



**BOARD OF DIRECTORS
SAN LORENZO VALLEY WATER
DISTRICT
MINUTES
May 6, 2021**

MISSION STATEMENT: Our Mission is to provide our customers and future generations with reliable, safe and high quality water at an equitable price; to create and maintain outstanding service and community relations; to manage and protect the environmental health of the aquifers and watersheds; and to ensure the fiscal vitality of the San Lorenzo Valley Water District.

Thursday, May 6, 2021, at 5:30 p.m., via videoconference and teleconference.

1. Convene Meeting/Roll Call 5:30 p.m.

Board Members Present:

Gail Mahood, President
Lois Henry, Vice President
Bob Fultz, Director
Mark Smolley, Director

Staff Present:

Rick Rogers, District Manager
Gina Nicholls, District Counsel
Holly Hossack, District Secretary

2. Additions and Deletions to Closed Session Agenda: None

3. Oral Communications Regarding Items in Closed Session: None

4. Adjournment to Closed Session: 5:31 p.m.

5. Re-Convene to Open Session: 6:30 p.m.

6. Report of Actions Taken in Closed Session: None

7. Re-Convene Meeting/Roll Call

Board Members Present:

Gail Mahood, President
Lois Henry, Vice President
Bob Fultz, Director
Mark Smolley, Director

Staff Present:

Rick Rogers, District Manager
Gina Nicholls, District Counsel
Holly Hossack, District Secretary
Carly Blanchard, Environmental Planner
James Furtado, Director of Operations
Josh Wolff, Engineering Manager
Stephanie Hill, Director of Finance and Business Services

8. Additions and Deletions:

B. Fultz said he had a potential addition to the agenda. He said that the Board voted to have the report on the Consolidation brought back to the Board on May 6, 2021. He said that it should be on the agenda, if nothing else to explain why it isn't on the agenda. He read from the meeting minutes.

R. Rogers explained that the Consolidation was put on hold until the Board vacancy could be filled. If the vacancy is filled tonight, the Consolidation will be brought to the May 20th Board meeting.

9. Oral Communications:

J. Mosher made a public comment.

G. Nicholls said that there is nothing to say at this point about the ongoing legal matter.

R. Moran made a public comment.

10. New Business:

a. REVIEW OF APPLICATIONS FOR BOARD VACANCY

G. Mahood introduced this item and explained the process for the interview.

A. Layng introduced herself and explained why she would like to be on the Board of Directors.

J. Ackemann introduced herself and explained why she should be on the Board of Directors.

G. Mahood questioned each of the candidates individually regarding issues facing the District.

L. Henry thanked the candidates for their interest in the District. She understands that there is a concern about the long-time commitment for continuity.

J. Mosher, J. Hill and Paul made public comments.

Discussion by the Board regarding the candidates.

B. Fultz made a motion to appoint Jayme Ackemann to the San Lorenzo Valley Water District Board of Directors.

M. Smolley seconded.

ROLL CALL VOTE: MOTION PASSED

AYES:	All
NOES:	None
ABSTAIN:	None

The District Secretary administered the Oath of Office for J. Ackemann.

b. ADJUSTMENT TO BOARD COMMITTEE MEMBERSHIP

G. Mahood introduced this item. She suggested that J. Ackemann take her place on the Administration Committee, all other committees remain the same.

B. Fultz made a motion to appoint J. Ackemann the Admin and Environmental Committees.

J. Ackemann seconded the motion.

Discussion by the Board and staff regarding the committee assignments make-up, expertise on committees, and equity.

J. Ackemann asked District Counsel if she can retract her second of the motion.

G. Nicholls said that she can retract her second.

J. Ackemann retracted her second and said that she is happy to participate on the Administration Committee.

G. Mahood made a motion to appoint J. Ackemann to the Administration Committee in place of President Mahood and all other committee assignments will remain the same.

L. Henry seconded the motion.

ROLL CALL VOTE: MOTION PASSED

AYES:	All
NOES:	None
ABSTAIN:	None

c. PUBLIC MEMBER VACANCIES ON BUDGET & FINANCE AND ENVIRONMENTAL COMMITTEES

G. Mahood introduced this item. She referred to her proposal in the board memo.

Discussion by the Board and staff regarding the number of public members on the committees, community participation on committees, and the Board's responsibility in committee appointments.

G. Mahood made a motion to change the number of public members on the Budget & Finance Committee from 3 to 2 for the rest of 2021.

L. Henry seconded the motion.

Discussion by the committee regarding clarification of the Board's involvement in all resignations on committees. The Consent Agenda was suggested for future resignations.

ROLL CALL VOTE: MOTION PASSED

AYES:	G. Mahood, L. Henry, J. Ackemann, M. Smolley
NOES:	B. Fultz
ABSTAIN:	None

Discussion by the Board and staff regarding the vacancy on the Environmental Committee.

d. **DROUGHT STAGE RECOMMENDATIONS**

R. Rogers introduced this item and read the agenda memo.

C. Blanchard clarified the definition of Extreme Drought.

Discussion the Board and staff regarding conservation required by "extreme" drought, the goal for conservation, leak reduction, smart meters change-out program, and getting the message out to the public.

