

**SAN LORENZO VALLEY WATER DISTRICT
BOARD MEETING MINUTES**

May 21, 2015

6:00 p.m.

CONVENE MEETING/ROLL CALL:

President Bruce convened the meeting at 6:00 p.m.

Roll call showed Dirs. Baughman, Bruce, Ratcliffe and Brown were present. District Manager Lee, Director of Operations Rogers, and Legal Counsel Hynes were also present.

ADDITIONS AND DELETIONS TO AGENDA: None

ADJOURNMENT TO CLOSED SESSION:

President Bruce adjourned to closed session at 6:02 p.m.

RECONVENE TO OPEN SESSION:

Pres. Bruce reconvened the meeting to open session at 7:00 p.m.

Roll call showed Dirs. Baughman, Hammer, Brown and Ratcliffe were present. District Manager Lee, Director of Operations Rogers and Legal Counsel Hynes were also present.

President Bruce read the Mission Statement for the San Lorenzo Valley Water District.

REPORT ACTIONS TAKEN IN CLOSED SESSION:

President Bruce announced no reportable actions.

MINUTES:

Director Ratcliffe noted a typo to the minutes of the May 7, 2015 meeting.

Director Brown made a motion to accept the minutes from the May 7, 2015 Regular Board of Directors meeting with the correction of a typo on the second page and the minutes from the May 9, 2015 CIP Workshop.

ROLL CALL:

Ayes:	Baughman, Hammer, Bruce, Ratcliffe and Brown
Noes:	None
Abstain:	None
Absent:	None

ORAL COMMUNICATIONS:

Bruce Holloway, Boulder Creek, noted that the agenda for the Special Budget meeting has the wrong day of the week on the agenda.

WRITTEN COMMUNICATION: None

CONSENT AGENDA:

Pres. Bruce made a motion to accept the Notice of Completion for the Lompico Booster and Waterline.

ROLL CALL:

Ayes:	Baughman, Hammer, Bruce, Brown and Ratcliffe
Noes:	None
Abstain:	None
Absent:	None

UNFINISHED BUSINESS:

COCA COMMITTEE - SURVEY RESULTS

District Manager described the Survey.

Pres. Bruce said the survey was well done and made good use of the Survey Monkey tool. However, she was disappointed in the amount of responses.

Director Brown agreed that response was small but he believes it is representative.

Dist. Manager Lee said that the majority of the responses were hand written yet 100% knew that bill pay was available on line.

Suellene Petersen, Zayante, said that she never saw the survey.

Dir. Hammer said that we needed more PR regarding the survey. He questioned how we get the information out.

LOMPICO COUNTY WATER DISTRICT/SAN LORENZO VALLEY WATER DISTRICT CONSOLIDATION PERMIT WITH LAFCO

Dist. Mgr. Lee said this a request by staff for permission of the Board to send a letter to LAFCO requesting a 12 month extension of the permit with Lompico. It will give the District additional time to explore options. One possible option is "pay as you go". Lompico has requested that SLVWD agree to extend the permit. A detailed analysis will be done.

Pres. Bruce questioned the amount of time that staff is expected to put into the analysis.

Dir. Hammer noted that all that staff is asking for at this time is permission to send a letter to LAFCO extending the permit for one year. A further discussion should come later.

Pres. Bruce questioned Pat McCormick if an additional extension is possible, if needed.

Pat McCormick, LAFCO, said yes, an additional extension is possible.

Bruce Holloway, Boulder Creek, was confused by the “pay as you go” option. He understood that changes to funding source could not be changed in the LAFCO permit. He then described his understanding of the situation.

Pres. Bruce questioned the possibility of changing the package.

Director Hammer noted that the specifics of the LAFCO permit are not on the agenda. We are simply asking to extend the permit.

Dist. Mgr. Lee said that the District needs to research options and if an extension of the permit allows us to do that.

Pat McCormick, LAFCO, said that letters from both districts need to be received in the next few days to get this item on to the LAFCO agenda.

Director Hammer made a motion to approve a letter to LAFCO asking for an extension of the Lompico Consolidation permit.

ROLL CALL:

Ayes:	Baughman, Bruce, Brown, Ratcliffe and Hammer
Noes:	None
Abstain:	None
Absent:	None

ADMINISTRATIVE CAMPUS PROJECT

District Manager Lee described this item. Staff would like to make the property profitable by hiring a Property Manager and demolishing the Prosser Bldg.

