MFMO

TO: Board of Directors

FROM: District Manager

PREPARED BY: Director of Finance & Business Services

SUBJECT: FINANCE & BUSINESS SERVICES STATUS REPORT

DATE: August 28, 2019

RECOMMENDATION:

It is recommended that the Board of Directors review and file the Finance & Business Services Department Status Report.

BACKGROUND:

AUDIT/YEAR END

Accounting staff are in the process of closing out the fiscal year. It is not uncommon for prior year invoices to continue to roll in thru August. Most revenue numbers should remain relatively untouched, but there are still invoices relating to the prior year that will need to be accrued. There is also entries for the OPEB and Pension liabilities that will come later on. Main point is while these are the year-end numbers, they are still preliminary, but overall showing things occurring similar to the last expectations. Additionally, there is the SMGWA year end to also prepare. The auditors will be out in early October for their final fieldwork.

CUSTOMER SERVICE SUPPORT

- Customer Service stats and information
- Monthly Consumption by Customer Class
- Weekly Call Log

REVENUE STABILIZATION RATE ANALYSIS

This packet contains the current consumption as compared to the prior 3 year averages for the revenue rate stabilization. As of June 2019 consumption, the cumulative consumption is 1% below the baseline. While June was 18% below the average, there are no triggers identified per the revenue stabilization rate policy.

QUARTERLY LEAK ADJUSTMENT REPORT

This packet contains the quarterly leak adjustment report. Q4 had 35 leak

adjustments, totaling \$10,602.36, bringing FY1819 YTD to 136 adjustments, totaling \$42,094.96.

FY1819 REBATE REPORT

This packet contains the quarterly rebate report. Q4 had 33 rebates approved, totaling \$1,598, bringing FY1819 YTD to 33 rebates, totaling \$4,752.99.

FINANCIAL SUMMARY

Please note these are preliminary year-end numbers. These will have some changes and thus is not the final report. Another report will come out once closing entries are complete. Please see the Monthly Financial report for further detail.

- Revenue came in as expected with budget. The late rainfall in May did impact June consumption numbers, which caused the final numbers to be slightly lower than when we forecasted with the new budget.
- Expenses are tracking better than budget. Approximately \$120K of this was due
 to timing of new hires and will be real savings for the year, but embedded going
 forward.
 - o There are still OPEB and Pension liabilities that need to be recorded that are part of the future actuarial analysis. These amounts are not part of the budget (being they are non-cash), but are part of the audited numbers.
- Overall we are pleased that the initial numbers are coming in line with expectations.

		Jun	е	Full	Year
	Cur	rent Month	YTD	Budget	% of Budget
Operating Revenue	\$	1,265,692	\$10,105,016	\$10,022,000	101%
Operating Expenses	\$	917,243	\$ 7,400,109	\$ 7,961,656	93%
Operating Income	\$	348,449	\$ 2,704,906	\$ 2,060,344	131%

CUSTOMER SERVICE DEPT SUMMARY

These statistics are meant to show some of the trends and fluctuations in utility billing related items. Management will use these to look for abnormalities or seasonal trends that can impact staff time. For example, the cut in/out process is typically correlated to the real estate market.

		*	*	*	*		*					*	
Monthly Stats:	Jul-19	Jun-19	May-19	Apr-19	Mar-19	Feb-19	Jan-19	Dec-18	Nov-18	Oct-18	Sep-18	Aug-18	Jul-18
Cut In/Outs	142	97	105	83	60	38	58	34	63	66	59	77	86
Tags	169	95	256	95	238	124	210	157	191	158	206	275	176
Turn-offs	23	21	30	35	19	34	38	25	26	42	32	36	22
These statistics were initially used to meaningful as the District does a pue-bills.	,	•	•	•									
Online / Going Green [1]													

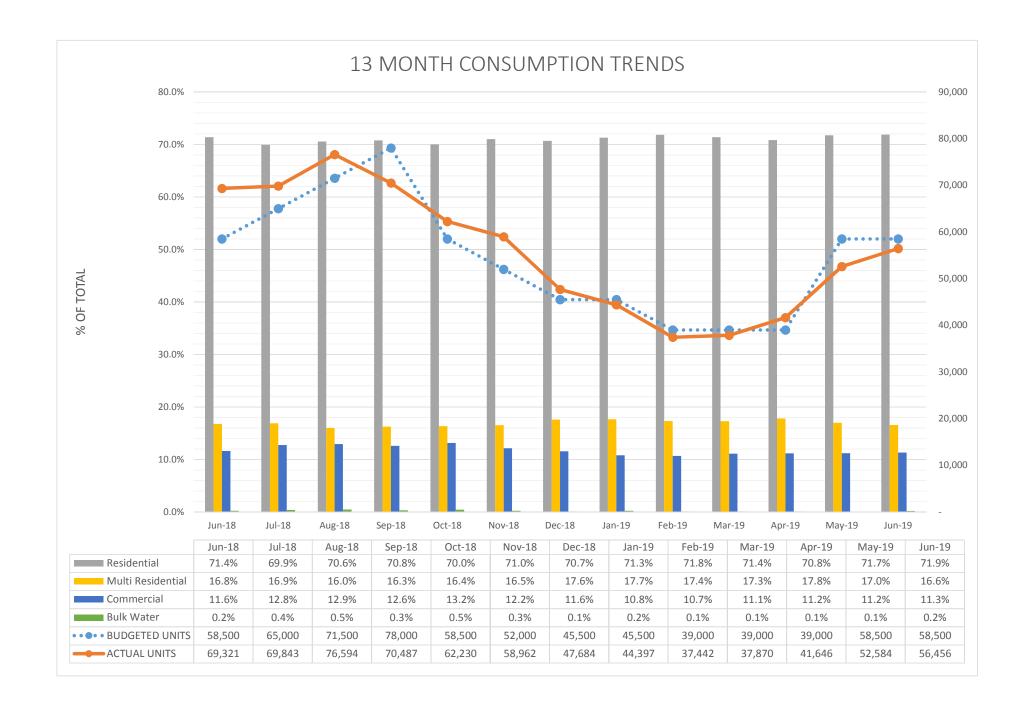
As of 8/21/2019

, .,													
Online Sign-ups	4,414	4,334	4,293	4,240	4,184	4,120	4,078	4,033	3,980	3,938	3,883	3,839	3,779
E-Bills	1,686	1,624	1,590	1,522	1,413	1,378	1,356	1,326	1,302	1,284	1,260	1,238	1,210
Auto Pay**	2,707	2,518	2,551	2,725	2,706	2,659	2,716	2,673	2,638	2,603	2,553	2,509	2,492

^{*} Due to timing, had abnormal tag periods

^{**} Due to change in processor, customers have to re-enter their payment information, once they do that the number should go back to norma

^[1] Please note these numbers are slightly higher than actuals being utilized. When a person closes their account, they typically leave their online account active for a while for their own personal records. We currently do not have an easy way to break down to only active customers.





