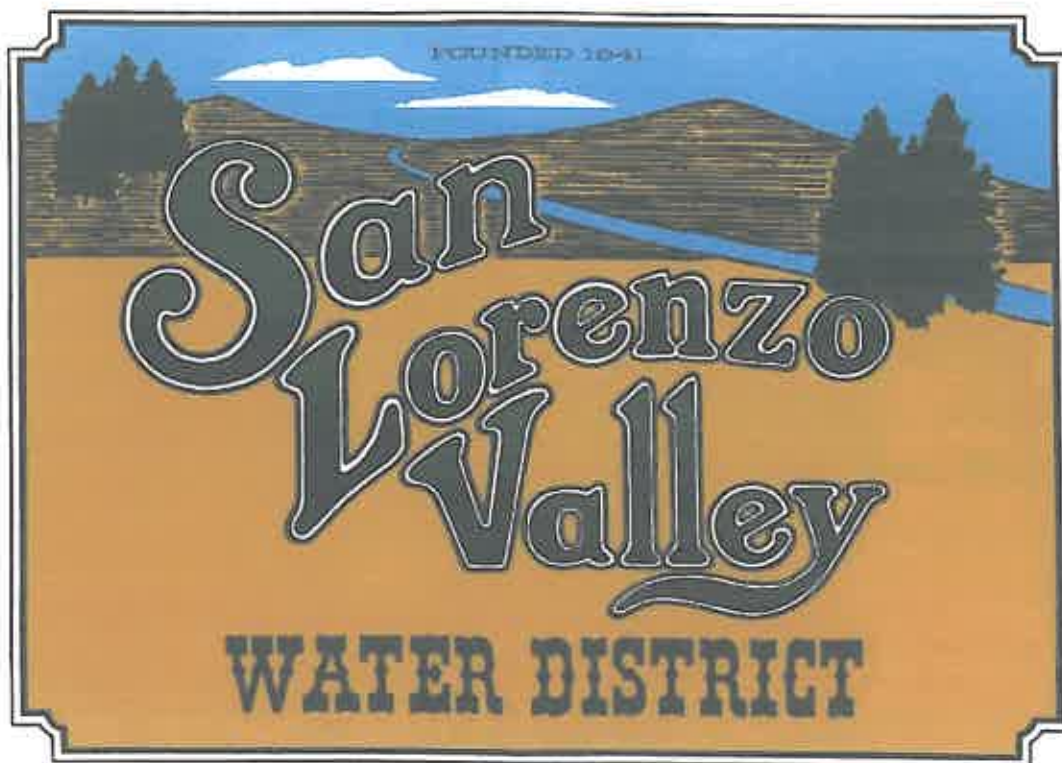


SAN LORENZO VALLEY WATER DISTRICT ADOPTED 2007/2008 ANNUAL BUDGET



BOARD OF DIRECTORS

President Larry Prather
Vice-President..... Fred McPherson
Board Member Jim Nelson
Board Member James Rapoza
Board Member Terry Vierra

DISTRICT MANAGEMENT STAFF

District Manager James Mueller
District Secretary/Administrative Assistant Brandon Barchi
Director of Operations Rick Rogers
Finance Manager Karen Alvarez
District Counsel..... Marc Hynes

Resolution No. 2 (07/08)
AUGUST 2007

**2007/2008
ADOPTED ANNUAL BUDGET**

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SUMMARY OF REVENUE BY FUNDS
2007-2008

	<u>2006-2007 ESTIMATED REVENUE</u>	<u>2006-2007 ADOPTED BUDGET</u>	<u>2007-2008 ADOPTED BUDGET</u>
<u>WATER FUND REVENUE</u>			
<u>NON-RESTRICTED REVENUE</u>			
4101 Water Charges for Service	2,999,400	3,000,000	3,300,000
4209 Property Taxes	450,600	420,000	475,000
4308 Acct Establish Charges & Penalties	36,800	35,000	35,000
4314 Sale of Meters	63,600	70,000	70,000
4319 Mobile Service Lease Fees	9,200	8,500	9,500
4320 Miscellaneous	31,200	15,000	30,000
4817 Interest - Water Fund	4,500	5,000	5,000
<u>SUB TOTAL NON-RESTRICTED REVENUE</u>	<u>3,595,300</u>	<u>3,553,500</u>	<u>3,924,500</u>
<u>RESTRICTED SPECIAL REVENUE</u>			
4309 Assm't Bond - N.B.C.	120,800	125,000	120,000
4409 NBC Admin. Fee	3,300	3,300	3,300
4818 Interest - Emergency Reserve Fund	31,800	32,000	32,000
4819 Interest - 1998 COP Issue	15,000	15,000	15,000
4429 Sale of Surplus Property	0	2,000	30,000
4821 Interest - Waterman Gap Fund	474,200	475,000	475,000
4437 Transfer in from COP Funds	0	7,000	350,500
4448 Community Facilities District No. 1 - Felton	289,700	130,000	250,000
4510 Manana Woods Agreement	0	1,200,000	1,200,000
4441 Transfer in from Equipment Reserve Fund	9,000	15,000	0
4449 Reimbursement for Manana Woods O & M	0	75,000	300,000
<u>SUB TOTAL RESTRICTED SPECIAL REVENUE</u>	<u>943,800</u>	<u>2,079,300</u>	<u>2,775,800</u>
<u>SUB TOTAL ALL WATER FUND REVENUE</u>	<u>4,539,100</u>	<u>5,632,800</u>	<u>6,700,300</u>
<u>WASTEWATER FUND REVENUE</u>			
4102 Sewer Charges for Service	46,200	45,600	46,200
4511 Charges for Treatment Plant Loan	0	15,000	0
<u>SUB TOTAL WASTEWATER FUND REVENUE</u>	<u>46,200</u>	<u>60,600</u>	<u>46,200</u>
<u>GRAND TOTAL REVENUE ALL FUNDS</u>	<u>4,585,300</u>	<u>5,693,400</u>	<u>6,746,500</u>

SUMMARY OF EXPENDITURES BY FUND

2006-2007

<u>ESTIMATED 2006-2007</u>	<u>WATER FUND</u>	<u>WASTE WATER</u>	<u>GRAND TOTAL</u>
PERSONNEL	2,118,280	16,200	2,134,480
MATERIALS & SERVICES	1,525,800	30,000	1,555,800
DEBT SERVICE	922,100	0	922,100
CAPITAL OUTLAY	704,300	0	704,300
 <u>GRAND TOTAL</u>	 <u>5,270,480</u>	 <u>46,200</u>	 <u>5,316,680</u>
 <u>TOTAL REVENUE</u>	 <u>4,530,100</u>	 <u>46,200</u>	 <u>4,576,300</u>
 <u>NET INCOME (SHORTFALL)</u>	 <u>-740,380</u>	 <u>0</u>	 <u>-740,380</u>

ADOPTED 2006-2007

PERSONNEL	2,058,300	15,900	2,074,200
MATERIALS & SERVICES	1,007,150	29,250	1,036,400
DEBT SERVICE	956,500	15,000	971,500
CAPITAL OUTLAY	796,700	0	796,700
 <u>GRAND TOTAL</u>	 <u>4,818,650</u>	 <u>60,150</u>	 <u>4,878,800</u>
 <u>TOTAL REVENUE</u>	 <u>5,632,800</u>	 <u>60,600</u>	 <u>5,693,400</u>
 <u>NET INCOME (SHORTFALL)</u>	 <u>814,150</u>	 <u>450</u>	 <u>814,600</u>

ADOPTED 2007-2008

PERSONNEL	2,194,500	15,600	2,210,100
MATERIALS & SERVICES	1,386,850	34,950	1,421,800
DEBT SERVICE	963,000	0	963,000
CAPITAL OUTLAY	1,093,800	0	1,093,800
 <u>GRAND TOTAL</u>	 <u>5,638,150</u>	 <u>50,550</u>	 <u>5,688,700</u>
 <u>TOTAL REVENUE</u>	 <u>6,700,300</u>	 <u>46,200</u>	 <u>6,746,500</u>
 <u>NET INCOME (SHORTFALL)</u>	 <u>1,062,150</u>	 <u>-4,350</u>	 <u>1,057,800</u>

