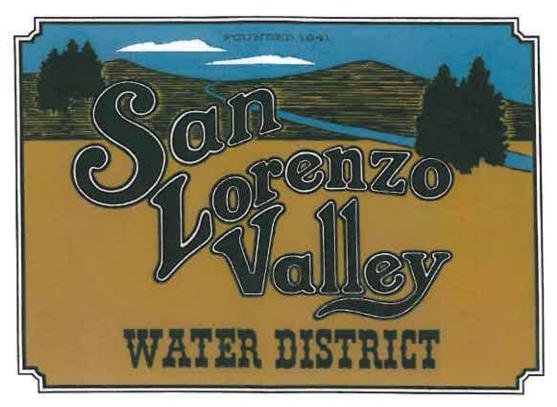
# SAN LORENZO VALLEY WATER DISTRICT 2011/2012 ANNUAL BUDGET



#### **BOARD OF DIRECTORS**

President	Terry Vierra
Vice-President	James Rapoza
Board Member	_
Board Member	
Board Member	

#### **DISTRICT MANAGEMENT STAFF**

District Manager	. James Mueller
District Counsel	
District Secretary/Administrative Assistant	•
Director of Operations	
Finance Manager	_
Administrative/Environmental Analyst	
Engineering/GIS Supervisor	•

Resolution No. 1 (11/12)

# 2011/2012 ANNUAL BUDGET

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# SUMMARY OF REVENUE BY FUNDS 2011-2012

WATER FUND REVENUE	2010-2011 ESTIMATED REVENUE	2010-2011 ADOPTED BUDGET	2011-2012 ADOPTED BUDGET
4101 Water Charges for Service	4,300,000	4,300,000	5,100,000
4209 Property Taxes	468,000	460,000	470,000
4308 Acct Establish Charges & Penalties	56,500	55,000	56,000
4314 Sale of Meters	92,000	60,000	40,000
4319 Mobile Service Lease Fees	14,800	16,500	15,000
4320 Miscellaneous	3,000	8,000	3,000
4446 Johnson Property Rentals	9,600	0	9,600
4451 Grant Revenue/ Olympia Acacia Removal	18,300	16,100	0
4455 Grant Revenue/ WMA Grant Olympia	3,500	0	0
4899 Interest - Water Fund	345,000	300,000	325,000
SUB TOTAL NON-RESTRICTED REVENUE	<u>5,310,700</u>	<u>5,215,600</u>	6,018,600
4309 Assm't Bond - N.B.C.	111,300	115,000	115,000
4409 NBC Admin. Fee	3,300	3,300	3,300
4819 Interest - 1998 COP Issue	0	3,000	0
4429 Sale of Surplus Property	1,500	7,500	3,000
4437 Transfer in from COP Funds	72,000	132,500	175,000
4449 Reimbursement for Manana Woods O & M	478,000	48,000	50,000
4454 Transfer in from Capital Replacement Reserve Fund	0	154,000	154,000
SUB TOTAL RESTRICTED SPECIAL REVENUE  SUB TOTAL ALL WATER FUND REVENUE	666,100 5.976.800	463,300 5.678.900	500,300 6.518.900
WASTEWATER FUND REVENUE			
4102 Sewer Charges for Service	99,750	96,550	100,100
SUB TOTAL WASTEWATER FUND REVENUE	99.750	<u>96.550</u>	<u>100.100</u>
GRAND TOTAL REVENUE ALL FUNDS	6.076.550	<u>5.775.450</u>	<u>6.619.000</u>

# SUMMARY OF EXPENDITURES BY FUND 2011-2012

ADOPTED 2010-2011	WATER FUND	WASTE WATER	GRAND <u>TOTAL</u>
PERSONNEL	2,627,720	17,700	2,645,420
MATERIALS & SERVICES	1,250,960	45,950	1,296,910
DEBT SERVICE	1,146,800	0	1,146,800
CAPITAL OUTLAY	618,800	0	618,800
GRAND TOTAL	5,644,280	<u>63,650</u>	5,707,930
TOTAL REVENUE	<u>5,678,900</u>	<u>96,550</u>	<u>5.775.450</u>
NET INCOME (SHORTFALL)	<u>34,620</u>	<u>32,900</u>	<u>67,520</u>
<b>ESTIMATED 2010-2011</b>			
PERSONNEL	2,731,460	32,400	2,763,860
MATERIALS & SERVICES	1,122,840	49,560	1,172,400
DEBT SERVICE	1,147,000	0	1,147,000
CAPITAL OUTLAY	1, <b>049</b> ,465	0	1,049,465
GRAND TOTAL	6,050,765	<u>81,960</u>	<u>6,132,725</u>
TOTAL REVENUE	<u>5.976,800</u>	<u>99,750</u>	6.076.550
NET INCOME (SHORTFALL)	<u>-73,965</u>	<u>17.790</u>	<u>-56,175</u>
ADOPTED 2011/2012			
PERSONNEL	2,770, <b>095</b>	<b>1</b> 9,1 <b>20</b>	2,789,215
MATERIALS & SERVICES	1,268,250	50, <b>000</b>	1,318,250
DEBT SERVICE	1,148,450	0	1,148,450
CAPITAL OUTLAY	1,434,200	0	1,434,200
GRAND TOTAL	<u>6,620,995</u>	<u>69,120</u>	<u>6,690,115</u>
TOTAL REVENUE	<u>6,518,900</u>	<u>100,100</u>	<u>6.619.000</u>
NET INCOME (SHORTFALL)	<u>-102,095</u>	<u>30,980</u>	<u>-71,115</u>

# **BUDGET SUMMARY**

**DEPARTMENT: ADMINISTRATION - 01** 

FUND: WATER

	2010-2011 ESTIMATED	2010-2011 ADOPTED	2011-2012 ADOPTED
CLASSIFICATION	<b>EXPENSE</b>	<u>BUDGET</u>	<u>BUDGET</u>
PERSONNEL	372,750	361,520	374,800
MATERIALS & SERVICES	247,360	<b>287</b> ,460	253,700
DEBT SERVICE	140,000	140,000	140,000
CAPITAL OUTLAY	79,000	31,700	52,500
TOTAL BUDGET	839,110	<u>820.680</u>	821.000

		2010-2011	2010-2011	2011-2012
		ESTIMATED	ADOPTED	ADOPTED
PERS	ONNEL	<b>EXPENSE</b>	BUDGET	<b>BUDGET</b>
SALA	<u>RIES</u>			
5001	Regular Salaries	256, <b>000</b>	245,000	256, <b>000</b>
5005	Directors Fees	14,300	14,000	15,000
`				
	Sub Total	<u>270,300</u>	<u>259,000</u>	<u>271,000</u>
<u>BENE</u>				
5706	Medical Insurance	29,300	28,000	30, <b>000</b>
5707	Dental Insurance	2,900	2,900	2,900
5708	Vision Insurance	400	400	400
5709	Life Insurance	300	300	300
5710	Long Term Disability	850	850	900
5711	PERS Retirement	36,100	37,000	36,500
5712	FICA (Social Security)	12,900	14,100	13,000
5713	Workers Compensation	1,400	1,150	1,400
5714	Assistance Program	100	100	100
5715	Other Payroll Charges	1,900	1,700	2,000
5716	Medicare	3,800	3,520	3,800
5722	Retired Medical	12,500	12,500	12,500
		<del></del>		· .
	Sub Total	102,450	102,520	103,800
<u>TOTA</u>	<u>L PERSONNEL</u>	<u>372,750</u>	<u>361.520</u>	<u>374,800</u>
	POSITION TITLES			
	Board of Directors	5		
	District Manager	1		
	District Secretary	1		
	Administrative/Environmental Analyst	<u>0.5</u>		
	TOTAL POSITIONS	7.5		