	Incomi	ng Calls	Outgoi	ng Calls	Total Calls		
Maal. Fadina		ŭ					
Week Ending	# Calls	Minutes	# Calls	Minutes	# Calls	Minutes	
4/6/2019	227	416	96	88	323	504	
4/13/2019	262	483	185	151	447	634	
4/20/2019	318	567	174	170	492	737	
4/27/2019	332	608	236	169	568	777	
5/4/2019	406	730	211	171	617	902	
5/11/2019	351	729	171	101	522	830	
5/18/2019	321	662	162	174	483	836	
5/25/2019	279	586	145	110	424	695	
6/1/2019	264	577	106	89	370	666	
6/8/2019	300	505	187	211	487	715	
0,0,2013	500	505	107		,	, 15	
6/15/2019	354	667	181	199	535	867	
6/22/2019	266	485	196	285	462	770	
6/29/2019	259	505	195	272	454	776	
7/6/2019	307	578	143	101	450	679	
7/0/2019	307	376	143	101	430	073	
7/12/2010	272	752	226	127	C00	000	
7/13/2019	373	753	236	137	609	890	
7/20/2019	316	592	194	230	510	821	
7/27/2019	346	808	209	340	555	1,148	
8/3/2019	454	748	186	169	640	917	

Weekly Notes			

Turn off, Main Breaks: 10580 CA-9/Blake Hammond Manor

Main Breaks: 822 River Dr., 981 Madrona Dr., 12120 Coleman Ave., 230 Apple Knoll, 10235 California Dr., 135 Madrone Way

Tags, Main Breaks: , Riverside & Annies Wy., 10825 Lake Blvd., 635 Sunset Rd., 206 Madrona, 135 Madrona, Spreading Oak Dr.,

corner of Janita Rd. & Appleknoll., 135 Madrone Way, 635 Sunset Rd., Love Creek Rd., Sinic Way & Hillcrest.

Turn off, Main Breaks: Mt Herman & Graham Hill, 170 Brier Dr., 225 Brier Dr., Shiloh Ct., Russle, 345 Woodland Dr.

Tags, Main Breaks: 211 Camino Sinuoso, 135 Scenic Way.

Turn off, Main Breaks: 12855 Iwrin Wy, 160 Shady Ln., 514 Primavera Rd., Hill Crest Dr., Lost Acres Dr.

Tags, Main Breaks: Band Rd. 16 Haven Ln,160 river st.,

Turn off, Main Breaks: 185 Arden Ave., Lovecreek Rd & Sunnyside Ave. 1513 Jackson Ave.

Tags, Main Breaks:, 160 Ono Way, Hwy 9 & Western,

Turn off, Main Breaks:, 15845 Kings Creek Rd, 751 Buckeye Dr., 660 Stewart St., 460 Riverview Dr., 14266 Bear Creek Rd., 14215 Bear Creek Rd., 13140 Irwin Way.

Tags, Main Breaks:, 11181 Hwy 9 & Larkspur Dr., 13401 Big Basin Way, Hwy 9 & Marshall Creek, Hwy 236, Alameda Ave., 8074 Fernwood, 520 Hill Crest, 525 Hill Crest, Scenic Way, Highland Dr., Sylvan Ave., Highland Dr.,

Turn off, Main Breaks:, 11550 Alta Via Rd. 7171 Hihn Rd., 350 Redwood Dr., 10585 Vera Ave.,

Tags, Main Breaks:, 251 Sunbeam, Bear Creek Rd, 1500 Two Bar Rd.,

Tags, Main Breaks: 15131 Two Bar, Scenic Wy & Hillcrest, 455 Lockwood, Oak Ave., 540 Primevera.

Turn off, Main Breaks: 168 Willow Brook Dr., 1115 Forest Dr., 285 Hoot Owl Wy, 11545 Alta Via, Zayante School Rd, 280 Miraflored Rd, 220 Sylvan, 415 Fairview Ave., Prospect, 14705 Bear Creek Rd, 1111 Forest Way, 525 Hillcrest Dr., Kirby.

Tags, Main Breaks: 10341 California Dr., 750 Park Dr., 206/216 Crecent Dr., 364 Brimblecom Rd., 555 Cook Wy., Scenic Wy, Manzanita F

Turn off, Main Breaks: 145 Grove St., 433 Manzanita Ave., Mountain St., 225 Brier, 15245 Bear Creek Rd, 221 Amity Way,.

Tags, Main Breaks: 13728 Bear Creek Rd, 550 El Solyo Heights Dr., Scenic Wy & Hillcrest, 9460 Sunnyside Ave.

REVENUE STABILIZATION RATE ANALYSIS FY1819

In accordance with the District's Revenue Stabilization Rates Policy & Procedures, the District Manager shall provide the Board of Directors with the average units of water sales (by month) for the rolling previous three years, which will serve as the baseline against which current annual sales to date will be compared. If the District Manager determines that budget-year water sales (in units) to date, and corresponding revenue, is more than 10% below expected year-to-date levels (based on monthly averages over the previous three years), the District Manager shall notify, at a public meeting, the Board of Directors of this determination at or before the next regularly scheduled Board meeting. For more information, please refer to the District's full Policy & Procedures.

MONTHLY CONSUMPTION IN UNITS BY FISCAL YEAR (BASELINE)

	July	August	September	October	November	December	January	February	March	April	May	June	TOTAL
FY1516	66,779	64,961	69,609	60,022	49,837	41,773	44,025	37,290	42,433	43,153	48,328	68,129	636,340
FY1617	74,199	73,414	71,825	59,518	41,777	45,698	45,401	37,667	41,173	42,898	52,932	68,388	654,889
FY1718	81,254	78,331	76,259	65,658	58,601	42,693	48,947	40,431	42,401	41,263	52,088	69,321	697,247
3 YR AVERAGE (BASELINE)	74,077	72,235	72,564	61,733	50,072	43,388	46,124	38,463	42,002	42,438	51,116	68,613	662,826
ACTUAL FY1819 CONSUMPTIO FY1819	ON 69,843	76,594	70,487	62,230	58,962	47,684	44,397	37,442	37,870	41,646	52,584	56,456	656,195
CUMULATIVE ANALYSIS % Above or Below Average Cumulative %	-6% -6%	6% 0%	-3% -1%	1% - 1%	18% 2%	10% 3%	-4% 2%	-3% 2%	-10% 1%	-2% 1%	3% 1%	-18% -1%	

NOTES:

Consumption is cumulatively slightly above the prior three year average baseline. As of June 2019 consumption, the cumulative consumption is 1% below the baseline. There are no triggers identified per the revenue stabilization rate policy.

