

**BOARD OF DIRECTOR'S MINUTES  
SAN LORENZO VALLEY WATER DISTRICT  
BOULDER CREEK, CALIFORNIA**

**September 2, 2004**

The regular meeting of the Board of Directors of the San Lorenzo Valley Water District was called to order by Dir. Vierra on Thursday, September 2, 2004 in the District's Operations Building, 13057 Highway 9, Boulder Creek, California at 7:31 p.m.

CONVENE MEETING/ROLL CALL:

Roll call showed Dirs. Nelson, Prather, Rapoza and Vierra present. Dir. Ross was absent. District Manager Mueller and Counsel Hynes were also present.

MINUTES:

- a. Minutes of the Regular Meeting of August 19, 2004

Motion was made by Dir. Rapoza to approve the Minutes of the Regular Meeting of August 19, 2004, as amended.

ROLL CALL:

Ayes:	Rapoza, Nelson, Prather, Vierra
Noes:	None
Absent:	Ross

ADDITIONS AND DELETIONS TO THE AGENDA: None

ORAL COMMUNICATIONS: None

WRITTEN COMMUNICATIONS: None

CONSENT AGENDA: None

UNFINISHED BUSINESS: None

NEW BUSINESS:

- a. CSDA Board of Directors Election-Region Three

Dir. Rapoza stated that he has sentiment for Bob Ptacek and his successful acquisition of Cal-Am Water by the Montara Sanitary District; however, felt that Sherry Sterrett has the best credentials and background.

09/02/04

Motion was made by Dir. Rapoza to authorize the Vice-President of the Board to cast a vote for Sherry Sterrett for the CSDA Board of Directors Election-Region Three, on behalf of the District.

ROLL CALL:

Ayes:	Rapoza, Nelson, Prather, Vierra
Noes:	None
Absent:	Ross

b. Authorization to Bid for Inventory Materials for a Six-Month Period

Motion was made by Dir. Nelson to authorize Bids for Inventory Materials for a Six-Month Period.

ROLL CALL:

Ayes:	Nelson, Prather, Rapoza, Vierra
Noes:	None
Absent:	Ross

c. Budget Amendment for Juvenile Steelhead Survey Report

Manager Mueller stated that the Board directed staff to bring back a budget amendment for Fiscal Year 2004-2005 to allow for sampling of an additional four (4) sites for the Steelhead Survey. The amount of said budget amendment is \$3,108.20.

Motion was made by Dir. Prather to approve Resolution No. 06 (04-05) Budget Amendment for Juvenile Steelhead Survey Report.

ROLL CALL:

Ayes:	Prather, Nelson, Rapoza, Vierra
Noes:	None
Absent:	Ross

d. Award of Bid; Kings Creek Road Water Distribution System Project

Manager Mueller stated that the lowest bidder for the Kings Creek Road Water Distribution System Project was Lewis & Tibbitts, Inc. in the amount of \$216,666.00. Manager Mueller is recommending the Board award the subject project to Lewis & Tibbitts, Inc.

Motion was made by Dir. Vierra to approve Resolution No. 07 (04-05) Award of Bid; Kings Creek Road Water Distribution System Project.

ROLL CALL:

Ayes:	Vierra, Nelson, Prather, Rapoza
Noes:	None
Absent:	Ross

GENERAL MANAGER'S REPORTS:

a. Manager

(1) Bill List Period Ending August 19, 2004

Motion was made by Dir. Rapoza to approve the Bill List Period Ending August 19, 2004 in the amount of \$120,819.22.

ROLL CALL:

Ayes:	Rapoza, Nelson, Prather, Vierra
Noes:	None
Absent:	Ross

(2) Department Status Reports

(i) Administration

Manager Mueller reported that the underground tanks have been installed at Bear Creek Estates and the standby power has been ordered. In addition, Legal Counsel is working on figures for the Bear Creek Estates assessment and will have something for the Board by the end of November

(ii) Operations

The Board received the Operations Department Status Report.

(iii) Engineering

The Board received the Engineering Department Status Report.

b. Committee/Director Reports (Oral):

INFORMATIONAL MATERIAL:

a. Newspaper Articles

The Board received the Newspaper Articles.

ADJOURNMENT TO CLOSED SESSION:

Dir. Vierra adjourned the meeting to closed session at 7:44 p.m. to approve Minutes of the Closed Session Meeting of August 19, 2004 and to Confer with Legal Counsel - Anticipated Litigation, Initiation of Litigation Pursuant to Subdivision (c) of Government Code Section 54956.9-One (1) Potential Case and for Public Employee Performance Evaluation Pursuant to California Government Code Section 54957, Title: District Manager.

RECONVENE TO OPEN SESSION TO REPORT ACTIONS TAKEN IN CLOSED SESSION:

- a. Minutes of the Closed Session Meeting of August 19, 2004

Motion was made by Dir. Vierra to approve the Minutes of the Closed Session Meeting of August 19, 2004, as presented.

ROLL CALL:

Ayes:	Vierra, Nelson, Prather, Rapoza
Noes:	None
Absent:	Ross

- b. CONFERENCE WITH LEGAL COUNSEL -  
ANTICIPATED LITIGATION  
Initiation of Litigation Pursuant to Subdivision (c) of Government Code  
Section 54956.9:  
One (1) Potential Case

No reportable action.

- c. PUBLIC EMPLOYEE PERFORMANCE EVALUATION pursuant to  
California Government Code Section 54957  
Title: District Manager

No reportable action.

ADJOURNMENT:

The meeting was adjourned at 8:02 p.m.

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Kelly Stephens  
District Secretary