



BOARD OF DIRECTORS
SAN LORENZO VALLEY WATER
DISTRICT
REGULAR MEETING
MINUTES
JANUARY 20, 2022

To hear the Board's full meeting, watch the video available at: [Government On-Demand – Community Television of Santa Cruz County \(communitytv.org\)](https://www.communitytv.org)

Thursday, January 20, 2022, at 5:30 p.m., via videoconference and teleconference.

MINUTES

1. Convene Meeting

The special meeting of the San Lorenzo Valley Water District Board of Directors was called to order by President Gail Mahood at 5:30 p.m. on Zoom.

Roll Call

Board Members Present:

Gail Mahood, President
Lois Henry, Vice President
Jayme Ackemann, Director
Bob Fultz, Director
Mark Smolley, Director

Staff Present:

Rick Rogers, District Manager
Holly Hossack, District Secretary
Gina Nicholls, District Counsel

2. Additions and Deletions to Closed Session Agenda: None

3. Oral Communications Regarding Items in Closed Session: None

4. Adjournment to Closed Session: 5:33 p.m.

5. Convene to Open Session: 6:30 p.m.

6. Report of Actions Taken in Closed Session:

The Board voted unanimously, 5 to 0, to accept the District Manager's Goals and Objectives for December 2021 - November 2022 and they will be posted to the District website so that all members of the public can view them.

7. Re-Convene Meeting/Roll Call

Board Members Present:

Gail Mahood, President
Lois Henry, Vice President
Jayme Ackemann, Director
Bob Fultz, Director
Mark Smolley, Director

Staff Present:

Rick Rogers, District Manager
Carly Blanchard, Environmental Programs Manager
Holly Hossack, District Secretary
Gina Nicholls, District Counsel
Kendra Reed, Acting Director of Finance and Business Services
Josh Wolff, Engineering Manager

8. Additions and Deletions: None

9. Oral Communications:

Public Comment from Brian Phan.

10. President's Report

President Mahood said that the Admin Committee and the Budget and Finance Committee have had their first meetings for 2022. J. Ackemann will be the chair of the Admin Committee. G. Mahood will be the chair of the Budget & Finance Committee. She also announced that the meeting on January 13, 2022 was canceled because 15 of the 35 District staff members were working from home due to COVID-19, including our District Manager.

11. Unfinished Business:

a. BOARD POLICY MANUAL

G. Nicholls introduced this item. She provided a redline version of the Board Policy Manual with changes for adoption. She asked to extend the deadline for input to the Board Policy Manual.

A motion was made and seconded to adopt the resolution adopting and approving the District's Board Policy Manual for 2022.

The motion passed unanimously.

b. COMBINATION OF ENGINEERING AND ENVIRONMENTAL STANDING COMMITTEES

G. Nicholls explained that this item was needed because the Board Policy Manual was just revised to combine the Engineering and Environmental committees. The membership has to be established.

A motion was made and seconded to appoint Mark Smolley and Bob Fultz to the Engineering and Environmental Committee as Board members. Ken Lande,

Alina Layng, and Michael Murphy will also be appointed to the committee as the public members. The committee membership is set at 5.

The motion passed unanimously.

c. REMOTE MEETING AUTHORIZATION UNDER AB 361

A motion was made and seconded to re-adopt Resolution No. 4 (21-22) authorizing continuation of remote meetings per AB 361.

The motion passed unanimously.

12. New Business:

a. GLEN ARBOR BRIDGE MAINLINE PIPE REPLACEMENT - AWARD OF CONSTRUCTION BID

J. Wolff presented this item to the Board. Four bids were received for this project.

Discussion by the Board and staff including:

- The number of bids received

A motion was made and seconded to authorize and direct the District Manager to enter into a contract with Monterey Peninsula Engineering for the Glen Arbor Bridge Pipeline Construction Project in an amount not to exceed \$320,500.

The motion passed unanimously.

b. GLEN ARBOR BRIDGE MAINLINE PIPE REPLACEMENT - AWARD OF CONSTRUCTION MANAGEMENT BID

J. Wolff introduced this item. Two bids were received. The project is complicated because it will be entirely night work.

Discussion by the Board and staff including:

- Review of bids
- Expanding with a new bidder

A motion was made and seconded to direct the District Manager to enter into a contract with Sandis Civil Engineers for construction management related to the Glen Arbor Bridge Pipeline Replacement Project in a amount not to exceed \$61,850.

The motion passed unanimously.

c. BROOKDALE VIADUCT PIPELINE REALIGNMENT AWARD OF CONSTRUCTION PROJECT

J. Wolff introduced this item and explained the process.

Discussion by the Board and staff including:

- Possibility of change orders.
- Short notice bidding
- Local contractor

A motion was made and seconded to direct the District Manager to enter into a contract with Reber Construction for the Brookdale Viaduct Pipeline construction project in an amount not to exceed \$166,000.

The motion passed unanimously.

- d. CAL FIRE's FIRE PREVENTION GRANT RESOLUTION AND REPRESENTATIVE
C. Blanchard presented this item.

The Board is happy to be getting grants.

A motion was made and seconded to approve the Resolution No. 9 (21-22) appointing the District Manager as signatory and point of contact for the CalFire Fire Prevention Grant.

The motion passed unanimously.

- e. STANDARD SPECIFICATIONS AND DETAILS POLICY
J. Wolff presented this item to the Board.

Discussion by the Board and staff regarding:

- J. Wolff was commended for completing this project
- Posting to the website

A motion was made and seconded approving the Standard Specifications and Details Policy for construction of facilities within the District with Resolution No. 10 (21-22).

The motion passed unanimously.

13. Consent Agenda:

- BOARD OF DIRECTORS MEETING MINUTES 12.2.21
- BOARD OF DIRECTORS SPECIAL MEETING MINUTES 12.7.21
Minutes were approved.

14. District Reports:

DEPARTMENT STATUS REPORTS
COMMITTEE REPORTS

Discussion by the Board and staff regarding:

Environmental

- Grant Tracking Table

Finance

- CZU Surcharge included in revenue
- Past due
- State funds to reimburse arrearages

Engineering

- Felton Heights Tank easement

Operations

- Emergency pipeline North/South water exchange

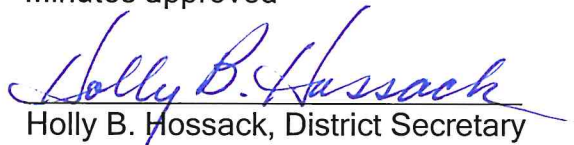
Public comment made by L. Ford.

15. Written Communication: None

16. Adjournment 7:32 p.m.

2.3.2022

Minutes approved


Holly B. Hossack, District Secretary