BUDGET SUMMARY

DEPARTMENT: ADMINISTRATION - 01

FUND: WATER

<u>CLASSIFICATION</u>	<u>2006-2007 ESTIMATED EXPENSE</u>	<u>2006-2007 ADOPTED BUDGET</u>	<u>2007-2008 ADOPTED BUDGET</u>
PERSONNEL	263,980	260,800	271,600
MATERIALS & SERVICES	512,000	356,150	480,150
DEBT SERVICE	140,000	140,000	140,000
CAPITAL OUTLAY	59,600	57,500	185,000
<u>TOTAL BUDGET</u>	<u>975,580</u>	<u>814,450</u>	<u>1,076,750</u>

DEPARTMENT: ADMINISTRATION - 01

<u>PERSONNEL</u>	2006-2007 ESTIMATED EXPENSE	2006-2007 ADOPTED BUDGET	2007-2008 ADOPTED BUDGET
<u>SALARIES</u>			
5001 Regular Salaries	171,200	175,700	175,700
5005 Directors Fees	12,000	12,000	12,500
Sub Total	<u>183,200</u>	<u>187,700</u>	<u>188,200</u>
<u>BENEFITS</u>			
5706 Medical Insurance	19,300	19,500	22,200
5707 Dental Insurance	2,500	2,400	2,600
5708 Vision Insurance	400	300	400
5709 Life Insurance	300	300	400
5710 Long Term Disability	2,500	2,300	2,600
5711 PERS Retirement	27,500	23,000	24,300
5712 FICA (Social Security)	8,900	8,800	10,000
5713 Workers Compensation	5,500	1,700	6,000
5714 Assistance Program	80	100	100
5715 Other Payroll Charges	1,300	1,200	1,300
5716 Medicare	2,500	2,500	2,500
5722 Retired Medical	10,000	11,000	11,000
Sub Total	<u>80,780</u>	<u>73,100</u>	<u>83,400</u>
<u>TOTAL PERSONNEL</u>	<u>263,980</u>	<u>260,800</u>	<u>271,600</u>

POSITION TITLES

District Manager	1
District Secretary	1
Board of Directors	<u>5</u>
TOTAL POSITIONS	7

DEPARTMENT: ADMINISTRATION - 01

<u>MATERIALS & SERVICES</u>	<u>2006-2007 ESTIMATED EXPENSE</u>	<u>2006-2007 ADOPTED BUDGET</u>	<u>2007-2008 ADOPTED BUDGET</u>
5020 Contract/Professional Services	29,000	12,500	12,500
5030 Legal Services	39,600	39,600	39,600
5032 Legal Services/Felton	221,000	100,000	250,000
5033 Legal Services/Felton PUC	63,000	30,000	15,000
5040 Utilities - District Office	5,900	5,000	5,500
5045 Auto Allowance	4,200	4,200	4,200
5046 Personnel Recruitment Expense	0	2,000	2,000
5047 Rental/Leases/Permits	700	1,500	1,500
5050 Facilities Maintenance	7,900	7,500	7,500
5059 Telephone/Communications	6,100	6,000	6,200
5060 Office Supplies	7,500	7,000	7,500
5061 Postage	4,600	7,500	6,000
5062 Subscriptions/Books	600	750	750
5063 Advertising	1,800	2,500	2,000
5064 Training, Conferences & Meetings	3,100	5,500	5,500
5065 Membership & Dues	5,000	3,700	5,300
5066 Insurance - Property (SDRMA)	52,900	52,200	65,000
5072 Legal Settlements	1,600	1,500	1,500
5075 Water Conservation Program	15,200	20,000	20,000
5078 Household Supplies	600	600	600
5083 Education Program	12,100	17,500	17,500
5085 LAFCO Fees	9,100	9,100	4,500
5087 Election Fees	20,500	20,000	0
<u>TOTAL MATERIALS & SERVICES</u>	<u>512,000</u>	<u>356,150</u>	<u>480,150</u>

DEPARTMENT: ADMINISTRATION - 01

MATERIALS & SERVICES

5020 Contract/Professional Services		12,500
Maintenance on equipment; telephone, copier, printers, mail machine and scale	2,500	
Web Site/Internet Access	5,000	
Miscellaneous Outside Services	<u>5,000</u>	
Subtotal	12,500	
5030 Legal Fees		
District Legal Counsel; \$3,300 month		39,600
5032 Legal Services/Felton		250,000
Outside legal services relative to potential acquisition Felton Water System		
5033 Legal Services/Felton PUC		15,000
Outside legal services relative Felton Water System PUC activities		
5040 Utilities		
Administration building utility services		5,500
5045 Auto Allowance		4,200
District Manager; \$350 month		
5046 Personnel Recruitment		2,000
Classified ads, physical examinations, and photo identification cards		
5047 Rentals/Leases/Permits		1,500
Postage meter lease		

5050 Facilities Maintenance		7,500
Refuse service	2,200	
Janitorial maintenance service	3,000	
Pest control	300	
Miscellaneous other repairs	<u>2,000</u>	
Subtotal	7,500	
5059 Telephone/Communications		6,200
Telephone service, cellular phone service and long distance calls		
5060 Office Supplies		7,500
Office supplies - paper, pencils, copy paper, binders, envelopes, printing forms, and annual newsletter cost		
5061 Postage		6,000
Postage for all departments (except Finance), special Federal Express, and annual newsletter		
5062 Subscription and Books		750
Annual subscriptions to Valley Press/Banner, Western Cities, Legislature Bulletin, California Employer's Guides, and other miscellaneous materials		
5063 Advertising		2,000
Advertising of all legal notices		
5064 Training, Conference, and Meetings		5,500
Seminars, training and travel expense for District Manager, Secretary and Board Members		
5065 Membership and Dues		5,300
American Public Works Association	130	
American Water Works Association	1,250	
Boulder Creek Business Association	75	
Costco	100	
California Public Employees Labor Relations Association	270	
California Special District Assn.	3,000	
Water Environment Federation	200	
Monterey Bay Water Works Assn	200	
National Notary Association	<u>75</u>	
Subtotal	5,300	

5066 Insurance	
Insurance coverage through Special District Risk Management Authority for comprehensive, general liability, property loss and automobile liability	65,000
5072 Legal Settlements	1,500
Claims against the District	
5075 Water Conservation Program	20,000
Low Flow Toilet and High Efficiency Clothes Washer Rebate Program and other activities to promote water conservation	
5078 Household Supplies	600
Paper products, cleaning supplies, and other household supplies	
5080 Education Program	17,500
District sponsored Education Program activities	
5085 LAFCO Fees	4,500
Districts protata share of Special District Local Agency Formation Commission Fees	

TOTAL MATERIALS & SERVICES	<u>480,150</u>
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DEPARTMENT: ADMINISTRATION - 01

<u>DEBT SERVICE</u>		2006-2007 ESTIMATED <u>EXPENSE</u>	2006-2007 ADOPTED <u>BUDGET</u>	2007-2008 ADOPTED <u>BUDGET</u>
5886 2005 Administration Complex				
2706	Principal	72,700	72,700	76,100
2707	Interest	67,300	67,300	63,900
<u>TOTAL DEBT SERVICE</u>		<u>140,000</u>	<u>140,000</u>	<u>140,000</u>

DEPARTMENT: ADMINISTRATION – 01

DEBT SERVICE

5886 2706/07	2005 Administration Complex Principal & interest for loan to purchase Operations Building (Principal \$76,100; Interest \$63,900)	140,000
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TOTAL DEBT SERVICES	<u>140,000</u>
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DEPARTMENT: ADMINISTRATION - 01

<u>CAPITAL OUTLAY</u>	<u>2006-2007 ESTIMATED EXPENSE</u>	<u>2006-2007 ADOPTED BUDGET</u>	<u>2007-2008 ADOPTED BUDGET</u>
OFFICE FURNITURE & EQUIPMENT			
5888 1706 Copier	0	5,000	10,000
Sub Total	<u>0</u>	<u>5,000</u>	<u>10,000</u>
OTHER CAPITAL PROJECTS			
5890 0510 Administration Remodel Project	43,000	50,000	175,000
5890 0609 Administration Building Property	14,600	0	0
5890 0208 Document Imaging	2,000	2,500	0
Sub Total	<u>59,600</u>	<u>52,500</u>	<u>175,000</u>
<u>TOTAL CAPITAL OUTLAY</u>	<u>59,600</u>	<u>57,500</u>	<u>185,000</u>

DEPARTMENT: ADMINISTRATION – 01

CAPITAL OUTLAY

<u>OFFICE FURNITURE AND EQUIPMENT</u>	10,000
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5888 1706	Copier Replacement and upgrade of main administration department copier.	
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OTHER CAPITAL PROJECTS

