

**SAN LORENZO VALLEY WATER DISTRICT
BOARD MEETING MINUTES**

May 7, 2015

6:00 p.m.

CONVENE MEETING/ROLL CALL:

President Bruce convened the meeting at 6:00 p.m.

Roll call showed Dirs. Baughman, Bruce, Ratcliffe and Brown were present. District Manager Lee, Director of Operations Rogers, and Legal Counsel Hynes were also present.

A motion was made by Pres. Bruce to excuse the absence of Director Hammer for the Closed Session, he is scheduled to arrive for the Open Session portion of the meeting.

ROLL CALL:

Ayes:	Baughman, Ratcliffe, Brown and Bruce
Noes:	None
Abstain:	None
Absent:	Hammer

ADDITIONS AND DELETIONS TO AGENDA: None

ADJOURNMENT TO CLOSED SESSION:

President Bruce adjourned to closed session at 6:02 p.m.

RECONVENE TO OPEN SESSION:

Pres. Bruce reconvened the meeting to open session at 7:00 p.m.

Roll call showed Dirs. Baughman, Bruce and Brown were present. District Manager Lee, Director of Operations Rogers, and Legal Counsel Hynes were also present.

President Bruce read the Mission Statement for the San Lorenzo Valley Water District.

Director Hammer arrived at 7:02 p.m.

REPORT ACTIONS TAKEN IN CLOSED SESSION:

President Bruce announced reportable action on item 3c. PUBLIC EMPLOYEE PERFORMANCE EVALUATION, District Counsel.

An annual performance plan was approved for Marc Hynes. The performance objectives will be posted on-line.

ROLL CALL:

Ayes:	Baughman, Ratcliffe, Brown and Bruce
Noes:	None
Abstain:	Hammer
Absent:	None

MINUTES:

Director Baughman made a motion to accept the minutes from the April 15, 2015 Special Joint Board Meeting with Scotts Valley Water District and April 16, 2015 Regular Board of Directors meeting.

ROLL CALL:

Ayes:	Hammer, Bruce, Brown, Ratcliffe and Baughman
Noes:	None
Abstain:	None
Absent:	None

ORAL COMMUNICATIONS:

Julie Hendricks, Boulder Creek, thanked the District for supporting the Redwood Mountain Faire. Ms. Hendricks told the Board about a group that wants total transparency yet they remain anonymous. She said that the District has to pay \$350,000 for an upgraded system to allow this group immediate access to documents. She added that the District office building is 110 years old and needs to be upgraded or replaced for safety, ADA access, etc.

WRITTEN COMMUNICATION:

President Bruce noted the 2 items in written communication.

CONSENT AGENDA:

Pres. Bruce made a motion to accept the Agreement for Installation of Water Distribution Facilities for APN 082-343-16.

ROLL CALL:

Ayes:	Baughman, Hammer, Bruce, Brown and Ratcliffe
Noes:	None
Abstain:	None
Absent:	None

UNFINISHED BUSINESS:

2010 URBAN WATER MANAGEMENT PLAN - DRAFT

District Manager Lee explained the process for accepting the 2010 Urban Water Management Plan. Today begins the 60 day period of availability of the Plan for the public to consider. The Plan has been posted on the SLVWD website and will be sent to interested parties within the sphere of influence of the District, including the local water agencies, cities and libraries. Submit comments to the District.

Stephen Petersen, Zayante, questioned if the Plan is available on line.

President Bruce suggested that we send a copy of the Plan to the San Lorenzo High School Watershed Academy.

Director Baughman made a motion to put the UWMP out to the public for a 60 day period of consideration and comments.

ROLL CALL:

Ayes:	Hammer, Ratcliffe, Bruce, Brown and Baughman
Noes:	None
Abstain:	None
Absent:	None

COMMUNITY OUTREACH CITIZENS ACTION COMMITTEE MATRIX

District Manager Lee explained that the Board requested that we bring the COCA Matrix back for discussion. He noted that we have completed quite a lot of the Matrix items.

President Bruce requested another column in the Matrix with the Strategic Plan support.

District Manager Lee suggested that we include the Matrix in the Administrative Status Report.

Mark Lee, Ben Lomond, questioned if the Board plans to continue the efforts of the COCA Committee.

Pres. Bruce said that it is an open question.

Dist Mgr. Lee said that there is a plan to include public member(s) on the Public Relations Committee.

Directors Brown, Baughman & Hammer think it is an excellent idea to include citizen(s) in the PR Committee.

