

**SAN LORENZO VALLEY WATER DISTRICT
BOARD MEETING MINUTES**

March 19, 2015

6:00 p.m.

CONVENE MEETING/ROLL CALL:

President Bruce convened the meeting at 6:00 p.m.

Roll call showed Dirs. Baughman, Ratcliffe, Brown, Bruce and Hammer were present. District Manager Lee, Director of Operations Rogers, and Legal Counsel Hynes were also present.

ADDITIONS AND DELETIONS TO AGENDA: None

ADJOURNMENT TO CLOSED SESSION:

President Bruce adjourned to closed session at 6:01 p.m.

RECONVENE TO OPEN SESSION:

Pres. Bruce reconvened the meeting to open session at 7:00 p.m.

Roll call showed Dirs. Baughman, Hammer, Ratcliffe and Brown were present. District Manager Lee, Director of Operations Rogers and Legal Counsel Hynes were also present.

REPORT ACTIONS TAKEN IN CLOSED SESSION:

There were no reportable actions.

MINUTES:

A motion was made by Director Ratcliffe to accept the minutes of the Special Board of Directors Meeting and the Regular Board of Directors Meeting of March 5, 2015.

ROLL CALL:

Ayes:	Baughman, Hammer, Bruce, Brown and Ratcliffe
Noes:	None
Abstain:	None
Absent:	None

ORAL COMMUNICATIONS:

Susanne Schettler, Ben Lomond, questioned what is next for implementing the recommendations for the French Broom Project.

District Manager Lee replied that we do not have a plan of action at this time. Staff is working on a plan and we will act on it as soon as it is approved.

WRITTEN COMMUNICATION:

District Manager Lee informed the Board that he received a letter from the Lompico County Water District last night and they expressed an interest in going to LAFCO with this Board and asking for an extension.

CONSENT AGENDA:

Director Hammer recused himself from both Consent Agenda items.

Violet Smith, Boulder Creek, introduced herself as the director of the Redwood Mountain Faire. She thanked the Board for past support.

Director Baughman made a motion to approve the request from the Redwood Mountain Faire and to vote for Eric Hammer to sit on the LAFCO Board.

ROLL CALL:

Ayes:	Bruce, Ratcliffe, Brown and Baughman
Noes:	None
Abstain:	Hammer
Absent:	None

UNFINISHED BUSINESS: None

NEW BUSINESS:

BILL LIST FOR PERIOD ENDING MARCH 19, 2015

President Bruce questioned the \$300 to City of Santa Cruz.

Director Brown is happy to see that we are listing the items by vendor on the bill list and we can probably extend that to the items to be paid.

Director Brown made a motion to accept the Bill List for March 19, 2015 for \$342,130.

ROLL CALL:

Ayes:	Baughman, Hammer, Bruce, Ratcliffe and Brown
Noes:	None
Abstain:	None
Absent:	None

PROBATION TANK

District Manager Lee described the proposal and recommendation for the Probation Tank noting that this is the first step in a project that is scheduled to continue until 2017.

Director Ratcliffe questioned the meaning of “Daily Equalization”.

DM Lee answered that means scheduled pumping,

Director Brown noted that the tank size is the largest size of the options listed.

DM Lee said that the size of the tank was based on recommendations.

Pres. Bruce questioned “if everything falls in line”, what are the anticipated risks.

DM Lee replied that we assume that we know what we are going to find regarding environmental issues but if something unexpected arises we will obviously have to deal with issues.

Pres. Bruce questioned if the tank’s age makes it more vulnerable to catastrophe.

Director of Operation Rogers doesn’t believe catastrophic failure is an issue.

Director Baughman questioned the use of 3 10,000 tanks.

Dir. of Operations Rogers explained that the tanks will be in place during construction and are temporary (6 months).

Director Baughman noted the change to the road size. He also questioned if a project manager would be hire for this project.

DM Lee said that a project manager will be hired for this project. The cost is estimated to be \$110,000. Staff does not have the expertise for this job.

Susanne Schettler, Ben Lomond, questioned the amount of grading required for this project.

Director of Operations Rogers said that we will try to make our footprint as small as possible.

Director Hammer made a motion to approve the Proposal for Design and Permitting Professional Services for the Probation Tank Replacement Project (CIP 5890-1201).

ROLL CALL:

Ayes:	Baughman, Bruce, Ratcliffe, Brown and Hammer
Noes:	None
Abstain:	None
Absent:	None

President Bruce acknowledged Rick Rogers help on this project.

SENIOR CUSTOMER SERVICE POSITION

DM Lee described the position and recommendation. This information has been presented to the Personnel Committee and they agreed to the proposal and recommended that we move the proposal to the full Board.

Director Hammer questioned the physical requirements, is this request discriminatory.

District Counsel Hynes said that this is not a problem, leave it in.

Suellene Petersen, Zayante, recommended that the new person have general ledger knowledge and experience.

Director Brown made a motion to approve the changes to the Sr. Customer Service/Accounting Spec. position.

ROLL CALL:

Ayes:	Baughman, Hammer, Bruce, Ratcliffe and Brown
Noes:	None
Abstain:	None
Absent:	None

SUNNYCROFT HYDRANTS PROPOSAL

DM Lee described this project as a starting point for future pipeline replacement projects. This proposal will authorize staff, up to \$50,000, to locate a fire hydrant(s) in the Sunnycroft neighborhood. Each additional neighborhood will be determined on a case by case basis.

Director Ratcliffe questioned if this is just a fix.

DM Lee replied that this is a permanent solution to fire flow.

Director Hammer suggested that the District prioritize locations in the community for future projects.

Pres. Bruce suggested that we include fire service for input as to the prioritizing of neighborhoods.

DM Lee said that the next master plan will focus on fire flow.

Dir. Brown suggested we see if there are grants available for this project.

Dir. Baughman questioned budget information.

Dan Firth, Ben Lomond, said that he lives in the Sunnycroft neighborhood and he appreciates the District's attempts to help.

Suellene Petersen, Zayante, thinks that the District is doing a great job. She appreciates the level of planning and commitment.

Terry Whettam, Ben Lomond, encourages and is encouraged by the help of the District. His home was the one that burn down although there was an existing hydrant in front of his home with the wrong size for fire flow.

President Bruce made a motion to approve the Sunnycroft Hydrants Proposal.

ROLL CALL:

Ayes:	Baughman, Hammer, Brown, Ratcliffe and Bruce
Noes:	None
Abstain:	None
Absent:	None

CSDA BOARD OF DIRECTORS CALL FOR NOMINATIONS

Director Hammer suggested that the Board nominate Chuck Baughman. Dir. Hammer said that Chuck has the background and the availability and he believes that he will well represent the District.

Dir. Baughman appreciated the thought, but no thanks.

GENERAL MANAGERS REPORTS:

FINANCIAL SUMMARY

Director Baughman thanked District Manager Lee for getting back to him regarding a question previously asked.

Pres. Bruce questioned the reimbursement from the state for the intertie. She also questioned setting a goal for going paperless.

ADMINISTRATION

DM Lee read the highlights from the report.

OPERATIONS

Dir. of Operations Rogers read the highlights from the report.

ENGINEERING

DM Lee read the highlights from the report.

FINANCE

DM Lee read the highlights from the report.

ENVIRONMENTAL

DM Lee read the highlights from the report.

Rick Harrington, Lompico, extended his heartfelt thanks to SLVWD for all of the help we have given to LCWD during his tenure on the Board. He will be moving out of the state. He said they couldn't ask for better neighbors.

ADJOURNMENT:

President Bruce adjourned the meeting at 8:32 p.m.

Holly B. Morrison
District Secretary