



**BOARD OF DIRECTORS
SAN LORENZO VALLEY WATER
DISTRICT
MINUTES
OCTOBER 21, 2021**

MISSION STATEMENT: Our Mission is to provide our customers and future generations with reliable, safe and high quality water at an equitable price; to create and maintain outstanding service and community relations; to manage and protect the environmental health of the aquifers and watersheds; and to ensure the fiscal vitality of the San Lorenzo Valley Water District.

Thursday, October 21, 2021, at 5:30 p.m., via videoconference and teleconference.

1. Convene Meeting/Roll Call

Board Members Present:

Gail Mahood, President
Lois Henry, Vice President
Jayme Ackemann, Director
Bob Fultz, Director
Mark Smolley, Director

Staff Present:

Rick Rogers, District Manager
Gina Nicholls, District Counsel
Holly Hossack, District Secretary

2. Additions and Deletions to Closed Session Agenda: None

3. Oral Communications Regarding Items in Closed Session: None

4. Adjournment to Closed Session: 5:32 p.m.

5. Convene to Open Session at 6:30 p.m.

6. Report of Actions Taken in Closed Session: None

7. Re-Convene Meeting/Roll Call

Board Members Present:

Gail Mahood, President
Lois Henry, Vice President
Jayme Ackemann, Director
Bob Fultz, Director
Mark Smolley, Director

Staff Present:

Rick Rogers, District Manager
Gina Nicholls, District Counsel
Holly Hossack, District Secretary
Kendra Reed, Acting Director of Finance & Business Services
Carly Blanchard, Environmental Programs Manager
James Furtado, Director of Operations
Josh Wolff, Engineering Manager

8. Additions and Deletions: None

9. Oral Communications: None

10. Directors Reports

B. Fultz reported that the Admin Committee decided not to fill the vacancy on the committee left by M. Bounds resignation and to wait for the 2022 committee recruitment.

11. Old Business:

a. BOARDROOM LOCATION FOR HYBRID MEETINGS

R. Rogers introduced this item and read from his memo to the Board.

Discussion by the Board and staff regarding; the comparison of possible locations, the Admin Committee recommendation of the Johnson Bldg., parking, renaming of the building, concerns about the long term, and equipment.

B. Fultz made a motion to direct the District Manager to move forward with preparing the Johnson Building for hybrid in-person meetings of the Board.

J. Ackemann seconded the motion.

ROLL CALL VOTE: MOTION PASSED

AYES: G. Mahood, L. Henry, J. Ackemann, B. Fultz, M. Smolley

NOES: None

ABSTAIN: None

12. New Business:

a. CSDA 2021 BYLAW VOTE

R. Rogers introduced this item and read from the memo. G. Nicholls added her input.

Discussion by the Board and staff regarding the acceptance of members and removal of members using opaque criteria.

G. Mahood made a motion to direct the District Secretary to enter a vote of yes to the updates, additions, and improvements in the 2021 CSDA bylaws.

L. Henry seconded.

ROLL CALL VOTE: MOTION PASSED

AYES: G. Mahood, L. Henry, J. Ackemann

NOES: B. Fultz, M. Smolley

ABSTAIN: None

b. QUAIL HOLLOW PIPELINE CONSTRUCTION - AWARD OF CONTRACT

J. Wolff introduced this item.

Discussion by the Board and staff regarding Engineering Committee recommendation to move forward with GraniteRock for this project, transite pipe handling, road resurfacing by the County, 120 day lead time on material because of the supply chain problems, notifying residents that are not currently customers, and budget.

M. Smolley made a motion to award the construction contract for the Quail Hollow Construction Project to the GraniteRock Company based on its bid in the amount of \$2,387,000 and authorize the District Manager to execute such contract on behalf of the District.

B. Fultz seconded.

ROLL CALL VOTE: MOTION PASSED

AYES: G. Mahood, L. Henry, J. Ackemann, B. Fultz, M. Smolley

NOES: None

ABSTAIN: None

c. QUAIL HOLLOW PIPELINE CONSTRUCTION MANAGEMENT - AWARD OF CONTRACT

J. Wolff introduced this item.

Discussion by the Board and staff regarding; Engineering Committee's recommendation to move forward with MME Civil + Structural Engineering for this project, multiple bids, Project Manager position, and explanation of full time oversight of the construction project.

L. Henry made a motion to authorize the District Manager to negotiate and execute a contract on behalf of the District with MME Civil + Structural Engineering for construction management activities at Quail Hollow Pipeline replacement in an amount not to exceed \$163,554.

M. Smolley seconded.

ROLL CALL VOTE: MOTION PASSED

AYES: G. Mahood, L. Henry, J. Ackemann, B. Fultz, M. Smolley

NOES: None

ABSTAIN: None

13. **Consent Agenda:** Approved

14. **District Reports:**

DEPARTMENT STATUS REPORTS

Receipt and consideration by the Board of Department Status Reports regarding ongoing projects and other activities.

- Environmental
- Engineering
- Finance
- Legal
- Operations

Discussion by the Board and staff regarding status reports regarding Big Basin Water, Bear Creek Road, Huckleberry Mainline break, and reduction in water use.

C. Dzendzel questioned per person per day target for individuals' water use.

Discussion by the Board and staff regarding leak detection, and Badger meter monitoring.

C. Dzendzel questioned the information on Badger meters.

Discussion by the Board and staff regarding PG&E mitigation on the Olympia Watershed, conjunctive use, and past due accounts.

COMMITTEE REPORTS

- Future Committee Agenda Items
- Committee Meeting Notes/Minutes
 - SMGWA Meeting Recap 9.23.21
 - Environmental 10.6.21
 - Administration 10.12.21

15. **Written Communication:** None

16. **Adjournment:** 7:39 p.m.

Voting receipt - CSDA 2021 Bylaw Vote

Receipt code: **98TZ**

Time of vote: **2021-10-21 18:51:11 America/Los_Angeles**

IP address: **12.233.108.165**

CSDA Bylaws Updates: **Yes**