Director Ratcliffe thinks it will help the information trail.

WATER SHORTAGE EMERGENCY ORDINANCE AMENDMENT

Dist Mgr. Lee said that at the last Board meeting staff brought forth a reworked version of the previous Water Shortage Emergency Ordinance No. 105. It was found to be a cumbersome, repetitive document. Staff has prepared Ordinance No. 106 for your consideration.

Director Brown questioned if we are in Stage 2 or Stage 3 Drought.

Dist. Mgr. Lee said that we are not declaring Stage 3 because it causes mandatory rationing to go into effect. We are asking for 25% reduction in water use over 2013 usage but we are keeping it voluntary.

Dir Brown questioned if we are going to adopt any of Gov. Brown's edicts.

Dist. Mgr. Lee said that we are referencing the State's information as it comes out of Sacramento. We changed outdoor watering to only two days a week for compliance with the Governor's plan.

Julie Hendricks, Boulder Creek, questioned if we need to cut back an additional 25%.

Dist Mgr. Lee explained that our conservation is based on 2013 consumption.

John Fasolas, Felton, questioned our rebate program. He also reminded the Board that Felton Remembrance Day Parade is May 23rd.

Dist Mgr. Lee said that the rebate program has been reinstated.

Mark Lee, Ben Lomond, questioned the filling and cleaning of institutional pools.

Director of Operations noted that we have been working with school. We need to have more communication with other pools in the area.

Director Baughman made a motion that we waive the reading of Ordinance No. 106 beyond the title.

ROLL CALL:

Ayes:	Hammer, Bruce, Ratcliffe, Brown and Baughman
Noes:	None
Abstain:	None
Absent:	None

Director Baughman made a motion to approve Ordinance No. 106.

ROLL CALL:

Ayes:	Hammer, Bruce, Ratcliffe, Brown and Baughman
Noes:	None
Abstain:	None
Absent:	None

NEW BUSINESS:

BILL LIST FOR PERIOD ENDING MAY 7, 2015.

President Bruce appreciated Finance Manager Hill's information on the bill list. Ms. Bruce noted a \$30,000 PGE billing.

Director of Ops Rogers explained that it is related to the intertie.

Mark Lee, Ben Lomond, questioned if are setting up solar on the intertie 6.

It was explained that there is not enough room at that location.

Dir. of Ops Rogers said that there is a real time dashboard on the website of our solar systems.

President Bruce made a motion to approve the bill list for \$730,209.

ROLL CALL:

Ayes:	Baughman, Hammer, Ratcliffe, Brown and Bruce
Noes:	None
Abstain:	None
Absent:	None

MAIN OFFICE HVAC SYSTEM

District Manager Lee explained the HVAC project. Staff recommends the Trebco bid for \$38,920 which includes design, engineering and positive air pressure system.

Director Hammer noted the huge difference in bids.

Director of Operations Rogers pointed out that the bid from Trebco is the only contractor that bid with prevailing wages.

John Fasolas, Felton, suggested that the other contractors should be allowed to re-bid with prevailing wage.

Dist. Mgr. Lee said that would be bid shopping and we can't do that.

Dir. Hammer said that it is unfortunate that the process happened that way that it did. We need to have a policy for this kind of a situation in the future.

Dir. Hammer made a motion to approve the bid from HVAC system from Trebco and to go forward with the project.

ROLL CALL:

Ayes:	Baughman, Bruce, Ratcliffe, Brown and Hammer
Noes:	None
Abstain:	None
Absent:	None

2015-16 BUDGET - SPECIAL MEETING

The Board set a date of Tuesday, May 26, 2015 at 5:00 p.m. for the 2015-16 Special Budget Meeting.

GENERAL MANAGER REPORTS:

ADMINISTRATION

DM Lee read the highlights from the report.

OPERATIONS

Dir. of Operations Rogers read the highlights from the report.

ENGINEERING

DM Lee read the highlights from the report.

FINANCE

DM Lee read the highlights from the report.

ENVIRONMENTAL

DM Lee read highlights from the report.

COMMITTEE/DIRECTOR REPORTS

Dir. Hammer shared highlights from the Spec. PR Committee meeting.

Pres. Bruce shared highlights from the Spec. Facilities & Planning Committee meeting.

Dir. Baughman shared highlights from the Spec. Lompico Liaison Committee meeting.

Pres. Bruce shared highlights from the Legislation Committee meeting.

ADJOURNMENT:

President Bruce adjourned the meeting at 9:19 p.m.

Holly B. Morrison
District Secretary