M. Smolley made a motion for the Board to adopt the Resolution to Re-Affirm the District's Stage 2 Drought Shortage Emergency.

G. Mahood seconded the motion.

ROLL CALL VOTE: MOTION PASSED

AYES:	All
NOES:	None
ABSTAIN:	None

R. Rogers reiterated that water reduction is extremely important due to the fire damage, loss of surface water, aquifer depletion, and treatment expenses.

e. GRANT WRITER CONSULTANT AWARD

C. Blanchard introduced this item and read from the agenda memo.

Discussion by the Board and staff regarding the grant writer consultant, conflict of interest with other agencies, possible partnering with the City of Santa Cruz, and location of the grant writer.

G. Mahood made a motion for the Board to direct the District Manager to enter into a contract with Susan Robinson as the District's grant writer consultant with a limit of \$35,000 for fiscal year 2021/22.

B. Fultz seconded the motion.

ROLL CALL VOTE: MOTION PASSED

AYES:	All
NOES:	None
ABSTAIN:	None

f. EANDI PROPERTY CONNECTION FEE WAIVER

R. Rogers introduced this item and read from the agenda memo.

Discussion by the Board and staff regarding waiver of connection fees.

M. Smolley made a motion to adopt the resolution as revised and posted on the website to waive connection fees for new 1" meter at 13910 Big Basin Way, APN 081-051-0.

B. Fultz seconded the motion.

Discussion by the Board and staff regarding the 140 years old pipe that was and was still in use and the cost to replace it.

ROLL CALL VOTE: MOTION PASSED

AYES:	All
NOES:	None
ABSTAIN:	None

g. FOREMAN ACCESS TRAIL REHAB DESIGN PROJECT AWARD

J. Wolff presented this item to the Board with a recommendation that the Board direct the District Manager to enter into a contract with Freyer & Laureta for design of the Foreman Access Trail in the amount of \$134,200.

R. Rogers note that this is a FEMA Project.

Discussion by the Board and staff regarding the Engineering Committee review, the buried pipeline, and the length of the pipeline.

G. Mahood made a motion direct the District Manager to enter into contract with Freyer & Laureta, Inc. for design of grading and erosion control measures related to the Foreman Access Trail in conformance with the Freyer & Laureta, Inc. proposal in the amount of \$134,200.00 and dated April 13, 2021.

L. Henry seconded the motion.

ROLL CALL VOTE: MOTION PASSED

AYES:	All
NOES:	None
ABSTAIN:	None

h. LYON ACCESS ROAD DESIGN PROJECT AWARD

J. Wolff introduced this item and described the scope of the project.

Discussion by the Board and staff regarding eligibility for FEMA, the existing slide, and the bids.

G. Mahood made a motion to direct the District Manager to enter into a contract with Sandis Civil Engineers for site investigation and roadway design related to the Lyon Slide Road Design Project in conformance with the Sandis Civil Engineers proposal in the amount of \$162,130.00 and dated April 6, 2021.

B. Fultz seconded the motion.

ROLL CALL VOTE: MOTION PASSED

AYES:	All
NOES:	None
ABSTAIN:	None

**i. CALFIRE CALIFORNIA FOREST HEALTH GRANT
REPRESENTATIVE AUTHORIZATION**

C. Blanchard introduced this item and described the process for assigning a signatory.

Discussion by the Board and staff regarding the amount of the grant.

G. Mahood made a motion for the Board to adopt the resolution as presented appointing the District Manager as signatory and point of contact for the District for the CalFire Forest Health Grant.

J. Ackemann seconded the motion.

ROLL CALL VOTE: MOTION PASSED

AYES:	All
NOES:	None

ABSTAIN: None

- j. PURCHASING/PROCUREMENT PROCEDURES
R. Rogers introduced this item and read from the memo.

Discussion by the Board and staff regarding consultants regulations and alignment with other government agencies for grants.

M. Smolley made a motion to adopt the resolution approving the San Lorenzo Valley Water District Procurement Policies and Procedures dated May 6, 2021.

G. Mahood seconded the motion.

ROLL CALL VOTE: MOTION PASSED

AYES: All
NOES: None
ABSTAIN: None

- k. QUAIL TANK AND UNIVERSITY TANK & BOOSTER SCADA EQUIPMENT - SOLE SOURCE PROCUREMENT
J. Furtado introduced and explained this item.

Discussion by the Board and staff regarding proprietary software, cellular service priority, and updated technology.

C. Dendzel made a public comment.

Discussion by the Board and staff regarding loss of service during fires.

G. Mahood made a motion to adopt the resolution and direct the District Manager to enter into a contract with Emerson Process Management Power & Water Solutions to perform service the amount of \$81,000.

L. Henry seconded the motion.

ROLL CALL VOTE: MOTION PASSED

AYES: All
NOES: None
ABSTAIN: None

11. Adjournment 9:16.p.m.