

## M E M O

TO: Board of Directors

FROM: District Manager

PREPARED BY: Director of Finance & Business Services

SUBJECT: FINANCE & BUSINESS SERVICES STATUS REPORT

DATE: December 13, 2018

### RECOMMENDATION:

It is recommended that the Board of Directors review and file the Finance & Business Services Department Status Report.

### BACKGROUND:

#### **AUDIT**

The FY1718 Audit was accepted by the Board. We are now finalizing the document with the auditors and will have it posted to the website once we have a complete package. There are then still some State filings that we need to do.

SMGWA Audit will be presented at their next BOD meeting on 12/20/2018.

#### **BEAR CREEK ESTATES**

The new BCEWW rates will go into effect for the bills received in January. Aside from, that there has been some positive/interesting interactions with other agencies. The County is trying to attain some grant funding that they asked to include the BCEWW in and then LAFCO plans to look into some options for BCEWW as well.

#### **LOANS – FEMA, USDA & OTHER LOANS**

The USDA application is now in their FY1819, they have been working with us and their underwriters to hopefully have a final review soon..

We are finalizing the Probation Tank \$2M loan, funding should be occurring any day now.

#### **BANK ACCOUNTS**

The District will begin migrating some savings into LAIF since it has been performing better than the SCCF recently. In November, we deposited \$500K into LAIF to start taking advantage of their higher interest rates.

**CUSTOMER SERVICE SUPPORT**

Customer Service stats and information is included in this status report for review.

**BILL LIST**

The Bill List is included in this status report for review.

**FINANCIAL SUMMARY**

The October 2018 results are herein.

The next Budget & Finance Committee meeting will have a further review of the final FY1718 numbers as compared to budget. Assuming committees are assigned at the 12/13 meeting, we will have a B&F meeting in January to go over Budget vs. Actuals.

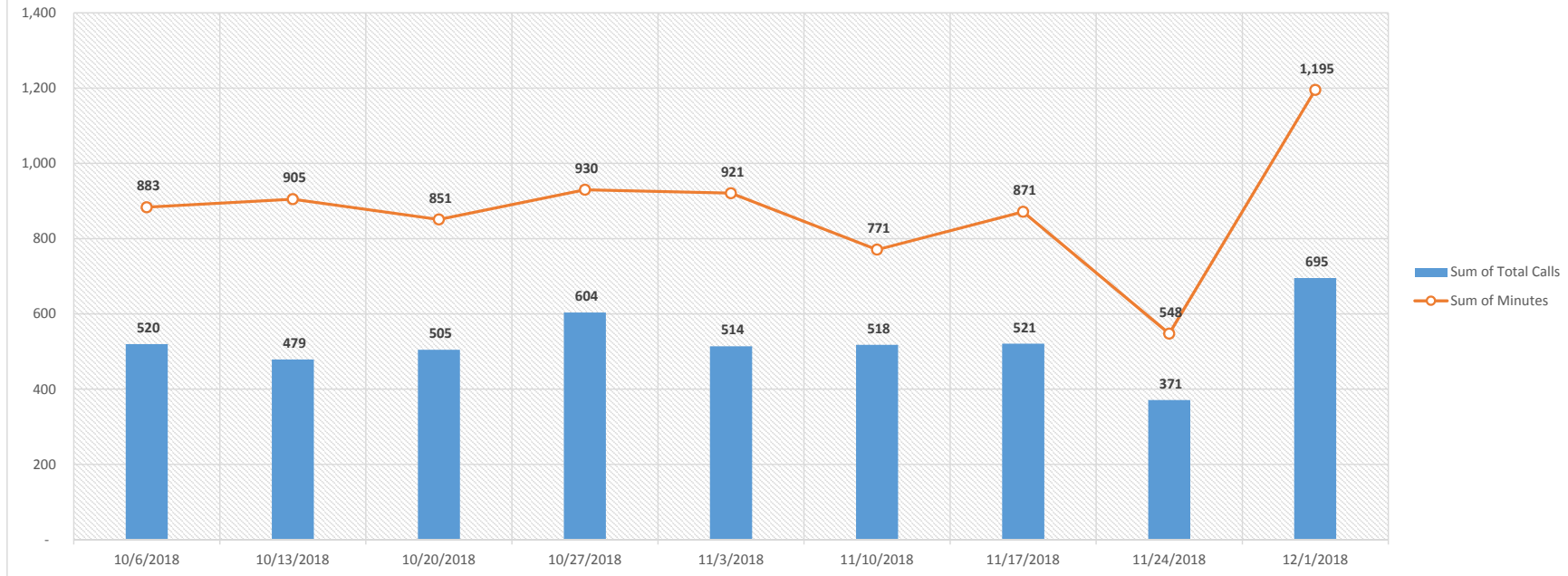
**REVENUE STABILIZATION RATE ANALYSIS**

This packet contains the current consumption as compared to the prior 3 year averages for the revenue rate stabilization. As of October, 2018 consumption, the cumulative consumption is at the baseline. There are no triggers identified per the revenue stabilization rate policy.

**BUDGET**

We are beginning to prepare out budget templates. Our budget process will begin in January internally and progress will be shared with the committee and Board along the way.

## CUSTOMER SERVICE WEEKLY CALL LOG



| Week Ending | Incoming Calls |         | Outgoing Calls |         | Total Calls |         |
|-------------|----------------|---------|----------------|---------|-------------|---------|
|             | # Calls        | Minutes | # Calls        | Minutes | # Calls     | Minutes |
| 10/6/2018   | 309            | 711     | 211            | 172     | 520         | 883     |
| 10/13/2018  | 307            | 675     | 172            | 230     | 479         | 905     |
| 10/20/2018  | 303            | 675     | 202            | 176     | 505         | 851     |
| 10/27/2018  | 348            | 774     | 256            | 156     | 604         | 930     |
| 11/3/2018   | 329            | 731     | 185            | 190     | 514         | 921     |
| 11/10/2018  | 312            | 639     | 206            | 131     | 518         | 771     |
| 11/17/2018  | 305            | 654     | 216            | 217     | 521         | 871     |
| 11/24/2018  | 232            | 437     | 139            | 111     | 371         | 548     |
| 12/1/2018   | 401            | 889     | 294            | 306     | 695         | 1,195   |

| Weekly Notes                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>Turn offs, Main Break: 18674 HWY 9 &amp; Sylvan, Igo Way</p> <p>Main Breaks: 10065 East Zayante Rd, 150 Pike dr, Lost Acre Dr,</p> <p>Tags, Main Breaks: 10820 Westwood Rd, 14070 West Park Ave, 313 Madrone Ave, Whispering Pines, 10820 Westwood, 9795 Central Ave, 190 Willowbrook, Bar King Rd, Kings Creek Rd,</p> <p>Turn Offs, Main Breaks: 260 Riverside Park Dr, 13515 West Park Ave, 560 River Dr, 15840 Kings Creek Rd, 615 Wente St, Love Creek and Sunnyside, End of Balch Wy, Old County Rd,</p> <p>Tags, Main Breaks: 8050 Hermosa, 200 Buena Vista,</p> <p>Turn offs, Main Breaks: 305 Mira Flores</p> <p>Main Breaks: 300 Capelli Drive, 182 Russell St - CDF Station, Ridge Dr - twice</p> <p>Tags, Main Breaks: 822 Applewood Dr, 409 Hillside, 610 Redwood Dr, 273 Ada Ave, 1463 Two Bar Rd, 184 Madrona Rd, Kessler Dr, 214 Circle Dr, 220 Estates Dr, 219 Bean Ave</p> <p>Turn offs &amp; Tags, Main Break: Blue Ridge Road, 335 Vista Terrace, 381 Middleton Dr, 1463 Two Bar #5, 9095 Glen Arbor Rd.</p> |

# **CUSTOMER SERVICE DEPT SUMMARY**

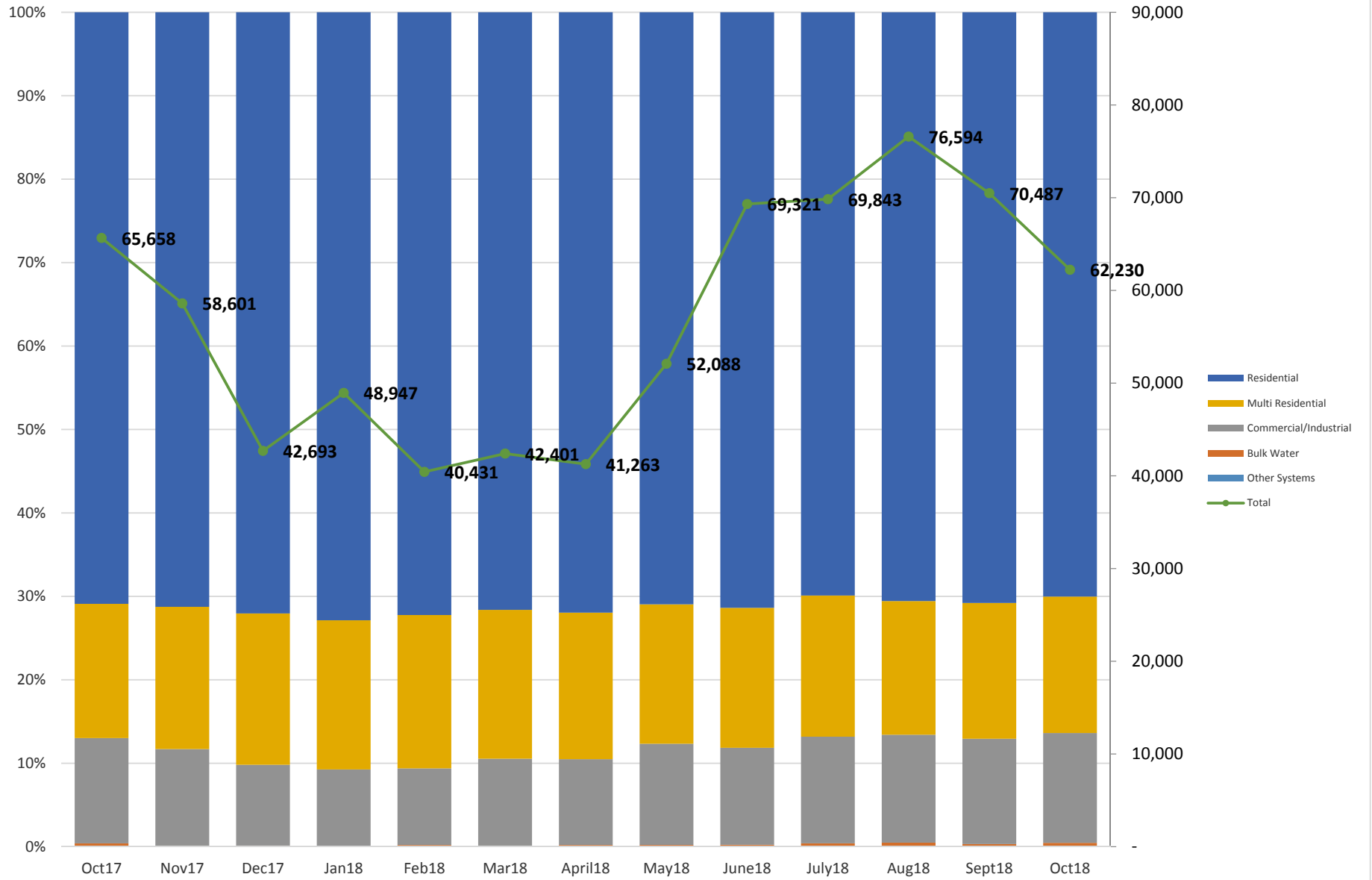
|                             | ***    |        |        | **     |        |        |        |        |        | **     |        | *      |        | *      |        |        |        |
|-----------------------------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|
| Monthly Stats:              | Nov-18 | Oct-18 | Sep-18 | Aug-18 | Jul-18 | Jun-18 | May-18 | Apr-18 | Mar-18 | Feb-18 | Jan-18 | Dec-17 | Nov-17 | Oct-17 | Sep-17 | Aug-17 | Jul-17 |
| Cut In/Outs                 | 63     | 66     | 59     | 77     | 86     | 59     | 68     | 58     | 30     | 42     | 61     | 62     | 55     | 81     | 59     | 114    | 52     |
| Final Bills                 | 64     | 74     | 64     | 115    | 40     | 66     | 71     | 42     | 34     | 58     | 57     | 66     | 50     | 79     | 79     | 58     | 49     |
| Tags                        | 191    | 158    | 206    | 275    | 176    | 121    | 232    | 72     | 312    | 198    | 194    | 118    | 240    | 128    | 260    | 264    | 163    |
| Turn-offs                   | 26     | 42     | 32     | 36     | 22     | 23     | 25     | 29     | 24     | 32     | 26     | 42     | 24     | 26     | 25     | 29     | 24     |
| <b>Online / Going Green</b> |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |
| <i>As of 12/03/2018</i>     |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |
| Online Sign-ups             | 3,980  | 3,938  | 3,883  | 3,839  | 3,779  | 3,726  | 3,680  | 3,636  | 3,599  | 3,543  | 3,499  | 3,443  | 3,398  | 3,331  | 3,283  | 3,244  | 3,201  |
| E-Bills                     | 1,302  | 1,284  | 1,260  | 1,238  | 1,210  | 1,193  | 1,174  | 1,157  | 1,145  | 1,120  | 1,092  | 1,064  | 1,043  | 1,018  | 998    | 979    | 957    |
| Auto Pay                    | 2,638  | 2,603  | 2,553  | 2,509  | 2,492  | 2,463  | 2,445  | 2,427  | 2,386  | 2,350  | 2,316  | 2,283  | 2,257  | 2,202  | 2,184  | 2,144  | 2,134  |

\* Due to timing, only had 1 tag/turn off cycle

\*\* Due to timing, had 3 tag/turn off cycle

\*\*\* Due to timing, Cycle 2B had 2 tag cycles

Monthly Usage by Class (units)



# Accounts Payable

## Outstanding Invoices

User: KendraNegro  
 Printed: 12/3/2018 - 1:53 PM  
 Date Type: JE Date  
 Date Range: 11/08/2018 to 12/03/2018



13060 Highway 9  
 Boulder Creek, CA 95006-9119  
 (831) 338-2153 phone  
 (831) 338-7986 fax

### Vendor

| Account Number                                        | JE Date    | Invoice Date | Invoice No            | Journal Entry | Amount | Description                                |
|-------------------------------------------------------|------------|--------------|-----------------------|---------------|--------|--------------------------------------------|
| 00020 - HARO, KASUNICH & ASSOCIATES                   |            |              |                       |               |        |                                            |
| 01-000-1565                                           | 11/13/2018 | 11/5/2018    | 04090-18112           | 00100-05-2019 | 399.30 | SERVICES THROUGH OCTOBER 31ST, 2018_WO#521 |
| Task Label: CAP-1718001A                              |            | Type: S      | PO Number:            |               |        |                                            |
| Total for Vendor 00020 - HARO, KASUNICH & ASSOCIATES: |            |              |                       |               | 399.30 |                                            |
| 00058 - IHWY, INC.                                    |            |              |                       |               |        |                                            |
| 01-100-5200                                           | 11/13/2018 | 11/1/2018    | NOV2018_12206         | 00100-05-2019 | 225.00 | BUSINESS HOSTING_NOVEMBER                  |
| Task Label:                                           |            | Type:        | PO Number: 0000101125 |               |        |                                            |
| Total for Vendor 00058 - IHWY, INC.:                  |            |              |                       |               | 225.00 |                                            |
| 00076 - ERNIE'S AUTO CENTER                           |            |              |                       |               |        |                                            |
| 01-400-5410                                           | 11/29/2018 | 11/15/2018   | 760291                | 00220-05-2019 | 28.84  | TAIL LIGHTS_OPS                            |
| Total for Vendor 00076 - ERNIE'S AUTO CENTER:         |            |              |                       |               | 28.84  |                                            |
| 00099 - JOEL BUSA                                     |            |              |                       |               |        |                                            |
| 01-100-5147                                           | 11/13/2018 | 11/13/2018   | DEC2018_99            | 00100-05-2019 | 125.00 | RETIRED EMPLOYEE MEDICAL_DEC 2018          |
| Total for Vendor 00099 - JOEL BUSA:                   |            |              |                       |               | 125.00 |                                            |
| 00208 - LEONARD KUHNLEIN                              |            |              |                       |               |        |                                            |
| 01-100-5147                                           | 11/13/2018 | 11/13/2018   | DEC2018_208           | 00100-05-2019 | 125.00 | RETIRED EMPLOYEE MEDICAL_DEC 2018          |
| Total for Vendor 00208 - LEONARD KUHNLEIN:            |            |              |                       |               | 125.00 |                                            |
| 00266 - TERMINIX PROCESSING CENTER                    |            |              |                       |               |        |                                            |
| 01-100-5420                                           | 11/29/2018 | 11/12/2018   | 380823716             | 00220-05-2019 | 144.00 | PEST CONTROL_13060 HWY 9 BC                |
| Task Label:                                           |            | Type:        | PO Number: 0000101114 |               |        |                                            |
| Total for Vendor 00266 - TERMINIX PROCESSING CENTER:  |            |              |                       |               | 144.00 |                                            |

