



**BOARD OF DIRECTORS
SAN LORENZO VALLEY WATER DISTRICT
MINUTES
February 7, 2019**

Thursday, February 7, 2019 at 5:30 p.m., SLVWD, 13057 Highway 9, Boulder Creek, CA 95006.

1. Convene Meeting 5:35 PM
Roll Call: Dir. Swan, Dir. Smallman, Pres. Henry, Dir. Fultz, Dir. Bruce
Staff: Dist. Mgr. Rogers, Environmental Programs Mgr. Michelsen, Dist. Secretary Hossack
2. Additions and Deletions to Closed Session Agenda: None
3. Oral Communications Regarding Items in Closed Session: None
4. Adjournment to Closed Session 5:37 PM
5. Convene to Open Session at 6:30 p.m.
Roll Call: Dir. Swan, Pres. Henry, Dir. Smallman, Dir. Fultz, Dir. Bruce
Staff: Rogers, Michelsen, Hossack, Director of Finance & Business Services Hill, Director of Operations Furtado.
6. Report of Actions Taken in Closed Session: None
7. Additions and Deletions to Open Session Agenda: None
8. Oral Communications:
Tina To-Boulder Creek addressed the Board to introduce herself as a candidate for the Environmental Committee.
9. Unfinished Business:
 - a. SLVWD COMMITTEE MEETINGS
Pres. Henry introduced this item.
Dir. Bruce said the Environmental 3rd Tuesday 10:00
Dir Smallman wants to have meetings on Tuesday but at 4:00 and 5:00. If he can't attend meetings at that time, he'd rather not be on the Committee. That's for both Environmental and Engineering Committee meetings.
DM Rogers said the meeting cannot be meetings in the Ops Building at 4:00 or 5:00 because that is when Ops crews are ending their day. He suggested that we look into a different location. Staff already has to attend a lot of afterhours meetings.

Dir. Smallman said he feels that if the Boardroom needs to be treated as a locker room maybe the cartoon of hillbillies applies

Dir. Bruce questioned if there are alternative locations that can be used.

DM Rogers there are other locations and the room size is much smaller for committees. The boardroom is a multi-purpose room. The word hillbilly was uncalled for.

Dir. Smallman apologized for the comment he made. He doesn't want to discuss this anymore. Take him off of the committee.

Dir. Fultz said that people that serve on the Board and Committees have jobs too. Perhaps staff can arrange to attend only one Board meeting per month. Accommodations need to be made for Board Members.

DM Rogers questioned if the committees have to meet monthly.

Dir. Bruce suggested quarterly or bi-monthly meetings. She also like the idea of an alternative location.

Pres. Henry said she doesn't know why committee meetings have to be every month.

Dir. Bruce questioned if that can be left to staff. Special meetings can be called if necessary.

Dir. Swan asked if the scheduling can be left to the members of the committee.

Dir. Bruce thinks where is important to disclosure. Meetings need to be scheduled ahead of time.

Dir. Fultz said he thinks the Environmental Comm could be held quarterly but the Engineering Comm should be held once a month for a while. And we need to be looking at our inventory of our system that we are need to do. He also has opinions about Budget & Admin

DM Rogers said that's worth looking into.

Pres. Henry clarified what she heard is staff will look into another site

DM Rogers the Dist. has used the library before.

Fultz questioned if Rick has keys to every public meeting building in town.

DM Rogers staff will look into alternate meeting locations.

Pres. Henry there won't be a decision on that tonight.

DM Rogers said we'll see what will work for the committees and staff.

Dir. Fultz questioned if the fire hall in Zayante is okay at night.

DM Rogers said that the LADOC decided to meet quarterly at the Ops Bldg. and to have special meetings at the Zayante Fire Station

Pres. Henry said that leaves Budget & Finance and Admin committees.

Dir. Fultz said he thinks the B & F meetings need to be monthly and 9:00 am is his preference.

Pres. Henry would like the B & F meeting to be on Tuesday or Wednesday.

Dir. of Ops Furtado said Wednesday mornings are not good because staff has Safety Meetings every Wednesday.

Dir. of Finance Hill said that the public member said afternoons were better.

Dir. Fultz said 2:00 to 4:00 will not work for him. It has to be in the morning or at night. He has been advocating for moving the Board meetings to the Felton Library when it's ready. Do we want to make another run at Board Policies or other policies?

Pres. Henry asked if there was anyone there that is on the Admin Comm.

