MFMO

TO: Board of Directors

FROM: District Manager

PREPARED BY: Director of Finance & Business Services

SUBJECT: FINANCE & BUSINESS SERVICES STATUS REPORT

DATE: February 20, 2020

RECOMMENDATION:

It is recommended that the Board of Directors review and file the Finance & Business Services Department Status Report.

BACKGROUND:

BUDGET

The budget process has been started internally. This Board meeting will have a presentation on the process and an opportunity for the Board to give any other specific direction. We will continue to have meetings on the budget at the B&F committee meetings, as well as multiple Board meetings.

CUSTOMER SERVICE SUPPORT

- Monthly Consumption by Customer Class
- Customer Service stat and information
- Weekly Call Log

QUARTERLY LEAK ADJUSTMENT REPORT

This packet contains the quarterly leak adjustment report. Q2 had 44 leak adjustments, totaling \$10,825.58. The 6 month YTD had 85 leak adjustments, totaling \$20,903.

REVENUE STABILIZATION RATE ANALYSIS

This packet contains the current consumption as compared to the prior 3 year averages for the revenue rate stabilization. As of December 2019 consumption, the cumulative consumption is 1% below the baseline. There are no triggers identified per the revenue stabilization rate policy.

WEBSITE

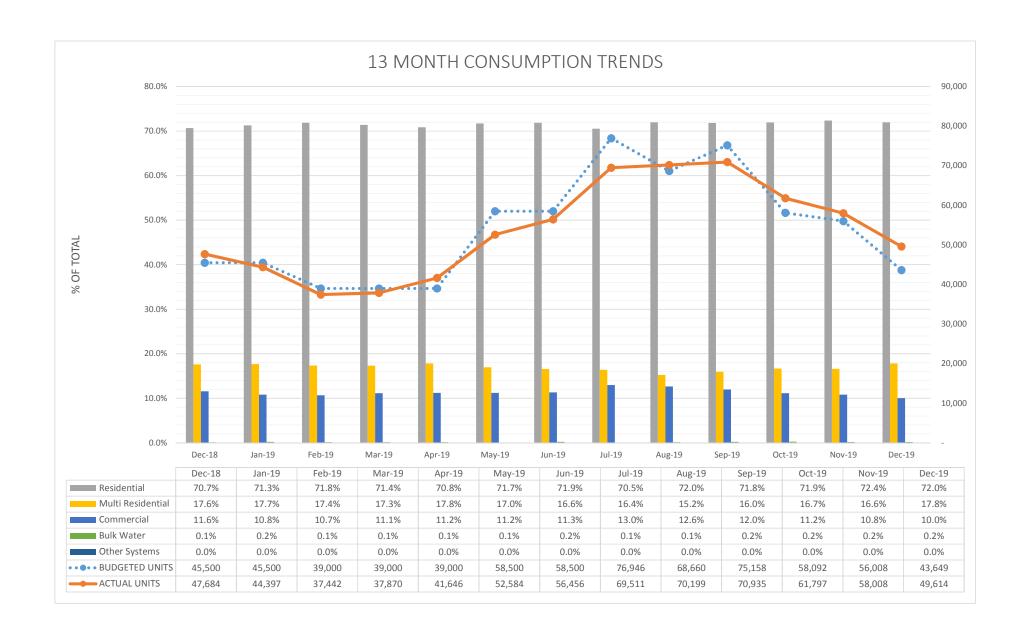
We are about 95% complete with the website. Some of the new sections created are having the content built out. We still expect to launch the new site by end of March, hopefully sooner.

FINANCIAL SUMMARY

December YTD is tracking relatively as expected. This report also contains the Quarterly reports. Consumption was lower in the summer months, yet higher in Nov/Dec, so we will continue to monitor. Expenses always track slightly higher the beginning of the year, this is due to a lot of once a year invoices being paid, such as the workman comp and liability insurances. Please see the Financial report for further detail.

- Operating Revenue: Consumption has been tracking slightly below prior years averages, but it is too early to tell how significantly it could impact the full year.
- Operating Expenses: Expenses are in line with expectations, given the large volume of annual invoices typically paid in July of each year. While there will be some savings from timing of new hires, the PG&E PSPS events were unanticipated increased expenditures.
- Operating Income (loss): Summer months typically carry a higher operating income, that helps carry us through the lower winter consumptions months.
- Overall Outlook: The numbers are in line with expectations. We will continue to monitor consumption trends for any significant shifts from expectations.

| | | Decen | nber | Full | Year | |
|--------------------|------|-----------|--------------|--------------|-------------|--|
| | Curr | ent Month | YTD | Budget | % of Budget | |
| Operating Revenue | \$ | 850,108 | \$ 5,452,068 | \$10,817,670 | 50% | |
| Operating Expenses | \$ | 552,220 | \$ 3,681,662 | \$ 7,817,156 | 47% | |
| Operating Income | \$ | 297,887 | \$ 1,770,406 | \$ 3,000,514 | 59% | |



CUSTOMER SERVICE DEPT SUMMARY

These statistics are meant to show some of the trends and fluctuations in utility billing related items. Management will use these to look for abnormalities or seasonal trends that can impact staff time. For example, the cut in/out process is typically correlated to the real estate market.

| | | | | * | * | | | * | * | * | * | | * |
|----------------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|
| Monthly Stats: | Jan-20 | Dec-19 | Nov-19 | Oct-19 | Sep-19 | Aug-19 | Jul-19 | Jun-19 | May-19 | Apr-19 | Mar-19 | Feb-19 | Jan-19 |
| Cut In/Outs | 36 | 48 | 48 | 42 | 58 | 83 | 142 | 97 | 105 | 83 | 60 | 38 | 58 |
| Tags | 154 | 222 | 151 | 90 | 120 | 184 | 169 | 95 | 256 | 95 | 238 | 124 | 210 |
| Turn-offs | 42 | 40 | 33 | 14 | 30 | 38 | 23 | 21 | 30 | 35 | 19 | 34 | 38 |

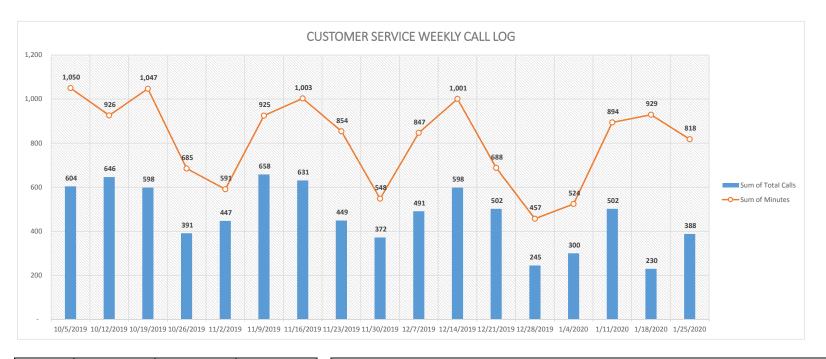
These statistics were initially used to help show growth of online use with Springbrook. These will become even more meaningful as the District does a push to encourage people to savetime and money by signing up online to pay bills and e-bills.

Online / Going Green [1]

| As of 02/05/2020 | | | | | | | | | | | | | |
|------------------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|
| Online Sign-ups | 4,706 | 4,649 | 4,646 | 4,589 | 4,504 | 4,439 | 4,414 | 4,334 | 4,293 | 4,240 | 4,184 | 4,120 | 4,078 |
| E-Bills | 1,806 | 1,794 | 1,781 | 1,763 | 1,727 | 1,697 | 1,686 | 1,624 | 1,590 | 1,522 | 1,413 | 1,378 | 1,356 |
| Auto Pay | 2,987 | 2,962 | 2,943 | 2,901 | 2,874 | 2,778 | 2,707 | 2,518 | 2,551 | 2,725 | 2,706 | 2,659 | 2,716 |

^{*} Due to timing, had abnormal tag periods

[1] Please note these numbers are slightly higher than actuals being utilized. When a person closes their account, they typically leave their online account active for a while for their own personal records. We currently do not have an easy way to break down to only active customers.



