



BOARD OF DIRECTORS
SAN LORENZO VALLEY WATER
DISTRICT
REGULAR MEETING
MINUTES
JUNE 1, 2023

Thursday, June 1, 2023, at 6:30 p.m., SLVWD Conference Room, 12788 Highway 9, Boulder Creek, and via videoconference and teleconference. Director Fultz* attended from The Motel 6, 3517 North Highway 101, Lincoln City, OR 97367.

MINUTES

1. Convene Meeting
Roll Call

Board Members Present:

Mark Smolley, President
Jeff Hill, Vice President
Jayme Ackemann, Director
Bob Fultz, Director *
Gail Mahood, Director

Staff Present:

Rick Rogers, District Manager
Scott Mattoch, Network Specialist
Holly Hossack, District Secretary
Josh Wolff, District Engineer
K. Reed, Director of Finance & Business Services
Carly Blanchard, Environmental Programs Mgr. & Admin Assist*

2. Additions and Deletions: None

3. Oral Communications:

J. Mosher, brought the Low Income Household Water Assistance Program (LIHWAP) program to the attention of the Board. There is an organization in Watsonville that administers the program called Central Coast Electric Services that can help people fill out the paperwork. The District should reach out to let people know about this program. It should be on our homepage.

4. New Business:

a. GENERAL LEGAL COUNSEL

R. Rogers introduced and explained this item. He introduced Barbara Brenner, proposed replacement for District Counsel.

*attended remotely

B. Brenner introduced herself and her firm.

Discussion by the Board, guest and staff regarding:

- Work with other members of the White Brenner staff; meetings, slack?, assign lead, calendar
- Specialties are encouraged
- Firm is made up of 2 paralegals, an office manager, a legal secretary, 5 partners, 2 counsel, 2 associate, 2 law clerks and a contract attorney.
- Work load/back log
- Nossaman finishing up, White Brenner taking over
- Monthly reports to start with, then quarterly
- Contract specifics; termination at any time, process for reporting, list of deliverables, term of contract
- Ownership of work product by attorney

A motion was made and seconded that the Board direct the District Manager to enter into a contract with White Brenner LLP for general and special legal services under the terms of the attached agreement.

A friendly amendment was made and agreed to change the term of the contract to 3 years with 60-day notice of renewal and that the renewal be for one year. Also, language specific to termination for convenience be added to the contract.

The motion passed unanimously.

b. SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY 2023 BOARD ELECTION BALLOT

H. Hossack introduced and explained this item.

Discussion by the Board and staff regarding:

- Incumbents
- Water equity

A motion was made and seconded to instruct staff to prepare the ballot to vote for Robert Swan, Acquanetta Warren, and Sandy Seifert-Raffelson.

The motion passed unanimously.

5. **Unfinished Business:**

a. EMERGENCY CONTRACT FOR EXPLORATORY REPAIR OF FAILED QUAIL HOLLOW ROAD MAINLINE TRENCH

J. Wolff introduced and explained this item.

Discussion by the Board and staff regarding:

*attended remotely

- The original construction was performed to the County specifications. The County is aware that they may need to modify requirements.
- Possible relocation of trench, no
- This will be an exploratory/incremental project
- Continuing problem
- De-water (wait for water to subside) temporarily while inspecting
- Collaboration with the District, the County, and Anderson Pacific
- Extent of repairs/material to be used
- The timeline is 2 to 2.5 weeks
- FEMA coverage

A motion was made and seconded to direct the District Manager to enter into a contract with Anderson Pacific Engineering Construction, Inc. in an amount not to exceed \$250,000.00 for the purpose of repair of the failed potable water main in Quail Hollow Road.

The motion passed unanimously.

b. BIENNIAL DRAFT BUDGET FISCAL YEAR 2023-2025

K. Reed presented and explained this item. Here is a link to the recording with the presentation:

<http://communitytv.org/watch/government-demand/>

Discussion by the Board and staff regarding:

- B & F Committee, thanked staff for making requested changes
- Tracking cash positions
- Rate study is essential
- Same position as every other water system
- Currently serving Forest Springs through master meter, consolidation expected to be complete by June 2024
- Paper to digital removed from budget
- Misleading fire recovery surcharge
- Grants that have been awarded/summary of all grants
- FEMA reimbursement
- Monthly cash flow reporting
- Reserves

Bring the Budget back to the Board at the 6/15/23 BoD meeting.

6. **Consent Agenda:**

- a. BOARD OF DIRECTORS MINUTES 5.4.23 - Approved

7. **Adjournment:** 8:12 p.m.

Minutes approved: 6/21/23 Holly B. Hossack

*attended remotely

