

**SAN LORENZO VALLEY WATER DISTRICT
BOARD MEETING MINUTES**

September 3, 2015

6:00 p.m.

CONVENE MEETING/ROLL CALL:

President Bruce convened the meeting at 6:00 p.m.

Roll call showed Dirs. Baughman, Ratcliffe, Brown and Hammer were present. District Manager Lee, Director of Operations Rogers, and Legal Counsel Hynes were also present.

ADJOURNMENT TO CLOSED SESSION:

President Bruce adjourned to closed session at 6:02 p.m.

RECONVENE TO OPEN SESSION:

Pres. Bruce reconvened the meeting to open session at 7:00 p.m. and read the SLVWD Mission Statement.

Pres. Bruce thanked Soquel Creek Water District for the Boardroom table and chairs.

Roll call showed President Bruce, Dirs. Baughman, Brown, Hammer and Ratcliffe were present. District Manager Lee, Director of Operations Rogers and Legal Counsel Hynes were also present.

REPORT ACTIONS TAKEN IN CLOSED SESSION:

President Bruce announced no reportable actions.

ADDITIONS AND DELETIONS TO AGENDA: President Bruce requested that the State of the District be moved ahead of item 11a.

MINUTES:

Director Baughman noted that Severson was spelled incorrectly.

Director Ratcliffe made a motion that the minutes of the August 20, 2015 be accepted as corrected.

ROLL CALL:

Ayes:	Hammer, Brown, Bruce, Baughman, Ratcliffe
Noes:	None
Abstain:	None
Absent:	None

ORAL COMMUNICATIONS:

Larry Ford, Felton, thanked the Board for all of their hard work on behalf of the community and himself.

WRITTEN COMMUNICATION:

District Manager Lee described the email from Ms. Lentz.

CONSENT AGENDA:

Director Baughman noted what he presumed to be an error in the wording of the Acceptance of Easement.

District Manager Lee explained that it is actually a separate issue from the previously accepted issue. Mr. Cahill owns both property but discovered that the county requires that he grant an easement to himself.

President Bruce noted that she thinks that the Annual River & Road Cleanup is a worthwhile event.

Director Brown made a motion to approve the Consent Agenda.

ROLL CALL:

Ayes:	Hammer, Bruce, Baughman, Ratcliffe, Brown
Noes:	None
Abstain:	None
Absent:	None

UNFINISHED BUSINESS:

BULK WATER SALES

District Manager Lee explained the Bulk Water usage and recommended that the Board continue the current Bulk Water Rates.

Dir. Ratcliffe requested clarification. (There was a typo.)

Pres. Bruce questioned the traffic problems.

Dir. Baughman said that he thinks that staff provided a good analysis.

Dir. Brown suggested that the Board review this process regularly.

Pres. Bruce noted that this is only 2-3% of District sales.

Dir. Ratcliffe thought this is a very satisfactory conclusion.

Suellene Petersen, Zayante, questioned the strategy of comparing the bulk water user to regular residential customers with hookups.

District Mgr. Lee explained that the effort was to maintain equity for our customers. The people that live outside the range of water service chose where they live. Our customers had to pay a \$5000 connection fee when they joined the District.

Jim Rapoza, Ben Lomond, noted that the service area and the District boundaries are different.

The Board agreed to leave the Bulk Water Rate as is.

SUNNYCROFT FIRE HYDRANT IMPROVEMENT PROJECT - PAVING

Dist. Manager Lee explained the project and requested that the Board extend the project an additional \$25,000 for paving.

Pres. Bruce questioned the scope of the paving.

Dist. Mgr. Lee said that the paving would be just the trench, the process is T-paving and includes some overlap of existing pavement.

Dir. Brown questioned where the \$25,000 would be in the budget.

Dist. Mgr. Lee said that there were funds for deferred projects that were in the budget that could be reassigned.

Dir. Hammer requested that the actual deferred projects be named.

Dir. Baughman said that he thought this is a good project.

Dir. Hammer said that he appreciated the fact that staff is asking for approval instead of going ahead with paving.

Pres. Bruce noted that she has heard high praise of the District from Sunnycroft residents. This is a great example of Dist. Mgr. Lee's leadership.

John Fasolas, Felton, agreed that this is the kind of project the District should be doing. He thinks the District should have a dedicated construction crew for disaster relief. He said this is a grand notion and the District should move on it.

Dir. Ratcliffe questioned the selection process for this process.

Director Hammer made a motion to approve the additional funds, not to exceed \$25,000.

ROLL CALL:

Ayes:	Brown, Bruce, Baughman, Ratcliffe, Hammer
Noes:	None
Abstain:	None
Absent:	None

NEW BUSINESS:

STATE OF THE DISTRICT

Each of the Board members addressed the public with information about the District, past, present and future.

Jim Rapoza, Ben Lomond, noted that the District is entering its 75th year. Much has been accomplished. The new Board is doing a good job, keep up the good work. Public, keep coming to the meetings and sharing your thoughts and opinions.

Michelle Mosier, Felton, is proud of Felton for becoming part of this District. Thank you.

John Fasolas, Felton, is very pleased with the direction the Board is taking and the energy of the public and Board have together. He noted that he would like to see a wind study on Empire Grade.

RESOLUTION OF APPRECIATION FOR ROXANNE SPRING

President Bruce said that we have had the honor of having Roxanne Spring as an employee of the District for over 35 years and she deserves our appreciation. President Bruce read Resolution No. 11 (15-16) Appreciation for Roxanne Spring.

Finance Manager Hill said that she has only worked with Roxanne for a year and a half but her guidance was crucial in getting her up to speed on the workings of the District. She is amazing with customers and knowledge of the District. Ms. Hill said that she has a tremendous amount of respect for Roxanne.

Jim Rapoza, Ben Lomond, said that Roxanne was here when he became a director. She has survived 4 District Managers, 3 Acting Dist. Managers, and 3 supervisors. She was a very valuable employee. Roxanne rocks!

Dir. Brown said that she has been a welcoming presence. He made a motion to approve the Resolution of Appreciation.

ROLL CALL:

Ayes: Hammer, Bruce, Baughman, Ratcliffe, Brown
Noes: None
Abstain: None
Absent: None

BILL LIST FOR PERIOD ENDING SEPTEMBER 3, 2015

Dir. Baughman questioned the answer to the Bill List question from the last BoD meeting.

Dir. Hammer made a motion to approve the Bill List for 9/3/15 in the amount of \$304.406.

ROLL CALL:

Ayes: Brown, Bruce, Baughman, Ratcliffe, Hammer
Noes: None
Abstain: None
Absent: None

GENERAL MANAGER REPORTS:

District Manager Lee shared highlights of the Admin/Eng. status report.

Admin/Environmental Analyst was very happy to announce that the State accepted the 2010 Urban Water Management Plan.

COMMITTEE/DIRECTOR REPORTS:

The Committee minutes were discussed and accepted.

ADJOURNMENT:

President Bruce adjourned the meeting at 8:42 p.m.