



**BOARD OF DIRECTORS
SAN LORENZO VALLEY WATER DISTRICT
MINUTES
JANUARY 9, 2020**

Thursday, January 9, 2020 at 5:30 p.m., SLVWD, 13057 Highway 9, Boulder Creek, CA 95006.

1. Convene Meeting: 5:30 p.m.
Roll Call: L. Farris, R. Moran, B. Fultz, S. Swan, L. Henry
2. Additions and Deletions to Closed Session Agenda: None
3. Oral Communications Regarding Items in Closed Session: None
4. Adjournment to Closed Session 5:31 p.m.
5. Convene to Open Session at 6:30 p.m.
6. Report of Actions Taken in Closed Session: None
7. Roll Call (Open Session): L. Farris, R. Moran, B. Fultz, S. Swan, L. Henry
8. Additions and Deletions to Open Session Agenda:
R. Rogers requested that item 10b Board Policy Manual Changes to be deleted from the agenda. Staff will bring this item back at another agenda.
9. Oral Communications:
C. Dzendzel-Felton, thanked the Board. She asked to revisit the issue of rate payers that are not able to pay their water bill.
D. Herbst introduced himself to the Board.
E. Fresco said that she is not sure how an item gets on the agenda but there are a lot of people concerned about the issue of people not able to pay their water bill.
C. Baughman says that the Board can ask the Budget & Finance Committee to revisit the issue of people not able to pay their water bill.
Discussion by Board, staff and public regarding rate payers not able to pay. It was determined that a meeting will be set up between the District Manager, the Director of Finance, C. Dzendzel & E. Fresco to discuss this item.

10. Unfinished Business:

a. BOARD WORKSHOP - GOVERNANCE NORMS AND STANDARDS TRAINING

R. Rogers introduced this item and read from the memo.

L. Henry said that there had been a lot of problems between ratepayers and the Board when Lompico first came on board. She thinks that things have gone well for the Board and public in the last year. She thinks that the Board itself has issues. She thinks this plan costs too much money. She said she has doubts about this working.

R. Moran questioned where the money would come from to have the training.

Discussion by the Board and staff regarding the source of funds for the training.

R. Moran continued that he would like to have this training with the Board and also to respond to the Grand Jury. He said he supports this training.

B. Fultz questioned a line in the statement that was submitted by MRG. It says that this person will "generate a shared vision/plan for the District". He is not sure what that means.

Discussion by Board and staff regarding Director Fultz's question.

B. Fultz said that he imagined this training would also include discussion around the Strategic Plan. He said he thought there would be an opportunity for the community to participate.

R. Rogers responded that this is mainly for the Board to work on. This will be a publically noticed meeting but it is for the Board.

Discussion by the Board and staff regarding this training.

L. Farris made a motion to accept the recommendation from the District Manager regarding a Board workshop and authorize the District Manager to execute a contract in the amount of \$9,750. The motion was seconded.

B. Fultz made an amendment to say subject to clarification of the line "generate a shared vision/plan for the District". The amended motion was seconded.

E. Fresco said it isn't clear if this training is just for Board or will it include volunteer committee members.

R. Rogers said this training is tailored to the Board, Dist. Manager & Dist. Counsel.

R. Moran said he sees this as a first step.

Discussion by the Board and staff regarding the public inclusion in the process.

L. Ford, Felton-questioned how you will measure the effectiveness of this training. The specific deliverables should be part of the contract.

L. Farris said to look at the scope of work #6 speaks directly towards the measureable outcomes. There should be some commitments out of this from Board.

R. Rogers inserted that there is a follow up in 6 weeks.

L. Henry said she is concerned about the results of this training.

Discussion by the Board regarding L. Henry's concerns.

C. Baughman pointed to the 4th bullet point, "identify contentious issues and work toward collaborative resolutions". He said the Board should be careful that anything discussed in that process needs to be agendaized.

Discussion by the Board and staff regarding the process.

M. Dolson questioned the process.

R. Rogers explained that the facilitator will first meeting with each Board member, District Counsel and Dist. Manager. Then there will be a workshop with the full Board and the public can be present.

L. Henry said we shouldn't talk about specifics in the meeting.

Discussion by the Board regarding the motion.

All present voted in favor of the amended motion. Motion passed.

11. New Business:

a. PUBLIC COMMITTEE MEMBERS FOR 2020

R. Rogers introduced this item and read from the memo.

H. Hossack explained the additional application that was handed out to the Board.

S. Swan asked how many people in the public have applied for committees.

D. Herbst reintroduced himself and stated his qualifications.

R. Moran supports D. Herbst.

E. Fresco served on Enviro and stated her interests.

G. Mahood introduced herself and said that she was appointed late last year to the Engineering Committee. She is now retired and ready to serve.

Dave Ladd introduced himself and stated his qualifications.

Discussion by the Board and staff regarding the appointments and quorum.

G. Nicholls noted that where there is an even number of members on a committee you need $\frac{1}{2} + 1$ for a quorum.

Discussion by the Board and staff regarding the committee members.

E. Fresco said she likes the idea of larger committees.

C. Baughman agreed.

S. Swan said that he heard that the Board is approving the #1 choice of committee for every applicant and expanding or reducing the size of every committee as needed.

G. Nicholls based on the consensus that Pres. Swan identified is that the Administrative Committee will consist of a total of 4 members, the Budget & Finance Committee will have 3 members, the Engineering Committee will have 6 members, the Environmental Committee will have a total of 6 members, and LADOC will have a total of 4 members.

