



**BOARD OF DIRECTORS  
SAN LORENZO VALLEY WATER DISTRICT  
AGENDA**

Notice is hereby given that a regular meeting of the Board of Directors of the San Lorenzo Valley Water District will be held on Thursday, December 5, 2013 at the Operations Building, 13057 Highway 9, Boulder Creek, California, at 7:30 p.m.

1. Action by Present Board
  - a. Convene Meeting/Roll Call  
***Chairperson of the Board of Directors calls the meeting to order. District Secretary calls the roll of the Board of Directors.***
  - b. MINUTES REGULAR MEETING OF NOVEMBER 21, 2013  
Consideration and possible action by the Board to approve minutes for the November 21, 2013 Board of Directors Meeting.
2. Actions to Establish New Board Officers:
  - a. ELECTION OF OFFICERS  
Consideration and possible action by the Board to elect the President and Vice President of the Board.
3. Additions and Deletions to Agenda:  
***Additions to the Agenda, if any, may only be made in accordance with California Government Code Section 54954.2 (Ralph M. Brown Act) which includes, but is not limited to, additions for which the need to take action is declared to have arisen after the agenda was posted, as determined by a two-thirds vote of the Board of Directors (or if less than two-thirds of the members are present, a unanimous vote of those members present).***
4. Oral Communications:  
***This portion of the agenda is reserved for Oral Communications by the public for items which are not on the Agenda. Any person may address the Board of Directors at this time, on any subject that lies within the jurisdiction of the District. Normally, presentations must not exceed three (3) minutes in length, and individuals may only speak once during Oral Communications. No actions may be taken by the Board of Directors on any Oral Communications presented; however, the Board of Directors may request that the matter be placed on a future agenda. Please state your name and town/city of residence at the beginning of your statement for the record.***
5. Written Communications: None.  
***Board of Director's receives written correspondence transmitted to the Board of Directors as a whole.***

6. Consent Agenda:

*The Consent Agenda contains items which are considered to be routine in nature and will be adopted by one (1) motion without discussion. Any Board member may request that an item be withdrawn from the Consent Agenda for separate discussion. Members of the public will be given the opportunity to address each scheduled item prior to Board action.*

a. SEXUAL HARASSMENT POLICY 2014

Consideration and possible action by the Board to adopt a Sexual Harassment Policy for 2014.

b. RESPECTFUL WORKPLACE POLICY 2014

Consideration and possible action by the Board to adopt a Respectful Workplace Policy for 2014.

c. PERSONNEL RULES AND REGULATIONS 2014

Consideration and possible action by the Board to adopt the District's Personnel System Rules and Regulations for 2014.

7. Unfinished Business:

*Members of the public will be given the opportunity to address each scheduled item prior to Board action. The Chairperson of the Board may establish a time limit for members of the public to address the Board on agenda items.*

a. CITIZEN'S ADVISORY COMMITTEE

Consideration and possible action by the Board relative to establishment of a Citizen's Advisory Committee.

8. New Business:

*Members of the public will be given the opportunity to address each scheduled item prior to Board action. The Chairperson of the Board may establish a time limit for members of the public to address the Board on agenda items.*

a. BOARD OF DIRECTOR'S MEETING DATES 2014

Consideration and possible action by the Board to adopt the Board of Directors Meeting Dates for 2014.

b. BOARD OF DIRECTORS POLICY MANUAL 2014

Consideration and possible action by the Board to adopt the Board of Director's Policy Manual for 2014.

c. COMMITTEE PROCEDURES AND APPOINTMENTS 2014

Consideration and possible action by the Board relative to committee procedures and appointments to District committees for 2014.

d. INVESTMENT POLICY 2014

Consideration and possible action by the Board to adopt the District's Investment Policy for 2014.

e. MORATORIUM ON SPENDING FOR ADMINISTRATIVE CONSOLIDATION PROJECT

Consideration and possible action by the Board relative to a proposed moratorium on spending for the Administrative Consolidation Project.

9. General Manager Reports:

*Information reports by the General Manager, Staff, Committee and Board of Directors.*

a. MANAGER

(1) Bill List Period Ending December 05, 2013

Consideration and possible action by the Board to approve the Bill List Period Ending December 05, 2013.

(2) Department Status Reports

Receipt and consideration by the Board of Directors of Department Status Reports regarding ongoing projects and other activities.

- (i) Administration
- (ii) Operations
- (iii) Engineering
- (iv) Finance: None
- (v) Environmental

b. COMMITTEE/DIRECTOR REPORTS (Oral):

10. Informational Material:

a. Articles

11. Adjournment to Closed Session:

*At any time during the regular session, the Board may adjourn to Closed Session in compliance with, and as authorized by, California Government Code Section 54956.9.*

a. CONFERENCE WITH REAL PROPERTY NEGOTIATOR

Conference with Real Property Negotiator pursuant to California Government Code Sections 54956.8 and 54954.2(b)(2).

Property: APN 090-194-14 generally located at 1130 Rebecca Drive, Boulder Creek, California

Agency Negotiator: James Mueller, District Manager

Negotiating Party: Coldwell Banker, Los Gatos

Under Negotiation: Price and Payment Terms.

12. Reconvene to Open Session to Report Actions Taken in Closed Session.

13. Adjournment:

*In compliance with the requirements of Title II of the American Disabilities Act of 1990, the San Lorenzo Valley Water District requires that any person in need of any type of special equipment, assistance or accommodation(s) in order to communicate at the District's Public Meeting can contact the District Office at (831) 338-2153 a minimum of 72 hours prior to the scheduled meeting.*

*Agenda documents, including materials related to an item on this agenda submitted to the Board of Directors after distribution of the agenda packet, are available for public inspection and may be reviewed at the office of the District Secretary, 13060 Highway 9, Boulder Creek, CA 95006 during normal business hours. Such documents are also available on the District website at [www.slvwd.com](http://www.slvwd.com) subject to staff's ability to post the documents before the meeting.*

**Certification of Posting**

I hereby certify that on December 03, 2013 I posted a copy of the foregoing agenda in the outside display case at the District Office, 13060 Highway 9, Boulder Creek, California, said time being at least 72 hours in advance of the meeting of the Board of Directors of the San Lorenzo Valley Water District in compliance with Government Code Section 54954.2.

Executed at Boulder Creek, California on December 03, 2013

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James A. Mueller, Acting District Secretary  
San Lorenzo Valley Water District