MATE	RIALS & SERVICES	2010-2011 ESTIMATED EXPENSE	2010-2011 ADOPTED BUDGET	2011-2012 ADOPTED BUDGET
5020	Contract/Professional Services	28,500	30,000	35,000
5030	Legal Services	<b>49,500</b>	45,000	52,000
5035	Legal Services/ Nina Tank	200	20,000	0
5040	Utilities - District Office	7,000	7,000	7,000
5045	Auto Allowance	4,200	4,200	4,200
5050	Facilities Maintenance	7,900	8,000	9,400
5059	Telephone/Communications	9,500	9,000	9,500
5060	Office Supplies	8, <b>500</b>	10,000	10,000
5061	Postage	<b>7</b> ,500	8,500	8,500
5062	Subscriptions/Books	300	300	300
5063	Advertising	1,200	1,000	1,200
5064	Training, Conferences & Meetings	2,900	2,500	3,000
5065	Membership & Dues	7,000	6,700	7,100
5066	Insurance - Property (SDRMA)	<b>51</b> ,600	52,300	57,200
5072	Legal Settlements	0	1,500	1,500
5075	Water Conservation Program	38,500	30,000	25,000
5078	Household Supplies	600	700	700
5083	Education Program	14,000	17,500	15,000
5085	LAFCO Fees	8,260	8,260	7,100
5087	Election Fees	200	25, <b>000</b>	0

TOTAL MATERIALS & SERVICES 247,360 287,460 253,700

#### **MATERIALS & SERVICES**

5020	Contract/Professional Services Maintenance on equipment; telephone, copier, printers, mail machine and scale Web Site/Internet Access Labor Relations Consultant Miscellaneous Outside Services	Subtotal	4,000 6,000 15,000 <u>10,000</u> 35,000	35,000
5030	Legal Fees District Legal Counsel; Miscellaneous Legal;	Subtotal	42,000 <u>10,000</u> 52,000	52,000
5040	Utilities Administration building utility services			7,000
5045	Auto Allowance District Manager; \$350 month			4,200
5050	Facilities Maintenance Refuse service Janitorial maintenance service Miscellaneous service/repairs	Subtotal	3,000 4,400 <u>2,000</u> 9,400	9,400
5059	Telephone/Communications Telephone service, cellular phone service and long distance calls			9,500
5060	Office Supplies Office supplies - paper, pencils, copy paper, bind envelopes, printing forms, and annual newsletter			10,000
5061	Postage Postage for all departments (except Finance), special Federal Express, and annual newsletter			8,500
5062	Subscription and Books Annual subscriptions to Valley Press/Banner, We Legislature Bulletin, California Employer's Guide and other miscellaneous materials	•		300

5063	Advertising of all legal notices			1,200
5064	Training, Conference, and Meetings Seminars, training and travel expense for District Manager, Secretary and Board Members			3,000
5065	Membership and Dues American Public Works Association American Water Works Association Boulder Creek Business Association Costco California Special District Assn. Water Environment Federation Monterey Bay Water Works Assn National Notary Association	Subtotal	210 1,800 75 100 4,200 500 130 <u>85</u> 7,100	7,100
5066	Insurance Insurance coverage through Special District Risk Management Authority for comprehensive, general liability, property loss and automobile liab	pility		57,200
5072	Legal Settlements Claims against the District			1,500
5075	Water Conservation Program Low Flow Toilet and High Efficiency Clothes Washer Rebate Program and other activities to promote water conservation			25,000
5078	Household Supplies Paper products, cleaning supplies, and other household supplies			700
5080	Education Program District sponsored Education Program activities			15,000
5085	LAFCO Fees Districts prorated share of Special District Local Agency Formation Commission Fees			7,100
TOTA	L MATERIALS & SERVICES			<u>253,700</u>

2010-2011 2010-2011 2011-2012 ESTIMATED ADOPTED ADOPTED EXPENSE BUDGET BUDGET

**DEBT SERVICE** 

5886 2005 Administration Complex

2706 Principal	87,400	87,400	91,500
2707 Interest	52,600	52,600	48, <b>500</b>

TOTAL DEBT SERVICE 140,000 140,000 140,000

#### **DEBT SERVICE**

5887 2706/07 2005 Administration Complex
Principal & interest for loan to purchase
Admin Building
(Principal \$91,500; Interest \$48,500)

TOTAL DEBT SERVICES

140,000

CAPITAL OUTLAY	2010-2011 ESTIMATED EXPENSE	2010-2011 ADOPTED BUDGET	2011-2012 ADOPTED BUDGET
OFFICE FURNITURE & EQUIPMENT		<u> </u>	
5888 1706 Computer Replacement	2,000	1,700	0
Sub Total	2,000	<u>1,700</u>	<u>0</u>
OTHER CAPITAL PROJECTS			
5890 0510 Administration Campus Project	77,000	30,000	30,000
1101 Strategic Plan	0	0	22,500
Sub Total	77,000	30,000	<u>52,500</u>
TOTAL CAPITAL OUTLAY	<u>79,000</u>	<u>31,700</u>	<u>52,500</u>

#### CAPITAL OUTLAY

## OTHER CAPITAL PROJECTS

5890	0510 Administration Campus Project Consultant Services to provide technical and design activities for Administration complex remodel project	30,000
5890	1101 Strategic Plan Consultant services to provide professional services for the preparation of a comprehensive District Strategic Plan	22,500
	Subtotal; Other Capital Projects	<u>52,500</u>
TOTA	L CAPITAL OUTLAY	<u>52,500</u>

## **BUDGET SUMMARY**

**DEPARTMENT: FINANCE - 02** 

**FUND: WATER** 

	2010-2011 ESTIMATED	2010-2011 ADOPTED	2011-2012 ADOPTED
CLASSIFICATION	EXPENSE	BUDGET	BUDGET
PERSONNEL	359,420	364,450	360,720
MATERIALS & SERVICES	77,700	85,000	87,500
DEBT SERVICE	0	0	0
CAPITAL OUTLAY	0	0	3,500
TOTAL BUDGET	<u>437,120</u>	<u>449,450</u>	<u>451,720</u>