Utility Billing Transactions by Date LEAK ADJUSTMENT - Q4 2019



13060 Highway 9 Boulder Creek, CA 95006-9119 (831) 338-2153 phone (831) 338-7986 fax

Date Range: From: 04/01/2019 To: 06/30/2019

Batch Type: Adj & Fees
Billing Cycle: 001, 002, 999

Account No Journal Entry Amount **Units Above** Consumption **Units Used** Cause of Leak **How Leak Was Detected** Date Credited Average 012506-000 LEAK ON SERVICE LINE SLVWD INFORMED CUSTOMER AFTER METER READING 04/10/2019 (189.53)35 465.69 43 CAME BACK WITH HIGH USAGE 011033-000 04/10/2019 (341.15) 63 682 29 63 TOILET LEAK SLVWD INFORMED CLISTOMER AFTER METER READING CAME BACK WITH HIGH USAGE LEAK ON SERVICE LINE 04/10/2019 (318.13)58.75 74.75 SLVWD INFORMED CUSTOMER AFTER METER READING CAME BACK WITH HIGH LISAGE 56 TOILET LEAK 011378-000 04/10/2019 (151.62) 28 636.66 SLVWD INFORMED CUSTOMER AFTER METER READING CAME BACK WITH HIGH USAGE 011493-000 04/10/2019 (720.20) 133 720.20 189 LEAK ON SERVICE LINE SLVWD INFORMED CUSTOMER AFTER METER READING CAME BACK WITH HIGH USAGE 013519-000 04/10/2019 (157.04)29 509.01 47 LEAK ON SERVICE LINE SLVWD INFORMED CUSTOMER AFTER METER READING \$ \$ CAME BACK WITH HIGH USAGE 42.2 006087-000 04/10/2019 (196.02) 36.2 457.02 LEAK ON SERVICE LINE SLVWD INFORMED CUSTOMER AFTER METER READING CAME BACK WITH HIGH USAGE SLVWD INFORMED CUSTOMER AFTER METER READING 008248-000 04/25/2019 181 2,046.87 189 LEAK ON SERVICE LINE CAME BACK WITH HIGH USAGE 014020-000 04/25/2019 (75.81) 173.28 LEAK ON SERVICE LINE SLVWD INFORMED CUSTOMER AFTER METER READING 14 CAME BACK WITH HIGH USAGE 012939-000 04/25/2019 (167.87) 31 Ś 487.35 45 LEAK ON SERVICE LINE SLVWD INFORMED CUSTOMER AFTER METER READING CAME BACK WITH HIGH USAGE 007948-000 04/25/2019 21 324.90 30 TOILET LEAK SLVWD INFORMED CUSTOMER AFTER METER READING (113.72)CAME BACK WITH HIGH USAGE 05/14/2019 209 LEAK ON SERVICE LINE SLVWD INFORMED CUSTOMER AFTER METER READING 009317-000 (936.80) 173 2.263.47 CAME BACK WITH HIGH USAGE SLVWD INFORMED CUSTOMER AFTER METER READING 009093-000 05/14/2019 (135.38)25 31 LEAK ON SERVICE LINE CAME BACK WITH HIGH USAGE 006654-000 (129.96) 24 314.07 29 LEAK ON SERVICE LINE ORMED CUSTOMER AFTER METER READING CAME BACK WITH HIGH USAGE 008106-000 05/14/2019 \$ (184.11)34 \$ 498.18 46 LEAK ON SERVICE LINE SLVWD INFORMED CUSTOMER AFTER METER READING 010106-000 05/14/2019 (37.91) 108.30 10 WATER HEATER LEAK CUSTOMER FOUND LEAK 05/14/2019 (37.91) LEAK ON SERVICE LINE CAME BACK WITH HIGH USAGE 007301-000 05/14/2019 Ś (119.13) 22 Ś 448.29 40 LEAK ON SERVICE LINE CUSTOMER FOUND LEAK 009723-000 05/24/2019 (400.71) 74 1,180.50 76 TOILET LEAK SLVWD INFORMED CUSTOMER AFTER METER READING CAME BACK WITH HIGH USAGE 58 58 WATER LEFT ON 015161-000 05/24/2019 (314.07)628.14 SLVWD INFORMED CUSTOMER AFTER METER READING \$ CAME BACK WITH HIGH USAGE LEAK ON SERVICE LINE 005264-000 05/24/2019 (389.88) 72 \$ 859.76 78 SLVWD INFORMED CUSTOMER AFTER METER READING CAME BACK WITH HIGH USAGE ORMED CUSTOMER AFTER METER READING 06/13/2019 70 \$ 812.25 WATER THEFT CAME BACK WITH HIGH USAGE 012674-000 233.45 25 06/13/2019 (119.13)22 Ś TOILET LEAK SLVWD INFORMED CUSTOMER AFTER METER READING CAME BACK WITH HIGH USAGE 015626-000 6/13/2019 (129.96) 24 \$ 303.24 28 LEAK ON SERVICE LINE SLVWD INFORMED CUSTOMER AFTER METER READING Ś CAME BACK WITH HIGH USAGI 011211-000 06/13/2019 411.54 38 LEAK ON SERVICE LINE 32 \$ CAME BACK WITH HIGH USAGE 015484-000 30 LEAK ON SERVICE LINE 06/13/2019 (129,96) 24 Ś 162.45 SLVWD INFORMED CUSTOMER AFTER METER READING CAME BACK WITH HIGH USAGE 012630-000 06/13/2019 (151.62) 28 394.14 35 LEAK ON SERVICE LINE SLVWD INFORMED CUSTOMER AFTER METER READING \$ CAME BACK WITH HIGH USAGE 011351-000 06/13/2019 (1,943.99) LEAK ON SERVICE LINE SLVWD INFORMED CUSTOMER AFTER METER READING \$ 4,321.17 399 CAME BACK WITH HIGH USAGE 22 013944-000 06/13/2019 (102.89) 19 Ś 238.26 LEAK ON SERVICE LINE SLVWD INFORMED CUSTOMER AFTER METER READING CAME BACK WITH HIGH USAGE 012824-000 06/13/2019 (151.62) 28 368.22 34 LEAK ON SERVICE LINE SLVWD INFORMED CUSTOMER AFTER METER READING CAME BACK WITH HIGH USAGE 012581-000 36 TOILET LEAK 06/13/2019 (162.45)30 Ś 398.88 CUSTOMER FOUND LEAK 015542-000 06/13/2019 (108.30)20 \$ 333.48 28 LEAK ON SERVICE LINE SLVWD INFORMED CUSTOMER AFTER METER READING CAME BACK WITH HIGH USAGE 953.04 ORMED CUSTOMER AFTER METER READING 012963-000 06/19/2019 (335.73) 62 LEAK ON SERVICE LINE CAME BACK WITH HIGH USAGE LEAK ON SERVICE LINE 011287-000 06/19/2019 (335.73) 693.12 64 62 \$ NEIGHBOR FOUND LEAK SLVWD INFORMED CUSTOMER AFTER METER READING 009833-000 06/19/2019 (281.58) 52 671.46 62 LEAK ON SERVICE LINE CAME BACK WITH HIGH USAGE

