



BOARD OF DIRECTORS
SAN LORENZO VALLEY WATER
DISTRICT
REGULAR MEETING
MINUTES
APRIL 21, 2022

Thursday, April 21, 2022, at 5:30 p.m., via videoconference and teleconference.

1. Convene Meeting 5:30 p.m.

Roll Call

Board Members Present:

Gail Mahood, President
Jayme Ackemann, Vice President
Bob Fultz, Director
Mark Smolley, Director

Staff Present:

Rick Rogers, District Manager
Holly Hossack, District Secretary
Gina Nicholls, District Counsel

2. Additions and Deletions to Closed Session Agenda: None

3. Oral Communications Regarding Items in Closed Session: None

4. Adjournment to Closed Session: 5:31 p.m.

5. Convene to Open Session at 6:30 p.m.

6. Report of Actions Taken in Closed Session: None

7. Re-Convene Meeting

Roll Call

Board Members Present:

Gail Mahood, President
Jayme Ackemann, Vice President
Bob Fultz, Director
Mark Smolley, Director

Staff Present:

Rick Rogers, District Manager
Holly Hossack, District Secretary
Gina Nicholls, District Counsel
Kendra Reed, Director of Finance and Business Services
James Furtado, Director of Operations
Carly Blanchard, Environmental Programs Manager

8. Additions and Deletions: None

9. Oral Communications: None

10. President's Report:

G. Mahood said the District has received many grants this year and she wants to recognize and applaud the management staff and our grant writer for their work on the proposals.

C. Blanchard described our recent grant successes. She thanked Susan Robinson, our grant writer, for her services on the grants we have been working on. Management staff has also been helpful in applying for the grants. Since 2020 we have been awarded \$4.5 million in grants. We are currently pursuing \$11 million in grant funding.

11. New Business:

a. REVIEW OF APPLICATIONS FOR BOARD VACANCY

G. Mahood introduced this item and explained the process. One of the applicants were unable to attend the meeting.

Jeff Hill introduced himself and explained his qualifications.

Alina Layng introduced herself and explained her qualifications.

Both applicants were asked and answered the following questions:

- Please describe what particular skills or perspectives you would bring to the Board and why those are important or useful.
- Given that this is a short-term appointment--only until the end of the year--it would be valuable to have the new Board member be ready to hit the ground running. Please describe what experience or involvement you have had with the District and/or with leadership positions with similar Boards.
- What do you consider the major challenges to the District in the next year or two?

Members of the Board also asked the individual applicants questions.

Katie, Boulder Creek, agreed that a biologist should be on the Board and supports Alina Layng.

Jim Mosher, Felton, supports Jeff Hill for his experience with budgets.

Elaine Fresco, Felton, agreed with J. Mosher and supports Jeff Hill.

Larry Ford, Felton, also supports Jeff Hill.

Lee Summers, supports Alina Layng.

E. Zampogna, supports Alina Layng.

A motion was made and seconded to appoint Jeff Hill to the Board.

Discussion by the Board regarding rules of Board members.

The Board voted unanimously to appoint Jeff Hill to the Board.

The Oath of Office was administered to Jeff Hill by the District Secretary.

A 5-minute break was taken. The meeting reconvened at 7:32 p.m.

- b. MEMBERSHIP OF BUDGET & FINANCE COMMITTEE
G. Mahood introduced this item.

A motion was made and seconded to appoint J. Hill to the Budget & Finance Committee as a Board member and all other committees remain the same.

The Board voted unanimously in favor of the appointment.

- c. FISCAL YEAR 2022/2023 BUDGET REVIEW AND ADJUSTMENT
K. Reed introduced and explained this item.

Discussion by the Board and staff regarding:

- Congratulations to K. Reed and staff
- Capital Expenditures - capacity to perform the projects
- Reducing expenses
- Headcount and other staffing
- Capital budget
- Summary as first page
- Making adjustments before actuals
- \$3.2 million grant for consolidation
- Outreach budget to the Board in May

This item is informational and no action is to be taken

- d. WATERSMART GRANT PROGRAM
C. Blanchard introduced this item.

Discussion by the Board and staff regarding:

- Appointment of District Manager as signatory
- Meter replacements - 600

A motion was made and seconded to appoint the District Manager as the representative of the District as signatory and point of contact for the District.

The motion passed unanimously.

e. SLVWD FINANCIAL OBLIGATIONS

B. Fultz introduced and explained this item.

Discussion by the Board and staff regarding:

- Recommendation to take to the committee
- Update of information for modeling
- Consultant or Ad Hoc committee
- Meta data makes a straightforward calculation
- What is the action for the data?
- Dependence on large grants
- Financial position of the District long term
- Shrinking system/no growth community
- Need for transparency
- This sort of model requires explanation and variable assumptions

B. Thomas made a public comment regarding the long term plan and changes to the Board.

B. Fultz thanked the Board for their time and feedback.

A motion was made and seconded to forward this information from Bob Fultz to the Budget and Finance Committee to assess the data that is available to put together a model.

The motion passed unanimously.

12. Unfinished Business:

a. LONG SERVICE LINE AGREEMENT FOR APN 077-032-25

R. Rogers introduced this item.

A motion was made and seconded to approve the resolution attached with the changes to the agreement as discussed.

The motion passed unanimously.

b. REMOTE MEETING AUTHORIZATION UNDER AB 361

A motion was made and seconded to ratify and re-adopt Resolution No. 4 (21-22) so that it continues to be in effect for another 30 days from today's date.

13. Consent Agenda: Approved

14. District Reports:

- Conjunctive Use Draft should be in the June agenda
- Felton Heights Tanks
- PG&E work in Olympia Water Shed
- Arrearages, comparison to budget, exclude fire recovery income
- Amount of water used for flushing
- Graphs for meters being installed
- Maintenance issues

15. Written Communication:

Email from D. Loewen 4.12.22 - No Discussion

16. Adjournment 9:10 p.m.

June 2, 2022

Minutes adopted

Holly B. Hossack

Holly B. Hossack, District Secretary