



**BOARD OF DIRECTORS  
SAN LORENZO VALLEY WATER  
DISTRICT  
MINUTES  
October 7, 2021**

**MISSION STATEMENT:** Our Mission is to provide our customers and future generations with reliable, safe and high quality water at an equitable price; to create and maintain outstanding service and community relations; to manage and protect the environmental health of the aquifers and watersheds; and to ensure the fiscal vitality of the San Lorenzo Valley Water District.

**Thursday, October 7, 2021, at 5:30 p.m.,** via videoconference and teleconference.

**1. Convene Meeting/Roll Call: 5:30 p.m.**

**Board Members Present:**

Gail Mahood, President  
Lois Henry, Vice President  
Jayme Ackemann, Director  
Bob Fultz, Director  
Mark Smolley, Director

**Staff Present:**

Rick Rogers, District Manager  
Gina Nicholls, District Counsel  
Holly Hossack, District Secretary

**2. Additions and Deletions to Closed Session Agenda: None**

**3. Oral Communications Regarding Items in Closed Session: None**

**4. Adjournment to Closed Session 5:31 p.m.**

**5. Convene to Open Session at 6:30 p.m.**

**6. Report of Actions Taken in Closed Session: None**

**7. Re-Convene Meeting/Roll Call**

**Board Members Present:**

Gail Mahood, President  
Lois Henry, Vice President  
Jayme Ackemann, Director  
Bob Fultz, Director  
Mark Smolley, Director

Staff Present:

Rick Rogers, District Manager  
Gina Nicholls, District Counsel  
Holly Hossack, District Secretary  
James Furtado, Director of Operations  
Kendra Reed, Acting Director of Finance  
Josh Wolff, Engineering Manager

**8. Additions and Deletions: None**

**9. Oral Communications: None**

**10. Directors Reports**

- President Mahood said that no parties have given notice to the Board to open negotiations on employment MOUs. The existing agreements will continue in effect until next year.
- President Mahood announced that the SMGWA met and presented their draft Groundwater Sustainability Plan (GSP). A few comments were received. The revised GSP will be revisited at the SMGWA meeting on November 17, 2021.

**11. Old Business:**

a. NEW BROWN ACT REQUIREMENTS FOR REMOTE MEETINGS UNDER AB 361

G. Nicholls introduced this item and explained the requirements.

Discussion by the Board and staff regarding AB 339, the definition of “emergency”, and a location for hybrid meetings.

L. Henry made a motion to adopt the attached resolution (No. 4 (21-22)) allowing the District to conduct remote meetings pursuant to AB 361.

B. Fultz seconded.

**ROLL CALL VOTE: MOTION PASSED**

AYES: G. Mahood, L. Henry, J. Ackemann, B. Fultz, M. Smolley  
NOES: None  
ABSTAIN: None

**12. New Business:**

a. CONSOLIDATION OF FOREST SPRINGS AND BRACKEN BRAE MUTUALS INTO THE SAN LORENZO VALLEY WATER DISTRICT

R. Rogers introduced this item and explained the reason for this item.

Discussion by the Board and staff regarding consolidation, the grant for consolidation, memorandums of understanding with Bracken Brae & Forest Springs, resources to cover more customers, what happens if there are cost overruns, negotiations with the mutuals, and long term costs of this project.

N. Launder-Berridge, Bracken Brae, said that they applied for FEMA funds and are waiting to hear if they have been accepted. They are planning to upgrade their system and replace their treatment plant. They are eager to start this discussion with the District.

Discussion by the Board, staff and Bracken Brae representative.

G. Mahood made a motion to direct the District Manager begin negotiations with Bracken Brae and Forest Springs immediately regarding consolidation while awaiting the outcome of the grant proposal and reporting back to the Board and report back at the November 4<sup>th</sup> BoD meeting.

B. Fultz seconded.

**ROLL CALL VOTE: MOTION PASSED**

AYES: G. Mahood, L. Henry, J. Ackemann, B. Fultz, M. Smolley  
NOES: None  
ABSTAIN: None

L. Henry made a motion to adopt the attached resolution (No. 5 (21-22)) authorizing the grant application.

B Fultz seconded.

**ROLL CALL VOTE: MOTION PASSED**

AYES: G. Mahood, L. Henry, J. Ackemann, B. Fultz, M. Smolley  
NOES: None  
ABSTAIN: None

b. 2021 CAPITAL IMPROVEMENT PROGRAM PIPELINE PROJECT  
DESIGN - AWARD OF CONTRACT

J. Wolff introduced this item.

Discussion by the Board and staff regarding the bid from Sandis, and the Engineering Committee's input.

M. Smolley made a motion to Direct the District Manager enter into a contract with Sandis for the 2021 CIP Pipeline Project Design.

J. Ackemann seconded.

**ROLL CALL VOTE: MOTION PASSED**

AYES: G. Mahood, L. Henry, J. Ackemann, B. Fultz, M. Smolley  
NOES: None  
ABSTAIN: None

c. 2021 FEDERAL EMERGENCY MANAGEMENT AGENCY PIPELINE  
PROJECT DESIGN - AWARD OF CONTRACT

J. Wolff introduced this item.

Discussion by the Board and staff regarding the Sandis bid, and FEMA coverage of this project.

M. Smolley made a motion to Direct the District Manager to enter into a contract with Sandis for plans and specifications for the 2021 FEMA Pipeline Project in the amount of \$171,000.

B. Fultz seconded.

**ROLL CALL VOTE: MOTION PASSED**

AYES: G. Mahood, L. Henry, J. Ackemann, B. Fultz, M. Smolley  
NOES: None  
ABSTAIN: None

d. HUCKLEBERRY ISLAND ENGINEERING CONSULTANT  
CONTRACT

J. Wolff introduced this item.

R. Rogers noted that the reason the MME was chosen for this project is because they were the original designers of the bridge that we are looking to hang the pipe on.

Discussion by the Board and staff regarding phase 1 & 2, additional design costs, timeline, easements, ownership of the bridge, concern about rainy season, and emergency plan in process.

M. Smolley made a motion to authorize the District Manager to enter into a contract with MME for the amount of \$44,000 for the pipeline conceptual design.

B. Fultz seconded.

**ROLL CALL VOTE: MOTION PASSED**

AYES: G. Mahood, L. Henry, J. Ackemann, B. Fultz, M. Smolley  
NOES: None  
ABSTAIN: None

- e. SPRINGBROOK CLOUD UPGRADE CONTRACT  
K. Reed introduced this item.

Discussion by the Board and staff regarding updating Springbrook to the cloud, staff time in transition, timeline for the process, concurrent systems, discounts, and professionalism of Springbrook.

J. Ackemann made a motion to approve the District to enter into a contract with Springbrook to upgrade to their cloud based software.

B. Fultz seconded.

**ROLL CALL VOTE: MOTION PASSED**

AYES: G. Mahood, L. Henry, J. Ackemann, B. Fultz, M. Smolley  
NOES: None  
ABSTAIN: None

**13. Consent Agenda: approved**

- a. BOARD OF DIRECTORS MEETING MINUTES 9.2.21
- b. BOARD OF DIRECTORS MEETING MINUTES 9.16.21

**14. District Reports:**

- COMMITTEE REPORTS
  - Future Committee Agenda Items
  - Committee Meeting Notes/Minutes
    - Admin 9.14.21

**15. Adjournment 8:17 p.m.**