PERSO	NNEL	2010-2011 ESTIMATED EXPENSE	2010-2011 ADOPTED BUDGET	2011-2012 ADOPTED BUDGET
SALAR	IES			
5001	Regular <b>Salaries</b>	258,000	266, <b>900</b>	258,000
5003	Overtime Wages	0	100	100
	Sub Total	<u>258,000</u>	267,000	258,100
BENEF	ITS			
5706	Medical Insurance	34,400	<b>29</b> ,300	35, <b>200</b>
5707	Dental Insurance	4,500	3,900	4,500
5708	Vision Insurance	600	600	600
5709	Life Insurance	550	500	550
5710	Long Term Disability	1,300	1,200	1,300
5711	PERS Retirement	<b>39</b> ,300	<b>40</b> ,250	39,700
5712	FICA (Social Security)	15,500	16,500	15, <b>500</b>
5713	Workers Compensation	1,500	1,200	1,500
5714	Assistance Program	170	150	170
5716	Medicare	3,600	3,850	3, <b>600</b>
	Sub Total	101,420	97,450	102,620
<u>TOTAL</u>	PERSONNEL	<u>359,420</u>	<u>364,450</u>	<u>360,720</u>
	POSITION TITLES Finance Manager	1		
	Sr. Customer Service/Accounts Specialist	1		
	Customer Service/Accounts Specialist TOTAL POSITIONS	<u>2</u> 4		

		2010-2011 ESTIMATED EXPENSE	2010-2011 ADOPTED BUDGET	2011-2012 ADOPTED BUDGET
5020	Contract/Professional Services	21,000	32,500	30,000
5031	Audit Services	18,500	18,500	19,000
5060	Office Supplies	14,500	15,000	15,000
5061	Postage	<b>17</b> ,800	15,000	18,000
5064	Training, Conferences & Meetings	1,900	1,000	1,500
5068	Collection Costs	2,500	1,500	2,500
5069	Bad Debts	1,500	1,500	1,500

#### **TOTAL MATERIALS & SERVICES**

<u>77,700</u> <u>85,000</u> <u>87,500</u>

#### **MATERIALS & SERVICES**

5020	Contract/Professional Services Maintenance on equipment; telephones, copier and printers Accounting package software maintenance contract Miscellaneous requested software changes	Subtotal	4,000 3,500 <u>22,500</u> 30,000	30,000
5031		Subiolai	30,000	
	Audit Services Annual audit services, preparation of State Controller's report and financial reports	<b>S</b>		19,000
5060	Office Supplies Miscellaneous office supplies, printing forms, and paper for computer reports			15,000
5061	Postage Postage for mailing water bills, second notices, and correspondence			18,000
5064	Training, Conferences, and Meetings Seminars, training and travel expense for Finance Department			1,500
5068	Collection Costs & Audit Reports Credit reports for new water customers, stop payment fees, bank analysis charges, lien release fees, and collection costs			2,500
5069	Bad Debts Write off of bankruptcy accounts and Uncollectible accounts over 5 years old			1,500
TOTAL	MATERIALS & SERVICES			<u>87,500</u>

CAPITAL OUTLAY	2010-2011 ESTIMATED EXPENSE	2010-2011 ADOPTED BUDGET	2011-2012 ADOPTED BUDGET
OFFICE FURNITURE & EQUIPMENT			
5888 1706 Copier	0	0	3,500
Sub Total	<u>0</u>	0	3,500
TOTAL CAPITAL OUTLAY	Q	<u>0</u>	<u>3,500</u>

#### CAPITAL OUTLAY

## OFFICE FURNITURE & EQUIPMENT

TOTAL	CAPITAL OUTLAY	3,500
	Subtotal; Other Capital Projects	3,500
5888	1706 Replacement of existing Finance Department copier	3,500

# **BUDGET SUMMARY**

**DEPARTMENT: ENGINEERING - 03** 

FUND: WATER

	2010-2011 ESTIMATED	2010-2011 ADOPTED	2011-2012 ADOPTED
CLASSIFICATION	<b>EXPENSE</b>	BUDGET	BUDGET
PERSONNEL	111,000	118,950	111,175
MATERIALS & SERVICES	8,780	12,400	14,100
DEBT SERVICE	0	0	0
CAPITAL OUTLAY	27,500	47,500	141,200
TOTAL BUDGET	<u>147,280</u>	<u>178,850</u>	<u> 266,475</u>

DEDOO	A SALE I	2010-2011 ESTIMATED	2010-2011 ADOPTED	2011-2012 ADOPTED
PERSO	NNEL	<u>EXPENSE</u>	<u>BUDGET</u>	<u>BUDGET</u>
SALAR	IES			
5001	Regular <b>Salaries</b>	77,050	82,000	<b>77</b> ,050
5003	Overtime Wages	0	0	0
	Sub Total	77,050	82,000	77,050
BENEF	TITS			
5706	Medical Insurance	13,700	14,100	<b>1</b> 3, <b>700</b>
5707	Dental Insurance	1,350	1,750	1,350
5708	Vision Insurance	200	250	200
5709	Life Insurance	150	150	150
5710	Long Term Disability	350	350	350
5711	PERS Retirement	11,500	12,800	11,600
5712	FICA (Social Security)	4,500	5,300	4,500
5713	Workers Compensation	450	350	450
5714	Assistance Program	50	50	50
5716	Medicare	1,100	1,200	1,100
5717	Special Clothing	600	650	675
5723	Certifications	0	0	0
	Sub Total	33,950	<u>36,950</u>	<u>34,125</u>
ALLOC	CATIONS			
5719	Personnel Allocated to Projects	<u>0</u>	<u>0</u>	<u>0</u>
<u>TOTAL</u>	PERSONNEL	<u>111.000</u>	<u>118,950</u>	<u>111,175</u>
	POSITION TITLES Engineering/GIS Supervisor TOTAL POSITIONS	<u>1</u>		

MATER	IALS & SERVICES	2010-2011 ESTIMATED EXPENSE	2010-2011 ADOPTED BUDGET	2011-2012 ADOPTED BUDGET
5020	Contract/Professional Services	5,200	7,000	<b>7</b> ,000
5038	Equipment Replacement Fund	0	0	1,700
5044	Maint/Operations of Vehicles	1,000	1,500	1,500
5048	Small Tools/Maint & Repairs	0	300	300
5059	Communications	450	500	500
5060	Office Supplies	750	1,500	1,500
5062	Subscription/ Books	500	500	500
5064	Training, Conferences & Meetings	300	500	500
5065	Membership & Dues	580	600	600
TOTAL	MATERIALS & SERVICES	<u>8.780</u>	<u>12,400</u>	<u>14,100</u>

#### **MATERIALS & SERVICES**

				7,000
Mair telep Auto	ntract/Professional Services ntenance on equipment - phone and plotter/printer ocad software maintenance side Services	Subtotal	1,000 2,500 <u>3,500</u> 7,000	,,000
Eng of al	uipment Replacement Fund gineering Department pro-rata share ullocation to Equipment Replacement serve Fund			1,700
Gas	intenance & Operation of Vehicles soline & repairs to the partment vehicle			1,500
Purc	all tools/Maintenance and Repairs chasing and maintenance of small veying equipment			300
Tele	mmunications ephone service charges and ular phone service			500
	ice Supplies gineering and surveying supplies			1,500
	oscriptions & Books /WA Standards and miscellaneous books			500
Sen	ining, Conference & Meetings minars, travel expenses for conferences d training			500
Aute	mbership & Dues tomated Mapping/Facility Maint. A Locate	Subtotal	100 <u>500</u> 600	600
TOTAL MAT	TERIALS & SERVICES			<u>14,100</u>