**Vendor**

| Account Number                                            | JE Date    | Invoice Date | Invoice No  | Journal Entry | Amount   | Description                               |
|-----------------------------------------------------------|------------|--------------|-------------|---------------|----------|-------------------------------------------|
| 00268 - WATTS ON                                          |            |              |             |               |          |                                           |
| 01-400-5200                                               | 11/29/2018 | 11/20/2018   | 12254       | 00220-05-2019 | 390.81   | ANNUAL GENERATOR SERVICE_MITCHELL BOOSTER |
| 01-400-5200                                               | 11/29/2018 | 11/20/2018   | 12255       | 00220-05-2019 | 686.21   | ANNUAL GENERATOR SERVICE_FELTON ACRES     |
| 02-600-5200                                               | 11/29/2018 | 11/20/2018   | 12256       | 00220-05-2019 | 590.82   | ANNUAL GENERATOR SERVICE_BCE WASTEWATER   |
| Total for Vendor 00268 - WATTS ON:                        |            |              |             |               | 1,667.84 |                                           |
| 00313 - MET LIFE                                          |            |              |             |               |          |                                           |
| 01-100-5141                                               | 11/29/2018 | 11/14/2018   | 120118_313A | 00220-05-2019 | -3.61    | DEC 2018_ADMIN DENTAL                     |
| 01-100-5144                                               | 11/29/2018 | 11/14/2018   | 120118_313B | 00220-05-2019 | 30.04    | DEC 2018_ADMIN DISABILITY                 |
| 01-100-5143                                               | 11/29/2018 | 11/14/2018   | 120118_313C | 00220-05-2019 | 16.65    | DEC 2018_ADMIN LIFE INSURANCE             |
| 01-200-5141                                               | 11/29/2018 | 11/14/2018   | 120118_313D | 00220-05-2019 | 1,425.60 | DEC 2018_FINANCE DENTAL                   |
| 01-200-5144                                               | 11/29/2018 | 11/14/2018   | 120118_313E | 00220-05-2019 | 284.18   | DEC 2018_FINANCE DISABILITY               |
| 01-200-5143                                               | 11/29/2018 | 11/14/2018   | 120118_313F | 00220-05-2019 | 138.19   | DEC 2018_FINANCE LIFE INSURANCE           |
| 01-300-5141                                               | 11/29/2018 | 11/14/2018   | 120118_313G | 00220-05-2019 | 62.57    | DEC 2018_ENGINEERING DENTAL               |
| 01-300-5144                                               | 11/29/2018 | 11/14/2018   | 120118_313H | 00220-05-2019 | 41.45    | DEC 2018_ENGINEERING DISABILITY           |
| 01-300-5143                                               | 11/29/2018 | 11/14/2018   | 120118_313I | 00220-05-2019 | 16.65    | DEC 2018_ENGINEERING LIFE INSURANCE       |
| 01-400-5141                                               | 11/29/2018 | 11/14/2018   | 120118_313J | 00220-05-2019 | 1,778.27 | DEC 2018_OPS DENTAL                       |
| 01-400-5144                                               | 11/29/2018 | 11/14/2018   | 120118_313K | 00220-05-2019 | 310.11   | DEC 2018_OPS DISABILITY                   |
| 01-400-5143                                               | 11/29/2018 | 11/14/2018   | 120118_313L | 00220-05-2019 | 176.49   | DEC 2018_OPS LIFE INSURANCE               |
| 01-500-5141                                               | 11/29/2018 | 11/14/2018   | 120118_313M | 00220-05-2019 | 984.37   | DEC 2018_ENVIRONMENTAL DENTAL             |
| 01-500-5144                                               | 11/29/2018 | 11/14/2018   | 120118_313N | 00220-05-2019 | 78.38    | DEC 2018_ENVIRONMENTAL DISABILITY         |
| 01-500-5143                                               | 11/29/2018 | 11/14/2018   | 120118_313O | 00220-05-2019 | 33.30    | DEC 2018_ENVIRONMENTAL LIFE INSURANCE     |
| 01-800-5141                                               | 11/29/2018 | 11/14/2018   | 120118_313P | 00220-05-2019 | 1,176.97 | DEC 2018_WTP DENTAL                       |
| 01-800-5144                                               | 11/29/2018 | 11/14/2018   | 120118_313Q | 00220-05-2019 | 298.36   | DEC 2018_WTP DISABILITY                   |
| 01-800-5143                                               | 11/29/2018 | 11/14/2018   | 120118_313R | 00220-05-2019 | 139.86   | DEC 2018_WTP LIFE INSURANCE               |
| Total for Vendor 00313 - MET LIFE:                        |            |              |             |               | 6,987.83 |                                           |
| 00336 - LAND TRUST OF SANTA CRUZ COUNTY                   |            |              |             |               |          |                                           |
| 01-500-5200                                               | 11/29/2018 | 10/31/2018   | 10-2018     | 00220-05-2019 | 650.40   | OLYMPIA PATROL SERVICE                    |
| Total for Vendor 00336 - LAND TRUST OF SANTA CRUZ COUNTY: |            |              |             |               | 650.40   |                                           |
| 00342 - BRASS KEY LOCKSMITH                               |            |              |             |               |          |                                           |
| 01-100-5420                                               | 11/29/2018 | 11/1/2018    | 949886      | 00220-05-2019 | 167.11   | ADMIN BLDG_FRONT DOOR                     |
| Total for Vendor 00342 - BRASS KEY LOCKSMITH:             |            |              |             |               | 167.11   |                                           |
| 00369 - CAROLE TRIANTAFILLOS                              |            |              |             |               |          |                                           |
| 01-100-5147                                               | 11/13/2018 | 11/13/2018   | DEC2018_369 | 00100-05-2019 | 125.00   | RETIREE MEDICAL_DEC 2018                  |

**Vendor**

| Account Number                                                    | JE Date    | Invoice Date | Invoice No            | Journal Entry | Amount    | Description                           |
|-------------------------------------------------------------------|------------|--------------|-----------------------|---------------|-----------|---------------------------------------|
| Total for Vendor 00369 - CAROLE TRIANTAFILLOS:                    |            |              |                       |               | 125.00    |                                       |
| 00398 - WATSONVILLE METAL CO.,INC                                 |            |              |                       |               |           |                                       |
| 01-400-5300                                                       | 11/29/2018 | 11/16/2018   | 8425163               | 00220-05-2019 | 600.00    | OLY DUMPSTER HAUL-OUT                 |
| Total for Vendor 00398 - WATSONVILLE METAL CO.,INC:               |            |              |                       |               | 600.00    |                                       |
| 00415 - CA BANK & TRUST/GOV SVC DEPT_1030276759                   |            |              |                       |               |           |                                       |
| 01-000-1130                                                       | 11/13/2018 | 12/1/2018    | DEC2018_415           | 00100-05-2019 | 15,581.43 | 1976 SAFE DRINKING WATER BOND_DEC2018 |
| Total for Vendor 00415 - CA BANK & TRUST/GOV SVC DEPT_1030276759: |            |              |                       |               | 15,581.43 |                                       |
| 00428 - RCD OF SANTA CRUZ COUNTY                                  |            |              |                       |               |           |                                       |
| 01-000-1565                                                       | 11/29/2018 | 11/1/2018    | 18FLP04               | 00220-05-2019 | 5,843.87  | FALL CREEK DEBRIS REMOVAL_WO#280      |
| Task Label: CAP-1516007A                                          |            | Type: S      | PO Number:            |               |           |                                       |
| Total for Vendor 00428 - RCD OF SANTA CRUZ COUNTY:                |            |              |                       |               | 5,843.87  |                                       |
| 00662 - JAMES A. MUELLER                                          |            |              |                       |               |           |                                       |
| 01-100-5147                                                       | 11/13/2018 | 11/13/2018   | DEC 2018_662          | 00100-05-2019 | 50.00     | RETIRED EMPLOYEE MEDICAL_DEC 2018     |
| Total for Vendor 00662 - JAMES A. MUELLER:                        |            |              |                       |               | 50.00     |                                       |
| 00687 - AT&T U-VERSE                                              |            |              |                       |               |           |                                       |
| 01-800-5510                                                       | 11/29/2018 | 11/6/2018    | 1118_132166881        | 00199-05-2019 | 75.00     | U-VERSE_MANANA WOODS                  |
| 01-400-5510                                                       | 11/29/2018 | 11/15/2018   | 1118_132338293        | 00220-05-2019 | 75.00     | UVERSE_GRAHAM HILL                    |
| 01-100-5510                                                       | 11/29/2018 | 11/11/2018   | 5233954404A           | 00220-05-2019 | 250.49    | IP SERVICES_ADMIN                     |
| 01-400-5510                                                       | 11/29/2018 | 11/11/2018   | 5233954404B           | 00220-05-2019 | 250.49    | IP SERVICES_OPS                       |
| 01-800-5510                                                       | 11/29/2018 | 11/11/2018   | 5233954404C           | 00220-05-2019 | 250.50    | IP SERVICES_WTP                       |
| Total for Vendor 00687 - AT&T U-VERSE:                            |            |              |                       |               | 901.48    |                                       |
| 00721 - UNITED SITE SVCS.,INC                                     |            |              |                       |               |           |                                       |
| 01-000-1565                                                       | 11/29/2018 | 11/9/2018    | 114-7613037           | 00220-05-2019 | 179.47    | PORTABLE RESTROOM SERVICE_WO#814      |
| 01-400-5200                                                       | 11/29/2018 | 11/13/2018   | 114-7625713           | 00220-05-2019 | 187.12    | QUAIL 5 TOILET SERVICE AND CLEANING   |
| Task Label:                                                       |            | Type:        | PO Number: 0000101101 |               |           |                                       |
| Total for Vendor 00721 - UNITED SITE SVCS.,INC:                   |            |              |                       |               | 366.59    |                                       |
| 00788 - COMCAST                                                   |            |              |                       |               |           |                                       |
| 01-400-5510                                                       | 11/29/2018 | 11/15/2018   | 111518_1236074        | 00220-05-2019 | 174.82    | INTERNET_200 ANNIES WAY               |
| 01-400-5510                                                       | 11/29/2018 | 11/16/2018   | 111618_1018662        | 00220-05-2019 | 148.29    | INTERNET_264 ORCHARD ROAD             |



**Vendor**

| Account Number                                        | JE Date    | Invoice Date | Invoice No     | Journal Entry | Amount    | Description                            |
|-------------------------------------------------------|------------|--------------|----------------|---------------|-----------|----------------------------------------|
| 00788 - COMCAST                                       |            |              |                |               |           |                                        |
| 01-800-5510                                           | 11/29/2018 | 11/19/2018   | 111918_1028380 | 00220-05-2019 | 153.29    | INTERNET_7400 HIGHWAY 9                |
| Total for Vendor 00788 - COMCAST:                     |            |              |                |               | 476.40    |                                        |
| 10017 - JEN MICHELSEN                                 |            |              |                |               |           |                                        |
| 01-500-5630                                           | 11/29/2018 | 11/17/2018   | 111718_10017   | 00220-05-2019 | 19.00     | EMPLOYEE REIMBURSEMENT_MEETINGS        |
| Total for Vendor 10017 - JEN MICHELSEN:               |            |              |                |               | 19.00     |                                        |
| 10158 - NOSSAMAN, LLP                                 |            |              |                |               |           |                                        |
| 01-100-5210                                           | 11/29/2018 | 11/8/2018    | 488531         | 00220-05-2019 | 22,737.31 | PROFESSIONAL SERVICES THROUGH 10/31/18 |
| Total for Vendor 10158 - NOSSAMAN, LLP:               |            |              |                |               | 22,737.31 |                                        |
| UB*00513 - WARREN RUNNEALS                            |            |              |                |               |           |                                        |
| 01-000-2100                                           | 11/30/2018 | 11/30/2018   |                | 00213-05-2019 | 20.74     | Refund Check                           |
| Task Label:                                           |            | Type:        | PO Number:     |               |           |                                        |
| Total for Vendor UB*00513 - WARREN RUNNEALS:          |            |              |                |               | 20.74     |                                        |
| UB*00514 - Kelsey & Jaremy Phillips                   |            |              |                |               |           |                                        |
| 01-000-2100                                           | 12/3/2018  | 12/3/2018    |                | 00003-06-2019 | 30.24     | Refund Check                           |
| Task Label:                                           |            | Type:        | PO Number:     |               |           |                                        |
| 01-000-2100                                           | 12/3/2018  | 12/3/2018    |                | 00003-06-2019 | 77.57     | Refund Check                           |
| Task Label:                                           |            | Type:        | PO Number:     |               |           |                                        |
| Total for Vendor UB*00514 - Kelsey & Jaremy Phillips: |            |              |                |               | 107.81    |                                        |
| UB*00515 - CAROL NYE-WILSON                           |            |              |                |               |           |                                        |
| 01-000-2100                                           | 12/3/2018  | 12/3/2018    |                | 00003-06-2019 | 11.26     | Refund Check                           |
| Task Label:                                           |            | Type:        | PO Number:     |               |           |                                        |
| Total for Vendor UB*00515 - CAROL NYE-WILSON:         |            |              |                |               | 11.26     |                                        |
| UB*00516 - DBA FOCHA-SMART                            |            |              |                |               |           |                                        |
| 01-000-2100                                           | 12/3/2018  | 12/3/2018    |                | 00003-06-2019 | 41.19     | Refund Check                           |
| Task Label:                                           |            | Type:        | PO Number:     |               |           |                                        |
| 01-000-2100                                           | 12/3/2018  | 12/3/2018    |                | 00003-06-2019 | 69.79     | Refund Check                           |
| Task Label:                                           |            | Type:        | PO Number:     |               |           |                                        |
| Total for Vendor UB*00516 - DBA FOCHA-SMART:          |            |              |                |               | 110.98    |                                        |

| Vendor        | Account Number | JE Date | Invoice Date | Invoice No | Journal Entry | Amount    | Description |
|---------------|----------------|---------|--------------|------------|---------------|-----------|-------------|
|               |                |         |              |            |               |           |             |
|               |                |         |              |            |               |           |             |
| Report Total: |                |         |              |            |               | 57,472.19 |             |
|               |                |         |              |            |               |           |             |

