian Lee, San Lorenzo Valley Water District (SLVWD), District Manager
blee@slvwd.com

James Furtado, SLVWD, Deputy Director of Operations
jfurtado@slvwd.com

Adrienne Carter, Fall Creek Engineering
acarter@fallcreekengineering.com

Peter Haase, Fall Creek Engineering
phase@fallcreekengineering.com

Todd Stanley
Tstanley@waterboards.ca.gov

¹ The California Integrated Water Quality System (CIWQS) is a statewide database of compliance data. Further information is available at http://www.waterboards.ca.gov/water_issues/programs/ciwqs/

<r:\rb3\shared\wdr\wdr facilities\santa cruz co\san lorenzo valley wd bear creek estates\nov march 2016v2.docx>
ECM# CW-209014

M E M O

TO: Board of Directors
FROM: District Manager
SUBJECT: FINANCIAL SUMMARY
DATE: April 15, 2016

RECOMMENDATION:

It is recommended that the Board of Directors review and file the Financial Summary Report.

BACKGROUND:

The District is in the process of implementing the new software, Springbrook. Through this process we will be able to utilize much more powerful reporting tools than before. Having the ability to extract data and write custom reports will allow me to gradually build a financial summary report we will use going forward. I have the ground work of the detailed quarterly report that will be shown in the regular May Financial Summary.

As you can see from the Monthly Usage by Class graph, February consumption was the lowest so far. However, the Water Billings graphs show how the rate increase and drought surcharge are helping with the revenue gap.

With the decrease in consumption comes a decrease in revenue. The rate increase and drought surcharge went into effect in January, which will help balance out the revenue gap.

Regards,

Stephanie Hill
Finance Manager



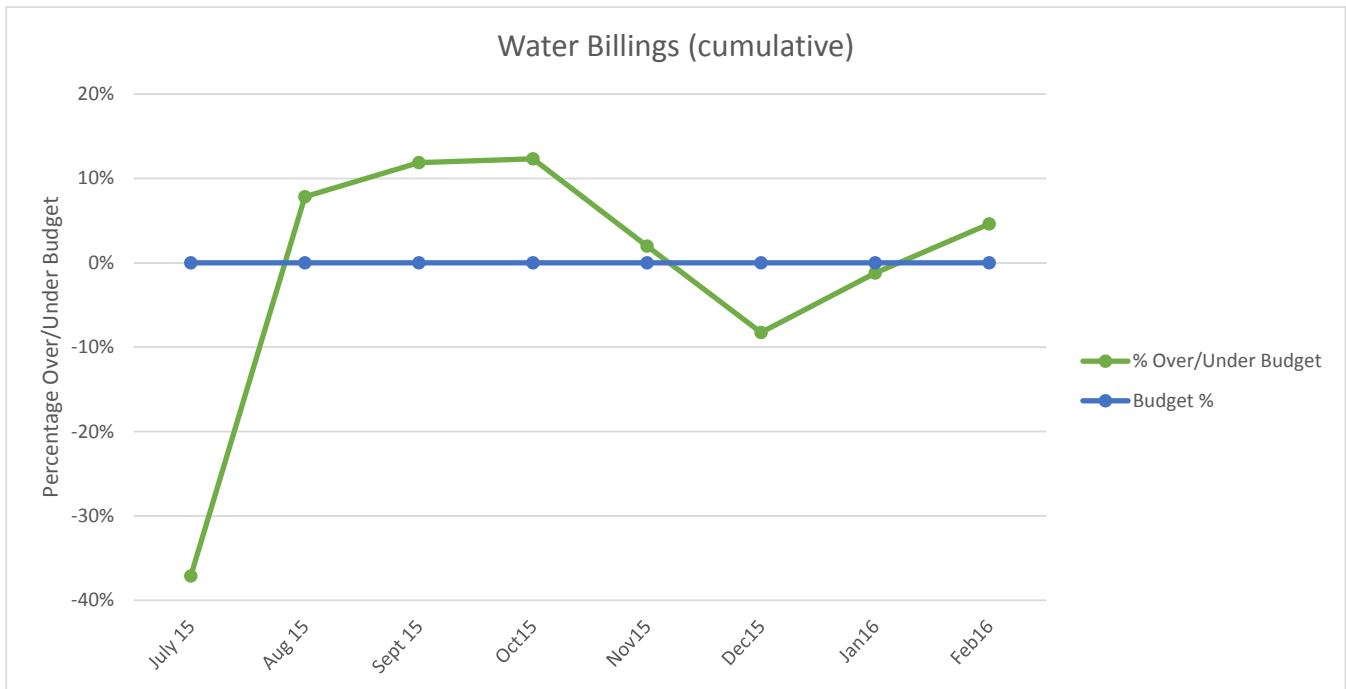
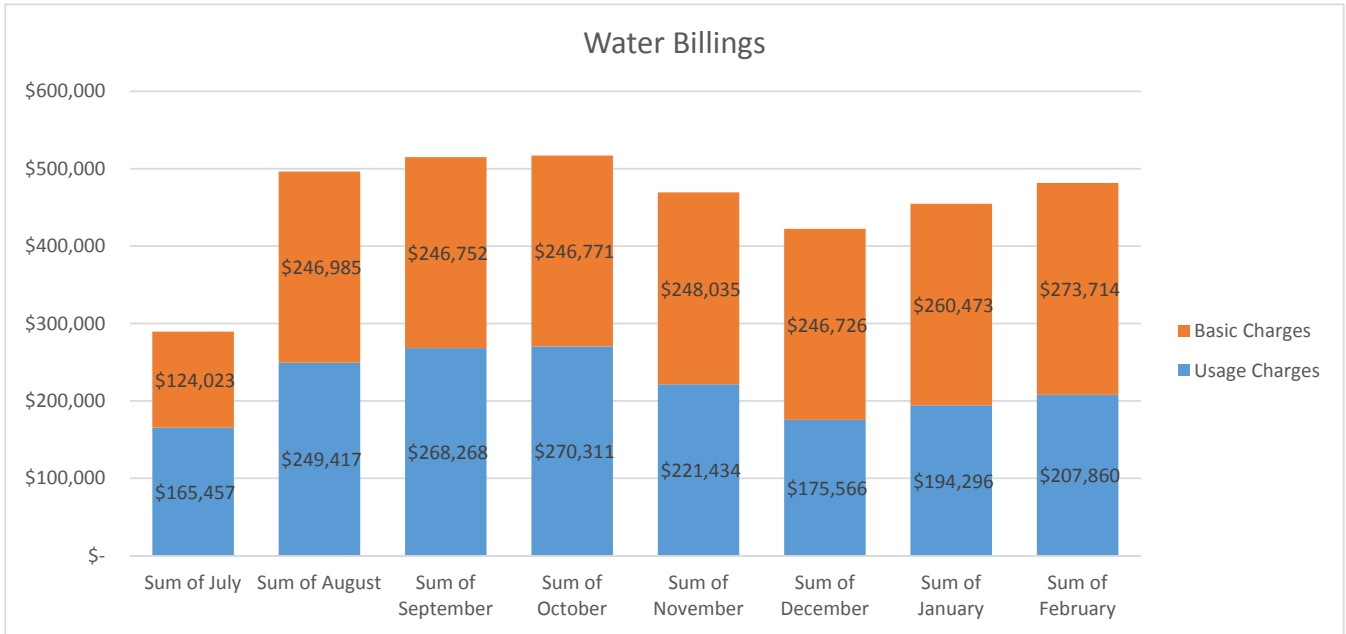
13060 Highway 9
Boulder Creek, CA 95006-9119
(831) 338-2153 phone
(831) 338-7986 fax

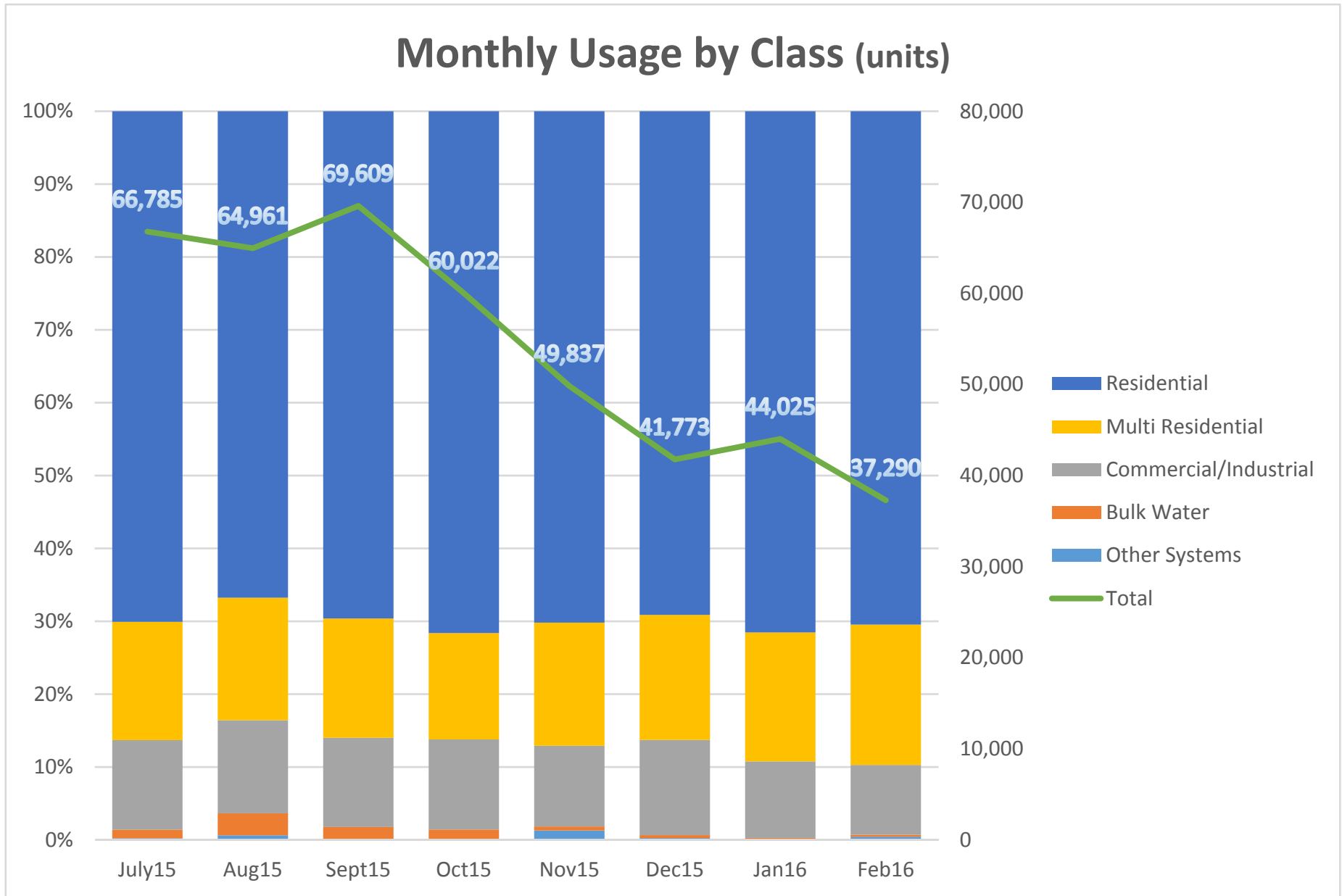
OPERATING INCOME FINANCIAL SUMMARY

[A]	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	YTD	FY1516 BUDGET	% of Budget
OPERATING REVENUE	[B]										
Water Basic	124,023	246,985	246,752	246,771	248,035	246,726	260,473	273,714	1,893,479		
Water Usage	165,457	249,417	268,268	270,311	221,434	175,566	194,296	207,860	1,752,610		
Water Fees	2,610	4,000	9,545	7,740	7,815	7,815	6,600	6,580	52,705		
Water Misc	(4,913)	16,984	13,632	23,405	2,270	14,104	2,234	509	68,227		
Sewer	-	8,209	8,195	8,195	8,195	8,130	8,257	8,195	57,377		
Sewer Misc	-	-	-	-	-	-	-	-	-		
TOTAL OPERATING REVENUE	287,178	525,594	546,393	556,423	487,749	452,342	471,861	496,858	3,824,398	5,710,000	67.0%
OPERATING EXPENSES:											
Salaries & Benefits	333,370	237,346	382,719	351,514	207,487	284,092	211,697	210,379	2,218,604		
Materials & Services	215,699	211,103	96,715	216,007	183,761	156,276	145,738	141,051	1,366,349		
TOTAL OPERATING EXPENSES	549,069	448,449	479,434	567,520	391,247	440,367	357,436	351,430	3,584,953	5,849,755	61.3%
OPERATING INCOME (LOSS)	(261,891)	77,145	66,959	(11,097)	96,501	11,975	114,425	145,428	239,445	(139,755)	-171.3%

[A] There are still some journal entries to be made from the conversion of data. For example, Water Misc. in July will not have a negative balance once all journal entries are posted.

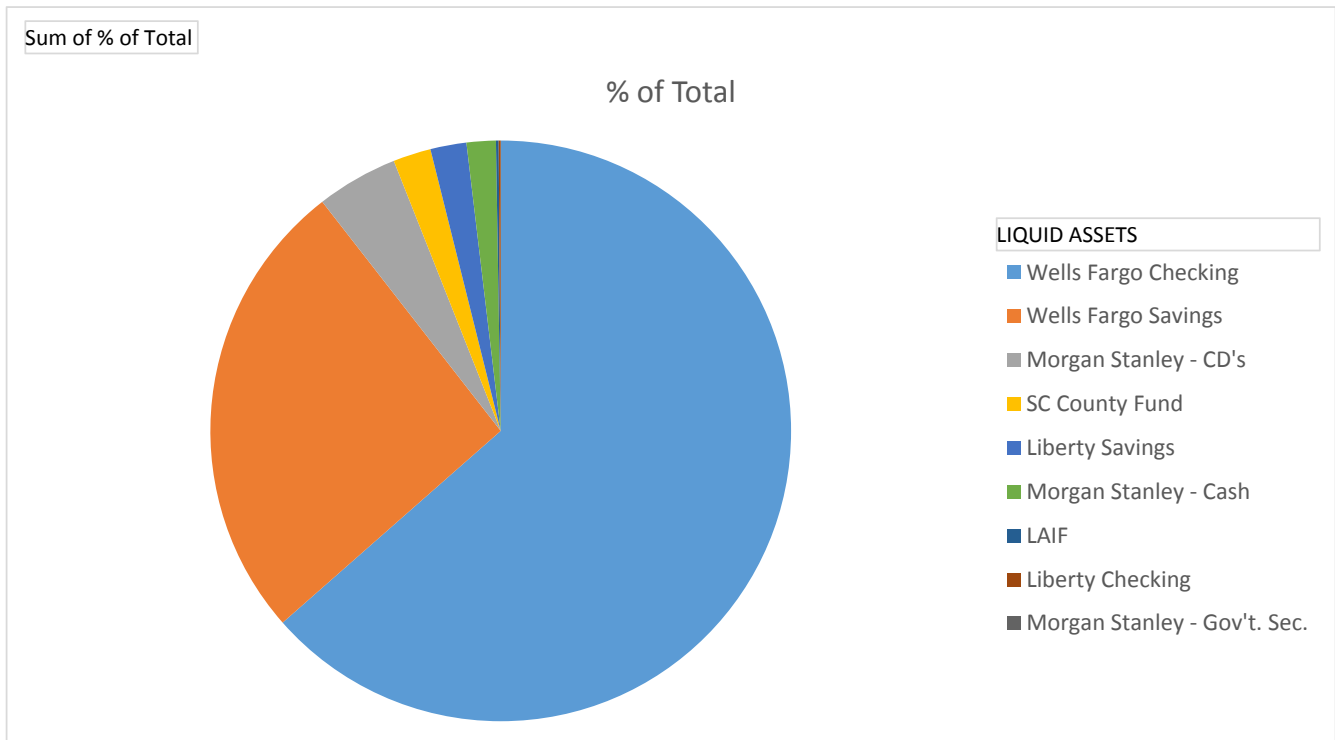
[B] The switch to two billing cycles causes July to appear to only have one billing cycle have gone out since the second cycle was billed 8/5/15. This will cause this fiscal year to look off half a cycle since revenue is booked as it is invoiced.