5890 0510	Administration Complex Remodel Project Consultant Services to provide technical and design activities for Administration complex remodel project	175,000
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Subtotal; Other Capital Projects	<u>175,000</u>
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TOTAL CAPITAL OUTLAY	<u>185,000</u>
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BUDGET SUMMARY

DEPARTMENT: FINANCE - 02

FUND: WATER

<u>CLASSIFICATION</u>	<u>2006-2007 ESTIMATED EXPENSE</u>	<u>2006-2007 ADOPTED BUDGET</u>	<u>2007-2008 ADOPTED BUDGET</u>
PERSONNEL	328,100	321,300	335,200
MATERIALS & SERVICES	56,900	54,900	59,200
DEBT SERVICE	0	0	0
CAPITAL OUTLAY	2,100	33,800	30,000
<u>TOTAL BUDGET</u>	<u>387,100</u>	<u>410,000</u>	<u>424,400</u>

DEPARTMENT: FINANCE - 02

<u>PERSONNEL</u>	2006-2007 ESTIMATED EXPENSE	2006-2007 ADOPTED BUDGET	2007-2008 ADOPTED BUDGET
<u>SALARIES</u>			
5001 Regular Salaries	235,700	235,000	235,500
5002 Temporary Wages	0	0	0
5003 Overtime Wages	600	500	500
Sub Total	<u>236,300</u>	<u>235,500</u>	<u>236,000</u>
<u>BENEFITS</u>			
5706 Medical Insurance	24,500	25,500	29,000
5707 Dental Insurance	4,300	4,200	4,400
5708 Vision Insurance	600	600	600
5709 Life Insurance	700	600	700
5710 Long Term Disability	4,600	4,300	4,700
5711 PERS Retirement	31,600	31,100	33,000
5712 FICA (Social Security)	14,300	14,100	15,000
5713 Workers Compensation	7,600	2,000	8,100
5714 Assistance Program	200	200	200
5716 Medicare	3,400	3,200	3,500
Sub Total	<u>91,800</u>	<u>85,800</u>	<u>99,200</u>
<u>TOTAL PERSONNEL</u>	<u>328,100</u>	<u>321,300</u>	<u>335,200</u>

POSITION TITLES

Finance Manager	1
Sr. Customer Service/Accounts Specialist	1
Customer Service/Accounts Specialist	<u>2</u>
TOTAL POSITIONS	4

DEPARTMENT: FINANCE - 02

<u>MATERIALS & SERVICES</u>	<u>2006-2007 ESTIMATED EXPENSE</u>	<u>2006-2007 ADOPTED BUDGET</u>	<u>2007-2008 ADOPTED BUDGET</u>
5020 Contract/Professional Services	15,900	15,000	17,000
5031 Audit Services	12,000	12,000	12,000
5060 Office Supplies	10,900	10,500	10,000
5061 Postage	14,500	11,500	15,000
5062 Subscriptions/Books	0	100	0
5064 Training, Conferences & Meetings	400	1,800	1,500
5068 Collection Costs/Credit Reports	500	1,000	700
5069 Bad Debts	2,700	3,000	3,000
<u>TOTAL MATERIALS & SERVICES</u>	<u>56,900</u>	<u>54,900</u>	<u>59,200</u>

DEPARTMENT: FINANCE - 02

MATERIALS & SERVICES

5020 Contract/Professional Services		17,000
Maintenance on equipment; telephones, copier and printers	4,000	
Accounting package software maintenance contract	3,500	
Miscellaneous requested software changes	<u>9,500</u>	
Subtotal	17,000	
5031 Audit Services		12,000
Annual audit services, preparation of State Controller's report and financial reports		
5060 Office Supplies		10,000
Miscellaneous office supplies, printing forms, and paper for computer reports		
5061 Postage		15,000
Postage for mailing water bills, second notices, and correspondence		
5064 Training, Conferences, and Meetings		1,500
Seminars, training and travel expense for Finance Department		
5068 Collection Costs & Audit Reports		700
Credit reports for new water customers, stop payment fees, bank analysis charges, lien release fees, and collection costs		

5069 Bad Debts

3,000

Write off of bankruptcy accounts and
Uncollectible accounts over 5 years old

TOTAL MATERIALS & SERVICES

59,200

DEPARTMENT: FINANCE - 02

	2006-2007 ESTIMATED <u>EXPENSE</u>	2006-2007 ADOPTED <u>BUDGET</u>	2007-2008 ADOPTED <u>BUDGET</u>
<u>CAPITAL OUTLAY</u>			
OFFICE FURNITURE & EQUIPMENT			
5888 1706			
Computer Replacement (HP)	0	30,000	30,000
Laser Printer	2,100	3,800	0
Sub Total	<u>2,100</u>	<u>33,800</u>	<u>30,000</u>
<u>TOTAL CAPITAL OUTLAY</u>	<u>2,100</u>	<u>33,800</u>	<u>30,000</u>

DEPARTMENT: FINANCE – 02

CAPITAL OUTLAY

OFFICE FURNITURE AND EQUIPMENT

5890 1706	Computer Replacement (HP) Replacement and upgrade of main Finance Department computer	30,000
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Subtotal; Office and Equipment	<u>30,000</u>
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TOTAL CAPITAL OUTLAY	<u>30,000</u>
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BUDGET SUMMARY

DEPARTMENT: ENGINEERING - 03

FUND: WATER

<u>CLASSIFICATION</u>	<u>2006-2007 ESTIMATED EXPENSE</u>	<u>2006-2007 ADOPTED BUDGET</u>	<u>2007-2008 ADOPTED BUDGET</u>
PERSONNEL	175,500	182,500	164,200
MATERIALS & SERVICES	15,000	16,200	19,400
DEBT SERVICE	0	0	0
CAPITAL OUTLAY	71,800	67,000	53,500
<u>TOTAL BUDGET</u>	<u>262,300</u>	<u>265,700</u>	<u>237,100</u>

DEPARTMENT: ENGINEERING - 03

<u>PERSONNEL</u>	2006-2007 ESTIMATED EXPENSE	2006-2007 ADOPTED BUDGET	2007-2008 ADOPTED BUDGET
<u>SALARIES</u>			
5001 Regular Salaries	147,200	161,200	130,000
5002 Temporary Salaries	0	0	0
5003 Overtime Wages	0	500	0
Sub Total	<u>147,200</u>	<u>161,700</u>	<u>130,000</u>
<u>BENEFITS</u>			
5706 Medical Insurance	19,400	21,600	21,600
5707 Dental Insurance	2,800	2,900	2,600
5708 Vision Insurance	400	400	300
5709 Life Insurance	300	300	300
5710 Long Term Disability	2,400	2,500	2,400
5711 PERS Retirement	18,900	25,300	17,500
5712 FICA (Social Security)	9,100	11,500	8,200
5713 Workers Compensation	5,000	1,500	4,500
5714 Assistance Program	100	100	100
5716 Medicare	2,100	2,700	2,000
5717 Special Clothing	500	1,300	1,000
5723 Certifications	0	200	200
Sub Total	<u>61,000</u>	<u>70,300</u>	<u>60,700</u>
<u>ALLOCATIONS</u>			
5719 Personnel Allocated to Projects	<u>-32,700</u>	<u>-49,500</u>	<u>-26,500</u>
<u>TOTAL PERSONNEL</u>	<u>175,500</u>	<u>182,500</u>	<u>164,200</u>

POSITION TITLES

District Engineer	1
GIS/Engineering Technician	<u>1</u>
TOTAL POSITIONS	2

DEPARTMENT: ENGINEERING - 03

PERSONNEL ALLOCATED TO PROJECTS

5719 Allocation to Projects

**Engineering Department personnel and
overhead charged to specific capital
outlay projects**

OTHER CAPITAL PROJECTS

5890 0504	Urban Water Master Plan	1,000
5890 0601	North/South Intertie Project	<u>5,000</u>

Subtotal; Other Capital Projects	<u>6,000</u>
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1998 COP WATER SYSTEM IMPROVEMENT PROJECTS

5890 9922	Lyon Zone Distribution Project	7,500
5890 0502	Timberwood Distribution Project	3,000
5890 0602	Nina Tank Replacement Project	<u>10,000</u>

Subtotal; COP Projects	<u>20,500</u>
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TOTAL ALLOCATED TO PROJECTS	<u>26,500</u>
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DEPARTMENT: ENGINEERING - 03

