



**BOARD OF DIRECTOR'S MINUTES  
SAN LORENZO VALLEY WATER DISTRICT  
BOULDER CREEK, CALIFORNIA**

The regular meeting of the Board of Directors of the San Lorenzo Valley Water District was called to order by Pres. Nelson on Thursday, February 2, 2006 in the District's Operations Building, 13057 Highway 9, Boulder Creek, California at 7:30 P.M.

**CONVENE MEETING/ROLL CALL:**

Roll call showed Dirs. Rapoza, Ross, Vierra and Nelson present. Dir. Prather was absent. District Manager Mueller, Legal Counsel Hynes and Director of Operations Rogers were also present.

**MINUTES**

- a. Regular Meeting of January 19, 2006

Motion was made by Dir. Rapoza to approve the Minutes of the Regular Meeting of January 19, 2006.

**ROLL CALL:**

Ayes: Rapoza, Ross, Vierra, Nelson  
Noes: None  
Absent: Prather

**ADDITIONS AND DELETIONS TO AGENDA:** None

**ORAL COMMUNICATIONS:** None

**WRITTEN COMMUNICATIONS:** None

**CONSENT AGENDA:** None

**UNFINISHED BUSINESS:** None

**NEW BUSINESS:**

- a. Request by Lorraine Palmer to provide voluntary services for goat care.

Director of Operations Rogers stated that Ms. Palmer had previously addressed the Board regarding goat care during the January 19, 2006 Board meeting. He had contacted Ms. Palmer regarding the care of the goats located on the District's Bear Creek Estates Wastewater property. Ms. Palmer had provided a list of shots, fees, etc., that was a relatively small budget to care for the goats. She would work as a volunteer employee for the District. Director of Operations Rogers recommended that the Board move forward with the agreement between the District and Ms. Palmer.

Manager Mueller stated that a proposed Resolution before the Board would declare certain volunteers eligible for Workers Compensation Insurance. Pursuant to Labor Code Section 3363.5, the District would cover a volunteer's workers compensation based on the Federal minimum wage of \$5.15/hour and the appropriate classification rate for said volunteers work. Pursuant to discussions with the SDMRA representative, Ms. Palmer would be covered by a classification entitled Municipal Worker not engaged in construction or erection work. It was estimated the worker compensation coverage for Ms. Palmer would be \$25.00 per 100 hours worked. In addition, District Counsel is working on a hold harmless and release of liability agreement that Ms. Palmer would execute prior to beginning her services.

Dir. Vierra asked if the District was going to pay all the costs for the veterinary care and those types of things. Manager Mueller replied that was correct. The estimate was approximately \$400 per year.

Motion was made by Dir. Vierra to adopt Resolution No. 24 (05-06) to have Ms. Palmer care for the District goats at the District's Bear Creek Estates Wastewater property.

ROLL CALL:

Ayes: Vierra, Rapoza, Ross, Nelson

Noes: None

Absent: Prather

a. Declaration of surplus property; miscellaneous equipment

Director of Operations Rogers stated that before the Board was a list of equipment purchased by the District over the years that have reached life expectancy. He stated that the District had collected these items for a declaration of surplus property before they can be put out to surplus sales. He also stated that most of the equipment is pretty much outdated and not of any use. There is a list of seventy-two (72) items that he recommends the Board declare surplus and direct staff to have a surplus sale or dispose of as needed.

Dir. Vierra questioned if most of the items would go to recycle. Director of Operations Rogers stated most of the equipment would likely go to the recycle. The District would put an ad in the paper for surplus sale. Staff contacted the County of Santa Cruz Solid Waste and was informed that the Grey Bears would take all the computer items.

Motion was made by Dir. Vierra to adopt Resolution No. 25 (05-06) declaring seventy-two (72) items listed as surplus District property.

ROLL CALL:

Ayes: Vierra, Rapoza, Ross, Nelson

Noes: None

Absent: Prather

9. GENERAL MANAGER REPORTS:

a. Manager

(1) Bill List Period Ending February 2, 2006

Dir. Rapoza questioned the payment to Wells Fargo, in the amount of \$860.29 that was marked "meetings".

Manager Mueller explained the payment was for the Wells Fargo Charge Card and that the notation only explained one expense, a meal meeting with Legal Counsel Oderman. There were other items on the charge card expense.

Motion was made by Dir. Rapoza to approve the bill list in the amount of \$107,744.60.

ROLL CALL:

Ayes: Rapoza, Ross, Vierra, Nelson

Noes: None

Absent: Prather

(2) Leak Adjustment Status Report October 1, 2005 – December 31, 2005

The Board received the Leak Adjustment Status Report; October 1 – December 31, 2005.