CAPITA	AL OUTLAY	2010-2011 ESTIMATED EXPENSE	2010-2011 ADOPTED BUDGET	2011-2012 ADOPTED BUDGET
OFFICE	FURNITURE & EQUIPMENT			
5888	1706 Replacement Computer Monitors	0	0	1,200
	Sub Total	<u>0</u>	<u>0</u>	<u>1,200</u>
OTHER	CAPITAL PROJECTS			
5890	0504 Urban Water Master Plan	0	15,000	40,000
5890	0601 North/South Intertie Project	0	25,000	25,000
5890	0901 Loch Lomond Water Treatment Project	<b>9</b> ,500	0	0
5890	1102 Olympic Mutual Consolidation Project	0	0	<b>60</b> ,000
4000 0	<b>Sub Total</b> OP WATER SYSTEM IMPROVEMENT PROJE	9,500	40,000	125,000
5890	0602 Nina Tank Replacement	18,000	7,500	15,000
3030	0002 Nilla Fallk Neplacement	10,000	7,500	13,000
	Sub Total	<u>18,000</u>	<u>7,500</u>	<u>15,000</u>
TOTAL	CAPITAL OUTLAY	<u>27,500</u>	47,500	141,200

#### **CAPITAL OUTLAY**

OFFICE FURNITURE & EQUIPMENT			
5888	1706 Replacement Computer Monitors	1,200	
	Subtotal; Office Furniture & Equipment	1.200	
OTHER	CAPITAL PROJECTS		
5890	0504 Urban Water Master Plan Contract Technical service for project to update the District's 2010 Urban Water Master Plan	40,000	
5890	0601 North/South Intertie Project Contract and force account preliminary technical and design services for proposed project to install a new water transmission mainline between the District's Northern and Southern Distribution Systems	25,000	
5890	1102 Olympia Mutual Consolidation Project Contract and force account technical and design activities for installation of a new water transmission along West Zayante Road and Olympia Mutual Water System	60,000	
	Subtotal; Other Capital Projects	126.200	
1998 CERTIFICATES OF PARTICIPATION WATER SYSTEM IMPROVEMENT PROJECTS			
5890	0602 Nina Tank Replacement Project Contract and force account technical and design services for proposed project to replace the existing Nina Tanks	15,000	
	Subtotal; 1998 COP Project	<u>15,000</u>	
TOTAL CAPITAL OUTLAY			

## **BUDGET SUMMARY**

**DEPARTMENT: OPERATIONS/DISTRIBUTION - 04** 

**FUND: WATER** 

CLASSIFICATION	2010-2011 ESTIMATED EXPENSE	2010-2011 ADOPTED BUDGET	2011-2012 ADOPTED BUDGET
PERSONNEL	1,163,450	1,042,500	1,160,050
MATERIALS & SERVICES	289,100	<b>317</b> ,500	343,600
DEBT SERVICE	348,800	348,400	349,850
CAPITAL OUTLAY	775,175	346,500	653,500
TOTAL BUDGET	2.576.525	2.054.900	2,507,000

## **DEPARTMENT: OPERATIONS/DISTRIBUTION 04**

PERSO	<u>DNNEL</u>	2010-2011 ESTIMATED EXPENSE	2010-2011 ADOPTED BUDGET	2011-2012 ADOPTED BUDGET
SALAR	IES			
5001	Regular <b>Salaries</b>	741,700	<b>657</b> ,500	<b>731</b> ,900
5003	Overtime Wages	27,500	30,000	<b>30</b> ,000
5704	Standby Wages	22,300	20,000	23,000
	Subtotal	<u>791,500</u>	707,500	<u>784,900</u>
BENEF	TITS			
5706	Medical Insurance	132,900	<b>117</b> ,000	132,900
5707	Dental Insurance	15,800	14,000	15,800
5708	Vision Insurance	2,300	2,050	2,300
5709	Life Insurance	1,400	1,300	1,400
5710	Long Term Disability	3,300	2,900	3,300
5711	PERS Retirement	108,000	103,300	110,000
5712	FICA (Social Security)	<b>47</b> ,000	42,000	<b>47</b> ,000
5713	Workers Compensation	43,200	34,300	43,500
5714	Assistance Program	450	450	450
5716	Medicare	11,000	9,800	<b>11</b> ,000
5717	Special Clothing	6,500	6,900	6,900
5723	Certifications	100	1,000	600
	Subtotal	<u>371,950</u>	335,000	<u>375,150</u>
ALLOC	CATIONS			
5719	Personnel Allocated to Projects	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL	PERSONNEL	<u>1,163,450</u>	<u>1.042.500</u>	<u>1.160.050</u>
	DEPARTMENT: OPERATIONS/DISTRIBUT	ION 04		
	POSITION TITLES			
	Director of Operations	0.60		
	Field Services Supervisor	1.00		
	Electrician/Instrumentation Technician	0.40		
	Customer Service/Field Coordinator	1.00		
	Senior Field Services Worker	1.00		
	Field Services Worker II	5.00		
	Network Specialist	0.60		
	Field Services and System Coordinator	<u>0.60</u>		
	TOTAL POSITIONS	10.20		

#### **DEPARTMENT: OPERATIONS/DISTRIBUTION - 04**

		2010-2011 ESTIMATED	2010-2011 ADOPTED	2011-2012 ADOPTED
MATER	IALS & SERVICES	EXPENSE	BUDGET	BUDGET
5020	Contract/Professional Services	33,000	15,000	30,000
5038	Equipment Replacement Fund	0	0	20,600
5040	Utilities	78,000	<b>80</b> ,000	80,000
5043	Operating Supplies	53,000	75,000	<b>70</b> ,000
5044	Maint & Operations of Vehicles	55,500	65,000	65,000
5047	Rental/Leases/Permits	3,300	5,500	5,000
5048	Small Tools-Maint & Repairs	8,600	9,000	10,000
5050	Facilities Maintenance	9,700	12,500	11,000
5052	Safety Equipment	0	2,000	0
5059	Communications &Telemetering	43,000	<b>47</b> ,000	45,000
5060	Office Supplies	3,000	2,500	3,000
5062	Subscription/Books	0	500	500
5064	Training, Conferences & Meetings	500	1,000	1,000
5078	Other Household Supplies	1,500	2,500	2,500