 LEAK Totals
 \$ (10,602.36)

 # Leak Adj
 35

 FY 1819 YTD Totals
 \$ (42,093.96)

 # Leak Adj
 136

REBATE PROGRAM

FY 18/19 Q1 Ending Sept. 30, 2018

. 1 10/13 Q1 Linding Sept. 50/ 2010										
Code	Туре	# Rebates	Ar	nount						
RBDRIPsqft	Drip	0	\$	-						
RBHECW	Clothes Washers	3	\$	300.00						
RBHWRS	Recirculation System	0	\$	-						
RBLAWN	Lawn	0	\$	-						
RBT1.6	Toilet 1.6	2	\$	150.00						
RBT3.5	Toilet 3.5	3	\$	568.00						
RBWBICSI	Irrigation Controler	0	\$	-						
RBGWLL	Greywater Irrigation	0	\$	-						
		8	\$	1,018.00						

FY 18/19 Q2 Ending Dec 31, 2018

Code	Туре	# Rebates	Ar	nount
RBDRIP sqft	Drip	0	\$	-
RBHECW	Clothes Washers	3	\$	300.00
RBHWRS	Recirculation System	0	\$	-
RBLAWN	Lawn	0	\$	-
RBT1.6	Toilet 1.6	3	\$	225.00
RBT3.5	Toilet 3.5	7	\$	1,211.99
RBWBICSI	Irrigation Controler	0	\$	-
RBGWLL	Greywater Irrigation	0	\$	-
		13	\$	1,736.99

FY 18/19 Q3 Ending March 31, 2019

Code	Туре	# Rebates	Amount	
RBDRIP sqft	Drip	0	\$	-
RBHECW	Clothes Washers	2	\$	200.00
RBHWRS	Recirculation System	0	\$	-
RBLAWN	Lawn	0	\$	-
RBT1.6	Toilet 1.6	0	\$	-
RBT3.5	Toilet 3.5	1	\$	200.00
RBWBICSI	Irrigation Controler	0	\$	-
RBGWLL	Greywater Irrigation	0	\$	-
		3	\$	400.00

FY 18/19 Q4 Ending June 30, 2019

Code	Туре	# Rebates	Ar	nount
RBDRIP sqft	Drip	0	\$	-
RBHECW	Clothes Washers	2	\$	200.00
RBHWRS	Recirculation System	0	\$	-
RBLAWN	Lawn	0	\$	-
RBT1.6	Toilet 1.6		\$	-
RBT3.5	Toilet 3.5	6	\$	1,299.00
RBWBICSI	Irrigation Controler	1	\$	99.00
RBGWLL	Greywater Irrigation	0	\$	-
		9	\$	1,598.00

Annual Summary FY 18/19										
Code	Туре	# Rebates	Ar	nount						
RBDRIP sqft	Drip	0	\$	\$ -						
RBHECW	Clothes Washers	10	\$	1,000.00						
RBHWRS	Recirculation System	0	\$	-						
RBLAWN	Lawn	0	\$	-						
RBT1.6	Toilet 1.6	5	\$	375.00						
RBT3.5	Toilet 3.5	17	\$	3,278.99						
RBWBICSI	Irrigation Controler	1	\$	99.00						
RBGWLL	Greywater Irrigation	0	\$	-						
Grand Total		33	\$	4,752.99						

\$20/sqft up to \$500 \$100 \$100 \$1.50/sqft up to \$750 WCC Email Up to \$75 Up to \$200 \$125 or \$75 (Yard Ave 364 sqft) # inaccurate

OPERATING ANALYSIS - JUNE 2019

YEAR-END ENTRIES ARE STILL OCCURING, NUMBERS LIKELY TO CHANGE

REVENUE BY CATEGORY

DESCRIPTION

WATER USAGE BASIC CHARGES

METERS, PENALTIES & OTHER SEWER CHARGES

TOTAL OPERATING REVENUE

	C	OMPARII	NG AGAINST P	COMPARING AGAINST BUDGET				
		% OF			Act. % of	ANNUAL	% of	
1	ACTUALS	TOTAL	PRIOR YEAR	\$ Diff.	% Diff.	Budget	BUDGET	Annual
\$	998,032	78.9%	\$ 1,037,537	\$ (39,505)	-4%	15%	\$ 6,846,000	68%
	253,687	20.0%	233,693	19,994	9%	8%	2,986,000	30%
	3,960	0.3%	46,250	(42,290)	-91%	4%	90,000	1%
	10,013	0.8%	8,344	1,669	20%	10%	100,000	1%
\$	1,265,692	100.0%	\$ 1,325,824	\$ (60,132)	-5%	13%	\$ 10,022,000	100%

REVENUE COMMENTS

Water Usage: June 19 had 19% lower consumption than the prior June. This was likely due to the $\,$

late rain that occurred.

Sewer Charges: New rates went into effect Dec 18.

EXPENSES BY CATEGORY

DESCRIPTION

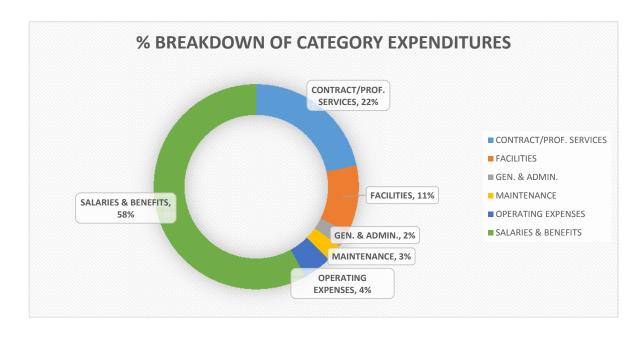
SALARIES & BENEFITS
CONTRACT/PROF. SERVICES
OPERATING EXPENSES
MAINTENANCE
FACILITIES
GEN. & ADMIN.