| | Incomi | ng Calls | Outgoi | ng Calls | Total | Calls | Weekly Notes |
|-------------|---------|----------|---------|----------|---------|---------|---|
| Week Ending | # Calls | Minutes | # Calls | Minutes | # Calls | Minutes | |
| 10/5/2019 | 391 | 890 | 213 | 160 | 604 | 1,050 | Tags, Main Breaks: 7605 Hihn Rd., 558 Winifred Wy., End of Redwood Dr., More Dr., Irwin Wy., 10720 Lake Blvd. |
| | | | | | | | Turn off, Main Breaks: 7700 E Zayante Rd., Lorenzo Ave., Upper Redwood, 386 Meadow Dr., Dundee Ave., 15605 Hwy 9, 175 |
| 10/12/2019 | 405 | 741 | 241 | 184 | 646 | 926 | Shadowbrook Ln., High St., Country Club, Irwin Wy., 585 Orman Rd., Rowardennan Dr. & Hwy 9, 10649 Visitar St. |
| 10/19/2019 | 345 | 794 | 253 | 254 | 598 | 1,047 | Tags, Main Breaks: 1555 Jackson Ave., 335 Vista Terrace, Nellie Ln., 235 Circle Wy., |
| 10/26/2019 | 243 | 502 | 148 | 183 | 391 | 685 | Turn off, Main Breaks: N/A |
| 11/2/2019 | 228 | 499 | 159 | 92 | 447 | 591 | No tags due to the power outages; 14660 West Park, 215 Ridge, 7766 Hwy 9, Park Dr., Scenic Dr. |
| | | | | | | | Tags & Turn off., Main Breaks: 350 More Dr., 595 Romona Dr., Twin Pines Dr., Ralston Ridge, 100 Brookside Dr., 1120 Dundee Ave., |
| 11/9/2019 | 428 | 773 | 230 | 152 | 658 | 925 | Azaela Ave., Alameda, 530 Western, |
| | | | | | | | Closed for Vetrans Day, Tags, Main Breaks: 105 East Rd., Flat St., Ralston Ridge, 10783 Vera Ave., Boulder St., 14830 Hwy 9, 403 |
| 11/16/2019 | 368 | 869 | 163 | 134 | 631 | 1,003 | Meadow Dr., 15610 Hwy 9, Kings Creek, Shadowbrook Ln. |
| 11/23/2019 | 283 | 653 | 166 | 200 | 449 | 854 | Turn off, Main Breaks: Primavera Rd., Firesiide, 10331 California Dr. |
| | | | | | | | Closed for Thanksgiving two days, Main Breaks: 11392 Lake Dr., 155 Shadowbrook Ln., 12530 Boulder St., Zayante School Rd., |
| 11/30/2019 | 257 | 462 | 115 | 86 | 372 | 548 | Orchard Rd. |
| 12/7/2019 | 325 | 748 | 166 | 99 | 491 | 847 | Tags, Main Breaks: 13374 Hwy 9, 1250 Country Club, Madrona Dr., Fernwood Ave., 498 Ralston Ridge. |
| | | | | | | | Turn off & Tags, Main Breaks: 125 Blue Ridge Dr., Blackstone Dr., 9440 Mill St., Tressel Pass, 120 Nellie Ln, 340 River St., 710 Scenic |
| 12/14/2019 | 367 | 817 | 231 | 184 | 598 | 1001 | Wy., 325 Ridge Dr., Behind Joes Bar near AT & T. |
| | | | | | | | Turn off, Main Breaks: Condor Dr., 560 Whispering Pines, 11949 Lakeshore, 780 Condor, 1605 Jackson, 12145 Monan Way, 150 Lovers |
| 12/21/2019 | 297 | 564 | 205 | 124 | 502 | 688 | Ln, 9737 Manzanita, |
| | | | | | | | |
| 12/28/2019 | 167 | 369 | 78 | 88 | 245 | 457 | Closed for Holiday, Main Breaks: Kings Creek Rd., 13335 Hwy 9, 126 Moonridge Dr., 15171 Hwy, 1315 Dundee, 10670 West Dr. |
| 1/4/2020 | 209 | 476 | 91 | 48 | 300 | 524 | Closed for New Years, Main Breaks: 12734 Irwin Wy., 120 Sweet Pea Ln., Band Rd., 535 Valley View. |
| 1/11/2020 | 340 | 794 | 162 | 101 | 502 | 894 | Tags, Main Breaks: 819 Hillcrest Dr., Sylvan Way, 13350 West Park. |
| 1/18/2020 | 317 | 716 | 213 | 213 | 230 | 929 | Turn off, Main Breaks: 500 Block of Carrol. |
| 1/25/2020 | 252 | 685 | 136 | 132 | 388 | 818 | Tags, Main Breaks: 428 Bar Dr. |
| 2/1/2020 | 284 | 821 | 141 | 102 | 425 | 923 | Turn off, Main Breaks,15177 Bear Creek Rd.,. |

REVENUE STABILIZATION RATE ANALYSIS FY1920

In accordance with the District's Revenue Stabilization Rates Policy & Procedures, the District Manager shall provide the Board of Directors with the average units of water sales (by month) for the rolling previous three years, which will serve as the baseline against which current annual sales to date will be compared. If the District Manager determines that budget-year water sales (in units) to date, and corresponding revenue, is more than 10% below expected year-to-date levels (based on monthly averages over the previous three years), the District Manager shall notify, at a public meeting, the Board of Directors of this determination at or before the next regularly scheduled Board meeting. For more information, please refer to the District's full Policy & Procedures.

MONTHLY CONSUMPTION IN UNITS BY FISCAL YEAR (BASELINE)

| | July | August | September | October | November | December | January | February | March | April | May | June | TOTAL |
|------------------------------------|---------------------|--------|-----------|---------|----------|----------|---------|----------|--------|--------|--------|--------|---------|
| FY1617 | 74,199 | 73,414 | 71,825 | 59,518 | 41,777 | 45,698 | 45,401 | 37,667 | 41,173 | 42,898 | 52,932 | 68,388 | 654,889 |
| FY1718 | 81,254 | 78,331 | 76,259 | 65,658 | 58,601 | 42,693 | 48,947 | 40,431 | 42,401 | 41,263 | 52,088 | 69,321 | 697,247 |
| FY1819 | 69,843 | 76,594 | 70,487 | 62,230 | 58,962 | 47,684 | 44,397 | 37,442 | 37,870 | 41,646 | 52,584 | 56,456 | 656,195 |
| 3 YR AVERAGE (BASELINE) | 75,099 | 76,113 | 72,857 | 62,469 | 53,113 | 45,358 | 46,248 | 38,513 | 40,481 | 41,936 | 52,535 | 64,722 | 669,444 |
| ACTUAL FY1920 CONSUMPTIO FY1920 | ON 69,511 | 70,199 | 70,935 | 61,797 | 58,008 | 49,614 | | | | | | | 380,065 |
| CUMULATIVE ANALYSIS | | | | | | | | | | | | | |
| % Above or Below Average | -7% | -8% | -3% | -1% | 9% | 9% | | | | | | | |
| Cumulative % | -7% | -8% | -6% | -5% | -3% | -1% | | | | | | | |

NOTES:

Consumption is cumulatively slightly below the prior three year average baseline. As of December 2019 consumption, the cumulative consumption is 1% below the baseline. There are no triggers identified per the revenue stabilization rate policy.

Utility Billing Transactions by Date LEAK ADJUSTMENT - Q2 FY1920



13060 Highway 9 Boulder Creek, CA 95006-9119 (831) 338-2153 phone (831) 338-7986 fax

From: 10/01/2019 To: 12/31/2019 Adj & Fees 001, 002, 999

Date Range: Batch Type: Billing Cycle:

| Account No | Journal Entry Date | Amount Credited | Units Above Average | onsumption Billed | Units Used | Cause of Leak | How Leak Was Detected |
|------------|-----------------------|--------------------|------------------------|----------------------|------------|------------------------------|---|
| 006111-000 | 10/08/2019 | \$ 27.08 | 5 | \$ 116.88 | 8 | CUSTOMER SERVICE LEAK | CUSTOMER FOUND LEAK |
| 008890-000 | 10/08/2019 | \$ 54.15 | 10 | \$ 149.37 | 11 | TOILET LEAK | SLVWD INFORMED CUSTOMER AFTER METER READ CAME BACK WITH HIGH USAGE |
| 011136-000 | 10/08/2019 | \$ 335.73 | 62 | \$ 775.26 | 66 | CUSTOMER SERVICE LEAK | CUSTOMER FOUND |
| 015680-000 | 10/08/2019 | \$ 189.53 | 35 | \$ 506.76 | 44 | CUSTOMER SERVICE LEAK | CUSTOMER FOUND |
| 005276-000 | 10/16/2019 | \$ 368.22 | 68 | \$ 868.41 | 76 | IRRIGATION LEAK | CUSTOMER FOUND |
| 06945-000 | 10/16/2019 | \$ 92.06 | 17 | \$ 225.18 | 18 | LEFT ON HOSE | CUSTOMER FOUND |
| 006825-000 | 10/16/2019 | \$ 167.87 | 31 | \$ 504.51 | 41 | GATE VALVE LEAK | SLVWD INFORMED CUSTOMER AFTER METER REAL |
| 009210-000 | 10/16/2019 | \$ 324.90 | 60 | \$ 1,249.08 | 100 | BROKEN HOSE SPIGOT (BY TREE) | CAME BACK WITH HIGH USAGE CUSTOMER FOUND LEAK |
| 009389-000 | 10/16/2019 | \$ 54.15 | 10 | \$ 181.86 | 14 | LEFT HOSE ON | SLVWD INFORMED CUSTOMER AFTER METER REAL |
| 010318-000 | 10/16/2019 | \$ 357.39 | 84 | \$ 970.20 | 84 | IRRIGATION LEAK | CAME BACK WITH HIGH USAGE CUSTOMER FOUND LEAK |
| 005479-000 | 10/25/2019 | \$ 725.61 | 134 | \$ 1,503.12 | 136 | IRRIGATION LEAK | SLVWD INFORMED CUSTOMER AFTER METER REAL |
| 005689-000 | 10/25/2019 | \$ 211.19 | 39 | \$ 837.93 | 69 | IRRIGATION LEAK | CAME BACK WITH HIGH USAGE SLVWD INFORMED CUSTOMER AFTER METER REAL |
| 006550-000 | 10/25/2019 | \$ 157.04 | 29 | \$ 764.43 | 65 | IRRIGATION LEAK | CAME BACK WITH HIGH USAGE SLVWD INFORMED CUSTOMER AFTER METER REAL |
| | | | | | | | CAME BACK WITH HIGH USAGE |
| 008796-000 | 10/25/2019 | \$ 211.19 | 39 | \$ 463.44 | 40 | SERVICE LINE LEAK | CUSTOMER FOUND LEAK |
| 015635-000 | 11/08/2019 | \$ 178.70 | 33 | \$ 461.19 | 37 | SERVICE LINE LEAK | SLVWD INFORMED CUSTOMER AFTER METER REAL CAME BACK WITH HIGH USAGE |
| 006969-000 | 11/08/2019 | \$ 314.07 | 58 | \$ 712.53 | 63 | HOSE | SLVWD INFORMED CUSTOMER AFTER METER REAL CAME BACK WITH HIGH USAGE |
| 015690-000 | 11/18/2019 | \$ 492.77 | 91 | \$ 1,069.92 | 96 | IRRIGATION LEAK | CUSTOMER FOUND LEAK |
| 014597-000 | 11/18/2019 | \$ 909.72 | 168 | \$ 1,955.40 | 170 | SERVICE LINE LEAK | SLVWD INFORMED CUSTOMER AFTER METER REA CAME BACK WITH HIGH USAGE |
| 011923-000 | 11/18/2019 | \$ 173.28 | 32 | \$ 688.59 | 58 | SERVICE LINE LEAK | CUSTOMER FOUND LEAK |
| 006330-000 | 11/18/2019 | \$ 54.15 | 10 | \$ 261.79 | 18 | PRESSURE REGULATOR LEAKING | CUSTOMER FOUND LEAK |
| 011175-001 | 12/03/2019 | \$ 108.30 | 20 | \$ 273.14 | 21 | SERVICE LINE LEAK | SLVWD INFORMED CUSTOMER AFTER METER REAL CAME BACK WITH HIGH USAGE |
| 005993-000 | 12/03/2019 | \$ 194.94 | 36 | \$ 530.81 | 42 | HOSE | SLVWD INFORMED CUSTOMER AFTER METER REA |
| 012665-000 | 12/03/2019 | \$ 211.19 | 39 | \$ 764.43 | 65 | SERVICE LINE LEAK | CAME BACK WITH HIGH USAGE CUSTOMER FOUND LEAK |
| 010900-00 | 12/13/2019 | \$ 194.94 | 36 | \$ 493.68 | 40 | SERVICE LINE LEAK | SLVWD INFORMED CUSTOMER AFTER METER REA |
| 011221-000 | 12/13/2019 | \$ 146.21 | 27 | \$ 441.78 | 38 | IRRIGATION LEAK | CAME BACK WITH HIGH USAGE SLVWD INFORMED CUSTOMER AFTER METER REA |
| 011997-000 | 12/13/2019 | \$ 471.11 | 87 | \$ 1,186.80 | 104 | IRRIGATION LEAK | CAME BACK WITH HIGH USAGE CUSTOMER FOUND LEAK |
| 016194-000 | 12/13/2019 | \$ 187.36 | 34 | \$ 585.26 | 50 | TOILET LEAK | CUSTOMER FOUND LEAK |
| 008323-000 | 12/17/2019 | \$ 321.44 | 56 | \$ 959.56 | 78 | SERVICE LINE LEAK | SLVWD INFORMED CUSTOMER AFTER METER REA |
| | | | | | | | CAME BACK WITH HIGH USAGE |
| 011691-000 | 12/17/2019 | \$ 154.98 | 27 | \$ 445.34 | 36 | IRRIGATION LEAK | SLVWD INFORMED CUSTOMER AFTER METER REA CAME BACK WITH HIGH USAGE |
| 010773-000 | 12/17/2019 | \$ 510.86 | 89 | \$ 1,088.22 | 92 | SERVICE LINE LEAK | CUSTOMER FOUND LEAK |
| 015725-000 | 12/17/2019 | \$ 367.36 | 64 | \$ 851.65 | 70 | TOILET LEAK | BADGER SITE ALERTED CUSTOMER |
| 016034-000 | 12/17/2019 | \$ 120.54 | 21 | \$ 342.02 | 27 | SERVICE LINE LEAK | CUSTOMER FOUND LEAK |
| 008133-000 | 12/17/2019 | \$ 86.10 | 15 | \$ 261.66 | 20 | GARDEN HOSE | CUSTOMER FOUND LEAK |
| 010694-000 | 12/17/2019 | \$ 212.38 | 37 | \$ 479.78 | 39 | SERVICE LINE LEAK | SLVWD INFORMED CUSTOMER AFTER METER REA |
| 010786-000 | 12/17/2019 | \$ 229.60 | 40 | \$ 569.24 | 44 | SERVICE LINE LEAK | CAME BACK WITH HIGH USAGE SLVWD INFORMED CUSTOMER AFTER METER REA |
| 012213-000 | 12/26/2019 | \$ 243.14 | 44 | \$ 816.29 | 68 | SERVICE LINE LEAK | CAME BACK WITH HIGH USAGE SLVWD INFORMED CUSTOMER AFTER METER REA |
| 016105-000 | 12/26/2019 | \$ 120.54 | 21 | \$ 350.40 | 28 | VALVES AND TOILET | CAME BACK WITH HIGH USAGE |
| 007564-000 | 12/26/2019 | \$ 57.40 | 10 | \$ 169.82 | 12 | UNKNOWN | HIGH BILL |
| 010637-000 | 12/26/2019 | \$ 154.98 | 27 | \$ 397.04 | 29 | STOLEN WATER | HIGH BILL |
| 013679-000 | 12/26/2019 | 160.72 | | | | SERVICE LINE LEAK | HIGH BILL SLVWD INFORMED CUSTOMER AFTER METER REA |
| | | \$ | 28 | \$ 488.88 | 37 | | CAME BACK WITH HIGH USAGE |
| 007892-000 | 12/26/2019 | \$ 243.68 | 45 | \$ 601.98 | 50 | SERVICE LINE LEAK | HIGH BILL |
| 006607-001 | 12/30/2019 | \$ 625.66 | 109 | \$ 1,430.24 | 119 | TOILET LEAK | SLVWD INFORMED CUSTOMER AFTER METER REA CAME BACK WITH HIGH USAGE |
| | | \$ 129.96 | 24 | \$ 365.97 | 31 | SERVICE LINE LEAK | |

LEAK Totals # Leak Adj \$ (10,825.58) 44 FY 1920 YTD Totals # Leak Adj \$ (20,903.00) 85

Fiscal Year 2019/2020 First Quarter Financial Summary

Management's Discussion and Analysis (MDA)

Overview

This section presents management's analysis of the San Lorenzo Valley Water District's (the District) financial condition and activities as of the above mentioned period. This information should be read in conjunction with the unaudited financial information that follows. For a complete review of a fiscal year, it is best to come back and look at the audited Annual Financial Report.

The District does a hard year end close, through that process there are yearend expenses that are booked at yearend and not represented in the monthly expenses. There may also be annual expenses paid upfront that could cause individual months to appear skewed. Data is continuously being reviewed, so it is not un-common for a prior month balance to change slightly throughout the year as accounts are reconciled. It is important to understand this in connection with the numbers that follow.

Operations Net Results

For the three months ended December 31, 2019, the District had an operating income of \$1M. Quarterly operating revenue was \$2.8M with operating expenses of \$1.7M. Q2 typically has lower consumption, however, the rate increases go into effect in November. Consumption was the same as prior year and 5% higher than the average for this quarter. Consumption has been fluctuating back and forth during the year compared to prior years. November and December had higher than expected consumption, which has mitigated the previous assumption that revenue may be slightly lower than expected.

YTD (six-months) had an operating income of \$1.8M, which is in line with expectations.