# Accounts Payable

## Checks by Date - Detail by Check Number

User: KendraNegro  
Printed: 12/3/2018 1:52 PM



13060 Highway 9  
Boulder Creek, CA 95006-9119  
(831) 338-2153 phone  
(831) 338-7986 fax

| Check No                                   | Vendor No<br>Invoice No | Vendor Name<br>Description             | Check Date<br>Reference | Void Checks | Check Amount |
|--------------------------------------------|-------------------------|----------------------------------------|-------------------------|-------------|--------------|
| ACH                                        | 00178                   | CALPERS                                | 12/01/2018              |             |              |
|                                            | DEC 2018.1              | HEALTH INSURANCE                       |                         |             | 598.83       |
|                                            | DEC 2018.2              | HEALTH INSURANCE                       |                         |             | 14,634.17    |
|                                            | DEC 2018.3              | HEALTH INSURANCE                       |                         |             | 779.86       |
|                                            | DEC 2018.4              | HEALTH INSURANCE                       |                         |             | 18,039.43    |
|                                            | DEC 2018.5              | HEALTH INSURANCE                       |                         |             | 3,006.53     |
|                                            | DEC 2018.6              | HEALTH INSURANCE                       |                         |             | 1,050.00     |
|                                            | DEC 2018.7              | HEALTH INSURANCE                       |                         |             | 11,053.36    |
|                                            | DEC 2018.8              | HEALTH INSURANCE                       |                         |             | 127.02       |
|                                            | DEC 2018.9              | HEALTH INSURANCE                       |                         |             | 1,618.42     |
| Total for this ACH Check for Vendor 00178: |                         |                                        |                         | 0.00        | 50,907.62    |
| 16128                                      | 00055                   | AT&T                                   | 11/08/2018              |             |              |
|                                            | 1018_8313355273         | PHONE_FELTON ACRES_WTP                 |                         |             | 141.70       |
| Total for Check Number 16128:              |                         |                                        |                         | 0.00        | 141.70       |
| 16129                                      | 00609                   | BALANCE HYDROLOGICS, INC               | 11/08/2018              |             |              |
|                                            | 218018-T10B             | FALL CREEK MONITORING STATION REH/     |                         |             | 9,656.25     |
| Total for Check Number 16129:              |                         |                                        |                         | 0.00        | 9,656.25     |
| 16130                                      | 10223                   | BANNER BANK_ESCROW NO 1474             | 11/08/2018              |             |              |
|                                            | 101918_1474             | PROBATION TANK_WO#823                  |                         |             | 1,812.00     |
| Total for Check Number 16130:              |                         |                                        |                         | 0.00        | 1,812.00     |
| 16131                                      | 10227                   | CANYON SPRINGS ENTERPRISES             | 11/08/2018              |             |              |
|                                            | 101918_10227            | PROBATION TANK_WO#823                  |                         |             | 34,438.00    |
| Total for Check Number 16131:              |                         |                                        |                         | 0.00        | 34,438.00    |
| 16132                                      | 00363                   | CINCINNATI LIFE INSURANCE CO           | 11/08/2018              |             |              |
|                                            | 110118_363              | 201 LIFE INSURANCE_NOV 2018            |                         |             | 28.00        |
| Total for Check Number 16132:              |                         |                                        |                         | 0.00        | 28.00        |
| 16133                                      | 10207                   | CITI CARDS_COSTCO                      | 11/08/2018              |             |              |
|                                            | OCT2018_10207A          | SUPPLIES_ADMIN                         |                         |             | 76.80        |
|                                            | OCT2018_10207B          | MAIL CHIMP_MARKETING                   |                         |             | 50.00        |
|                                            | OCT2018_10207C          | SUPPLIES_WTP                           |                         |             | 55.65        |
|                                            | OCT2018_10207D          | SUPPLIES_OPS                           |                         |             | 173.49       |
|                                            | OCT2018_10207E          | ADVERTISING                            |                         |             | 226.00       |
| Total for Check Number 16133:              |                         |                                        |                         | 0.00        | 581.94       |
| 16134                                      | 01050                   | COLONIAL LIFE                          | 11/08/2018              |             |              |
|                                            | 4377735-1013603         | SUPPLEMENTAL INS FOR PP 10/13/18 & 10/ |                         |             | 584.72       |

| Check No | Vendor No<br>Invoice No | Vendor Name<br>Description                      | Check Date<br>Reference       | Void Checks | Check Amount |
|----------|-------------------------|-------------------------------------------------|-------------------------------|-------------|--------------|
|          |                         |                                                 | Total for Check Number 16134: | 0.00        | 584.72       |
| 16135    | 10171<br>110218_10171   | CWEA SERVICES<br>TNI TRAINING_SESSION 5_WTP     | 11/08/2018                    |             | 70.00        |
|          |                         |                                                 | Total for Check Number 16135: | 0.00        | 70.00        |
| 16136    | 00020<br>04090-18101    | HARO, KASUNICH & ASSOCIATES<br>LYON PLANT SLIDE | 11/08/2018                    |             | 4,828.61     |
|          |                         |                                                 | Total for Check Number 16136: | 0.00        | 4,828.61     |
| 16137    | 00313                   | MET LIFE                                        | 11/08/2018                    |             |              |
|          | 110118_313A             | NOV 2018_ADMIN DENTAL                           |                               |             | 325.32       |
|          | 110118_313B             | NOV 2018_ADMIN DISABILITY                       |                               |             | 84.83        |
|          | 110118_313C             | NOV 2018_ADMIN LIFE INSURANCE                   |                               |             | 33.30        |
|          | 110118_313D             | NOV 2018_FINANCE DENTAL                         |                               |             | 1,425.60     |
|          | 110118_313E             | NOV 2018_FINANCE DISABILITY                     |                               |             | 195.98       |
|          | 110118_313F             | NOV 2018_FINANCE LIFE INSURANCE                 |                               |             | 138.19       |
|          | 110118_313G             | NOV 2018_ENG DENTAL                             |                               |             | 62.57        |
|          | 110118_313H             | NOV 2018_ENG DISABILITY                         |                               |             | 41.45        |
|          | 110118_313I             | NOV 2018_ENG LIFE INSURANCE                     |                               |             | 16.65        |
|          | 110118_313J             | NOV 2018_OPS DENTAL                             |                               |             | 1,945.38     |
|          | 110118_313K             | NOV 2018_OPS DISABILITY                         |                               |             | 342.98       |
|          | 110118_313L             | NOV 2018_OPS LIFE INSURANCE                     |                               |             | 186.48       |
|          | 110118_313M             | NOV 2018_ENVIRON DENTAL                         |                               |             | 192.14       |
|          | 110118_313N             | NOV 2018_ENVIRON DISABILITY                     |                               |             | 78.38        |
|          | 110118_313O             | NOV 2018_ENVIRON LIFE INSURANCE                 |                               |             | 33.30        |
|          | 110118_313P             | NOV 2018_WTP DENTAL                             |                               |             | 1,202.00     |
|          | 110118_313Q             | NOV 2018_WTP DISABILITY                         |                               |             | 320.28       |
|          | 110118_313R             | NOV 2018_WTP LIFE INSURANCE                     |                               |             | 146.52       |
|          |                         |                                                 | Total for Check Number 16137: | 0.00        | 6,771.35     |
| 16138    | 00711                   | ROBERTS & BRUNE CO.                             | 11/08/2018                    |             |              |
|          | S1780809.005A           | GATE VALVE 1"                                   |                               |             | 210.45       |
|          | S1780809.005B           | BUSHING GALV 2" X 3/4"                          |                               |             | 5.29         |
|          | S1780809.005C           | NIPPLE GALV 3/4" X 3"                           |                               |             | 3.16         |
|          | S1789501.001A           | CAP GALV 1"                                     |                               |             | 14.71        |
|          | S1789501.001B           | NIPPLE GALV 2" X 6"                             |                               |             | 39.14        |
|          | S1789501.001C           | GATE VALVE 2"                                   |                               |             | 429.83       |
|          | S1789501.001D           | CHECK VALVE 2"                                  |                               |             | 217.86       |
|          | S1791105.001            | METER BOX B16                                   |                               |             | 710.78       |
|          |                         |                                                 | Total for Check Number 16138: | 0.00        | 1,631.22     |
| 16139    | 00125                   | SCARBOROUGH LUMBER                              | 11/08/2018                    |             |              |
|          | 323118                  | KIRBY TOILET REPAIR_WTP                         |                               |             | 33.71        |
|          | 323119                  | NUT DRIVER/METER KEY                            |                               |             | 35.75        |
|          | 323149_CM               | KIRBY TOILET REPAIR_RETURNED PARTS              |                               |             | -19.29       |
|          | 323421                  | SUPPLIES FOR OLY 2 & 3_WTP                      |                               |             | 48.37        |
|          | 323451                  | MISC SUPPLIES_OPS                               |                               |             | 27.94        |
|          | 577453                  | WEST WINNER HYDRO_OPS                           |                               |             | 1,049.79     |
|          | 577496                  | WEST WINNER HYDRO_OPS                           |                               |             | 102.12       |
|          | 577497                  | WEST WINNER HYDRO_OPS                           |                               |             | 11.18        |
|          | 577522                  | TANK HATCH WEATHER STRIPPING_OPS                |                               |             | 38.63        |
|          | K57746                  | WEATHER STRIPPING_OPS                           |                               |             | 9.70         |
|          |                         |                                                 | Total for Check Number 16139: | 0.00        | 1,337.90     |

| Check No | Vendor No<br>Invoice No                                                                         | Vendor Name<br>Description                                                                                                                                                   | Check Date<br>Reference | Void Checks | Check Amount                                          |
|----------|-------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------|-------------|-------------------------------------------------------|
| 16140    | 10231<br>5671267                                                                                | TIAA COMMERCIAL FINANCE, INC.<br>5 YR LEASE NEW COPIER_NOV 2018                                                                                                              | 11/08/2018              |             | 252.28                                                |
|          |                                                                                                 | Total for Check Number 16140:                                                                                                                                                |                         | 0.00        | 252.28                                                |
| 16141    | 00781<br>125868                                                                                 | UTILITY SERVICES ASSOCIATES<br>SYSTEM WIDE LEAK DETECTION_WO#106                                                                                                             | 11/08/2018              |             | 12,653.00                                             |
|          |                                                                                                 | Total for Check Number 16141:                                                                                                                                                |                         | 0.00        | 12,653.00                                             |
| 16142    | 00399<br>110118_399A<br>110118_399B<br>110118_399C<br>110118_399D<br>110118_399E<br>110118_399F | VISION SERVICE PLAN - (CA)<br>VISION NOVEMBER_ADMIN<br>VISION NOVEMBER_FINANCE<br>VISION NOVEMBER_ENG<br>VISION NOVEMBER_OPS<br>VISION NOVEMBER_ENVIR<br>VISION NOVEMBER_WTP | 11/08/2018              |             | 17.30<br>156.50<br>11.14<br>357.72<br>38.58<br>157.50 |
|          |                                                                                                 | Total for Check Number 16142:                                                                                                                                                |                         | 0.00        | 738.74                                                |
| 16143    | 00384<br>1018-01                                                                                | DON ALLEY<br>STREAM FLOW & WATER QUALITY MEAS                                                                                                                                | 11/16/2018              |             | 1,578.36                                              |
|          |                                                                                                 | Total for Check Number 16143:                                                                                                                                                |                         | 0.00        | 1,578.36                                              |
| 16144    | 00729<br>8102268-SLVWD<br>8103282                                                               | ALPHA ANALYTICAL LABS<br>LAB FEES-ANALYTICAL SERVICES<br>LAB FEES-ANALYTICAL SERVICES                                                                                        | 11/16/2018              |             | 430.00<br>1,032.00                                    |
|          |                                                                                                 | Total for Check Number 16144:                                                                                                                                                |                         | 0.00        | 1,462.00                                              |
| 16145    | 10023<br>3052595                                                                                | AT & T CAPITAL SERVICES, INC<br>V2 PHONE MAINTENANCE                                                                                                                         | 11/16/2018              |             | 396.07                                                |
|          |                                                                                                 | Total for Check Number 16145:                                                                                                                                                |                         | 0.00        | 396.07                                                |
| 16146    | 00055<br>NOV_9607360489A<br>NOV_9607360489B<br>NOV_9607360489C<br>NOV_9607360489D               | AT&T<br>PHONE_ADMIN<br>PHONE_OPS<br>PHONE_WTP<br>PHONE_BCE WASTEWATER                                                                                                        | 11/16/2018              |             | 207.29<br>3,946.38<br>2,196.54<br>385.12              |
|          |                                                                                                 | Total for Check Number 16146:                                                                                                                                                |                         | 0.00        | 6,735.33                                              |
| 16147    | 00309<br>OCT_1717987456A<br>OCT_1717987456B<br>OCT_1717987456C                                  | AT&T IP SERVICES<br>TELEPHONE_ADMIN<br>TELEPHONE_OPS<br>TELEPHONE_WTP                                                                                                        | 11/16/2018              |             | 393.81<br>393.81<br>393.81                            |
|          |                                                                                                 | Total for Check Number 16147:                                                                                                                                                |                         | 0.00        | 1,181.43                                              |
| 16148    | 00609<br>217018-1018<br>218018-1018                                                             | BALANCE HYDROLOGICS, INC<br>STREAM MONITORING PROGRAM<br>STREAM MONITORING PROGRAM                                                                                           | 11/16/2018              |             | 847.50<br>10,249.27                                   |
|          |                                                                                                 | Total for Check Number 16148:                                                                                                                                                |                         | 0.00        | 11,096.77                                             |
| 16149    | 00145<br>314-P7316224                                                                           | BATTERIES PLUS<br>RTU BATTERY                                                                                                                                                | 11/16/2018              |             | 30.51                                                 |
|          |                                                                                                 | Total for Check Number 16149:                                                                                                                                                |                         | 0.00        | 30.51                                                 |

| Check No | Vendor No<br>Invoice No | Vendor Name<br>Description                                                             | Check Date<br>Reference | Void Checks | Check Amount    |
|----------|-------------------------|----------------------------------------------------------------------------------------|-------------------------|-------------|-----------------|
| 16150    | 01077<br>102618_1077    | JOSEPH B BEASLEY<br>EMPLOYEE REIMBURSEMENT_UNIFORM                                     | 11/16/2018              |             | 71.62           |
|          |                         | Total for Check Number 16150:                                                          |                         | 0.00        | 71.62           |
| 16151    | 10173<br>110718_10173   | CARLY BLANCHARD<br>EMPLOYEE REIMBURSEMENT_MEETINGS                                     | 11/16/2018              |             | 28.96           |
|          |                         | Total for Check Number 16151:                                                          |                         | 0.00        | 28.96           |
| 16152    | 00342<br>949806         | BRASS KEY LOCKSMITH<br>KEYS_FORKLIFT                                                   | 11/16/2018              |             | 13.06           |
|          |                         | Total for Check Number 16152:                                                          |                         | 0.00        | 13.06           |
| 16153    | 00124<br>0098379-IN     | BRUCE BARTON PUMP, INC<br>LOST ACRES PUMP REPAIR                                       | 11/16/2018              |             | 350.40          |
|          |                         | Total for Check Number 16153:                                                          |                         | 0.00        | 350.40          |
| 16154    | 10121<br>36142<br>36361 | COLANTUONO,HIGHSMITH & WHATL<br>SERVICES THROUGH 06/30/18<br>SERVICES THROUGH 07/31/18 | 11/16/2018              |             | 358.55<br>35.00 |
|          |                         | Total for Check Number 16154:                                                          |                         | 0.00        | 393.55          |
| 16155    | 00788<br>110118_1236033 | COMCAST<br>INTERNET_215 BLACKSTONE DRIVE                                               | 11/16/2018              |             | 174.82          |
|          |                         | Total for Check Number 16155:                                                          |                         | 0.00        | 174.82          |
| 16156    | 00788<br>102618_0987198 | COMCAST<br>INTERNET_ 195 KIRBY                                                         | 11/16/2018              |             | 153.29          |
|          |                         | Total for Check Number 16156:                                                          |                         | 0.00        | 153.29          |
| 16157    | 00788<br>110718_1236124 | COMCAST<br>INTERNET_15819 FOREST HILL DRIVE                                            | 11/16/2018              |             | 174.82          |
|          |                         | Total for Check Number 16157:                                                          |                         | 0.00        | 174.82          |
| 16158    | 00788<br>110818_1236058 | COMCAST<br>INTERNET_17277 HIGHWAY 9                                                    | 11/16/2018              |             | 174.82          |
|          |                         | Total for Check Number 16158:                                                          |                         | 0.00        | 174.82          |
| 16159    | 00788<br>11818_1323641  | COMCAST<br>INTERNET_365 MADRONE DR OFC                                                 | 11/16/2018              |             | 264.28          |
|          |                         | Total for Check Number 16159:                                                          |                         | 0.00        | 264.28          |
| 16160    | 00788<br>11818_1323583  | COMCAST<br>INTERNET_365 MADRONE DR                                                     | 11/16/2018              |             | 264.28          |
|          |                         | Total for Check Number 16160:                                                          |                         | 0.00        | 264.28          |
| 16161    | 00788<br>11418_0302438  | COMCAST<br>INTERNET_1075 WHISPERING PINES DRIV                                         | 11/16/2018              |             | 193.38          |
|          |                         | Total for Check Number 16161:                                                          |                         | 0.00        | 193.38          |
| 16162    | 00788<br>11518_1236165  | COMCAST<br>INTERNET_280 BLUE RIDGE DRIVE                                               | 11/16/2018              |             | 174.82          |

