



BOARD OF DIRECTORS  
SAN LORENZO VALLEY WATER  
DISTRICT  
REGULAR MEETING  
MINUTES  
JUNE 16, 2022

Thursday, June 16, 2022, at 6:30 p.m., via videoconference and teleconference.

1. Convene Meeting  
Roll Call

Board Members Present:

Gail Mahood, President  
Jayme Ackemann, Vice President  
Bob Fultz, Director  
Jeff Hill, Director  
Mark Smolley, Director

Staff Present:

Rick Rogers, District Manager  
Holly Hossack, District Secretary  
Gina Nicholls, District Counsel  
James Furtado, Director of Operations  
Josh Wolff, Engineering Manager  
Carly Blanchard, Enviro Programs Manager/Admin Analyst

2. Additions and Deletions: None

3. Oral Communications:

A. Layng addressed the Board regarding concerns regarding lamprey passage through the Fall Creek Fish Ladder.

4. President's Report: None

5. Unfinished Business:

a. REMOTE MEETING AUTHORIZATION UNDER AB 361

A motion was made and seconded to approve the Remote Meeting Authorization for another 30 days.

Discussion by the Board and staff regarding how much longer we will be allowed to meet remotely.

The motion was approved unanimously.

## 6. New Business:

### a. CROSS COUNTRY PIPELINE CONSTRUCTABILITY PEER REVIEW PROPOSAL

J. Wolff introduced this item and requested waiving formal bidding procedures to award.

Discussion by the Board and staff regarding:

- Peer review was discussed in committee
- 2 presentations to be planned for the peer review process
- The final project will be defined before the workshops
- Price to be reviewed as well as project
- Not a peer review - more an assessment of alternative project
- Looking for a smaller footprint
- Additional set of professional eyes needed on the project
- Give F & L an option to expand their report
- Bring this information to the public for final plan
- Specifics of options and necessity for review
- HKA document in writing, amending the proposal, added to the scope of work

Proposed motion to authorize the District Manager to enter a contract in an amount not to exceed \$57,875 with the scope of services to include peer review of the middle ground option as set forth in the Board Memo.

- This is not the peer review
- Authorizing sole source determination not necessary
- Cost estimates availability
- 60% peer review 40% middle ground option
- General liability insurance

A. Zilber questioned detailed breakdown of costs.

A motion was made and seconded to authorize the District Manager to enter into a contract with Haro, Kusinich & Associates for a peer review of the report not to exceed \$57,875 for the scope of services to include evaluation of the middle ground option in the Board Memo.

The motion passed unanimously.

### b. INVESTMENT POLICY AND TREASURER DESIGNATION

G. Nicholls introduced this item.

Discussion by the Board and staff regarding:

- This is "housekeeping" but is required yearly
- Performance standards compared to last year-no changes

- Investment funds with the County of Santa Cruz
- Changes made to the Investment Policy was cleaned up

A motion was made and seconded to adopt the attached resolution regarding re-adoption of the San Lorenzo Valley Water District Investment Policy and renew the delegation of investment authority to the District's Treasurer for fiscal year 2022-23.

The motion passed unanimously.

c. PERSONNEL SYSTEM POLICY

G. Nicholls introduced this item to the Board. Another housekeeping item for annual review.

Discussion by the Board and staff regarding:

- Personnel System Policy designation
- Personnel term v. Human Resources
- Definition of competitive service - Ordinance 99
- State requirements, Ordinance 99, Personnel System Policy, MOUs
- Re-employment/reinstatement
- Background checks
- Corrections of typos

A motion was made and seconded that the Personnel System Policy (Exhibit A) is adopted and shall take effect immediately superseding and replacing all prior versions of the policy and shall remain in effect until superseded by further resolution of the Board.

The motion passed unanimously.

7. Consent Agenda: Approved

- a. BOARD OF DIRECTORS MEETING MINUTES 6.2.22
- b. SPECIAL BOARD OF DIRECTORS MEETING MINUTES 6.9.22

8. District Reports:

- DISTRICT MANAGER'S REPORT
  - Admin Committee made their final review of the RFP for Outreach
  - The Fall Creek Fish Ladder has started fish relocation
  - 2022 Mainline Flushing is completed
  - Quail Hollow pipeline has started
- DEPARTMENT STATUS REPORTS
  - Finance Report - where are we with funds needed for CIP
- COMMITTEE REPORTS

9. Written Communication:

- Email to the Board from A. DeJesus 6.9.22 - J. Davis and B. Beasley called out for compliment

10. Adjournment 7:46 p.m.

July 21, 2022  
Approved

Holly B. Hossack  
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