Operating Revenue

Quarterly operating revenue of \$2.8M is in line with expectations. October, November and December had usage of 61.8, 58K and 49.6K units of water billed, respectively.

Q2 CY compared to Q2 PY had an increase of \$166K, this is due to the new rates in effect.

YTD (six-months) had an operating revenue of \$5.5M, which is in line with expectations.

Operating Expenses

Quarterly operating expenses were \$1.7M, or 22% of the annual budget.

Q2 CY compared to Q2 PY had a decrease of \$29K, or 2%. There was approx. \$130K savings in contract services; ~\$61K lower legal fees and ~\$60K lower environmental consultants. Remaining off-sets were planned expenditure increases.

YTD (six-months) had an operating expense of \$3.7M, which is in line with expectations.

Non-Operating Revenue & Expenses

Below itemizes the different non-operating revenue and expenses of the District as of Q2.

| Non-operating Revenue | Q1 Total | Q2 Total | Q3 Total | YTD Total |
|------------------------|-----------|------------|----------|------------|
| Lease Reveue | \$ 6,012 | \$ 6,432 | | \$ 12,444 |
| Property Taxes | 16,488 | 400,466 | | 416,954 |
| Assessment Revenue | - | 172,341 | | 172,341 |
| Rental Income | 3,678 | 6,142 | | 9,820 |
| Interest | 52,059 | 103,154 | | 155,212 |
| | \$ 78,237 | \$ 688,534 | \$ - | \$ 766,771 |
| Non-operating Expenses | Q1 Total | Q2 Total | Q3 Total | YTD Total |
| Interest Expense | \$ 78,290 | \$ 37,827 | | \$ 116,117 |

Debt Obligations

Below itemizes current debt obligations of the District as of Q1. Some of the debt obligations are solely funded from assessments and not paid out of the general fund.

| | Balance | | | | Balance |
|---------------------|-----------------|------------------|----|---------|------------------|
| | 2019 | Additions | P | ayments | 2020 |
| Felton Loan | \$ 1,351,293 | | \$ | 76,931 | \$ 1,274,362 |
| Refunding Bond | 1,179,809 | | | 339,515 | 840,294 |
| Olympia SRF Loan | 1,461,622 | | | 33,335 | 1,428,287 |
| Other Loans | 320,398 | | | 24,568 | 295,830 |
| \$14.5M COP | - | 14,500,000 | | | 14,500,000 |
| Probation Tank Loan | 2,000,000 | | | 15,897 | 1,984,103 |
| | \$ 6,313,121 | \$ 14,500,000 | \$ | 490,245 | \$ 20,322,876 |

Capital Projects & Expenditures

Below itemizes the Q2 capital expenditures that have been spent. Please note if any projects used inhouse labor, these amounts have may not yet be allocated to the projects. In Q2 there were approximately \$1.8M in capital expenditures. Majority was Probation Tank (\$1.1M) and Lompico AD PRV's (\$500K).

PROJECT LISTING OF ADDITIONS TO CIP

| FUND | PROJECT | FY1 | 819 BALANCES | Q1 FY1920 | Q2 FY1920 | PF | ROJECT TOTAL |
|------|--|-----|--------------|------------------|--------------------|----|--------------|
| 02 | BCEWW IMPROVEMENTS / CAP-1617001A | \$ | 87,049.60 | \$ 960.00 | \$ - | \$ | 88,009.60 |
| 01 | WO 823 - PROBATION TANK / CAP-1516002A | \$ | 1,132,138.44 | \$ 403,421.35 | \$ 1,148,412.28 | \$ | 2,683,972.07 |
| 01 | WO 845 - SWIM TANK DESIGN & CONSTRUCTION / CAP-1516003A | \$ | 181,609.19 | \$ 9,000.75 | \$ 1,450.00 | \$ | 192,059.94 |
| 01 | WO 272/549 - LYON WATER TREATMENT PLANT ACCESS RD REPAIR | \$ | 126,372.60 | \$ 15,510.20 | \$ - | \$ | 141,882.80 |
| 01 | LOST ACRES WATER TANK PROJECT | \$ | 7,416.40 | \$ - | \$ - | \$ | 7,416.40 |
| 01 | WO 411 - FELTON METER CHANGE OUT PROJECT | \$ | - | \$ 10,484.15 | \$ - | \$ | 10,484.15 |
| 01 | WO 280 - FALL CREEK INTAKE FEMA | \$ | 129,669.90 | \$ 2,176.01 | \$ 1,635.00 | \$ | 133,480.91 |
| 01 | WO 525 - LOMPICO SERVICE LINE REPLACEMENT | \$ | - | \$ 2,733.83 | \$ - | \$ | 2,733.83 |
| 01 | WO 814 - PASO WELL 6 REPLACEMENT | \$ | 658,558.05 | \$ 101,445.01 | \$ 11,769.01 | \$ | 771,772.07 |
| 01 | WO 837 - MAIN PRV STATION REPLACEMENTS | \$ | 36,820.22 | \$ 35,508.15 | \$ 448,838.28 | \$ | 521,166.65 |
| 01 | WO 901 - GENERAL METER CHANGE OUTS | \$ | - | \$ 20,290.73 | \$ 6,073.90 | \$ | 26,364.63 |
| 01 | WO 1208 - LEWIS TANK | \$ | 23,241.81 | \$ 5,170.24 | \$ 9,474.00 | \$ | 37,886.05 |
| 01 | WO 1209 - MADRONE TANK | \$ | 23,241.81 | \$ 3,670.24 | \$ 9,474.00 | \$ | 36,386.05 |
| 01 | WO 1210 - KASKI TANK | \$ | 23,241.80 | \$ 3,670.24 | \$ 9,474.01 | \$ | 36,386.05 |
| 01 | WO 1234 - LYON PIPELINE PROJECT | \$ | 150,902.31 | \$ - | \$ - | \$ | 150,902.31 |
| 01 | WO 1235 - SEQUOIA AVE PIPELINE PROJECT | \$ | 9,829.94 | \$ - | \$ - | \$ | 9,829.94 |
| 01 | WO 1284 - CALIFORNIA DRIVE PIPELINE PROJECT | \$ | 46,581.49 | \$ - | \$ - | \$ | 46,581.49 |
| 01 | WO 1285 - HIHN ROAD PIPELINE PROJECT | \$ | 50.00 | \$ - | \$ - | \$ | 50.00 |
| 01 | WO 1286 - HILLSIDE DRIVE PIPELINE PROJECT | \$ | 23,361.88 | \$ - | \$ - | \$ | 23,361.88 |
| 01 | WO 1135 - PROBATION TANK SCADA CONTROLS | \$ | 10,404.13 | \$ - | \$ - | \$ | 10,404.13 |
| 01 | WO 1366 - GLEN ARBOR BRIDGE SOUTH | \$ | - | \$ - | \$ - | \$ | - |
| 01 | WO 1447 - HABITAT CONSERVATION PLAN | \$ | 5,609.68 | \$ - | \$ - | \$ | 5,609.68 |
| 01 | WO 1457 - EL SOLYO POWER DROP | \$ | - | \$ 2,500.00 | \$ - | \$ | 2,500.00 |
| 01 | WO 1517 - EL SOLYO HEIGHTS TANK | \$ | - | \$ - | \$ - | \$ | - |
| 01 | WO 1518 - WATER MASTER PLAN | \$ | - | \$ 7,048.25 | \$ 20,448.00 | \$ | 27,496.25 |
| 01 | WO 1519 - NEW METER SETS | \$ | - | \$ - | \$ - | \$ | - |
| 01 | WO 1543 - QUAIL 5A & OLY 3 WELL REHAB | \$ | - | \$ 356.91 | \$ 58,762.50 | \$ | 59,119.41 |
| 01 | WO 1489 - VACCUM EXCAVATOR | \$ | - | \$ - | \$ 24,306.46 | \$ | 24,306.46 |
| 01 | CLARIFIER RETURN PUMP - LYON PLANT | \$ | - | \$ - | \$ 12,748.64 | \$ | 12,748.64 |
| | | \$ | 2,676,099.25 | \$ 623,946.06 | \$ 1,762,866.09 | \$ | 5,062,911.40 |

OPERATING ANALYSIS - DECEMBER 2019

REVENUE BY CATEGORY

DESCRIPTION

WATER USAGE
BASIC CHARGES
METERS, PENALTIES & OTHER
SEWER CHARGES

TOTAL OPERATING REVENUE

| | (| COMPARII | NG A | AGAINST P | RIO | R YEAR | | COMPAR | RING AGAINST B | UDGET |
|----|---------|----------|------|-----------|-----|----------|---------|-----------|----------------|--------|
| | | % OF | | | | | | Act. % of | ANNUAL | % of |
| 4 | CTUALS | TOTAL | PR | IOR YEAR | | \$ Diff. | % Diff. | Budget | BUDGET | Annual |
| \$ | 563,770 | 66.3% | \$ | 515,103 | \$ | 48,667 | 9% | 8% | \$ 7,395,500 | 68% |
| | 268,982 | 31.6% | | 253,817 | | 15,165 | 6% | 9% | 3,163,000 | 29% |
| | 5,555 | 0.7% | | 2,970 | | 2,585 | 87% | 4% | 127,000 | 1% |
| | 11,801 | 1.4% | | 10,016 | | 1,784 | 18% | 9% | 132,170 | 1% |
| \$ | 850,108 | 100.0% | \$ | 781,906 | \$ | 68,201 | 9% | 8% | \$ 10,817,670 | 100% |

REVENUE COMMENTS

Water Usage: Dec 19 was 1% below the same time in Dec of the prior year. Remaining basic charge increase was due to the rate increase.