| Check No | Vendor No<br>Invoice No                                       | Vendor Name<br>Description                                                                                                                          | Check Date<br>Reference       | Void Checks | Check Amount                                  |
|----------|---------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------|-------------|-----------------------------------------------|
|          |                                                               |                                                                                                                                                     | Total for Check Number 16162: | 0.00        | 174.82                                        |
| 16163    | 00788<br>11318_0956185                                        | COMCAST<br>INTERNET_545 FALL CREEK DRIVE                                                                                                            | 11/16/2018                    |             | 173.50                                        |
|          |                                                               |                                                                                                                                                     | Total for Check Number 16163: | 0.00        | 173.50                                        |
| 16164    | 00286<br>43394-F3N6B8                                         | CSBA DISTRICT SERVICES<br>SERVICES_GASB AMM REPORT                                                                                                  | 11/16/2018                    |             | 1,875.00                                      |
|          |                                                               |                                                                                                                                                     | Total for Check Number 16164: | 0.00        | 1,875.00                                      |
| 16165    | 00450<br>L0419217<br>L0419241<br>L0420563<br>L0422874         | EUROFINS<br>WATER ANALYSIS_LYONS WTP<br>WATER ANALYSIS_OLY 2<br>WATER ANALYSIS_PEAUVINE & FOREMAN<br>WATER ANALYSIS_PASO 5A & PASO 7                | 11/16/2018                    |             | 475.00<br>40.00<br>360.00<br>80.00            |
|          |                                                               |                                                                                                                                                     | Total for Check Number 16165: | 0.00        | 955.00                                        |
| 16166    | 00991<br>6409005                                              | EWING IRRIGATION PRODUCTS<br>PVC CUTTERS_OPS                                                                                                        | 11/16/2018                    |             | 130.32                                        |
|          |                                                               |                                                                                                                                                     | Total for Check Number 16166: | 0.00        | 130.32                                        |
| 16167    | 10189<br>367601<br>371938<br>374116                           | EXPONENT, INC<br>SERVICES_CONJUNCTIVE USE PLAN<br>SERVICES_CONJUNCTIVE USE PLAN<br>SERVICES_CONJUNCTIVE USE PLAN                                    | 11/16/2018                    |             | 1,500.00<br>1,950.00<br>1,280.00              |
|          |                                                               |                                                                                                                                                     | Total for Check Number 16167: | 0.00        | 4,730.00                                      |
| 16168    | 00118<br>68489328                                             | FARMER BROTHERS COFFEE<br>COFFEE SUPPLIES_OPS                                                                                                       | 11/16/2018                    |             | 317.16                                        |
|          |                                                               |                                                                                                                                                     | Total for Check Number 16168: | 0.00        | 317.16                                        |
| 16169    | 00750<br>103118_750                                           | FEDAK & BROWN, LLP<br>SERVICES RENDERED FOR OCTOBER                                                                                                 | 11/16/2018                    |             | 4,800.00                                      |
|          |                                                               |                                                                                                                                                     | Total for Check Number 16169: | 0.00        | 4,800.00                                      |
| 16170    | 00164<br>424496                                               | FIRST ALARM<br>SERVICE CALL_13057 HWY 9                                                                                                             | 11/16/2018                    |             | 123.75                                        |
|          |                                                               |                                                                                                                                                     | Total for Check Number 16170: | 0.00        | 123.75                                        |
| 16171    | 00329<br>9939133808<br>9939371267<br>9940612378<br>9941956840 | GRAINGER<br>MARKING FLAGS_OPS<br>BLUE MARKING FLAGS_OPS<br>BLUE MARKING FLAGS_OPS<br>WHITE MARKING FLAGS_OPS                                        | 11/16/2018                    |             | 14.58<br>29.13<br>219.90<br>109.96            |
|          |                                                               |                                                                                                                                                     | Total for Check Number 16171: | 0.00        | 373.57                                        |
| 16172    | 00080<br>1482208<br>1482685<br>1486529<br>1490144<br>1491789  | GRANITE CONSTRUCTION CO<br>EAST ZAYANTE MAIN BREAK/REPAIR<br>PAVING EAST ZAYANTE<br>HOT MIX_MAIN REPAIR<br>BASE ROCK<br>HOT MIX/PAVING LEAK REPAIRS | 11/16/2018                    |             | 490.11<br>342.00<br>344.57<br>51.10<br>300.86 |

| Check No | Vendor No<br>Invoice No                                                           | Vendor Name<br>Description                                                                            | Check Date<br>Reference       | Void Checks | Check Amount                              |
|----------|-----------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------|-------------------------------|-------------|-------------------------------------------|
|          | 1493345                                                                           | BASE ROCK_OPS                                                                                         |                               |             | 47.20                                     |
|          | 1495248                                                                           | BASE ROCK_OPS                                                                                         |                               |             | 60.54                                     |
|          |                                                                                   |                                                                                                       | Total for Check Number 16172: | 0.00        | 1,636.38                                  |
| 16173    | 00550<br>11194574                                                                 | HACH COMPANY<br>CHLORINE ANALYZER                                                                     | 11/16/2018                    |             | 3,829.21                                  |
|          |                                                                                   |                                                                                                       | Total for Check Number 16173: | 0.00        | 3,829.21                                  |
| 16174    | 00953<br>A211767                                                                  | HOSE SHOP<br>HYDRANT/HOSE ADAPTER                                                                     | 11/16/2018                    |             | 72.66                                     |
|          |                                                                                   |                                                                                                       | Total for Check Number 16174: | 0.00        | 72.66                                     |
| 16175    | 10018<br>110518_10018                                                             | HOLLY HOSSACK<br>EMPLOYEE REIMBURSEMENT_MEETINGS                                                      | 11/16/2018                    |             | 65.52                                     |
|          |                                                                                   |                                                                                                       | Total for Check Number 16175: | 0.00        | 65.52                                     |
| 16176    | 00181<br>139055<br>139162                                                         | LAS ANIMAS CONCRETE<br>SLURRY_BACKFILL<br>SLURRY/MAIN REPAIR                                          | 11/16/2018                    |             | 813.67<br>502.47                          |
|          |                                                                                   |                                                                                                       | Total for Check Number 16176: | 0.00        | 1,316.14                                  |
| 16177    | 10017<br>110718_10017                                                             | JEN MICHELSEN<br>EMPLOYEE REIMBURSEMENT_MEETINGS                                                      | 11/16/2018                    |             | 88.50                                     |
|          |                                                                                   |                                                                                                       | Total for Check Number 16177: | 0.00        | 88.50                                     |
| 16178    | 00441<br>1024443                                                                  | MISSION COMMUNICATIONS,LLC<br>LEWIS TANK MISSION RTU REPAIR_OPS                                       | 11/16/2018                    |             | 280.63                                    |
|          |                                                                                   |                                                                                                       | Total for Check Number 16178: | 0.00        | 280.63                                    |
| 16179    | 10139<br>S1106905.001                                                             | NATIONAL METER & AUTOMATION<br>8001-000 METER 5/8" X 3/4" BADGER MODI                                 | 11/16/2018                    |             | 12,168.07                                 |
|          |                                                                                   |                                                                                                       | Total for Check Number 16179: | 0.00        | 12,168.07                                 |
| 16180    | 00027<br>329458                                                                   | NORTH BAY FORD<br>BROKEN PLUG_CONECTOR REPAIR_WO#1                                                    | 11/16/2018                    |             | 117.58                                    |
|          |                                                                                   |                                                                                                       | Total for Check Number 16180: | 0.00        | 117.58                                    |
| 16181    | 00350<br>110418_350                                                               | HOWARD OLIPHANT<br>EMPLOYEE REIMBURSEMENT_MEALS                                                       | 11/16/2018                    |             | 15.00                                     |
|          |                                                                                   |                                                                                                       | Total for Check Number 16181: | 0.00        | 15.00                                     |
| 16182    | 00054<br>1118_9754419334                                                          | PACIFIC GAS AND ELECTRIC<br>UTLITIES_LAZYWOODS                                                        | 11/16/2018                    |             | 59.98                                     |
|          |                                                                                   |                                                                                                       | Total for Check Number 16182: | 0.00        | 59.98                                     |
| 16183    | 00054<br>OCT_3658024062A<br>OCT_3658024062B<br>OCT_3658024062C<br>OCT_3658024062D | PACIFIC GAS AND ELECTRIC<br>UTLITIES_ADMIN<br>UTLITIES_OPS<br>UTLITIES_WTP<br>UTLITIES_BCE WASTEWATER | 11/16/2018                    |             | 839.24<br>9,126.46<br>26,723.76<br>249.97 |



| Check No | Vendor No<br>Invoice No                                                               | Vendor Name<br>Description                                                                                                                                                                                                                       | Check Date<br>Reference       | Void Checks | Check Amount                                                      |
|----------|---------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------|-------------|-------------------------------------------------------------------|
|          |                                                                                       |                                                                                                                                                                                                                                                  | Total for Check Number 16183: | 0.00        | 36,939.43                                                         |
| 16184    | 00054<br>1118_2836470071                                                              | PACIFIC GAS AND ELECTRIC<br>UTILITIES_ZAYANTE DR & ROSEBLOOM                                                                                                                                                                                     | 11/16/2018                    |             | 2,051.59                                                          |
|          |                                                                                       |                                                                                                                                                                                                                                                  | Total for Check Number 16184: | 0.00        | 2,051.59                                                          |
| 16185    | 00054<br>1118_2564996928                                                              | PACIFIC GAS AND ELECTRIC<br>UTILITIES_1150 REBECCA DRIVE                                                                                                                                                                                         | 11/16/2018                    |             | 47.02                                                             |
|          |                                                                                       |                                                                                                                                                                                                                                                  | Total for Check Number 16185: | 0.00        | 47.02                                                             |
| 16186    | 00054<br>1118_6279346884                                                              | PACIFIC GAS AND ELECTRIC<br>UTILITIES_19 SUMMIT AVENUE                                                                                                                                                                                           | 11/16/2018                    |             | 414.39                                                            |
|          |                                                                                       |                                                                                                                                                                                                                                                  | Total for Check Number 16186: | 0.00        | 414.39                                                            |
| 16187    | 00054<br>1118_7179253583                                                              | PACIFIC GAS AND ELECTRIC<br>UTILITIES_LOMPICO AREA                                                                                                                                                                                               | 11/16/2018                    |             | 595.33                                                            |
|          |                                                                                       |                                                                                                                                                                                                                                                  | Total for Check Number 16187: | 0.00        | 595.33                                                            |
| 16188    | 00054<br>1118_9655817646                                                              | PACIFIC GAS AND ELECTRIC<br>UTILITIES_140 ELENA COURT                                                                                                                                                                                            | 11/16/2018                    |             | 9.96                                                              |
|          |                                                                                       |                                                                                                                                                                                                                                                  | Total for Check Number 16188: | 0.00        | 9.96                                                              |
| 16189    | 00264<br>1269762                                                                      | RAIN FOR RENT<br>PASO WELL #8 DISCHARGE PIPING                                                                                                                                                                                                   | 11/16/2018                    |             | 3,044.43                                                          |
|          |                                                                                       |                                                                                                                                                                                                                                                  | Total for Check Number 16189: | 0.00        | 3,044.43                                                          |
| 16190    | 00125<br>323700<br>323868<br>324003<br>324039<br>324041<br>577609<br>577728<br>577849 | SCARBOROUGH LUMBER<br>BATTERIES FOR SOUNDER<br>UNIVERSITY TANK_OPS<br>MISC HEARING PROTECTION_DUST MASK<br>CLEANING SUPPLIES<br>WEATHER STRIPPING_HATCH SEAL<br>LEAK REPAIR ASHALT CRACKSEAL_OPS<br>RIVERSIDE GROVE TANK_OPS<br>PHONE JACK_RADIO | 11/16/2018                    |             | 17.17<br>81.56<br>92.51<br>35.29<br>48.29<br>6.75<br>8.89<br>4.83 |
|          |                                                                                       |                                                                                                                                                                                                                                                  | Total for Check Number 16190: | 0.00        | 295.29                                                            |
| 16191    | 00746<br>56266<br>56697                                                               | SCOTTS VALLEY BANNER<br>AD COMMUNITY CHATS<br>NEWSPAPER AD_PUBLIC MEETINGS                                                                                                                                                                       | 11/16/2018                    |             | 220.00<br>260.00                                                  |
|          |                                                                                       |                                                                                                                                                                                                                                                  | Total for Check Number 16191: | 0.00        | 480.00                                                            |
| 16192    | 00047<br>8100292<br>8100523<br>8100524<br>8100775                                     | SOIL CONTROL LAB<br>WATER ANALYSIS_OLY 2 & 3<br>WATER ANALYSIS_7 LOCATIONS<br>WATER ANALYSIS_OLY 2&3<br>WATER ANALYSIS_5 LOCATIONS                                                                                                               | 11/16/2018                    |             | 78.00<br>145.00<br>78.00<br>145.00                                |
|          |                                                                                       |                                                                                                                                                                                                                                                  | Total for Check Number 16192: | 0.00        | 446.00                                                            |
| 16193    | 00044<br>103018_44                                                                    | STAPLES CREDIT PLAN_6035 5178 622<br>SUPPLIES_ENG                                                                                                                                                                                                | 11/16/2018                    |             | 105.96                                                            |

| Check No | Vendor No<br>Invoice No                      | Vendor Name<br>Description                                                                                 | Check Date<br>Reference       | Void Checks | Check Amount                   |
|----------|----------------------------------------------|------------------------------------------------------------------------------------------------------------|-------------------------------|-------------|--------------------------------|
|          |                                              |                                                                                                            | Total for Check Number 16193: | 0.00        | 105.96                         |
| 16194    | UB*00510                                     | NATHAN SZOKE<br>Refund Check                                                                               | 11/16/2018                    |             | 1.41                           |
|          |                                              |                                                                                                            | Total for Check Number 16194: | 0.00        | 1.41                           |
| 16195    | 00768<br>718695<br>718699<br>718798          | USA BLUEBOOK_HD SUPPLY<br>CHLORINE PUMP REPAIR PARTS<br>FILTER SAMPLING TOOL<br>CHLORINE PUMP REPAIR PARTS | 11/16/2018                    |             | 2,061.87<br>2,429.29<br>169.15 |
|          |                                              |                                                                                                            | Total for Check Number 16195: | 0.00        | 4,660.31                       |
| 16196    | 00268<br>12247<br>12248                      | WATTS ON<br>LYON PLANT GENERATOR SERVICE<br>REDWOOD PARK BOOSTER GENERATOR S                               | 11/16/2018                    |             | 981.03<br>2,490.23             |
|          |                                              |                                                                                                            | Total for Check Number 16196: | 0.00        | 3,471.26                       |
| 16197    | 00599<br>56441252A<br>56441252B<br>56441252C | WEX BANK<br>FUEL_ADMIN<br>FUEL_OPS<br>FUEL_WTP                                                             | 11/16/2018                    |             | 870.51<br>3,870.94<br>1,922.78 |
|          |                                              |                                                                                                            | Total for Check Number 16197: | 0.00        | 6,664.23                       |
| 16198    | 10236<br>600496<br>600519                    | ZIP'S TRUCK EQUIPMENT, INC<br>SWITCH FOR LIGHT BAR<br>TRUCK LIGHT BAR                                      | 11/16/2018                    |             | 28.37<br>799.66                |
|          |                                              |                                                                                                            | Total for Check Number 16198: | 0.00        | 828.03                         |
| 16199    | 00362<br>ACC42646A<br>ACC42646B              | ACCELA, INC #774375<br>WEB PAYMENTS_TRANSACTION FEE_10/0<br>WEB PAYMENTS_ONLINE BILLS_10/01/18 1           | 11/30/2018                    |             | 2,662.00<br>185.00             |
|          |                                              |                                                                                                            | Total for Check Number 16199: | 0.00        | 2,847.00                       |
| 16200    | 00565<br>110518_565                          | DETLEF ADAM<br>EMPLOYEE REIMBURSEMENT_UNIFORM                                                              | 11/30/2018                    |             | 336.96                         |
|          |                                              |                                                                                                            | Total for Check Number 16200: | 0.00        | 336.96                         |
| 16201    | 00545<br>123459                              | AFLAC<br>SUPPLEMENTAL INS_NOV 2018                                                                         | 11/30/2018                    |             | 221.77                         |
|          |                                              |                                                                                                            | Total for Check Number 16201: | 0.00        | 221.77                         |
| 16202    | 00057<br>NOV2018_57                          | AFSCME COUNCIL 57<br>UNION DUES_NOV 2018                                                                   | 11/30/2018                    |             | 998.66                         |
|          |                                              |                                                                                                            | Total for Check Number 16202: | 0.00        | 998.66                         |
| 16203    | 00729<br>8110989                             | ALPHA ANALYTICAL LABS<br>LAB FEES-ANALYTICAL SERVICES_BCE W                                                | 11/30/2018                    |             | 430.00                         |
|          |                                              |                                                                                                            | Total for Check Number 16203: | 0.00        | 430.00                         |
| 16204    | 00760<br>23503<br>23556                      | ANGELO BARTOLOTTA<br>BUSINESS CARDS<br>BUSINESS CARDS                                                      | 11/30/2018                    |             | 80.80<br>190.12                |