TOTAL OPERATING EXPENSES

I		(OMPARII	NG A	AGAINST P	RIO	R YEAR		COMPAR	ING	AGAINST B	UDGET
ſ			% OF						Act. % of		ANNUAL	% of
	Α	CTUALS	TOTAL	PR	IOR YEAR		\$ Diff.	% Diff.	Budget		BUDGET	Annual
ſ	\$	531,960	58.0%	\$	857,020	\$	(325,060)	-38%	11%	\$	5,048,246	63%
		198,561	21.6%		286,742		(88,181)	-31%	15%		1,316,360	17%
		40,914	4.5%		48,162		(7,247)	-15%	10%		420,500	5%
		24,702	2.7%		15,519		9,183	59%	13%		184,350	2%
		97,553	10.6%		79,113		18,439	23%	17%		571,800	7%
		23,553	2.6%		42,368		(18,815)	-44%	6%		420,400	5%
Ī	\$	917,243	100%	\$:	1,328,923	\$	(411,681)	-31%	12%	\$	7,961,656	100%

EXPENSE COMMENTS

Sal.&Benefits: There will still be an entry from the auditors for GASB 68 pension liability Legal Bills: June had a legal bill of \$35K plus the \$75K settlement.



OPERATING ANALYSIS - Q4 FY1819 (APRIL-JUNE)

YEAR-END ENTRIES ARE STILL OCCURING, NUMBERS LIKELY TO CHANGE

REVENUE BY CATEGORY

DESCRIPTION
WATER USAGE
BASIC CHARGES
METERS, PENALTIES & OTHER
SEWER CHARGES
TOTAL OPERATING REVENUE

(OMPARII	NG AGAINST P	RIO	R YEAR		COMPA	RIN	G AGAINST BU	DGET
	% OF					Act. % of		ANNUAL	% of
ACTUALS	TOTAL	PRIOR YEAR		\$ Diff.	% Diff.	Budget		BUDGET	Annual
\$ 2,012,567	71.4%	\$ 1,973,774	\$	38,794	2%	29%	\$	6,846,000	68%
761,117	27.0%	707,397		53,720	8%	25%		2,986,000	30%
15,160	0.5%	56,205		(41,045)	-73%	17%		90,000	1%
30,038	1.1%	25,038		5,000	20%	30%		100,000	1%
\$ 2,818,883	100.0%	\$ 2,762,414	\$	56,469	2%	28%	\$	10,022,000	100%

REVENUE COMMENTS

Water Usage: Consumption for Q4 FY1819 was 7% lower than Q4 FY1718. Sewer Charges: New rates went into effect for December billings.

EXPENSES BY CATEGORY

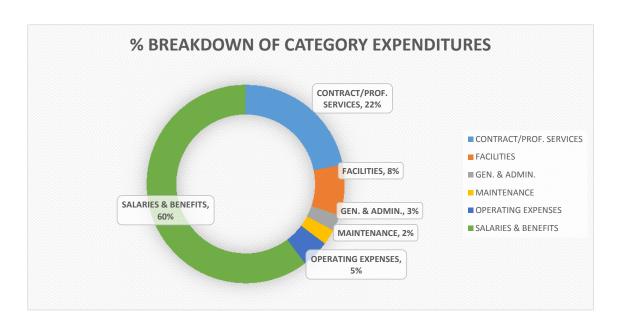
DESCRIPTION

SALARIES & BENEFITS
CONTRACT/PROF. SERVICES
OPERATING EXPENSES
MAINTENANCE
FACILITIES
GEN. & ADMIN.
TOTAL OPERATING EXPENSES

C	OMPARII	NG AGAINST P	RIO	R YEAR		COMPA	RIN	G AGAINST BU	DGET
	% OF					Act. % of		ANNUAL	% of
ACTUALS	TOTAL	PRIOR YEAR		\$ Diff.	% Diff.	Budget		BUDGET	Annual
\$ 1,271,529	60.2%	\$ 1,531,364	\$	(259,835)	-17%	25%	\$	5,048,246	63%
461,466	21.9%	527,524		(66,058)	-13%	35%		1,316,360	17%
95,640	4.5%	104,805		(9,166)	-9%	23%		420,500	5%
52,990	2.5%	47,674		5,316	11%	29%		184,350	2%
174,967	8.3%	163,759		11,208	7%	31%		571,800	7%
54,715	2.6%	93,130		(38,416)	-41%	13%		420,400	5%
\$ 2,111,307	100%	\$ 2,468,257	\$	(356,950)	-14%	27%	\$	7,961,656	100%

EXPENSE COMMENTS

Sal.&Benefits: There will still be an entry from the auditors for GASB 68 pension liability Legal Bills: Q4 FY1819 was \$30K less than Q4 FY1718



OPERATING ANALYSIS - YTD FY1819 (JULY-JUNE)

YEAR-END ENTRIES ARE STILL OCCURING, NUMBERS LIKELY TO CHANGE

REVENUE BY CATEGORY

DESCRIPTION

WATER USAGE BASIC CHARGES METERS, PENALTIES & OTHER

SEWER CHARGES

TOTAL OPERATING REVENUE

	C	OMPARIN	IG AGAINST PR	RIO	R YEAR		COMPA	RIN	G AGAINST BU	DGET
		% OF					Act. % of		ANNUAL	% of
	ACTUALS	TOTAL	PRIOR YEAR		\$ Diff.	% Diff.	Budget		BUDGET	Annual
Ç	6,931,031	68.6%	\$ 5,874,581	\$	1,056,451	18%	101%	\$	6,846,000	68%
	2,985,659	29.5%	3,086,494		(100,835)	-3%	100%		2,986,000	30%
	76,505	0.8%	128,305		(51,800)	-40%	85%		90,000	1%
	111,820	1.1%	100,138		11,682	12%	112%		100,000	1%
ζ,	10,105,016	100.0%	\$ 9,189,518	\$	915,498	10%	101%	\$	10,022,000	100%

REVENUE COMMENTS

YTD revenues are higher due to the rate increase that went into effect Nov 2018. The change in rate structure is still seen in the Basic Charge shift. Offsetting is the fact consumption was down 6% compared to prior year.

EXPENSES BY CATEGORY

DESCRIPTION

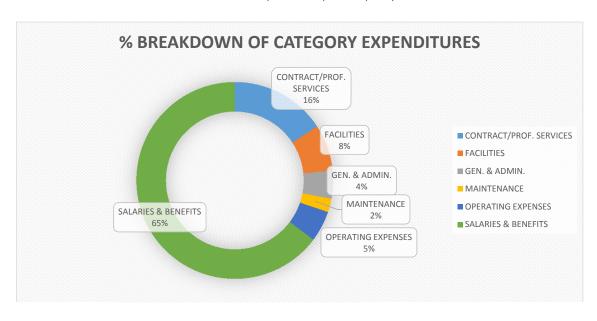
SALARIES & BENEFITS
CONTRACT/PROF. SERVICES
OPERATING EXPENSES
MAINTENANCE
FACILITIES
GEN. & ADMIN.
TOTAL OPERATING EXPENSES

C	OMPARIN	IG AGAINST PF	RIO	R YEAR		COMPA	RIN	G AGAINST BU	DGET
	% OF					Act. % of		ANNUAL	% of
ACTUALS	TOTAL	PRIOR YEAR		\$ Diff.	% Diff.	Budget		BUDGET	Annual
\$ 4,788,661	64.7%	\$ 4,836,984	\$	(48,323)	-1%	95%	\$	5,048,246	63%
1,165,798	15.8%	1,419,257		(253,459)	-18%	89%		1,316,360	17%
376,041	5.1%	347,017		29,024	8%	89%		420,500	5%
164,108	2.2%	159,041		5,067	3%	89%		184,350	2%
564,237	7.6%	554,547		9,689	2%	99%		571,800	7%
341,264	4.6%	382,939		(41,674)	-11%	81%		420,400	5%
\$ 7,400,109	100%	\$ 7,699,785	\$	(299,676)	-4%	93%	\$	7,961,656	100%

EXPENSE COMMENTS

For the most part, expenses are tracking similar to the prior year, outside of budgeted increases. There will still be a pension expense entry made.

