



**SPECIAL MEETING  
BOARD OF DIRECTORS  
SAN LORENZO VALLEY WATER  
DISTRICT  
MINUTES  
NOVEMBER 10, 2021**

**Wednesday, November 10, 2021, at 6:30 p.m.**

**MINUTES**

**1. Convene Meeting/Roll Call 6:30 pm**

Board Members Present:

Gail Mahood, President  
Lois Henry, Vice President  
Jayme Ackemann, Director  
Bob Fultz, Director  
Mark Smolley, Director

Staff Present:

Rick Rogers, District Manager  
Carly Blanchard, Environmental Programs Manager  
Kendra Reed, Acting Director of Finance and Business Services  
Josh Wolff, Engineering Manager  
Holly Hossack, District Secretary  
Gina Nicholls, District Counsel (standing by)

**2. Additions and Deletions to the Agenda:**

G. Mahood added the President's Report and requested that the District Manager announce some good news for the District.

R. Rogers said that the District received notification that the State Department of Water Resources approved our grant application and awarded the District \$3.2 million for consolidation interties with Bracken Brae and Forest Springs. The funds are available immediately.

**3. Oral Communications: None**

**4. Old Business:**

a. WATER MASTER PLAN REPORT

T. Akel with Akel Engineering Group shared a presentation on the Water Master Plan.

C. Blanchard shared her portion of the presentation on the Rate Assistance Program (RAP) related to the Water Master Plan.

Discussion by the Board, staff and presenter regarding; the Capital Improvement Plan, expansion of this plan to include Bracken Brae and Forest Springs, the time spent on this plan, disadvantaged communities, replacement tanks, calibration, non-revenue water loss, ease of updating model, state guidelines, peak water demand, pipe sizing for fire flow, busy hours numbers, age/diameter/capacity/material data for pump stations, PRVs, etc., duration of life on pipelines calculations, a heat map of leaks, and prioritization of projects.

P. LaBruzzo, Big Basin, questioned calibration on the model, the RFP called for calibration, and maintaining a copy of the data base.

T. Akel responded that industry standards are used for estimating calibration, and hydrant calibration for fire flow.

J. Wolff responded to maintaining a data base has not been completely determined at this time.

Discussion by the Board, staff, & presenter regarding the cost of the Master Plan, construction cost index, the District's ownership of the data, margins of revenue, tanks possible downside, and median household income in the San Lorenzo Valley.

**5. Adjournment: 8:10 p.m.**