TOTAL MATERIALS & SERVICES 289,100 317,500 343,600

## **DEPARTMENT: OPERATIONS DISTRIBUTION - 04**

#### **MATERIALS & SERVICES**

5020	Contract/Professional Services Maintenance on equipment; telephone, copier and printers DOT testing program Cathodic protection system inspection service Miscellaneous outside services	Subtotal	3,000 500 4,000 <u>22,500</u> 30,000	30,000
5038	Equipment Replacement Fund Operations Distribution Department pro-rata of all allocation to Equipment Replacement Reserve Fund			20,600
5040	Utilities Electrical service to booster pumps, tanks and distribution system			80,000
5043	Operating Supplies Supplies for maintenance of mains, booster pumps, regulators, tanks, and customer service			70,000
5044	Maintenance of Operating Vehicles Gasoline, oil and maintenance of 9 vehicles, backhoe, 2 dump trucks and Kubota tractor			65,000
5047	Rentals, Leases and Permits Encroachment permits, underground storage tank permit, Monterey Bay Unified Air Quality permit, rentals of various operating equipment such as scaffolding, forklift, etc			5,000
5048	Small Tools – Maintenance & Repairs Purchase & maintenance of small tools, chain saws, air compressors, portable generators, trash pumps and fusion machines			10,000

5050	Facilities Maintenance Maintenance of District facilities, operations building, booster stations, storage tanks, Quail Hollow storage yard and spoil removal	11,000
5059	Communications & Telemetering Telemetering charges, beepers, alarm service, answering services and cellular phone service	45,000
5060	Office Supplies Miscellaneous office supplies, computer paper, copier paper, computer repair, parts, printing of forms and notices	3,000
5062	Subscriptions and Books American Water Works Assn	500
5064	Training, Conferences & Meetings Seminars, training and travel expense for Distribution Department	1,000
5078	Other Household Supplies Miscellaneous paper products, cleaning supplies, coffee	2,500
TOTAL MATERIALS & SERVICES		<u>343,600</u>

# **DEPARTMENT: OPERATIONS/DISTRIBUTION - 04**

		2010-2011 ESTIMATED	2010-2011 ADOPTED	2011-2012 ADOPTED
DEBT S	SERVICE	<b>EXPENSE</b>	<b>BUDGET</b>	<b>BUDGET</b>
5886	1997 CSDA Lease			
	2714 Principal	25,000	25,000	25,000
	2715 Interest	1,900	1,500	2,250
5886	1998 Certificate of Participation Issue			
	2820 Principal	145,400	<b>145</b> ,400	151,700
	2821 Interest	64,700	64,700	58,450
5886	1999 NBC Bonds			
	2830 Principal	85,000	85,000	<b>90</b> ,000
	2831 Interest	26,800	26,800	22,450
TOTAL	_ DEBT_SERVICE	<u>348,800</u>	<u>348,400</u>	<u>349.850</u>

## **DEPARTMENT: OPERATIONS DISTRIBUTION – 04**

#### **DEBT SERVICE**

**TOTAL DEBT SERVICES** 

5886	2714/15 1997 CSDA  Principal & interest for loan to purchase  Operations Building (Principal \$25,000; Interest \$2,250)	27,250
5886	2820/21 1998 Certificates of Participation Principal & interest for misc. water system improvement (Principal \$151,700 Interest \$58,450	210,150
5886	2830/31 1999 North Boulder Creek Refunding Bonds Principal & interest for construction of North Boulder Creek water distribution system improvements. Assessment District funds collected by Santa Cruz County through property tax assessments (Principal \$90,000; Interest \$22,450	112,450

349,850

## **DEPARTMENT: OPERATIONS/DISTRIBUTION - 04**

	2010-2011 ESTIMATED	2010-2011 ADOPTED	2011-2012 ADOPTED
CAPITAL OUTLAY	<u>EXPENSE</u>	<u>BUDGET</u>	<u>BUDGET</u>
MACHINERY & EQUIPMENT			
5888 1702			
Leak Detector	0	0	3,600
Pipe Locator	0	0	3,400
Subtotal	<u>o</u>	<u>0</u>	<u>7,000</u>
OFFICE FURNITURE & EQUIPMENT			
5888 1706			-
Software Upgrade	0	2,500	0
Maintenance Management Software	0	0	6,000
Meter Reading Equipment - Hand Held Device	0	0	8,000
Subtotal	<u>0</u>	2,500	14,000
TRANSPORTATION EQUIPMENT			
5888 1711			
Equipment #310 Replacement	0	0	20,000
Subtotal	<u>0</u>	<u>0</u>	<u>20,000</u>
WATER METERS & REGISTERS			
5888 1736			
New Service Installations	7,800	10,000	1 <b>0</b> ,000
Subtotal	<u>7,800</u>	10,000	10,000

## **DEPARTMENT: OPERATIONS/DISTRIBUTION - 04**

	2010-2011 ESTIMATED	2010-2011 ADOPTED	2011-2012 ADOPTED
CAPITAL OUTLAY-Continued	EXPENSE	BUDGET	BUDGET
OTHER CAPITAL PROJECTS			
5890 9901 Replacement Pumps & Motors	1,000	5,000	5,000
0503 Manana Woods Booster Pump Station	114,000	60, <b>000</b>	<b>20</b> ,000
0903 Bull Creek Bridge Project	0	154,000	<b>160</b> ,000
0912 Highway 9 & Pleasant Way	58,800	0	0
0913 Olympia Consolidation	2,300	0	0
1003 Nina Property Purchase	526, <b>700</b>	0	0
1005 Olympia Mutual Distribution	375	0	0
1103 Hihn Road Water Distribution System	0	0	140,000
1104 SCADA Hillside and San Lorenzo Tanks	0	0	30,000
1105 Pavement Overlay Valve Raising	0	0	<b>22</b> ,500
Subtotal	<u>703,175</u>	219,000	377,500
1998 COP WATER SYSTEM IMPROVEMENT PROJECT	S		
0602 Nina Tank Replacement	72,000	125,000	225,000
Subtotal	72,000	125,000	225,000
TOTAL CAPITAL OUTLAY	<u>775,175</u>	<u>346,500</u>	<u>653,500</u>

## **DEPARTMENT: OPERATIONS DISTRIBUTION – 04**

#### **CAPITAL OUTLAY**

#### **MACHINERY & EQUIPMENT**

5888	1702 Leak Detector Pipe Locator	3,600 <u>3,400</u>
	Subtotal; Machinery & Equipment	7,000
OFFICE	E FURNITURE & EQUIPMENT	
5888	1706 Maintenance Management Software  Meter Reading Equipment - Hand Held Device	6,000 <u>8,000</u>
	Subtotal; Office Furniture & Equipment	14,000
TRANS	PORTATION EQUIPMENT	
5888	1711 Equipment #310 Replacement	20,000
	Subtotal; Transportation Equipment	20,000
WATE	R METERS & REGISTERS	
5888	1736 New Service Installations	10,000
	Subtotal; Water Meters & Registers	10,000
OTHER	R CAPITAL PROJECTS	
5890	9901 Replacement Pumps & Motors Miscellaneous replacement of existing distribution system pumps and motors, as needed	5,000
5890	0503 Manana Woods Booster Pump Station Contract services and force account activities to complete installation of a new booster pump station and approximately 800 LF of new 6-inch water mainline. Project includes HCP and implementation of all associated required conservation strategies	20,000
5890	0903 Bull Creek Bridge Project Contract services and force account activities for replacement of the Bull Creek raw water supply line and appurtenances thereto.	160,000

