

**SAN LORENZO VALLEY WATER DISTRICT
SPECIAL BOARD MEETING MINUTES**

December 7, 2017

5:15 p.m.

CONVENE MEETING/ROLL CALL:

President Ratcliffe convened the meeting at 5:00 p.m.

Dirs. Hammer, Ratcliffe and Baughman were present. District Manager Lee and Legal Counsel Nicholls were also present. Dir. Bruce had previously stated that she was not going to be able to attend the meeting. Dir. Smallman emailed that he would miss the Closed Session.

ORAL COMMUNICATIONS:

B. Holloway, Boulder Creek addressed the Board.

ADJOURNMENT TO CLOSED SESSION:

Pres. Ratcliffe adjourned the meeting to Closed Session at 5:20 p.m.

CONVENE TO OPEN SESSION:

Pres. Ratcliffe reconvened the meeting to Open Session at 6:33 and reported out that there were no reportable actions taken in Closed Session.

ADDITIONS AND DELETIONS TO OPEN SESSION AGENDA: None

6:35 p.m. Dir. Smallman arrived.

ORAL COMMUNICATIONS:

L. Henry, Lompico addressed the Board.

NEW BUSINESS:

9a SELECTION OF OFFICERS

Pres. Ratcliffe introduced this item.

No comment was made by the public.

A motion was made and seconded to nominate Chuck Baughman for president. Dir. Baughman accepted the nomination.

All present voted in favor of the motion. Dir. Ratcliffe handed the gavel to President Baughman.

L. Henry addressed the Board.

A motion was made to nominate Eric Hammer for Vice President.
Dir. Hammer accepted the nomination.

3 voted in favor of the nomination, 1 abstained (Hammer).

9b BOARD POLICY MANUAL-WORKSHOP WITH BRENT IVES

DM Lee introduced this item and Brent Ives. Mr. Ives started the discussion. Discussion by the Board followed.

B. Fultz (x2), Boulder Creek, L. Henry, B. Holloway, M. Lee, Ben Lomond, J. Hayes, Felton and K. Hill addressed the Board.

The Board continued the discussion.

8:00 p.m. Pres. Baughman called a recess.

8:03 p.m. Pres. Baughman reconvened the meeting.

B. Fultz, L. Farris, L. Henry, B. Holloway, M. Lee and L. Hammack, Lompico addressed the Board.

Board discussion followed.

B. Fultz, M. Lee and B. Holloway addressed the Board.

Board discussion followed. It was decided that this item should go back to committee.

Pres. Baughman called a 10 minute recess at 8:40 p.m.

Pres. Baughman reconvened the meeting at 8:50 p.m. Dir Hammer told Pres. Baughman that he would return soon.

A motion was made to excuse the absence of Dir. Bruce. A quorum of 3 was present. All present voted in favor of the motion.

A motion was made to excuse Dir. Smallman from closed session.
All present voted in favor of the motion.

9c FISCAL YEAR 16/17 AUDIT

Director of Finance and Business Services, S. Hill introduced this item starting with Jonathan Abadesco, auditor with Fedak & Brown.

Mr. Abadesco gave a PowerPoint presentation on the audit (attached).

The Board discussed the information presented.

B. Holloway, L. Henry and M. Lee addressed the Board.

Discussion by Board and staff.

9d USDA LOAN, ENGINEERING CONTRACT AWARD TO WSC.

Dist. Mgr. Lee introduced this item.

Kirsten Plonka with WSC presented the USDA funding requirements and how WSC can and should head up the process.

The Board discussed the project.

R. Shaw, B. Fultz (x2), L. Hammack, L. Henry, M. Lee, J. Hayes, L. Farris and B. Holloway addressed the Board.

DM Lee answered questions from public. Followed by Board discussion.

A motion was made to authorize the District Manager to sign an engineering time and material contract with WSC not to exceed \$275,000. Additionally, any change orders must be reviewed by the Engineering Committee before Board approval.

The Board continued discussion.

All present voted in favor of the motion.

9e DRAFT OF THE SMGB JPA BYLAWS

Pres. Baughman introduced this item.

Discussion by the Board. No public comment.
No action necessary.

9f CONTRACT WITH EXPONENT

DM Lee introduced this item.

B. Holloway addressed the Board.

Board discussion followed.

A motion was made for the District Manager to sign a contract with Exponent.
All present voted in favor of the motion.

UNFINISHED BUSINESS: None

CONSENT AGENDA:

11a MINUTES FROM BOARD OF DIRECTORS MEETING November 16, 2017

A motion was made and seconded to approve the minutes from the November 16, 2017 BoD meeting.

All present voted in favor of the motion.

ADJOURNMENT:

President Baughman adjourned the meeting at 11:57 p.m.