



**BOARD OF DIRECTORS
SAN LORENZO VALLEY WATER DISTRICT
MINUTES
February 20, 2020**

MISSION STATEMENT: Our Mission is to provide our customers and future generations with reliable, safe and high quality water at an equitable price; to create and maintain outstanding service and community relations; to manage and protect the environmental health of the aquifers and watersheds; and to ensure the fiscal vitality of the San Lorenzo Valley Water District.

Thursday, February 20, 2020 at 5:30 p.m., SLVWD, 13057 Highway 9, Boulder Creek, CA 95006.

1. Convene Meeting 5:30 p.m.

Roll Call: L. Farris, B. Fultz, R. Moran, S. Swan, L. Henry were all present.
Staff: R. Rogers, H. Hossack (G. Nicholls will be calling in for Closed Session)

2. Additions and Deletions to Closed Session Agenda: None

3. Oral Communications Regarding Items in Closed Session: None

4. Adjournment to Closed Session 5:32 p.m.

- a. CONFERENCE WITH REAL PROPERTY NEGOTIATORS
- b. PUBLIC EMPLOYEE ANNUAL PERFORMANCE EVALUATION
- c. CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION

5. Convene to Open Session at 6:30 p.m.

6. Report of Actions Taken in Closed Session

Pres. Swan reported that the Board voted to accept the District Manager's goals and objectives December 2019 - November 2020, they will be posted on the website.

7. Roll Call (Open Session): L. Farris, B. Fultz, S. Swan, L. Henry, R. Moran were all present.

Staff: R. Rogers, H. Hossack, D. Langfield, J. Furtado, S. Hill, (G. Nicholls by phone)

8. Additions and Deletions to Open Session:

R. Rogers requested that Item 10a Fall Creek Fish Ladder Construction be deleted from the agenda. Additional information needs to be added to the staff report.

9. Oral Communications:

D. Loewen, Felton - said that she wants to speak about the budget. She read a prepared statement.

L. Ford, Felton - thanked the Environmental Committee for its work on the Fire Management Plan.

10. Unfinished Business:

- a. ~~FALL CREEK FISH LADDER CONSTRUCTION~~
Removed from the agenda

11. New Business:

- a. LOMPICO ASSESSMENT DISTRICT OVERSIGHT COMMITTEE ANNUAL REPORT

R. Rogers introduced this item. He read from the staff memo.

T. Norton presented the LADOC Annual Report to the Board. She requested that the Board receive and accept the report and post it to the website and the LADOC page. Also she would like a one-page mailer be sent to all customers in the Lompico Assessment District.

L. Henry thanked the LADOC for the work they did on the report.

R. Moran also thanked the LADOC for such a thorough report.

D. Loewen addressed the Board and read a prepared statement.

B. Fultz said the report is outstanding work.

Discussion by the Board and public regarding LAD Annual Report.

S. Swan also thanked the LADOC for the report.

L. Henry made a motion to receive and accept the Annual Report from LADOC and to mail out a one-page letter to Lompico Assessment District customers. The motion was seconded.

All present voted in favor of the motion. Motion passed.

- b. BUDGET PROCESS FOR FISCAL YEAR 2020-21 - PRESENTATION

S. Hill presented the Budget process for 2020-21.

B. Fultz questioned if S. Hill is looking for guidance from the Board.

S. Hill said that there aren't any major changes in the budget this year. She is trying to determine if the Board wants anything in the budget.

B. Fultz questioned if S. Hill believes that the reserve funds are funded enough.

S. Hill responded that would be in additional unfunded liability.

Discussion by the Board and staff regarding meters and deferred maintenance (tank coatings).

L. Farris questioned how this was done in the past.

S. Hill responded that she is trying to get the Board and Committees involved sooner than in the past.

Discussion by Board and staff regarding the process.

B. Holloway, Boulder Creek - questioned the rate increase coming up and what Dir. Fultz said about the next rate increase.

Discussion by the Board, staff and public regarding unfunded liability.

c. AWARD OF BID FOR CONSTRUCTION CONTRACT ON THE LOMPICO TANKS REPLACEMENT PROJECT

R. Rogers introduced this item.

D. Langfield read from the staff memo.

R. Rogers added background on this item. He read from the staff memo.

B. Fultz listed the Lompico projects and questioned the \$1million over the assessment.

Discussion by the Board and staff regarding the Lompico projects still to be done.

L. Henry that Lompico brings tax money as well as the assessment money. She thinks Lompico is paying its way.

B. Fultz questioned if there is a way the Board can vote for this and have the discussion about funding separately.

R. Rogers said the construction cost is covered for the 3 construction projects. There is time to discuss the shortfall and the leftover projects.

G. Nicholls said the District can move forward with funding these projects without deciding the ultimate source of funding.

