

SAN LORENZO VALLEY WATER DISTRICT 2006/2007 ANNUAL BUDGET



BOARD OF DIRECTORS

President Jim Nelson
Vice-President..... Larry Prather
Board Member Fred McPherson
Board Member James Rapoza
Board Member Terry Vierra

DISTRICT MANAGEMENT STAFF

District Manager James Mueller
District Secretary/Administrative Assistant..... Brandon Barchi
District Engineer Ken Girouard
Director of Operations Rick Rogers
Finance Manager Karen Alvarez
District Counsel..... Marc Hynes

Resolution No. 5 (06/07)
July 20, 2006

2006/2007 ANNUAL BUDGET

TABLE OF CONTENTS

Summary of Revenue by Funds.....	i
Summary of Expenditures by Funds.....	ii
Departmental Budgets:	
Administration - 01	1
Finance - 02.....	11
Engineering - 03	18
Operations/Distribution - 04	27
Watershed - 05.....	40
Wastewater - 06.....	48
Operations/Supply & Treatment - 08	56

SUMMARY OF REVENUE BY FUNDS
2006-2007

	<u>2005-2006</u> <u>ESTIMATED</u> <u>REVENUE</u>	<u>2005-2006</u> <u>ADOPTED</u> <u>BUDGET</u>	<u>2006-2007</u> <u>ADOPTED</u> <u>BUDGET</u>
<u>WATER FUND REVENUE</u>			
<u>NON-RESTRICTED REVENUE</u>			
4101 Water Charges for Service	2,900,000	3,050,000	3,000,000
4209 Property Taxes	104,700	98,200	420,000
4308 Acct Establish Charges & Penalties	34,400	36,000	35,000
4314 Sale of Meters	35,000	708,000	70,000
4319 Mobile Service Lease Fees	8,300	8,300	8,500
4320 Miscellaneous	18,300	15,000	15,000
4817 Interest - Water Fund	3,600	5,000	5,000
<u>SUB TOTAL NON-RESTRICTED REVENUE</u>	<u>3,104,300</u>	<u>3,920,500</u>	<u>3,553,500</u>
<u>RESTRICTED SPECIAL REVENUE</u>			
4309 Assm't Bond - N.B.C.	126,400	110,000	125,000
4409 NBC Admin. Fee	3,300	3,400	3,300
4818 Interest - Emergency Reserve Fund	31,000	30,000	32,000
4819 Interest - 1998 COP Issue	15,000	15,000	15,000
4429 Sale of Surplus Property	750	1,000	2,000
4821 Interest - Waterman Gap Fund	450,000	460,000	475,000
4437 Transfer in from COP Funds	147,000	175,000	7,000
4438 Transfer in from Waterman Gap Fund	490,000	0	0
4448 Community Facilities District No. 1 - Felton	0	0	130,000
4510 Manana Woods Agreement	0	680,000	1,200,000
4441 Transfer from Equipment Reserve Fund	0	0	15,000
4449 Reimbursement for Manana Woods O & M	0	0	75,000
<u>SUB TOTAL RESTRICTED SPECIAL REVENUE</u>	<u>1,263,450</u>	<u>1,474,400</u>	<u>2,079,300</u>
<u>SUB TOTAL ALL WATER FUND REVENUE</u>	<u>4,367,750</u>	<u>5,394,900</u>	<u>5,632,800</u>
<u>WASTEWATER FUND REVENUE</u>			
4102 Sewer Charges for Service	45,600	45,400	45,600
4410 Transfer Water Fund Loan	20,000	0	0
4511 Charges for Treatment Plant Loan	0	20,400	15,000
<u>SUB TOTAL WASTEWATER FUND REVENUE</u>	<u>65,600</u>	<u>65,800</u>	<u>60,600</u>
<u>GRAND TOTAL REVENUE ALL FUNDS</u>	<u>4,433,350</u>	<u>5,460,700</u>	<u>5,693,400</u>

SUMMARY OF EXPENDITURES BY FUND
2006-2007

<u>ESTIMATED 2005-2006</u>	<u>WATER FUND</u>	<u>WASTE WATER</u>	<u>GRAND TOTAL</u>
PERSONNEL	2,042,700	16,400	2,059,100
MATERIALS & SERVICES	850,400	28,800	879,200
DEBT SERVICE	645,500	0	645,500
CAPITAL OUTLAY	505,500	20,000	525,500
 <u>GRAND TOTAL</u>	 <u>4,044,100</u>	 <u>65,200</u>	 <u>4,109,300</u>
 <u>TOTAL REVENUE</u>	 <u>4,367,750</u>	 <u>65,600</u>	 <u>4,433,350</u>
 <u>NET INCOME (SHORTFALL)</u>	 <u>323,650</u>	 <u>400</u>	 <u>324,050</u>

ADOPTED 2005-2006

PERSONNEL	2,032,900	14,720	2,047,620
MATERIALS & SERVICES	856,525	31,900	888,425
DEBT SERVICE	651,900	20,400	672,300
CAPITAL OUTLAY	967,800	0	967,800
 <u>GRAND TOTAL</u>	 <u>4,509,125</u>	 <u>67,020</u>	 <u>4,576,145</u>
 <u>TOTAL REVENUE</u>	 <u>5,394,900</u>	 <u>65,800</u>	 <u>5,460,700</u>
 <u>NET INCOME (SHORTFALL)</u>	 <u>885,775</u>	 <u>-1,220</u>	 <u>884,555</u>

ADOPTED 2006-2007

PERSONNEL	2,058,300	15,900	2,074,200
MATERIALS & SERVICES	1,007,150	29,250	1,036,400
DEBT SERVICE	956,500	15,000	971,500
CAPITAL OUTLAY	796,700	0	796,700
 <u>GRAND TOTAL</u>	 <u>4,818,650</u>	 <u>60,150</u>	 <u>4,878,800</u>
 <u>TOTAL REVENUE</u>	 <u>5,632,800</u>	 <u>60,600</u>	 <u>5,693,400</u>
 <u>NET INCOME (SHORTFALL)</u>	 <u>814,150</u>	 <u>450</u>	 <u>814,600</u>

BUDGET SUMMARY

DEPARTMENT: ADMINISTRATION - 01

FUND: WATER

<u>CLASSIFICATION</u>	<u>2005-2006 ESTIMATED EXPENSE</u>	<u>2005-2006 ADOPTED BUDGET</u>	<u>2006-2007 ADOPTED BUDGET</u>
PERSONNEL	249,900	261,620	260,800
MATERIALS & SERVICES	225,800	189,950	356,150
DEBT SERVICE	0	0	140,000
CAPITAL OUTLAY	24,700	31,000	57,500
<u>TOTAL BUDGET</u>	<u>500,400</u>	<u>482,570</u>	<u>814,450</u>

DEPARTMENT: ADMINISTRATION - 01

<u>PERSONNEL</u>	<u>2005-2006 ESTIMATED EXPENSE</u>	<u>2005-2006 ADOPTED BUDGET</u>	<u>2006-2007 ADOPTED BUDGET</u>
<u>SALARIES</u>			
5001 Regular Salaries	168,600	174,000	175,700
5005 Directors Fees	11,700	12,000	12,000
Sub Total	<u>180,300</u>	<u>186,000</u>	<u>187,700</u>
<u>BENEFITS</u>			
5706 Medical Insurance	18,500	20,300	19,500
5707 Dental Insurance	2,200	2,300	2,400
5708 Vision Insurance	300	360	300
5709 Life Insurance	300	330	300
5710 Long Term Disability	2,200	2,340	2,300
5711 PERS Retirement	21,200	22,200	23,000
5712 FICA (Social Security)	8,500	10,900	8,800
5713 Workers Compensation	1,700	1,500	1,700
5714 Assistance Program	100	90	100
5715 Other Payroll Charges	1,200	1,000	1,200
5716 Medicare	2,400	2,900	2,500
5722 Retired Medical	11,000	11,400	11,000
Sub Total	<u>69,600</u>	<u>75,620</u>	<u>73,100</u>
<u>TOTAL PERSONNEL</u>	<u>249,900</u>	<u>261,620</u>	<u>260,800</u>