<u>MATERIALS & SERVICES</u>	<u>2006-2007 ESTIMATED EXPENSE</u>	<u>2006-2007 ADOPTED BUDGET</u>	<u>2007-2008 ADOPTED BUDGET</u>
5020 Contract/Professional Services	6,600	6,500	6,600
5038 Equipment Replacement Fund	0	0	2,500
5044 Maint/Operations of Vehicles	800	1,500	1,200
5048 Small Tools/Maint & Repairs	100	1,000	600
5059 Communications	700	700	700
5060 Office Supplies	2,600	3,000	2,500
5062 Subscription/ Books	2,500	700	2,500
5064 Training, Conferences & Meetings	600	1,500	1,500
5065 Membership & Dues	1,100	1,300	1,300
<u>TOTAL MATERIALS & SERVICES</u>	<u>15,000</u>	<u>16,200</u>	<u>19,400</u>

DEPARTMENT: ENGINEERING - 03

MATERIALS & SERVICES

5020 Contract/Professional Services	6,600
Maintenance on equipment -	
telephone and plotter/printer	600
Autocad software maintenance	2,000
Outside Services	2,500
APN Data Service	<u>1,500</u>
Subtotal	6,600
5038 Equipment Replacement Fund	2,500
Engineering Department pro-rata share	
of allocation to Equipment Replacement	
Reserve Fund	
5044 Maintenance & Operation of Vehicles	1,200
Gasoline & repairs to the	
department vehicle	
5048 Small tools/Maintenance and Repairs	600
Purchasing and maintenance of small	
surveying equipment	
5059 Communications	700
Telephone service charges and	
cellular phone service	
5060 Office Supplies	2,500
Blue print services, special engineering	
supplies, county maps, surveying supplies,	
paint for marking locates and APN update	
5062 Subscriptions & Books	2,500
CompuServe, Geographic Information System,	
Updates of Assessors Parcel Numbers for	
microfiche and computer-aided design,	
system books	
5064 Training, Conference & Meetings	1,500
Seminars, travel expenses for conferences	
and training	

5065 Membership & Dues		1,300
American Water Works Assn.	125	
Automated Mapping/Facility Maint.	75	
National Notary Assn.	25	
USA Locate	950	
Water Environment Federation	<u>125</u>	
Subtotal	1,300	

TOTAL MATERIALS & SERVICES	<u>19,400</u>
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DEPARTMENT: ENGINEERING - 03

<u>CAPITAL OUTLAY</u>	2006-2007 ESTIMATED <u>EXPENSE</u>	2006-2007 ADOPTED <u>BUDGET</u>	2007-2008 ADOPTED <u>BUDGET</u>
OFFICE FURNITURE & EQUIPMENT			
5888 1706			
Color Printer	0	3,500	0
Computer Upgrade	600	1,500	0
Sub Total	<u>600</u>	<u>5,000</u>	<u>0</u>
OTHER CAPITAL PROJECTS			
5890 0503 Manana Woods	22,000	0	3,000
Distribution Project			
5890 0504 Urban Water Master Plan	5,800	7,500	5,000
5890 0505 Water Supply Master Plan	24,000	10,000	7,500
5890 0601 North/South Intertie Project	0	20,000	10,000
Sub Total	<u>51,800</u>	<u>37,500</u>	<u>25,500</u>
1998 COP WATER SYSTEM IMPROVEMENT PROJECTS			
5890 9922 Lyon Zone Distribution	0	7,000	10,000
5890 0502 Timberwood	6,400	10,000	3,000
Distribution Project			
5890 0602 Nina Tank Replacement	13,000	7,500	15,000
Sub Total	<u>19,400</u>	<u>24,500</u>	<u>28,000</u>
<u>TOTAL CAPITAL OUTLAY</u>	<u>71,800</u>	<u>67,000</u>	<u>53,500</u>

DEPARTMENT: ENGINEERING - 03

CAPITAL OUTLAY

OTHER CAPITAL PROJECTS

5890 0503	Manana Woods Distribution Project Force account technical and design services for project to install approximately 1,000 LF of new 8-inch water mainline to connect Manana Woods to South System	3,000
5890 0504	Urban Water Master Plan Contract Technical service for project to update the District's Urban Water Master Plan	5,000
5890 0505	Water Supply Master Plan Contract Technical service for project to update the District's Water Supply Master Plan	7,500
5890 0601	North/South Intertie Project Contract and force account preliminary technical and design services for proposed project to install a new water transmission mainline between the District's Northern and Southern Distribution Systems	10,000
Subtotal; Other Capital Projects		25,500

**1998 CERTIFICATES OF PARTICIPATION WATER
SYSTEM IMPROVEMENT PROJECTS**

5890 9922	Lyon Zone Distribution Project Contract and force account technical and design services for project to replace existing water distribution system along Highway 236 from Lyon water storage tank to Highway 9, Boulder Creek	10,000
5890 0502	Timberwood Distribution Project Force account technical and design services for project to install approximately 750 LF of new 8-inch water mainline along Timberwood Road, Boulder Creek	3,000
5890 0602	Nina Tank Replacement Project Contract and force account preliminary technical and design services for proposed project to replace the existing Nina Tanks	15,000
Subtotal; 1998 COP Project		28,000
TOTAL CAPITAL OUTLAY		<u>53,500</u>

BUDGET SUMMARY

DEPARTMENT: OPERATIONS/DISTRIBUTION - 04

FUND: WATER

<u>CLASSIFICATION</u>	<u>2006-2007 ESTIMATED EXPENSE</u>	<u>2006-2007 ADOPTED BUDGET</u>	<u>2007-2008 ADOPTED BUDGET</u>
<u>PERSONNEL</u>	<u>801,200</u>	<u>800,900</u>	<u>818,000</u>
<u>MATERIALS & SERVICES</u>	<u>316,400</u>	<u>259,200</u>	<u>290,200</u>
<u>DEBT SERVICE</u>	<u>360,000</u>	<u>345,300</u>	<u>351,400</u>
<u>CAPITAL OUTLAY</u>	<u>382,600</u>	<u>400,900</u>	<u>525,500</u>
<u>TOTAL BUDGET</u>	<u>1,860,200</u>	<u>1,806,300</u>	<u>1,985,100</u>

DEPARTMENT: OPERATIONS/DISTRIBUTION 04

	2006-2007 ESTIMATED <u>EXPENSE</u>	2006-2007 ADOPTED <u>BUDGET</u>	2007-2008 ADOPTED <u>BUDGET</u>
<u>PERSONNEL</u>			
<u>SALARIES</u>			
5001 Regular Salaries	497,900	548,100	578,500
5002 Temporary Salaries	77,900	45,000	0
5003 Overtime Wages	20,800	20,000	22,000
5704 Standby Wages	15,600	19,000	16,000
Sub Total	<u>612,200</u>	<u>632,100</u>	<u>616,500</u>
<u>BENEFITS</u>			
5706 Medical Insurance	81,500	82,700	90,000
5707 Dental Insurance	11,500	11,800	13,000
5708 Vision Insurance	2,500	1,500	3,500
5709 Life Insurance	1,300	1,400	1,700
5710 Long Term Disability	9,800	8,800	11,400
5711 PERS Retirement	75,200	67,000	79,000
5712 FICA (Social Security)	37,300	36,000	39,100
5713 Workers Compensation	22,500	55,000	25,000
5714 Assistance Program	400	300	500
5716 Medicare	8,800	7,700	13,000
5717 Special Clothing	6,900	6,000	7,000
5723 Certifications	800	600	800
Sub Total	<u>258,500</u>	<u>278,800</u>	<u>284,000</u>
<u>ALLOCATIONS</u>			
5719 Personnel Allocated to Projects	-69,500	-110,000	-82,500
<u>TOTAL PERSONNEL</u>	<u>801,200</u>	<u>800,900</u>	<u>818,000</u>

DEPARTMENT: OPERATIONS/DISTRIBUTION 04

PERSONNEL Continued

POSITION TITLES	
Director of Operations	0.60
Field Services Supervisor	1.00
Electrician/Instrumentation Technician	0.40
Customer Service/Field Coordinator	1.00
Senior Field Services Worker	1.00
Field Services Worker II	1.00
Network Specialist	0.60
Field Services Worker I (Proposed)	3.00
Field Services and System Coordinator (Proposed)	<u>0.60</u>
TOTAL POSITIONS	9.20

