



BOARD OF DIRECTORS
SAN LORENZO VALLEY WATER
DISTRICT
REGULAR MEETING
MINUTES
MAY 19, 2022

Thursday, May 19, 2022, at 5:30 p.m., via videoconference and teleconference.

1. Convene Meeting
Roll Call

Board Members Present:

Gail Mahood, President
Jayme Ackemann, Vice President
Bob Fultz, Director
Jeff Hill, Director
Mark Smolley, Director

Staff Present:

Rick Rogers, District Manager
Holly Hossack, District Secretary
Gina Nicholls, District Counsel

Pres. Mahood announced that she is turning the presiding duties over to Vice President Ackemann because she is in a rehab center recovering from surgery.

2. Additions and Deletions to Closed Session Agenda: None
3. Oral Communications Regarding Items in Closed Session: None
4. Adjournment to Closed Session: 5:32 p.m.
5. Convene to Open Session at 6:30 p.m.

Vice President Ackemann announced that President Mahood would not be presiding over the meeting, she is in attendance and will be voting but has asked V.P. Ackemann to run the meeting.

6. Report of Actions Taken in Closed Session: The Board voted unanimously in favor of authorizing the District Manager to sign on behalf of the District a proposed settlement agreement resolving the County's dispute with the Water District about the Bear Creek Road collapse in January 2020. A copy of the settlement agreement will be made available to the public once it is signed on behalf of both parties.

7. Re-Convene Meeting 6:30 p.m.
Roll Call

Board Members Present:

Gail Mahood, President
Jayme Ackemann, Vice President
Bob Fultz, Director
Jeff Hill, Director
Mark Smolley, Director

Staff Present:

Rick Rogers, District Manager
Holly Hossack, District Secretary
Gina Nicholls, District Counsel
Kendra Reed, Director of Finance and Business Services
James Furtado, Director of Operations
Carly Blanchard, Environmental Programs Manager
Josh Wolff, Engineering Manager

8. Additions and Deletions: R. Rogers requested that we pull item 12d from the agenda. This item will be brought back to the Board at the next meeting.

9. Oral Communications: None

10. President's Report: None

11. Unfinished Business:

- a. REMOTE MEETING AUTHORIZATION UNDER AB 361
J. Ackemann introduced this item.

A motion was made and seconded to approve the remote meeting authorization.

The motion passed unanimously.

12. New Business:

- a. REVIEW APPLICATION(S) AND POSSIBLE APPOINTMENTS TO THE BUDGET & FINANCE COMMITTEE
J. Ackemann introduced this item.

Discussion by the Board and staff regarding:

- Appointment of both applicants
- Changing the number of members of the Committee to 5
- Resignation of M. Martinez from the Admin Committee to serve on the B & F Committee.
- Admin Committee opening

A motion was made and seconded to appoint E. Paulsen and M. Martinez to the Budget & Finance Committee increasing the number of members to 5, and to accept M. Martinez's resignation from the Administration Committee.

The motion passed unanimously.

b. ORDERING AN ELECTION, REQUESTING COUNTY ELECTIONS TO CONDUCT THE ELECTION AND REQUESTING CONSOLIDATION OF SUCH ELECTION

J. Ackemann introduced this item.

Discussion by the Board and staff regarding:

- Questions from a member of the public regarding the process
- Explanation of the process
- Incumbency/Appointment or Elected
- Candidate Statement

A motion was made and seconded to adopt a resolution Ordering an Election, requesting County Elections to Conduct the Election and requesting Consolidation of such Election and to designate the Statement of Qualifications shall be limited to 200 words and that the Candidates will pay for their Statement of Qualifications if they choose to provide one.

The motion passed unanimously.

c. PUBLIC OUTREACH

J. Ackemann introduce this item. C. Blanchard added information on the things The Buzz has done for the District.

Discussion by the Board and staff regarding:

- Development of the RFP and the process for release
- Increase in budget advantage
- Technical upgrade in communications
- Complex issues coming up
- Propose to split the vote into 2 parts; RFP & Budget Increase
- Include the amount of time anticipated in the RFP
- Grants include outreach costs

A. DeJesus, Ben Lomond, high quality communications and community engagement are crucial to the District.

L. Ford, Felton, this is an important additional service the District is going in the right directions

C. Dzendzel, when, how and whom will bid on the RFP?

A. Zilber, agreed that professional communication will be very helpful to the public.

J. Ackemann clarified that the \$15,000 additional funds for more outreach is available in the budget.

A motion was made and seconded to authorize the District to prepare a Request for Proposals for public relations services and to circulate it within the local community and larger community in the Northern California area.

The motion passed unanimously.

No budget increase motion was made.

- d. NEW STAFF POSITION - CONSTRUCTION INSPECTOR
This item was pulled off of the agenda.

13. Consent Agenda:

- a. BOARD OF DIRECTORS MEETING MINUTES 4.21.22 - this item was questioned and will be revised and returned to the agenda at the next Board meeting.

A motion was made and seconded to amend 4.21.22 minutes to indicate there was a communication from D. Loewen on 4.12.22 with no discussion.

The motion passed unanimously.

- b. BOARD OF DIRECTORS MEETING MINUTES 5.5.22 - approved

14. District Reports:

- DISTRICT MANAGER'S REPORT - None
- DEPARTMENT STATUS REPORTS
Discussion by the Board and staff regarding:
 - Cross-country pipeline peer review for Engineering & Environmental
 - Felton Acres Tank
 - Alta Via pipe problem is not resolved
 - Felton Heights Tank
 - Operating Revenue
 - Debt Coverage to be monitored in the future
 - Passed due billing
 - Fire Recovery Surcharge

- COMMITTEE REPORTS

15. Written Communication: None

16. Adjournment: 7:54 p.m.

June 2, 2022
Minutes Approved

Holly B. Hossack
Holly B. Hossack
District Secretary