5890	1103 Hihn Road Water Distribution System Contract and force account services to install approximately 800 LF of new 8-inch water main and appurtenances thereto	140,000
5890	1104 SCADA Hillside and San Lorenzo Tanks SCADA Upgrades for Hillside and San Lorenzo Water Storage tanks, Felton	30,000
5890	1105 Pavement Overlay Valve Raising Contract Services to raise approximately thirty (30) water valve boxes associated with Santa Cruz County pavement overlay projects along Mt. Herman Road and San Lorenzo Avenue	22,500
	Subtotal; Other Capital Projects	<u>377,500</u>
1998 CE	ERTIFICATES OF PARTICIPATION WATER SYSTEM IMPROVEMENTS	
5890	0602 Nina Tank Replacement Project Contract services and force account activities for installation of new water storage tanks in the Nina Zone	225,000
	Subtotal; 1998 COP Projects	225,000
TOTAL	CAPITAL OUTLAY	<u>653,500</u>

# **BUDGET SUMMARY**

**DEPARTMENT: WATERSHED - 05** 

**FUND: WATER** 

CLASSIFICATION	2010-2011 ESTIMATED EXPENSE	2010-2011 ADOPTED BUDGET	2011-2012 ADOPTED BUDGET
CLAGGII ICATION	<u>LXI LNOL</u>	DODOLI	<u>DODOL1</u>
PERSONNEL	60,540	<b>60</b> ,300	60,750
MATERIALS & SERVICES	15, <b>65</b> 0	15,100	45,550
DEBT SERVICE	164,300	164,300	164,450
CAPITAL OUTLAY	36,640	145,600	105,000
TOTAL BUDGET	277,130	385,300	<u>375,750</u>

		2010-2011 ESTIMATED	2010-2011 ADOPTED	2011-2012 ADOPTED
<u>PERSO</u>	<u>NNEL</u>	EXPENSE	BUDGET	BUDGET
SALAR	IF S		*	
5001	Regular Salaries	45,700	43,500	45, <b>700</b>
	Sub Total	<u>45,700</u>	<u>43,500</u>	<u>45,700</u>
BENEF	ITS			
5706	Medical Insurance	3,700	5,600	3,700
5707	Dental Insurance	290	600	290
5708	Vision Insurance	70	100	70
5709	Life Insurance	50	60	50
5710	Long Term Disability	180	180	190
5711	PERS Retirement	6,800	6,500	7,000
5712	FICA (Social Security)	2,700	2,700	2, <b>7</b> 00
5713	Workers Compensation	400	400	400
5714	Assistance Program	20	30	20
5716	Medicare	630	630	630
5717	Special Clothing	0	0	0
	Sub Total	<u>14,840</u>	16,800	<u>15,050</u>
ALLOC	ATIONS .			
5719	District Personnel Allocated to projects	0	<u>0</u>	<u>0</u>
TOTAL	PERSONNEL	60,540	60.300	<u>60.750</u>
	POSITION TITLES			
	Administrative/Environmental Analyst		<u>0.5</u>	
	TOTAL POSITIONS		0.5	

MATER	IALS & SERVICES	2010-2011 ESTIMATED EXPENSE	2010-2011 ADOPTED BUDGET	2011-2012 ADOPTED BUDGET
5020	Contract/Professional Services	8,600	9,500	37,500
5034	Road Maintenance	3,500	3,000	4,500
5043	Operating Supplies	900	700	700
5059	Communications	200	400	300
5062	Subscription/Books	100	300	300
5064	Training, Conference/Seminars	1,600	1,200	1,500
5065	Membership & Dues	750	0	750

**TOTAL MATERIALS & SERVICES** 15.650 15.100 45.550

### **MATERIALS & SERVICES**

5020	Contract/Professional Services Miscellaneous Consultant Services Olympia Patrol Services		22,500 <u>15,000</u>	37,500
		Subtotal	37,500	
5034	Road Maintenance Miscellaneous maintenance activities of District maintained watershed roadways			4,500
5043	Operating Supplies Supplies, copies of special reports, office supplies, maps, shovels			700
5059	Communications Telephone service charges			300
5062	Subscriptions and Books Science			300
5064	Training, Conferences & Seminars Training and seminars, travel expense for Watershed Department			1,500
5065	Membership & Dues Climate Registry			750
TOTAL	MATERIALS & SERVICES			<u>45,550</u>

DEBT S	SERVICE	2010-2011 ESTIMATED <u>EXPENSE</u>	2010-2011 ADOPTED BUDGET	2011-2012 ADOPTED BUDGET
5886	2006 Malosky Creek Watershed			
	2834 Principal	96, <b>900</b>	96,900	101,650
	2835 Interest	<b>67</b> ,400	<b>67</b> ,400	62,800
TOTAL	DEBT SERVICE	<u>164,300</u>	<u>164,300</u>	<u>164,450</u>

#### **DEBT SERVICE**

5886 2834/2835 2006 Malosky Creek Watershed Property 164,450

Principal & interest for loan to purchase Malosky Creek Watershed Property (Principal \$101,650; Interest \$62,800)

TOTAL DEBT SERVICES 164,450

CAPITAL OUTLAY	2010-2011 ESTIMATED EXPENSE	2010-2011 ADOPTED BUDGET	2011-2012 ADOPTED BUDGET
OTHER CAPITAL PROJECTS	44.		
5890 0004 Quail Well EIR	0	40,000	40,000
0305 Juvenile Steelhead Survey	17,000	17,000	17,000
0801 Watershed Gates-Felton	0	<b>10</b> ,000	10,000
0905 Olympia Acacia Removal	16,100	16,100	0
1001 Olympia Fencing	0	22,500	38,000
1002 Pasatiempo Well EIR	0	<b>40</b> ,000	0
1004 WMA Grant Project Olympia	3,540	0	0
Subtotal	<u>36,640</u>	145,600	105,000
TOTAL CAPITAL OUTLAY	<u>36,640</u>	<u>145,600</u>	<u>105,000</u>

#### **CAPITAL OUTLAY**

### **OTHER CAPITAL PROJECTS**

**TOTAL CAPITAL OUTLAY** 

5890	0004 Quail Well EIR Environmental review for proposed capital improvement project to construct a new groundwater well in the Quail Hollow Subunit Santa Margarita	40,000
5890	0305 Juvenile Steelhead Survey Contract services to provide survey activities of juvenile steelhead population San Lorenzo River	17,000
5890	0801 Watershed Gates Force account and contract services for installation and replacement of roadway gates Felton watershed	10,000
5890	1001 Olympia Fencing Project Force account and contract services for fencing and signage on the Olympia Watershed	38,000
	Subtotal; Other Capital Projects	105,000

<u>105,000</u>

# **BUDGET SUMMARY**

**DEPARTMENT: WASTEWATER - 06** 

**FUND: SEWER** 

	2010-2011 ESTIMATED	2010-2011 ADOPTED	2011-2012 ADOPTED
CLASSIFICATION	<b>EXPENSE</b>	BUDGET	<u>BUDGET</u>
PERSONNEL	32,400	17,700	19,120
MATERIALS & SERVICES	49,560	45,950	50,000
DEBT SERVICE	0	0	0
CAPITAL OUTLAY	0	0	0
TOTAL BUDGET	<u>81.960</u>	<u>63,650</u>	<u>69.120</u>