The decrease in contract & professional services was \$140K less in legal expenses and \$110K in environmental expenses compared to prior year.



OPERATING ANALYSIS - YTD TREND FY1819

YEAR-END ENTRIES ARE STILL OCCURING, NUMBERS LIKELY TO CHANGE

647,615

(37,589)

649,343

383,276

п	-	"		DV	 	ORY	

DESCRIPTION	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	YTD	BUDGET	% OF BUD.
WATER USAGE	359,119	777,219	706,435	645,508	636,311	515,103	474,097	400,867	403,805	455,118	559,418	998,032	6,931,031	6,846,000	101%
BASIC CHARGES	237,313	237,200	236,928	245,212	253,599	253,817	253,337	253,706	253,430	253,744	253,686	253,687	2,985,659	2,986,000	100%
METERS, PENALTIES & OTHER	5,250	9,855	6,665	6,135	7,570	2,970	9,315	6,810	6,775	3,480	7,720	3,960	76,505	90,000	85%
SEWER CHARGES	8,344	8,345	8,344	8,344	8,344	10,016	10,018	10,013	10,013	10,013	10,013	10,013	111,820	100,000	112%
TOTAL OPERATING REVENUE	610,027	1,032,619	958,372	905,199	905,824	781,906	746,768	671,396	674,023	722,354	830,837	1,265,692	10,105,016	10,022,000	101%
EXPENSES BY CATEGORY															
EXPENSES BY CATEGORY DESCRIPTION	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	YTD	BUDGET	% OF BUD.
	JULY 514,027	AUGUST 510,140	SEPTEMBER 321,543	OCTOBER 327,440	NOVEMBER 334,286	DECEMBER 335,127	JANUARY 486,163	FEBRUARY 341,758	MARCH 346,647	APRIL 334,143	MAY 405,426	JUNE 531,960	YTD 4,788,661	BUDGET 5,048,246	% OF BUD. 95%
DESCRIPTION															
DESCRIPTION SALARY & BENEFITS	514,027	510,140	321,543 81,763	327,440	334,286	335,127	486,163	341,758	346,647	334,143	405,426	531,960	4,788,661	5,048,246	95%
DESCRIPTION SALARY & BENEFITS CONTRACT/PROF. SERVICES	514,027 5,572	510,140 48,144	321,543 81,763	327,440 220,894	334,286 70,907	335,127 85,897	486,163 53,160	341,758 52,406	346,647 85,588	334,143 182,519	405,426 80,386	531,960 198,561	4,788,661 1,165,798	5,048,246 1,316,360	95% 89%
DESCRIPTION SALARY & BENEFITS CONTRACT/PROF. SERVICES OPERATING EXPENSES	514,027 5,572 11,986	510,140 48,144 33,476	321,543 81,763 41,893 18,770	327,440 220,894 32,378	334,286 70,907 32,244	335,127 85,897 41,966	486,163 53,160 48,946	341,758 52,406 20,032	346,647 85,588 17,479	334,143 182,519 33,051	405,426 80,386 21,674	531,960 198,561 40,914	4,788,661 1,165,798 376,041	5,048,246 1,316,360 420,500	95% 89% 89%

668,327

78,440

495,460

175,936

518,714

155,309

616,733

105,622

577,331

253,506

917,243

348,449

7,400,109

2,704,906

7,961,656

2,060,344

93%

131%

COMMENTS

REVENUE/EXPENSES:

TOTAL OPERATING EXPENSES

OPERATING INCOME (LOSS)

Current year to date revenue and expenses are tracking as expected overall. Please refer to the current month analysis for any further detail on revenue or expenses.

676,260

228,939

521,021

384,802

555,446

226,460

GENERAL/PROCESS:

There are annual/one-time expenses paid upfront that could cause individual months to appear skewed or accrual based accounting that will impact June/July more so. An example of this would be some insurances are paid in July, this causes July expenses to appear higher than other months. The District operates on an annual budget and performs accrual based accounting procedures for a hard year end close, this is typical for governmental accounting.

Data is continuously being reviewed, so it is not un-common for a prior report balance to change slightly throughout the year as accounts are reconciled.

556,615

401,756

OPERATING EXPENSE ANALYSIS - Q4 & YTD

YEAR-END ENTRIES ARE STILL OCCURING, NUMBERS LIKELY TO CHANGE

DETAILED EXPENSES BY DEPARTMENT

ADMINISTRATIVE		Q4 CY	Q4 % of	YTD ACTUALS	YTD % of	ANNUAL	Α	CTUAL vs.	Notes
	1	ACTUALS	Budget		Budget	BUDGET		BUDGET	
SALARIES & BENEFITS	\$	155,034	34%	\$ 482,869	107%	\$ 450,812	\$	32,057	Flux from new DM vacation payout
CONTRACT/PROFESSIONAL SERVICES	\$	257,535	48%	\$ 555,766	104%	\$ 534,000	\$	21,766	Reduction in consulting, offset by increased legal from settelment
OPERATING EXPENSES	\$	2,595	261%	\$ 4,395	443%	\$ 993	\$	3,402	
MAINTENANCE	\$	7,521	47%	\$ 18,553	117%	\$ 15,887	\$	2,666	
FACILITIES	\$	10,785	42%	\$ 29,536	114%	\$ 25,817	\$	3,719	
GEN. & ADMIN.	\$	6,102	4%	\$ 150,787	89%	\$ 169,473	. \$	(18,685)	Did not renew ACWA membership
DEPRECIATION	\$	-	0%	\$ -	0%	\$ -	\$	-	
CAPITALIZED OVERHEAD	\$	-	0%	\$ -	0%	\$ -	\$	-	
TOTAL ADMINISTRATIVE	\$	439,571	37%	\$ 1,241,905	104%	\$ 1,196,980	\$	44,925	-