POSITION TITLES

District Manager	1
District Secretary	1
Board of Directors	<u>5</u>

TOTAL POSITIONS **7**

DEPARTMENT: ADMINISTRATION - 01

<u>MATERIALS & SERVICES</u>	<u>2005-2006 ESTIMATED EXPENSE</u>	<u>2005-2006 ADOPTED BUDGET</u>	<u>2006-2007 ADOPTED BUDGET</u>
5020 Contract/Professional Services	9,000	7,500	12,500
5030 Legal Services	39,600	39,600	39,600
5032 Legal Services/Felton	40,000	0	100,000
5033 Legal Services/Felton PUC	0	0	30,000
5040 Utilities - District Office	4,700	5,000	5,000
5045 Auto Allowance	4,200	4,200	4,200
5046 Personnel Recruitment Expense	1,200	2,000	2,000
5047 Rental/Leases/Permits	1,500	1,000	1,500
5050 Facilities Maintenance	7,400	7,000	7,500
5059 Telephone/Communications	5,600	7,200	6,000
5060 Office Supplies	6,500	7,000	7,000
5061 Postage	7,400	6,000	7,500
5062 Subscriptions/Books	600	750	750
5063 Advertising	1,700	2,500	2,500
5064 Training, Conferences & Meetings	5,500	4,000	5,500
5065 Membership & Dues	3,700	3,200	3,700
5066 Insurance - Property (SDRMA)	49,600	48,800	52,200
5072 Legal Settlements	0	1,000	1,500
5075 Water Conservation Program	16,000	20,000	20,000
5078 Household Supplies	400	600	600
5080 Education Program	16,000	17,500	17,500
5085 LAFCO Fees	5,200	5,100	9,100
5087 Election Fees	0	0	20,000
<u>TOTAL MATERIALS & SERVICES</u>	<u>225,800</u>	<u>189,950</u>	<u>356,150</u>

DEPARTMENT: ADMINISTRATION - 01

MATERIALS & SERVICES

5020 Contract/Professional Services		12,500
Maintenance on equipment; telephone, copier, printers, mail machine and scale	2,500	
Web Site/Internet Access	5,000	
Miscellaneous Outside Services	<u>5,000</u>	
Subtotal	12,500	
5030 Legal Fees		
District Legal Counsel; \$3,300 month		39,600
5032 Legal Services/Felton		100,000
Outside legal services relative to potential acquisition Felton Water System		
5033 Legal Services/Felton PUC		30,000
Outside legal services relative Felton Water System PUC activities		
5040 Utilities		
Administration building electrical service		5,000
5045 Auto Allowance		4,200
District Manager; \$350 month		
5046 Personnel Recruitment		2,000
Classified ads, physical examinations, and photo identification cards		
5047 Rentals/Leases/Permits		1,500
Postage meter lease		
5050 Facilities Maintenance		7,500
Refuse service	2,200	
Janitorial maintenance service	3,000	
Pest control	300	
Miscellaneous other repairs	<u>2,000</u>	
Subtotal	7,500	

5059 Telephone/Communications		6,000
Telephone service, cellular phone service and long distance calls		
5060 Office Supplies		7,000
Office supplies - paper, pencils, copy paper, binders, envelopes, printing forms, and annual newsletter cost		
5061 Postage		7,500
Postage for all departments (except Finance), special Federal Express, and annual newsletter		
5062 Subscription and Books		750
Annual subscriptions to Valley Press/Banner, Western Cities, Legislature Bulletin, California Employer's Guides, and other miscellaneous materials		
5063 Advertising		2,500
Advertising of all legal notices		
5064 Training, Conference, and Meetings		5,500
Seminars, training and travel expense for District Manager, Secretary and Board Members		
5065 Membership and Dues		3,700
American Public Works Association	190	
American Water Works Association	140	
Boulder Creek Business Association	50	
Costco	130	
California Public Employees Labor Relations Association	250	
California Special District Assn.	2,500	
Water Environment Federation	200	
Monterey Bay Water Works Assn.	200	
National Notary Association	<u>40</u>	
Subtotal	3,700	
5066 Insurance		52,200
Insurance coverage through Special District Risk Management Authority for comprehensive, general liability, property loss and automobile liability		

5072 Legal Settlements	1,500
Claims against the District	
5075 Water Conservation Program	20,000
Low Flow Toilet and High Efficiency Clothes Washer Rebate Program and other activities to promote water conservation	
5078 Household Supplies	600
Paper products, cleaning supplies, and other household supplies	
5080 Education Program	17,500
District sponsored Education Program activities	
5085 LAFCO Fees	9,100
Districts protata share of Special District Local Agency Formation Commission Fees	
5087 Election Fees	
Districts share of 2006 General Election	20,000
TOTAL MATERIALS & SERVICES	<u>356,150</u>

DEPARTMENT: ADMINISTRATION - 01

<u>DEBT SERVICE</u>		2005-2006 <u>ESTIMATED EXPENSE</u>	2005-2006 <u>ADOPTED BUDGET</u>	2006-2007 <u>ADOPTED BUDGET</u>
5886 2005 Administration Complex				
2706	Principal	0	0	72,700
2707	Interest	0	0	67,300
<u>TOTAL DEBT SERVICE</u>		<u>0</u>	<u>0</u>	<u>140,000</u>

DEPARTMENT: ADMINISTRATION – 01

DEBT SERVICE

5886 2706/07	2005 Administration Complex Principal & interest for loan to purchase Operations Building (Principal \$72,700; Interest \$67,300)	140,000
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TOTAL DEBT SERVICES	<u>140,000</u>
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DEPARTMENT: ADMINISTRATION - 01

<u>CAPITAL OUTLAY</u>	2005-2006 ESTIMATED EXPENSE	2005-2006 ADOPTED BUDGET	2006-2007 ADOPTED BUDGET
OFFICE FURNITURE & EQUIPMENT			
5888 1706 Copier	0	0	5,000
Sub Total	<u>0</u>	<u>0</u>	<u>5,000</u>
OTHER CAPITAL PROJECTS			
5890 0401 Administration Building Property	4,800	0	0
Acquisition			
5890 0208 Document Imaging	0	1,000	2,500
5890 0501 Manana Woods LAFCO	9,000	30,000	0
Sphere Amendment			
5890 0510 Administration Remodel	10,900	0	50,000
Project			
Sub Total	<u>24,700</u>	<u>31,000</u>	<u>52,500</u>
<u>TOTAL CAPITAL OUTLAY</u>	<u>24,700</u>	<u>31,000</u>	<u>57,500</u>

DEPARTMENT: ADMINISTRATION – 01

CAPITAL OUTLAY

<u>OFFICE FURNITURE AND EQUIPMENT</u>	5,000
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5888 1706	Copier Replacement and upgrade of main administration department copier.
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OTHER CAPITAL PROJECTS

5890 0208	Document Imaging Project Consultant services for document imaging project	2,500
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5890 0510	Administration Complex Remodel Project Consultant Services to provide technical and design activities for Administration complex remodel project	50,000
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Subtotal; Other Capital Projects	<u>52,500</u>
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TOTAL CAPITAL OUTLAY	<u>57,500</u>
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BUDGET SUMMARY

DEPARTMENT: FINANCE - 02

FUND: WATER

<u>CLASSIFICATION</u>	<u>2005-2006 ESTIMATED EXPENSE</u>	<u>2005-2006 ADOPTED BUDGET</u>	<u>2006-2007 ADOPTED BUDGET</u>
PERSONNEL	300,800	293,620	321,300
MATERIALS & SERVICES	52,900	53,375	54,900
DEBT SERVICE	0	0	0
CAPITAL OUTLAY	0	30,000	33,800
<u>TOTAL BUDGET</u>	<u>353,700</u>	<u>376,995</u>	<u>410,000</u>

