



**BOARD OF DIRECTORS
SAN LORENZO VALLEY WATER
DISTRICT
AGENDA
June 18, 2020**

Thursday, June 18, 2020 at 6:30 p.m., via videoconference and teleconference.

1. Convene Meeting 6:43 p.m.
2. Roll Call: R. Moran, L. Henry, B. Fultz., S. Swan, L. Farris were all present.
Staff: R. Rogers-District Manager, G. Nicholls-District Counsel, S. Hill-Director of Finance and Business Services, D. Langfield-Engineering Manager, H. Hossack-District Secretary
3. Additions and Deletions to Agenda: none
4. Oral Communications:
Pres. Swan announced that oral communications by the public will be limited to 3 minutes.
5. Unfinished Business:
 - a. LOW INCOME RATE ASSISTANCE (LIRA) RECOMMENDATION FROM THE BUDGET & FINANCE COMMITTEE
R. Rogers introduced this item and read from the staff memo.
S. Hill described the pilot LIRA that was recommended by the Budget and Finance Committee.
L. Henry said that the Budget & Finance Committee reviewed this item and recommend the pilot program as presented by S. Hill.
B. Thomas said that she supports the program but she doesn't think this recommendation is meaningful enough.
J. Mosher echoed B. Thomas' comments.
L. Ford added his endorsement to the program.
Discussion by the Board and staff regarding the program.
B. Thomas questioned if the intention is to go beyond the pilot year will it be part of the budget and if there is a way to identify the lowest income customers.
S. Swan said that a long term program has not been worked out yet. This is a pilot program to see how it works.
M. Lee appreciated the suggestion of a State run program, he doesn't like the lottery idea and he likes the idea of a pilot program.

Discussion by Board and staff regarding the, pilot program, State program, changes to recommended program, revenue source for the program, disputes, and launch date for the program.

L. Henry made a motion to approve Resolution No. 25 (19-20) establishing a rate assistance program for eligible customers. She added that a launch date of July 15, 2020 be added to the motion. The motion was seconded.

Discussion by Board regarding the AB401 letter.

Dir. Farris was not able to vote so on the motion so Dist. Counsel recommended that the vote be called again after the discussion regarding the AB401 letter.

Roll Call on the motion was called again with all Board members present. Four voted in favor of the motion, Dir. Fultz voted no. Motion passed.

Dist. Counsel introduced and explained the Draft AB401 letter.

Discussion by Board and staff regarding the AB401 letter.

L. Henry made a motion to agree to sent this letter regarding AB401 to the State Legislature. The motion was seconded.

All present voted in favor of the motion. Motion passed.

b. STRATEGIC PLAN

R. Rogers introduced this item and read from the staff memo.

L. Henry said that she asked for this item to be on the agenda because S. Hill has asked many times for the Strategic Plan to be completed to help with a multi-year budget. She believes that staff and the public should be involved in the process and that the Dist. Manager can draft a Strategic Plan using the goals and objectives that the Board voted on for the Dist. Manager.

L. Henry made a motion that the Board direct the District Manager to prepare a draft Strategic Plan based on his goals and objectives established by the Board. The motion was seconded.

Discussion by the Board and staff regarding contentious issues, governance training and the Strategic Plan timeline.

M. Lee said that the Strategic Plan should move forward with Fultz and Farris.

B. Thomas had concerns about having one person prepare the Strategic Plan.

L. Summers said she thinks R. Rogers is an excellent choice to prepare the draft Strategic Plan.

L. Ford said that he agrees with L. Summers, R. Rogers is an excellent choice.

R. Rogers clarified the process, the management team would be brought into the process and use the Fultz/Farris plan and bring it back to the Board and public for input.

Discussion by Board and staff regarding the Strategic Plan process.

L. Farris made a motion to direct the District Manager to come up with a revised draft of the Strategic Plan based on the third revision of the Fultz/Farris plan and that the draft should be part of the August 20, 2020 Board of Directors meeting, followed by a one month period of review by Board, staff and public. Approval of the Strategic Plan to be scheduled for the October 15, 2020 BoD meeting. The motion was seconded.

