

**SAN LORENZO VALLEY WATER DISTRICT
SPECIAL BOARD MEETING
MINUTES**

June 25, 2015
5:00 p.m.

CONVENE MEETING/ROLL CALL:

Vice Pres. Brown convened the meeting at 5:04 p.m. Roll call showed Dirs. Baughman, Ratcliffe and Hammer were also present. Vice Pres. Brown noted that President Bruce was stuck in traffic but hoped to make it to the meeting so a motion to excuse her absence was postponed until the end of the meeting. District Manager Lee was also present.

NEW BUSINESS:

CAPITAL IMPROVEMENT PLAN - RANKING WORKSHOP 2

District Manager Lee introduced the reason for the workshop and the process. He started by asking everyone to:

- Leave all “baggage” at the door
- Keep an open mind
- Be respectful

Each member of the Board and public are allowed to vote on each of the items in the prioritizing and ranking procedure.

Following is a table showing the results of voting:

2015 CIP Priority/Ranking Matrix

			Rank				
	Votes	Priority	1	2	3	4	5
Regulatory- Is the project required to comply with local, State or Federal law							
Estimated Cost – How much will the project cost	21	3	> \$1M	\$500k < x < \$1M	\$250k < x < \$500k	\$100k < x < \$250K	< \$100k

Fire Service / community safety – Does the project improve fire service	20	4	No			Storage	Flow
Risk of Failure / Hardship of Failure	20	5	No			Yes	
Environmental Stewardship - improve or 'fix' enviro issues	19	4	No			Yes	
Water supply addition/protection/efficiency	19	5	No				Yes
Cost savings / avoidance / ROI / net cost	19	3	No		Yes		
Maintenance Cost / frequency of repair			No		Yes		
Population Served – How many people/customers are impacted by the project	18	3	< 50	50 < x < 250	250 < x < 500	500 < x < 1,000	> 1,000
Water Quality – Does the project protect/improve our water quality	17	4	No			Yes	
Workplace Safety – Does the project correct or prevent a safety issue	17		No		Yes		
Age of facility – How old is the facility being replaced	17		< 10 y	10y < x < 30y	30y < x < 50y	50y < x < 80y	> 80 years
Synergy in relation to other projects. Value added.	17		No		Yes		
Cost of facilities / depreciable asset	12		< 10% Depreciated	< 25% Depreciated	< 50% Depreciated	< 75% Depreciated	Fully Depreciated
Independence integrity. - Help maintain District independence and stability	10		No			Yes	
Existing or expansion – Does the project replace existing or install new infrastructure	8		Expand		Both		Replace
Strategic / Master Plan – Does the project address issues in our Strategic or Master Plan	6		No	Yes			
Schedule – Is the project single or multi-year	6			Multi-year	Single year		
Interagency Cooperation – Does the project require or assist neighboring agencies	2		No	Yes			
Environmental Process – Do we think the project will require a CatEx, Neg Dec, CEQA, NEPA	2		NEPA	CEQA	Neg Dec	CatEx	
Politics – Does the project have political issues	1		Yes		No		
Material of facility – What material is the facility being replaced	0		PVC / HDPE	Ductile / Steel	Cast Iron	AC	Wood

ADJOURNMENT:

President Bruce adjourned the meeting at 6:54 p.m.

Holly B. Morrison
District Secretary