DEPARTMENT: FINANCE - 02

<u>PERSONNEL</u>	<u>2005-2006 ESTIMATED EXPENSE</u>	<u>2005-2006 ADOPTED BUDGET</u>	<u>2006-2007 ADOPTED BUDGET</u>
<u>SALARIES</u>			
5001 Regular Salaries	218,200	212,000	235,000
5002 Temporary Wages	0	0	0
5003 Overtime Wages	200	500	500
Sub Total	<u>218,400</u>	<u>212,500</u>	<u>235,500</u>
<u>BENEFITS</u>			
5706 Medical Insurance	25,000	25,700	25,500
5707 Dental Insurance	4,100	4,080	4,200
5708 Vision Insurance	600	600	600
5709 Life Insurance	600	600	600
5710 Long Term Disability	4,100	3,970	4,300
5711 PERS Retirement	28,900	27,700	31,100
5712 FICA (Social Security)	13,700	13,400	14,100
5713 Workers Compensation	2,000	1,700	2,000
5714 Assistance Program	200	170	200
5716 Medicare	3,200	3,200	3,200
Sub Total	<u>82,400</u>	<u>81,120</u>	<u>85,800</u>
<u>TOTAL PERSONNEL</u>	<u>300,800</u>	<u>293,620</u>	<u>321,300</u>

POSITION TITLES

Finance Manager	1
Sr. Customer Service/Accounts Specialist	1
Customer Service/Accounts Specialist	<u>2</u>
TOTAL POSITIONS	4

DEPARTMENT: FINANCE - 02

<u>MATERIALS & SERVICES</u>	<u>2005-2006 ESTIMATED EXPENSE</u>	<u>2005-2006 ADOPTED BUDGET</u>	<u>2006-2007 ADOPTED BUDGET</u>
5020 Contract/Professional Services	16,000	12,500	15,000
5031 Audit Services	13,100	13,125	12,000
5060 Office Supplies	10,300	10,500	10,500
5061 Postage	10,900	10,750	11,500
5062 Subscriptions/Books	0	100	100
5064 Training, Conferences & Meetings	100	1,750	1,800
5065 Membership & Dues	0	150	0
5068 Collection Costs/Credit Reports	800	1,500	1,000
5069 Bad Debts	1,700	3,000	3,000
<u>TOTAL MATERIALS & SERVICES</u>	<u>52,900</u>	<u>53,375</u>	<u>54,900</u>

DEPARTMENT: FINANCE - 02

MATERIALS & SERVICES

5020 Contract/Professional Services		15,000
Maintenance on equipment; telephones, copier and printers	4,000	
Accounting package software maintenance contract	3,500	
Miscellaneous requested software changes	<u>7,500</u>	
Subtotal	15,000	
5031 Audit Services		12,000
Annual audit services, preparation of State Controller's report and financial reports		
5060 Office Supplies		10,500
Miscellaneous office supplies, printing forms, and paper for computer reports		
5061 Postage		11,500
Postage for mailing water bills, second notices, and correspondence		
5062 Subscription and Books		100
Miscellaneous publications		
5064 Training, Conferences, and Meetings		1,800
Seminars, training and travel expense for Finance Department		
5068 Collection Costs & Audit Reports		1,000
Credit reports for new water customers, stop payment fees, bank analysis charges, lien release fees, and collection costs		

5069 Bad Debts	3,000
Write off of bankruptcy accounts and Uncollectable accounts over 5 years old	

TOTAL MATERIALS & SERVICES	<u>54,900</u>
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DEPARTMENT: FINANCE - 02

	2005-2006	2005-2006	2006-2007
	ESTIMATED	ADOPTED	ADOPTED
<u>CAPITAL OUTLAY</u>	<u>EXPENSE</u>	<u>BUDGET</u>	<u>BUDGET</u>
OFFICE FURNITURE & EQUIPMENT			
5888 1706			
Laser Printer	0	0	3,800
Computer Replacement (HP)	0	30,000	30,000
Sub Total	<u>0</u>	<u>30,000</u>	<u>33,800</u>
<u>TOTAL CAPITAL OUTLAY</u>	<u>0</u>	<u>30,000</u>	<u>33,800</u>

DEPARTMENT: FINANCE – 02

CAPITAL OUTLAY

OFFICE FURNITURE AND EQUIPMENT

5890 1706	Laser Printer Replacement and upgrade of main Finance Department printer; Billing, A/P, A/R and Purchase Orders converted to laser printing	3,800
5890 1706	Computer Replacement (HP) Replacement and upgrade of main Finance Department computer	30,000
Subtotal; Office and Equipment		<u>33,800</u>
TOTAL CAPITAL OUTLAY		<u>33,800</u>

BUDGET SUMMARY

DEPARTMENT: ENGINEERING - 03

FUND: WATER

<u>CLASSIFICATION</u>	<u>2005-2006 ESTIMATED EXPENSE</u>	<u>2005-2006 ADOPTED BUDGET</u>	<u>2006-2007 ADOPTED BUDGET</u>
PERSONNEL	160,000	131,465	182,500
MATERIALS & SERVICES	13,200	16,800	16,200
DEBT SERVICE	0	0	0
CAPITAL OUTLAY	54,100	57,500	67,000
<u>TOTAL BUDGET</u>	<u>227,300</u>	<u>205,765</u>	<u>265,700</u>

DEPARTMENT: ENGINEERING - 03

<u>PERSONNEL</u>	2005-2006 ESTIMAT EXPENSE	2005-2006 ADOPTED BUDGET	2006-2007 ADOPTED BUDGET
<u>SALARIES</u>			
5001 Regular Salaries	133,300	91,000	161,200
5002 Temporary Salaries	7,000	20,000	0
5003 Overtime Wages	0	0	500
Sub Total	<u>140,300</u>	<u>111,000</u>	<u>161,700</u>
<u>BENEFITS</u>			
5706 Medical Insurance	16,500	6,840	21,600
5707 Dental Insurance	2,400	1,190	2,900
5708 Vision Insurance	300	140	400
5709 Life Insurance	300	160	300
5710 Long Term Disability	2,200	1,350	2,500
5711 PERS Retirement	18,600	14,500	25,300
5712 FICA (Social Security)	8,600	6,850	11,500
5713 Workers Compensation	1,500	1,300	1,500
5714 Assistance Program	100	40	100
5716 Medicare	2,000	1,620	2,700
5717 Special Clothing	700	675	1,300
5723 Certifications	200	300	200
Sub Total	<u>53,400</u>	<u>34,965</u>	<u>70,300</u>
<u>ALLOCATIONS</u>			
5719 Personnel Allocated to Projects	<u>-33,700</u>	<u>-14,500</u>	<u>-49,500</u>
<u>TOTAL PERSONNEL</u>	<u>160,000</u>	<u>131,465</u>	<u>182,500</u>

POSITION TITLES

District Engineer	1
GIS/Engineering Technician	1
TOTAL POSITIONS	2

DEPARTMENT: ENGINEERING - 03

PERSONNEL ALLOCATED TO PROJECTS

5719 Allocation to Projects

Engineering Department personnel and
overhead charged to specific capital
outlay projects

OTHER CAPITAL PROJECTS

5890 0502	Timberwood Distribution Project	7,500
5890 0504	Urban Water Master Plan	7,500
5890 0601	North/South Intertie Project	20,000
5890 0602	Nina Tank Replacement Project	<u>7,000</u>

Subtotal; Other Capital Projects	<u>42,000</u>
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1998 COP Water System Improvement Projects

5890 9922	Lyon Zone Distribution Project	<u>7,500</u>
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TOTAL ALLOCATED TO PROJECTS	<u>49,500</u>
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DEPARTMENT: ENGINEERING - 03

<u>MATERIALS & SERVICES</u>	<u>2005-2006 ESTIMATED EXPENSE</u>	<u>2005-2006 ADOPTED BUDGET</u>	<u>2006-2007 ADOPTED BUDGET</u>
5020 Contract/Professional Services	5,100	6,500	6,500
5038 Equipment Replacement Fund	0	2,400	0
5044 Maint/Operations of Vehicles	1,200	1,000	1,500
5048 Small Tools/Maint & Repairs	1,100	500	1,000
5059 Communications	700	400	700
5060 Office Supplies	2,800	3,000	3,000
5062 Subscription/ Books	500	700	700
5064 Training, Conferences&Meetings	500	1,000	1,500
5065 Membership & Dues	1,300	1,300	1,300
<u>TOTAL MATERIALS & SERVICES</u>	<u>13,200</u>	<u>16,800</u>	<u>16,200</u>