Dir. Vierra asked Staff why the dollar amount was so high over the last several years. Operations Director Rogers responded that he didn't know if there was a specific reason. Sometimes it can take up to two months for the District to catch a leak in a vacant home and customers with long service lines don't notice a leak because they don't check their meters. Some leaks can be running for two months and grow quickly. Some adjustments are administratively handled for reasons that are out of the customer's control,

such as a truck running over somebody's meter and breaking it right at the discharge side of the meter. Manager Mueller added that the dollar amount on the Leak Adjustment Status Report is just the adjusted portion of the bill. Operations Director Rogers continued that some people have a hard time with a \$1,000 to \$2,000 water bill. Manager Mueller stated that what may contribute to the increase over time is the public's knowledge of the Districts leak adjustment program. After fifteen years in existence customers are more aware there is a program for relief for expensive bills due to loss. In addition, water rates have gone up over those fifteen years.

- (3) California Regional Water Quality Control Board; Central Coast Region MTB Report for period July 1, 2005 – December 31, 2005

The Board received the Central Coast Region MTBE Report, July 1 – December 31, 2005. Manager Mueller stated the Board should note the general Santa Cruz area on page four. There are three (3) sites in Scotts Valley, all generally around the intersection of Mount Hermon Road and Scotts Valley Drive. Dir. Nelson asked if these sites are test wells. Manager Mueller responded yes. These sites are ground test wells on the premises of the facilities

- (4) Department Status Reports  
(i) Administration

The Board received the Administration Department Status Report.

- (ii) Operations

The Board received the Operations Department Status Report.

- (iii) Engineering

The Board received the Engineering Department Status Report.

- b. Committee/Director Reports (Oral):

Dir. Rapoza reported on the February 1, 2006 LAFCO meeting. LAFCO voted unanimously to approve the annexation of Manana Woods Mutual Water Company to the District. Dir. Rapoza stated that about eight to ten people spoke on this matter. Manager Mueller advised that the process at LAFCO has now entered the thirty day reconsideration period where any interested citizen can ask LAFCO to reconsider its action. At the end of the reconsideration period, LAFCO will send a letter to all registered voters and all property owners within the boundaries of the proposed annexation

and ask them whether they wish to protest the annexation. A receipt by LAFCO of twenty-five percent protest of either property owners or registered voters would trigger an election. Should LAFCO fail to receive the twenty-five percent protests then LAFCO would process and file the necessary documents to complete the annexation. The final documents need to be recorded with the Board of Equalization, and fees to be paid, etc., before the annexation becomes final. Also, a vote by the general membership of the Manana Woods Mutual Water Company is necessary to complete the change in ownership. District Staff is working with Manana Woods and their attorney to complete the transaction. Dir. Vierra asked if the District is well staged regarding the planning and implantation of Manana Woods. Director of Operations Rogers stated that Staff had discussed the matter today and will be setting up additional meetings very shortly. Manager Mueller said that Staff has had a number of pre-planning discussions. Engineering has worked on the pipeline intertie. Dir. Vierra asked if all of the work would be in house. Director of Operations Rogers said probably, but not the mainline extension. Manager Mueller added that the District will contract out the mainline extension.

**INFORMATIONAL MATERIAL:** None

**ADJOURNMENT TO CLOSED SESSION:**

Dir. Nelson adjourned the meeting to closed session at 8:00 p.m. to approve Minutes of the Closed Session Meeting of January 19, 2006, Conference with Legal Counsel. Anticipated Litigation one (1) potential case pursuant to California Government Code Section 54956.9(c) and conference with Real Property Negotiator pursuant to California Government Code Section 54956.8, Property APN 081-241-08 and APNs 081-361-01, -03, -04, -05, -06, -07 and -08.

**RECONVENE TO OPEN SESSION TO REPORT ACTIONS TAKEN IN CLOSED SESSION:**

Dir. Nelson reconvened the regular meeting at 10:15 p.m. and reported out that:

- a. Minutes of Closed Session Meeting January 19, 2006.

Motion was made by Dir. Nelson to approve the Minutes of the Closed Session Meeting of January 19, 2006, as presented.

**ROLL CALL:**

Ayes: Nelson, Rapoza, Ross, Vierra  
Noes: None  
Absent: Prather

- b. CONFERENCE WITH LEGAL COUNSEL; ANTICIPATED LITIGATION  
Pursuant to Government Code Section 54956.9(c)  
One (1) potential case.

No reportable action.

- c. CONFERENCE WITH REAL PROPERTY NEGOTIATOR  
Pursuant to California Government Code section 54956.8  
Property: APN 081-241-08 and APNs 081-361-01, -03, -04, -05, -06, -07 and -08.

No reportable action.

**ADJOURNMENT**

Dir. Nelson adjourned the meeting at 10:15 p.m.

---

Lynn Barker  
District Secretary Pro-tem