FINANCE		Q4 CY	Q4 % of	YT	D ACTUALS	YTD % of	ANNUAL	A	CTUAL vs.	Notes
	-	ACTUALS	Budget			Budget	BUDGET	В	UDGET	
SALARIES & BENEFITS	\$	285,295	27%	\$	1,049,747	98%	\$ 1,075,259	\$	(25,513)	Changes in employee medical
CONTRACT/PROFESSIONAL SERVICES	\$	21,862	21%	\$	92,199	88%	\$ 105,253	\$	(13,054)	Will have an additional accrual coming in for approx 10K
OPERATING EXPENSES	\$	-	0%	\$	1,426	144%	\$ 993	\$	433	Will be over from unexpected equipment failures
MAINTENANCE	\$	3,828	30%	\$	15,140	119%	\$ 12,759	\$	2,381	
FACILITIES	\$	365	0%	\$	1,296	0%	\$ -	\$	1,296	
GEN. & ADMIN.	\$	39,871	25%	\$	158,680	99%	\$ 159,667	\$	(986)	
DEPRECIATION	\$	-	0%	\$	-	0%	\$ -	\$	-	
TOTAL FINANCE	\$	351,221	26%	\$	1,318,488	97%	\$ 1,353,931	\$	(35,444)	

ENGINEERING		Q4 CY	Q4 % of	YTD ACTUALS	YTD % of	Α	NNUAL	A	CTUAL vs.	Notes
	Δ	CTUALS	Budget		Budget	В	UDGET	E	BUDGET	
SALARIES & BENEFITS	\$	64,863	26%	\$ 141,907	58%	\$	246,165	\$	(104,258)	Savings from budgeted full year position
CONTRACT/PROFESSIONAL SERVICES	\$	18,259	122%	\$ 29,904	199%	\$	15,000	\$	14,904	Some will be capitalized, rest outside engineering consulting
OPERATING EXPENSES	\$	1,725	0%	\$ 1,725	0%	\$	-	\$	1,725	
MAINTENANCE	\$	-	0%	\$ -	0%	\$	-	\$	-	
FACILITIES	\$	299	25%	\$ 489	41%	\$	1,200	\$	(711)	
GEN. & ADMIN.	\$	409	6%	\$ 2,732	42%	\$	6,500	\$	(3,768)	
DEPRECIATION	\$	-	0%	\$ -	0%	\$	-	\$	-	
TOTAL ENGINEERING	\$	85,555	32%	\$ 176,757	66%	\$	268,865	\$	(92,108)	•

DISTRIBUTION		Q4 CY	Q4 % of	YT	D ACTUALS	YTD % of	ANNUAL	Α	CTUAL vs.	Notes
	1	ACTUALS	Budget			Budget	BUDGET	ı	BUDGET	
SALARIES & BENEFITS	\$	336,498	22%	\$	1,436,411	94%	\$ 1,529,876	\$	(93,465)	Not filling Deputy Director position
CONTRACT/PROFESSIONAL SERVICES	\$	18,457	13%	\$	88,127	62%	\$ 142,000	\$	(53,873)	Will likely have more accruals, but expected to have savings
OPERATING EXPENSES	\$	46,778	25%	\$	157,583	84%	\$ 187,000	\$	(29,417)	Will likely have more accruals, but expected to have savings
MAINTENANCE	\$	24,035	22%	\$	87,571	81%	\$ 108,728	\$	(21,157)	Will likely have more accruals, but expected to have savings
FACILITIES	\$	56,161	29%	\$	199,877	104%	\$ 191,387	\$	8,490	Higher run rate on utilities
GEN. & ADMIN.	\$	812	9%	\$	6,740	71%	\$ 9,433	\$	(2,693)	
DEPRECIATION	\$	-	0%	\$	-	0%	\$ -	\$	-	
TOTAL DISTRIBUTION	\$	482,740	22%	\$	1,976,308	91%	\$ 2,168,424	\$	(192,116)	•

WATERSHED		Q4 CY	Q4 % of	Υ٦	TD ACTUALS	YTD % of		ANNUAL	-	CTUAL vs.	Notes
		ACTUALS	Budget			Budget		BUDGET		BUDGET	
SALARIES & BENEFITS	\$	68,104	26%	\$	268,929	102%	\$	264,605	\$	4,324	
CONTRACT/PROFESSIONAL SERVICES	\$	58,600	21%	\$	194,310	71%	\$	275,360	\$	(81,050)	Will likely have more accruals, but expected to have savings
OPERATING EXPENSES	\$	23	1%	\$	883	20%	\$	4,500	\$	(3,617)	
MAINTENANCE	\$	2,542	25%	\$	7,263	73%	\$	10,000	\$	(2,737)	
FACILITIES	\$	229	38%	\$	1,626	271%	\$	600	\$	1,026	Will be over due to conference calls
GEN. & ADMIN.	\$	6,921	11%	\$	17,544	27%	\$	65,600	\$	(48,056)	Board initiated reductions
TOTAL WATERSHED	\$	136,418	22%	\$	490,555	79%	\$	620,665	\$	(130,110)	
DETAILED EXPENSES BY DEPARTMEN	T (c	ontinued)									
SUPPLY & TREATMENT		Q4 CY	Q4 % of	Υ٦	TD ACTUALS	YTD % of		ANNUAL	-	CTUAL vs.	Notes
		ACTUALS	Budget			Budget		BUDGET		BUDGET	
SALARIES & BENEFITS	\$	358,947	25%	\$	1,373,638	95%	\$	1,438,509	\$	(64,870)	Not filling Deputy Director position
CONTRACT/PROFESSIONAL SERVICES	\$	82,196	46%	\$	177,580	99%	\$	180,000	\$	(2,420)	
OPERATING EXPENSES	\$	43,611	21%	\$	182,339	89%	\$	204,000	\$	(21,661)	Will likely have more accruals, but expected to have savings
MAINTENANCE	\$	15,064	43%	\$	41,190	119%	\$	34,753	\$	6,437	Large maint. repair on truck bed
FACILITIES	\$	105,045	31%	\$	327,554	96%	\$	341,669	\$	(14,115)	Will likely have more accruals, but expected to have savings
GEN. & ADMIN.	\$	499	6%	\$	6,452	81%	\$	7,944	\$	(1,492)	
TOTAL SUPPLY & TREATMENT	\$	605,361	27%	\$	2,108,752	96%	\$	2,206,874	\$	(98,122)	
WASTEWATER		Q4 CY	Q4 % of	Υ٦	TD ACTUALS	YTD % of		ANNUAL	1	ACTUAL vs.	Notes
		ACTUALS	Budget			Budget		BUDGET		BUDGET	
SALARIES & BENEFITS	\$	2,788	6%	\$	35,517	83%	\$	43,020	\$	(7,503)	YE allocations not complete yet
CONTRACT/PROFESSIONAL SERVICES	\$	4,731	7%	\$	28,094	43%			\$	(36,653)	YE allocations not complete yet, reduced consultant & sampling
OPERATING EXPENSES	\$	556	2%	\$	15,177	66%	\$	23,014	\$	(7,837)	YE allocations not complete yet
MAINTENANCE	\$	-	0%	\$	-	0%	\$	2,222	\$	(2,222)	YE allocations not complete yet
FACILITIES	\$	2,146	19%	\$	7,788	70%	\$	11,128	\$	(3,340)	YE allocations not complete yet
GEN. & ADMIN.	\$	-	0%		29	2%	_	1,785	_	(1,756)	YE allocations not complete yet
TOTAL WASTEWATER	\$	10,220	7%	\$	86,606	59%	\$	145,917	\$	(59,311)	
TOTAL OPERATING EXPENSES	Ś	2,111,087	27%	Ś	7,399,370	93%	Ś	7,961,656	Ś	(562 286)	