DEPARTMENT: ENGINEERING - 03

MATERIALS & SERVICES

5020 Contract/Professional Services	6,500
Maintenance on equipment - telephone and plotter/printer	500
Autocad software maintenance	2,000
Outside Services	2,500
APN Data Service	<u>1,500</u>
Subtotal	6,500
5038 Equipment Replacement Fund	0
Engineering Department pro-rata share of allocation to Equipment Replacement Reserve Fund	
5044 Maintenance & Operation of Vehicles	1,500
Gasoline & repairs to the department vehicle	
5048 Small tools/Maintenance and Repairs	1,000
Purchasing and maintenance of small surveying equipment	
5059 Communications	700
Telephone service charges and cellular phone service	
5060 Office Supplies	3,000
Blue print services, special engineering supplies, county maps, surveying supplies, paint for marking locates and APN update	
5062 Subscriptions & Books	700
Compuserve, Geographic Information System, Updates of Assessors Parcel Numbers for microfische and computer-aided design, system books	
5064 Training, Conference & Meetings	1,500
Seminars, travel expenses for conferences and training	

5065 Membership & Dues		1,300
American Water Works Assn.	125	
Automated Mapping/Facility Maint.	75	
National Notary Assn.	25	
USA Locate	950	
Water Environment Federation	<u>125</u>	
Subtotal	1,300	

TOTAL MATERIALS & SERVICES	<u>16,200</u>
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DEPARTMENT: ENGINEERING - 03

<u>CAPITAL OUTLAY</u>	2005-2006 ESTIMATED EXPENSE	2005-2006 ADOPTED BUDGET	2006-2007 ADOPTED BUDGET
OFFICE FURNITURE & EQUIPMENT			
5888 1706			
Color Printer	0	0	3,500
Computer Upgrade	0	0	1,500
Sub Total	<u>0</u>	<u>0</u>	<u>5,000</u>
OTHER CAPITAL PROJECTS			
5890 0502 Timberwood	1,400	5,000	10,000
Distribution Project			
5890 0503 Manana Woods	16,000	7,500	0
Distribution Project			
5890 0504 Urban Water Master Plan	11,000	10,000	7,500
5890 0505 Water Master Plan	23,000	20,000	10,000
5890 0601 North/South Intertie Project	0	0	20,000
5890 0602 Nina Tank Replacement	0	0	7,500
Sub Total	<u>51,400</u>	<u>42,500</u>	<u>55,000</u>
1998 COP WATER SYSTEM IMPROVEMENT PROJECTS			
5890 9922 Lyon Zone Distribution	0	10,000	7,000
5890 0406 Highway 9 Distribution Proj.	2,700	5,000	0
Sub Total	<u>2,700</u>	<u>15,000</u>	<u>7,000</u>
<u>TOTAL CAPITAL OUTLAY</u>	<u>54,100</u>	<u>57,500</u>	<u>67,000</u>

DEPARTMENT: ENGINEERING - 03

CAPITAL OUTLAY

OFFICE FURNITURE AND EQUIPMENT

			5,000
5888 1706	Color Printer	3,500	
	Computer Upgrade	<u>1,500</u>	
	Subtotal	5,000	

OTHER CAPITAL PROJECTS

5890 0502	Timberwood Distribution Project		10,000
	Force account technical and design services for project to install approximately 750 LF of new 8-inch water mainline along Timberwood Road, Boulder Creek		
5890 0504	Urban Water Master Plan		7,500
	Technical service for project to update the District's Urban Water Master Plan along Whispering Pines Drive, Scotts Valley		
5890 0505	Water Master Plan		10,000
	Technical service for project to update the District's Water Master Plan		
5890 0601	North/South Intertie Project		20,000
	Force account preliminary technical and design services for proposed project to install a new water transmission mainline between the District's Northern and Southern Distribution Systems		
5890 0602	Nina Tank Replacement Project		7,500
	Force account preliminary technical and design services for proposed project to replace the existing Nina Tanks (2)		
	Subtotal; Other Capital Projects		55,000

1998 CERTIFICATES OF PARTICIPATION WATER
SYSTEM IMPROVEMENT PROJECTS

5890 9922	Lyon Zone Distribution Project	7,000
	Force account technical and design services for project to replace existing water distribution system along Highway 236 from Lyon water storage tank to Highway 9, Boulder Creek	
Subtotal; 1998 COP Project		7,000
TOTAL CAPITAL OUTLAY		<u>62,000</u>

BUDGET SUMMARY

DEPARTMENT: OPERATIONS/DISTRIBUTION - 04

FUND: WATER

<u>CLASSIFICATION</u>	<u>2005-2006 ESTIMATED EXPENSE</u>	<u>2005-2006 ADOPTED BUDGET</u>	<u>2006-2007 ADOPTED BUDGET</u>
PERSONNEL	937,700	915,090	800,900
MATERIALS & SERVICES	267,500	270,300	259,200
DEBT SERVICE	345,200	344,400	345,300
CAPITAL OUTLAY	374,100	692,400	400,900
<u>TOTAL BUDGET</u>	<u>1,924,500</u>	<u>2,222,190</u>	<u>1,806,300</u>

DEPARTMENT: OPERATIONS/DISTRIBUTION 04

<u>PERSONNEL</u>	<u>2005-2006 ESTIMATED EXPENSE</u>	<u>2005-2006 ADOPTED BUDGET</u>	<u>2006-2007 ADOPTED BUDGET</u>
<u>SALARIES</u>			
5001 Regular Salaries	553,700	579,500	548,100
5002 Temporary Salaries	53,300	30,000	45,000
5003 Overtime Wages	20,700	20,000	20,000
5704 Standby Wages	18,800	18,000	19,000
Sub Total	<u>646,500</u>	<u>647,500</u>	<u>632,100</u>
<u>BENEFITS</u>			
5706 Medical Insurance	94,000	85,300	82,700
5707 Dental Insurance	14,400	13,500	11,800
5708 Vision Insurance	1,900	1,750	1,500
5709 Life Insurance	1,800	1,500	1,400
5710 Long Term Disability	11,500	9,900	8,800
5711 PERS Retirement	91,800	75,950	67,000
5712 FICA (Social Security)	48,000	40,150	36,000
5713 Workers Compensation	54,800	50,000	55,000
5714 Assistance Program	500	440	300
5715 Other Payroll Charges	0	0	0
5716 Medicare	11,400	9,400	7,700
5717 Special Clothing	8,000	6,600	6,000
5723 Certifications	400	600	600
Sub Total	<u>338,500</u>	<u>295,090</u>	<u>278,800</u>
<u>ALLOCATIONS</u>			
5719 Personnel Allocated to Projects	-47,300	-27,500	-110,000
<u>TOTAL PERSONNEL</u>	<u>937,700</u>	<u>915,090</u>	<u>800,900</u>

DEPARTMENT: OPERATIONS/DISTRIBUTION 04

PERSONNEL Continued

POSITION TITLES	
Director of Operations	0.60
Field Services Supervisor	1.00
Electrician	0.40
Customer Service Field Coordinator	1.00
Senior Field Services Worker	1.00
Field Services Worker II	1.00
Network Specialist	0.60
Field Services Worker I	3.00
New Position	<u>0.60</u>
TOTAL POSITIONS	9.20

DEPARTMENT: OPERATIONS DISTRIBUTION - 04

PERSONNEL ALLOCATED TO PROJECTS

5719 Allocation to Projects

**Operations Distribution Department personnel
and overhead charged to specific capital outlay
projects**

OTHER CAPITAL PROJECTS

5890 0002	Meter Replacement Program	20,000
5890 0503	Manana Woods Project	65,000
5890 0502	Timberwood Distribution Project	17,500
5890 0604	SCADA Replacement Project	<u>7,500</u>

TOTAL ALLOCATED TO PROJECTS	<u>110,000</u>
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DEPARTMENT: OPERATIONS/DISTRIBUTION - 04