DEPARTMENT: OPERATIONS DISTRIBUTION - 04

PERSONNEL ALLOCATED TO PROJECTS

5719 Allocation to Projects

**Operations Distribution Department personnel
and overhead charged to specific capital outlay
projects**

OTHER CAPITAL PROJECTS

5890 0002	Meter Replacement Program	15,000
5890 0503	Manana Woods Project	40,000
5890 0604	SCADA Replacement Project	<u>7,500</u>
Subtotal; Other Capital Projects		62,500

1998 COP WATER SYSTEM IMPROVEMENT PROJECTS

5890 0502	Timberwood Distribution Project	<u>20,000</u>
Subtotal; COP Projects		20,000

TOTAL ALLOCATED TO PROJECTS	<u>82,500</u>
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DEPARTMENT: OPERATIONS/DISTRIBUTION - 04

<u>MATERIALS & SERVICES</u>	<u>2006-2007 ESTIMATED EXPENSE</u>	<u>2006-2007 ADOPTED BUDGET</u>	<u>2007-2008 ADOPTED BUDGET</u>
5020 Contract/Professional Services	36,400	20,000	25,000
5038 Equipment Replacement Fund	0	0	13,500
5040 Utilities	73,400	65,000	68,000
5043 Operating Supplies	75,900	55,000	60,000
5044 Maint & Operations of Vehicles	58,100	45,000	50,000
5047 Rental/Leases/Permits	6,800	4,000	5,000
5048 Small Tools-Maint & Repairs	9,800	10,000	10,000
5050 Facilities Maintenance	4,400	9,000	7,500
5052 Safety Equipment	4,500	3,500	3,500
5059 Communications & Telemetering	39,000	38,000	38,000
5060 Office Supplies	2,600	3,000	3,000
5062 Subscription/Books	0	200	200
5064 Training, Conferences & Meetings	3,000	4,000	4,000
5078 Other Household Supplies	2,500	2,500	2,500
<u>TOTAL MATERIALS & SERVICES</u>	<u>316,400</u>	<u>259,200</u>	<u>290,200</u>

DEPARTMENT: OPERATIONS DISTRIBUTION - 04

MATERIALS & SERVICES

5020 Contract/Professional Services		25,000
	Maintenance on equipment; telephone, copier and printers	2,000
	DOT testing program	500
	Cathodic protection system inspection service	2,500
	Miscellaneous outside services	<u>20,000</u>
	Subtotal	25,000
5038 Equipment Replacement Fund		13,500
	Operations Distribution Department pro-rata of all allocation to Equipment Replacement Reserve Fund	
5040 Utilities		68,000
	Electrical service to booster pumps, tanks and distribution system	
5043 Operating Supplies		60,000
	Supplies for maintenance of mains, booster pumps, regulators, tanks, and customer service	
5044 Maintenance of Operating Vehicles		50,000
	Gasoline, oil and maintenance of 9 vehicles, backhoe, 2 dump trucks and Kubota tractor	
5047 Rentals, Leases and Permits		5,000
	Encroachment permits, underground storage tank permit, Monterey Bay Unified Air Quality permit, rentals of various operating equipment such as scaffolding, forklift, etc	
5048 Small Tools – Maintenance & Repairs		10,000
	Purchase & maintenance of small tools, chain saws, air compressors, portable generators, trash pumps and fusion machines	

5050 Facilities Maintenance	7,500
Maintenance of District facilities, operations building, booster stations, storage tanks, Quail Hollow storage yard and spoil removal	
5052 Safety Equipment	3,500
Purchase and maintenance of shoring equipment, fire extinguishers, barricades, first aid kits and flares	
5059 Communications & Telemetry	38,000
Telemetry charges, beepers, alarm service, answering services and cellular phone service	
5060 Office Supplies	3,000
Miscellaneous office supplies, computer paper, copier paper, computer repair, parts, printing of forms and notices	
5062 Subscriptions and Books	200
American Water Works Assn. books, renewal of Title 8 publications	
5064 Training, Conferences & Meetings	4,000
Seminars, training and travel expense for Distribution Department	
5078 Other Household Supplies	2,500
Miscellaneous paper products, cleaning supplies, coffee	
TOTAL MATERIALS & SERVICES	<u>290,200</u>

DEPARTMENT: OPERATIONS/DISTRIBUTION - 04

		2006-2007	2006-2007	2007-2008
		ESTIMATED	ADOPTED	ADOPTED
<u>DEBT SERVICE</u>		<u>EXPENSE</u>	<u>BUDGET</u>	<u>BUDGET</u>
5886	1997 CSDA Lease			
2714	Principal	15,000	15,000	20,000
2715	Interest	13,200	8,300	7,900
5886	1998 Certificate of Participation Issue			
2820	Principal	122,800	122,900	128,200
2821	Interest	108,700	87,200	81,900
5886	1999 NBC Bonds			
2830	Principal	70,000	70,000	75,000
2831	Interest	30,300	41,900	38,400
<u>TOTAL DEBT SERVICE</u>		<u>360,000</u>	<u>345,300</u>	<u>351,400</u>

DEPARTMENT: OPERATIONS DISTRIBUTION – 04

DEBT SERVICE

5886 2714/15	1997 CSDA Principal & interest for loan to purchase Operations Building (Principal \$20,000; Interest \$7,900)	27,900
5886 2820/21	1998 Certificates of Participation Principal & interest for misc. water system improvement (Principal \$128,200; Interest \$81,900)	210,100
5886 2830/31	1999 North Boulder Creek Refunding Bonds Principal & interest for construction of North Boulder Creek water distribution system improvements. Assessment District funds collected by Santa Cruz County through property tax assessments (Principal \$75,100; Interest \$38,400)	113,400
TOTAL DEBT SERVICES		<u>351,400</u>

DEPARTMENT: OPERATIONS/DISTRIBUTION - 04

	2006-2007 ESTIMATED <u>EXPENSE</u>	2006-2007 ADOPTED <u>BUDGET</u>	2007-2008 ADOPTED <u>BUDGET</u>
<u>CAPITAL OUTLAY</u>			
MACHINERY & EQUIPMENT			
5888 1702			
Generator	0	0	1,200
Pipe Locator	0	0	3,000
Pump	0	0	1,000
Boring Tool	0	0	5,000
Pipe Threader	0	0	800
Plate Tamp	2,100	2,800	0
Jack Hammer	1,200	1,000	0
Sub Total	<u>3,300</u>	<u>3,800</u>	<u>11,000</u>
OFFICE FURNITURE & EQUIPMENT			
5888 1706			
Software Upgrades	1,400	1,500	2,000
Computer Replacement	0	2,500	2,000
Network Server/Rack	0	600	0
Sub Total	<u>1,400</u>	<u>4,600</u>	<u>4,000</u>
TRANSPORTATION EQUIPMENT			
5888 1711			
Truck #339 Replacement	0	0	28,000
Forklift #730 Replacement	17,000	15,000	0
Replacement Radios (3)	0	0	6,000
Lift Gate Truck #155	0	0	4,000
Sub Total	<u>17,000</u>	<u>15,000</u>	<u>38,000</u>
WATER METERS & REGISTERS			
5888 1736 New Service Installations	14,500	20,000	20,000

DEPARTMENT: OPERATIONS/DISTRIBUTION - 04

			2006-2007	2006-2007	2007-2008
			ESTIMATED	ADOPTED	ADOPTED
<u>CAPITAL OUTLAY-Continued</u>			<u>EXPENSE</u>	<u>BUDGET</u>	<u>BUDGET</u>
OTHER CAPITAL PROJECTS					
5890	9901	Replacement Pumps & Motors	1,500	5,000	5,000
	9902	Telemetrying Controls	0	7,500	7,500
	0002	Meter Replacement Program	203,000	40,000	40,000
	0503	Manana Woods Distribution Project	82,900	200,000	200,000
	0603	Highway 9 Valves Project	0	15,000	15,000
	0604	SCADA Replacement Project	1,500	50,000	50,000
	0607	Manzanita Mainline Replacement Project	51,700	0	0
	07XX	Lower Paso Fence	0	0	10,000
Sub Total			<u>340,600</u>	<u>317,500</u>	<u>327,500</u>
1998 COP WATER SYSTEM IMPROVEMENT PROJECTS					
5890	0502	Timberwood Distribution Project	5,800	40,000	75,000
	07XX	Nina Tank Replacement	0	0	50,000
Sub Total			<u>5,800</u>	<u>40,000</u>	<u>125,000</u>
<u>TOTAL CAPITAL OUTLAY</u>			<u>382,600</u>	<u>400,900</u>	<u>525,500</u>

