



MINUTES OF BUDGET & FINANCE COMMITTEE MEETING February 1, 2022

Responsible for the review of District finances including: rates, fees, charges and other sources of revenue; budget and reserves; audit; investments; insurance; and other financial matters.

Tuesday, February 1, at 2:00 p.m., via video/teleconference.

MINUTES

1. **Convene Meeting:** 2:01 p.m.

Roll Call:

Committee Members Present:

Lois Henry, Chair

Gail Mahood

Olesya Kalinowska

Jeff Hill - unexcused absence

Staff Present:

Gina Nicholls, District Counsel

Kendra Reed, Director of Finance & Business Services

Holly Hossack, District Secretary

2. **Oral Communications:** None

3. **New Business:** None

4. **Unfinished Business**

A. PROPERTY TAX ROLL UPDATE

K. Reed introduced and explained this item.

Discussion by the Committee and staff including the following:

- "Teetering" funds from the property tax roll unpaid by the property owner that is paid to the District by the County. The District is paid right away and the County is paid eventually, plus interest and late fees.
- Explanation of process for adding delinquent bills to the tax rolls.

B. REVENUE RATE STABILIZATION

K. Reed introduced and explained this item.

Discussion by the Committee and staff including the following:

- Recommendation to the Board to move forward with Rate Stabilization
- Prop 218 process not needed because Rate Stabilization was included in the 2017 Rate Study/Increase.
- Possible cause of low consumption
- 30-day notice prior to Rate Stabilization taking effect
- 10% rate increase
- Trigger for new notification
- Clarification of rescinding
- Rate Stabilization policy doesn't specifically address Fiscal Year reset
- Budget revision
- Policy to be re-written for biennial budget

A motion was made and seconded to recommend that the Board revisit the Rate Stabilization and to implement the 10% revenue stabilization rate.

The motion passed unanimously.

The Committee agreed to agendize discussion regarding the Rate Study on the March 1, 2022 agenda.

5. **Adjournment:** 2:57 p.m.