<u>MATERIALS & SERVICES</u>	<u>2005-2006 ESTIMATED EXPENSE</u>	<u>2005-2006 ADOPTED BUDGET</u>	<u>2006-2007 ADOPTED BUDGET</u>
5020 Contract/Professional Services	19,800	20,000	20,000
5038 Equipment Replacement Fund	0	16,500	0
5040 Utilities	63,000	80,000	65,000
5043 Operating Supplies	58,000	45,000	55,000
5044 Maint & Operations of Vehicles	57,000	35,000	45,000
5047 Rental/Leases/Permits	3,800	3,500	4,000
5048 Small Tools-Maint & Repairs	9,000	10,000	10,000
5050 Facilities Maintenance	9,300	7,500	9,000
5052 Safety Equipment	3,600	3,500	3,500
5059 Communications&Telemetry	37,900	40,000	38,000
5060 Office Supplies	2,700	3,000	3,000
5062 Subscription/Books	0	200	200
5064 Training, Conferences&Meetings	1,100	4,000	4,000
5078 Other Household Supplies	2,300	2,100	2,500
<u>TOTAL MATERIALS & SERVICES</u>	<u>267,500</u>	<u>270,300</u>	<u>259,200</u>

DEPARTMENT: OPERATIONS DISTRIBUTION - 04

MATERIALS & SERVICES

5020 Contract/Professional Services		20,000
Maintenance on equipment; telephone, copier and printers	2,000	
DOT testing program	500	
Cathodic protection system inspection service	1,500	
Miscellaneous outside services	<u>16,000</u>	
Subtotal	20,000	
5038 Equipment Replacement Fund		0
Operations Distribution Department pro-rata of all allocation to Equipment Replacement Reserve Fund		
5040 Utilities		65,000
Electrical service to booster pumps, tanks and distribution system		
5043 Operating Supplies		55,000
Supplies for maintenance of mains, booster pumps, regulators, tanks, and customer service		
5044 Maintenance of Operating Vehicles		45,000
Gasoline, oil and maintenance of 9 vehicles, backhoe, 2 dump trucks and Kubota tractor		
5047 Rentals, Leases and Permits		4,000
Encroachment permits, underground storage tank permit, Monterey Bay Unified Air Quality permit, rentals of various operating equipment such as scaffolding, forklift, etc		
5048 Small Tools – Maintenance & Repairs		10,000
Purchase & maintenance of small tools, chain saws, air compressors, portable generators, trash pumps and fusion machines		

5050 Facilities Maintenance	9,000
Maintenance of District facilities, operations building, booster stations, storage tanks, Quail Hollow storage yard and spoil removal	
5052 Safety Equipment	3,500
Purchase and maintenance of shoring equipment, fire extinguishers, barricades, first aid kits and flares	
5059 Communications & Telemetry	38,000
Telemetry charges, beepers, alarm service, answering services and cellular phone service	
5060 Office Supplies	3,000
Miscellaneous office supplies, computer paper, copier paper, computer repair, parts, printing of forms and notices	
5062 Subscriptions and Books	200
American Water Works Assn. books, renewal of Title 8 publications	
5064 Training, Conferences & Meetings	4,000
Seminars, training and travel expense for Distribution Department	
5078 Other Household Supplies	2,500
Miscellaneous paper products, cleaning supplies, coffee	
TOTAL MATERIALS & SERVICES	<u>259,200</u>

DEPARTMENT: OPERATIONS/DISTRIBUTION - 04

<u>DEBT SERVICE</u>		2005-2006 ESTIMATED EXPENSE	2005-2006 ADOPTED BUDGET	2006-2007 ADOPTED BUDGET
5886	1997 CSDA Lease			
2714	Principal	15,000	15,000	15,000
2715	Interest	9,200	9,200	8,300
5886 1998 Certificate of Participation Issue				
2820	Principal	118,000	117,900	122,900
2821	Interest	93,000	92,300	87,200
5886 1999 NBC Bonds				
2830	Principal	65,000	65,000	70,000
2831	Interest	45,000	45,000	41,900
<u>TOTAL DEBT SERVICE</u>		<u>345,200</u>	<u>344,400</u>	<u>345,300</u>

DEPARTMENT: OPERATIONS DISTRIBUTION – 04

DEBT SERVICE

5886 2714/15	1997 CSDA Principal & interest for loan to purchase Operations Building (Principal \$15,000; Interest \$8,300)	23,300
5886 2820/21	1998 Certificates of Participation Principal & interest for misc. water system improvement (Principal \$122,900; Interest \$87,200)	210,100
5886 2830/31	1999 North Boulder Creek Refunding Bonds Principal & interest for construction of North Boulder Creek water distribution system improvements. Assesment District funds collected by Santa Cruz County through property tax assessments (Principal \$70,000; Interest \$41,900)	111,900
TOTAL DEBT SERVICES		<u>345,300</u>

DEPARTMENT: OPERATIONS/DISTRIBUTION - 04

	2005-2006 ESTIMATED EXPENSE	2005-2006 ADOPTED BUDGET	2006-2007 ADOPTED BUDGET
<u>CAPITAL OUTLAY</u>			
MACHINERY & EQUIPMENT			
5888 1702			
Generator	1,200	1,200	0
Plate Tamp	0	2,000	2,800
Cut-Off Saw	0	1,200	0
Asphalt Saw	1,500	1,500	0
Jack Hammer	0	0	1,000
Sub Total	<u>2,700</u>	<u>5,900</u>	<u>3,800</u>
OFFICE FURNITURE & EQUIPMENT			
5888 1706			
Software Upgrades	1,200	1,000	1,500
Monitor Replacements(4)	1,600	3,000	0
Computer Replacement	0	0	2,500
Network Server/Rack	0	0	600
Sub Total	<u>2,800</u>	<u>4,000</u>	<u>4,600</u>
TRANSPORTATION EQUIPMENT			
5888 1711			
Truck #311 Replacement	39,500	40,000	0
Forklift #730 Replacement	0	0	15,000
Sub Total	<u>39,500</u>	<u>40,000</u>	<u>15,000</u>
WATER METERS & REGISTERS			
5888 1736 New Service Installations	13,600	25,000	20,000

DEPARTMENT: OPERATIONS/DISTRIBUTION - 04

		2005-2006 ESTIMATED EXPENSE	2005-2006 ADOPTED BUDGET	2006-2007 ADOPTED BUDGET
<u>CAPITAL OUTLAY-Continued</u>				
OTHER CAPITAL PROJECTS				
5890	9901 Replacement Pumps & Motors	0	5,000	5,000
	9902 Telemetering Controls	800	7,500	7,500
	0002 Meter Replacement Program	50,000	60,000	40,000
	0506 Blackstone Booster Pump	31,500	30,000	0
	Station Project			
	0507 Blueridge SCADA Project	5,500	20,000	0
	0508 Probation Distribution Project	57,000	35,000	0
	0503 Manana Woods Distribution Project	43,000	260,000	200,000
	0502 Timberwood Distribution Project	800	40,000	40,000
	0603 Highway 9 Valves Project	0	0	15,000
	0604 Scada Replacement Project	0	0	50,000
	Sub Total	<u>188,600</u>	<u>457,500</u>	<u>357,500</u>
1998 COP WATER SYSTEM IMPROVEMENT PROJECTS				
5890	9924 Irwin Booster Pump Station	5,500	25,000	0
	0201 Kings Creek Road Project	1,000	20,000	0
	0406 Highway9/ Distribution Project	120,400	115,000	0
	Sub Total	<u>126,900</u>	<u>160,000</u>	<u>0</u>
<u>TOTAL CAPITAL OUTLAY</u>		<u>374,100</u>	<u>692,400</u>	<u>400,900</u>