AS OF 2/29/16

LIQUID ASSETS	\$ Amount	% of Total	Ave Interest Rate
Wells Fargo Checking	1,413,970	63.5%	0.180%
Wells Fargo Savings	577,515	25.9%	0.260%
Liberty Checking	2,514	0.1%	0.001%
Liberty Savings	44,697	2.0%	0.150%
Morgan Stanley - Cash	36,131	1.6%	0.010%
Morgan Stanley - Gov't. Sec.	-	0.0%	0.010%
Morgan Stanley - CD's	100,860	4.5%	1.320%
SC County Fund	46,932	2.1%	0.578%
LAIF	3,359	0.2%	0.357%
	\$ 2,225,979	100%	



G/L Balances

Criteria: As Of = 2/29/2016; Fund = 76644

<u>G/L Account</u>	<u>Title</u>	<u>Beginning Balance</u>	<u>Year-To-Date Debits</u>	<u>Year-To-Date Credits</u>	<u>End Balance</u>
Fund 76644 -- SAN LORENZO VALLEY WATER TRUST					
101	EQUITY IN POOLED CASH	256,226.11	299,086.93	(508,380.83)	46,932.21
201	VOUCHERS PAYABLE (VENDOR)	0.00	500,000.00	(500,000.00)	0.00
344	FUND BALANCE	(256,226.11)	508,380.90	(299,087.00)	(46,932.21)
Total Fund 76644		<u>0.00</u>	<u>1,307,467.83</u>	<u>(1,307,467.83)</u>	<u>0.00</u>

Local Agency Investment Fund
P.O. Box 942809
Sacramento, CA 94209-0001
(916) 653-3001

www.treasurer.ca.gov/pmia-laif/laif.asp

March 10, 2016

SAN LORENZO VALLEY WATER DISTRICT

DISTRICT MANAGER
13060 HIGHWAY 9
BOULDER CREEK, CA 95006

PMIA Average Monthly Yields

Tran Type Definitions

February 2016 Statement

Account Summary

Total Deposit:	0.00	Beginning Balance:	3,358.81
Total Withdrawal:	0.00	Ending Balance:	3,358.81



CLIENT STATEMENT | For the Period February 1-29, 2016



STATEMENT FOR:
SAN LORENZO VALLEY WATER DIST

TOTAL VALUE OF YOUR ACCOUNT (as of 2/29/16)
Includes Accrued Interest

\$136,991.34

Morgan Stanley Smith Barney LLC. Member SIPC.

Your Financial Advisor

Christopher Hoe

Associate Vice President

Christopher.Hoe@morganstanley.com

650 926-7647

Your Branch

6004 LA MADRONA DR

SANTA CRUZ, CA 95060-1040

Telephone: 831-440-5200; Alt. Phone: 800-488-3436; Fax: 831-440-5201

008825 MSDD472

#BWNJGMM



0008825 01 AT 0.413 01 TR 00047 MSDD472 000000

SAN LORENZO VALLEY WATER DIST

13060 HI GHWAY 9

BOULDER CREEK CA 95006-9119



Client Service Center (24 Hours a Day; 7 Days a Week): 800-869-3326

Access Your Account Online: www.morganstanley.com/online



Standard Disclosures

The following Disclosures are applicable to the enclosed statement(s). Expanded Disclosures are attached to your most recent June and December statement (or your first Statement if you have not received a statement for those months). The Expanded Disclosures are also available by selecting Account Documents when you log on to www.morganstanley.com/online or, call 800-869-3326.

Questions?

Questions regarding your account may be directed to your Financial Advisor or the Branch Manager for the branch office where you maintain your account. If you require further assistance, call Client Service Center at (800) 869-3326 or for account-related concerns call our Client Advocate at (866) 227-2256.

Errors and Inquiries

It is your responsibility to review your statement promptly and to seek immediate clarification about entries that you do not understand or believe were made in error by contacting the Branch Manager of the office where you maintain your account. Oral communications regarding any inaccuracy or discrepancy in this statement should be re-confirmed in writing to further protect your rights, including rights under the Securities Investor Protection Act (SIPA). Your statement will be deemed correct unless we receive a written inquiry of a suspected error. See your account documentation for special rules regarding your rights and responsibilities with respect to erroneous electronic fund transfers, including a description of the transfers covered.

Availability of Free Credit Balances and Financial Statements

Under the customer protection rules of the SEC [17 CFR §240.15c3-3], we may use funds comprising free credit balances carried for customer accounts here, provided that these funds are payable to customers on demand (i.e., are free of a lien or right of set-off in our favor or on behalf of some third party to whom you have given control). A financial statement of this organization is available for your personal inspection at its offices, or a copy will be mailed to you upon your written request.

Listed Options

Information with respect to commissions and other charges related to the execution of options transactions has been included in confirmations of such transactions previously furnished to you and such information will be made available to you promptly at your request. Promptly advise us of any material change in your investment objectives or financial situation.

Important Information if you are a Margin Customer(not available for certain retirement accounts)

If you have margin privileges, you may borrow money from us in exchange for pledging assets in your accounts as collateral for any outstanding margin loan. The amount you may borrow is based on the

value of the eligible securities in your margin accounts. If a security has eligible shares, the number of shares pledged as collateral will be indicated below the position.

Margin Interest Charges

We calculate interest charges on margin loans as follows: (1) multiply the applicable margin interest rate by the daily close of business net settled debit balance, and (2) divide by 360 (days). Margin interest accrues daily throughout the month and is added to your debit balance at month-end. The month-end interest charge is the sum of the daily accrued interest calculations for the month. We add the accrued interest to your debit balance and start a new calculation each time the applicable interest rate changes and at the close of every statement month. For current margin loan interest rates, go to www.morganstanley.com/online/MIRates.

Information regarding Special Memorandum Account

If you have a Margin Account, this is a combined statement of your Margin Account and Special Memorandum Account maintained for you under Section 220.5 of Regulation T issued by the Board of Governors of the Federal Reserve System. The permanent record of the Special Memorandum Account as required by Regulation T is available for your inspection at your request.

Important Information About Auction Rate Securities

Due to market conditions, certain Auction Rate Securities experience no or limited liquidity. Therefore, the price(s) for any Auction Rate Securities shown on this statement may not reflect the price(s) you would receive upon a sale at auction or in a secondary market transaction, and are not an indication of any offer to purchase at such price.

Structured Investments Risks and Considerations

Structured Investments (Structured Products) are complex products and may be subject to special risks. Investors should consider the concentration risk of owning the related security and their total exposure to any underlying asset. Structured Investments, which may appear in various statement product categories and are identified on the Position Description Details line as "Asset Class: Struct Inv," may not perform in a manner consistent with the statement product category where they appear and therefore may not satisfy portfolio asset allocation needs for that category.

Security Measures

This statement features several embedded security elements to safeguard its authenticity. One is a unique security mark—a blue rectangle printed in heat-sensitive ink on the back of every page. When exposed to warmth, the blue rectangle will disappear, and then reappear.

SIPC Protection

We are a member of Securities Investor Protection Corporation (SIPC), which protects securities of its customers up to \$500,000 (including \$250,000 for claims for cash). An explanatory brochure is available upon request or at www.sipc.org. Losses due to market fluctuation are not protected by SIPC and assets not held with us may not be covered by SIPC protection. To obtain information about SIPC, including an explanatory SIPC brochure, contact SIPC at 1-202-371-8300 or visit www.sipc.org.

Transaction Dates and Conditions

Upon written request, we will furnish the date and time of a transaction and the name of the other party to a transaction. We and/or our affiliates may accept benefits that constitute payment for order flow. Details regarding these benefits and the source and amount of any other remuneration received or to be received by us in connection with any transaction will be furnished upon written request.

Equity Research Ratings Definitions and Global Investment Manager Analysis Status

Some equity securities may have research ratings from Morgan Stanley & Co. LLC or Standard & Poor's. Research ratings are the research providers' opinions and not representations or guarantees of performance. For more information about each research provider's rating system, see the Research Ratings on your most recent June or December statement (or your first statement if you have not received a statement for those months), go to www.morganstanley.com/online or refer to the research provider's research report. Research reports contain more complete information concerning the analyst's views and you should read the entire research report and not infer its contents from the rating alone. If your account contains an advisory component or is an advisory account, a GIMA status will apply.

Credit Ratings from Moody's Investors Service and Standard & Poor's
The credit rating from Moody's Investors Service and Standard & Poor's may be shown for certain securities. All credit ratings represent the opinions of the provider and are not representations or guarantees of performance. Your Financial Advisor will be pleased to provide you with further information or assistance in interpreting these credit ratings.

Revised 10/2015



Account Summary

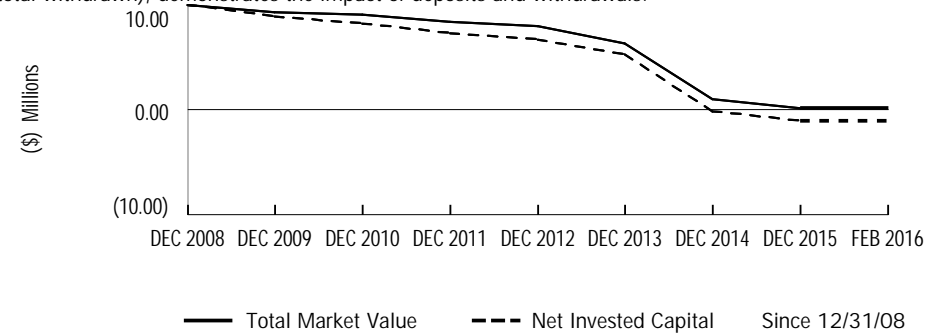
SAN LORENZO VALLEY WATER DIST
13060 HIGHWAY 9

CHANGE IN VALUE OF YOUR ACCOUNTS (includes accrued interest)

	This Period (2/1/16-2/29/16)	This Year (1/1/16-2/29/16)
TOTAL BEGINNING VALUE	\$136,898.93	\$136,780.83
Credits	—	—
Debits	—	—
Security Transfers	—	—
Net Credits/Debits/Transfers	—	—
Change in Value	92.41	210.51
TOTAL ENDING VALUE	\$136,991.34	\$136,991.34

CHANGE IN VALUE OVER TIME

The display of market value (total account value) and net invested capital (total amount invested minus total withdrawn), demonstrates the impact of deposits and withdrawals.

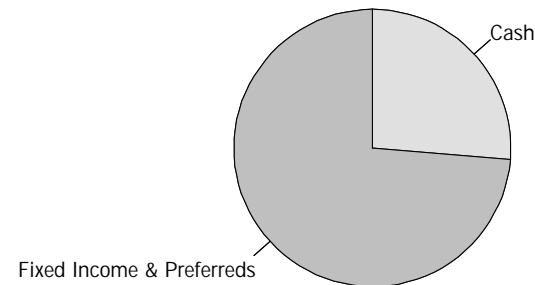


This graph does not reflect corrections to Net Invested Capital or Market Value made subsequent to the dates depicted. It may exclude transactions in Annuities or positions where we are not the custodian, which could delay the reporting of Market Value or affect the Net Invested Capital.

ASSET ALLOCATION (includes accrued interest)

	Market Value	Percentage
Cash	\$36,131.23	26.37
Fixed Income & Preferreds	100,860.11	73.63
TOTAL VALUE	\$136,991.34	100.00%

FDIC rules apply and Bank Deposits are eligible for FDIC insurance but are not covered by SIPC. Cash and securities (including MMFs) are eligible for SIPC coverage. See Expanded Disclosures. Values may include assets externally held, which are provided to you as a courtesy, and may not be covered by SIPC. For additional information, refer to the corresponding section of this statement.



This asset allocation represents holdings on a trade date basis, and projected settled Cash/BDP and MMF balances. These classifications do not constitute a recommendation and may differ from the classification of instruments for regulatory or tax purposes.

008825 MSDDD472

Account Summary

SAN LORENZO VALLEY WATER DIST
13060 HIGHWAY 9

BALANCE SHEET (^ includes accrued interest)

	Last Period (as of 1/31/16)	This Period (as of 2/29/16)
Cash, BDP, MMFs	\$35,961.08	\$36,131.23
Certificates of Deposit ^	100,937.85	100,860.11
Total Assets	\$136,898.93	\$136,991.34
Total Liabilities (outstanding balance)	—	—
TOTAL VALUE	\$136,898.93	\$136,991.34

INCOME AND DISTRIBUTION SUMMARY

	This Period (2/1/16-2/29/16)	This Year (1/1/16-2/29/16)
Interest	\$170.15	\$529.88
Total Taxable Income And Distributions	\$170.15	\$529.88
Total Tax-Exempt Income	—	—
TOTAL INCOME AND DISTRIBUTIONS	\$170.15	\$529.88

Taxable and tax exempt income classifications are based on the characteristics of the underlying securities and not the taxable status of the account.

CASH FLOW

	This Period (2/1/16-2/29/16)	This Year (1/1/16-2/29/16)
OPENING CASH, BDP, MMFs	\$35,961.08	\$601.35
Sales and Redemptions	—	35,000.00
Income and Distributions	170.15	529.88
Total Investment Related Activity	\$170.15	\$35,529.88
Total Cash Related Activity	—	—
CLOSING CASH, BDP, MMFs	\$36,131.23	\$36,131.23

GAIN/(LOSS) SUMMARY

	Realized This Period (2/1/16-2/29/16)	Realized This Year (1/1/16-2/29/16)	Unrealized Inception to Date (as of 2/29/16)
Long-Term Gain	—	—	\$705.00

The Gain/(Loss) Summary, which may change due to basis adjustments, is provided for informational purposes and should not be used for tax preparation. Refer to Gain/(Loss) in the Expanded Disclosures.



Account Detail

SAN LORENZO VALLEY WATER DIST
13060 HIGHWAY 9

Investment Objectives†: Capital Appreciation, Income, Aggressive Income, Speculation

Brokerage Account

† Inform us if your investment objectives, as defined in the Expanded Disclosures, change.

HOLDINGS

This section reflects positions purchased/sold on a trade date basis. "Market Value" and "Unrealized Gain/(Loss)" may not reflect the value that could be obtained in the market. Fixed Income securities are sorted by maturity or pre-refunding date, and alphabetically within date. Estimated Annual Income a) is calculated on a pre-tax basis, b) does not include any reduction for applicable non-US withholding taxes, c) may include return of principal or capital gains which could overstate such estimates, and d) for securities that have a defined maturity date within the next 12 months, is reflected only through maturity date. Actual income or yield may be lower or higher than the estimates. Current yield reflects the income generated by an investment, and does not reflect changes in its price. Structured Investments, identified on the Position Description Details line as "Asset Class: Struct Inv," may appear in various statement product categories. When displayed, the accrued interest, annual income and current yield for those with a contingent income feature (e.g., Range Accrual Notes or Contingent Income Notes) are estimates and assume specified accrual conditions are met during the relevant period and payment in full of all contingent interest. For Floating Rate Securities, the accrued interest, annual income and current yield are estimates based on the current floating coupon rate and may not reflect historic rates within the accrual period.

CASH, BANK DEPOSIT PROGRAM AND MONEY MARKET FUNDS

Cash, Bank Deposit Program, and Money Market Funds are generally displayed on a settlement date basis. You have the right to instruct us to liquidate your bank deposit balance(s) or shares of any money market fund balance(s) at any time and have the proceeds of such liquidation remitted to you. Estimated Annual Income, Accrued Interest, and APY% will only be displayed for fully settled positions.

Description	Market Value	7-Day Current Yield %	Est Ann Income	APY %
MORGAN STANLEY BANK N.A. #	\$36,131.23	—	\$4.00	0.010
<hr/>				
	Market Value	Percentage of Holdings	Est Ann Income	
CASH, BDP, AND MMFs	\$36,131.23	26.37%	\$4.00	

Bank Deposits are held at Morgan Stanley Bank, N.A. and/or Morgan Stanley Private Bank, National Association, affiliates of Morgan Stanley Smith Barney LLC and each a national bank and FDIC member.