B. Fultz made a motion that the Board accept the appointments as listed by Counsel. The motion was seconded.

L. Farris questioned the choice of chair of the committees.

R. Rogers said that the committees choose the chair.

All present voted in favor of the motion. The motion passed.

Discussion by the Board and staff to set the days and times of the meetings. The District Secretary will poll all committee members for a day and time that works for everyone for the first meeting of the year, regular meetings will be set at that meeting.

b. AWARD OF DESIGN CONTRACT FOR THE GLEN ARBOR BRIDGE PROJECT

R. Rogers introduced this item.

D. Langfield read from the staff memo.

S. Swan asked how this is usually handled.

G. Nicholls offered clarification on Board discussion in relation to public comments.

C. Baughman says that polling the Board first is a really good idea.

B. Fultz noticed that there is a big difference in prices.

D. Langfield responded.

Discussion by Board and staff regarding price difference and the chosen design contractor.

L. Farris noted that the Engineering Committee has seen these bids and commended the Engineering Manager for checking with all bidders.

L. Henry noted that sometimes Freitas doesn't meet deadlines.

D. Langfield responded.

R. Moran asked if Freitas + Freitas could wind up doing the work.

Discussion by Board and staff regarding design of the project.

R. Rogers said that they need a motion authorizing the Dist. Manager to execute the agreement.

G. Nicholls said the in the motion it should specifically authorize the Dist. Manager to execute the contract with Freitas + Freitas.

L. Henry made a motion to authorize the Dist. Manager to execute the contract with Freitas + Freitas. The motion was seconded.

All present voted in favor of the motion. The motion passed.

c. VEHICLE PURCHASE AWARD OF BID

R. Rogers introduced this item and read from the memo.

Discussion by the Board and staff regarding the item.

G. Nicholls because the response was a week late you don't have to accept the bid.

Discussion by the Board and staff regarding the item.

L. Farris made a motion to accept the recommendation of the District Manager and award North Bay Ford with the purchase of 3 vehicles and authorize the Dist. Manager to purchase. The motion was seconded.

All present voted in favor of the motion. The motion passed.

d. APPOINTMENT OF BOARD LIAISON TO THE LOMPICO ASSESSMENT DISTRICT OVERSIGHT COMMITTEE

R. Rogers introduced this item and read from the memo.

G. Nicholls clarified this item.

Discussion by Board and staff regarding this item.

S. Swan said he would accept the position of Board Liaison to the

LADOC.

Discussion by the Board and staff regarding the appointment.

R. Moran volunteered to serve as the liaison.

C. Baughman said it looks good for Pres. of the Board to be the liaison.

F. Fultz moved to appoint the Board President as the LADOC Liaison.

The motion was seconded.

All present voted in favor of the motion. The motion passed.

e. THE PROBATION TANK RIBBON-CUTTING EVENT

R. Rogers read from the memo.

Discussion by Board and staff regarding a date for the event.

March 5th 2:00 was determined to be the date of the event.

Discussion by Board and staff regarding the event.

C. Baughman said it's not that long of a walk.

Discussion by the Board and staff regarding the event.

G. Nicholls confirmed that this is a ceremonial event and does not have to be conducted as a noticed meeting.

12. Consent Agenda:

a. MINUTES FROM BOARD OF DIRECTORS MEETING DECEMBER 5, 2019

G. Nicholls explained that Pres. Swan should ask if any Board member or member of the public would like to pull any item from the Consent Agenda for discussion. If so, the item(s) will be pulled and discussed. If not, then no action is necessary.

S. Swan asked if anybody would like to pull an item from the Consent Agenda. No response.

13. District Reports:

- DEPARTMENT STATUS REPORTS

Receipt and consideration by the Board of Department Status Reports regarding ongoing projects and other activities.

- Engineering

- Finance & Business
- Operations

S. Hill noted that her report has the PG&E reconciliation.

Discussion by Board and staff regarding cost of the PG&E shut offs.

G. Nicholls asked if the Board would like for her to propose a method of communication in this matter.

Discussion by Board and staff regarding PG&E shut offs impact on our District.

L. Farris questioned well work on Quail Well.

J. Furtado gave information on the Quail Well.

Discussion by the Board and staff regarding output of the well.

B. Fultz said he is interested in the Bear Creek Estates Wastewater project.

D. Langfield and staff updated the BCE progress.

D. Langfield stated the Lompico Tanks construction and construction management RFPs are out to bid.

Discussion by Board and staff regarding Lompico projects.

Discussion by the Board and staff regarding poly tanks.

G. Nicholls explained that all of the reports have been grouped together for purposes of public comment. You can take public comment at any time.

S. Swan asked if the public has any comments with respect to the status reports.

L. Farris congratulated James on Fall Creek.

- COMMITTEE REPORTS

- Future Committee Agenda Items
- Committee Meeting Notes/Minutes
 - B & F Committee Minutes - 12.3.19
 - Engineering Committee Minutes - 12.5.19
 - LADOC Minutes - 12.10.19
 - SMGWA Meeting Summary - 12.11.19
 - Environmental Committee Minutes - 12.12.19

- DIRECTORS REPORTS

- Director's Communication
 - R. Moran reported on the Invasive Weed Symposium he attended.
- Future Board of Directors Meeting Agenda Items

14. Written Communication:

- Letter from B. McPherson - 12.3.19
- Letter from R. duSaint - 12.4.19
- Email from J. Junkman - 12.9.19

- Letter from L. Johnson - 12.26.19
L. Farris noted the letter from B. McPherson.

15. Informational Material

- Newly Certified Green Businesses - Press 12.3.19
- SLVWD Positive Changes - Press Banner 12.13.19

16. Adjournment 8:30 p.m.