DEPARTMENT: OPERATIONS DISTRIBUTION – 04

CAPITAL OUTLAY

<u>MACHINERY AND EQUIPMENT</u>		3,800
5888 1702	Plate Tamp	2,800
	Jack Hammer/Electric	<u>1000</u>
	Subtotal; Machinery and Equipment	3,800
<u>OFFICE FURNITURE AND EQUIPMENT</u>		4,600
5888 1706	Software Upgrade	1,500
	Computer Replacement	2,500
	Network Server Rack	<u>600</u>
	Subtotal; Office Furniture and Equipment	4,600
<u>TRANSPORTATION EQUIPMENT</u>		15,000
5888 1711	Forklift #730 Replacement	15,000
<u>WATER METERS & REGISTERS</u>		20,000
5888 1736	New Service Installations	20,000
<u>OTHER CAPITAL PROJECTS</u>		
5890 9901	Replacement Pumps & Motors	5,000
	Miscellaneous replacement of existing distribution system pumps and motors, as needed	
5890 9902	Telemetry Controls	7,500
	Miscellaneous replacement or repair of existing SCADA control system components, as needed	

5890 0002	Distribution System Meter Replacement Project Meter change out program for Distribution System. Replacement of approximately 550 meters with touch and radio read meters and appurtenances. Fifth (5) year of seven (7) year change-out program.	40,000
5890 0503	Manana Woods Distribution Project Operations Distribution Department force account activities and, required parts, supplies and materials to install water meters, SCADA control system and miscellaneous system improvements; and , installation by contract service to install approximately 2,500 LF of new 8-inch water mainline in Manana Woods	200,000
5890 0502	Timberwood Distribution Project Operations Distribution Department force account activities and, required parts, supplies and materials to install approximately 750 LF of new 8-inch water mainline and associated appurtenances thereto, along Timberwood Road, Boulder Creek	40,000
5890 0603	Highway 9 Valve Project Contact services to raise approximately forty (40) water mainline valves along Highway 9, Two Bar Road North to McGaffigin Mill Road due to Caltrans paving project	15,000
5890 0604	SCADA Replacement Project Force account and contract services for replacement of existing tone type SCADA controls with digital controls; Redwood Park, Firehouse Booster Station and Reader Tank Existing tone type controls obsolete, and not supported by manufacturer.	50,000
Subtotal; Other Capital Projects		<u>357,500</u>
TOTAL CAPITAL OUTLAY		<u>400,900</u>

BUDGET SUMMARY

DEPARTMENT: WATERSHED - 05

FUND: WATER

<u>CLASSIFICATION</u>	<u>2005-2006 ESTIMATED EXPENSE</u>	<u>2005-2006 ADOPTED BUDGET</u>	<u>2006-2007 ADOPTED BUDGET</u>
PERSONNEL	38,600	67,815	77,900
MATERIALS & SERVICES	13,700	14,900	17,000
DEBT SERVICE	0	0	164,500
CAPITAL OUTLAY	25,000	97,500	97,500
<u>TOTAL BUDGET</u>	<u>77,300</u>	<u>180,215</u>	<u>356,900</u>

DEPARTMENT: WATERSHED - 05

<u>PERSONNEL</u>	<u>2005-2006 ESTIMATED EXPENSE</u>	<u>2005-2006 ADOPTED BUDGET</u>	<u>2006-2007 ADOPTED BUDGET</u>
<u>SALARIES</u>			
5001 Regular Salaries	0	47,500	0
5002 Temporary Salaries	31,300	0	63,000
Sub Total	<u>31,300</u>	<u>47,500</u>	<u>63,000</u>
<u>BENEFITS</u>			
5706 Medical Insurance	0	6,600	0
5707 Dental Insurance	0	900	0
5708 Vision Insurance	0	110	0
5709 Life Insurance	0	120	0
5710 Long Term Disability	0	1,050	0
5711 PERS Retirement	4,000	6,000	9,000
5712 FICA (Social Security)	1,900	2,930	4,000
5713 Workers Compensation	1,000	1,200	1,000
5714 Assistance Program	0	30	0
5715 Other Payroll Charges	0	0	0
5716 Medicare	400	700	900
5717 Special Clothing	0	675	0
Sub Total	<u>7,300</u>	<u>20,315</u>	<u>14,900</u>
<u>ALLOCATIONS</u>			
5719 District Personnel Allocated to Projects	<u>0</u>	<u>0</u>	<u>0</u>
<u>TOTAL PERSONNEL</u>	<u>38,600</u>	<u>67,815</u>	<u>77,900</u>

POSITION TITLES	
Environmental Analyst	<u>1</u>
TOTAL POSITIONS	1

DEPARTMENT: WATERSHED - 05

<u>MATERIALS & SERVICES</u>	<u>2005-2006 ESTIMATED EXPENSE</u>	<u>2005-2006 ADOPTED BUDGET</u>	<u>2006-2007 ADOPTED BUDGET</u>
5020 Contract/Professional Services	11,400	10,000	12,000
5034 Road Maintenance	1,100	3,000	3,000
5043 Operating Supplies	100	500	500
5059 Communications	300	300	300
5062 Subscription/Books	200	500	500
5064 Training, Conference/Seminars	600	500	600
5065 Membership & Dues	0	100	100
 <u>TOTAL MATERIALS & SERVICES</u>	 <u>13,700</u>	 <u>14,900</u>	 <u>17,000</u>

DEPARTMENT: WATERSHED - 05

MATERIALS & SERVICES

5020 Contract/Professional Services		12,000
Security patrol service	5000	
Miscellaneous consultant hydrogeology services	5,000	
Habitat services	<u>2,000</u>	
Subtotal	12,000	
5034 Road Maintenance		3,000
Miscellaneous maintenance activities of District maintained watershed roadways		
5043 Operating Supplies		500
Supplies, copies of special reports, office supplies, maps, shovels		
5059 Communications		300
Telephone service charges		
5062 Subscriptions and Books		500
California Journal, Environmental, Wildland Hydrology		
5064 Training, Conferences & Seminars		600
Training and seminars, travel expense for Watershed Department		
5065 Membership and Dues		100
Watershed Management Council Membership		

TOTAL MATERIALS & SERVICES **17,000**

DEPARTMENT: WATERSHED - 05

		2005-2006	2005-2006	2006-2007
<u>DEBT SERVICE</u>		<u>ESTIMATED</u> <u>EXPENSE</u>	<u>ADOPTED</u> <u>BUDGET</u>	<u>ADOPTED</u> <u>BUDGET</u>
5886 2006 Malosky Creek Watershed				
2834	Principal	0	0	82,300
2835	Interest	0	0	82,200
<u>TOTAL DEBT SERVICE</u>		<u>0</u>	<u>0</u>	<u>164,500</u>

DEPARTMENT: WATERSHED - 05

DEBT SERVICE

5886 2834/2835	2006 Malosky Creek Watershed Property Principal & interest for loan to purchase Malosky Creek Watershed Property (Principal \$83,300; Interest \$82,200)	164,500
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TOTAL DEBT SERVICES	<u>164,500</u>
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DEPARTMENT: WATERSHED - 05

			2005-2006	2005-2006	2006-2007
			<u>ESTIMATED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>
<u>CAPITAL OUTLAY</u>			<u>EXPENSE</u>	<u>BUDGET</u>	<u>BUDGET</u>
<u>OTHER CAPITAL PROJECTS</u>					
5890	9514	Quail Groundwater Model	7,500	0	0
	0004	Quail Well EIR	0	40,000	40,000
	0305	Juvenile Steelhead Survey	17,500	17,500	17,500
	0509	North/South Intertie EIR	0	40,000	40,000
<u>TOTAL CAPITAL OUTLAY</u>			<u>25,000</u>	<u>97,500</u>	<u>97,500</u>

DEPARTMENT – WATERSHED - 05

CAPITAL OUTLAY

OTHER CAPITAL PROJECTS

5890 0004	Quail Well EIR Environmental Impact Report for proposed capital improvement project to install a new groundwater well in the Quail Hollow subunit	40,000
5890 0305	Juvenile Steelhead Survey Contract services to provide survey activities of juvenile steelhead population San Lorenzo River	17,500
5890 0509	North/South Intertie Environmental Impact Report for proposed capital improvement project to install a new water transmission mainline between the District's Northern and Southern Distribution Systems	40,000
TOTAL CAPITAL OUTLAY		<u>97,500</u>