DEPARTMENT: OPERATIONS DISTRIBUTION – 04

CAPITAL OUTLAY

<u>MACHINERY AND EQUIPMENT</u>			11,000
5888 1702	Generator	1,200	
	Pipe Locator	3,000	
	Pump	1,000	
	Boring Tool	5,000	
	Pipe Threader	<u>800</u>	
	Subtotal; Machinery and Equipment	11,000	
<u>OFFICE FURNITURE AND EQUIPMENT</u>			4,000
5888 1706	Software Upgrade	2,000	
	Computer Replacement	<u>2,000</u>	
	Subtotal; Office Furniture and Equipment	4,000	
<u>TRANSPORTATION EQUIPMENT</u>			38,000
5888 1711	Truck #339 Replacement	28,000	
5888 1711	Replacement Radios (3)	6,000	
5888 1711	Lift Gate Truck #155	<u>4,000</u>	
5888 1711	Subtotal; Transportation Equipment	38,000	
<u>WATER METERS & REGISTERS</u>			20,000
5888 1736	New Service Installations	20,000	
<u>OTHER CAPITAL PROJECTS</u>			
5890 9901	Replacement Pumps & Motors		5,000
	Miscellaneous replacement of existing distribution system pumps and motors, as needed		
5890 9902	Telemetry Controls		7,500
	Miscellaneous replacement or repair of existing SCADA control system components, as needed		

5890 0002	Distribution System Meter Replacement Project Meter change out program for Distribution System. Replacement of approximately 550 meters with touch and radio read meters and appurtenances. Sixth (6) year of seven (7) year change-out program.	40,000
5890 0503	Manana Woods Distribution Project Operations Distribution Department force account activities and required parts, supplies and materials to install SCADA control system, approximately 2,000 LF of new 8-inch water mainline cathodic protection and miscellaneous improvement in Manana Woods	200,000
5890 0603	Highway 9 Valve Project Contract services to raise approximately forty (40) water mainline valves along Highway 9, Two Bar Road North to McGaffigin Mill Road due to Caltrans paving project	15,000
5890 0604	SCADA Replacement Project Force account and contract services for replacement of existing tone type SCADA controls with digital controls; Redwood Park, Firehouse Booster Station and Reader Tank Existing tone type controls obsolete, and not supported by manufacturer.	50,000
5890-XXXX	Lower Paso Tank Fence Contract service to install new security fencing at Lower Paso Tank.	10,000
Subtotal; Other Capital Projects		<u>327,500</u>
<u>1998 CERTIFICATES OF PARTICIPATION WATER SYSTEM IMPROVEMENTS</u>		
5890 0502	Timberwood Distribution Project Operations Distribution Department force account activities and, required parts, supplies and materials to install new water storage tanks and approximately 750 LF of new 8-inch water mainline and associated appurtenances thereto, along Timberwood Road, Boulder Creek	75,000
5890-XXXX	Nina Tank Replacement Project Contract services to install a new 120,000 welded steel water storage tank in the Nina Zone	50,000
Subtotal; 1998 COP Projects		<u>125,000</u>
TOTAL CAPITAL OUTLAY		<u>452,500</u>

BUDGET SUMMARY

DEPARTMENT: WATERSHED - 05

FUND: WATER

<u>CLASSIFICATION</u>	<u>2006-2007 ESTIMATED EXPENSE</u>	<u>2006-2007 ADOPTED BUDGET</u>	<u>2007-2008 ADOPTED BUDGET</u>
PERSONNEL	85,200	77,900	99,900
MATERIALS & SERVICES	24,800	17,000	25,600
DEBT SERVICE	122,900	164,500	164,400
CAPITAL OUTLAY	22,100	97,500	95,000
<u>TOTAL BUDGET</u>	<u>255,000</u>	<u>356,900</u>	<u>384,900</u>

DEPARTMENT: WATERSHED - 05

<u>PERSONNEL</u>	<u>2006-2007 ESTIMATED EXPENSE</u>	<u>2006-2007 ADOPTED BUDGET</u>	<u>2007-2008 ADOPTED BUDGET</u>
<u>SALARIES</u>			
5001 Regular Salaries	0	0	68,700
5002 Temporary Salaries	68,700	63,000	0
Sub Total	<u>68,700</u>	<u>63,000</u>	<u>68,700</u>
<u>BENEFITS</u>			
5706 Medical Insurance	0	0	11,100
5707 Dental Insurance	0	0	1,300
5708 Vision Insurance	0	0	200
5709 Life Insurance	0	0	200
5710 Long Term Disability	0	0	1,400
5711 PERS Retirement	9,300	9,000	9,500
5712 FICA (Social Security)	4,300	4,000	4,500
5713 Workers Compensation	2,000	1,000	2,000
5714 Assistance Program	0	0	0
5716 Medicare	900	900	1,000
5717 Special Clothing	0	0	0
Sub Total	<u>16,500</u>	<u>14,900</u>	<u>31,200</u>
<u>ALLOCATIONS</u>			
5719 District Personnel Allocated to Projects	<u>0</u>	<u>0</u>	<u>0</u>
<u>TOTAL PERSONNEL</u>	<u>85,200</u>	<u>77,900</u>	<u>99,900</u>

POSITION TITLES

Administrative/Environmental Analyst (Proposed) 1

TOTAL POSITIONS **0**

DEPARTMENT: WATERSHED - 05

<u>MATERIALS & SERVICES</u>	<u>2006-2007 ESTIMATED EXPENSE</u>	<u>2006-2007 ADOPTED BUDGET</u>	<u>2007-2008 ADOPTED BUDGET</u>
5020 Contract/Professional Services	22,000	12,000	20,000
5034 Road Maintenance	1,500	3,000	3,000
5043 Operating Supplies	100	500	500
5059 Communications	300	300	300
5062 Subscription/Books	0	500	500
5064 Training, Conference/Seminars	900	600	1,000
5065 Membership & Dues	0	100	300
<u>TOTAL MATERIALS & SERVICES</u>	<u>24,800</u>	<u>17,000</u>	<u>25,600</u>

DEPARTMENT: WATERSHED - 05

MATERIALS & SERVICES

5020 Contract/Professional Services		20,000
Security patrol service	7500	
Miscellaneous consultant and hydrogeology services	<u>12,500</u>	
Subtotal	20,000	
5034 Road Maintenance		3,000
Miscellaneous maintenance activities of District maintained watershed roadways		
5043 Operating Supplies		500
Supplies, copies of special reports, office supplies, maps, shovels		
5059 Communications		300
Telephone service charges		
5062 Subscriptions and Books		500
California Journal, Environmental, Wildland Hydrology		
5064 Training, Conferences & Seminars		1000
Training and seminars, travel expense for Watershed Department		
5065 Membership and Dues		300
Watershed Management Council Membership		
TOTAL MATERIALS & SERVICES		<u>25,600</u>

DEPARTMENT: WATERSHED - 05

<u>DEBT SERVICE</u>		<u>2006-2007 ESTIMATED EXPENSE</u>	<u>2006-2007 ADOPTED BUDGET</u>	<u>2007-2008 ADOPTED BUDGET</u>
5886 2006 Malosky Creek Watershed				
2834	Principal	40,700	82,300	84,200
2835	Interest	82,200	82,200	80,200
<u>TOTAL DEBT SERVICE</u>		<u>122,900</u>	<u>164,500</u>	<u>164,400</u>

DEPARTMENT: WATERSHED - 05

DEBT SERVICE

5886 2834/2835	2006 Malosky Creek Watershed Property Principal & interest for loan to purchase Malosky Creek Watershed Property (Principal \$84,200; Interest \$80,200)	164,400
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TOTAL DEBT SERVICES	<u>164,400</u>
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DEPARTMENT: WATERSHED - 05

<u>CAPITAL OUTLAY</u>	<u>2006-2007 ESTIMATED EXPENSE</u>	<u>2006-2007 ADOPTED BUDGET</u>	<u>2007-2008 ADOPTED BUDGET</u>
<u>OTHER CAPITAL PROJECTS</u>			
5890 0004 Quail Well EIR	0	40,000	40,000
0305 Juvenile Steelhead Survey	15,000	17,500	15,000
0509 North/South Intertie EIR	0	40,000	40,000
0608 Turbidity Monitoring Project	7,100	0	0
<u>TOTAL CAPITAL OUTLAY</u>	<u>22,100</u>	<u>97,500</u>	<u>95,000</u>

