



# MINUTES OF ENGINEERING COMMITTEE MEETING

Covering Design, Construction, Capital Improvement,  
Master Plan and other Engineering, Operational and  
Planning Related Matters

Monday, June 25, 2018 at 9:00 am at the Operations Building, 13057 Highway 9, Boulder Creek, California.

## Minutes

1. Convene Meeting

### Roll Call.

**Present:** Dir. Smallman, Dir. Baughman, F. Stevens.

**Staff:** District Manager-B. Lee, Director of Operations-R. Rogers, District Secretary-H. Hossack

2. Oral Communications: None

Dist. Manager Lee asked for an emergency item, a possible Brown Act violation, to be added to the agenda.

A motion was made and seconded to add an additional item to the agenda. 2 Committee members voted to add the item to the agenda. Motion passed.

3. New Business:

### C. POSSIBLE BROWN ACT VIOLATION

Dist. Manager Lee introduced this item.

Discussion by the Committee regarding a possible Brown Act violation.

O. Hoggsett addressed the Committee.

A motion was made and seconded to pull items 4a, 4b and 4c from the agenda due to a possible Brown Act violation.

D. Loewen and L. McKibbin addressed the Committee.

Discussion by the Committee.

**Roll Call:** Dir.Smallman no, Dir. Baughman yes, Mr. Stevens yes The Motion passed to pull items 4a, 4b and 4c from the agenda.

### A. ELECTION OF COMMITTEE CHAIR

Dir. Smallman said that he would like to appoint himself as chair of the committee.

D. Loewen, L. McKibbins, O. Hoggsett addressed the Committee.

Discussion by the Committee.

Motion was made and seconded to appoint Dir. Baughman as chair of the committee

F. Stevens addressed the Committee.

D. Loewen, O. Hoggsett, B. Holloway-Boulder Creek addressed the Committee.

**Roll Call:** Dir.Smallman no, Dir. Baughman yes, Mr. Stevens yes Motion passed.

B SET DAY AND TIME FOR COMMITTEE REGULARLY SCHEDULED MEETINGS

Dist. Mgr. Lee introduced this item.

Discussion by the Committee regarding regularly scheduled meeting time and day.  
Continuation for same time and day.

Motion was made and seconded to keep the 4<sup>th</sup> Monday of the month at 9:00 am as the regularly scheduled meeting day and time for the committee.

**Roll Call:** Dir.Smallman no, Dir. Baughman yes, Mr. Stevens yes Motion passed.

4. 9:31 Adjournment