CERTIFICATES OF DEPOSIT

Security Description	Trade Date	Face Value	Orig Unit Cost Adj Unit Cost	Unit Price	Orig Total Cost Adj Total Cost	Market Value	Unrealized Gain/(Loss)	Est Ann Income Accrued Interest	Current Yield %
WORLD FINANCIAL NETWORK BANK (JUMBO) WILMINGTON DE CD	9/13/11	100,000.000	\$100.000 \$100.000	\$100.705	\$100,000.00 \$100,000.00	\$100,705.00	\$705.00 LT	\$1,167.00 \$155.11	1.15

Coupon Rate 2.000%; Matures 09/21/2016; CUSIP 981999U11

Interest Paid Monthly Oct 02; Yield to Maturity .741%; Issued 09/21/11; Maturity Value = \$100,000.00; Asset Class: FI & Pref

008825 MSDD472

Account Detail

SAN LORENZO VALLEY WATER DIST
13060 HIGHWAY 9

	Percentage of Holdings	Face Value	Orig Total Cost Adj Total Cost	Market Value	Unrealized Gain/(Loss)	Est Ann Income Accrued Interest	Current Yield %
CERTIFICATES OF DEPOSIT		100,000.000	\$100,000.00 \$100,000.00	\$100,705.00	\$705.00 LT	\$1,167.00 \$155.11	1.16%
TOTAL CERTIFICATES OF DEPOSIT (includes accrued interest)	73.63%			\$100,860.11			
	Percentage of Holdings		Total Cost	Market Value	Unrealized Gain/(Loss)	Est Ann Income Accrued Interest	Current Yield %
TOTAL MARKET VALUE			\$100,000.00	\$136,836.23	\$705.00 LT	\$1,171.00 \$155.11	0.86%
TOTAL VALUE (includes accrued interest)	100.00%			\$136,991.34			

Unrealized Gain/(Loss) totals only reflect positions that have both cost basis and market value information available. Cash, MMF, Deposits and positions stating 'Please Provide' are not included.

ALLOCATION OF ASSETS (^ includes accrued interest)

	Cash	Equities	Fixed Income & Preferred Securities	Alternatives	Annuities & Insurance	Structured Investments	Other
Cash, BDP, MMFs	\$36,131.23	—	—	—	—	—	—
Certificates of Deposit ^	—	—	\$100,860.11	—	—	—	—
TOTAL ALLOCATION OF ASSETS ^	\$36,131.23	—	\$100,860.11	—	—	—	—

ACTIVITY

CASH FLOW ACTIVITY BY DATE

Transaction Date	Settlement Date	Activity Type	Description	Comments	Quantity	Price	Credits/(Debits)
2/2	2/2	Interest Income	WORLD JUMBO CD 2000 16SP21	CUSIP: 981999U11			\$169.86
2/29	2/29	Interest Income	MORGAN STANLEY BANK N.A. (Period 02/01-02/29)				0.29
NET CREDITS/(DEBITS)							\$170.15



Account Detail

SAN LORENZO VALLEY WATER DIST
13060 HIGHWAY 9

MONEY MARKET FUND (MMF) AND BANK DEPOSIT PROGRAM ACTIVITY

Date	Activity Type	Description	Credits/(Debits)
2/2	Automatic Investment	BANK DEPOSIT PROGRAM	\$169.86
2/29	Automatic Investment	BANK DEPOSIT PROGRAM	0.29
NET ACTIVITY FOR PERIOD			\$170.15

MESSAGES

Looking To Increase Your Retirement Savings?

There's still time before the April 18, 2016* deadline to open a Traditional IRA with contributions that may be tax-deductible on your 2015 tax return, a Traditional IRA with non-deductible contributions or, if you're eligible, a Roth IRA with non-deductible contributions and the advantage of tax-free withdrawals (if certain conditions are met). The maximum contribution is the lesser of (a) your taxable compensation for 2015, or (b) \$5,500 (or \$6,500 if you are age 50 or older). These limits apply to all your IRAs combined. Please call your Financial Advisor for more information about your retirement savings strategy.

*Except for residents of Massachusetts (MA) and Maine (ME) for whom 4/19/16 is the tax filing date due to Patriots' Day (MA) and Patriot's Day (ME).

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M E M O

TO: Board of Directors
FROM: District Manager
SUBJECT: FINANCE DEPARTMENT STATUS REPORT
DATE: April 15, 2016

RECOMMENDATION:

It is recommended that the Board of Directors review and file the Finance Department Status Report.

BACKGROUND:

SPRINGBROOK

I am getting ready for final training on the Work Order and Fleet Maintenance pieces. This will officially bring us "off" of Datastream, however, the work is far from being done. Documenting processes and procedures and training will take a few months before everyone is comfortable on the new system.

ELECTRONIC NOTIFICATION SYSTEM

We have had a great response in customers signing up for the notification program. The programming side has had a slight delay. The development phase is complete, they are now testing quality assurance and then we will be able to do internal testing. I anticipate our first automated notifications to begin end of May. Of the manual notifications we have been doing, there were 18 people signed up and 14 of them paid in tome. This is great forward momentum we want to keep up.

E-BOX

We have gone live with receiving electronic bank pay checks. While it still takes time to download the files daily, it is more efficient than physically processing them in office. The most important feature is we receive our customers bank pay checks much more quickly.

FY1617 BUDGET

Budget is underway. We are meeting with the Finance Committee regularly and are continuing to do internal reviews. Once we get a little further along it will come to the Board for an initial review as well.

AUDIT RFP/YEAR END

Interim audit field work will begin the end of April.

CUSTOMER SERVICE DEPT SUMMARY

Monthly Stats:	March	February	January	December	November	
Cut In/Outs	84	64	67	52	83	<i>These are new tenants moving in/out or new owners</i>
Final Bills	60	29	30	47	47	<i>Final bills sent to tenants/owners</i>
Tags *	388	372	360	411	400	<i>Number of late payment notices left at service address</i>
Turn-offs *	81	73	67	76	68	<i>Number of turn offs for not paying the late tag notification</i>

** we are hoping the new Notification System will help customers take care of any past due balances before we need to hang a physical tag. The tag and turn off process is very laborious and time consuming and something we are looking to modernize.*

Online / Going Green

As of 4/15/2016

Online Sign-ups	2,235	2,181	2,125	2,058	1,963
E-Bills	612	591	551	526	487
Auto Pay	1,611	1,596	1,552	1,511	1,458

MEMO

TO: District Manager
FROM: Director of Operations
SUBJECT: OPERATIONS DEPARTMENT PROJECT STATUS
REPORT MARCH 2016
DATE: April 14, 2016

RECOMMENDATION:

It is recommended that the District Manager review and file the Operations Department Project Status Report for the month of March 2016.

BACKGROUND:

OPERATIONS DEPARTMENT PROJECT STATUS REPORT

The Operations Department Status Report continues transition to a new format adding statistical data in regard to the operations of the District's three service areas. This report contains the March 2016 Operations Department Report.

REGIONAL EMERGENCY INTERTIE 3/4 STARTUP

During the reporting period startup of Regional Intertie 3/4 Pump Station was performed. Contractors, suppliers, engineers and staff were on site to perform startup. For the most part startup was successful. Water was pumped from SLV North to SLV South system and reversed from South to North. Over the next month testing of the pump station will continue to ensure there are no flow restrictions in either system and ensure proper flows/water pressure can be maintained.

DROUGHT CONTINGENCY PLANNING

Staff continues monitoring consumption/production throughout the system. With recent rainfall surface water sources have increased in the North System. The North system well field is in standby with the increase in surface water. Water production system wide is down 22.58% from March 2013.

BEAR CREEK WASTEWATER OVERFLOW

On March 06, 2015 during a heavy rain fall event high inflow/infiltration and a malfunctioning effluent pump check valve overloaded the wastewater system resulting in a spill of approximates 3,150 gallons of primary treated sewage into Bear Creek. Staff responded to high level alarms that were received however because of down trees closing Bear Creek Road pumper trucks would not respond. Staff worked to manually pump as much effluent as possible out into the leach fields, however because of the heavy rain the lower leach fields were flooded. Once Bear Creek Road was reopened pumper trucks did respond. The inflow/infiltration subsided and the check valve was replaced bringing the facility back to normal operations.

MAINLINE FLUSHING

During March water mainline flushing was performed in the Zayante, Quail Hollow and Hihn Road areas. Mainline flushing is performed to remove Iron & Manganese deposits from water mains. Flushing is performed annually.

EL NINO RESPONSE

Staff is winding down for the possibility of heavy rains/winds associated with El Nino conditions. Rainfall has been heavy at times with totals to date 48.46 inches (April 15, 2016) collected in Downtown Boulder Creek. Preparation for El Nino included additional generators, backup fuel, updated response plan and staff training.

NEW WATER SERVICE INSTALLATIONS

During the reporting period staff installed two new water services one in Felton and one in Scotts Valley.

LOMPICO WATER CONSOLIDATION PREPARATION

During the reporting period staff conducted employment interviews for two new positions in Water Quality and Maintenance for preparation of the consolidation of Lompico Water. Offers of employment will not be solicited until after the May 4, 2016 assessment vote. It is anticipated that shortly after the vote the District will be taking over operations of Lompico's water system and additional staff is needed

FACILITY MAINTENANCE

BENNETT SPRING INTAKE 2

Staff completing replacing the wood cover over Bennet Spring 2.

MANANA WOODS WELL

During the reporting period cleaning of the well screens and casing was performed. Supper-chlorinated water was jetted into the screens removing iron bacteria that formed on the screens of the well. After the jetting the contractor performs brushing, bailing and flushing of the well. The pump and motor will be replaced in Mid-April placing the well back in service.

RAIN GAGE REPLACEMENT

During the reporting period the rain gage at Operations was replaced. The existing gage reached its life expectancy and required replacement.

Rick Rogers
Director of Operations

SAN LORENZO VALLEY WATER DISTRICT PRODUCTION

Source	This Month March	Last Month February	This Month 2013	Difference This Year To 2013
North System				
Surface Water Sources				
Foreman Creek	28,566,200	10,033,941	28,219,000	
Peavine Creek + Hydro	0	3,288,072	5,297,000	
Clear Creek	0	5,918,530	0	
Sweetwater Creek	0	3,945,686	0	
Sub-Total (Streams)	28,566,200	23,186,229	33,516,000	-14.77%
Wells (North)				
Olympia No. 2	656,000	-	0	
Olympia No. 3	215,000	-	0	
Quail Well No. 4-A	346,000	1,000	1,610,000	
Quail Well No. 5-A	9,700	16,100	4,800	
Sub Total North Wells	1,226,700	17,100	1,614,800	-24.03%
South System Wells				
Pasatiempo 5A	1,792,200	2,023,600	N/A	
Pasatiempo 6	2,149,000	2,598,000	6,227,000	
Pasatiempo 7	915,000	920,000	2,125,000	
Sub Total Pasatiempo Wells	4,856,200	5,541,600	8,352,000	-41.86%
North South All Sources Combined	34,649,100	28,744,929	43,482,800	-20.32%
Felton System - Surface Water				
Fall Creek	2,773,727	4,504,880	5,004,570	
Bennett Spring	1,676,642	2,202,505	4,158,400	
Bull 1 & 2	5,177,980	5,749,988	4,160,500	
Total Felton System Sources	9,628,349	12,457,373	13,323,470	-27.73%
Manana Woods System				
Well 1	-	-	386,725	
Paso Mana By Pass	492,228	428,281	679,420	
Total Manana Woods Sources	492,228	428,281	1,066,145	
Sub - Total Production				
North / Felton / Manana	44,769,677	41,630,583	57,872,415	-22.64%
Less South /Manana Inter-Tie	492,228	428,281	679,420	
Total Production	44,277,449	41,202,302	57,192,995	-22.58%

**SAN LORENZO VALLEY WATER DISTRICT
PRODUCTION BY SYSTEM
+/- INTERTIES
MARCH 2016**

North System All Sources	34,649,100
Interties IN +	10,685
Interties OUT -	5,105,000
TOTAL NORHT SYSTEM	29,554,785
Felton Water system All Sources	9,628,349
Interties IN +	9,494
Interties OUT -	0
TOTAL FELTON SYSTEM	9,637,843
Manana Woods System	0
Interties IN +	492,228
TOTAL MANANA WOODS	492,228

SAN LORENZO VALLEY WATER DISTRICT INTERTIE USAGE MARCH 2016

INTERTIE 2

SLVWD to SVWD 0

SVWD to SLVWD 0

INTERTIE 3

SLV SOUTH to SLV NORTH 10,685

SLV NORTH to SLV SOUTH 3,566,548

INTERTIE 4

SLVWD to MHWD 0

MHWD to SLVWD 0

INTERTIE 6

SLV NORTH to SLV FELTON 9,494

SLV FELTON to SLV NORTH 0

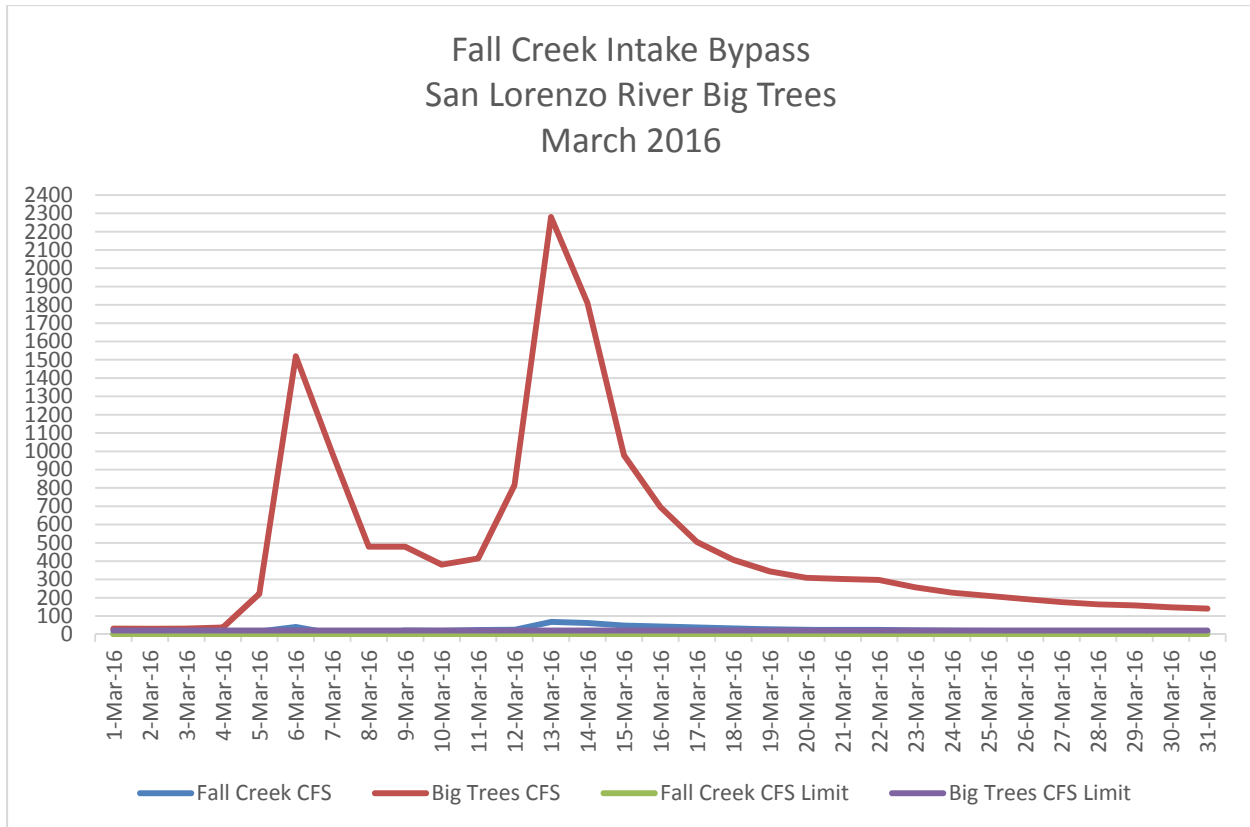
LOMPICO INTERTIE

SLV NORTH to LOMPICO 1,036,730

MANANA WOODS INTERTIE

SLVWD to MANANA WOODS 492,228

Fall Creek Intake March 2016



Normal Rainfall Fall Creek Intake Bypass Requirements

April 1 through October 31 1.0 cubic feet per second

November 1 through March 31 1.5 cubic feet per second

Dry Conditions Fall Creek Intake Bypass Requirements

April 1 through October 31 0.5 cubic feet per second

November 1 through March 31 0.75 cubic feet per second

Number of Days in month 0.75 cfs or below, ZERO **days**

San Lorenzo River USGS Big Trees Flow Requirements

September 11 cubic feet per second

October 26 cubic feet per second

November 1 through May 31 21 cubic feet per second

Fall Creek Intake March 2016

For the protection of fish and wildlife, during the period: (a) April 1 through October 31 bypass a minimum of 0.5 cfs; (b) November 1 through March 31 bypass a minimum of 1.5 cfs past the Fall Creek point of diversion. The natural streamflow shall be bypassed whenever it is less than 1.5 cfs; provided, however, that during a dry year, the bypass requirement shall be reduced from 1.5 to 0.75 cfs. A dry year is defined on a monthly basis of cumulative runoff beginning October 1 of each season in the San Lorenzo River at the USGS gage at Big Trees. These runoff figures are based on approximately 50 percent of normal runoff as the dividing level between normal and dry year runoff and are as follows:

- November 1 for the month of October 500 af
- December 1 for October-November, inclusive 1,500 af
- January 1 for October-December, inclusive 5,000 af
- February 1 for October-January, inclusive 12,500 af
- March 1 for October-February, inclusive 26,500 af

Fall Creek Weir Measurement

Agenda: 4.21.16

Month:		March		Year: 2016		Big Trees > 26,500 Acre-ft Oct-Feb Normal Yr				Big Trees <26,500 Acre-ft Oct-Feb Dry Yr		
Date	Time	Initials	Pump #	Fall Cr. GPM into Kirby plant	Weir Board Height	Weir Height Measurement	Fall Creek (Cubic Feet per Second)	Big Trees (Cubic Feet per Second)	Rainfall (Felton gauge)	Met Fall Cr, Bypass Requirement: Normal Year April 1 - Oct 31 1.0 cfs Dry Year April 1- Oct 31 0.5 cfs Nov. 1 - March 31 0.75 cfs (yes/no)	Met Big Trees Requirement Nov-May 21cfs Sept 11 cfs Oct 26 cfs (yes/no)	Notes
1	14:30	db	2	141	25.0	35.6	3.146	31	0	Yes	Yes	
2	14:35	jg	2	90+ *	25.0	35.6	3.146	30	0.03	Yes	Yes	* Low flow
3	13:20	jg	1	90+	25.0	35.8	3.327	31	0.38	Yes	Yes	
4	12:10	db	1	30+ ^	25.0	37.0	4.33	37	2.6	Yes	Yes	^Springs mostly
5	09:35	jg	1	20+ ^	25.0	45.1	15.61	222	3.9	Yes	Yes	^Springs mostly
6	10:20	jg	1	20+ ^	25.0	54.5	41.1	1520	1.7	Yes	Yes	^Springs mostly
7	15:15	jg		Off	25.0	37.2	4.55	990	0.02	Yes	Yes	Springs only
8	10:50	db		Off	25.0	32.7	1.419	479	0.02	Yes	Yes	Springs only
9	14:45	jg		Off	25.0	47.8	21.55	479	0.77	Yes	Yes	Springs only
10	13:35	jg		Off	25.0	46.8	19.08	381		Yes	Yes	Springs only
11	09:30	jg		Off	25.0	48.7	23.5	415	1.6	Yes	Yes	Springs only
12	09:27	ho		Off	25.0	48.9	24.9	815	2.3	Yes	Yes	Springs only
13	09:10	ho		Off	25.0	61.3	67.5	2,280	1.36	Yes	Yes	Springs only
14	11:30	db	1	~100	25.0	59.7	61.5	1,810	0	Yes	Yes	
15	9:50	db	1	134	25.0	56.7	49.0	979	0	Yes	Yes	
16	13:15	db	1	off	25.0	54.7	42.79	695	0	Yes	Yes	
17	10:35	db	1	78*	25.0	53.4	37.4	505	0	Yes	Yes	* Est meter not reading
18	12:25	db	1	59*	25.0	51.8	32.2	407	0	Yes	Yes	* Est meter not reading
19	15:00:	jg	1	80*	25.0	50.7	27.6	344	0	Yes	Yes	* Est meter not reading
20	08:45:	jg	1	80*	25.0	49.7	24.49	309	0.72	Yes	Yes	* Est meter not reading
21	09:35	jg	1	80*	25.0	49.1	24.4	302	0.21	Yes	Yes	* Est meter not reading
22	11:15:	db	1	70*	25.0	48.7	23.89	297	0	Yes	Yes	* Est meter not reading
23	08:50:	jg	1	80*	25.0	48.0	21.83	257	0	Yes	Yes	* Est meter not reading
24	08:45	jg	1	80*	25.0	47.2	20.16	228	0	Yes	Yes	* Est meter not reading
25	09:15	jg	1	80*	25.0	46.6	18.82	210	0	Yes	Yes	* Est meter not reading
26	10:10:	ho	1	70*	25.0	46.0	17.54	193	0	Yes	Yes	* Est meter not reading
27	08:35:	ho	1	68*	25.0	45.8	17.05	176	0	Yes	Yes	* Est meter not reading
28	14:00:	db	1	66*	25.0	45.1	15.86	164	0	Yes	Yes	* Est meter not reading
29	11:05:	db	1	68*	25.0	44.7	14.91	158	0	Yes	Yes	* Est meter not reading
30	14:15:	db	1	92*	25.0	44.3	14.24	147	0	Yes	Yes	* Est meter not reading
31	12:20 ¹⁵²	jg	1	80*	25.0	43.9	13.37	140	0	Yes	Yes	* Est meter not reading

San Lorenzo Valley Water District
 Loch Lomond Water Supply
 March 2016

Loch Lomond Water Level



Week ending 04/15/2016

(in feet above mean sea level; lake spills at 577.25 feet)

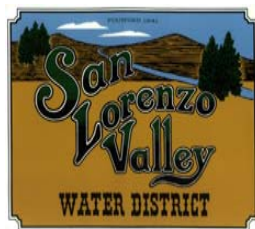
Currently:	577.10
Percent of capacity:	99.6%

In 1958 SLVWD sold 2,500 acres of property in the vicinity of the Newell Creek Watershed to the City of Santa Cruz, with the agreement that SLVWD would be entitled to purchase 12 ½ percent of the annual safe yield from a future Newell Creek reservoir, up to a maximum of 500 AF/yr. Based on the 1958 agreement, SLVWD began receiving delivers of Loch Lomond water from the City in 1963. In 1965 the District constructed the Glen Arbor Water treatment plant for treating Loch Lomond water. Toward the end of the 1976-77 drought, the City stipulated that the District was not entitled to an allocation of 500 AF/yr, merely 12.5% of the safe yield. This decision based on a reduction to the estimated annual safe yield from the Newell Creek Reservoir, reduced the Districts contractual allocation. On June 7, 1977, the District filed a Complaint for Declaratory Relief, which requested the court to make a judicial determination of the respective parties' duties and rights. In June 1980 a court order fixed the estimated safe yield from Newell Creek Reservoir at reduced quantity, which resulted in a reduction to the Districts contractual allocation to 313 AF/yr.

Production Loch Lomond to SLVWD

Date	Total Used	Total Available
1976 July to June 1977	353 AF	
1977 July to June 2015	0	313 AF
2015 July to 02/2016	0	313 AF
03/2016	0	313 AF

Last time District used Loch Lomond water was June 1977

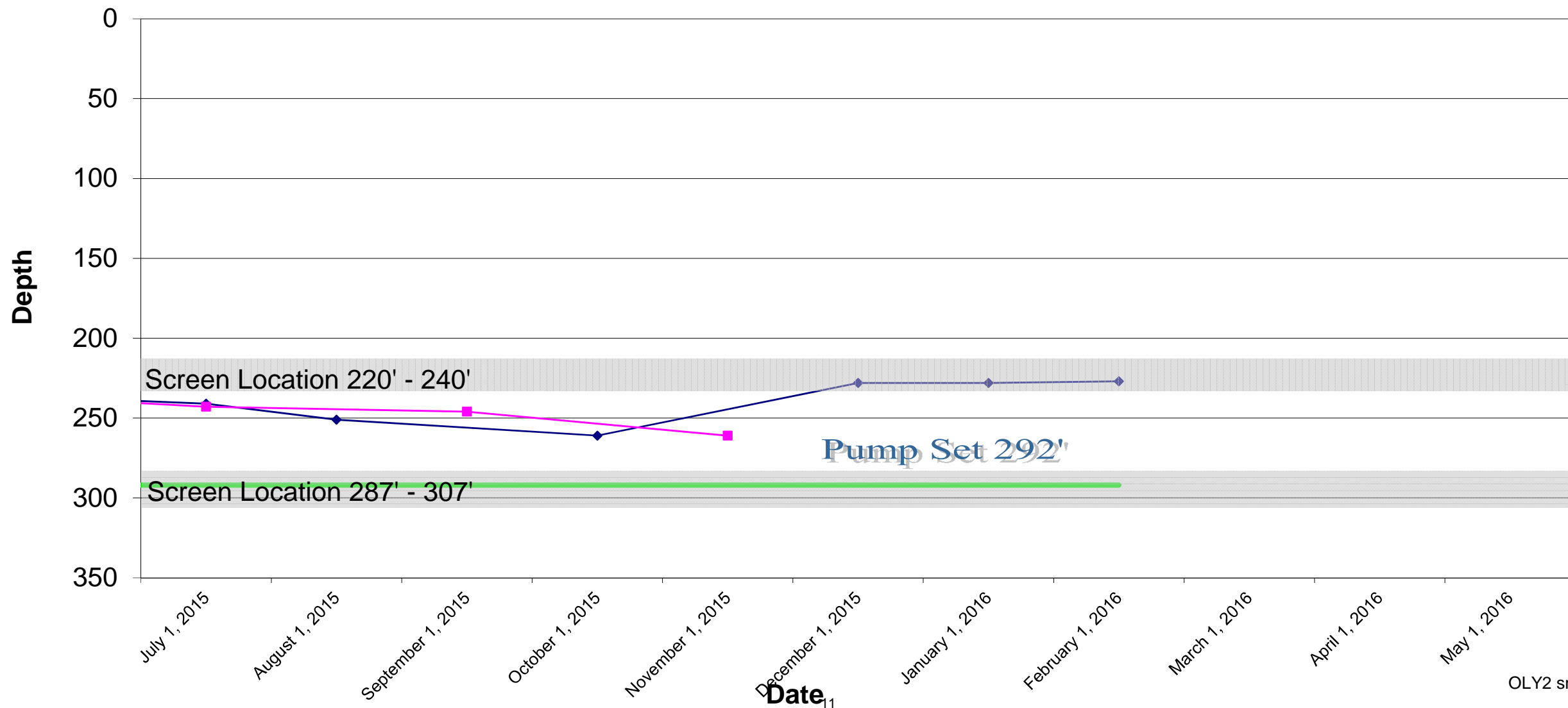


SAN LORENZO VALLEY WATER DISTRICT

Well Drawdown Report

Olympia 2

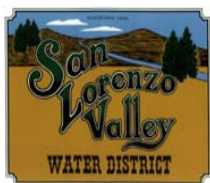
Location: 7701 E. Zayante Rd.
Elevation: 525'
Installed: April 28, 1980
State Well #: 10S/O2W-11P01
New #: 4410014-010
Completed Depth: 300'



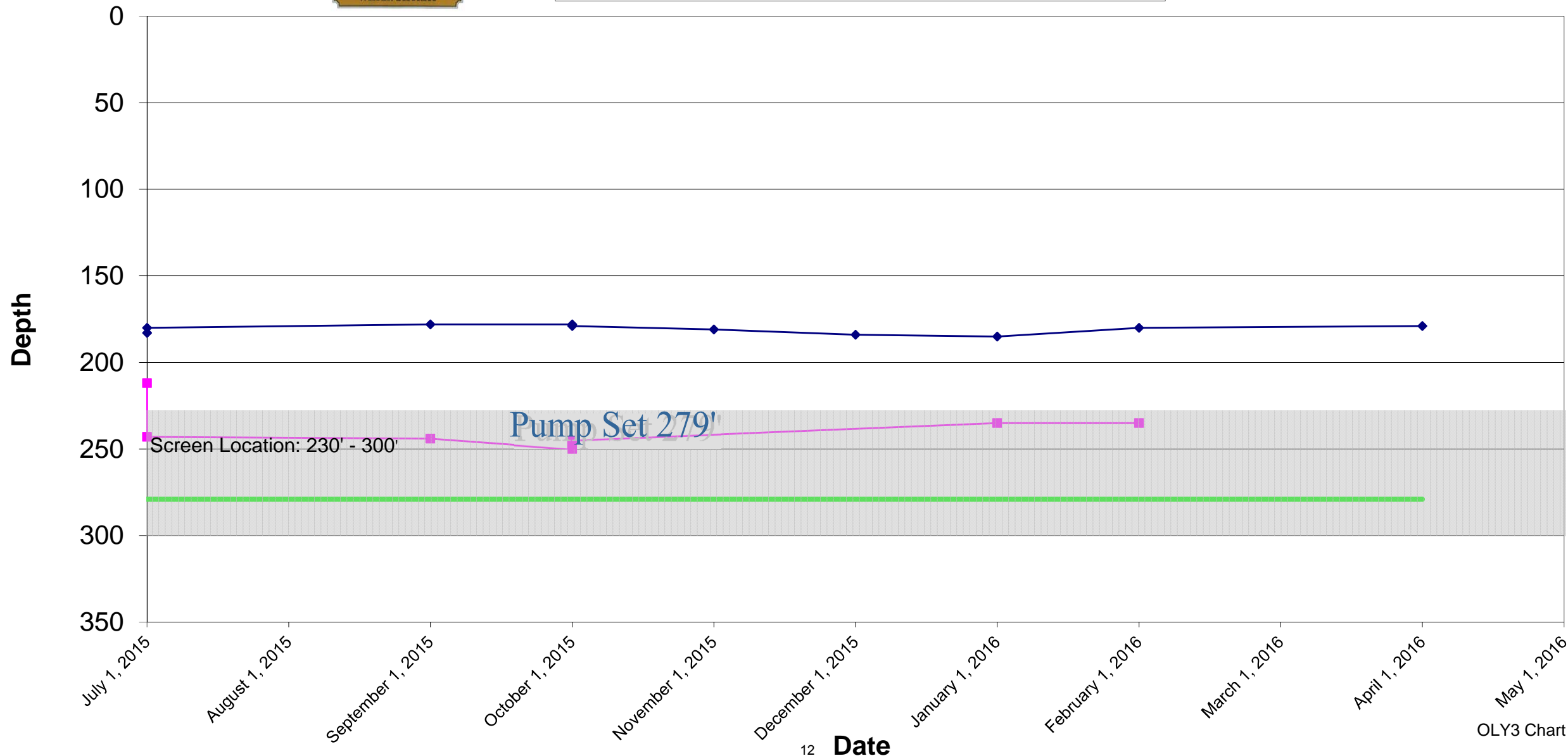
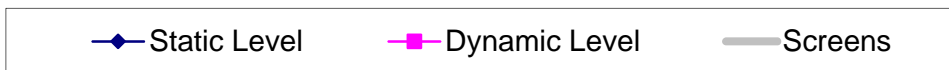
SAN LORENZO VALLEY WATER DISTRICT

Well Drawdown Report

Olympia 3



Location: 7701 E. Zayante Rd
Elevation: 538' Mean Sea Level
Installed: 8-15-90
State Well #: 4410014-022
Completed Depth:



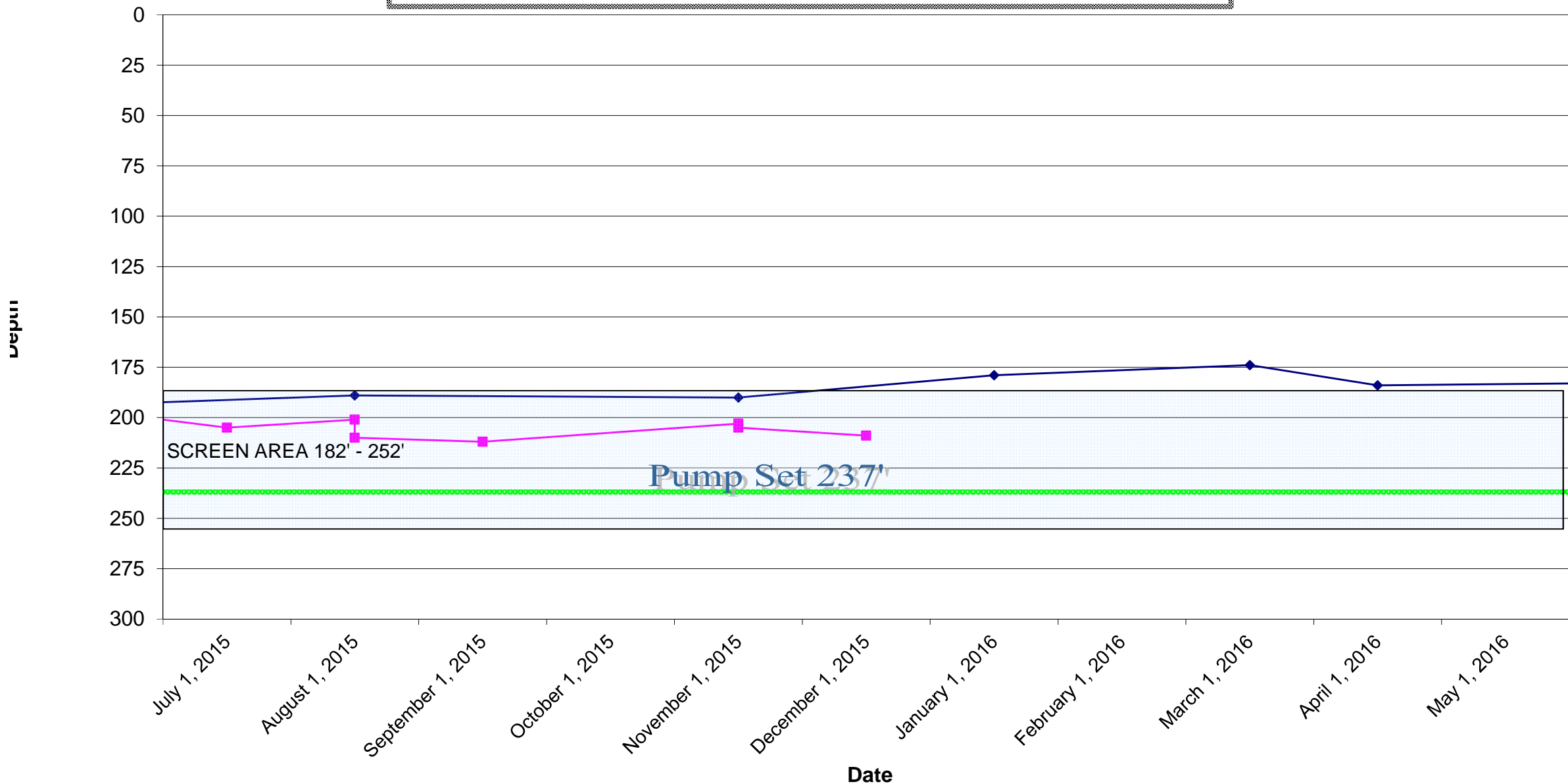
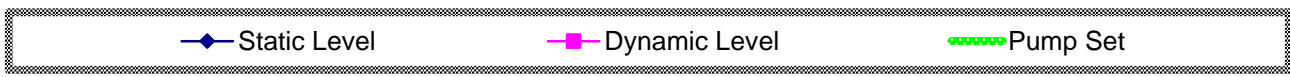
SAN LORENZO VALLEY WATER DISTRICT

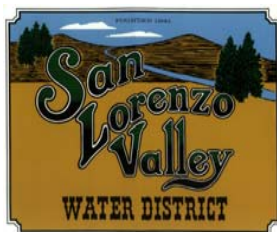
Well Drawdown Report

Quail Well 4-A



Location: Cumora Ln. Ben Lomond
Elevation: 596.54 ft @ Pad
Installed: 6-07-2001
State Well #: 4410014-026
Completed Depth: 265



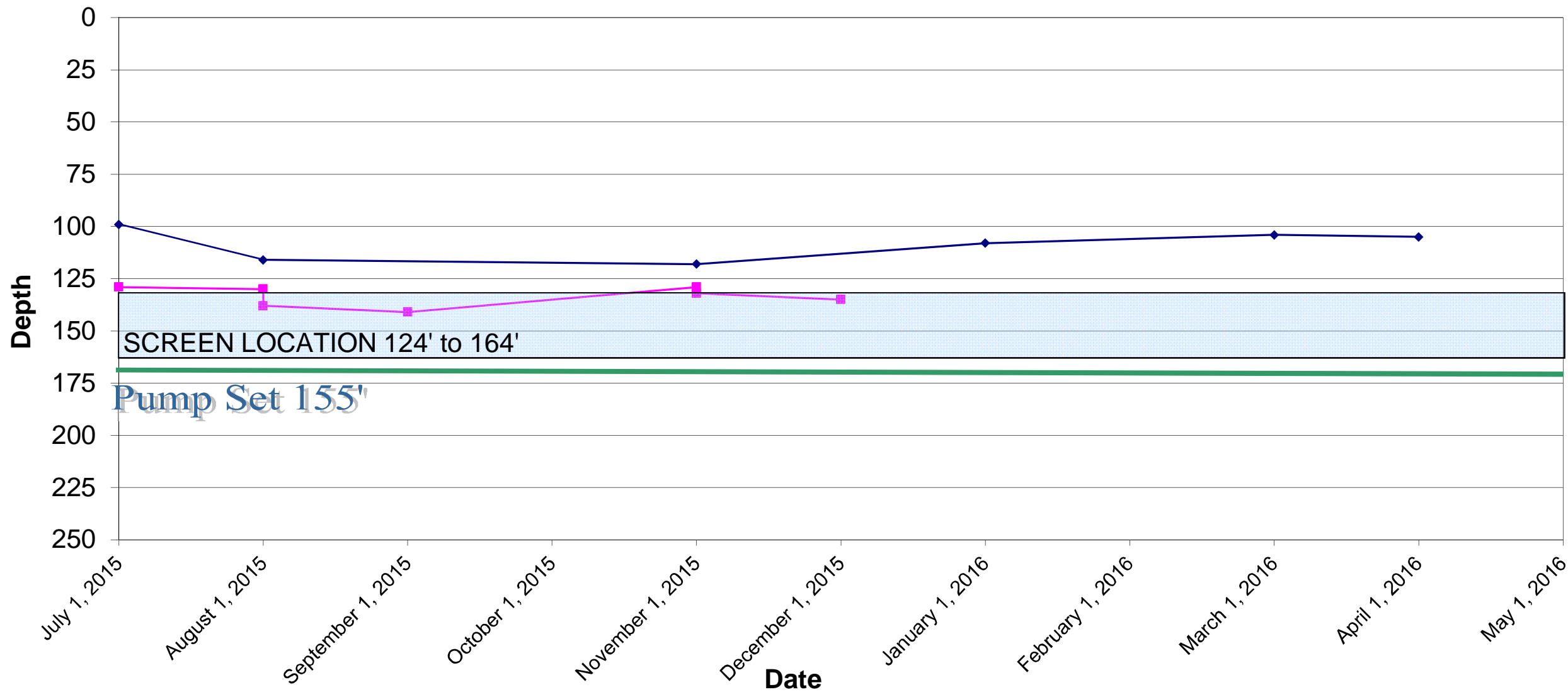


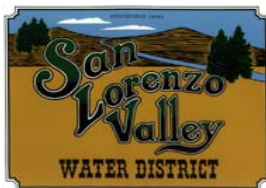
SAN LORENZO VALLEY WATER DISTRICT

Well Drawdown Report

Quail Well 5-A

Location: Quail Hollow Rd. Ben Lomond
Elevation: 517.65 ft. @ Pad



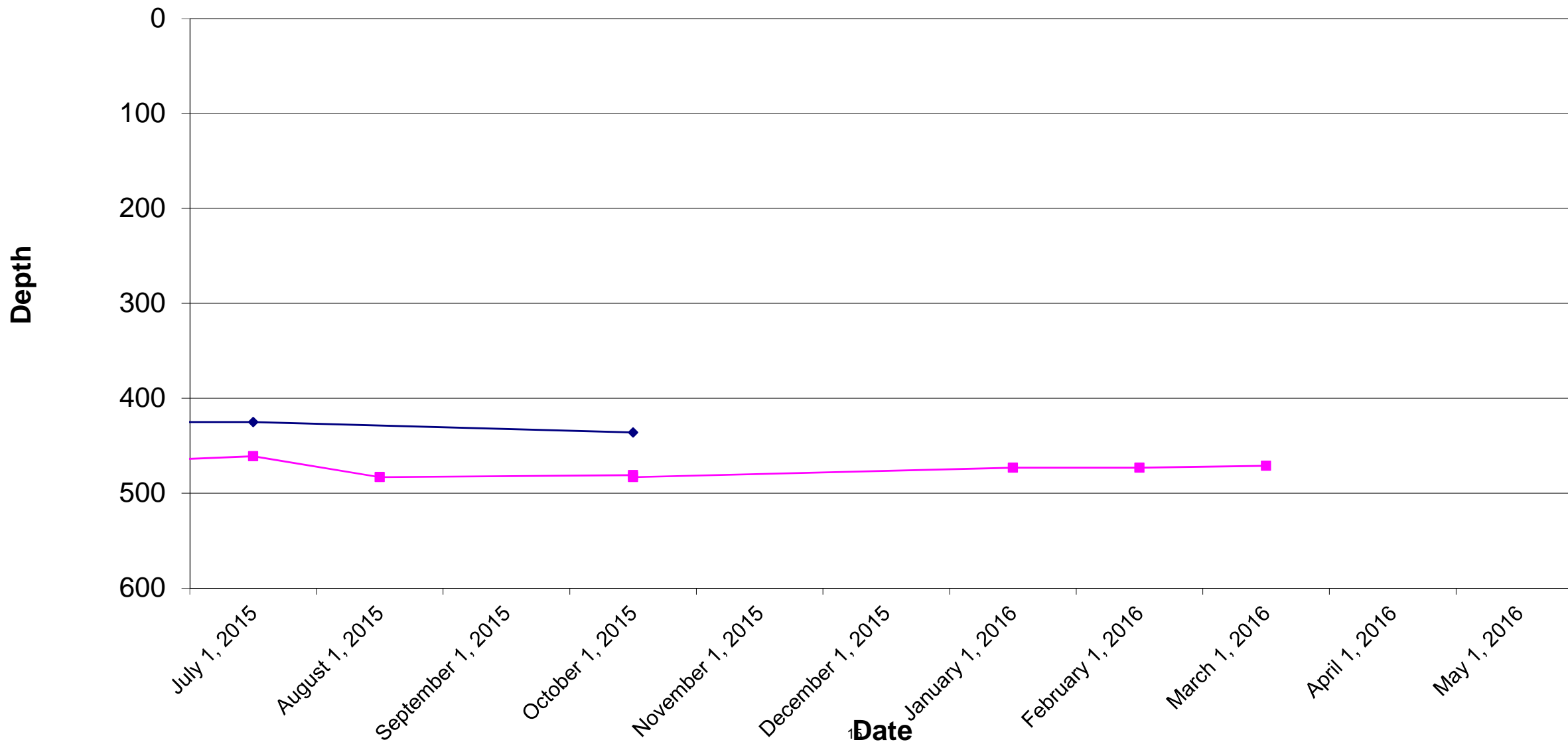


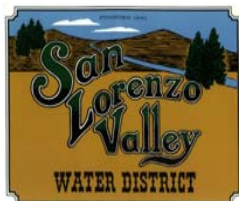
SAN LORENZO VALLEY WATER DISTRICT

Well Drawdown Report

Pasatiempo 5-A

Location: So. Of 3650 Graham Hill Rd
Elevation: 752'
Installed 1-1-14
State Well #: 4410014-014
Completed Depth: 710'