BUDGET SUMMARY

DEPARTMENT: WASTEWATER - 06

FUND: SEWER

<u>CLASSIFICATION</u>	<u>2005-2006 ESTIMATED EXPENSE</u>	<u>2005-2006 ADOPTED BUDGET</u>	<u>2006-2007 ADOPTED BUDGET</u>
PERSONNEL	16,400	14,720	15,900
MATERIALS & SERVICES	28,800	31,900	29,250
DEBT SERVICE	0	20,400	15,000
CAPITAL OUTLAY	20,000	0	0
<u>TOTAL BUDGET</u>	<u>65,200</u>	<u>67,020</u>	<u>60,150</u>

DEPARTMENT: WASTEWATER - 06

<u>PERSONNEL</u>	<u>2005-2006 ESTIMATED EXPENSE</u>	<u>2005-2006 ADOPTED BUDGET</u>	<u>2006-2007 ADOPTED BUDGET</u>
<u>SALARIES</u>			
5001 Regular Salaries	10,100	10,000	10,000
5003 Overtime Wages	1,900	500	500
5004 Standby Wages	0	500	500
Sub Total	<u>12,000</u>	<u>11,000</u>	<u>11,000</u>
<u>BENEFITS</u>			
5706 Medical Insurance	1,500	900	1,700
5707 Dental Insurance	200	180	200
5711 PERS Retirement	900	1,300	1,100
5712 FICA (Social Security)	800	620	900
5713 Workers Compensation	700	500	700
5716 Medicare	200	150	200
5717 Special Clothing	100	70	100
Sub Total	<u>4,400</u>	<u>3,720</u>	<u>4,900</u>
<u>ALLOCATIONS</u>			
5719 District Personnel Allocated to Projects	<u>0</u>	<u>0</u>	<u>0</u>
<u>TOTAL PERSONNEL</u>	<u>16,400</u>	<u>14,720</u>	<u>15,900</u>
POSITION TITLES			
Allocated District Staff	<u>0.10</u>		
TOTAL POSITIONS	0.10		

DEPARTMENT: WASTEWATER - 06

<u>MATERIALS & SERVICES</u>	<u>2005-2006 ESTIMATED EXPENSE</u>	<u>2005-2006 ADOPTED BUDGET</u>	<u>2006-2007 ADOPTED BUDGET</u>
5020 Contract/Professional Services	1,900	3,500	3,000
5023 Outside Water Analysis	10,300	7,500	9,000
5036 Administration Overhead	4,500	4,500	4,200
5038 Equipment Replacement Fund	0	600	0
5040 Utilities	2,900	4,500	3,000
5043 Operating Supplies	2,600	2,500	2,500
5044 Maint & Operations of Vehicles	600	500	600
5047 Rentals/Leases/Permits	2,500	4,000	2,800
5050 Facilities Maintenance	200	1,000	750
5059 Communications	2,900	3,000	3,000
5060 Office Supplies	200	150	200
5061 Postage	200	150	200
<u>TOTAL MATERIALS & SERVICES</u>	<u>28,800</u>	<u>31,900</u>	<u>29,250</u>

DEPARTMENT: WASTEWATER - 06

MATERIALS & SERVICES

5020	Contract/Professional Services		3,000
	Sewer system pumping and outside pipeline cleaning services, as needed		
5023	Outside Water Analysis		9,000
	Sampling of PH & Solids on effluent tanks, fecal MPN, enterococcus & nitrogen. Reduced monitoring required pursuant to Regional Water Quality Board proposed amended permit		
5036	Administration Department Overhead		4,200
	Wastewater Department pro-rated percentage of Administration Department Overhead		
5038	Equipment Replacement Fund		0
	Wastewater Department pro-rated percentage of allocation to Equipment Replacement Fund		
5040	Utilities		3,000
	Power to operate the sewer system.		
5043	Operating Supplies		2,500
	Supplies for waste water system, effluent pumps, and lift station repairs		
5044	Maintenance & Operations of Vehicles		600
	Pro-rated portion of vehicle maintenance		
5047	Permits		2,800
	State of California NPDES Permit	2,400	
	County of S C Hazardous Waste Permit	<u>400</u>	
	Subtotal	2,800	
5050	Building Maintenance		750
	Maintenance of sewer facility		

5059 Communications	3,000
Telephones & telemetering for SCADA System	
5060 Office Supplies	200
Percentage of Finance office supplies based on number of sewer connections	
5061 Postage	200
Percentage of Finance postage based on number of sewer connections	
TOTAL MATERIALS & SERVICES	<u>29,250</u>

DEPARTMENT: WASTEWATER - 06

<u>DEBT SERVICE</u>		2005-2006 ESTIMATED EXPENSE	2005-2006 ADOPTED BUDGET	2006-2007 ADOPTED BUDGET
5886	Treatment Plant Loan			
2720	Principal	0	13,600	0
2721	Interest	0	6,800	0
2722	Payment To Water Fund Loa	0	0	15,000
Treatment Plant Improvement Project				
<u>TOTAL DEBT SERVICE</u>		<u>0</u>	<u>20,400</u>	<u>15,000</u>

DEPARTMENT: WASTEWATER - 06

DEBT SERVICE

5886 2722	Treatment Plant Improvement Project Loan Principal and interest for repayment of Treatment Plant Improvement Project Loan from Water Fund (Principal \$12,000; Interest \$3,000)	15,000
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TOTAL DEBT SERVICES	<u>15,000</u>
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DEPARTMENT: WASTEWATER - 06

<u>CAPITAL OUTLAY</u>	2005-2006 ESTIMATED EXPENSE	2005-2006 ADOPTED BUDGET	2006-2007 ADOPTED BUDGET
<u>OTHER CAPITAL PROJECTS</u>			
5890 0113 Treatment Plant Upgrades	20,000	0	0
<u>TOTAL CAPITAL OUTLAY</u>	<u>20,000</u>	<u>0</u>	<u>0</u>

BUDGET SUMMARY

DEPARTMENT: OPERATIONS/SUPPLY & TREATMENT - 08

FUND: WATER

<u>CLASSIFICATION</u>	<u>2005-2006 ESTIMATED EXPENSE</u>	<u>2005-2006 ADOPTED BUDGET</u>	<u>2006-2007 ADOPTED BUDGET</u>
PERSONNEL	355,700	363,290	414,900
MATERIALS & SERVICES	277,300	311,200	303,700
DEBT SERVICE	300,300	307,500	306,700
CAPITAL OUTLAY	27,600	59,400	140,000
<u>TOTAL BUDGET</u>	<u>960,900</u>	<u>1,041,390</u>	<u>1,165,300</u>

DEPARTMENT: OPERATIONS/SUPPLY & TREATMENT - 08

<u>PERSONNEL</u>	<u>2005-2006 ESTIMATED EXPENSE</u>	<u>2005-2006 ADOPTED BUDGET</u>	<u>2006-2007 ADOPTED BUDGET</u>
<u>SALARIES</u>			
5001 Regular Salaries	262,000	239,500	260,000
5002 Temporary Salaries	4,500	0	0
5003 Overtime Wages	11,600	11,000	12,000
5804 Standby	5,600	6,000	6,000
Sub Total	<u>283,700</u>	<u>256,500</u>	<u>278,000</u>
<u>BENEFITS</u>			
5706 Medical Insurance	18,000	27,800	44,000
5707 Dental Insurance	2,400	3,800	5,700
5708 Vision Insurance	300	640	900
5709 Life Insurance	300	500	800
5710 Long Term Disability	2,500	4,350	5,600
5711 PERS Retirement	17,600	31,500	35,000
5712 FICA (Social Security)	9,500	15,200	20,000
5713 Workers Compensation	17,000	17,000	17,000
5714 Assistance Program	100	100	200
5715 Other Payroll Charges	0	0	0
5716 Medicare	2,300	3,600	4,800
5717 Special Clothing	1,800	2,100	2,600
5723 Certifications	200	200	300
Sub Total	<u>72,000</u>	<u>106,790</u>	<u>136,900</u>
<u>TOTAL PERSONNEL</u>	<u>355,700</u>	<u>363,290</u>	<u>414,900</u>

POSITION TITLES

Director of Operations	0.40
Electrician	0.60
Network Specialist	0.40
Water Treatment & System Supervisor	1.00
Water Treatment & System Operator	2.00
New Position	<u>0.40</u>