PRO FORMA FOR AUDIT:

OVERHEAD ABSORBTION [1] \$ (1,598.40) \$ (110,741.60)

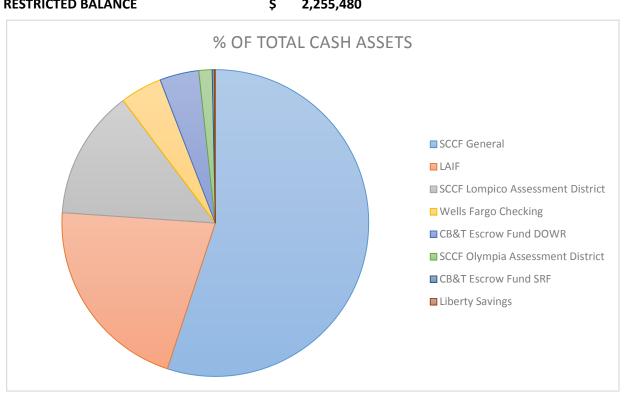
Will have entries to come

[1] Overhead absorbtion are the direct and indirect capitalized costs associated with an asset the District did internally. For example, a capital pipeline project was constructed by District staff and materials versus hiring an outside contractor. The employees salaries and benefits are considered part of the operating expenses, but then are capitalized as part of the accounting process. These will show up as a favorable off-set for operating expenses in the audit.

CASH BALANCES AS OF

6/30/2019

	Ave					
			Interest			
OPERATING ACCOUNTS	CASH BALANCE		Rate			
Wells Fargo Checking	\$	179,975	0.35%			
Liberty Savings	\$	4,516	0.15%			
LAIF	\$	858,538	2.43%			
SCCF General	\$	2,249,186	2.36%			
OPERATING BALANCE	\$	3,292,215				
RESTRICTED ACCOUNTS						
SCCF Lompico Assessment District	\$	557,702	2.36%	For AD Projects		
SCCF Olympia Assessment District	\$	56,950	2.36%	For Debt Repayment		
SCCF Probation Tank Loan Proceeds	\$	1,463,187	2.36%	Loan Proceeds		
CB&T Escrow Fund SRF	\$	8,848	0.09%	For Debt Repayment		
CB&T Escrow Fund DOWR	\$	168,793	0.09%	For Debt Repayment		
RESTRICTED BALANCE	Ś	2.255.480				



G/L Account	Title	Beginning Balance	Year-To-Date Debits	Year-To-Date Credits	End Balance
Fund 76530 SLV-WT	R, EFF 6/2/16				
Sub-Fund 76530001	SLV-LOMPICO WTR, EFF 6/2/16				
000	NOT APPLICABLE	0.00	728.02	(85,959.13)	(85,231.11)
101	EQUITY IN POOLED CASH	81,836.54	85,940.11	(709.00)	167,067.65
240	STALE DATED WARRANTS LIABILITY	(1,363.90)	0.00	0.00	(1,363.90)
344	FUND BALANCE	(80,472.64)	0.00	0.00	(80,472.64)
Total Sub-Fund 76	530001	0.00	86,668.13	(86,668.13)	0.00
Sub-Fund 76530200	SLV-LOMPICO WTR-ASSESSMENTS				
000	NOT APPLICABLE	0.00	122,927.53	(312,122.22)	(189,194.69)
101	EQUITY IN POOLED CASH	368,507.70	312,122.22	(122,927.53)	557,702.39
344	FUND BALANCE	(368,507.70)	0.00	0.00	(368,507.70)
Total Sub-Fund 76	530200	0.00	435,049.75	(435,049.75)	0.00
Total Fund 76530		0.00	521,717.88	(521,717.88)	0.00
Fund 76644 SAN LOI	RENZO VALLEY WATER TRUST		_		_
Sub-Fund 76644001	SAN LORENZO VALLEY WATER TRUST				
000	NOT APPLICABLE	0.00	1,358,023.38	(1,098,898.95)	259,124.43
101	EQUITY IN POOLED CASH	1,940,804.04	1,098,816.34	(1,357,940.77)	1,681,679.61
201	VOUCHERS PAYABLE (VENDOR)	0.00	1,350,000.00	(1,350,000.00)	0.00
344	FUND BALANCE	(1,940,804.04)	0.00	0.00	(1,940,804.04)
Total Sub-Fund 76	644001	0.00	3,806,839.72	(3,806,839.72)	0.00
Sub-Fund 76644100	SAN LORENZO VLY WTR-OLYMPIA MU				
000	NOT APPLICABLE	0.00	49,744.27	(52,844.53)	(3,100.26)
101	EQUITY IN POOLED CASH	78,209.75	52,844.53	(49,744.27)	81,310.01
344	FUND BALANCE	(78,209.75)	0.00	0.00	(78,209.75)
Total Sub-Fund 76	644100	0.00	102,588.80	(102,588.80)	0.00
Sub-Fund 76644200	SLV WATER-SUBFD FOR LOAN CASH				
000	NOT APPLICABLE	0.00	184,258.00	(2,023,523.23)	(1,839,265.23)
101	EQUITY IN POOLED CASH	0.00	2,023,523.23	(184,258.00)	1,839,265.23
Total Sub-Fund 76	644200	0.00	2,207,781.23	(2,207,781.23)	0.00
Total Fund 76644		0.00	6,117,209.75	(6,117,209.75)	0.00
					

Local Agency Investment Fund P.O. Box 942809 Sacramento, CA 94209-0001 (916) 653-3001

www.treasurer.ca.gov/pmialaif/laif.asp August 22, 2019

SAN LORENZO VALLEY WATER DISTRICT

DISTRICT MANAGER 13060 HIGHWAY 9 BOULDER CREEK, CA 95006 **PMIA Average Monthly Yields**

Tran Type Definitions June 2019 Statement

Account Summary

Total Deposit: 0.00 Beginning Balance: 858,537.77

Total Withdrawal: 0.00 Ending Balance: 858,537.77