DEPARTMENT – WATERSHED - 05

CAPITAL OUTLAY

OTHER CAPITAL PROJECTS

5890 0004	Quail Well EIR Environmental Impact Report for proposed capital improvement project to install a new groundwater well in the Quail Hollow subunit	40,000
5890 0305	Juvenile Steelhead Survey Contract services to provide survey activities of juvenile steelhead population San Lorenzo River	15,000
5890 0509	North/South Intertie Environmental Impact Report for proposed capital improvement project to install a new water transmission mainline between the District's Northern and Southern Distribution Systems	40,000
TOTAL CAPITAL OUTLAY		<u>95,000</u>

BUDGET SUMMARY

DEPARTMENT: WASTEWATER - 06

FUND: SEWER

<u>CLASSIFICATION</u>	<u>2006-2007 ESTIMATED EXPENSE</u>	<u>2006-2007 ADOPTED BUDGET</u>	<u>2007-2008 ADOPTED BUDGET</u>
PERSONNEL	16,200	15,900	15,600
MATERIALS & SERVICES	30,000	29,250	34,950
DEBT SERVICE	0	15,000	0
CAPITAL OUTLAY	0	0	0
<u>TOTAL BUDGET</u>	<u>46,200</u>	<u>60,150</u>	<u>50,550</u>

DEPARTMENT: WASTEWATER - 06

<u>PERSONNEL</u>	<u>2006-2007 ESTIMATED EXPENSE</u>	<u>2006-2007 ADOPTED BUDGET</u>	<u>2007-2008 ADOPTED BUDGET</u>
<u>SALARIES</u>			
5001 Regular Salaries	11,600	10,000	11,000
5003 Overtime Wages	1,000	500	500
5004 Standby Wages	0	500	500
Sub Total	<u>12,600</u>	<u>11,000</u>	<u>12,000</u>
<u>BENEFITS</u>			
5706 Medical Insurance	1,200	1,700	1,200
5707 Dental Insurance	200	200	200
5711 PERS Retirement	700	1,100	700
5712 FICA (Social Security)	700	900	700
5713 Workers Compensation	500	700	500
5716 Medicare	200	200	200
5717 Special Clothing	100	100	100
Sub Total	<u>3,600</u>	<u>4,900</u>	<u>3,600</u>
<u>ALLOCATIONS</u>			
5719 District Personnel Allocated to Projects	<u>0</u>	<u>0</u>	<u>0</u>
<u>TOTAL PERSONNEL</u>	<u>16,200</u>	<u>15,900</u>	<u>15,600</u>
POSITION TITLES			
Allocated District Staff	<u>0.10</u>		
TOTAL POSITIONS	0.10		

DEPARTMENT: WASTEWATER - 06

<u>MATERIALS & SERVICES</u>	<u>2006-2007 ESTIMATED EXPENSE</u>	<u>2006-2007 ADOPTED BUDGET</u>	<u>2007-2008 ADOPTED BUDGET</u>
5020 Contract/Professional Services	2,300	3,000	8,000
5023 Outside Water Analysis	9,500	9,000	9,000
5036 Administration Overhead	4,200	4,200	3,800
5038 Equipment Replacement Fund	0	0	400
5040 Utilities	4,500	3,000	4,500
5043 Operating Supplies	1,800	2,500	1,500
5044 Maint & Operations of Vehicles	500	600	500
5047 Rentals/Leases/Permits	4,000	2,800	4,000
5050 Facilities Maintenance	500	750	500
5059 Communications	2,500	3,000	2,500
5060 Office Supplies	100	200	100
5061 Postage	100	200	150
<u>TOTAL MATERIALS & SERVICES</u>	<u>30,000</u>	<u>29,250</u>	<u>34,950</u>

DEPARTMENT: WASTEWATER - 06

MATERIALS & SERVICES

5020 Contract/Professional Services		8,000
Sewer system pumping and outside pipeline cleaning services, as needed	\$3,000	
Septic Tank Sludge Pumping	<u>\$5,000</u>	
Subtotal	\$8,000	
5023 Outside Water Analysis		9,000
Sampling of PH & Solids on effluent tanks, fecal MPN, enterococcus & nitrogen. Reduced monitoring required pursuant to Regional Water Quality Board proposed amended permit		
5036 Administration Department Overhead		3,800
Wastewater Department pro-rated percentage of Administration Department Overhead		
5038 Equipment Replacement Fund		400
Wastewater Department pro-rated percentage of allocation to Equipment Replacement Fund		
5040 Utilities		4,500
Power to operate the sewer system.		
5043 Operating Supplies		1,500
Supplies for waste water system, effluent pumps, and lift station repairs		
5044 Maintenance & Operations of Vehicles		500
Pro-rated portion of vehicle maintenance		
5047 Permits		4,000
State of California NPDES Permit	3,200	
County of S C Hazardous Waste Permit	<u>800</u>	
Subtotal	4,000	

5050 Facilities Maintenance	500
Maintenance of sewer facility	
5059 Communications	2,500
Telephones & telemetering for SCADA System	
5060 Office Supplies	100
Percentage of Finance office supplies based on number of sewer connections	
5061 Postage	100
Percentage of Finance postage based on number of sewer connections	
TOTAL MATERIALS & SERVICES	<u>34,900</u>

BUDGET SUMMARY

DEPARTMENT: OPERATIONS/SUPPLY & TREATMENT - 08

FUND: WATER

<u>CLASSIFICATION</u>	<u>2006-2007 ESTIMATED EXPENSE</u>	<u>2006-2007 ADOPTED BUDGET</u>	<u>2007-2008 ADOPTED BUDGET</u>
PERSONNEL	464,300	414,900	505,600
MATERIALS & SERVICES	600,700	303,700	512,300
DEBT SERVICE	299,200	306,700	307,200
CAPITAL OUTLAY	166,100	140,000	204,800
<u>TOTAL BUDGET</u>	<u>1,530,300</u>	<u>1,165,300</u>	<u>1,529,900</u>

DEPARTMENT: OPERATIONS/SUPPLY & TREATMENT - 08

<u>PERSONNEL</u>	<u>2006-2007 ESTIMATED EXPENSE</u>	<u>2006-2007 ADOPTED BUDGET</u>	<u>2007-2008 ADOPTED BUDGET</u>
<u>SALARIES</u>			
5001 Regular Salaries	302,800	260,000	335,000
5002 Temporary Salaries	2,200	0	0
5003 Overtime Wages	13,000	12,000	13,000
5804 Standby	9,000	6,000	9,000
Sub Total	<u>327,000</u>	<u>278,000</u>	<u>357,000</u>
<u>BENEFITS</u>			
5706 Medical Insurance	43,900	44,000	48,300
5707 Dental Insurance	6,200	5,700	6,500
5708 Vision Insurance	1,400	900	1,600
5709 Life Insurance	700	800	800
5710 Long Term Disability	5,300	5,600	6,600
5711 PERS Retirement	40,500	35,000	43,000
5712 FICA (Social Security)	20,100	20,000	21,500
5713 Workers Compensation	10,500	17,000	12,000
5714 Assistance Program	100	200	200
5716 Medicare	4,800	4,800	4,000
5717 Special Clothing	3,700	2,600	3,700
5723 Certifications	100	300	400
Sub Total	<u>137,300</u>	<u>136,900</u>	<u>148,600</u>
<u>TOTAL PERSONNEL</u>	<u>464,300</u>	<u>414,900</u>	<u>505,600</u>

POSITION TITLES

Director of Operations	0.40
Electrician	0.60
Network Specialist	0.40
Water Treatment & System Supervisor	1.00
Water Treatment & System Operator	2.00
Field Services and System Coordinator (Proposed)	<u>0.40</u>