Sewer Charges: New rates went into effect Dec 19.

EXPENSES BY CATEGORY

DESCRIPTION

SALARIES & BENEFITS
CONTRACT/PROF. SERVICES
OPERATING EXPENSES
MAINTENANCE
FACILITIES
GEN. & ADMIN.
TOTAL OPERATING EXPENSES

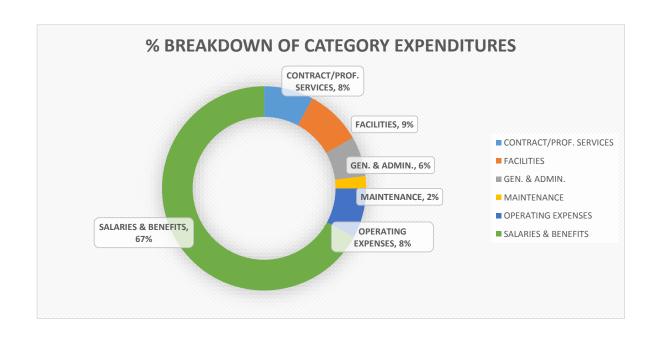
| | | (| COMPARI | NG A | AGAINST P | RIO | R YEAR | | COMPAR | RING | AGAINST B | UDGET |
|---|----|---------|---------|------|-----------|-----|----------|---------|-----------|------|-----------|--------|
| | | | % OF | | | | | | Act. % of | | ANNUAL | % of |
| | Α | CTUALS | TOTAL | PR | IOR YEAR | | \$ Diff. | % Diff. | Budget | | BUDGET | Annual |
| : | 5 | 360,808 | 67.1% | \$ | 335,127 | \$ | 25,681 | 8% | 7% | \$ | 5,164,975 | 66% |
| | | 42,190 | 7.8% | | 85,897 | | (43,707) | -51% | 4% | | 1,070,711 | 14% |
| | | 42,409 | 7.9% | | 41,966 | | 443 | 1% | 10% | | 435,250 | 6% |
| | | 10,467 | 1.9% | | 14,728 | | (4,261) | -29% | 5% | | 218,850 | 3% |
| | | 47,950 | 8.9% | | 55,790 | | (7,840) | -14% | 8% | | 591,700 | 8% |
| | | 33,971 | 6.3% | | 21,938 | | 12,033 | 55% | 10% | | 335,670 | 4% |
| | \$ | 537,794 | 100% | \$ | 555,446 | \$ | (17,652) | -3% | 7% | \$ | 7,817,156 | 100% |

EXPENSE COMMENTS

Overall expenses tracked similar to prior year.

Prof. Serv: Savings from lower environmental programs contractors compared to PY.

Legal Bills: Dec 19 legal bills were \$14K, compared to prior year \$10K



OPERATING ANALYSIS - Q2 FY1920 (OCTOBER-DECEMBER)

REVENUE BY CATEGORY

DESCRIPTION

WATER USAGE BASIC CHARGES METERS, PENALTIES & OTHER SEWER CHARGES

TOTAL OPERATING REVENUE

| (| COMPARII | NG AGAINST P | RIO | R YEAR | | COMPARING AGAINST BUDGET | | | | | |
|--------------|----------|--------------|-----|----------|---------|--------------------------|----|------------|--------|--|--|
| | % OF | | | | | Act. % of | | ANNUAL | % of | | |
| ACTUALS | TOTAL | PRIOR YEAR | | \$ Diff. | % Diff. | Budget | | BUDGET | Annual | | |
| \$ 1,910,301 | 69.2% | \$ 1,796,922 | \$ | 113,379 | 6% | 26% | \$ | 7,395,500 | 68% | | |
| 799,181 | 29.0% | 752,628 | | 46,554 | 6% | 25% | | 3,163,000 | 29% | | |
| 17,500 | 0.6% | 16,675 | | 825 | 5% | 14% | | 127,000 | 1% | | |
| 31,826 | 1.2% | 26,704 | | 5,121 | 19% | 24% | | 132,170 | 1% | | |
| \$ 2,758,808 | 100.0% | \$ 2,592,929 | \$ | 165,879 | 6% | 26% | \$ | 10,817,670 | 100% | | |

REVENUE COMMENTS

Water Usage: Consumption for Q2 FY1920 was approximately the same as Q2 in the prior year.

Sewer Charges: New rates went into effect for December billings.

EXPENSES BY CATEGORY

DESCRIPTION

SALARIES & BENEFITS
CONTRACT/PROF. SERVICES
OPERATING EXPENSES
MAINTENANCE
FACILITIES
GEN. & ADMIN.
TOTAL OPERATING EXPENSES

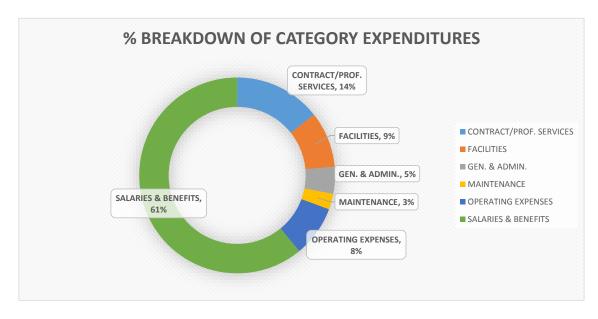
| (| OMPARII | NG A | AGAINST P | COMPARING AGAINST BUDGET | | | | | | |
|--------------|---------|------|-----------|--------------------------|-----------|-------------|-----------|--------|-----------|--------|
| | % OF | | | | | | Act. % of | ANNUAL | | % of |
| ACTUALS | TOTAL | PR | IOR YEAR | | \$ Diff. | % Diff. | Budget | | BUDGET | Annual |
| \$ 1,049,849 | 60.9% | \$ | 996,854 | \$ | 52,995 | 5% | 20% | \$ | 5,164,975 | 66% |
| 247,288 | 14.3% | | 377,699 | | (130,411) | -35% | 23% | | 1,070,711 | 14% |
| 145,770 | 8.5% | | 106,588 | | 39,182 | 37% | 33% | | 435,250 | 6% |
| 44,320 | 2.6% | | 36,924 | | 7,396 | 20% | 20% | | 218,850 | 3% |
| 159,266 | 9.2% | | 165,856 | | (6,590) | -4% | 27% | | 591,700 | 8% |
| 76,988 | 4.5% | | 68,807 | | 8,182 | 12% | 23% | | 335,670 | 4% |
| \$ 1,723,480 | 100% | \$ 1 | L,752,727 | \$ | (29,248) | -2 % | 22% | \$ | 7,817,156 | 100% |

EXPENSE COMMENTS

Sal.&Benefits: Q vs Q are normal, YTD is due to first half has higher unfunded pension liability payment.

Legal Bills: Q2 FY1920 were \$61K lower than the same quarter in the prior year.

Prof. Serv: Savings from lower stream flow monitoring compared to PY.



OPERATING ANALYSIS - YTD FY1920 (JULY-DECEMBER)

REVENUE BY CATEGORY

DESCRIPTION

WATER USAGE
BASIC CHARGES
METERS, PENALTIES & OTHER
SEWER CHARGES

TOTAL OPERATING REVENUE

REVENUE COMMENTS

| C | OMPARIN | IG AGAINST PF | COMPARING AGAINST BUDGET | | | | | |
|-----------------|---------|---------------|--------------------------|---------|--------|------|------------|--------|
| | % OF | | Act. % of | | ANNUAL | % of | | |
| ACTUALS | TOTAL | PRIOR YEAR | \$ Diff. | % Diff. | Budget | | BUDGET | Annual |
| \$ 3,792,646 | 69.6% | \$ 3,639,695 | \$ 152,951 | 4% | 51% | \$ | 7,395,500 | 68% |
| 1,560,828 | 28.6% | 1,464,069 | 96,759 | 7% | 49% | | 3,163,000 | 29% |
| 36,725 | 0.7% | 38,445 | (1,720) | -4% | 29% | | 127,000 | 1% |
| 61,869 | 1.1% | 51,738 | 10,131 | 20% | 47% | | 132,170 | 1% |
| \$ 5,452,068 | 100.0% | \$ 5,193,946 | \$ 258,122 | 5% | 50% | \$ | 10,817,670 | 100% |

YTD revenues are higher due to the rate increase compared to prior year. Water and Sewer revenues are tracking according to budget.

