



BOARD OF DIRECTORS  
SAN LORENZO VALLEY WATER  
DISTRICT  
REGULAR MEETING  
MINUTES  
FEBRUARY 3, 2022

*To hear the Board's full meeting, watch the video available at: [Government On-Demand – Community Television of Santa Cruz County \(communitytv.org\)](https://communitytv.org)*

Thursday, February 3, 2022, at 6:30 p.m., via videoconference and teleconference.

## MINUTES

### 1. Convene Meeting

The regular meeting of the San Lorenzo Valley Water District Board of Directors was called to order by President Gail Mahood at 6:30 p.m. on Zoom.

#### Roll Call

##### Board Members Present:

Gail Mahood, President  
Lois Henry, Vice President  
Jayme Ackemann, Director  
Bob Fultz, Director  
Mark Smolley, Director

##### Staff Present:

Rick Rogers, District Manager  
Holly Hossack, District Secretary  
Gina Nicholls, District Counsel  
Kendra Reed, Director of Finance and Business Services  
Carly Blanchard, Environmental Programs Manager  
Josh Wolff, Engineering Manager

### 2. Additions and Deletions: None

### 3. Oral Communications: None

### 4. President's Report

President Mahood noted that the Santa Margarita Groundwater Agency held their 1<sup>st</sup> meeting of 2022 on January 27. The SMGWA elected Gail Mahood as chair, and Chris Perri as vice chair.

Topics for the SMGWA Board for the next several months will be:

- Staffing
- Finances
- Prioritizing Projects

5. Unfinished Business: None

6. New Business:

a. ONBOARDING PROCEDURES AND DOCUMENTS FOR BOARD OF DIRECTORS AND COMMITTEE MEMBERS

R. Rogers introduced this item.

Committee chair J. Ackemann noted that work continues on this procedure and should be reviewed annually.

A motion was made and seconded to support the Onboarding Procedures.

Discussion by the Board and staff including:

- Business cards & tours
- Practices and Procedures document

A friendly amendment was made to support the Onboarding Procedures but to replace the Practices & Procedures with a link to the Board Policy Manual in the welcome letter.

L. Ford, Felton made a public comment.

The motion passed unanimously.

b. ALTA VIA PROJECT - AWARD OF CONSTRUCTION BID

J. Wolff presented this item.

Discussion by the Board and staff:

- Bids; number of bids & close in bid amounts
- Quarterly report from Finance Manager on amount of loan funds spent on projects.
- This contract is for construction not design. (Typo in document)
- Description of the project by the Dist. Manager

A motion was made and seconded to direct the District Manager to enter into a contract with Anderson Pacific Engineering for construction of the Alta Via Pipeline Replacement Project in the amount of \$2,107,470.

The motion passed unanimously.

c. ALTA VIA PROJECT - AWARD OF CONSTRUCTION MANAGEMENT BID

J. Wolff presented this item.

Discussion by the Board and staff:

- Project Plan Review comments
- FEMA reimbursements

A motion was made and seconded to direct the District Manager to enter into a contract with Sandis Civil Engineers for construction management of the Alta Via Pipeline Replacement Project in the amount of \$192,185.

The motion passed unanimously.

d. DISTRICT'S POLICY FOR CONDUCTING PROPOSITION 218 PROCEEDINGS

B. Fultz introduced this item.

Discussion by the Board and staff:

- Changing the process creates confusion
- Changes unnecessary
- Additional workshops and other additional information
- "No" vote process

No action was taken by the Board.

7. Consent Agenda:

- a. BOARD OF DIRECTORS MEETING MINUTES 1.6.22
- b. BOARD OF DIRECTORS MEETING MINUTES 1.20.22  
Minutes adopted.

8. District Reports:

DEPARTMENT STATUS REPORTS  
COMMITTEE REPORTS

Discussion by the Board and staff regarding:  
Engineering

- Quail Hollow Pipeline start date and possible pricing change with delay

Finance

- E-bills and autopay trending down due to filtered out closed accounts with new portal
- Arrearages explained
- Breakout CZU surcharge from operating revenue in table
- Tenant accounts closed out

Environmental

- Grant update information

9. Written Communication:

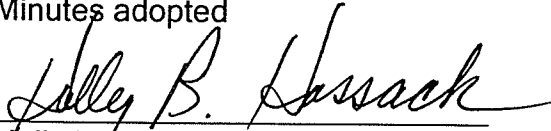
- Email to Board - C. Wise 1.25.22

Discussion by the Board and staff regarding this email.

10. Adjournment: 7:44 p.m.

2/17/2022

Minutes adopted

  
Holly B. Hossack, District Secretary