



**MINUTES  
SPECIAL BOARD OF DIRECTORS  
SAN LORENZO VALLEY WATER DISTRICT  
AGENDA  
December 13, 2018**

**MISSION STATEMENT:** Our Mission is to provide our customers and future generations with reliable, safe and high quality water at an equitable price; to create and maintain outstanding service and community relations; to manage and protect the environmental health of the aquifers and watersheds; and to ensure the fiscal vitality of the San Lorenzo Valley Water District.

**Thursday, December 13, 2018 at 5:00 p.m.,** Highlands Park Senior Center, 8500 CA-9, Ben Lomond, CA.

**1. Special Order of the Day**

**a. OATH OF OFFICE**

Administration of Oath of Office for the New Board Members by the District Secretary.

**b. ELECTION OF OFFICERS**

Director Bruce was appoint interim President to hold the Election of Officers.

C. Finney-Boulder Creek, L. Hammack-Lompico, B. Holloway-Boulder Creek, D. Loewen-Lompico addressed the Board.

Discussion by the Board.

Lois Henry was elected President

Bob Fultz was elected Vice President

**2. Convene Meeting**

Roll Call: Dir. Smallman, Dir. Bruce, Dir. Henry, Dir. Swan, Dir. Fultz

Staff: Dist. Counsel Nicholls, District Manager Rogers, Dir. of Finance & Business Services Hill, Environmental Programs Manager Michelsen, Dir. of Operations Furtado, Dist. Secretary Hossack

**3. Additions and Deletions to Open Session Agenda: None**

**4. Oral Communications:**

B. Holloway, L. Hammack, C. Finney, R. Shaw-Lompico, J. Schneider-Lompico, J. Mosher Felton addressed the Board.

**5. Unfinished Business: None**

**6. New Business:**

**a. RESOLUTION OF APPRECIATION FOR C. BAUGHMAN**

Pres. Henry introduced this item.

Dir. Bruce read the resolution of Appreciation.

All present voted in favor of Resolution No. 16 (18-19). Motion passed.

b. RESOLUTION OF APPRECIATION FOR G. RATCLIFFE

Pres. introduced this item.

Dir. Bruce read the Resolution

All present voted in favor of Resolution No. 17 (18-19). Motion passed.

c. RESOLUTION OF APPRECIATION FOR J. HAYES

Pres. Henry introduced this item.

Dir. Fultz read the resolution

All present voted in favor of Resolution No. 18 (18-19). Motion passed.

d. BOARD OF DIRECTORS' POLICY MANUAL

DM Rogers introduced this item.

Dist. Counsel clarified the item.

Discussion and possible action by the Board and staff regarding the Board Policy Manual.

L. Hammack, D. Loewen, B. Holloway, N. Macy, T. Norton-Lompico, M. Lee-Ben Lomond, G. Ratcliffe-Felton, C. Baughman-Boulder Creek addressed the Board.

Discussion by the Board.

A motion was made and seconded to approve Resolution No. 22 (18-19) the Board Policy Manual as adopted December 9, 2015 and further remand that the Board Policy Manual go to a full Board workshop (date to be determined).

Discussion by the Board and staff.

All present voted in favor of the motion. Motion passed.

e. BOARD OF DIRECTORS MEETING COSTS

DM Rogers introduced this item.

Discussion and possible action by the Board regarding the costs of BoD meetings.

R. Shaw, unidentified woman, M. Lee, S. Shetler-Ben Lomond, J. Mosher, B. Holloway addressed the Board.

Discussion by Board and staff.

f. BOARD OF DIRECTORS' MEETING DATES FOR 2019

DM Rogers introduced this item.

Clarification by the Dist. Counsel.

Discussion and possible action by the Board regarding the dates and time for regularly scheduled BoD meetings.

A motion was made and seconded adopt Resolution No. 23 (18-19) with the addition of the first and third Thursday of the month, unless holidays force a change.

M. Lee addressed the Board.

All present in voted in favor of the motion. Motion passed.

g. RESPECTFUL WORKPLACE POLICY FOR 2019

Pres. Henry introduced this item.

Discussion and possible action by the Board regarding Respectful Workplace Policy.

R. Shaw addressed the Board.

Discussion by the Board and staff.

A motion was made and seconded to adopt Resolution No. 20 (18-19) Respectful Workplace.

All present voted in favor of the motion. Motion passed.

h. PERSONNEL SYSTEM RULES & REGULATIONS FOR 2019

DM Rogers introduced this item.

Motion was made and seconded to adopt Resolution No. 21 (18-19) Personnel System Rules and Regulations.

L. Farris addressed the Board.

Discussion by the Board and staff.

All present voted in favor of the motion. Motion passed.

i. SEXUAL HARASSMENT POLICY FOR 2019

Pres. Henry introduced this item.

Discussion by the Board and staff regarding the Sexual Harassment Policy.