R. Moran liked the motion because it doesn't use consultants.

Four Board members voted in favor of the motion, Dir. Fultz abstained. Motion passed.

Discussion by Board and staff regarding the Governance Training.

District Counsel reminded everyone that the chat feature is not being used or monitored. If you want to provide comments please raise your hand.

c. OPERATIONAL & ECOLOGICAL GAGING CONTRACT

R. Rogers introduced this item.

C. Blanchard described the item and read from the staff memo.

B. Fultz questioned the permanence of this gauging.

R. Rogers said that the SMGWA has just been having discussions regarding this issue.

Discussion by Board and staff regarding the monitoring.

M. Lee questioned other creeks besides Fall Creek.

R. Rogers explained the process.

S. Swan made a motion to direct the Dist. Manager to enter into the contracts with Balance Hydrologics to monitor the operational and ecological gauging. The motion was seconded.

Dir. Farris was unable to vote so the vote will be taken again later.

d. REVENUE UPDATE

R. Rogers introduced this item.

S. Hill presented information regarding a revenue update related to COVID-19 shut downs. The District is not negatively effected for the most part as we are mostly residential. Past due accounts are roughly \$50,000 higher than usual.

Discussion by Board and staff regard the revenue update.

M. Lee said it looks like we have the money for the LIRA program now.

e. GRAND JURY RESPONSE UPDATE

R. Rogers introduced this item.

G. Nicholls presented this item. Staff is seeking direction by the Board as to how to move forward.

Discussion by the Board and staff regarding the response to the Grand Jury.

- c. OPERATIONAL & ECOLOGICAL GAGING CONTRACT (continued)
All present voted in favor of the motion. Motion passed.

G. Nicholls noted in the case of a Director dropping off of the meeting we can mark the Director absent for a vote.

- f. REQUEST FOR INFORMATION - DIRECTOR FULTZ

R. Rogers introduced and described this item.

S. Hill presented her Roadmap for the Future.

B. Fultz explained his reasons for wanting this information on the agenda.

Discussion by Board and staff regarding this item.

M. Lee said that staff is leaving out the most important information and that's the gross income of our rate payers.

S. Swan said that this information should go back to the Committee.

G. Nicholls said that no vote or motion is required as long as the District Manager is clear as to what is being referred to the Budget & Finance Committee.

R. Rogers asked S. Hill if she has any comments.

S. Hill said she will take her presentation to the B & F Committee.

6. New Business: None

7. Consent Agenda:

- a. MINUTES FROM BOARD OF DIRECTORS MEETING JUNE 4, 2020

S. Swan asked if the minutes should be pulled for discussion. No response.

8. District Reports:

- DEPARTMENT STATUS REPORTS

Receipt and consideration by the Board of Department Status Reports regarding ongoing projects and other activities.

- Engineering
- Environmental
- Finance & Business
- Legal
- Operations

R. Rogers announced that this is D. Langfield's last BoD meeting. He will be retiring. He will be missed. He has done a lot for the District in a short time.

S. Swan agreed and thanked him for his efforts.

- COMMITTEE REPORTS

- Future Committee Agenda Items
- Committee Meeting Notes/Minutes
 - Special Environmental Committee Minutes 5.28.20
 - SMGWA Recap 5.28.20
 - Budget & Finance Committee Minutes 6.2.20
 - Administration Committee Minutes 6.3.20
 - Engineering Committee Minutes 6.4.20

R. Moran said there was an Environmental Committee today and there was a presentation on Conjunctive Use.

- DIRECTORS REPORTS

- Director's Communication
- Future Board of Directors Meeting Agenda Items

9. Written Communication:

- LETTER FROM PG&E IN RESPONSE TO OUR LETTER - 6.9.20

10. Informational Material:

- UPDATE ON SLVWD - Press Banner 5.22.20

11. Adjournment 9:55 p.m.