EXPENSES BY CATEGORY

DESCRIPTION

SALARIES & BENEFITS
CONTRACT/PROF. SERVICES
OPERATING EXPENSES
MAINTENANCE
FACILITIES
GEN. & ADMIN.
TOTAL OPERATING EXPENSES

| C | OMPARIN | NG AGAINST PE | RIOF | R YEAR | | COMPARING AGAINST BUDGET | | | | | | |
|-----------------|---------|---------------|------|-----------|---------|--------------------------|----|-----------|--------|--|--|--|
| | % OF | | | | | Act. % of | | ANNUAL | % of | | | |
| ACTUALS | TOTAL | PRIOR YEAR | | \$ Diff. | % Diff. | Budget | | BUDGET | Annual | | | |
| \$ 2,477,261 | 67.6% | \$ 2,342,564 | \$ | 134,697 | 6% | 48% | \$ | 5,164,975 | 66% | | | |
| 348,013 | 9.5% | 513,177 | | (165,164) | -32% | 33% | | 1,070,711 | 14% | | | |
| 229,298 | 6.3% | 193,944 | | 35,353 | 18% | 53% | | 435,250 | 6% | | | |
| 91,550 | 2.5% | 68,875 | | 22,674 | 33% | 42% | | 218,850 | 3% | | | |
| 280,008 | 7.6% | 269,660 | | 10,348 | 4% | 47% | | 591,700 | 8% | | | |
| 241,107 | 6.6% | 218,080 | | 23,027 | 11% | 72% | | 335,670 | 4% | | | |
| \$ 3,667,236 | 100% | \$ 3,606,301 | \$ | 60,935 | 2% | 47% | \$ | 7,817,156 | 100% | | | |

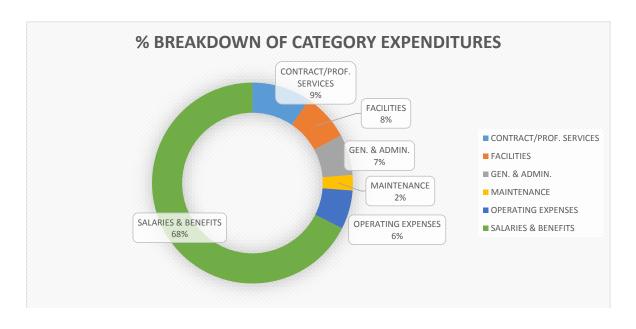
EXPENSE COMMENTS

Contract/Prof. Serv.: Legal prior year was \$43K higher. Enviro programs \$95K less than PY Operating Expenses were higher due to generator rentals for the PG&E PSPS

Maintenance was high due to major truck bed repair, this was budgeted for.

Facilities were higher due to timing of bills yr over yr

 $\label{lem:condition} Gen \& Admin: \$18 K increase to liability insurance year over year.$



OPERATING EXPENSE ANALYSIS - Q2

DETAILED EXPENSES BY DEPARTMENT

| | Q2 CY Q2 % of | | Q2 % of YTD ACTUALS | | * * * | | ANNUAL | Notes |
|------------|----------------------------|--|---|---|--|---|---|--|
| Α | CTUALS | Budget | | | Budget | | BUDGET | |
| \$ | 87,725 | 18% | \$ | 255,319 | 52% | \$ | 491,956 | |
| \$ 122,621 | | 31% \$ | | 153,286 | 39% | \$ | 394,100 | Legal is tracking slightly below budget. Potential savings. |
| \$ | 2,072 | 104% | \$ | 3,440 | 173% | \$ | 1,986 | New copier, YE total expected to be \$4K. |
| \$ | 3,976 | 25% | \$ | 7,338 | 46% | \$ | 15,887 | |
| \$ | 5,174 | 19% | \$ | 11,266 | 42% | \$ | 26,810 | |
| \$ | 45,745 | 29% | \$ | 172,613 | 108% | \$ | 159,112 | District paid an unanticipated \$25K in claims. Will be |
| | | | | | | | | over budget by approximately that amount. |
| \$ | 267,313 | 25% | \$ | 603,262 | 55% | \$ | 1,089,851 | |
| | \$ \$ \$ \$ \$ | \$ 87,725 \$ 122,621 \$ 2,072 \$ 3,976 \$ 5,174 \$ 45,745 | ACTUALS Budget \$ 87,725 18% \$ 122,621 31% \$ 2,072 104% \$ 3,976 25% \$ 5,174 19% \$ 45,745 29% | ACTUALS Budget \$ 87,725 18% \$ 122,621 31% \$ 2,072 104% \$ 3,976 25% \$ 5,174 19% \$ 45,745 29% | ACTUALS Budget \$ 87,725 18% \$ 255,319 \$ 122,621 31% \$ 153,286 \$ 2,072 104% \$ 3,440 \$ 3,976 25% \$ 7,338 \$ 5,174 19% \$ 11,266 \$ 45,745 29% \$ 172,613 | ACTUALS Budget Budget \$ 87,725 18% \$ 255,319 52% \$ 122,621 31% \$ 153,286 39% \$ 2,072 104% \$ 3,440 173% \$ 3,976 25% \$ 7,338 46% \$ 5,174 19% \$ 11,266 42% \$ 45,745 29% \$ 172,613 108% | ACTUALS Budget Budget \$ 87,725 18% \$ 255,319 52% \$ \$ 122,621 31% \$ 153,286 39% \$ \$ 2,072 104% \$ 3,440 173% \$ \$ 3,976 25% \$ 7,338 46% \$ \$ 5,174 19% \$ 11,266 42% \$ \$ 45,745 29% \$ 172,613 108% \$ | ACTUALS Budget Budget BUDGET \$ 87,725 18% \$ 255,319 52% \$ 491,956 \$ 122,621 31% \$ 153,286 39% \$ 394,100 \$ 2,072 104% \$ 3,440 173% \$ 1,986 \$ 3,976 25% \$ 7,338 46% \$ 15,887 \$ 5,174 19% \$ 11,266 42% \$ 26,810 \$ 45,745 29% \$ 172,613 108% \$ 159,112 |

| FINANCE | Q2 CY | Q2 % of | ΥT | D ACTUALS | YTD % of | ANNUAL | Notes |
|--------------------------------|---------------|---------|----|-----------|----------|-----------------|-------|
| | ACTUALS | Budget | | | Budget | BUDGET | |
| SALARIES & BENEFITS | \$ 245,761 | 22% | \$ | 516,699 | 47% | \$ 1,102,927 | |
| CONTRACT/PROFESSIONAL SERVICES | \$ 42,023 | 39% | \$ | 52,995 | 49% | \$ 108,728 | |
| OPERATING EXPENSES | \$ 11 | 1% | \$ | 899 | 52% | \$ 1,738 | |
| MAINTENANCE | \$ 2,390 | 15% | \$ | 4,106 | 26% | \$ 15,738 | |
| FACILITIES | \$ 192 | 13% | \$ | 468 | 31% | \$ 1,500 | |
| GEN. & ADMIN. | \$ 36,235 | 25% | \$ | 68,768 | 47% | \$ 147,473 | |
| TOTAL FINANCE | \$ 326,612 | 24% | \$ | 643,936 | 47% | \$ 1,378,104 | • |

| ENGINEERING | | Q2 CY | Q2 % of | of YTD ACTUALS | | YTD % of | | ANNUAL | Notes |
|--------------------------------|----|---------|---------|----------------|---------|----------|----|---------|--|
| | | ACTUALS | Budget | | | Budget | | BUDGET | |
| SALARIES & BENEFITS | \$ | 66,194 | 17% | \$ | 150,575 | 40% | \$ | 379,817 | Will have savings as no one was hired as of 1/1/20 |
| CONTRACT/PROFESSIONAL SERVICES | \$ | - | 0% | \$ | 2,343 | 7% | \$ | 32,000 | |
| OPERATING EXPENSES | \$ | 3,980 | 17% | \$ | 3,980 | 17% | \$ | 23,000 | |
| MAINTENANCE | \$ | 38 | 4% | \$ | 278 | 28% | \$ | 1,000 | |
| FACILITIES | \$ | 91 | 4% | \$ | 265 | 11% | \$ | 2,500 | |
| GEN. & ADMIN. | \$ | 882 | 11% | \$ | 922 | 12% | \$ | 7,800 | |
| TOTAL ENGINEERING | Ś | 71.185 | 16% | Ś | 158.364 | 35% | Ś | 446.117 | - |