| Check No | Vendor No<br>Invoice No                            | Vendor Name<br>Description                                                                                                         | Check Date<br>Reference       | Void Checks | Check Amount                     |
|----------|----------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------|-------------------------------|-------------|----------------------------------|
|          |                                                    |                                                                                                                                    | Total for Check Number 16204: | 0.00        | 270.92                           |
| 16205    | 00162<br>63282827                                  | ANTHEM BLUE CROSS<br>RETIRED EMPLOYEE MEDICAL_12/01/18-1                                                                           | 11/30/2018                    |             | 325.50                           |
|          |                                                    |                                                                                                                                    | Total for Check Number 16205: | 0.00        | 325.50                           |
| 16206    | 00767<br>968936351                                 | ANTHEM BLUE CROSS<br>MEDICARERX_12/01/18 - 01/01/19                                                                                | 11/30/2018                    |             | 169.80                           |
|          |                                                    |                                                                                                                                    | Total for Check Number 16206: | 0.00        | 169.80                           |
| 16207    | 00687<br>1118_132182018                            | AT&T U-VERSE<br>U-VERSE_345 QUAIL TERRACE                                                                                          | 11/30/2018                    |             | 75.00                            |
|          |                                                    |                                                                                                                                    | Total for Check Number 16207: | 0.00        | 75.00                            |
| 16208    | 00687<br>1118_137458730                            | AT&T U-VERSE<br>INTERNET_13057 HWY 9                                                                                               | 11/30/2018                    |             | 75.00                            |
|          |                                                    |                                                                                                                                    | Total for Check Number 16208: | 0.00        | 75.00                            |
| 16209    | 00096<br>7001608102                                | AWWA<br>MEMBERSHIP DUES_01/01/19_12/31/19                                                                                          | 11/30/2018                    |             | 2,237.00                         |
|          |                                                    |                                                                                                                                    | Total for Check Number 16209: | 0.00        | 2,237.00                         |
| 16210    | 00096<br>7001635844                                | AWWA<br>SUBSCRIPTION RENEWAL                                                                                                       | 11/30/2018                    |             | 790.00                           |
|          |                                                    |                                                                                                                                    | Total for Check Number 16210: | 0.00        | 790.00                           |
| 16211    | 10025<br>80025837                                  | BADGER METER, INC<br>BEACON SERVICES_OCTOBER 2018                                                                                  | 11/30/2018                    |             | 1,366.15                         |
|          |                                                    |                                                                                                                                    | Total for Check Number 16211: | 0.00        | 1,366.15                         |
| 16212    | 00609<br>217018-0918<br>218018-0918<br>218018-T10A | BALANCE HYDROLOGICS, INC<br>STREAM MONITORING_4 YEAR GAGING<br>STREAM MONITORING_5 YEAR GAGING<br>FALL CREEK DEBRIS REMOVAL_WO#280 | 11/30/2018                    |             | 5,237.50<br>5,528.02<br>7,237.96 |
|          |                                                    |                                                                                                                                    | Total for Check Number 16212: | 0.00        | 18,003.48                        |
| 16213    | 10113<br>DEC2018_10113A<br>DEC2018_10113B          | BANK MIDWEST<br>SOLAR LOAN_INTEREST<br>SOLAR LOAN_PRINCIPAL                                                                        | 11/30/2018                    |             | 826.23<br>2,423.67               |
|          |                                                    |                                                                                                                                    | Total for Check Number 16213: | 0.00        | 3,249.90                         |
| 16214    | 00220<br>31783                                     | BAY BUILDING JANITORIAL,INC<br>JANITORIAL SERVICES_NOV 2018                                                                        | 11/30/2018                    |             | 424.42                           |
|          |                                                    |                                                                                                                                    | Total for Check Number 16214: | 0.00        | 424.42                           |
| 16215    | 01077<br>111918_1077                               | JOSEPH B BEASLEY<br>EMPLOYEE REIMBURSEMENT_D-2 CERTII                                                                              | 11/30/2018                    |             | 60.00                            |
|          |                                                    |                                                                                                                                    | Total for Check Number 16215: | 0.00        | 60.00                            |
| 16216    | 10173<br>112118_10173A                             | CARLY BLANCHARD<br>EMPLOYEE REIMBURSEMENT_MILEAGE :                                                                                | 11/30/2018                    |             | 30.24                            |

| Check No | Vendor No<br>Invoice No | Vendor Name<br>Description          | Check Date<br>Reference       | Void Checks | Check Amount |
|----------|-------------------------|-------------------------------------|-------------------------------|-------------|--------------|
|          | 112118_10173B           | EMPLOYEE REIMBURSEMENT_TRAVEL E     |                               |             | 54.61        |
|          |                         |                                     | Total for Check Number 16216: | 0.00        | 84.85        |
| 16217    | 10207                   | CITI CARDS_COSTCO                   | 11/30/2018                    |             |              |
|          | 110718_10207A           | OFFICE SUPPLIES                     |                               |             | 31.87        |
|          | 110718_10207B           | OFFICE SUPPLIES_WTP                 |                               |             | 199.99       |
|          | 110718_10207C           | BUILDING SUPPLIES_WTP               |                               |             | 260.39       |
|          | 110718_10207D           | OFFICE SUPPLIES_ADMIN               |                               |             | 47.52        |
|          | 110718_10207E           | EMPLOYEE RECOGNITION                |                               |             | 115.68       |
|          | 110718_10207F           | EMPLOYEE RECOGNITION                |                               |             | 25.33        |
|          | 110718_10207G           | EMPLOYEE RECOGNITION                |                               |             | 9.75         |
|          | 110718_10207H           | EMPLOYEE RECOGNITION_LUNCH          |                               |             | 700.00       |
|          | 110718_10207I           | TEMP & FLOW MEETING                 |                               |             | 244.05       |
|          | 110718_10207J           | TEMP & FLOW MEETING                 |                               |             | 15.62        |
|          |                         |                                     | Total for Check Number 16217: | 0.00        | 1,650.20     |
| 16218    | 01050                   | COLONIAL LIFE                       | 11/30/2018                    |             |              |
|          | 1113612                 | SUPPLEMENTAL INS_11/13/18, 11/28/18 |                               |             | 584.72       |
|          |                         |                                     | Total for Check Number 16218: | 0.00        | 584.72       |
| 16219    | 00788                   | COMCAST                             | 11/30/2018                    |             |              |
|          | 110618_1236017          | INTERNET_295 EAST ROAD              |                               |             | 174.82       |
|          |                         |                                     | Total for Check Number 16219: | 0.00        | 174.82       |
| 16220    | 00788                   | COMCAST                             | 11/30/2018                    |             |              |
|          | 110618_1318955          | INTERNET_1150 REBECCA DRIVE         |                               |             | 143.29       |
|          |                         |                                     | Total for Check Number 16220: | 0.00        | 143.29       |
| 16221    | 00788                   | COMCAST                             | 11/30/2018                    |             |              |
|          | 111118_1171123          | INTERNET_23 SUMMIT AVENUE           |                               |             | 143.29       |
|          |                         |                                     | Total for Check Number 16221: | 0.00        | 143.29       |
| 16222    | 00788                   | COMCAST                             | 11/30/2018                    |             |              |
|          | 1118_1318922            | INTERNET_3652 GRAHAM HILL ROAD      |                               |             | 143.29       |
|          |                         |                                     | Total for Check Number 16222: | 0.00        | 143.29       |
| 16223    | 00273                   | CORELOGIC, INC.                     | 11/30/2018                    |             |              |
|          | 30393154                | REALQUEST SERVICES_OCTOBER 1ST THI  |                               |             | 206.00       |
|          |                         |                                     | Total for Check Number 16223: | 0.00        | 206.00       |
| 16224    | 00703                   | DATAFLOW BUSINESS SYSTEMS, INC      | 11/30/2018                    |             |              |
|          | 248391                  | CONTRACT SERVICES FOR PRINTERS/COF  |                               |             | 124.45       |
|          | 248392                  | CONTRACT SERVICES FOR PRINTERS/COF  |                               |             | 117.53       |
|          | 248393                  | CONTRACT SERVICES FOR PRINTERS/COF  |                               |             | 50.26        |
|          | 249576                  | CONTRACT SERVICES FOR PRINTERS/COF  |                               |             | 74.61        |
|          | 249577                  | CONTRACT SERVICES FOR PRINTERS/COF  |                               |             | 23.52        |
|          | 249578                  | CONTRACT SERVICES FOR PRINTERS/COF  |                               |             | 15.60        |
|          | 251525                  | TONER FOR KIRBY PRINTER_WTP         |                               |             | 7.50         |
|          |                         |                                     | Total for Check Number 16224: | 0.00        | 413.47       |
| 16225    | UB*00512                | Josh DeFosset                       | 11/30/2018                    |             |              |
|          |                         | Refund Check                        |                               |             | 22.93        |
|          |                         | Refund Check                        |                               |             | 60.45        |

| Check No | Vendor No<br>Invoice No | Vendor Name<br>Description        | Check Date<br>Reference       | Void Checks | Check Amount |
|----------|-------------------------|-----------------------------------|-------------------------------|-------------|--------------|
|          |                         |                                   | Total for Check Number 16225: | 0.00        | 83.38        |
| 16226    | 00037                   | CO. OF SANTA CRUZ DEPT OF PUBLIC  | 11/30/2018                    |             |              |
|          | 34559A                  | CONCRETE & WOODWASTE              |                               |             | 20.50        |
|          | 34559B                  | ASHPALT & BRICK                   |                               |             | 15.00        |
|          |                         |                                   | Total for Check Number 16226: | 0.00        | 35.50        |
| 16227    | 00343                   | ERNIE'S SERVICE CENTER            | 11/30/2018                    |             |              |
|          | 72445                   | FLEET SMOG & SERVICE_VE-340       |                               |             | 685.69       |
|          | 72547                   | ANNUAL FLEET SMOG_VE-226          |                               |             | 44.77        |
|          | 72554                   | ANNUAL FLEET SMOG_VE-309          |                               |             | 44.77        |
|          | 72559                   | ANNUAL FLEET SMOG_VE-747          |                               |             | 44.77        |
|          | 72688                   | FLEET SMOG & SERVICE_VE-335       |                               |             | 96.84        |
|          |                         |                                   | Total for Check Number 16227: | 0.00        | 916.84       |
| 16228    | 00118                   | FARMER BROTHERS COFFEE            | 11/30/2018                    |             |              |
|          | 68574231                | COFFEE SUPPLIES_OPS               |                               |             | 85.20        |
|          |                         |                                   | Total for Check Number 16228: | 0.00        | 85.20        |
| 16229    | 00204                   | FEDERAL EXPRESS CORP              | 11/30/2018                    |             |              |
|          | 6364700145              | EMERGENCY PIPE LOCATOR_SHIPPING   |                               |             | 240.80       |
|          |                         |                                   | Total for Check Number 16229: | 0.00        | 240.80       |
| 16230    | 00267                   | MARTIN B FEENEY, PG, CHg          | 11/30/2018                    |             |              |
|          | 2004-741                | PASO WELL 8 PROJECT_WO#814        |                               |             | 49,716.46    |
|          |                         |                                   | Total for Check Number 16230: | 0.00        | 49,716.46    |
| 16231    | 10238                   | BILL FITLER                       | 11/30/2018                    |             |              |
|          | 007095-000              | CUSTOMER DEPOSIT REFUND           |                               |             | 1,888.11     |
|          |                         |                                   | Total for Check Number 16231: | 0.00        | 1,888.11     |
| 16232    | 00016                   | GREENWASTE RECOVERY,INC           | 11/30/2018                    |             |              |
|          | 3728923                 | TRASH/RECYCLE/YARDWASTE SERVICES_ |                               |             | 395.14       |
|          |                         |                                   | Total for Check Number 16232: | 0.00        | 395.14       |
| 16233    | 00256                   | JESSE GUIVER                      | 11/30/2018                    |             |              |
|          | 112118_256              | EMPLOYEE REIMBURSEMENT_OT MEALS   |                               |             | 15.00        |
|          |                         |                                   | Total for Check Number 16233: | 0.00        | 15.00        |
| 16234    | 10005                   | ICMA RETIREMENT C/O M & T RETIRI  | 11/30/2018                    |             |              |
|          | 59516                   | RETIREMENT WITHHOLDING_PP ENDINC  |                               |             | 3,859.52     |
|          | 65245                   | RETIREMENT WITHHOLDING_PP ENDING  |                               |             | 3,859.52     |
|          |                         |                                   | Total for Check Number 16234: | 0.00        | 7,719.04     |
| 16235    | 00236                   | IDEXX DISTRIBUTION CORP           | 11/30/2018                    |             |              |
|          | 3038713115              | LAB SUPPLIES_WTP                  |                               |             | 2,678.48     |
|          |                         |                                   | Total for Check Number 16235: | 0.00        | 2,678.48     |
| 16236    | 10081                   | INFRASTRUCTURE ENGINEERING CO     | 11/30/2018                    |             |              |
|          | 11186                   | BEAR CREEK WASTEWATER_WO#842      |                               |             | 7,745.00     |