A motion was made and seconded to adopt Resolution No. 19 (18-19) Sexual Harassment Policy.

All present voted in favor of the motion. Motion passed.

j. BOARD OF DIRECTORS' DISTRICT EMAIL

DM Rogers introduced this item.

Discussion by the Board and staff regarding BoD District email.

L. Hammack, T. Norton addressed the Board.

Discussion by the Board & staff.

k. COMMITTEE APPOINTMENTS FOR 2019

Pres. Henry introduced this item.

Discussion by the Board and staff regarding committee appointments.

C. Baughman, B. Holloway, M. Lee addressed the Board.

Discussion by the Committee and staff.

T. Norton, L. Hammack, M. Lee addressed the Board.

Discussion by the Board and staff.

A motion was made and seconded for the following Committee assignments:

Administration - Fultz & Henry

Budget & Finance - Fultz & Henry

Engineering - Bruce & Smallman

Environmental - Bruce & Smallman

SMGWA - Henry, Swan, Bruce (alternate)

Four Directors voted in favor of the motion, Dir. Smallman voted no.  
Motion passed.

I. FIELD TRIPS FOR NEW AND EXISTING DIRECTORS ABOUT THE DISTRICT - DIRECTOR SMALLMAN

Pres. Henry introduced this item.

Discussion and possible action by the Board regarding Director field trips.

L. Hammack addressed the Board.

Discussion by the Board and staff.

m. BOARD MEMBERS, SENIOR STAFF MEMBERS AND PUBLIC COMMITTEE MEMBERS TRAINING - DIRECTOR SMALLMAN

Pres. Henry introduced this item.

Discussion the Board and staff regarding training.

B. Holloway addressed the Board.

n. LEGAL PRESENTATION

Dist. Counsel introduced this item.

Public presentation of the procedural history of the Holloway and Vierra lawsuits against the District. Responses to questions will be limited as needed to avoid disclosure of confidential and/or privileged information.

Discussion with questions and answers by public, staff and Board.

7. Consent Agenda:

a. MINUTES FROM BOARD OF DIRECTORS MEETING NOVEMBER 15, 2018

Consideration and possible action by the Board to approve minutes from the November 15, 2018 BoD meeting.

b. MINUTES FROM SPECIAL BOARD OF DIRECTORS MEETING NOVEMBER 28, 2018

Consideration and possible action by the Board to approve minutes from the November 28, 2018 BoD meeting.



c. REIMBURSEMENT TO B. SMALLMAN FOR CSDA CONFERENCE EXPENDITURE

Consideration and possible action by the Board to approve reimbursement to B. Smallman for CSDA Conference expenditure.

No discussion by the Board.

8. District Reports:

○ DEPARTMENT STATUS REPORTS

Receipt and consideration by the Board of Department Status Reports regarding ongoing projects and other activities.

- Administration/Engineering
- Finance
- Environmental
- Operations
- Legal

Discussion by Board and staff regarding status reports.

T. Norton, L. Farris, L. Hammack, M. Lee addressed the Board and staff.

○ COMMITTEE REPORTS

- Future Committee Agenda Items
- Committee Meeting Notes/Minutes
  1. Engineering Committee November 26, 2018
  2. LADOC November 27, 2018

○ DIRECTORS REPORTS

- Director's Communication

Dir. Bruce, Dir. Smallman, Pres. Henry spoke.
- Future Board of Directors Meeting Agenda Items
  - Brown Act & Ethics Training
  - Budget & Finance Workshop
  - Education Commission Review
  - Review of Consultants
  - Environmental Projects Review
  - Administration & Operations Buildings Assessment

9. Written Communication:

- Fultz, Henry, Swan Elected to SLVWD BoD - Press Banner 11.30.18

10. Informational Material: None

11. Additions and Deletions to Closed Session Agenda:

12. Oral Communications Regarding Items in Closed Session:

M. Lee and B. Holloway addressed the Board.

13. Adjournment to Closed Session 8:41 pm

- a. CONFERENCE WITH LEGAL COUNSEL- EXISTING LITIGATION  
Government Code Section 54956.9(d)(1)  
Vierra v. San Lorenzo Valley Water District, et al.  
(Santa Cruz Superior Court Case No. 18CV00890)
- b. CONFERENCE WITH LEGAL COUNSEL- EXISTING LITIGATION  
Government Code Section 54956.9(d)(1)  
Holloway v. Showcase Realty Agents, Inc. et al.  
(Santa Cruz Superior Court Case No. CV180394; 6th District Court of  
Appeal Case Nos. H043704, H043492).
- c. CONFERENCE WITH LEGAL COUNSEL- EXISTING LITIGATION  
Government Code Section 54956.9(d)(1)  
DeBert v. San Lorenzo Valley Water District et al. (Santa Cruz County  
Superior Court Case No. 17CV02729).

14. Reconvene and report actions taken in Closed Session: No reportable actions.

15. Adjournment 10:13 pm