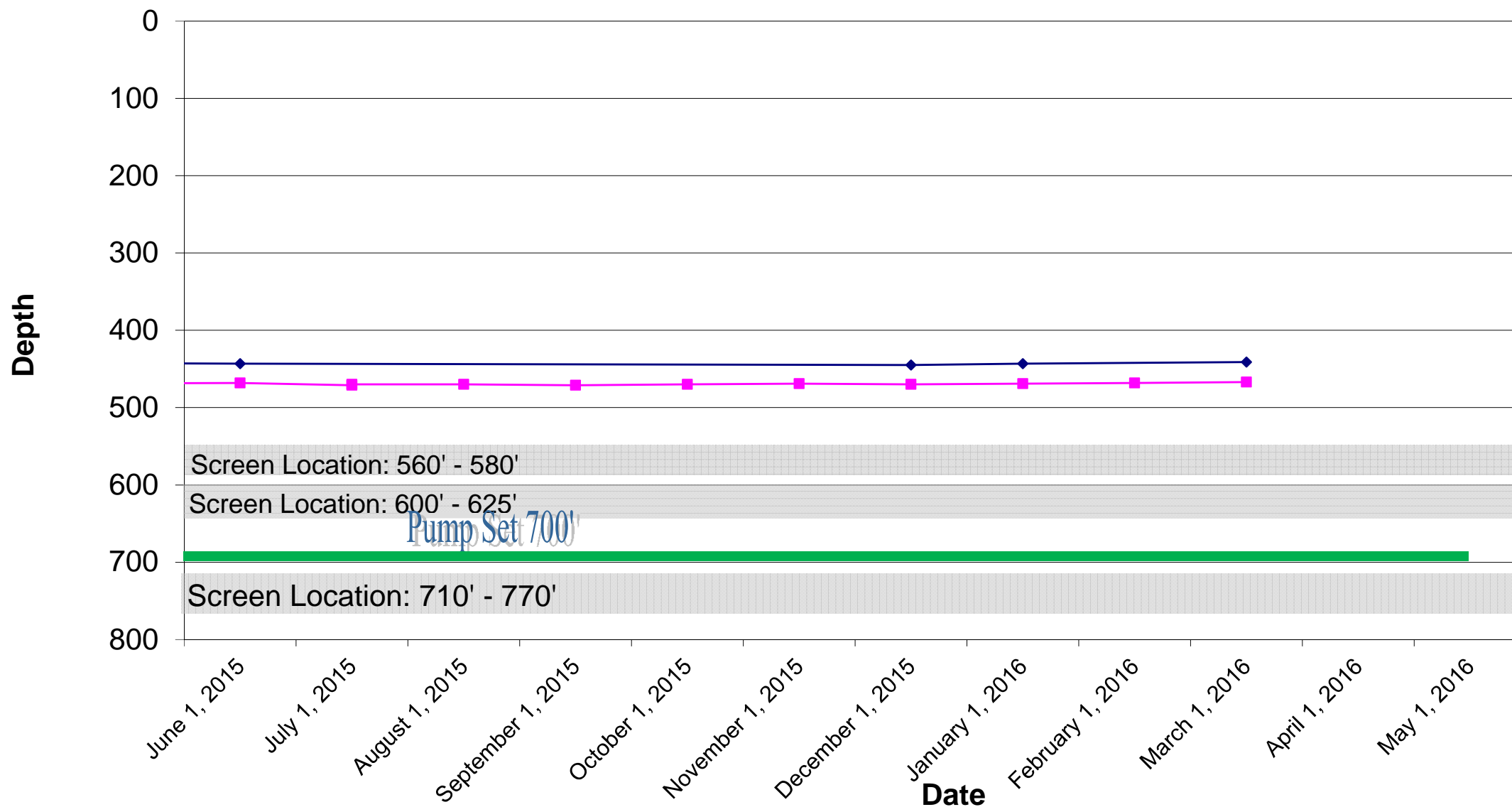


SAN LORENZO VALLEY WATER DISTRICT

Well Drawdown Report

Pasatiempo 6

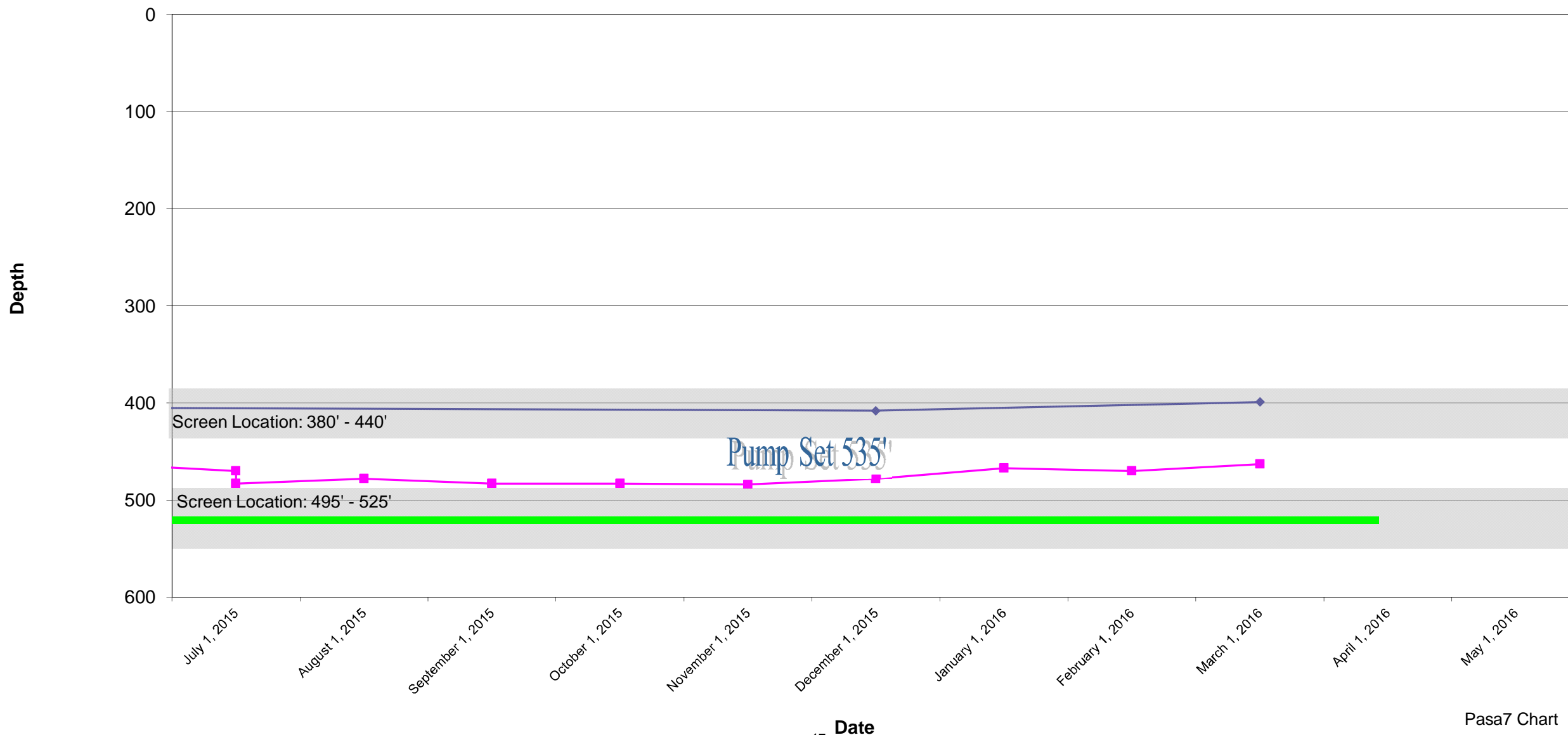
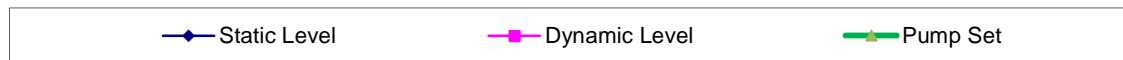
Location: Behind 3650 Graham Hill Rd.
Elevation: 775'
Installed: 5-30-91
State Well #: 4410014-023
Completed Depth: 796'





SAN LORENZO VALLEY WATER DISTRICT Well Drawdown Report Pasatiempo 7

Location: South of Probation Center
Elevation: 734' MSL
Installed: July 21, 1990
State Well #: 4410014-024
Completed Depth: 540'



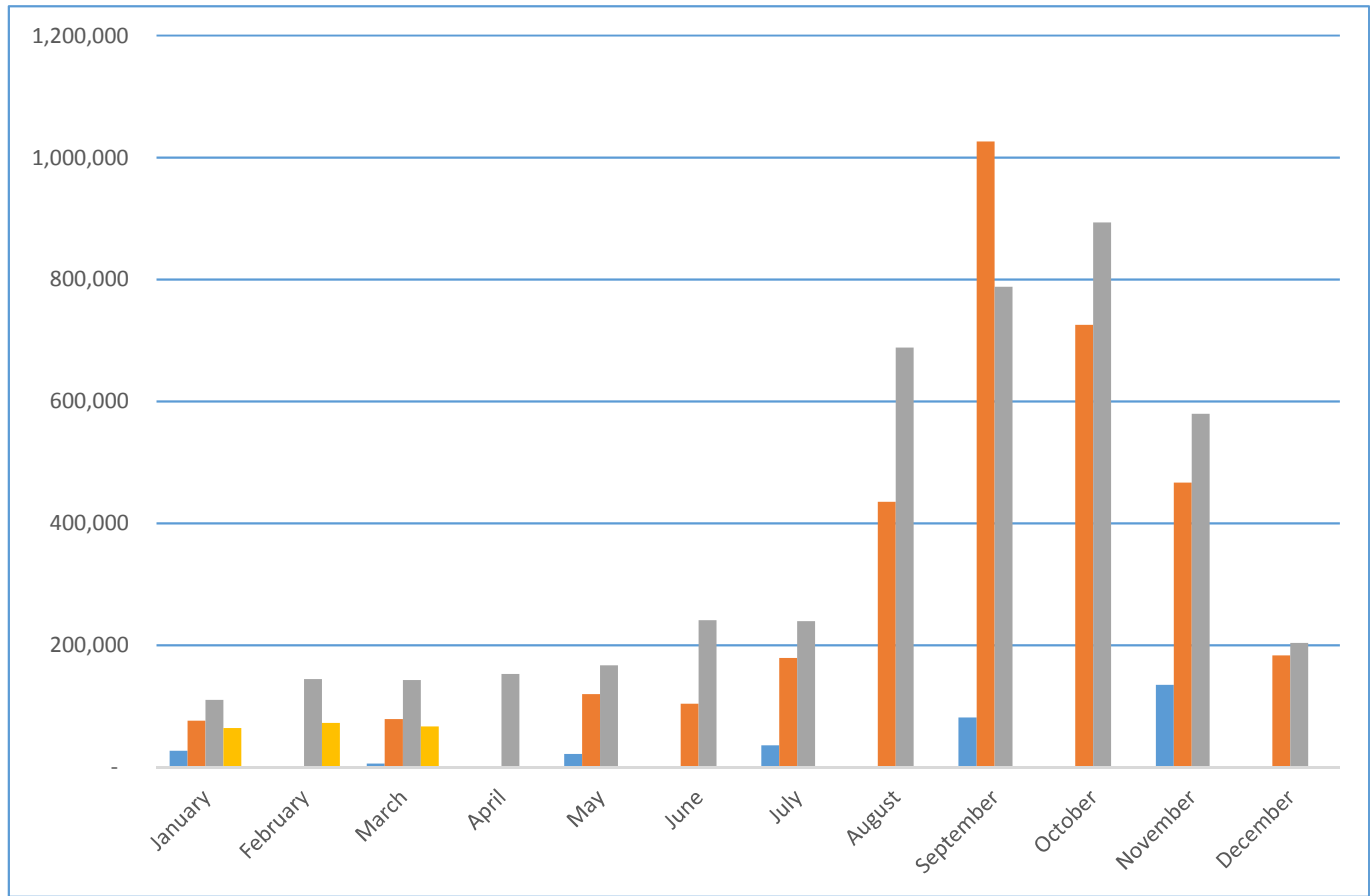
Agenda: 4.21.16
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SAN LORENZO VALLEY WATER DISTRICT

BULK WATER SALES

GALLONS

March 2016



<u>Month</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>
January	26,928	76,296	109,965	63,850
February			144,364	72,556
March	5,984	78,540	142,868	66,572
April			152,592	
May	21,692	119,680	166,804	
June		103,972	240,983	
July	35,904	178,772	239,360	
August		435,336	688,160	
September	81,352	1,026,256	787,644	
October		725,560	893,112	
November	134,640	466,752	579,700	
December		183,260	203,456	
Totals	306,500	3,394,424	4,349,008	202,978

SAN LORENZO VALLEY WATER DISTRICT
MONTHLY LEAK REPORT
March 2016

Agenda: 4.21.16
Item: 13a1iii

NORTH SYSTEM

Leak Type	Location	Town	Gallons Lost
Hydrant	Highlands Park Turnout	Ben Lomond	30,000
Main Leak	290 Sunnycroft Dr.	Ben Lomond	2,175
Main Leak	280 Madrone Dr.	Boulder Creek	3,480
Main Leak	14450 Big Basin Way	Boulder Creek	15,300
Main Leak	13392 Hwy 9	Boulder Creek	498
Main Leak	245 Band Rd.	Boulder Creek	22,375
Main Leak	Manzanita & View Dr.	Boulder Creek	360
Main Leak	270 Blue Ridge Dr	Boulder Creek	4,815
Service Line	12580 Boulder Street	Boulder Creek	1,120

Sub Total North 80,123

FELTON SYSTEM

Main Leak	1160 Lakeside Dr	Felton	996
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Sub Total Felton 996

MANANA WOODS

Sub Total Manana 0

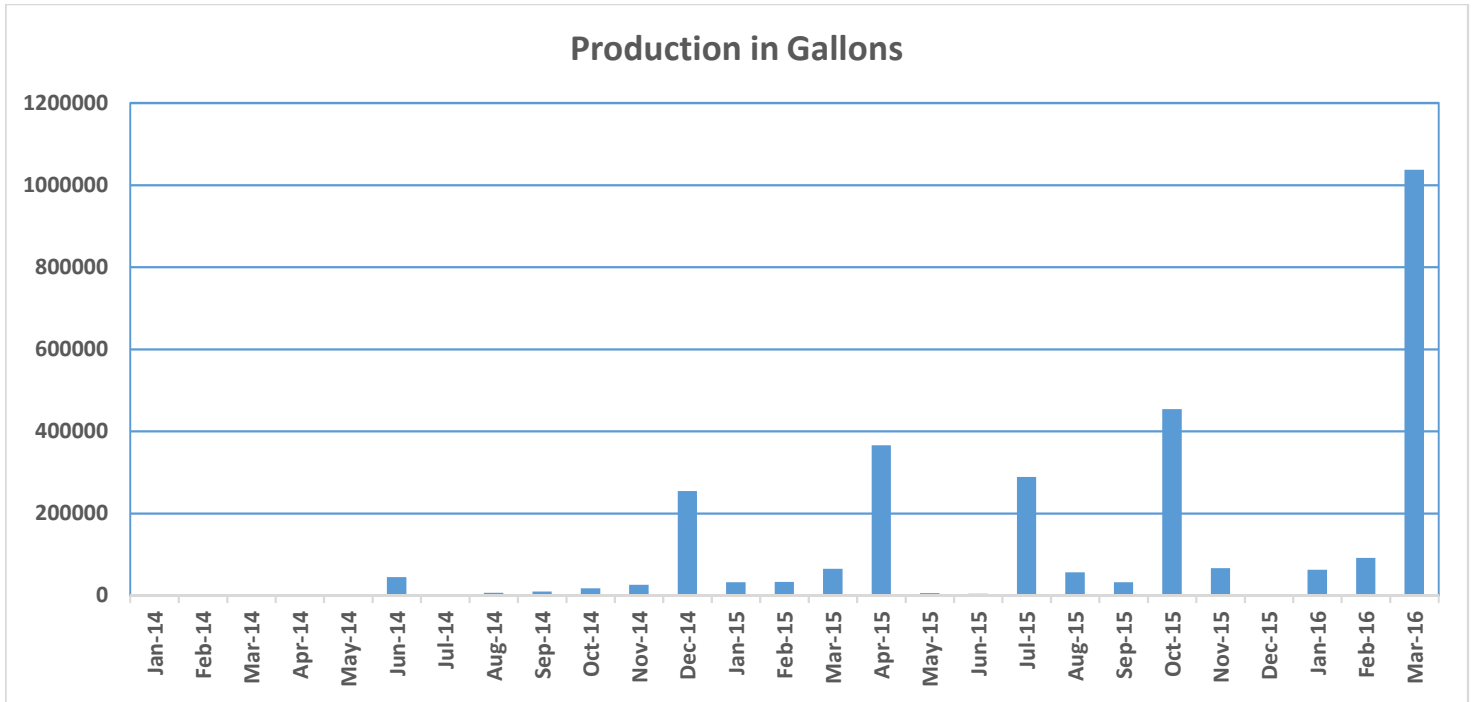
Total All Systems 81,119

SAN LORENZO VALLEY WATER DISTRICT
 Authorized Unmetered Water Use (GALLONS)
 March 2016

Agenda: 4.21.16
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<u>North System</u>		Monthly Total	Yearly Total
Mainline Flushing			
Tank Leakage		93,744	559,728
Probation	1.0 gpm	44,640	
Upper Swim	0.3 gpm	13,392	
Blue Ridge	0.4 gpm	17,856	
Echo	0.1 gpm	4,464	
Highland	0.3 gpm	13,392	
Process Water		95,976	286,416
Lyon cL2 Analyzer	0.02 gpm	893	
Quail 5 cL2 Analyzer	0.11 gpm	4,910	
Olympia cL2 Analyzer	1.32 gpm	58,925	
Paso cL2 Analyzer	0.7 gpm	31,248	
Firefighting		0	
Tank Overflow		0	
Waste Water		0	
Sub Total North		189,720	846,144
<u>Felton Water System</u>			
Mainline Flushing			
Tank Leakage		8,928	
El Solyo	0.2 gpm	8,928	
Process Water			
Kirby WTP cL2 Analyzers	0.8 gpm	35,712	
Firefighting		0	
Tank Overflow		0	
Waste Water		0	
Sub Total Felton		44,640	131,040
<u>Manana Woods Water System</u>			
Mainline Flushing			
Tank Leakage			
Process Water			
Firefighting			
Tank Overflow			
Waste Water			
Sub Total Manana Woods		0	
Total All Systems		234,360	977,184

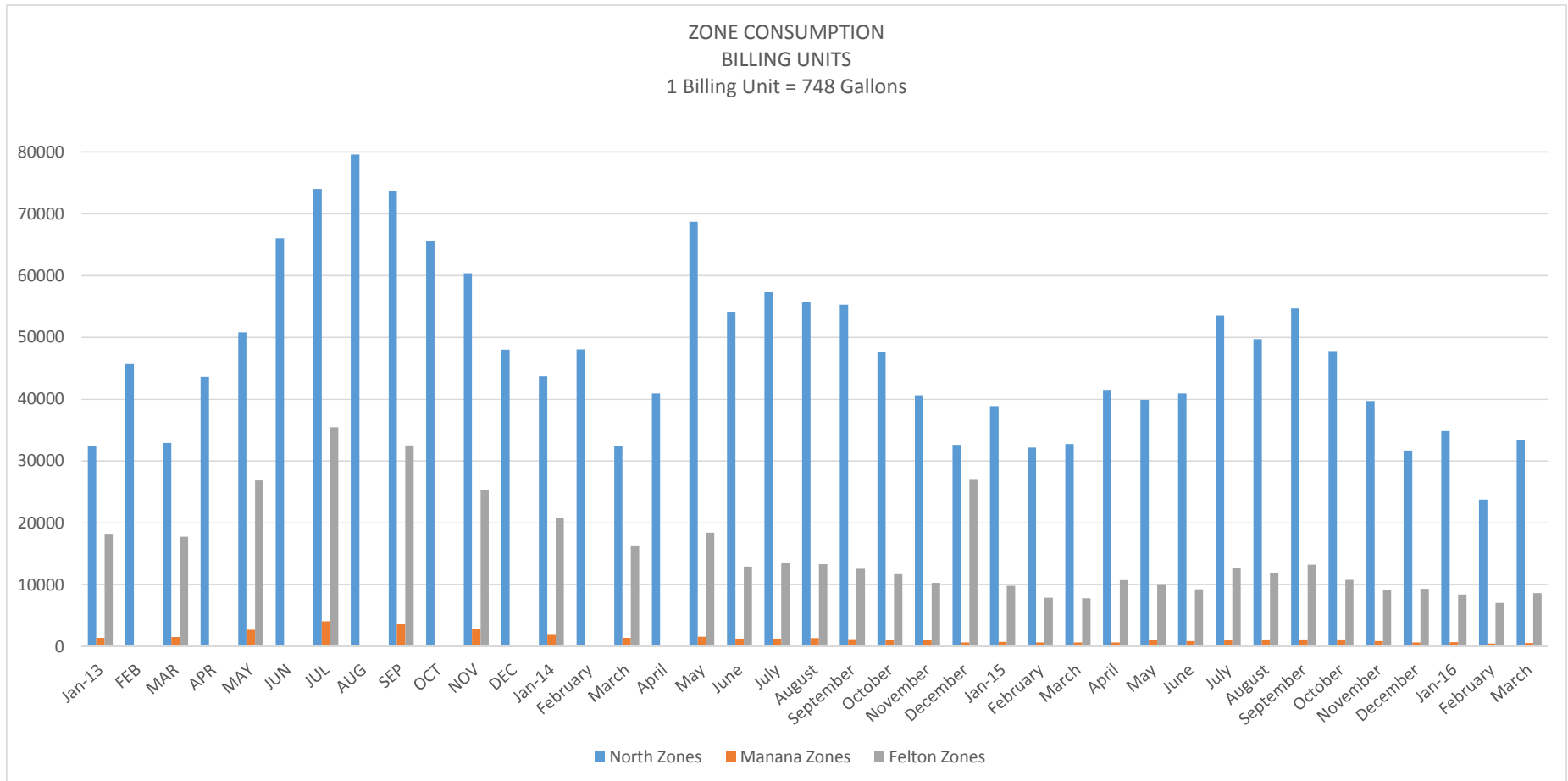
SAN LORENZO VALLEY WATER DISTRICT
LOMPICO INTERTIE
March 2016