TOTAL POSITIONS **4.80**

DEPARTMENT: OPERATIONS/SUPPLY & TREATMENT - 08

	2005-2006 ESTIMATED EXPENSE	2005-2006 ADOPTED BUDGET	2006-2007 ADOPTED BUDGET
<u>MATERIALS & SERVICES</u>			
5020 Contract/Professional Services	25,200	25,000	25,000
5023 Outside Water Analysis	21,500	25,000	28,000
5025 Lab Supplies	4,600	4,500	4,500
5038 Equipment Replacement Fund	0	10,500	0
5040 Utilities	135,000	175,000	150,000
5042 Chemicals	26,200	25,000	25,000
5043 Operating Supplies	23,000	15,000	20,000
5044 Maintenance/Operations of Vehicles	14,000	8,000	15,000
5047 Rental/Leases/Permits	8,300	8,000	15,000
5048 Small Tools-Maintenance & Repairs	700	1,500	3,000
5050 Facilities Maintenance	6,500	3,000	5,000
5052 Safety Equipment	1,700	500	1,500
5059 Communications & Telemetry	6,000	6,500	6,000
5060 Office Supplies	2,700	800	1,200
5062 Subscription /Books	200	500	500
5064 Training, Conferences & Meetings	1,300	2,000	3,500
5065 Membership & Dues	200	150	200
5078 Other Household Supplies	200	250	300
<u>TOTAL MATERIALS & SERVICES</u>	<u>277,300</u>	<u>311,200</u>	<u>303,700</u>

DEPARTMENT: OPERATIONS, SUPPLY & TREATMENT – 08

MATERIALS & SERVICES

5020	Contract/Professional Services		25,000
	Outside contract services for well repairs	20,000	
	Water quality data service	<u>5,000</u>	
	Subtotal	25,000	
5023	Outside Water Analysis		28,000
	Outside services for water quality testing		
5025	Lab Supplies		4,500
	Miscellaneous supplies and materials for bacteriological and other water quality tests performed by District Staff		
5038	Equipment Replacement Fund		0
	Operations Supply Department pro-rata share of allocation Equipment Replacement Reserve Fund		
5040	Utilities		150,000
	Electrical service to wells and Water Treatment Plant		
5042	Chemicals		25,000
	Calciquest for wells, chlorine, polymer, and alum for treatment plant		
5043	Operating Supplies		20,000
	Sampling bottles, reagents, material, material for flushing due to build up from source of water and miscellaneous other operating supplies		
5044	Maintenance of Operating Vehicles		15,000
	Gasoline, maintenance and repair of vehicles		
5047	Rentals, Leases and Permits		15,000
	State of California Water System Fees, lab permit fee, and County of Santa Cruz Haz-Mat Certification fee		

5048	Small Tools	3,000
	Specialized and miscellaneous tools for water sampling and treatment plant	
5050	Building Maintenance	5,000
	Maintenance of Treatment Plant, wells, and intake facilities	
5052	Safety Equipment	1500
	Maintenance & replacement of fire extinguishers and eyewash stations	
5059	Communications & Telemetry	6,000
	Alarm services, answering services, telemeter charges for telephone lines and pagers.	
5060	Office Supplies	1,200
	Computer paper, special notebooks, printing forms.	
5062	Subscriptions & Books	500
	Books needed for water quality updates.	
5064	Training, Conferences & Meetings	3,500
	Seminars, training and travel expense for Supply & Treatment Department	
5065	Membership & Dues	200
5078	Other Household Supplies	300
	Paper products, cleaning supplies, and other household supplies	
TOTAL MATERIALS & SERVICES		<u>303,700</u>

DEPARTMENT: OPERATIONS/SUPPLY & TREATMENT - 08

		2005-2006	2005-2006	2006-2007
		<u>ESTIMATED</u>	<u>ADOPTED</u>	<u>ADOPTED</u>
<u>DEBT SERVICE</u>		<u>EXPENSE</u>	<u>BUDGET</u>	<u>BUDGET</u>
5886	2003 West America Bank (Refinance of State Loan)			
2716	Principal	53,300	53,500	55,500
2717	Interest	27,000	30,500	28,200
5886	1991 State Resource-Treatment Plant			
2718	Principal	131,100	131,200	135,800
2719	Interest	88,900	92,300	87,200
<u>TOTAL DEBT SERVICE</u>		<u>300,300</u>	<u>307,500</u>	<u>306,700</u>

DEPARTMENT: OPERATIONS, SUPPLY & TREATMENT – 08

DEBIT SERVICE

5886 2716/17	2003 West America Bank Refinance of State Pool Loan Principal & interest associated with refinancing of 1976 Safe Drinking Loan; original loan financed miscellaneous supply, storage and distribution improvements (Principal \$55,500; Interest \$28,200)	83,700
5886 2718/19	1991 State Water Resources Loan Principal & interest associated with financing construction of the Surface Water Treatment Plant (Principal \$131,200; Interest \$92,300)	223,000
TOTAL DEBT SERVICE		<u>306,700</u>

DEPARTMENT: OPERATIONS/SUPPLY & TREATMENT - 08

			2005-2006	2005-2006	2006-2007
			ESTIMATED	ADOPTED	ADOPTED
<u>CAPITAL OUTLAY</u>			<u>EXPENSE</u>	<u>BUDGET</u>	<u>BUDGET</u>
MACHINERY & EQUIPMENT					
5888	1702	Chemical Feed Pumps(2)	1,500	3,000	3,000
		Drum Pump	900	1,000	0
		Replacement Cla-Val	0	3,200	0
		Well Transducers (2)	0	0	3,000
Sub Total			<u>2,400</u>	<u>7,200</u>	<u>6,000</u>
OFFICE FURNITURE & EQUIPMENT					
5888	1706	Laptop Computer	4,700	2,200	2,000
		Scada Monitors (2)	0	0	2,000
Sub Total			<u>4,700</u>	<u>2,200</u>	<u>4,000</u>
TRANSPORTATION EQUIPMENT					
5888	1711				
		Truck #149 Replacement	0	0	35,000
		Truck #312 Replacement	0	0	35,000
Sub Total			<u>0</u>	<u>0</u>	<u>70,000</u>
OTHER CAPITAL PROJECTS					
5890					
	9906	Replacement Pumps/Motors	0	25,000	25,000
	9907	Well Abandonment Project	0	5,000	5,000
	0205	Water Sampling Station	20,500	20,000	0
	0605	Olympia Upgrade Project	0	0	30,000
Sub Total			<u>20,500</u>	<u>50,000</u>	<u>60,000</u>
<u>TOTAL CAPITAL OUTLAY</u>			<u>27,600</u>	<u>59,400</u>	<u>140,000</u>

DEPARTMENT: OPERATIONS, SUPPLY & TREATMENT – 08

CAPITAL OUTLAY

MACHINERY AND EQUIPMENT 6,000

5888 1702	Chemical Feed Pumps (2)	3,000
	Replacement Well Transducers (2)	<u>3,000</u>
	Subtotal; Machinery and Equipment	6,000

OFFICE FURNITURE AND EQUIPMENT 4,000

5888 1706	Lap Top Computer	2,000
	for System Supervisor vehicle	
	Replacement SCADA Monitors (2)	<u>2,000</u>
	Subtotal	4,000

TRANSPORTATION EQUIPMENT

5888 1711	Truck No. 149 Replacement	35,000	70,000
	Truck No. 312 Replacement	<u>35,000</u>	
	Subtotal	70,000	

OTHER CAPITAL PROJECTS

5890 9906	Replacement Pumps & Motors	25,000
	Miscellaneous replacement of existing supply and treatment system pumps and motors, as needed	
5890 9907	Well Abandonment Project	5,000
	Conversion of Estrella Well to monitoring well	
5890 0605	Olympia Electrical Upgrade Project	30,000
	Operations Department force account activities and required parts, supplies and materials to replace the existing Olympia Well electrical and control panel	

Subtotal; Other Capital Projects 60,000

TOTAL CAPITAL OUTLAY 140,000