

**SAN LORENZO VALLEY WATER DISTRICT
BOARD MEETING MINUTES**

January 15, 2015

7:30 p.m.

CONVENE MEETING/ROLL CALL:

President Bruce convened the meeting at 7:30 p.m.

President Bruce discussed the possibility of a “Meet and Greet” for the new Board Members and new District Manager. February 4, 2014 was selected as the date for the event, time and place to be determined. Further information to follow.

Roll call showed Dirs. Brown, Baughman, Bruce, Ratcliffe and Hammer were present. District Manager Lee, Director of Operations Rogers, Finance Manager Hill, and Legal Counsel Hynes were also present.

MINUTES:

A motion was made by Pres. Bruce to accept the minutes of the Special Board of Directors Meeting of December 17, 2014, Regular Board of Directors Meeting of December 18, 2014 and Special Board of Director Meeting of January 5, 2015.

ROLL CALL:

Ayes:	Brown, Baughman, Bruce, Ratcliffe, Hammer
Noes:	None
Abstain:	None
Absent:	None

ADDITIONS AND DELETIONS TO AGENDA:

Counsel Hynes suggested deleting item 11b, Conference with Real Property Negotiators, from the closed session agenda. There is no new information to share.

ORAL COMMUNICATIONS:

Jim Rapoza, Ben Lomond, congratulated and welcomed the new Board Members. Mr. Rapoza offered the advice to read agenda packets thoroughly and come to the meetings prepared. Mr. Rapoza also extended special recognition to Rick Rogers, stating that Mr. Rogers achieved a lot in a short period of time.

Julie Hendricks, Boulder Creek, stated she plans to provide information regarding frequent meeting participants at the next few meetings. Ms. Hendricks began with information about herself, her husband, Larry Prather, Randall Brown and Stephen Petersen.

WRITTEN COMMUNICATION: None

CONSENT AGENDA: None

UNFINISHED BUSINESS:

BOARD OF DIRECTORS POLICY MANUAL 2015

, Pres. Bruce opened the discussion by suggesting that each Board Member prepare their notes and give them to the District Secretary by January 20, 2015, to compile for a future Special Board meeting. Eric Hammer suggested that the meeting be combined with other Special meeting items.

A motion was made by Dir. Ratcliffe to agendize the Board of Directors Policy Manual 2015 to another Special Board meeting.

ROLL CALL:

Ayes:	Brown, Baughman, Bruce, Hammer, Ratcliffe
Noes:	None
Abstain:	None
Absent:	None

NEW BUSINESS:

BANK AND INVESTMENT SIGNATURES

Finance Manager Hill read the recommendation memo for Bank and Investment Signatures.

A motion was made by Dir. Brown to approve the Authorized Signature Resolution as written.

ROLL CALL:

Ayes:	Baughman, Bruce, Ratcliffe, Hammer, Brown
Noes:	None
Abstain:	None
Absent:	None

COMMITTEE SCHEDULES

President Bruce asked for a clear and regular meeting schedule for the Committee Meetings. During discussion the following meeting schedule was proposed:

Environmental Committee	2 nd Tuesday of the month, 10:00 a.m.
Facilities and Planning Committee	1 st Tuesday of the month, 10:00 a.m.
Finance Committee	Each Wednesday prior to BoD, 9:00 a.m.
Legislation Committee	2 nd Tuesday of the month, 11:00 a.m.
Lompico Liaison Committee	1 st Tuesday of the month, 1:30 p.m.
Personnel Committee	Bi-monthly, 3 rd Wednesday, 10:00 a.m.
Public Relations Committee	1 st Tuesday of the month, 9:00 a.m.

Dir. Hammer made a motion to move as proposed.

ROLL CALL:

Ayes:	Brown, Baughman, Bruce, Ratcliffe, Hammer
Noes:	None
Abstain:	None
Absent:	None

ONE TIME LEAK ADJUSTMENT STATUS REPORT

Finance Manager Hill presented the quarterly Leak Adjustment Status Report.

Dir. Ratcliffe noted the fact that 2014 has much lower dollar amounts due to monthly billing.

WATER CONSERVATION CREDIT PROGRAMS STATUS REPORT

Finance Manager Hill presented the quarterly Water Conservation Credit Program Status Report.

FINANCIAL STATEMENT FOR FISCAL YEAR 2013-2014

Christopher Brown with Charles Z. Fedak & Company made a presentation to the Board for Audit Report ending June 30, 2014. Mr. Brown stated that he gave the District an unmodified or clean opinion, the financials present fairly in all respects the San Lorenzo Valley Water District on June 30, 2014.

Discussion ensued with the Board requesting clarification of vocabulary and noting errors in the report.

John Fasolas, Felton, stated his concerns about rebuilding reserves. Mr. Fasolas said that drought is a way of life here and rate increases need to be considered in the future.

Bruce Holloway, Boulder Creek, noted that the budget balanced because SLVWD receives property tax revenue and that not all districts get property taxes.

A motion was made by Dir. Hammer to accept the resolution for the Financial Statement for Fiscal Year 2013-2014

ROLL CALL:

Ayes:	Brown, Baughman, Bruce, Ratcliffe, Hammer
Noes:	None
Abstain:	None
Absent:	None

Mr. Brown expressed his thanks to the Board and staff.

Pres. Bruce thanked Mr. Brown for his report and also thanked Finance Manager Hill.

GENERAL MANAGERS REPORTS:

a. Manager

(1) Bill List Period Ending January 15, 2015.

Dir. Baughman questioned a payment made to Ecological Concerns.

Dawn Bowers, Scotts Valley, questioned a payment made to Santa Cruz County.

Bruce Holloway, Boulder Creek, questioned a duplicate payment for legal fees.

Pres. Bruce requested that the duplicate payment be researched and to report back with the finding.

Motion made by Dir. Ratcliffe to approve the Bill list for the period ending January 15, 2015 in the amount of \$720,437.

ROLL CALL:

Ayes:	Brown, Baughman, Bruce, Hammer, Ratcliffe
Noes:	None
Abstain:	None
Absent:	None

(2) Investment Report

Dir. Brown noted that there is a new financial with Morgan Stanley.

Bruce Holloway, Boulder Creek, noted that the District lost money on a \$6 million dollar investment.

(3) Financial Report

(4) Department Status Reports

ADJOURNMENT TO CLOSED SESSION:

President Bruce adjourned the meeting to closed session at 9:03 p.m.

RECONVENE TO OPEN SESSION:

President Bruce reconvened the meeting to open session at 10:03 p.m.

REPORT ACTIONS TAKEN IN CLOSED SESSION:

There were no reportable actions.

ADJOURNMENT:

Pres. Bruce adjourned the meeting at 10:05 p.m.

Holly B. Morrison
District Secretary