### **DEPARTMENT: WASTEWATER - 06**

		2010-2011 ESTIMATED	2010-2011 ADOPTED	2011-2012 ADOPTED
PERSC	NNEL	<b>EXPENSE</b>	<b>BUDGET</b>	<u>BUDGET</u>
SALAR	IES			
5001	Regular Salaries	21,900	12,000	<b>1</b> 3, <b>500</b>
5003	Overtime Wages	5,300	2,500	3,500
5004	Standby Wages	500	500	500
	Sub Total	27,700	<u>15,000</u>	<u>17,500</u>
BENEF	<u>ITS</u>			
5706	Medical Insurance	0	700	0
5707	Dental Insurance	0	80	0
5711	PERS Retirement	3,000	600	600
5712	FICA (Social Security)	1,300	600	900
5713	Workers Compensation	0	500	0
5716	Medicare	400	120	120
5717	Special Clothing	0	100	0
	Sub Tatal	4.700	2.700	4.600
	Sub Total	<u>4,700</u>	<u>2,700</u>	<u>1,620</u>
	ALLOCATIONS			
5719	District Personnel Allocated to Projects	<u>0</u>	<u>0</u>	<u>0</u>
<u>TOTAL</u>	PERSONNEL	<u>32,400</u>	<u>17.700</u>	<u>19,120</u>
	POSITION TITLES			
	Allocated District Staff	<u>0.30</u>		
	TOTAL POSITIONS	0.30		

## **DEPARTMENT: WASTEWATER - 06**

MATER	IALS & SERVICES	2010-2011 ESTIMATED EXPENSE	2010-2011 ADOPTED BUDGET	2011-2012 ADOPTED BUDGET
5020	Contract/Professional Services	11,500	12,000	12,000
5023	Outside Water Analysis	<b>1</b> 3,900	14,000	14,000
5036	Administration Overhead	4,000	4,000	4,000
5038	Equipment Replacement Fund	0	0	950
5040	Utilities	5, <b>70</b> 0	4,500	6,000
5043	Operating Supplies	5,400	2,000	3,500
5044	Maint & Operations of Vehicles	600	500	600
5047	Rentals/Leases/Permits	5,000	5,200	5,200
5050	Facilities Maintenance	250	500	500
5059	Communications	2,850	2,850	2,850
5060	Office Supplies	190	200	200
5061	Postage	170	200	200

<u>TOTAL MATERIALS & SERVICES</u> 49,560 45,950 50,000

### **DEPARTMENT: WASTEWATER - 06**

## MATERIALS & SERVICES

5020	Contract/Professional Services Sewer system pumping and outside pipeline cleaning services, as needed Septic Tank Sludge Pumping Miscellaneous Engineering Services	Cubtatal	2,000 5,000 <u>5,000</u>	12,000
		Subtotal	12,000	
5023	Outside Water Analysis Sampling of PH & Solids on effluent tanks, feca enterococcus & nitrogen. Reduced monitoring required pursuant to Regional Water Quality Board proposed amended permit	al MPN,		14,000
5036	Administration Department Overhead Wastewater Department pro-rated percentage Administration Department Overhead	of		4,000
5038	Equipment Replacement Fund Wastewater Department pro-rated percentage allocation to Equipment Replacement Fund	of		950
5040	Utilities Power to operate the sewer system.			6,000
5043	Operating Supplies Supplies for waste water system, effluent pumps, and lift station repairs			3,500
5044	Maintenance & Operations of Vehicles Pro-rated portion of vehicle maintenance			600
5047	Permits State of California NPDES Permit County of S C Hazardous Waste Permit	Subtotal	4,500 <u>700</u> 5,200	5,200
5050	Facilities Maintenance Maintenance of sewer facility			500
5059	Communications Telephones & telemetering for SCADA System	1		2,850

TOTA	L MATERIALS & SERVICES	50.000
5061	Postage Percentage of Finance postage based on number of sewer connections	200
5060	Office Supplies Percentage of Finance office supplies based on number of sewer connections	200

## **BUDGET SUMMARY**

**DEPARTMENT: OPERATIONS/SUPPLY & TREATMENT - 08** 

**FUND: WATER** 

	2010-2011 ESTIMATED	2010-2011 ADOPTED	2011-2012 ADOPTED
CLASSIFICATION	<b>EXPENSE</b>	BUDGET	BUDGET
PERSONNEL	664,300	<b>680</b> ,000	702,600
MATERIALS & SERVICES	484,250	533,500	523,800
DEBT SERVICE	493,900	494,100	494,150
CAPITAL OUTLAY	131,150	<b>47</b> ,500	478,500
TOTAL BUDGET	<u>1,773,600</u>	<u>1,755,100</u>	<u>2,199,050</u>

PERSO	NNEL	2010-2011 ESTIMATED EXPENSE	2010-2011 ADOPTED BUDGET	2011-2012 ADOPTED BUDGET
04145	150			
SALAR		440.000	400 000	402.000
5001	Regular Salaries	440,000	<b>460</b> ,800	463,000
5002	Temporary Salaries	0	0 05 000	30,000
5003	Overtime Wages	30,500	25,000	30,000
5804	Standby	5,000	6,000	5,000
	Sub Total	475,500	<u>491,800</u>	<u>498,000</u>
BENEF	ITS			
5706	Medical Insurance	61,200	53,500	61,200
5707	Dental Insurance	6,800	6,000	6,800
5708	Vision Insurance	1,050	900	1,050
5709	Life Insurance	800	700	800
5710	Long Term Disability	2,200	1,950	2,200
5711	PERS Retirement	59,600	70,500	72,000
5712	FICA (Social Security)	<b>28</b> ,800	<b>28</b> ,600	30,000
5713	Workers Compensation	18,500	<b>1</b> 4,500	19,000
5714	Assistance Program	250	250	250
5716	Medicare	6,400	6,800	6,800
5717	Special Clothing	<b>2</b> ,900	3,900	3,900
5723	Certifications	300	600	600
	Sub Total	188,800	188,200	204,600
<u>TOTAL</u>	PERSONNEL	<u>664,300</u>	<u>680,000</u>	<u>702.600</u>
	POSITION TITLES			
	Director of Operations	0.40		
	Electrician	0.60		
	Network Specialist	0.40		
	Water Treatment & System Supervisor	1.00		
	Water Treatment & System Operator	2.00		
	Lead Water Treatment & System Operator	1.00		
	Field Services and System Coordinator	<u>0.40</u>		
	TOTAL POSITIONS	5.80		