Month / Year	2014	2015	2016
January		32,164	62,641
February		32,912	91,503
March		65,076	1,036,730
April		365,540	
May		3,740	
June	44,800	3,740	
July		288,728	
August	5,984	55,934	
September	9,724	32,252	
October	17,204	454,036	
November	26,180	66,572	
December	254,320	0	
Totals	358,212	1,400,694	1,190,874

SAN LORENZO VALLEY WATER DISTRICT

Consumption by Zone



SAN LORENZO VALLEY WATER DISTRICT
CONSUMPTION BY ZONE

Agenda: 4.21.16
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Zones	Jan-13	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
1	0	742	0	684	0	1053	0	1315	0	1267	2	1204
2	0	174	0	199	0	486	0	631	0	519	0	458
3	0	436	0	399	0	653	0	814	0	850	5	676
4	1	14856	0	13189	16	20742	5	25687	18	20923	8	15756
5	0	2782	0	2430	3	4121	1	4676	5	3612	0	2820
6	0	100	0	90	0	105	0	157	0	104	0	82
7	0	118	0	147	0	315	0	333	0	297	0	266
8	52	9308	19	9210	60	13143	52	15349	107	12132	123	9060
9	0	622	0	701	0	1182	0	1671	0	1289	0	907
10	0	231	0	66	0	122	0	278	0	188	0	152
11	0	1144	2	1180	9	1869	0	2131	0	2353	6	1613
12	0	18	0	20	0	48	0	47	0	42	0	39
13	0	694	0	668	14	1198	0	1420	2	1117	0	828
14	0	1024	0	981	0	1837	0	2144	0	1648	5	1251
15	0	13	0	33	0	58	0	74	0	54	0	37
16	12023	9045	12059	9786	16486	13371	25131	16108	27729	13526	20690	7555
17	0	592	0	569	0	736	0	891	2	707	10	674
18	8	1752	0	1457	0	2087	1	2386	0	2001	1	1907
19	2	608	0	538	1	815	5	869	1	842	0	796
20	1203	12	1359	9	2262	12	3325	44	2985	12	2900	11
21	5759	0	5447	3	8307	0	12741	7	12050	2	9618	0
22	12014	0	12416	0	20676	11	28212	29	26767	24	23624	0
23	1340	0	1567	0	2932	0	4511	30	4056	9	3360	0
24	26	1408	26	1284	55	2060	36	2521	40	2062	29	1902
North Totals	32428	45679	32895	43643	50821	66024	74020	79612	73762	65580	60381	47994
25	1053	0	1118	0	1773	0	3000	0	2760	0	2136	0
26	302	0	332	0	855	0	937	0	725	0	561	0
27	55	0	65	0	80	0	136	0	121	0	105	0
Manana Totals	1410	0	1515	0	2708	0	4073	0	3606	0	2802	0
28	675	0	632	0	970	0	1308	0	935	0	827	0
29	185	0	177	0	436	0	699	0	637	0	464	0
30	514	0	580	0	691	0	991	8	1000	0	765	0
31	13634	0	13424	0	20483	14	27588	10	25615	12	19096	0
32	239	0	258	0	321	0	307	0	293	0	324	0
33	2978	0	2663	1	3984	0	4604	-54	4080	58	3777	0
Felton Totals	18225	0	17734	1	26885	14	35497	-36	32560	70	25253	0

SAN LORENZO VALLEY WATER DISTRICT
CONSUMPTION BY ZONE

Agenda: 4.21.16
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Zones	Jan-14	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC
1	0	911	0	686	616	548	514	562	492	457	411	300
2	0	397	0	279	228	197	190	214	217	149	167	92
3	0	577	0	422	373	284	311	389	266	310	235	163
4	17	14471	5	12306	10732	9023	9868	9573	8845	8286	6338	5540
5	5	2647	-22	2116	1829	1600	1654	1652	1407	1291	1184	854
6	2	104	0	89	71	52	53	51	44	42	45	41
7	0	215	81	134	133	94	106	101	107	89	61	41
8	238	9707	0	8387	5879	5312	6271	5501	6341	5593	4051	3837
9	0	900	0	631	457	496	425	515	419	426	380	221
10	0	106	4	105	101	102	88	94	139	68	51	33
11	0	1533	0	1109	789	716	700	644	725	542	545	379
12	0	22	0	25	29	18	17	20	40	18	19	6
13	2	887	0	721	648	484	561	515	457	472	327	261
14	0	1258	0	902	756	702	761	704	653	691	466	354
15	0	33	11804	30	26	30	32	18	19	19	12	8
16	15851	9694	0	9163	18029	14392	14747	15650	14297	11712	10482	7978
17	0	578	0	490	306	263	302	273	309	260	222	325
18	7	1747	0	1481	1578	947	957	868	1034	799	823	533
19	1	762	0	544	417	317	351	320	363	301	321	194
20	1973	11	1334	15	1487	1060	1203	987	964	971	778	593
21	7125	25	5372	0	6284	4518	4780	4705	4212	3912	3450	3327
22	16003	11	12196	2	14711	10524	10920	10121	11515	9124	8293	6193
23	2451	0	1634	0	1960	1562	1315	1264	1472	1215	1045	730
24	33	1474	31	1286	1260	920	1172	990	969	894	927	604
North Totals	43708	48070	32439	40923	68699	54161	57298	55731	55306	47641	40633	32607
25	1435	0	1049	0	1172	1008	973	1025	909	830	777	514
26	404	0	300	0	348	250	245	286	237	210	206	133
27	49	0	40	0	47	21	23	22	22	19	31	12
Manana Totals	1888	0	1389	0	1567	1279	1241	1333	1168	1059	1014	659
28	730	0	541	0	602	412	375	466	345	355	326	229
29	311	0	182	0	317	248	286	257	248	247	173	138
30	640	0	457	0	526	355	414	319	300	333	246	183
31	15707	3	12246	1	13736	9945	10294	10341	9717	8968	7894	25290
32	289	0	345	0	426	260	266	243	276	229	241	155
33	3134	0	2584	0	2782	1690	1802	1700	1683	1555	1424	966
Felton Totals	20811	3	16355	1	18389	12910	13437	13326	12569	11687	10304	26961

SAN LORENZO VALLEY WATER DISTRICT
CONSUMPTION BY ZONE

Zones	Jan-15	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC
1	326	311	347	322	397	375	402	458	415	425	343	258
2	83	81	121	183	170	164	189	223	237	221	196	94
3	189	185	203	220	208	237	326	253	291	274	229	166
4	6869	5450	5779	7138	6624	7035	9539	7914	8396	7595	5959	5021
5	1724	944	1032	1115	1169	1405	1512	1356	1652	1463	1085	976
6	60	44	51	49	52	51	52	62	63	60	48	36
7	71	59	64	78	67	68	100	89	114	82	70	66
8	4567	3788	3864	4590	4438	4849	6115	5352	6775	5380	4144	3964
9	302	255	287	340	274	293	386	353	466	363	301	151
10	54	41	40	59	55	75	85	68	70	79	45	32
11	649	464	401	538	468	528	709	571	667	654	514	426
12	13	10	12	15	12	15	17	17	17	23	12	6
13	437	270	298	391	350	390	508	383	507	407	399	249
14	516	415	428	589	514	538	689	595	846	617	439	368
15	8	8	15	20	17	18	27	14	44	23	14	12
16	8729	7826	8767	10388	10232	10971	13128	13307	14181	13525	10530	7906
17	282	217	214	258	226	281	268	258	314	234	228	265
18	827	673	674	810	705	717	911	776	962	755	737	586
19	284	246	256	312	264	261	317	280	373	278	295	212
20	742	597	605	823	761	732	1018	889	940	1013	789	590
21	3367	2493	2587	3317	3984	3259	5163	5226	4947	4679	4120	3026
22	7333	6458	5402	8115	7125	7006	9817	9032	9940	7359	7438	6031
23	720	761	716	1160	937	979	1331	1187	1561	1327	1079	711
24	736	584	592	684	867	715	935	1063	929	929	696	536
North Totals	38888	32180	32755	41514	39916	40962	53544	49726	54707	47765	39710	31688
25	576	524	506	667	774	701	857	920	877	884	667	528
26	154	132	141	165	202	177	219	220	201	225	164	137
27	25	17	21	18	14	15	20	22	36	23	15	9
Manana Totals	755	673	668	850	990	893	1096	1162	1114	1132	846	674
28	264	227	206	276	288	259	322	374	364	208	148	124
29	158	130	125	179	140	154	234	198	243	185	171	179
30	239	193	191	268	286	231	333	256	307	271	236	212
31	7477	6048	5906	8188	7683	7018	9736	9279	10208	8432	7030	7588
32	231	176	210	236	207	212	268	244	359	275	297	173
33	1446	1108	1175	1590	1346	1350	1877	1548	1772	1445	1324	1043
Felton Totals	9815	7882	7813	10737	9950	9224	12770	11899	13253	10816	9206	9319

SAN LORENZO VALLEY WATER DISTRICT
CONSUMPTION BY ZONE

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Zones	Jan-16	Feb-16	Mar-16	Apr-16	May-16	Jun-16	Jul-16	Aug-16	Sep-16	Oct-16	Nov-16	Dec-16
1	328.68	288	296									
2	76	63	57									
3	437	276	151									
4	7122	5428	5909									
5	1235	1018	1237									
6	46	42	50									
7	65	55	57									
8	3970	4050	4342									
9	227	195	227									
10	42	39	34									
11	527	410	418									
12	6	5	3									
13	311	242	298									
14	405	357	406									
15	14	14	18									
16	8487	1589	7985									
17	284	392	220									
18	755	600	605									
19	267	219	203									
20	661	461	528									
21	3036	2802	3447									
22	4955	4230	5690									
23	535	432	637									
24	1063	524	571									
North Totals	34854.68	23731	33389	0	0	0	0	0	0	0	0	0
25	529	355	419									
26	160	106	132									
27	17	15	16									
Manana Totals	706	476	567	0	0	0	0	0	0	0	0	0
28	133	218	260									
29	350	101	118									
30	195	161	178									
31	6347	5394	6525									
32	223	162	256									
33	1176	1026	1269									
Felton Totals	8424	7062	8606	0	0	0	0	0	0	0	0	0

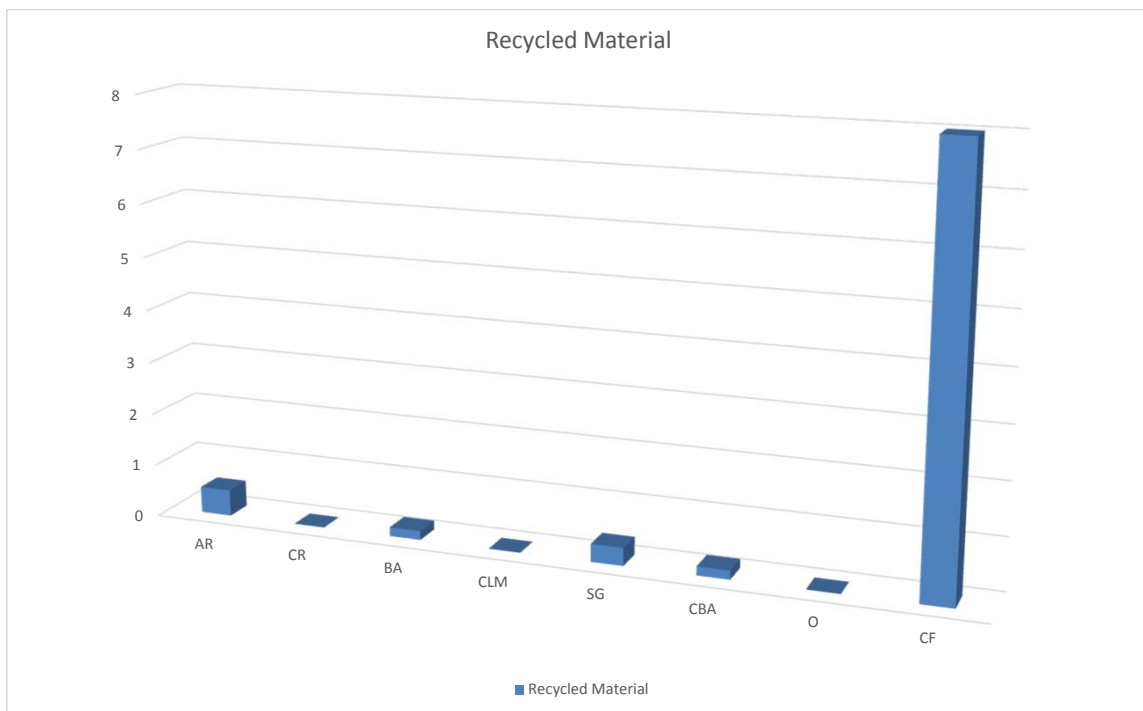
SLV Monthly Water Quality Service Order Summary
March 2016

Water Quality Complaint List									
Date Received	Type Of Complaint							Address	Conclusion
	Taste/ Odor	Color	Turbidity/ Particles	Worms/ Other Visible Organisms	Pressure (High/Low)	Illness (Waterborne)	Other (Specify)		
2/5/2016		X						282 Twin Pines Dr.	Upon field investigation, free chlorine at outside spigot was 0.8 mg/L. Brown color had resolved, customer will call back if color returns.
2/29/2016		X						282 Laurel Dr.	Upon field investigation, water quality results were normal and within range. Free chlorine was 0.8 mg/L, while turbidity was 0.1 NTU. Customer will call back if colored water returns.
3/1/2016									No Complaints All Systems

Soils Disposal Log March 2016

DATE	REASON	DUMP	TYPE / AMOUNT cubic yards							TOTAL Cyds By Month	
			AR	CR	BA	CLM	SG	CBA	O		CF
3/1/2016	Main Repair	OLY								3	
3/2/2016	Main Repair	OLY						0.17			
3/14/2016	Main Repair	OLY					0.34				
3/23/2016	Main Repair	OLY			0.17						
3/22/2016	New Service	OLY	0.5							5	
TOTALS			0.5	0	0.17	0	0.34	0.17	0	8	9.18
			AR	CR	BA	CLM	SG	CBA	O	CF	

AR Asphalt Recycle
 CR Concrete Recycle
 BA Baserock/Asphalt Mix
 CLM Clay/loom/mud
 SG sand Baserock Mix
 CBA Clay/Sand/Base/Asphalt/mix
 CF Clean Fill
 O other