Pres. Bruce said that the Board at the time had stopped any development of the Campus Project but they agreed that the property needs to be maintained.

Director Brown suggested that the first project should be to remove the Prosser Building.

DM Lee said that the Quail Hollow storage area has to be vacated so we will also need to move our records to the basement of the Johnson Building.

Pres. Bruce questioned the cost of a Property Manager.

DM Lee said that he will prepare an RFP for a property manager.

Director Hammer said that he would like to see the parking area looked at. Also, safety issues, the stairway on the far left, for example.

Director Ratcliffe said that the neighboring businesses are concerned with the condition of these properties.

Karen Brown, Boulder Creek, said that she had walked the property recently and that it is unsafe.

Suellene Petersen, Zayante, said that she appreciates the plan and an article should be put in the Press Banner.

Director Brown made a motion to go forward with RFPs to hire a property manager and demolish the Prosser building.

ROLL CALL:

Ayes:	Baughman, Hammer, Bruce, Ratcliffe and Brown
Noes:	None
Abstain:	None
Absent:	None

NEW BUSINESS:

BILL LIST FOR PERIOD ENDING MAY 21, 2015.

Director Baughman questioned a payment to RCD.

Director of Ops Rogers said they carry our fish ladder project through the permits.

Director Hammer questioned a payment to MPE for \$350,000. He asked if we are happy with the progress.

Dir. Baughman questioned the Robert & Brune payment.

Dir. of Ops Rogers said that it was for a road over the mountain.

Bruce Holloway, Boulder Creek, questioned several payments.

Director Hammer made a motion to accept the Bill List for \$735,676.

ROLL CALL:

Ayes: Baughman, Bruce, Brown, Ratcliffe and Hammer
Noes: None
Abstain: None
Absent: None

THE GARDEN FAIRE 2015 SPONSORSHIP

President Bruce made a motion to approve sponsorship of the Garden Faire 2015

ROLL CALL:

Ayes: Baughman, Hammer, Brown, Ratcliffe and Bruce
Noes: None
Abstain: None
Absent: None

AMATEUR RADIO WEEK 2015 - DECLARATION

Suellene Petersen described Amateur Radio Week and the services provided by amateur radio operator throughout the region, national and the world.

Director Brown said that the value of amateur radio operators are unquestionable during an emergency.

Director Baughman made a motion to declare June 21 - 27, 2015 Amateur Radio Week.

ROLL CALL:

Ayes: Hammer, Bruce, Brown, Ratcliffe and Baughman
Noes: None
Abstain: None
Absent: None

RESOLUTION OF APPRECIATION FOR JOEL BUSA

Director of Operations Rogers noted that Joel has integrity and has the District in his heart. He has been in charge of water quality for the last 20 years and he has done a phenomenal job. He set up the laboratory so that the District can test samples immediately. He helped design the Lyon plant and the SCADA system. He will be missed.

Pres. Bruce made a motion to approve the Resolution of Appreciation of Joel Busa.

ROLL CALL:

Ayes: Baughman, Hammer, Brown, Ratcliffe and Bruce
Noes: None
Abstain: None
Absent: None

INTRODUCTION OF NEW METERS

Director of Operations Rogers introduced the Badger Meter Orion Cellular Endpoint and Beacon Software Meter Reading System.

Stephen Petersen, Zayante, questioned the security concerns of the new meter.

Dir. Baughman questioned if you can opt out from using this system.

GENERAL MANAGER REPORTS:

ADMINISTRATION

DM Lee read the highlights from the report.

OPERATIONS

Dir. of Operations Rogers read the highlights from the report.

ENGINEERING

DM Lee read the highlights from the report.

FINANCE

DM Lee read the highlights from the report.

ENVIRONMENTAL

DM Lee read highlights from the report.

COMMITTEE/DIRECTOR REPORTS

Dir. Brown shared highlights from the Finance Committee meeting.

Dir. Ratcliffe shared highlights from the Environmental Committee meeting.

Pres. Bruce shared highlights from the Legislation Committee meeting.

ADJOURNMENT:

President Bruce adjourned the meeting at 9:27 p.m.

Holly B. Morrison
District Secretary