| Check No | Vendor No<br>Invoice No                                                               | Vendor Name<br>Description                                                                                                                                                                                      | Check Date<br>Reference       | Void Checks | Check Amount                                           |
|----------|---------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------|-------------|--------------------------------------------------------|
|          |                                                                                       |                                                                                                                                                                                                                 | Total for Check Number 16236: | 0.00        | 7,745.00                                               |
| 16237    | 00233<br>74389                                                                        | JACK LADD<br>TOWING SERVICES_VE-485                                                                                                                                                                             | 11/30/2018                    |             | 180.00                                                 |
|          |                                                                                       |                                                                                                                                                                                                                 | Total for Check Number 16237: | 0.00        | 180.00                                                 |
| 16238    | 00231<br>102918_INTERTIE<br>102918_OLY<br>102918_PASO6<br>102918_PASO7<br>102918_PROB | JODI McGRAW, Ph.D<br>CONSULTING SERVICES FROM JULY-SEPT<br>CONSULTING SERVICES FROM JULY-SEPT<br>CONSULTING SERVICES FROM JULY-SEPT<br>CONSULTING SERVICES FROM JULY-SEPT<br>CONSULTING SERVICES FROM JULY-SEPT | 11/30/2018                    |             | 825.78<br>4,597.92<br>2,915.02<br>2,915.03<br>9,292.38 |
|          |                                                                                       |                                                                                                                                                                                                                 | Total for Check Number 16238: | 0.00        | 20,546.13                                              |
| 16239    | 10237<br>012582-000                                                                   | DOROTHY LAIRD<br>CUSTOMER REFUND                                                                                                                                                                                | 11/30/2018                    |             | 200.45                                                 |
|          |                                                                                       |                                                                                                                                                                                                                 | Total for Check Number 16239: | 0.00        | 200.45                                                 |
| 16240    | 00336<br>9-2018                                                                       | LAND TRUST OF SANTA CRUZ COUN<br>OLYMPIA PATROL SERVICE                                                                                                                                                         | 11/30/2018                    |             | 672.33                                                 |
|          |                                                                                       |                                                                                                                                                                                                                 | Total for Check Number 16240: | 0.00        | 672.33                                                 |
| 16241    | 10136<br>112118_10136                                                                 | DANIEL MACK<br>EMPLOYEE REIMBURSEMENT_MILEAGE                                                                                                                                                                   | 11/30/2018                    |             | 54.50                                                  |
|          |                                                                                       |                                                                                                                                                                                                                 | Total for Check Number 16241: | 0.00        | 54.50                                                  |
| 16242    | 00296<br>1018029<br>1018038                                                           | MESITI-MILLER ENGINEERING,INC<br>BLUE TANK FOUNDATION_WO#521<br>PROBATION TANK_WO#823                                                                                                                           | 11/30/2018                    |             | 3,396.00<br>8,803.40                                   |
|          |                                                                                       |                                                                                                                                                                                                                 | Total for Check Number 16242: | 0.00        | 12,199.40                                              |
| 16243    | 00539<br>1018SLV                                                                      | MILLER MAXFIELD, INC<br>CONSULTING SERVICES_PUBLIC OUTREA                                                                                                                                                       | 11/30/2018                    |             | 1,462.50                                               |
|          |                                                                                       |                                                                                                                                                                                                                 | Total for Check Number 16243: | 0.00        | 1,462.50                                               |
| 16244    | UB*00511                                                                              | JEAN-LOUIS NORGASR<br>Refund Check                                                                                                                                                                              | 11/30/2018                    |             | 2.02                                                   |
|          |                                                                                       |                                                                                                                                                                                                                 | Total for Check Number 16244: | 0.00        | 2.02                                                   |
| 16245    | 00944<br>2956<br>2984                                                                 | PDNC, INC.<br>MONTHLY SERVER SUPPORT<br>SERVICE CALL_SERVER                                                                                                                                                     | 11/30/2018                    |             | 517.68<br>96.10                                        |
|          |                                                                                       |                                                                                                                                                                                                                 | Total for Check Number 16245: | 0.00        | 613.78                                                 |
| 16246    | 01004<br>1251 HIGHLAND                                                                | CHAD PRICE<br>BACKFLOW TESTING_1251 HIGHLAND DR                                                                                                                                                                 | 11/30/2018                    |             | 70.00                                                  |
|          |                                                                                       |                                                                                                                                                                                                                 | Total for Check Number 16246: | 0.00        | 70.00                                                  |
| 16247    | 00264<br>1277885                                                                      | RAIN FOR RENT<br>PASO WELL 8_WO#814                                                                                                                                                                             | 11/30/2018                    |             | 2,847.17                                               |

| Check No | Vendor No<br>Invoice No | Vendor Name<br>Description            | Check Date<br>Reference       | Void Checks | Check Amount |
|----------|-------------------------|---------------------------------------|-------------------------------|-------------|--------------|
|          |                         |                                       | Total for Check Number 16247: | 0.00        | 2,847.17     |
| 16248    | 00711                   | ROBERTS & BRUNE CO.                   | 11/30/2018                    |             |              |
|          | S1780809.006A           | CORP PIPE-PIPE IP 1"                  |                               |             | 131.11       |
|          | S1780809.006B           | MTR VLV COPR-MTR STRT 1X1"            |                               |             | 296.66       |
|          | S1780809.006C           | COPR-PIPE FEM 1"                      |                               |             | 364.43       |
|          | S1780809.006D           | MTR CPLG PIPE-MTR 3/4" X 2"           |                               |             | 176.42       |
|          |                         |                                       | Total for Check Number 16248: | 0.00        | 968.62       |
| 16249    | 00102                   | ANDY ROBUSTELLI                       | 11/30/2018                    |             |              |
|          | 112118_102              | EMPLOYEE REIMBURSEMENT_OT MEALS       |                               |             | 15.00        |
|          |                         |                                       | Total for Check Number 16249: | 0.00        | 15.00        |
| 16250    | 10151                   | OSCAR RODAS                           | 11/30/2018                    |             |              |
|          | 227403                  | MAINTENANCE_OCTOBER                   |                               |             | 250.00       |
|          |                         |                                       | Total for Check Number 16250: | 0.00        | 250.00       |
| 16251    | 00001                   | ROYAL WHOLESALE ELECTRIC              | 11/30/2018                    |             |              |
|          | 7719-636956             | GENERATOR CORD & PLUGS_WTP            |                               |             | 3,496.24     |
|          | 7719-637040             | 3/4 90D S/SCR FLEX CONN_2G SS BLANK F |                               |             | 12.59        |
|          |                         |                                       | Total for Check Number 16251: | 0.00        | 3,508.83     |
| 16252    | 00142                   | SAN LORENZO LUMBER                    | 11/30/2018                    |             |              |
|          | 61-0127640              | SAW BLADES_OPS                        |                               |             | 93.70        |
|          | 61-0127753              | PUSHBROOM_OPS                         |                               |             | 32.21        |
|          | 61-0127767              | QUAIL TANKS_WTP                       |                               |             | 16.75        |
|          |                         |                                       | Total for Check Number 16252: | 0.00        | 142.66       |
| 16253    | 00125                   | SCARBOROUGH LUMBER                    | 11/30/2018                    |             |              |
|          | 324358A                 | SAW SERVICE_WTP                       |                               |             | 46.97        |
|          | 324358B                 | SAW SERVICE_OPS                       |                               |             | 70.45        |
|          | 324510                  | CANVAS TARP_BROOM_OPS                 |                               |             | 22.42        |
|          | 324628                  | CANVAS TARP_BROOM_OPS                 |                               |             | 166.47       |
|          | 324730                  | MISC HARDWARE_WTP                     |                               |             | 7.07         |
|          | 577665                  | PULL ROPE FOR SAW_OPS                 |                               |             | 6.82         |
|          | 577926                  | BATTERIES 18V_OPS                     |                               |             | 322.23       |
|          | 578079                  | LYON PLANT_WTP                        |                               |             | 11.65        |
|          | 578101                  | LYON PLANT_WTP                        |                               |             | 6.78         |
|          | 578110                  | HALLCREST BACKFLOW INSTALL_OPS        |                               |             | 9.41         |
|          | 578246                  | SHOVEL_OPS                            |                               |             | 10.73        |
|          | 578305                  | LAB TESTING SUPPLIES_WTP              |                               |             | 9.58         |
|          | K58655                  | LOWER PASO TANK                       |                               |             | 134.38       |
|          |                         |                                       | Total for Check Number 16253: | 0.00        | 824.96       |
| 16254    | 10233                   | SCHAAF & WHEELER, CONSULTING C        | 11/30/2018                    |             |              |
|          | 30408                   | LOMPICO TANKS_LOMASM                  |                               |             | 10,722.38    |
|          |                         |                                       | Total for Check Number 16254: | 0.00        | 10,722.38    |
| 16255    | 00168                   | SCOTTS VALLEY SPRINKLER               | 11/30/2018                    |             |              |
|          | 152397                  | PVC ELBOW_OPS                         |                               |             | 120.58       |
|          |                         |                                       | Total for Check Number 16255: | 0.00        | 120.58       |
| 16256    | 00047                   | SOIL CONTROL LAB                      | 11/30/2018                    |             |              |

| Check No                      | Vendor No<br>Invoice No | Vendor Name<br>Description           | Check Date<br>Reference | Void Checks | Check Amount |
|-------------------------------|-------------------------|--------------------------------------|-------------------------|-------------|--------------|
|                               | 8100776                 | WATER ANALYSIS_OLY 2                 |                         |             | 39.00        |
|                               | 8100903                 | WATER ANALYSIS_5 LOCATIONS           |                         |             | 145.00       |
|                               | 8100904                 | WATER ANALYSIS_OLY 2                 |                         |             | 39.00        |
|                               | 8110173                 | WATER ANALYSIS_5 LOCATIONS           |                         |             | 145.00       |
|                               | 8110174                 | WATER ANALYSIS_3 LOCATIONS           |                         |             | 117.00       |
|                               | 8110175                 | WATER ANALYSIS_OLY 2 WELL            |                         |             | 39.00        |
| Total for Check Number 16256: |                         |                                      |                         |             | 0.00         |
| 16257                         | 10119                   | TAYLOR TOCCALINO                     | 11/30/2018              |             |              |
|                               | 112118_10119            | EMPLOYEE REIMBURSEMENT_OT MEALS      |                         |             | 13.90        |
| Total for Check Number 16257: |                         |                                      |                         |             | 0.00         |
| 16258                         | 00093                   | JOHN TREGEMBO                        | 11/30/2018              |             |              |
|                               | 111718_93               | EMPLOYEE REIMBURSEMENT_UNIFORM       |                         |             | 219.84       |
| Total for Check Number 16258: |                         |                                      |                         |             | 0.00         |
| 16259                         | 10217                   | UMPQUA BANK                          | 11/30/2018              |             |              |
|                               | 1118_10217A             | POSTAGE                              |                         |             | 1,898.69     |
|                               | 1118_10217B             | ANNUAL FEE FOR LOMPICO WEATHER ST    |                         |             | 180.00       |
|                               | 1118_10217C             | PROJECT COORDINATOR ADVERTISING      |                         |             | 67.55        |
|                               | 1118_10217D             | BUSINESS MEMBERSHIP                  |                         |             | 60.00        |
|                               | 1118_10217E             | BED LINER_NEW TRUCK                  |                         |             | 831.50       |
|                               | 1118_10217F             | OFFICE SUPPLIES                      |                         |             | 688.05       |
|                               | 1118_10217G             | EMAIL SECURITY                       |                         |             | 163.35       |
|                               | 1118_10217H             | OFFICE SUPPLIES_STAMP PAD            |                         |             | 23.49        |
|                               | 1118_10217I             | TRAINING CLASS                       |                         |             | 55.00        |
|                               | 1118_10217J             | OFFICE DESK_OPS                      |                         |             | 271.24       |
|                               | 1118_10217K             | EMPLOYEE UNIFORM_ADMIN               |                         |             | 325.48       |
|                               | 1118_10217L             | COMMUNITY CHAT                       |                         |             | 34.13        |
|                               | 1118_10217M             | ADVERTISING                          |                         |             | 50.00        |
|                               | 1118_10217N             | FAST TRAK                            |                         |             | 30.00        |
|                               | 1118_10217O             | OFFICE SUPPLIES_WTP                  |                         |             | 363.31       |
|                               | 1118_10217P             | OFFICE SUPPLIES_OPS                  |                         |             | 244.85       |
|                               | 1118_10217Q             | OFFICE SUPPLIES_ADMIN                |                         |             | 433.98       |
|                               | 1118_10217R             | OFFICE SUPPLIES_ADMIN                |                         |             | 463.22       |
|                               | 1118_10217S             | OFFICE SUPPLIES_OPS                  |                         |             | 234.90       |
|                               | 1118_10217T             | OFFICE SUPPLIES_ENVIR                |                         |             | 23.49        |
|                               | 1118_10217U             | OFFICE SUPPLIES_WTP                  |                         |             | 23.49        |
|                               | 1118_10217V             | FINANCE CHARGE                       |                         |             | 35.72        |
| Total for Check Number 16259: |                         |                                      |                         |             | 0.00         |
| 16260                         | 00768                   | USA BLUEBOOK_HD SUPPLY               | 11/30/2018              |             |              |
|                               | 731485                  | HIGH PSI CHLORINE PUMPS              |                         |             | 2,241.66     |
| Total for Check Number 16260: |                         |                                      |                         |             | 0.00         |
| 16261                         | 10072                   | WATER SYSTEMS CONSULTING, INC        | 11/30/2018              |             |              |
|                               | 3495                    | USDA PHASE 1 FUNDING SUPPORT_10/01/1 |                         |             | 2,900.00     |
| Total for Check Number 16261: |                         |                                      |                         |             | 0.00         |
| 16262                         | 10152                   | WESTAMERICA BANK                     | 11/30/2018              |             |              |
|                               | 111919_10152A           | TRUCK LOAN_PRINCIPAL                 |                         |             | 1,867.92     |
|                               | 111919_10152B           | TRUCK LOAN_INTEREST                  |                         |             | 232.76       |
| Total for Check Number 16262: |                         |                                      |                         |             | 0.00         |



| Check No                   | Vendor No<br>Invoice No | Vendor Name<br>Description | Check Date<br>Reference | Void Checks | Check Amount |
|----------------------------|-------------------------|----------------------------|-------------------------|-------------|--------------|
| Report Total (136 checks): |                         |                            |                         | 0.00        | 421,375.78   |

# EFT TRANSACTIONS

## NOVEMBER 2018



13060 Highway 9  
Boulder Creek, CA 95006-9119  
(831) 338-2153 phone  
(831) 338-7986 fax

| Date                   | Check No | Vendor  | Description                                | Amount                      |
|------------------------|----------|---------|--------------------------------------------|-----------------------------|
| 11/7/2018              | EFT      | PAYCHEX | ADMIN & DELIVERY FEES                      | \$ 216.65                   |
| 11/7/2018              | EFT      | PAYCHEX | PAYROLL                                    | \$ 95,594.84                |
| 11/24/2018             | EFT      | PAYCHEX | ADMIN & DELIVERY FEES                      | \$ 230.90                   |
| 11/24/2018             | EFT      | PAYCHEX | PAYROLL                                    | \$ 98,872.79                |
| 11/28/2018             | EFT      | CALPERS | RETIREMENT BENEFITS 11/07/18 & 11/24/18 PR | \$ 33,377.74                |
| TOTAL EFT TRANSACTIONS |          |         |                                            | <u><u>\$ 228,292.92</u></u> |

CASH REQUIREMENTS

CASH REQUIRED FOR NEGOTIABLE CHECKS &/OR ELECTRONIC FUNDS TRANSFERS (EFT) FOR CHECK DATE 11/07/18: \$107,773.46

TRANSACTION SUMMARY

|                               |                                                         |            |
|-------------------------------|---------------------------------------------------------|------------|
| SUMMARY BY TRANSACTION TYPE - | TOTAL ELECTRONIC FUNDS TRANSFER (EFT)                   | 95,594.84  |
|                               | TOTAL NEGOTIABLE CHECKS                                 | 12,178.62  |
|                               | CASH REQUIRED FOR NEGOTIABLE CHECKS &/OR EFT            | 107,773.46 |
|                               | TOTAL REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES | 14,527.24  |
|                               | CASH REQUIRED FOR CHECK DATE 11/07/18                   | 122,300.70 |

TRANSACTION DETAIL

ELECTRONIC FUNDS TRANSFER - Your financial institution will initiate transfer to Paychex at or after 12:01 A.M. on transaction date.

| TRANS. DATE | BANK NAME            | ACCOUNT NUMBER | PRODUCT        | DESCRIPTION           |           | BANK DRAFT AMOUNTS<br>& OTHER TOTALS |
|-------------|----------------------|----------------|----------------|-----------------------|-----------|--------------------------------------|
| 11/06/18    | WELLS FARGO BANK, NA | xxxxxx1358     | Direct Deposit | Net Pay Allocations   | 62,089.44 | 62,089.44                            |
| 11/06/18    | WELLS FARGO BANK, NA | xxxxxx1358     | Taxpay®        | Employee Withholdings |           |                                      |
|             |                      |                |                | Social Security       | 6,560.04  |                                      |
|             |                      |                |                | Medicare              | 1,633.07  |                                      |
|             |                      |                |                | Fed Income Tax        | 11,668.45 |                                      |
|             |                      |                |                | CA Income Tax         | 4,450.52  |                                      |
|             |                      |                |                | CA Disability         | 1,000.19  |                                      |
|             |                      |                |                | Total Withholdings    | 25,312.27 |                                      |
|             |                      |                |                | Employer Liabilities  |           |                                      |
|             |                      |                |                | Social Security       | 6,560.06  |                                      |
|             |                      |                |                | Medicare              | 1,633.07  |                                      |
|             |                      |                |                | Total Liabilities     | 8,193.13  | 33,505.40                            |
|             |                      |                |                | EFT FOR 11/06/18      |           | 95,594.84                            |
|             |                      |                |                | TOTAL EFT             |           | 95,594.84                            |

NEGOTIABLE CHECKS - Check amounts will be debited when payees cash checks. Funds must be available on check date.