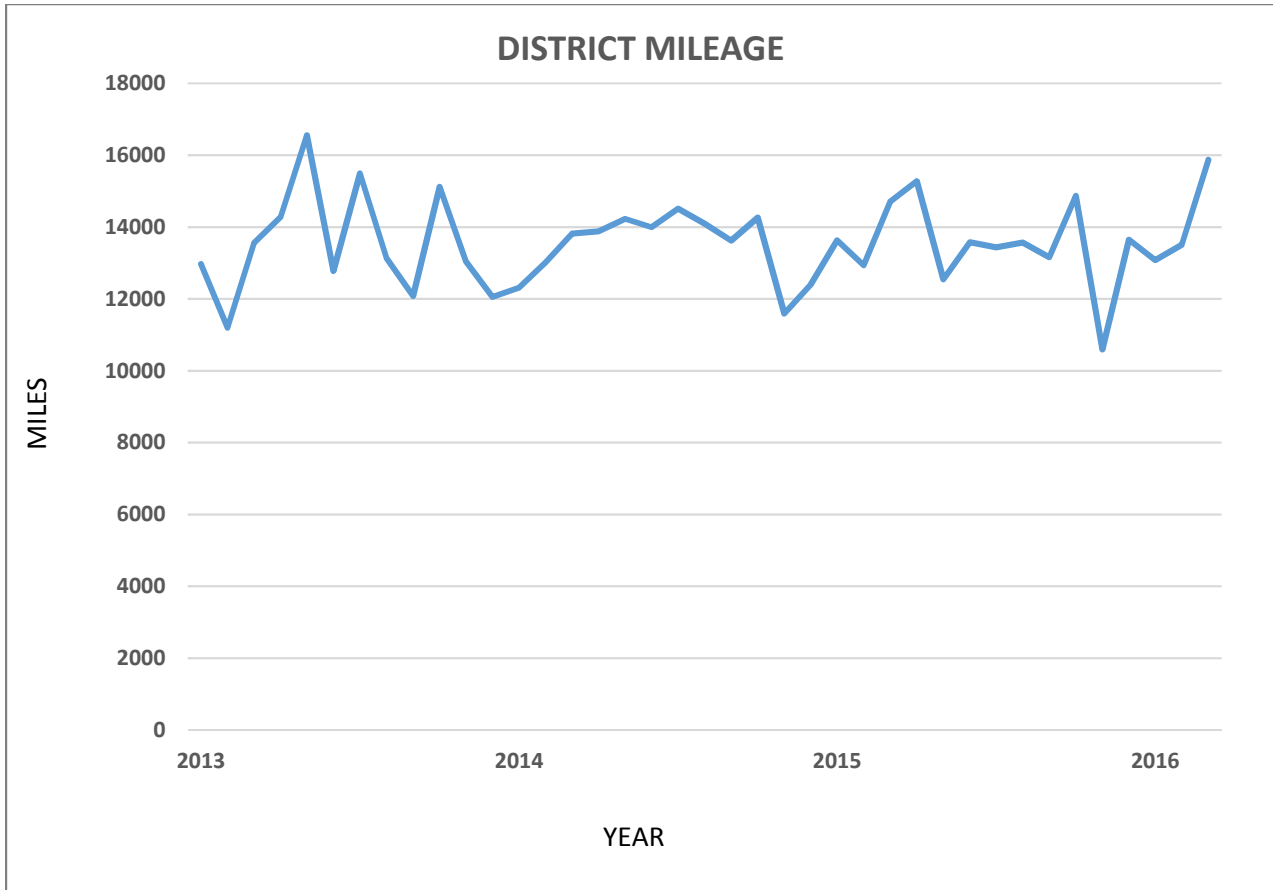


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SAN LORENZO VALLEY WATER DISTRICT

VEHICLE MILEAGE

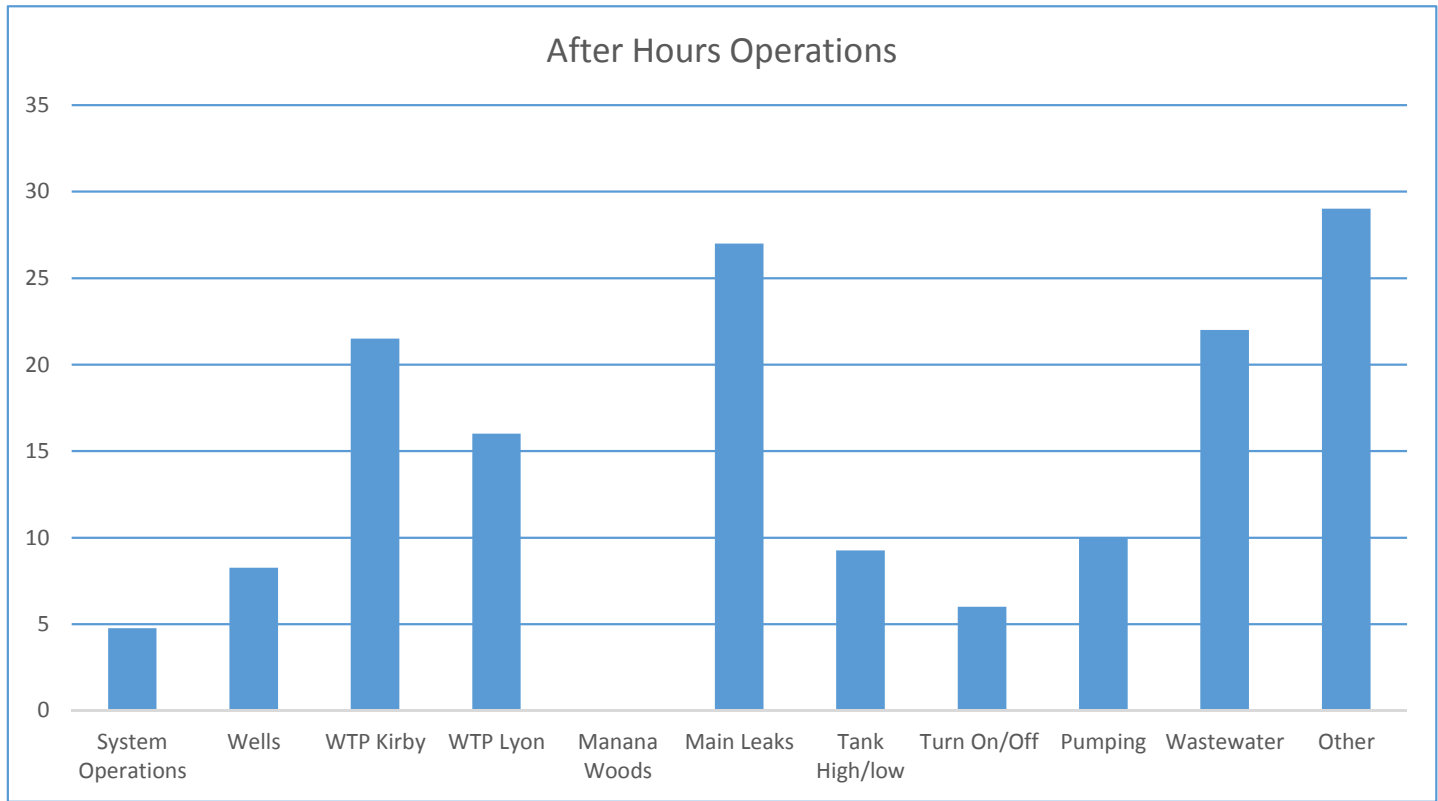
March 2016



Month	2013	2014	2015	2016
January	12,976	12,317	13,633	13,082
February	11,201	13,015	12,934	13,505
March	13,558	13,817	14,714	15,882
April	14,283	13,883	15,279	
May	16,560	14,228	12,550	
June	12,780	14,000	13,582	
July	15,497	14,519	13,441	
August	13,136	14,096	13,569	
September	12,087	13,622	13,137	
October	15,120	14,261	14,868	
November	13,046	11,594	10,591	
December	12,060	12,394	13,648	
Totals	162,304	161,746	161,946	42,469

**SAN LORENZO VALLEY WATER DISTRICT
OPERATIONS DEPARTMENT
March 2016**

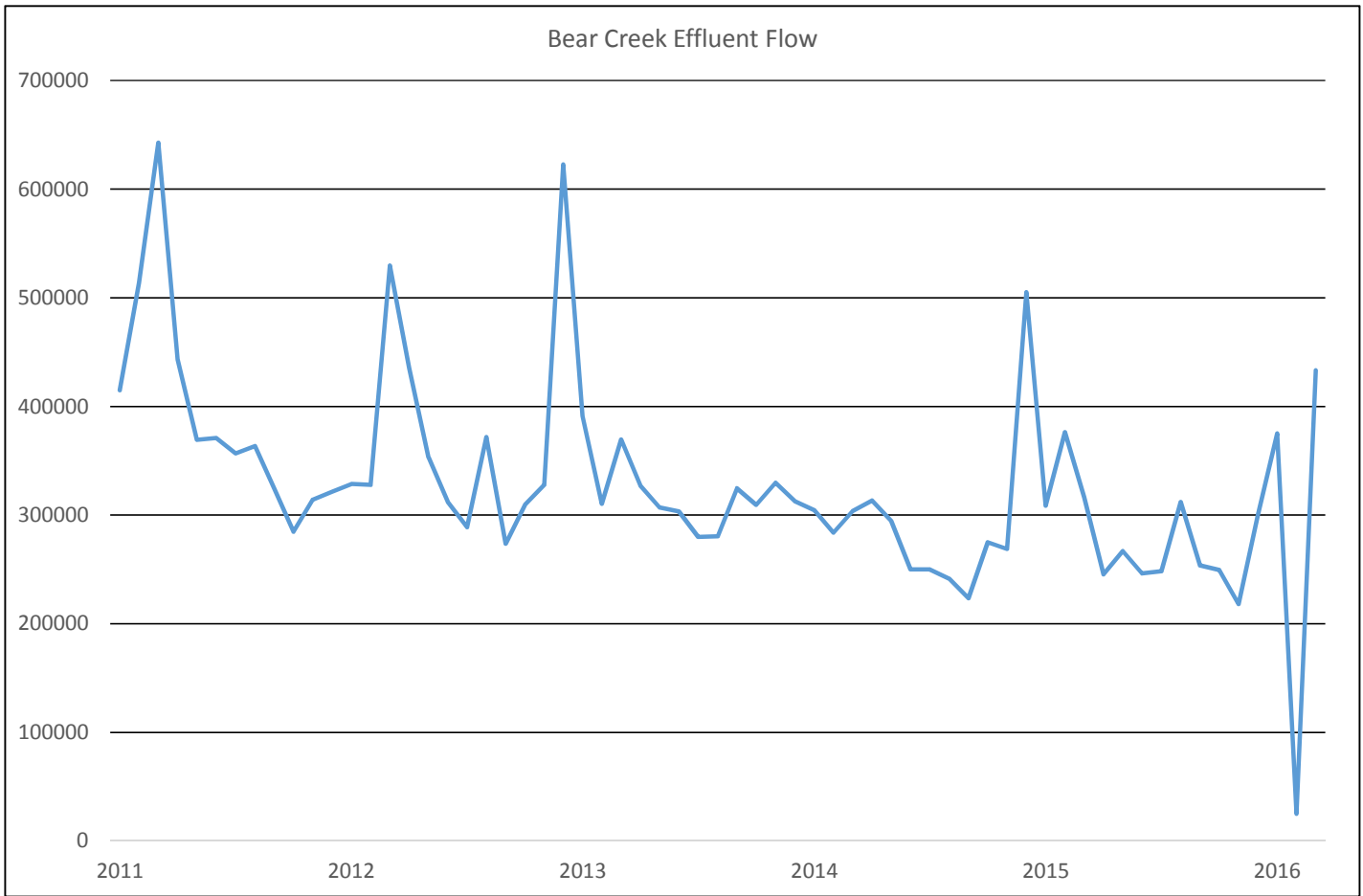
Agenda: 4.21.16
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<u>Description</u>	<u>Hours</u>		2015	2016
		January	N/A	145
System Operations	4.75	February	N/A	86.5
Wells	8.25	March	N/A	153.75
WTP Kirby	21.5	April	82.50	
WTP Lyon	16	May	104.75	
Manana Woods	0	June	172.50	
Main Leaks	27	July	124.25	
Tank High/low	9.25	August	111.75	
Turn On/Off	6	September	230.25	
Pumping	10	October	128.25	
Wastewater	22	November	114.25	
Other	29	December	186.25	
Total	153.75		1254.75	385.25

SAN LORENZO VALLEY WATER DISTRICT
 BEAR CREEK ESTATES WASTEWATER
 March 2016

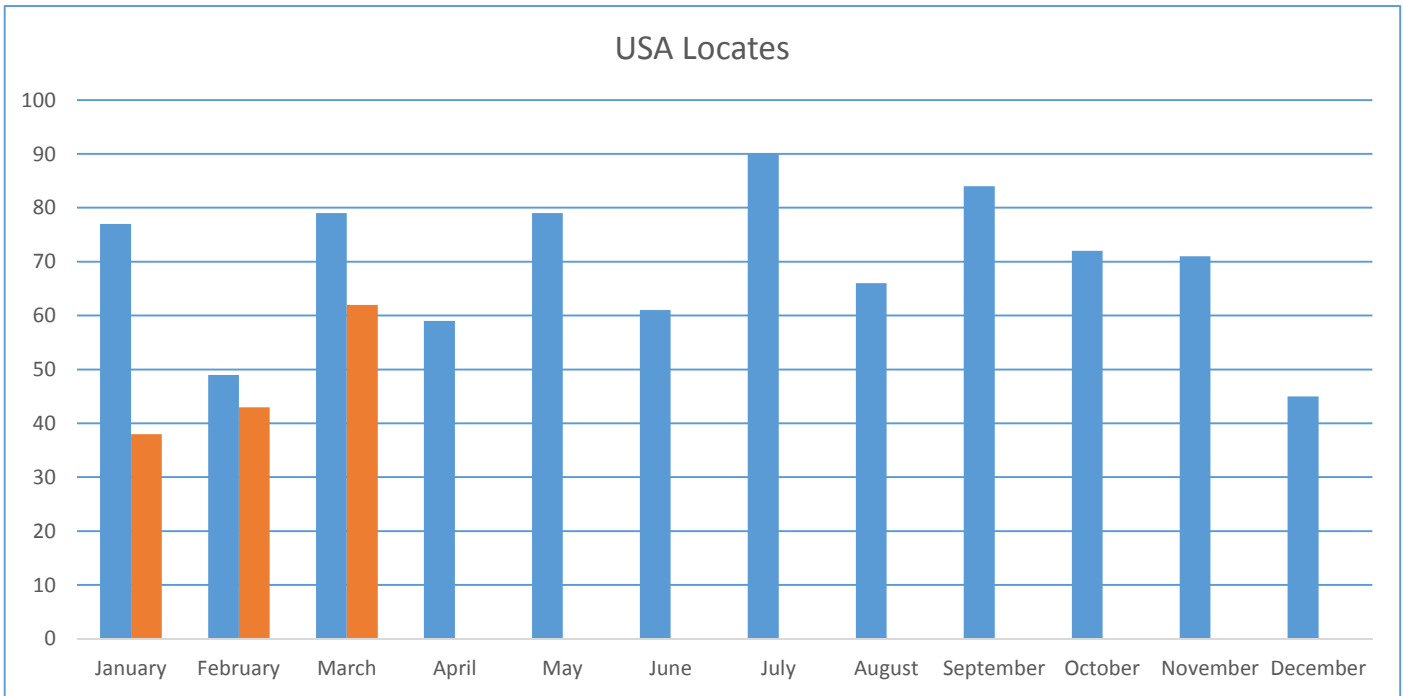
Agenda: 4.21.16
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Month/Year	2011	2012	2013	2014	2015	2016
January	414,900	328,500	391,200	304,700	308,500	375,200
February	513,700	327,600	310,100	283,800	376,100	Out for Repair
March	642,800	529,700	369,500	303,800	316,100	433,206
April	443,400	435,300	326,800	313,200	245,500	
May	369,200	353,200	306,900	294,400	266,700	
June	370,800	311,900	303,300	250,000	246,200	
July	356,800	288,900	297,800	250,000	248,200	
August	363,400	371,800	280,400	241,500	311,900	
September	324,400	273,600	324,600	223,300	253,500	
October	284,700	309,400	304,900	274,900	249,300	
November	314,100	327,700	329,600	268,900	218,100	
December	321,500	622,500	312,900	505,100	300,200	
Totals	4,719,700	4,480,100	3,858,000	3,513,600	3,340,300	808,406

**SAN LORENZO VALLEY WATER DISTRICT
OPERATIONS DEPARTMENT
February 2016**

Agenda: 4.21.16
Item: 13a1iii



<u>Month</u>	<u>2015</u>	<u>2016</u>
January	77	38
February	49	43
March	79	62
April	59	
May	79	
June	61	
July	90	
August	66	
September	84	
October	72	
November	71	
December	45	
Total to Date	832	143

