

**SAN LORENZO VALLEY WATER DISTRICT  
SPECIAL BOARD MEETING MINUTES**

December 21, 2017

5:00 p.m.

**CONVENE MEETING/ROLL CALL:**

President Baughman convened the meeting at 5:01 p.m.

Dirs. Bruce, Baughman, Ratcliffe and Smallman were present. District Manager Lee, Director of Operations Rogers and Legal Counsel Nicholls were also present. Dir. Hammer was not able to attend the meeting.

A motion was made and seconded to excuse Dir. Hammer. All present voted in favor (Bruce, Baughman, Ratcliffe and Smallman).

**ORAL COMMUNICATIONS:**

B. Holloway, Boulder Creek addressed the Board.

**ADJOURMENT TO CLOSED SESSION:**

Pres. Baughman adjourned the meeting to Closed Session at 5:07 p.m.

**CONVENE TO OPEN SESSION:**

Pres. Baughman reconvened the meeting to Open Session at 6:30 and reported out that there were no reportable actions taken in Closed Session. He noted that Dir. Hammer had been excused from the meeting in Closed Session.

**ADDITIONS AND DELETIONS TO OPEN SESSION AGENDA:** None

**ORAL COMMUNICATIONS:**

C. DeBert, Boulder Creek, addressed the Board.

**NEW BUSINESS:**

9a SET BOARD MEETINGS FOR 2018

DM Lee introduced this item.

B. Holloway addressed the Board.

The Board engaged in discussion.

A motion was made and seconded to the set the Board meetings as listed noting the months of April, July and October will be added later.

All present voted in favor (Bruce, Baughman, Ratcliffe and Smallman). Resolution No. 13 was adopted.

9b COMMITTEE APPOINTMENTS

DM Lee introduced this item.

An unidentified woman and B. Holloway addressed the Board.  
Staff and Board responded to the public comments.

Board discussion ensued.

A motion was made and seconded to keep the committees the same as last year with the exception that President Baughman will replace Dir. Hammer on the Administration Committee.

All present voted in favor (Bruce, Baughman, Ratcliffe and Smallman).

Board continued to discuss outreach for the public members of the committees.

**UNFINISHED BUSINESS:** None

**CONSENT AGENDA:**

11a MINUTES FROM BOARD OF DIRECTORS MEETING DECEMBER 7, 2017

11b SEXUAL HARASSMENT POLICY 2018

11c PERSONNEL SYSTEM RULES & REGULATIONS 2018

11d RESPECTFUL WORKPLACE POLICY 2018

B. Holloway addressed the Board.

Dir. Bruce that item 11a be pulled from the agenda because she was absent from the meeting on December 7, 2017.

A motion was made and seconded to approve the Consent Agenda items b, c and d. Resolutions No. 14, 15 and 16 were adopted.

All present voted in favor (Bruce, Baughman, Ratcliffe and Smallman).

A motion was made and seconded to approve item a, the minutes of December 7, 2017.

3 voted in favor and 1 abstention (Bruce).

**DISTRICT REPORTS:**

Board and Staff discussion regarding highlights from the reports.

It was decided that Dir. Ratcliffe will attend future meetings of the Bear Creek Wastewater customers.

Dir. Ratcliffe requested that the Fish Monitoring program be agendized.

Dir. Bruce requested that fire planning be agendized.

**ADJOURNMENT:**

President Baughman adjourned the meeting at 7:17 p.m.