| DISTRIBUTION | | Q2 CY | Q2 % of | Υ | TD ACTUALS | YTD % of | | ANNUAL | Notes |
|--------------------------------|----|---------|---------|----|------------|----------|----|-----------|-------------------------------------|
| | | ACTUALS | Budget | | | Budget | | BUDGET | |
| SALARIES & BENEFITS | \$ | 345,802 | 23% | \$ | 798,516 | 54% | \$ | 1,482,930 | Will be over for PSPS approx. \$7K |
| CONTRACT/PROFESSIONAL SERVICES | \$ | 33,937 | 24% | \$ | 43,244 | 31% | \$ | 140,000 | |
| OPERATING EXPENSES | \$ | 98,888 | 57% | \$ | 139,567 | 81% | \$ | 172,000 | Will be over for PSPS approx. \$50K |
| MAINTENANCE | \$ | 26,116 | 25% | \$ | 42,277 | 40% | \$ | 105,749 | |
| FACILITIES | \$ | 41,313 | 21% | \$ | 84,582 | 43% | \$ | 197,866 | |
| GEN. & ADMIN. | \$ | 2,564 | 30% | \$ | 3,573 | 42% | \$ | 8,440 | |
| TOTAL DISTRIBUTION | Ś | 548 620 | 26% | ¢ | 1 111 760 | 53% | ¢ | 2 106 985 | _ |

| WATERSHED | | Q2 CY | Q2 % of | ΥT | D ACTUALS | YTD % of | | ANNUAL | Notes |
|--------------------------------|----|---------|---------|----|-----------|----------|----|---------|---|
| | 1 | ACTUALS | Budget | | | Budget | | BUDGET | |
| | | | | | | | | | |
| SALARIES & BENEFITS | \$ | 2,766 | 1% | \$ | 62,760 | 33% | \$ | 193,048 | Savings from vacant and change in position ~\$110K. |
| CONTRACT/PROFESSIONAL SERVICES | \$ | 20,140 | 13% | \$ | 27,035 | 17% | \$ | 160,111 | |
| OPERATING EXPENSES | \$ | - | 0% | \$ | - | 0% | \$ | 4,500 | |
| MAINTENANCE | \$ | - | 0% | \$ | - | 0% | \$ | 8,000 | |
| FACILITIES | \$ | 103 | 9% | \$ | 299 | 25% | \$ | 1,200 | |
| GEN. & ADMIN. | \$ | 444 | 12% | \$ | 2,878 | 75% | \$ | 3,850 | |
| TOTAL WATERSHED | Ś | 23.453 | 6% | Ś | 92.973 | 25% | Ś | 370.709 | = |

DETAILED EXPENSES BY DEPARTMENT (continued)

| SUPPLY & TREATMENT | Q2 CY | Q2 % of | Y | TD ACTUALS | YTD % of | ANNUAL | Notes |
|--------------------------------|---------------|---------|----|------------|----------|-----------------|--|
| | ACTUALS | Budget | | | Budget | BUDGET | |
| SALARIES & BENEFITS | \$ 303,624 | 21% | \$ | 692,589 | 48% | \$ 1,457,630 | Savings from replacement not hired yet, offset by ~\$351 |
| | | | | | | | from PSPS. Should be under budget, but will not know |
| | | | | | | | amount until person hired. |
| CONTRACT/PROFESSIONAL SERVICES | \$ 22,417 | 14% | \$ | 58,781 | 37% | \$ 160,000 | |
| OPERATING EXPENSES | \$ 29,354 | 14% | \$ | 69,473 | 34% | \$ 207,000 | Has approx. \$10K from PSPS |
| MAINTENANCE | \$ 11,800 | 17% | \$ | 37,550 | 54% | \$ 70,003 | |
| FACILITIES | \$ 94,132 | 27% | \$ | 161,418 | 46% | \$ 349,577 | |
| GEN. & ADMIN. | \$ 1,139 | 15% | \$ | 2,374 | 32% | \$ 7,447 | |
| TOTAL SUPPLY & TREATMENT | \$ 462,466 | 21% | \$ | 1,022,185 | 45% | \$ 2,251,657 | |

| WASTEWATER | Q2 CY | Q2 % of | Υ | TD ACTUALS | YTD % of | ANNUAL | Notes |
|--------------------------------|-----------------|---------|----|------------|----------|-----------------|-------------------------------------|
| | ACTUALS | Budget | | | Budget | BUDGET | |
| | | | | | | | |
| SALARIES & BENEFITS | \$ - | 0% | \$ | 2,826 | 5% | \$ 56,667 | |
| CONTRACT/PROFESSIONAL SERVICES | \$ 20,805 | 27% | \$ | 25,156 | 33% | \$ 75,772 | |
| OPERATING EXPENSES | \$ 11,641 | 47% | \$ | 12,294 | 49% | \$ 25,026 | |
| MAINTENANCE | \$ - | 0% | \$ | - | 0% | \$ 2,472 | |
| FACILITIES | \$ 2,511 | 21% | \$ | 6,001 | 49% | \$ 12,248 | |
| GEN. & ADMIN. | \$ - | 0% | \$ | - | 0% | \$ 1,547 | |
| TOTAL WASTEWATER | \$ 34,957 | 20% | \$ | 46,277 | 27% | \$ 173,733 | Indirect allocations occur annually |
| TOTAL OPERATING EXPENSES | \$ 1,734,606 | 22% | \$ | 3,678,757 | 47% | \$ 7,817,156 | |

PRO FORMA FOR AUDIT:

OVERHEAD ABSORBTION [1] \$ - \$ (46,380.34)

^[1] Overhead absorbtion are the direct and indirect capitalized costs associated with an asset the District did internally. For example, a capital pipeline project was constructed by District staff and materials versus hiring an outside contractor. These amounts are not budgeted for, therefore, are not included in the main analysis above. These will show up as a favorable off-set for operating expenses in the audit. However, it is important to note these are likely regularly occuring cash expenses.

Q2 Overhead entry will not be posted until after 3/1.

OPERATING ANALYSIS - YTD TREND FY1920

| REVENUE | BY CA | TEGORY |
|---------|-------|--------|
|---------|-------|--------|

| DESCRIPTION | JULY | AUGUST | SEPTEMBER | OCTOBER | NOVEMBER | DECEMBER | YTD | BUDGET | % OF BUD. |
|---------------------------|---------|-----------|-----------|---------|----------|----------|-----------|------------|-----------|
| WATER USAGE | 358,244 | 754,239 | 769,863 | 682,882 | 663,649 | 563,770 | 3,792,646 | 7,395,500 | 51% |
| BASIC CHARGES | 253,518 | 253,941 | 254,187 | 260,905 | 269,295 | 268,982 | 1,560,828 | 3,163,000 | 49% |
| METERS, PENALTIES & OTHER | 5,620 | 9,985 | 3,620 | 6,080 | 5,865 | 5,555 | 36,725 | 127,000 | 29% |
| SEWER CHARGES | 10,013 | 9,857 | 10,174 | 10,012 | 10,013 | 11,801 | 61,869 | 132,170 | 47% |
| TOTAL OPERATING REVENUE | 627,395 | 1,028,021 | 1,037,844 | 959,879 | 948,822 | 850,108 | 5,452,068 | 10,817,670 | 50% |
| | | | | | | | | | |
| EXPENSES BY CATEGORY | | | | | | | | | |
| DESCRIPTION | JULY | AUGUST | SEPTEMBER | OCTOBER | NOVEMBER | DECEMBER | YTD | BUDGET | % OF BUD. |

| DESCRIPTION | JULY | AUGUST | SEPTEMBER | OCTOBER | NOVEMBER | DECEMBER | YTD | BUDGET | % OF BUD. |
|--------------------------|-----------|---------|-----------|---------|----------|----------|-----------|-----------|-----------|
| SALARY & BENEFITS | 764,139 | 305,763 | 357,510 | 335,364 | 353,677 | 360,808 | 2,477,261 | 5,164,975 | 48% |
| CONTRACT/PROF. SERVICES | 21,644 | 34,367 | 44,713 | 161,807 | 43,290 | 56,616 | 362,439 | 1,070,711 | 34% |
| OPERATING EXPENSES | 20,127 | 30,756 | 32,644 | 26,514 | 76,847 | 42,409 | 229,298 | 435,250 | 53% |
| MAINTENANCE | 6,890 | 25,710 | 14,630 | 12,671 | 21,182 | 10,467 | 91,550 | 218,850 | 42% |
| FACILITIES | 11,977 | 52,999 | 55,767 | 58,349 | 52,967 | 47,950 | 280,008 | 591,700 | 47% |
| GEN. & ADMIN. | 131,372 | 18,702 | 14,045 | 27,839 | 15,178 | 33,971 | 241,107 | 335,670 | 72% |
| TOTAL OPERATING EXPENSES | 956,149 | 468,298 | 519,309 | 622,545 | 563,141 | 552,220 | 3,681,662 | 7,817,156 | 47% |
| OPERATING INCOME (LOSS) | (328,754) | 559,723 | 518,535 | 337,334 | 385,680 | 297,887 | 1,770,406 | 3,000,514 | 59% |

COMMENTS

REVENUE/EXPENSES:

Current year to date revenue and expenses are tracking as expected overall. Please refer to the current month analysis for any further detail on revenue or expenses.