Dist. Sec. Hossack suggested that a first meeting be scheduled and then the entire committee discuss availability as a group.

Pres. Henry stated that there is a B & F meeting scheduled for February 20th at 2:00 pm. Schedule an Admin Comm for 9:00 on a Tuesday and see who comes.

D. Loewen-Lompico said that she wants to accommodate people that work.

C. Baughman-Boulder Creek quoted from Smallman's posts.

Dir. Fultz asked to poll public members for availability

DM Rogers noted that there are contradictory statements in the Board Policy Manual. It should read that the Dist. Sec. should record the minutes and not the Committee Chair.

Dir. Fultz agreed, it must have been a bad redline.

Pres. Henry asked if any Board members have any additions to the Committees discussion.

Dir. Fultz said that he would work on the changes.

b. BOARD POLICY MANUAL UPDATE

Dir. Fultz introduced this item.

Dir. Smallman said the first item was that the Dist. Sec. would take the minutes of Board and Committee meetings.

Unidentified woman asked for clarification about a remark that Dir. Smallman made. Did he say that he didn't want anyone on the committees that didn't have his same beliefs about glyphosate?

Dir. Smallman said that he wants glyphosate banned. As a Director he can vote or not vote for somebody to get on the Environmental Committee. Personally, if he knows they are in favor of using glyphosate he would not vote for them.

Dist. Counsel Nicholls jumped in to end this discussion because this is not related to the current discussion.

Henry said that she wants the Board to cut their stipend to \$50 per meeting.

Dir. Smallman wants to continue the \$100 per meeting.

Dir. Fultz offered a compromise. He'd like to take this item to the Board budget discussion.

Pres. Henry doesn't believe that anyone runs for the Board to make \$100. She thinks the Board needs to cut their expenses.

Dir. Fultz said that can be dealt with at the budget meeting and the Board Policy Manual can be changed.

Pres. Henry said she totally disagrees with him. This is Board Policy, it is not budget.

Dir. Smallman said he agrees it should go to the public budget.

Dir. Bruce said that she prefers to take this to the Budget Committee.

Pres. Henry said that she wants to set an example that the Board is willing to cut their budget.

Dir. Swan said that he would like to cut the stipend and he is willing to debate it at a budget discussion.

Pres. Henry said that a member of the public shall serve on no more than one standing committee.

Dir. Fultz said that the edits he made did make it into the document but not in redline form.

DC Nicholls said that she was confused. She thought that the redline from the last meeting was adopted.

Dir. Fultz said they were adopted but he added new redlines, 2 additions, one deletion but the redlines didn't get into document as redlines.

DC Nicholls said that shouldn't be a problem as long as it was clear what the Board was voting on.

Dir. Fultz said that they were things that were talked about at the last meeting, he brought them back as a proposal to discuss

DM Rogers asked to clarify. Public Committee Members shall end their term as of December 31st but can be reappointed

Dir. Bruce questioned if it would be of value to have some additional instructions that applications for reappointment shall happen in October so that in January we have a slate of applications to select from.

DM Rogers said that would be good to spell it out.

Dir. Bruce reiterated that the Board shall work with staff to describe committee appointment opportunities for publication in October.

DM Rogers clarified that the existing committee members would reapply.

Dir. Fultz clarified, so that candidates can be appointed or reappointed in January.

C. Finnie clarified the amount of savings with the reduction in stipends.

Pres. Henry said it would be a savings for \$6000/year.

Dir. Smallman it was set at \$100 per month and now we're having 2 meetings a month.

DF Hill it will keep it on par with last year's budget

N. Macy-Boulder Creek questioned the rationale for limiting the number of committees an individual can serve on.

Pres. Henry said that a lot of people applied for committees and there are only so many they can deal with and we feel like other people should have an opportunity.

T. To-Boulder Creek questioned why limit yourself for a long period of time, maybe there won't be a lot of applicants in the future.

Pres. Henry said it was limiting before because there was only one public member of a committee.

M. Lee-Ben Lomond agreed that a public committee member only serve on one committee. That way they have more time to concentrate on that one committee.

J. Mosher-questioned when staff was asked to make cuts to their budgets.

Pres. Henry said that the 3 new board members ran on a cost cutting slate.

Dir. Fultz said that over the last 2 years the Board has only had one meeting a month, effectively they wound up having two, with special meetings. The budget discussion is going to be a big one coming up soon.

D. Loewen asked for LADOC strike "no more than 5 members" should be "shall consist of 5 members". Form 700 not required as members of the public and needs to be changed on the Board Policy Manual.

