

**SAN LORENZO VALLEY WATER DISTRICT
SPECIAL BOARD MEETING MINUTES**

December 9, 2015

6:00 p.m.

CONVENE MEETING/ROLL CALL:

President Bruce convened the meeting at 6:02 p.m.

Roll call showed Dirs. Baughman, Ratcliffe and Brown were present. District Manager Lee, Director of Operations Rogers and Legal Counsel Hynes were also present.

ADJOURNMENT TO CLOSED SESSION:

President Bruce adjourned to closed session at 6:03 p.m.

Director Hammer arrived at 6:28.

RECONVENE TO OPEN SESSION:

Pres. Bruce reconvened the meeting to open session at 7:02 p.m. and read the SLVWD Mission Statement.

Roll call showed President Bruce, Dirs. Hammer, Baughman, Brown and Ratcliffe were present. District Manager Lee, Director of Operations Rogers and Legal Counsel Hynes were also present.

REPORT ACTIONS TAKEN IN CLOSED SESSION:

President Bruce announced that liability claims from Agenda Items 3c, 3d and 3e were rejected in full, a procedural operation, not confirming or denying. Evaluation will be sent to SDRMA Insurance.

ADDITIONS AND DELETIONS TO AGENDA: None

MINUTES:

Director Brown suggested that the Minutes be moved to the Consent Agenda.

Bruce Holloway, Boulder Creek, noted that Steve Yergovich's name was spelled incorrectly. He further questioned for clarification the statement that Lompico would be bringing 4 employees with the merger.

District Manager Lee said that the merger will bring water rights and 4 employees to the District.

Director Hammer made a motion to approve the minutes of the November 19, 2015.

ROLL CALL:

Ayes: Brown, Bruce, Baughman, Ratcliffe, Hammer
Noes:
Abstain:
Absent:

ORAL COMMUNICATIONS:

Charlene DeBert, Boulder Creek, said that she has requested maps and doesn't hear back within 2 weeks. She asked to be treated with a little more kindness.

WRITTEN COMMUNICATION:

President Bruce noted that there is a poem from a member of the public in the packet.

CONSENT AGENDA:

- 9a BOARD OF DIRECTORS POLICY MANUAL 2016
- 9b SEXUAL HARASSMENT POLICY 2016
- 9c PERSONNEL RULES AND REGULATIONS 2016
- 9d RESPECTFUL WORKPLACE POLICY 2016
- 9e INVESTMENT POLICY 2016

District Manager Lee noted that staff has no changes to recommend to the Consent Agenda policies.

Director Baughman noted that the Reserve Policy on the website is outdated.

Bruce Holloway, Boulder Creek, noted that Section 2a doesn't list Emergency Meetings. He also noted a difference in adjourned regular and regularly adjourned wording. The Board Policy Manual is not being followed, he also noted. He said that the Investment Policy hasn't been reviewed since 2014. He thinks the Finance Manager should look at the Investment Policy. As he has said before, that the Investment Policy refers to a repealed code.

President Bruce said that a review of wording in the Policy Manual and Investment Policy can be undertaken during the Strategic Planning in 2016.

Director Ratcliffe made a motion to approve the Consent Agenda.

ROLL CALL:

Ayes: Hammer, Bruce, Baughman, Brown, Ratcliffe
Noes:
Abstain:
Absent:

UNFINISHED BUSINESS: None

NEW BUSINESS:

11a ELECTION OF OFFICERS 2016

President Bruce nominated Director Brown for President of the Board. Director Ratcliffe seconded the nomination.

Charlene DeBert, Boulder Creek, said that she thinks Randall will do a great job.

ROLL CALL:

Ayes: Hammer, Baughman, Ratcliffe, Bruce

Noes:

Abstain: Brown

Absent:

President Brown nominated Director Ratcliffe for Vice President. Director Bruce seconded the nomination.

ROLL CALL:

Ayes: Hammer, Bruce, Baughman, Ratcliffe, Brown

Noes:

Abstain:

Absent:

District Manager Lee said that staff would like to express sincere thanks and gratitude to Director Bruce for her service and that staff is looking forward to working with President Brown and Vice President Ratcliffe.

11b BOARD OF DIRECTORS MEETING DATES 2016

President Brown shared the history of the 1st and 3rd Thursday meeting times.

Director Ratcliffe would like the dates to stay the same.

District Manager Lee suggested one meeting a quarter be a daytime meeting.

Director Hammer made a motion to approve the Meeting Dates 2016 as it stands.

Director Baughman suggested that the July 7th meeting be moved to June 30th.

Director Hammer suggested that the Board keep it simple.

Bruce Holloway, Boulder Creek, suggested that the Board cancel the December 1st meeting.

ROLL CALL:

Ayes: Brown, Bruce, Baughman, Ratcliffe, Hammer

Noes:

Abstain:

Absent:

11c COMMITTEE APPOINTMENTS 2016

President Brown said that it is his prerogative to name the Board members to the new committees.

Administration Committee - Bruce & Brown

Budget & Finance Committee - Brown & Baughman

Environmental/Engineering/Planning - Ratcliffe & Hammer

Santa Margarita Groundwater Basin Advisory Committee - Bruce & Baughman

Director Hammer thinks this is a very important committee. He has been following this committee for a decade.

Director Baughman says that he agrees it needs a serious commitment.

Dist. Mgr. Lee agreed that the District will become more actively engaged in the SMGBAC. He also suggested that the Board have a standing item on the agenda for groundwater discussion.

Director Ratcliffe questioned the necessity of the Lompico Committee.

District Manager Lee said that in February 2016 the District would consider an Ad Hoc Lompico committee.

Bruce Holloway, Boulder Creek, said that Ad Hoc committees are not very transparent.

11d "EL NINO" PREPARATION

Director of Operations Rogers gave a report on the District's preparation for "El Nino" emergencies.

Director Ratcliffe noted that ACWA's website has quite a lot of "El Nino" information.

11e BILL LIST FOR PERIOD ENDING 12.9.15

Director Baughman made a motion to approve the Bill List for 12.9.15.

ROLL CALL:

Ayes: Hammer, Brown, Bruce, Ratcliffe, Baughman

Noes:

Abstain:

Absent:

GENERAL MANAGER REPORTS:

Q & A from BoD 11/19/15.

Admin/Engineering Status Report

Operations Oct. 2015 Status Report

Environmental Status Report

COMMITTEE/DIRECTOR REPORTS: None

ADJOURNMENT:

President Brown adjourned the meeting at 8:24 p.m.