TOTAL POSITIONS	4.80
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DEPARTMENT: OPERATIONS/SUPPLY & TREATMENT - 08

<u>MATERIALS & SERVICES</u>	<u>2006-2007 ESTIMATED EXPENSE</u>	<u>2006-2007 ADOPTED BUDGET</u>	<u>2007-2008 ADOPTED BUDGET</u>
5020 Contract/Professional Services	27,700	25,000	30,000
5620 Contract Services Manana Woods	186,300	0	125,000
5023 Outside Water Analysis	41,500	28,000	26,000
5025 Lab Supplies	5,500	4,500	5,000
5038 Equipment Replacement Fund	0	0	11,300
5040 Utilities	194,000	150,000	190,000
5042 Chemicals	32,000	25,000	30,000
5043 Operating Supplies	55,500	20,000	40,000
5044 Maintenance/Operations of Vehicles	20,100	15,000	18,000
5047 Rental/Leases/Permits	21,300	15,000	15,000
5048 Small Tools-Maintenance & Repairs	3,100	3,000	3,000
5050 Facilities Maintenance	4,300	5,000	5,000
5052 Safety Equipment	100	1,500	1,500
5059 Communications & Telemetry	7,300	6,000	6,800
5060 Office Supplies	1,100	1,200	1,200
5062 Subscription /Books	100	500	500
5064 Training, Conferences & Meetings	500	3,500	3,500
5065 Membership & Dues	200	200	200
5078 Other Household Supplies	100	300	300
<u>TOTAL MATERIALS & SERVICES</u>	<u>600.700</u>	<u>303.700</u>	<u>512.300</u>

DEPARTMENT: OPERATIONS, SUPPLY & TREATMENT – 08

MATERIALS & SERVICES

5020	Contract/Professional Services		30,000
	Outside contract services for well repairs	22,000	
	Water quality data service	<u>8,000</u>	
	Subtotal	30,000	
5620	Contract Services Manana Woods		125,000
	Outside contract and technical services for Manana Woods		
5023	Outside Water Analysis		26,000
	Outside services for water quality testing		
5025	Lab Supplies		5,000
	Miscellaneous supplies and materials for bacteriological and other water quality tests performed by District Staff		
5038	Equipment Replacement Fund		11,300
	Operations Supply Department pro-rata share of allocation Equipment Replacement Reserve Fund		
5040	Utilities		175,000
	Electrical service to wells and Water Treatment Plant		
5042	Chemicals		26,500
	Polyphosphate, chlorine and polymer for wells and treatment plant.		
5043	Operating Supplies		30,000
	Sampling bottles, reagents, material, material for flushing due to build up from source of water and miscellaneous other operating supplies		
5044	Maintenance of Operating Vehicles		18,000
	Gasoline, maintenance and repair of vehicles		

5047	Rentals, Leases and Permits	15,000
	State of California Water System Fees, lab permit fee, and County of Santa Cruz Haz-Mat Certification fee	
5048	Small Tools	3,000
	Specialized and miscellaneous tools for water sampling and treatment plant	
5050	Building Maintenance	5,000
	Maintenance of Treatment Plant, wells, and intake facilities	
5052	Safety Equipment	1,500
	Maintenance & replacement of fire extinguishers and eyewash stations	
5059	Communications & Telemetering	6,800
	Alarm services, answering services, telemeter charges for telephone lines and pagers.	
5060	Office Supplies	1,200
	Computer paper, special notebooks, printing forms.	
5062	Subscriptions & Books	500
	Books needed for water quality updates.	
5064	Training, Conferences & Meetings	3,500
	Seminars, training and travel expense for Supply & Treatment Department	
5065	Membership & Dues	200
5078	Other Household Supplies	300
	Paper products, cleaning supplies, and other household supplies	
TOTAL MATERIALS & SERVICES		<u>483,800</u>

DEPARTMENT: OPERATIONS/SUPPLY & TREATMENT - 08

		2006-2007	2006-2007	2007-2008
		<u>ESTIMATED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>
<u>DEBT SERVICE</u>		<u>EXPENSE</u>	<u>BUDGET</u>	<u>BUDGET</u>
5886	2003 West America Bank (Refinance of State Loan)			
2716	Principal	55,500	55,500	58,000
2717	Interest	24,800	28,200	25,800
5886	1991 State Resource-Treatment Plant			
2718	Principal	135,800	135,800	140,500
2719	Interest	83,100	87,200	82,900
<u>TOTAL DEBT SERVICE</u>		<u>299,200</u>	<u>306,700</u>	<u>307,200</u>

DEPARTMENT: OPERATIONS, SUPPLY & TREATMENT – 08

DEBIT SERVICE

5886 2716/17	2003 West America Bank Refinance of State Pool Loan Principal & interest associated with refinancing of 1976 Safe Drinking Loan; original loan financed miscellaneous supply, storage and distribution improvements (Principal \$58,000; Interest \$25,800)	83,800
5886 2718/19	1991 State Water Resources Loan Principal & interest associated with financing construction of the Surface Water Treatment Plant (Principal \$140,500; Interest \$82,900)	223,400
TOTAL DEBT SERVICE		<u>307,200</u>

DEPARTMENT: OPERATIONS/SUPPLY & TREATMENT - 08

		2006-2007	2006-2007	2007-2008
		ESTIMATED	ADOPTED	ADOPTED
<u>CAPITAL OUTLAY</u>		<u>EXPENSE</u>	<u>BUDGET</u>	<u>BUDGET</u>
MACHINERY & EQUIPMENT				
5888	1702 Chemical Feed Pumps(2)	3,300	3,000	3,300
	Well Transducers (2)	3,300	3,000	3,500
Sub Total		<u>6,600</u>	<u>6,000</u>	<u>6,800</u>
OFFICE FURNITURE & EQUIPMENT				
5888	1706 Computer Replacement (2)	0	0	4,000
	Laptop Computer	1,500	2,000	0
	SCADA Monitors (2)	800	2,000	0
Sub Total		<u>2,300</u>	<u>4,000</u>	<u>4,000</u>
TRANSPORTATION EQUIPMENT				
5888	1711			
	Replacement Radios (2)	0	0	4,000
	Truck #149 Replacement	35,900	35,000	0
	Truck #312 Replacement	36,000	35,000	0
Sub Total		<u>71,900</u>	<u>70,000</u>	<u>4,000</u>
OTHER CAPITAL PROJECTS				
5890	9906 Replacement Pumps/Motors	81,500	25,000	30,000
	9907 Well Abandonment Project	0	5,000	5,000
	0205 Water Sampling Station	3,800	0	25,000
	0605 Olympia Upgrade Project	0	30,000	30,000

07xx Pasatiempo Well Rehab Project	0	0	40,000
07xx Pasatiempo Zone SCADA Project	0	0	45,000
07xx Treatment Plant Security Project	0	0	15,000
Sub Total	<u>85,300</u>	<u>60,000</u>	<u>190,000</u>
<u>TOTAL CAPITAL OUTLAY</u>	<u>166,100</u>	<u>140,000</u>	<u>204,800</u>

DEPARTMENT: OPERATIONS, SUPPLY & TREATMENT – 08

CAPITAL OUTLAY

<u>MACHINERY AND EQUIPMENT</u>			6,800
5888 1702	Chemical Feed Pumps (2)	3,500	
	Replacement Well Transducers (2)	<u>3,300</u>	
	Subtotal; Machinery and Equipment	6,800	
<u>OFFICE FURNITURE AND EQUIPMENT</u>			4,000
5888 1706	Computer Replacement (2)	<u>4,000</u>	
	Subtotal	4,000	
<u>TRANSPORTATION EQUIPMENT</u>			
5888 1711	Replacement Radios (2)	<u>4,000</u>	4,000
	Subtotal	4,000	
<u>OTHER CAPITAL PROJECTS</u>			
5890 9906	Replacement Pumps & Motors		30,000
	Miscellaneous replacement of existing supply and treatment system pumps and motors, as needed		
5890 9907	Well Abandonment Project		5,000
	Conversion of Estrella Well to monitoring well		
5890 0205	Water Sampling Stations		25,000
	Operations Department force account activities and required parts, supplies and materials to install eight (8) additional dedicated water sampling stations		
5890 0605	Olympia Upgrade Project		30,000
	Operations Department force account activities and required parts, supplies and materials to replace the existing Olympia Well electrical and control panel		
5890 07xx	Well Rehabilitation Project		40,000
	Contract services to rehabilitate Pasatiempo Well		

5890 07xx	Pasatiempo Zone SCADA Project Contract services to replace existing Pasatiempo Zone SCADA system. Existing system is tone based and not supported by manufacture.	45,000
5890 07xx	Treatment Plant Security Project Force account activities and required to parts, supplies and materials to install enhanced security feature for the surface water treatment plant.	15,000
Subtotal; Other Capital Projects		190,000
TOTAL CAPITAL OUTLAY		<u>74,800</u>