| TRANS. DATE | BANK NAME            | ACCOUNT NUMBER | PRODUCT | DESCRIPTION             |           | TOTAL     |
|-------------|----------------------|----------------|---------|-------------------------|-----------|-----------|
| 11/07/18    | WELLS FARGO BANK, NA | xxxxxx1358     | Payroll | Check Amounts           | 12,178.62 |           |
|             |                      |                |         | TOTAL NEGOTIABLE CHECKS |           | 12,178.62 |

REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES - Paychex does not remit these funds. You must ensure accurate and timely payment of applicable items.

| TRANS. DATE | BANK NAME                         | ACCOUNT NUMBER | PRODUCT | DESCRIPTION         |        | TOTAL |
|-------------|-----------------------------------|----------------|---------|---------------------|--------|-------|
| 11/07/18    | Refer to your records for account | Information    | Payroll | Employee Deductions |        |       |
|             |                                   |                |         | Aflc/Col Post       | 55.34  |       |
|             |                                   |                |         | Aflc/Col Pre        | 347.92 |       |

CASH REQUIREMENTS

CASH REQUIRED FOR NEGOTIABLE CHECKS &/OR ELECTRONIC FUNDS TRANSFERS (EFT) FOR CHECK DATE 11/07/18: \$107,773.46

REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES (cont.) - Paychex does not remit these funds. You must ensure accurate and timely payment of applicable items.

| TRANS. DATE                                             | BANK NAME                         | ACCOUNT NUMBER | PRODUCT | DESCRIPTION                 | TOTAL     |
|---------------------------------------------------------|-----------------------------------|----------------|---------|-----------------------------|-----------|
| 11/07/18                                                | Refer to your records for account | Information    | Payroll | Employee Deductions (cont.) |           |
|                                                         |                                   |                |         | Calper 457                  | 25.00     |
|                                                         |                                   |                |         | Calpers 457 Catch Up        | 1,000.00  |
|                                                         |                                   |                |         | DPer                        | 7,218.92  |
|                                                         |                                   |                |         | Health                      | 809.14    |
|                                                         |                                   |                |         | ICMA                        | 2,859.52  |
|                                                         |                                   |                |         | ICMA 457 Catch up           | 1,000.00  |
|                                                         |                                   |                |         | Life Ins                    | 14.00     |
|                                                         |                                   |                |         | PXDCA EE PRE                | 192.30    |
|                                                         |                                   |                |         | PXUME EE PRE                | 505.77    |
|                                                         |                                   |                |         | Union dues                  | 499.33    |
|                                                         |                                   |                |         | Total Deductions            | 14,527.24 |
| TOTAL REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES |                                   |                |         |                             | 14,527.24 |

PAYCHEX WILL MAKE THESE TAX DEPOSIT(S) ON YOUR BEHALF - This information serves as a record of payment.

| DUE DATE | PRODUCT | DESCRIPTION      |           |
|----------|---------|------------------|-----------|
| 11/15/18 | Taxpay® | FED IT PMT Group | 28,054.69 |
| 11/15/18 | Taxpay® | CA IT PMT Group  | 5,450.71  |

# CASH REQUIREMENTS

CASH REQUIRED FOR NEGOTIABLE CHECKS &/OR ELECTRONIC FUNDS TRANSFERS (EFT) FOR CHECK DATE 11/21/18: \$111,883.34

## TRANSACTION SUMMARY

|                               |                                                         |            |
|-------------------------------|---------------------------------------------------------|------------|
| SUMMARY BY TRANSACTION TYPE - | TOTAL ELECTRONIC FUNDS TRANSFER (EFT)                   | 98,872.79  |
|                               | TOTAL NEGOTIABLE CHECKS                                 | 13,010.55  |
|                               | CASH REQUIRED FOR NEGOTIABLE CHECKS &/OR EFT            | 111,883.34 |
|                               | TOTAL REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES | 14,274.78  |
|                               | CASH REQUIRED FOR CHECK DATE 11/21/18                   | 126,158.12 |

## TRANSACTION DETAIL

ELECTRONIC FUNDS TRANSFER - Your financial institution will initiate transfer to Paychex at or after 12:01 A.M. on transaction date.

| TRANS. DATE | BANK NAME            | ACCOUNT NUMBER | PRODUCT        | DESCRIPTION           |           | BANK DRAFT AMOUNTS<br>& OTHER TOTALS |
|-------------|----------------------|----------------|----------------|-----------------------|-----------|--------------------------------------|
| 11/20/18    | WELLS FARGO BANK, NA | xxxxxx1358     | Direct Deposit | Net Pay Allocations   | 64,114.25 | 64,114.25                            |
| 11/20/18    | WELLS FARGO BANK, NA | xxxxxx1358     | Taxpay®        | Employee Withholdings |           |                                      |
|             |                      |                |                | Social Security       | 6,707.23  |                                      |
|             |                      |                |                | Medicare              | 1,686.67  |                                      |
|             |                      |                |                | Fed Income Tax        | 12,283.01 |                                      |
|             |                      |                |                | CA Income Tax         | 4,703.32  |                                      |
|             |                      |                |                | CA Disability         | 984.45    |                                      |
|             |                      |                |                | Total Withholdings    | 26,364.68 |                                      |
|             |                      |                |                | Employer Liabilities  |           |                                      |
|             |                      |                |                | Social Security       | 6,707.22  |                                      |
|             |                      |                |                | Medicare              | 1,686.64  |                                      |
|             |                      |                |                | Total Liabilities     | 8,393.86  | 34,758.54                            |
|             |                      |                |                | EFT FOR 11/20/18      |           | 98,872.79                            |
|             |                      |                |                | TOTAL EFT             |           | 98,872.79                            |

NEGOTIABLE CHECKS - Check amounts will be debited when payees cash checks. Funds must be available on check date.

| TRANS. DATE | BANK NAME            | ACCOUNT NUMBER | PRODUCT | DESCRIPTION             |           | TOTAL     |
|-------------|----------------------|----------------|---------|-------------------------|-----------|-----------|
| 11/21/18    | WELLS FARGO BANK, NA | xxxxxx1358     | Payroll | Check Amounts           | 13,010.55 |           |
|             |                      |                |         | TOTAL NEGOTIABLE CHECKS |           | 13,010.55 |

REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES - Paychex does not remit these funds. You must ensure accurate and timely payment of applicable items.

| TRANS. DATE | BANK NAME                         | ACCOUNT NUMBER | PRODUCT | DESCRIPTION         |        | TOTAL |
|-------------|-----------------------------------|----------------|---------|---------------------|--------|-------|
| 11/21/18    | Refer to your records for account | Information    | Payroll | Employee Deductions |        |       |
|             |                                   |                |         | Aflc/Col Post       | 55.34  |       |
|             |                                   |                |         | Aflc/Col Pre        | 347.92 |       |

CASH REQUIREMENTS

CASH REQUIRED FOR NEGOTIABLE CHECKS &/OR ELECTRONIC FUNDS TRANSFERS (EFT) FOR CHECK DATE 11/21/18: \$111,883.34

REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES (cont.) - Paychex does not remit these funds.You must ensure accurate and timely payment of applicable items.

| TRANS. DATE                                             | BANK NAME                                     | ACCOUNT NUMBER | PRODUCT | DESCRIPTION                 | TOTAL     |
|---------------------------------------------------------|-----------------------------------------------|----------------|---------|-----------------------------|-----------|
| 11/21/18                                                | Refer to your records for account Information |                | Payroll | Employee Deductions (cont.) |           |
|                                                         |                                               |                |         | Calper 457                  | 25.00     |
|                                                         |                                               |                |         | Calpers 457 Catch Up        | 1,000.00  |
|                                                         |                                               |                |         | DPer                        | 6,966.46  |
|                                                         |                                               |                |         | Health                      | 809.14    |
|                                                         |                                               |                |         | ICMA                        | 2,859.52  |
|                                                         |                                               |                |         | ICMA 457 Catch up           | 1,000.00  |
|                                                         |                                               |                |         | Life Ins                    | 14.00     |
|                                                         |                                               |                |         | PXDCA EE PRE                | 192.30    |
|                                                         |                                               |                |         | PXUME EE PRE                | 505.77    |
|                                                         |                                               |                |         | Union dues                  | 499.33    |
|                                                         |                                               |                |         | Total Deductions            | 14,274.78 |
| TOTAL REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES |                                               |                |         |                             | 14,274.78 |

PAYCHEX WILL MAKE THESE TAX DEPOSIT(S) ON YOUR BEHALF - This information serves as a record of payment.

| DUE DATE | PRODUCT | DESCRIPTION      |           |
|----------|---------|------------------|-----------|
| 11/28/18 | Taxpay® | FED IT PMT Group | 29,070.77 |
| 11/28/18 | Taxpay® | CA IT PMT Group  | 5,687.77  |

## OPERATING ANALYSIS - OCTOBER 2018

### REVENUE BY CATEGORY

#### DESCRIPTION

|                                |
|--------------------------------|
| WATER USAGE                    |
| BASIC CHARGES                  |
| METERS, PENALTIES & OTHER      |
| SEWER CHARGES                  |
| <b>TOTAL OPERATING REVENUE</b> |

| COMPARING AGAINST PRIOR YEAR |               |                   |                   |            | COMPARING AGAINST BUDGET |                      |             |
|------------------------------|---------------|-------------------|-------------------|------------|--------------------------|----------------------|-------------|
| ACTUALS                      | % OF TOTAL    | PRIOR YEAR        | \$ Diff.          | % Diff.    | Act. % of Budget         | ANNUAL BUDGET        | % of Annual |
| \$ 645,508                   | 71.3%         | \$ 475,748        | \$ 169,760        | 36%        | 9%                       | \$ 6,846,000         | 68%         |
| 245,212                      | 27.1%         | 274,396           | (29,184)          | -11%       | 8%                       | 2,986,000            | 30%         |
| 6,135                        | 0.7%          | 4,797             | 1,338             | 28%        | 7%                       | 90,000               | 1%          |
| 8,344                        | 0.9%          | 8,344             | -                 | 0%         | 8%                       | 100,000              | 1%          |
| <b>\$ 905,199</b>            | <b>100.0%</b> | <b>\$ 763,285</b> | <b>\$ 141,914</b> | <b>19%</b> | <b>9%</b>                | <b>\$ 10,022,000</b> | <b>100%</b> |

### REVENUE COMMENTS

Oct 18 contains the new rates, which explains the decrease in the basic charge and the increase in usage. Consumption for Oct 18 was 5% less than Oct 17.

### EXPENSES BY CATEGORY

#### DESCRIPTION

|                                 |
|---------------------------------|
| SALARIES & BENEFITS             |
| CONTRACT/PROF. SERVICES         |
| OPERATING EXPENSES              |
| MAINTENANCE                     |
| FACILITIES                      |
| GEN. & ADMIN.                   |
| <b>TOTAL OPERATING EXPENSES</b> |

| COMPARING AGAINST PRIOR YEAR |             |                   |                  |            | COMPARING AGAINST BUDGET |                     |             |
|------------------------------|-------------|-------------------|------------------|------------|--------------------------|---------------------|-------------|
| ACTUALS                      | % OF TOTAL  | PRIOR YEAR        | \$ Diff.         | % Diff.    | Act. % of Budget         | ANNUAL BUDGET       | % of Annual |
| \$ 327,440                   | 48.4%       | \$ 309,876        | \$ 17,564        | 6%         | 6%                       | \$ 5,048,246        | 63%         |
| 220,894                      | 32.7%       | 145,466           | 75,428           | 52%        | 17%                      | 1,316,360           | 17%         |
| 32,378                       | 4.8%        | 25,600            | 6,778            | 26%        | 8%                       | 420,500             | 5%          |
| 11,277                       | 1.7%        | 20,260            | (8,983)          | -44%       | 6%                       | 184,350             | 2%          |
| 58,815                       | 8.7%        | 57,133            | 1,682            | 3%         | 10%                      | 571,800             | 7%          |
| 25,456                       | 3.8%        | 18,622            | 6,834            | 37%        | 6%                       | 420,400             | 5%          |
| <b>\$ 676,260</b>            | <b>100%</b> | <b>\$ 576,958</b> | <b>\$ 99,302</b> | <b>17%</b> | <b>8%</b>                | <b>\$ 7,961,656</b> | <b>100%</b> |

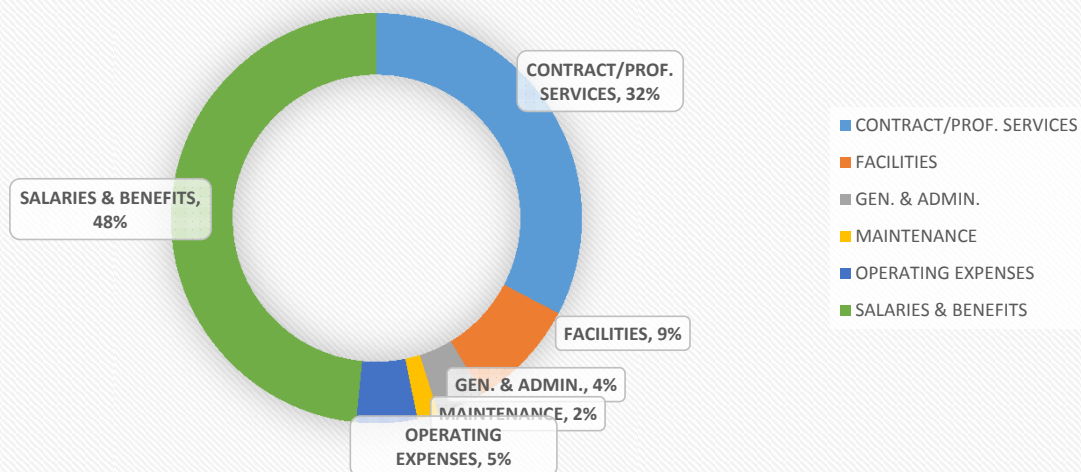
### EXPENSE COMMENTS

Sal. & Ben.: Regular increases budgeted for

Prof. Serv: The legal bills mentioned in prior reports all came in for July-Sept in Oct for \$75K.

Gen. & Admin.: Increase due to timing of CSDA payment. Overall there should be budget savings since ACWA membership will not be renewed.

## % BREAKDOWN OF CATEGORY EXPENDITURES



## OPERATING ANALYSIS - YTD FY1819 (JULY-OCT)

### REVENUE BY CATEGORY

#### DESCRIPTION

|                                |
|--------------------------------|
| WATER USAGE                    |
| BASIC CHARGES                  |
| METERS, PENALTIES & OTHER      |
| SEWER CHARGES                  |
| <b>TOTAL OPERATING REVENUE</b> |

| COMPARING AGAINST PRIOR YEAR |               |                     |                   |            | COMPARING AGAINST BUDGET |                      |             |
|------------------------------|---------------|---------------------|-------------------|------------|--------------------------|----------------------|-------------|
| ACTUALS                      | % OF TOTAL    | PRIOR YEAR          | \$ Diff.          | % Diff.    | Act. % of Budget         | ANNUAL BUDGET        | % of Annual |
| \$ 2,488,281                 | 71.0%         | \$ 1,559,064        | \$ 929,217        | 60%        | 36%                      | \$ 6,846,000         | 68%         |
| 956,653                      | 27.3%         | 1,174,576           | (217,923)         | -19%       | 32%                      | 2,986,000            | 30%         |
| 27,905                       | 0.8%          | 35,464              | (7,559)           | -21%       | 31%                      | 90,000               | 1%          |
| 33,377                       | 1.0%          | 33,380              | (3)               | 0%         | 33%                      | 100,000              | 1%          |
| <b>\$ 3,506,216</b>          | <b>100.0%</b> | <b>\$ 2,802,484</b> | <b>\$ 703,732</b> | <b>25%</b> | <b>35%</b>               | <b>\$ 10,022,000</b> | <b>100%</b> |

### REVENUE COMMENTS

YTD revenues are higher/shifted, due to the new rates pushes higher revenue on the usage vs. basic.