		2010-2011 ESTIMATED		2011-2012 ADOPTED
MATER	RIALS & SERVICES	<u>EXPENSE</u>	<u>BUDGET</u>	<u>BUDGET</u>
5000	Contract/Professional Consissa	20,000	20.000	20.000
5020	Contract/Professional Services	28,000	30,000	30,000
5620	Contract Services Manana Woods	98,000	<b>30</b> ,000	40,000
5023	Outside Water Analysis	15,000	50,000	51,000
5025	Lab Supplies	5,500	8,000	8,000
5038	Equipment Replacement Fund	0	0	16,800
5040	Utilities	205,000	<b>260</b> ,000	190,000
5042	Chemicals	43,500	32,000	45,000
5043	Operating Su <b>pplies</b>	24,000	<b>37</b> ,500	35,000
5044	Maintenance/Operations of Vehicles	16,500	16,000	18,000
5047	Rental/Lease <b>s/Permits</b>	<b>20</b> ,500	30,000	51,000
5048	Small Tools-Maintenance & Repairs	2,800	3,000	3,000
5050	Facilities Maintenance	1,800	<b>7</b> ,500	7,500
5052	Safety Equipment	0	1,000	0
5059	Communications & Telemetering	<b>20</b> ,400	24,000	24,000
5060	Office Supplies	2,100	<b>2</b> ,500	2,500
5064	Training, Conferences & Meetings	800	1,500	1,500
5078	Other Household Supplies	350	500	500

TOTAL MATERIALS & SERVICES 484,250 533,500 523,800

### **MATERIALS & SERVICES**

5020	Contract/Professional Services Miscellaneous Outside contract services for we Water quality data service	ell repairs, etc Subtotal	22,000 <u>8,000</u> 30,000	30,000
5620	Contract Services Manana Woods Outside contract and technical services for Manana Woods			40,000
5023	Outside Water Analysis Outside services for water quality testing			51,000
5025	Lab Supplies Miscellaneous supplies and materials for bacteriological and other water quality tests performed by District Staff			8,000
5038	Equipment Replacement Fund Operations Supply Department pro-rata share of allocation Equipment Replacement Reserve	e Fund		16,800
5040	Utilities Electrical service to wells and Water Treatmen	nt Plant		190,000
5042	Chemicals Polyphosphate, chlorine and polymer for wells treatment plant	and		45,000
5043	Operating Supplies Sampling bottles, reagents, material, material for flushing due to build up from source of wat and miscellaneous other operating supplies	er		35,000
5044	Maintenance of Operating Vehicles Gasoline, maintenance and repair of vehicles			18,000
5047	Rentals, Leases and Permits State of California Water System Fees, lab State of California Lab Fees County of Santa Cruz Haz-Mat Fees Solar Facilities Lease Agreement Miscellaneous Other	 Subtotal	12,500 2,500 3,500 25,000 7,500 51,000	51,000

5048	Small Tools Specialized and miscellaneous tools for water sampling and treatment plant	3,000
5050	Building Maintenance Maintenance of Treatment Plant, wells, and intake facilities	7,500
5059	Communications & Telemetering Alarm services, answering services, telemeter charges for telephone lines and pagers	24,000
5060	Office Supplies Computer paper, special notebooks, printing forms	2,500
5064	Training, Conferences & Meetings Seminars, training and travel expense for Supply & Treatment Department	1,500
5078	Other Household Supplies Paper products, cleaning supplies, and other household supplies	500
TOTAL	MATERIALS & SERVICES	<u>523,800</u>

DEBT	SERVICE	2010-2011 ESTIMATED EXPENSE	2010-2011 ADOPTED BUDGET	ADOPTED BUDGET
5886	2003 West America Bank (Refinance of Sta	te Loan)		
	2716 Principal	65, <b>750</b>	65, <b>750</b>	68 <mark>,600</mark>
	2717 Interest	18,000	18,000	15 <mark>,200</mark>
5886	1991 State Resource-Treatment Plant 2718 Principal	156,200	156,200	161,650
	2719 Interest	67,250	67,250	61,850
5886	2008 Felton Treatment Plant SDWBL			
	2822 Principal	<b>120</b> ,500	<b>120</b> ,500	126 <u>,450</u>
	2823 Interest	66,200	66,400	60,400
TOTAL	DEBT SERVICE	<u>493,900</u>	<u>494,100</u>	<u>494,150</u>

### **DEBT SERVICE**

5886	2716/17 2003 West America Bank Refinance of State Pool Loan Principal & interest associated with refinancing of 1976 Safe Drinking Loan; original loan financed miscellaneous supply, storage and distribution improvements (Principal \$68,600; Interest \$15,200)	83,800
5886	2718/19 1991 State Water Resources Loan Principal & interest associated with financing construction of the Surface Water Treatment Plant (Principal \$161,650; Interest \$61,850)	223,500
5886	2822/23 Felton Treatment Plant SDWBL (Principal \$126,450; Interest \$60,400)	186,850
TOTAL	DEBT SERVICE	494.150

		2010-2011 ESTIMATED	2010-2011	2011-2012
CAPITAL OUTLAY		EXPENSE	BUDGET	ADOPTED BUDGET
ON TIME OUT EAT		<u> </u>	<u>DODOL1</u>	<u> </u>
MACHINERY & EQUIPMENT				
5888 1702				
Backwash Pump Manana	a Woods	11,400	4,000	2,500
Olympia Well 2 VFD	_	0	0	15,000
Chlorine Analyzer Olymp		0	0	5,000
Olympia Well 2 Motor Co	ntrol Panel	0	0	15,000
Sub Total		<u>11,400</u>	<u>4,000</u>	<u>37,500</u>
OFFICE FURNITURE & EQUIPMI	ENT			
5888 1706 Computer Replace	ement	1,000	3,500	0
5888 1706 Maintenance Mar	nagement Software	0	0	6,000
Sub Total		<u>1,000</u>	<u>3,500</u>	<u>6,000</u>
OTHER CAPITAL PROJECTS				
5890 9906 Replacement Pur		12,200	40,000	30,000
	Well Rehabilitation	<b>40</b> ,000	0	0
1009 Pasatimpo Well 6		43,000	0	0
1010 Manana Woods S		<b>1</b> 6,000	0	0
	Replacement Kirby		0	30,000
0914 Solar Photo Volta		7,550	0	0
1106 Pasatimpo Well 5	Replacement	0	0	375,000
Sub Total		<u>118,750</u>	40,000	435,000
TOTAL CAPITAL OUTLAY		<u>131,150</u>	<u>47,500</u>	<u>478,500</u>

### CAPITAL OUTLAY

### MACHINERY AND EQUIPMENT

5888	1702 Backwash Pump Manana Woods Olympia Well 2 VFD Chlorine Analyzer Olympia Olympia Well 2 Motor Control Panel		2,500 15,000 5,000 <u>15,000</u>
	Subtotal; Machinery and Equipment	37,500	
OFFICE	FURNITURE & EQUIPMENT		
5888	1706 Maintenance Management Software		<u>6,000</u>
	Subtotal; Office Furniture & Equipment	6,000	
OTHER	CAPITAL PROJECTS		
5890	9906 Replacement Pumps & Motors Miscellaneous replacement of existing supply and treatment system pumps and motors, as needed		30,000
5890	0907 SCADA Upgrade/Replacement Kirby Operations Department force account activities and required parts, supplies and materials to replace and upgrade the SCADA system at Kirby		30,000
5890	1106 Pasatimpo Well 5 Replacement Contract service to install a replacement well for Pasatimpo Well No. 5		375,000
	Subtotal; Other Capital Projects	435,000	

### TOTAL CAPITAL OUTLAY 478.500