



ADDENDUM NO. 1

to the Request for Proposal for
Professional Services related to:

PUBLIC ASSISTANCE AND DISASTER RECOVERY MANAGEMENT SERVICES

TO ALL PROSPECTIVE BIDDERS:

Addendum No.1 provides for deletions, corrections, clarifications, and additions to the Request for Proposal (RFP) for Professional Services related to PUBLIC ASSISTANCE AND DISASTER RECOVERY MANAGEMENT SERVICES; these deletions, corrections, clarifications, and additions shall apply in the same manner as if they were originally part of the RFP. The addendum includes two (2) pages and an additional 19 pages for the attachment.

The subject RFP is revised to include the following section.

- Due Date has been extended to August 4, 2023. Anywhere in the RFP that references the due date of July 21, 2023, replace with August 4, 2023.

IV. PROPOSALS, Proposal Content

A) Cover Letter/Letter of Intent, Section III

- a. Remove Section III. in its entirety

I) Additional Requirements - Attachment A-D are not relevant to this RFP.

- a. **This section is revised as follows:** "Proposer shall provide a statement indicating the firm has reviewed SLVWD's proposed Professional Services Agreement, (Attachment E), and all attachments thereto, and is able to meet the agreement's requirements. The statement shall also identify any exceptions to the terms of the agreement, and if no exceptions taken, state none."
- b. The contract has been included as an attachment in this addendum.

V. SELECTION SCHEDULE

This section states:

Proposal Due Date	July 21, 2023
Interview	TBD, if necessary
Board of Directors Approval	TBD, if necessary
Final Selection and Notification	August 7, 2023



This section is revised to state:

Proposal Due Date	August 4, 2023
Interview	TBD, if necessary
Board of Directors Approval	TBD, if necessary
Final Selection and Notification	August 21, 2023

LIST OF BIDDER'S QUESTIONS & DISTRICT'S ANSWERS:

1. The RFP timeline is short. Questions are due 7/18 and the proposal is due 7/21. Could the deadline be extended to Aug 4th?
After discussion we can extend the deadlines for both the question period and the due date. We will send an addendum shortly.
2. Does the District have a performance schedule or documentation (e.g. grant agreement) that includes a schedule for deliverables?
We do not have one at this time but will hopefully develop this with the consultant brought on board.
3. Could you send us attachments A through E?
These are being removed except for the contract agreement template attached. This will be included in the addendum.
4. Do you have an MBE/WBE goal? What portion of the proposal scoring will derive from being an MBE/WBE?
We do not, this was likely criteria left over from a previous RFP and will be removed in the addendum.
5. Our FEMA intel indicates that only 3 Project Worksheets (PWs) were formulated for the CZU Lightning Complex Fire declaration (FEMA-4558-CA): 2 Small, 1 Large, for a total value of \$481,846.10. Could you please confirm that this is correct? Additionally, are there any others in the works, or any that need to be?
That total is for the projects that have been obligated under that disaster. We still have 3 more projects that are in the EHP Review or Appeal stage. The current total for these 3 projects is \$13,378,742.29. This will likely greatly increase as projects are designed & bid.
6. There is no record of any PWs being formulated for the Winter 2022-2023 Storms (FEMA-4683-CA), to date. Would the District please confirm this is correct?
**For Disaster #4683, we have 10 projects in the Initial Project Development stage for an estimated total of \$5,230,900.
We also just had our Recovery Scoping Meeting for Disaster #4699 which includes 4 projects in the development stage for an estimated total of under \$1 million.**
7. Per the RFP, there is a current estimate of \$4M in damages for the Winter 2022-2023 Storms event. Was a detailed Damage Assessment Report completed?
See answer to question 2. This should cover your question. If not, please clarify what a damage assessment report is.
8. The RFP indicates that the proposal must contain "no less than 12-point font." Would the District please consider allowing 9-pt font for use in graphics and tables?
Yes, we can accept the smaller font for graphics and tables. This will be included in the addendum.