### EXPENSES BY CATEGORY

#### DESCRIPTION

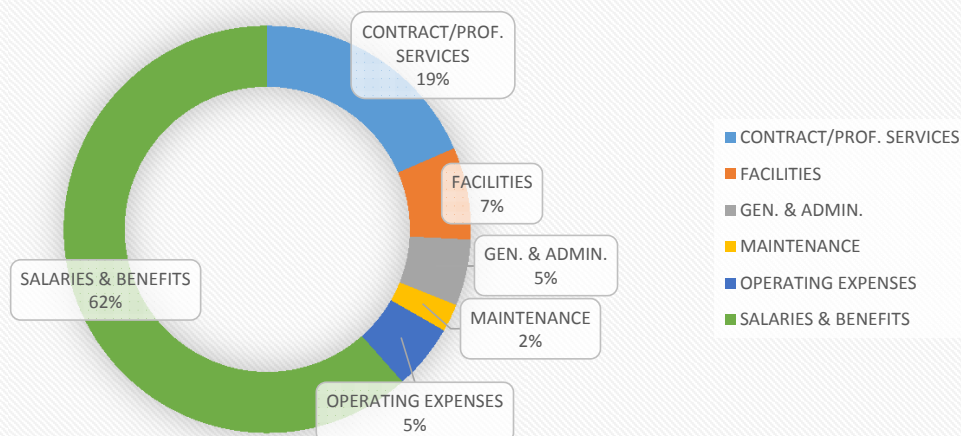
|                                 |
|---------------------------------|
| SALARIES & BENEFITS             |
| CONTRACT/PROF. SERVICES         |
| OPERATING EXPENSES              |
| MAINTENANCE                     |
| FACILITIES                      |
| GEN. & ADMIN.                   |
| <b>TOTAL OPERATING EXPENSES</b> |

| COMPARING AGAINST PRIOR YEAR |             |                     |                   |           | COMPARING AGAINST BUDGET |                     |             |
|------------------------------|-------------|---------------------|-------------------|-----------|--------------------------|---------------------|-------------|
| ACTUALS                      | % OF TOTAL  | PRIOR YEAR          | \$ Diff.          | % Diff.   | Act. % of Budget         | ANNUAL BUDGET       | % of Annual |
| \$ 1,673,518                 | 66.0%       | \$ 1,543,969        | \$ 129,549        | 8%        | 33%                      | \$ 5,048,246        | 63%         |
| 361,683                      | 14.3%       | 372,974             | (11,291)          | -3%       | 27%                      | 1,316,360           | 17%         |
| 119,734                      | 4.7%        | 93,887              | 25,847            | 28%       | 28%                      | 420,500             | 5%          |
| 43,228                       | 1.7%        | 50,963              | (7,735)           | -15%      | 23%                      | 184,350             | 2%          |
| 162,619                      | 6.4%        | 179,295             | (16,677)          | -9%       | 28%                      | 571,800             | 7%          |
| 174,730                      | 6.9%        | 157,578             | 17,151            | 11%       | 42%                      | 420,400             | 5%          |
| <b>\$ 2,535,511</b>          | <b>100%</b> | <b>\$ 2,398,667</b> | <b>\$ 136,844</b> | <b>6%</b> | <b>32%</b>               | <b>\$ 7,961,656</b> | <b>100%</b> |

### EXPENSE COMMENTS

For the most part, expenses were tracking similar to the prior year, outside of budgeted increases. Reasons for the swing in Salaries/Benefits are mainly being timing of expenses or budgeted increases known for this year, such as pension UAL payment.

## % BREAKDOWN OF CATEGORY EXPENDITURES





## OPERATING ANALYSIS - YTD TREND FY1819

### REVENUE BY CATEGORY

| DESCRIPTION                    | JULY           | AUGUST           | SEPTEMBER      | OCTOBER        | YTD              | BUDGET            | % OF BUD.  |
|--------------------------------|----------------|------------------|----------------|----------------|------------------|-------------------|------------|
| WATER USAGE                    | 359,119        | 777,219          | 706,435        | 645,508        | 2,488,281        | 6,846,000         | 36%        |
| BASIC CHARGES                  | 237,313        | 237,200          | 236,928        | 245,212        | 956,653          | 2,986,000         | 32%        |
| METERS, PENALTIES & OTHER      | 5,250          | 9,855            | 6,665          | 6,135          | 27,905           | 90,000            | 31%        |
| SEWER CHARGES                  | 8,344          | 8,345            | 8,344          | 8,344          | 33,377           | 100,000           | 33%        |
| <b>TOTAL OPERATING REVENUE</b> | <b>610,027</b> | <b>1,032,619</b> | <b>958,372</b> | <b>905,199</b> | <b>3,506,216</b> | <b>10,022,000</b> | <b>35%</b> |

### EXPENSES BY CATEGORY

| DESCRIPTION                     | JULY            | AUGUST         | SEPTEMBER      | OCTOBER        | YTD              | BUDGET           | % OF BUD.  |
|---------------------------------|-----------------|----------------|----------------|----------------|------------------|------------------|------------|
| SALARY & BENEFITS               | 514,027         | 510,140        | 321,910        | 327,440        | 1,673,518        | 5,048,246        | 33%        |
| CONTRACT/PROF. SERVICES         | 5,572           | 48,144         | 87,073         | 220,894        | 361,683          | 1,316,360        | 27%        |
| OPERATING EXPENSES              | 11,986          | 33,476         | 41,893         | 32,378         | 119,734          | 420,500          | 28%        |
| MAINTENANCE                     | 3,079           | 10,102         | 18,770         | 11,277         | 43,228           | 184,350          | 23%        |
| FACILITIES                      | 11,383          | 31,020         | 61,400         | 58,815         | 162,619          | 571,800          | 28%        |
| GEN. & ADMIN.                   | 101,568         | 16,460         | 31,246         | 25,456         | 174,730          | 420,400          | 42%        |
| <b>TOTAL OPERATING EXPENSES</b> | <b>647,615</b>  | <b>649,343</b> | <b>562,292</b> | <b>676,260</b> | <b>2,535,511</b> | <b>7,961,656</b> | <b>32%</b> |
| <b>OPERATING INCOME (LOSS)</b>  | <b>(37,589)</b> | <b>383,276</b> | <b>396,079</b> | <b>228,939</b> | <b>970,706</b>   | <b>2,060,344</b> | <b>47%</b> |

### COMMENTS

#### REVENUE/EXPENSES:

Current year to date revenue and expenses are tracking as expected overall. Please refer to the current month analysis for any further detail on revenue or expenses.

#### GENERAL/PROCESS:

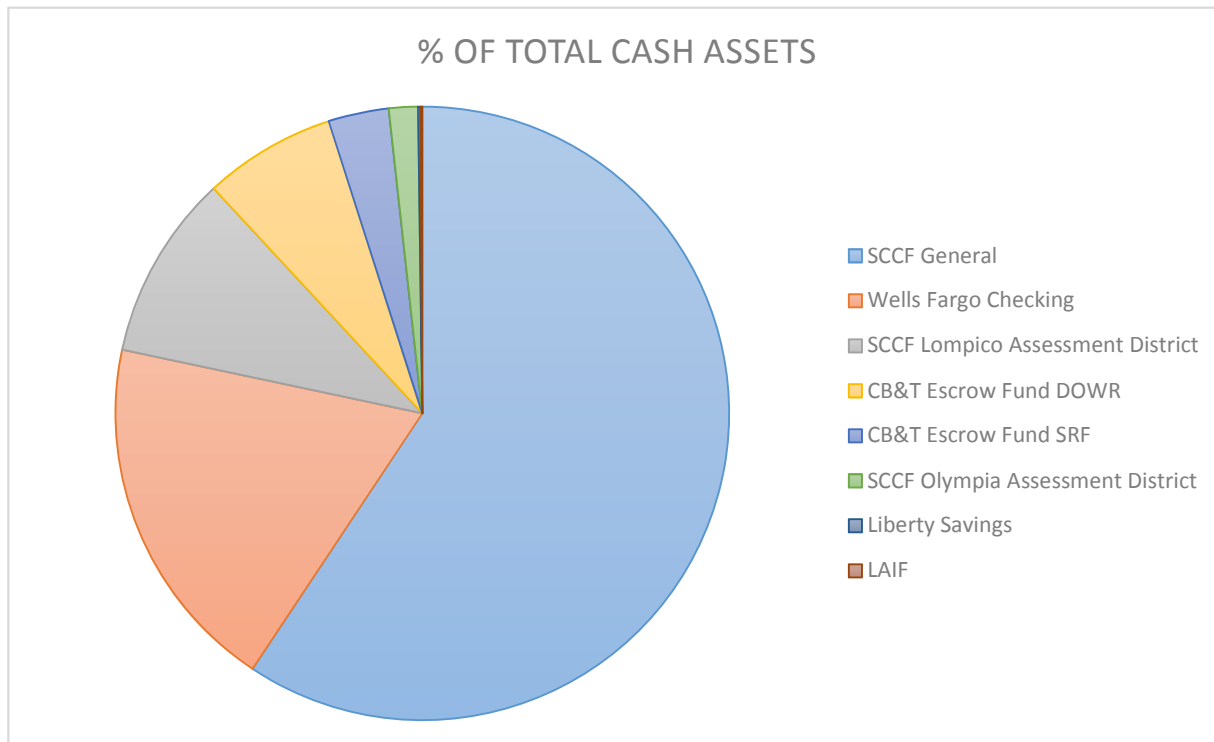
There are annual/one-time expenses paid upfront that could cause individual months to appear skewed or accrual based accounting that will impact June/July more so. An example of this would be some insurances are paid in July, this causes July expenses to appear higher than other months. The District operates on an annual budget and performs accrual based accounting procedures for a hard year end close, this is typical for governmental accounting.

Data is continuously being reviewed, so it is not un-common for a prior report balance to change slightly throughout the year as accounts are reconciled.

# CASH BALANCES AS OF

10/31/2018

|                                  |                     | <i>Ave<br/>Interest<br/>Rate</i> |
|----------------------------------|---------------------|----------------------------------|
| <b>OPERATING ACCOUNTS</b>        | <b>CASH BALANCE</b> |                                  |
| Wells Fargo Checking             | \$ 672,635          | 0.35%                            |
| Liberty Savings                  | \$ 4,512            | 0.10%                            |
| LAIF                             | \$ 3,460            | 2.14%                            |
| SCCF General                     | \$ 2,101,338        | 1.73%                            |
| <b>OPERATING BALANCE</b>         | <b>\$ 2,781,945</b> |                                  |
| <b>RESTRICTED ACCOUNTS</b>       |                     |                                  |
| SCCF Lompico Assessment District | \$ 346,155          | 1.73% <i>For AD Projects</i>     |
| SCCF Olympia Assessment District | \$ 53,702           | 1.73% <i>For Debt Repayment</i>  |
| CB&T Escrow Fund SRF             | \$ 113,179          | 0.02% <i>For Debt Repayment</i>  |
| CB&T Escrow Fund DOWR            | \$ 246,535          | 0.02% <i>For Debt Repayment</i>  |
| <b>RESTRICTED BALANCE</b>        | <b>\$ 759,570</b>   |                                  |



Local Agency Investment Fund  
P.O. Box 942809  
Sacramento, CA 94209-0001  
(916) 653-3001

[www.treasurer.ca.gov/pmia-laif/laif.asp](http://www.treasurer.ca.gov/pmia-laif/laif.asp)

December 05,  
2018

SAN LORENZO VALLEY WATER DISTRICT

DISTRICT MANAGER  
13060 HIGHWAY 9  
BOULDER CREEK, CA 95006

[PMIA Average Monthly Yields](#)

**Account Number:**

90-44-001

[Tran Type Definitions](#)

October 2018 Statement

| Effective<br>Date | Transaction<br>Date | Tran<br>Type | Confirm<br>Number | Authorized Caller | Amount |
|-------------------|---------------------|--------------|-------------------|-------------------|--------|
| 10/15/2018        | 10/12/2018          | QRD          | 1586171           | SYSTEM            | 18.70  |

**Account Summary**

|                   |       |                    |          |
|-------------------|-------|--------------------|----------|
| Total Deposit:    | 18.70 | Beginning Balance: | 3,440.82 |
| Total Withdrawal: | 0.00  | Ending Balance:    | 3,459.52 |

**G/L Balances**

Criteria: As Of = 10/31/2018; Fund = 76644, 76530

| G/L Account                                  | Title                          | Beginning Balance | Year-To-Date<br>Debits | Year-To-Date<br>Credits | End Balance    |
|----------------------------------------------|--------------------------------|-------------------|------------------------|-------------------------|----------------|
| Fund 76530 -- SLV- EFF 6/2/16                |                                |                   |                        |                         |                |
| 101                                          | EQUITY IN POOLED CASH          | 450,344.24        | 4,381.19               | (24,337.59)             | 430,387.84     |
| 240                                          | STALE DATED WARRANTS LIABILITY | (1,363.90)        | 0.00                   | 0.00                    | (1,363.90)     |
| 344                                          | FUND BALANCE                   | (448,980.34)      | 24,337.59              | (4,381.19)              | (429,023.94)   |
| Total Fund 76530                             |                                | 0.00              | 28,718.78              | (28,718.78)             | 0.00           |
| Fund 76644 -- SAN LORENZO VALLEY WATER TRUST |                                |                   |                        |                         |                |
| 101                                          | EQUITY IN POOLED CASH          | 2,019,013.79      | 76,664.50              | (24,871.29)             | 2,070,807.00   |
| 344                                          | FUND BALANCE                   | (2,019,013.79)    | 24,871.29              | (76,664.50)             | (2,070,807.00) |
| Total Fund 76644                             |                                | 0.00              | 101,535.79             | (101,535.79)            | 0.00           |

## REVENUE STABILIZATION RATE ANALYSIS FY1819

*In accordance with the District's Revenue Stabilization Rates Policy & Procedures, the District Manager shall provide the Board of Directors with the average units of water sales (by month) for the rolling previous three years, which will serve as the baseline against which current annual sales to date will be compared. If the District Manager determines that budget-year water sales (in units) to date, and corresponding revenue, is more than 10% below expected year-to-date levels (based on monthly averages over the previous three years), the District Manager shall notify, at a public meeting, the Board of Directors of this determination at or before the next regularly scheduled Board meeting. For more information, please refer to the District's full Policy & Procedures.*

### MONTHLY CONSUMPTION IN UNITS BY FISCAL YEAR (BASELINE)

|                                | July          | August        | September     | October       | November      | December      | January       | February      | March         | April         | May           | June          | TOTAL          |
|--------------------------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|----------------|
| FY1516                         | 66,779        | 64,961        | 69,609        | 60,022        | 49,837        | 41,773        | 44,025        | 37,290        | 42,433        | 43,153        | 48,328        | 68,129        | <b>636,340</b> |
| FY1617                         | 74,199        | 73,414        | 71,825        | 59,518        | 41,777        | 45,698        | 45,401        | 37,667        | 41,173        | 42,898        | 52,932        | 68,388        | <b>654,889</b> |
| FY1718                         | 81,254        | 78,331        | 76,259        | 65,658        | 58,601        | 42,693        | 48,947        | 40,431        | 42,401        | 41,263        | 52,088        | 69,321        | <b>697,247</b> |
| <b>3 YR AVERAGE (BASELINE)</b> | <b>74,077</b> | <b>72,235</b> | <b>72,564</b> | <b>61,733</b> | <b>50,072</b> | <b>43,388</b> | <b>46,124</b> | <b>38,463</b> | <b>42,002</b> | <b>42,438</b> | <b>51,116</b> | <b>68,613</b> | <b>662,826</b> |

### ACTUAL FY1819 CONSUMPTION

|        |        |        |        |        |  |  |  |  |  |  |  |  |                |
|--------|--------|--------|--------|--------|--|--|--|--|--|--|--|--|----------------|
| FY1819 | 69,843 | 76,594 | 70,487 | 62,230 |  |  |  |  |  |  |  |  | <b>279,154</b> |
|--------|--------|--------|--------|--------|--|--|--|--|--|--|--|--|----------------|

### CUMULATIVE ANALYSIS

|                          |            |           |            |            |
|--------------------------|------------|-----------|------------|------------|
| % Above or Below Average | -6%        | 6%        | -3%        | 1%         |
| <b>Cumulative %</b>      | <b>-6%</b> | <b>0%</b> | <b>-1%</b> | <b>-1%</b> |

### NOTES:

Consumption is cumulatively slightly above the prior three year average baseline. As of October 2018 consumption, the cumulative consumption is 1% below the baseline. There are no triggers identified per the revenue stabilization rate policy.