GENERAL/PROCESS:

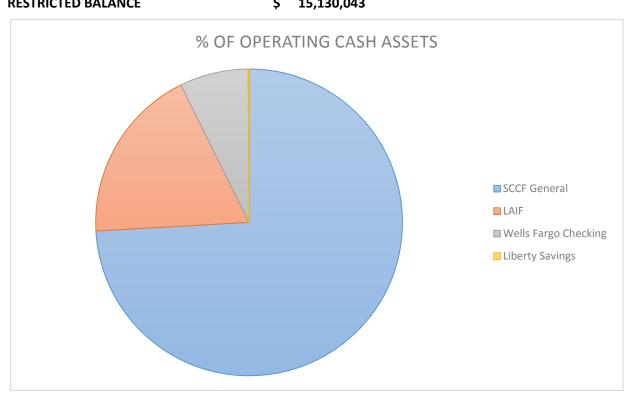
There are annual/one-time expenses paid upfront that could cause individual months to appear skewed or accrual based accounting that will impact June/July more so. An example of this would be some insurances are paid in July, this causes July expenses to appear higher than other months. The District operates on an annual budget and performs accrual based accounting procedures for a hard year end close, this is typical for governmental accounting.

Data is continuously being reviewed, so it is not un-common for a prior report balance to change slightly throughout the year as accounts are reconciled.

CASH BALANCES AS OF

12/31/2019

| | | | Ave | |
|-----------------------------------|-----|------------|----------|--------------------|
| | | | Interest | |
| OPERATING ACCOUNTS | CAS | SH BALANCE | Rate | |
| Wells Fargo Checking | \$ | 338,395 | 0.35% | |
| Liberty Savings | \$ | 4,520 | 0.15% | |
| LAIF | \$ | 869,347 | 2.04% | |
| SCCF General | \$ | 3,468,406 | 2.02% | |
| OPERATING BALANCE | \$ | 4,680,669 | | |
| RESTRICTED ACCOUNTS | | | | |
| SCCF Lompico Assessment District | \$ | 160,953 | 2.02% | For AD Projects |
| SCCF Olympia Assessment District | \$ | 81,871 | 2.02% | For Debt Repayment |
| SCCF Probation Tank Loan Proceeds | \$ | 1 | 2.02% | Loan Proceeds |
| SCCF \$14.5M COP Proceeds | \$ | 14,606,643 | 2.02% | Loan Proceeds |
| CB&T Escrow Fund SRF | \$ | 111,684 | 0.09% | For Debt Repayment |
| CB&T Escrow Fund DOWR | \$ | 168,892 | 0.09% | For Debt Repayment |
| RESTRICTED BALANCE | Ś | 15.130.043 | | |



California State Treasurer **Fiona Ma, CPA**

r

Local Agency Investment Fund P.O. Box 942809 Sacramento, CA 94209-0001 (916) 653-3001 February 12, 2020

LAIF Home
PMIA Average Monthly
Yields

SAN LORENZO VALLEY WATER DISTRICT

DISTRICT MANAGER 13060 HIGHWAY 9 BOULDER CREEK, CA 95006

Tran Type Definitions

/

December 2019 Statement

Account Summary

Total Deposit: 0.00 Beginning Balance: 869,347.40

Total Withdrawal: 0.00 Ending Balance: 869,347.40

| G/L Account | Title | Beginning Balance | Year-To-Date Debits | Year-To-Date Credits | End Balance |
|-------------------------|--------------------------------|-------------------|------------------------|-------------------------|----------------|
| Fund 76530 SLV-LOI | MPICO WTR, EFF 6/2/16 | | | | |
| Sub-Fund 76530001 | SLV-WTR, EFF 6/2/16 | | | | |
| 000 | NOT APPLICABLE | 0.00 | 5.57 | (46,951.02) | (46,945.45) |
| 101 | EQUITY IN POOLED CASH | 167,067.65 | 46,950.38 | (4.93) | 214,013.10 |
| 240 | STALE DATED WARRANTS LIABILITY | (1,363.90) | 0.00 | 0.00 | (1,363.90) |
| 344 | FUND BALANCE | (165,703.75) | 0.00 | 0.00 | (165,703.75) |
| Total Sub-Fund 76530001 | | 0.00 | 46,955.95 | (46,955.95) | 0.00 |
| Sub-Fund 76530200 | SLV-LOMPICO WTR-ASSESSMENTS | | | | |
| 000 | NOT APPLICABLE | 0.00 | 257,133.16 | (162,473.09) | 94,660.07 |
| 101 | EQUITY IN POOLED CASH | 557,702.39 | 162,473.09 | (257,133.16) | 463,042.32 |
| 344 | FUND BALANCE | (557,702.39) | 0.00 | 0.00 | (557,702.39) |
| Total Sub-Fund 76 | 530200 | 0.00 | 419,606.25 | (419,606.25) | 0.00 |
| Total Fund 76530 | | 0.00 | 466,562.20 | (466,562.20) | 0.00 |
| Fund 76644 SAN LO | RENZO VALLEY WATER TRUST | | _ | | _ |
| Sub-Fund 76644001 | SAN LORENZO VALLEY WATER TRUST | | | | |
| 000 | NOT APPLICABLE | 0.00 | 700,047.81 | (1,970,671.76) | (1,270,623.95) |
| 101 | EQUITY IN POOLED CASH | 1,681,679.61 | 1,970,666.30 | (700,042.35) | 2,952,303.56 |
| 201 | VOUCHERS PAYABLE (VENDOR) | 0.00 | 700,000.00 | (700,000.00) | 0.00 |
| 344 | FUND BALANCE | (1,681,679.61) | 0.00 | 0.00 | (1,681,679.61) |
| Total Sub-Fund 76644001 | | 0.00 | 3,370,714.11 | (3,370,714.11) | 0.00 |
| Sub-Fund 76644100 | SAN LORENZO VLY WTR-OLYMPIA MU | | | | |
| 000 | NOT APPLICABLE | 0.00 | 24,603.98 | (25,165.45) | (561.47) |
| 101 | EQUITY IN POOLED CASH | 81,310.01 | 25,165.45 | (24,603.98) | 81,871.48 |
| 344 | FUND BALANCE | (81,310.01) | 0.00 | 0.00 | (81,310.01) |
| Total Sub-Fund 76644100 | | 0.00 | 49,769.43 | (49,769.43) | 0.00 |
| Sub-Fund 76644200 | SLV WATER-SUBFD FOR LOAN CASH | | | | |
| 000 | NOT APPLICABLE | 0.00 | 1,851,178.02 | (11,913.78) | 1,839,264.24 |
| 101 | EQUITY IN POOLED CASH | 1,839,265.23 | 11,913.78 | (1,851,178.02) | 0.99 |
| 201 | VOUCHERS PAYABLE (VENDOR) | 0.00 | 565,157.38 | (565,157.38) | 0.00 |
| 344 | FUND BALANCE | (1,839,265.23) | 0.00 | 0.00 | (1,839,265.23) |
| Total Sub-Fund 76 | 644200 | 0.00 | 2,428,249.18 | (2,428,249.18) | 0.00 |

Run: 2/12/2020 8:51 AM Includes transactions posted through: 2/12/2020

G/L Balances

Criteria: As Of = 12/31/2019; Fund = 76644, 76530

| G/L Account | Title | Beginning Balance | Year-To-Date Debits | Year-To-Date Credits | End Balance |
|-------------------------|--------------------------|-------------------|------------------------|-------------------------|-----------------|
| Fund 76644 SAN LOI | RENZO VALLEY WATER TRUST | | | | |
| Sub-Fund 76644300 | SLV WATER 2019 COP-SUBFD | | | | |
| 000 | NOT APPLICABLE | 0.00 | 10,450.75 | (14,617,093.72) | (14,606,642.97) |
| 101 | EQUITY IN POOLED CASH | 0.00 | 14,617,093.72 | (10,450.75) | 14,606,642.97 |
| Total Sub-Fund 76644300 | | 0.00 | 14,627,544.47 | (14,627,544.47) | 0.00 |
| Total Fund 76644 | | 0.00 | 20,476,277.19 | (20,476,277.19) | 0.00 |