Discussion by the Board and staff regarding the funding for projects committed to but not funded.

T. Norton made a historic point, Lompico was directed by SLVWD to use the engineer that was used.

D. Loewen said when the engineer did the estimate in 2015 she also estimated the cost of the project and it was in the ballpark.

B. Holloway, Boulder Creek - shared his take on the unfunded liabilities and the Fish Ladder project. He questioned if the property that the District can sell to pay for projects.

L. Henry said that redundancy is needed for the tanks.

L. Farris made a motion to direct the District Manager to enter into a contract for the Lompico Tanks Construction Project for \$2,212,250 with Anderson Pacific. The motion was seconded.

All present voted in favor of the motion. Motion passed.

Discussion by Board and staff regarding whether a motion is needed to send funding of the overage to the Finance Committee. No motion necessary.

d. AWARD OF BID FOR THE CONSTRUCTION MANAGEMENT CONTRACT FOR THE LOMPICO TANKS REPLACEMENT PROJECT

R. Roger introduced this item.

D. Langfield read from the staff memo.

Discussion by the Board and staff regarding the bid

B. Fultz didn't like that we only got one response to the RFP.

D. Langfield explained the process.

Discussion by Board and staff regarding the project.

L. Henry said she is happy with MME because of her experience with that firm in Lompico.

L. Henry made a motion to direct the District Manager to award the project to and execute a contract with MME for the Lompico Tanks Project Construction Management in the amount of \$255,348. The motion was seconded.

All present voted in favor of the motion. Motion passed.

e. ENVIRONMENTAL MONITORING AND REPORTING CONSULTING SERVICES FOR THE LOMPICO TANKS PROJECT

R. Rogers introduced this item.

D. Langfield read the staff memo.

L. Farris questioned if the District has used J. McGraw in the past.

B. Fultz was confused about this. He questioned if this went to bid. He questioned if J. McGraw was the only response.

Discussion by the Board and staff regarding the reason J. McGraw was involved in this project.

B. Holloway quoted R. Brown, "when there is only one alternative, start looking for other alternatives."

L. Ford said he competes with J. McGraw and he said this is a really good deal.

D. Loewen said that she doesn't know if it was related to Lompico but in 2018 was awarded a contract for \$200,000+.

Discussion by the Board, staff and public regarding HCP.

S. Swan made a motion to direct the District Manager enter into a contract with Jodi McGraw Consulting in the amount of \$73,801. The motion was seconded.

All present voted in favor of the motion. Motion passed.

f. SURPLUS OF FELTON ACRES TANK

R. Rogers introduced this item.

J. Furtado read the staff memo.

Discussion by the Board and staff regarding this item.

G. Nicholls said there shouldn't be any liability if you sell the wood "as is".

B. Fultz made a motion to approve Resolution No. 18 (19-20) declaring Felton Acres redwood tank boards as surplus. Motion was seconded.

All present voted in favor of the motion. Motion passed.

g. PROPOSED JOINT MEETING BETWEEN SAN LORENZO VALLEY WATER DISTRICT AND SCOTTS VALLEY WATER DISTRICT

R. R introduced this item and read from the staff memo.

Discussion by the Board and staff regarding the Joint Meeting.

G. Nicholls said that she thinks that the District is on top of getting it properly noticed.

Discussion by Board and staff. Staff was directed to move ahead 3rd or 4th week in March.

B. Holloway thinks this is a bad idea.

Discussion by the Board and staff regarding a joint meeting.

12. Consent Agenda:

- a. MINUTES FROM BOARD OF DIRECTORS MEETING FEBRUARY 6, 2020

13. District Reports:

- DEPARTMENT STATUS REPORTS
Receipt and consideration by the Board of Department Status Reports regarding ongoing projects and other activities.
 - Engineering
 - Finance & Business
 - Legal
 - OperationsDiscussion by Board and staff regarding status reports.
- COMMITTEE REPORTS
 - Future Committee Agenda Items
 - Committee Meeting Notes/Minutes
 - Environmental Committee Minutes - 1.15.20
 - Admin Committee Minutes - 1.21.20
 - Engineering Committee Minutes - 1.22.20
 - SMGWA Meeting Summary - 1.23.20
 - B & F Committee Minutes - 1.24.20
 - B & F Committee Minutes - 2.4.20
 - Admin Committee Minutes - 2.5.20
 - Engineering Committee Minutes - 2.6.20
- DIRECTORS REPORTS
 - Director's Communication

R. Moran shared information regarding the SOQ for Fire Management Plan.

Discussion by the Board and staff regarding Panorama the low bidder for the Fire Management Plan.

L. Ford added that Panorama was very impressive.

- Future Board of Directors Meeting Agenda Items

14. Written Communication:

- Email from M. Bray - 2.12.20

15. Informational Material: none

16. Adjournment 8:48 p.m.