



MINUTES OF BUDGET & FINANCE COMMITTEE MEETING April 11, 2023

Responsible for the review of District finances including: rates, fees, charges and other sources of revenue; budget and reserves; audit; investments; insurance; and other financial matters.

Tuesday, April 11, 2023, at 4:00 p.m., at the SLVWD Conference Room, 12788 Highway 9, Boulder Creek, CA and via videoconference and teleconference.

MINUTES

1. **Convene Meeting** 4:04 p.m.
Roll Call

Committee Members - Present

Gail Mahood, Committee Chair
Jeff Hill
Monica Martinez
Jim Mosher
Jim Bahn

Staff - Present

Kendra Reed, Director of Finance and Business Services
Scott Mattoch, Network Specialist
Holly Hossack, District Secretary

2. **Oral Communications:** None
3. **Unfinished Business:**

- a. LOW INCOME HOUSEHOLD WATER ASSISTANCE PROGRAM
ELIGIBILITY EXPANSION

K. Reed introduced and explained this item.

Discussion by the Committee and staff regarding:

- Public Outreach/low response from the public
- The application website is not easy to navigate
- Limit to the number of applications-first come first served
- No cost to the District except administration
- Friends of the Water District can help with applications
- Costs more to administer than we have recovered

b. LOAN INVESTMENT UPDATE

K. Reed introduced and explained this item.

Discussion by the Committee and staff regarding:

- Is the interest earned before or after arbitrage (before, but not expected to reach arbitrage amount)
- The T-Bills provide a known earnings amount

4. **New Business:**

a. BIENNIAL DRAFT BUDGET FISCAL YEAR 2023-2025

K. Reed introduced and presented this item.

Discussion by the Committee and staff regarding:

- Is this a realistic timeline? May require special meeting(s)
- Labor negotiations and a rate study will require amendments to the budget
- Workshops are unnecessary for this process. Rate study will require public workshops.
- Without an increase there will be no funding by the end 2024/2025
- Consumption came in 6.6% lower than budgeted
- Salaries and benefits lower than expected due to open positions/severely understaffed
- Voluntary Conservation - remove drought restrictions
- Operating expenses vs Non-operating expenses explained
- Environmental & SMGWA budgets are too low
- Engineering/Environmental overlapping (capital expenses)
- In-house Construction Inspector cost savings
- The District is operating efficiently

5. **Adjournment:** 5:11 p.m.