Dir. Fultz read the section in question. He questioned if she wanted the whole paragraph removed.

D. Loewen continued regarding the LADOC ethics policy. She likes the idea of only allowing one committee for an individual.

C. Finnie questioned if there was a report of actions in closed session. The answer was yes.

T. To agreed that the stipend discussion should go to the Budget Committee.

Dir. Fultz consulted Dist. Counsel regarding the committee members' obligations under Form 700 and the Conflict of Interest Code.

DC Nicholls said that the language in the Board Policy Manual is inoperable until the Conflict of Interest Code and is approved by the County.

Dir. Bruce referenced page 19 conflicts with the minutes.

Dir. Fultz to summarized the changes.

C. Baughman questioned only one committee per person. He thinks Jenni Gomez is being singled out.

Pres. Henry questioned if Mr. Baughman is trustworthy.

C. Baughman said that personal attacks on members of the public is probably illegal under the first amendment.

V. Champlin said that comment was disingenuous. More importantly it is exactly stacking the committees with people the Board wants is something we need to avoid. Diversity is a way to combat that.

G. Lyons said he doesn't object to appoint just one person to a committee. The comments about specialization makes sense. But why a policy that ties your hands when you can just make it your preference.

M. Lee said he thinks the Board has to try to keep it neutral and non-political.

Dir. Smallman said he is against glyphosate and that's his position. He said he would to see Jenni back on the Environmental Committee.

Dir. Bruce suggested a modification to say that the Board shall have a preference that individuals not serve on more than one committee but if qualified may.

Dir. Fultz made a motion to adopt Resolution No. 27 (18-19) approval of Board Policy Manual 2019 with the changes that we have described earlier.

Dir. Swan seconded.

All present voted in favor of the motion. Motion passed.

10. New Business:

a. SLVWD-SVWD JOINT BOARDS RETREAT

Henry introduced.

DM Rogers said that since this item was posted to the agenda, the General Manager of SVWD, Piret Harmon, has offered to host this meeting at their expense and limit it to the Directors and management staff of SLVWD and SVWD and not include the SMGWMA Board. It is a 6-hour retreat with a lunch in the middle. Dates suggested were March 25th and March 27th.

Dir. Smallman requested that this occur on the weekend and if not that it be videotaped.

Dir. Fultz said the generosity of the SVWD is very moving. He asked what is the agenda, objective and goals?

DM Rogers said it is a team building to get to know one another. In the past these 2 Districts would get together for an annual dinner to keep communications open.

Dir. Swan questioned the need for 6 hours.

Pres. Henry asked if there will be facilitators.

Dir. Fultz questioned if it is just the presentation.

DM Rogers said he is hearing that the Board is interested but would prefer a weekend.

Dir. Fultz said he would like to start with just a dinner.

Dir. Bruce said she thinks it has to be noticed.

Dir. Fultz questioned if that means if somebody shows up Scotts Valley will buy their dinner.

DM Rogers said he would see if the time of the retreat can be cut.

D. Loewen agreed with Fultz that a dinner is a good idea.

b. SLVWD WATER SUPPLY OUTLOOK AND ENVIRONMENTAL DEPARTMENT WORKSHOP

Presentation by J. Michelsen, Environmental Programs Manager on the Environmental Action plan for the District. Discussion by Board, staff and public at the end of the presentation.

Here is a link to the presentation:

slvwd.com/workshop/Env%20Dept%20Workshop%20V6%20Final.pdf

c. WATER AVAILABILTY ASSESSMENT FOR SAN LORENZO RIVER WATERSHED CONJUNCTIVE USE PLAN

This item was continued to the next meeting.

Discussion by the Board and staff regarding the Water Availability Assessment for San Lorenzo River Watershed Conjunctive Use Plan.

11. Consent Agenda:

a. MINUTES FROM BOARD OF DIRECTORS MEETING JANUARY 17, 2019

Consideration and possible action by the Board to approve minutes from the January 17, 2019 BoD meeting.

Dir. Fultz made a motion to accept the minutes and Dir. Smallman seconded. All present voted in favor of accepting the minutes.

12. Written Communication:

- Email from B. Holloway
- Email from M. Lee-Lake Nacimeinto
- Email from M. Lee-Santa Clara Water
- Letter from D. Cox

13. Informational Material:

- Letter from CSDA with Board Member Handbook & SDLA Conference

14. Adjournment 10:07 pm