

**SAN LORENZO VALLEY WATER DISTRICT
BOARD MEETING MINUTES**

February 6, 2014

7:30 p.m.

CONVENE MEETING/ROLL CALL:

Pres. Bruce convened the meeting at 7:30 p.m. Roll call showed Dirs. Brown, Bruce, Prather, Rapoza, Vierra were present. District Manager Mueller, Director of Operations Rogers, and Legal Counsel Hynes were also present.

MINUTES:

MINUTES OF THE SPECIAL MEETING OF OCTOBER 24, 2013

Motion made by Dir. Vierra to approve the minutes of the October 24, 2013 Special Board of Directors Meeting.

ROLL CALL:

Ayes:	Brown, Bruce, Prather Rapoza, Vierra
Noes:	None
Abstain:	None
Absent:	None

MINUTES OF THE REGULAR MEETING OF JANUARY 16, 2014

Motion made by Dir. Prather to approve the minutes of the January 16, 2014 Board of Directors Meeting.

ROLL CALL:

Ayes:	Brown, Bruce, Rapoza, Vierra, Prather
Noes:	None
Abstain:	None
Absent:	None

ADDITIONS AND DELETIONS TO AGENDA: None.

ORAL COMMUNICATIONS

Peter Lang, Boulder Creek, presented a Certificate of Appreciation to Bruce Holloway, Boulder Creek.

Bruce Holloway, Boulder Creek, addressed the Board regarding a Public Records Request.

WRITTEN COMMUNICATIONS: None.

CONSENT AGENDA: None.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

SAN LORENZO VALLEY WATER DISTRICT COMMUNITY OUTREACH CITIZEN'S ADVISORY COMMITTEE

District Manager Mueller stated that the District Resolution No. 13 (13-14) established the San Lorenzo Valley Water District Community Outreach Committee, and established procedures for member appointments. District Manager Mueller stated that each Board member was responsible for the appointment of two (2) committee members. District Manager Mueller stated that the District received letters of interest from eight (8) members of the public. The Board appointed the following members to the Community Outreach Committee:

Dir. Rapoza appointed Larry Ford and Bryan Largay.

Dir. Prather appointed Jim Coffis and Michele Mosher.

Dir. Bruce appointed Kevin Flavia and Gene Ratcliffe.

Dir. Vierra appointed Lewis Farris, and left one position vacant.

Dir. Brown appointed Charles Baughman, and left one position vacant.

Dir. Bruce stated that she would like to see the committee commence activities. Dir. Rapoza stated that he would like to see a full committee of all ten member before the committee's first meeting.

Motion made by Dir. Rapoza to continue Board of Director appointments to Community Outreach Committee to the February 20, 2014 Board of Directors Meeting.

ROLL CALL:

Ayes: Brown, Bruce, Prather, Vierra, Rapoza

Noes: None

Abstain: None

Absent: None

DECLARATION OF A STATE OF DROUGHT AND CALL FOR VOLUNTARY 20 PERCENT REDUCATION IN WATER USE

District Manager Mueller stated that on January 17, 2014 Governor Brown declared a State of Emergency to exist in California due to prolonged drought conditions. District Manager Mueller stated that the Governor's declaration called upon all Californians to voluntarily reduce water usage by 20 percent.

Motion made by Dir. Rapoza to approve Resolution No. 20 (13-14) Declaring a State of Drought and Calling for an Immediate Voluntary 20% Reduction in Water Use.

ROLL CALL:

Ayes: Brown, Bruce, Prather, Vierra, Rapoza

Noes: None

Abstain: None

Absent: None

AMENDMENT OF CLASSIFICATION PLAN AND COMPENSATION PLAN

District Manager Mueller stated that the Personnel Committee had discussed this matter at their January 10, 2014 meeting. District Manager Mueller stated that staff was recommending changes to the District's current Classification Plan associated with personnel succession planning activities. District Manager Mueller stated that staff had identified key leadership positions in the Operations Department which would soon become vacant due to upcoming retirements. Staff was recommending that the District create two new positions titled; Special Projects Manager, and Senior Water Treatment and System Operator. In addition, staff was also recommending three title reclassifications; Deputy Director of Public Works, GIS/Engineering Manager, and Customer Service Field Representative. District Manager Mueller stated that the proposed changes would have a total estimated financial impact of approximately \$300,000 a year. District Manager Mueller also stated that the Special Projects Manager was for a limited duration of 18 months. District Manager Mueller stated that after sunset of the Special Projects Manager position, the financial impact would be approximately \$160,000 a year. District Manager Mueller presented a draft Salary Schedule which included the recommended changes in positions and titles. District Manager Mueller requested that the Board approve in concept the proposed changes to the Position Classification Plan and Compensation Plan. District Manager Mueller stated that the District was required to notify all affected recognized employee organizations regarding the proposed changes prior to final adoption.

Motion made by Dir. Rapoza to approve in concept the proposed changes to the Classification Plan and Compensation Plan, and direct staff to consult with all recognized employee organizations regarding this matter.

ROLL CALL:

Ayes:	Brown, Bruce, Prather, Vierra, Rapoza
Noes:	None
Abstain:	None
Absent:	None

DECLARATION OF SURPLUS VEHICLE NO. 650

Director of Operations Rogers stated that District Truck No. 650, a 1992 Volvo dump truck, had reached its life expectancy. Director of Operations Rogers stated that Truck No. 650 required major repairs, and further was not compliant with CARB standards. Director of Operations Rogers requested the Board to declare the vehicle as surplus.

Motion made by Dir. Vierra to approve Resolution No. 21 (13-14) Declaration of Surplus Vehicle No. 650.

ROLL CALL:

Ayes:	Brown, Bruce, Prather, Rapoza, Vierra
Noes:	None
Abstain:	None
Absent:	None

2013 EDUCATION GRANT PROGRAM FINAL PROJECT REPORT; FRENCH BROOM MANAGEMENT AND MONITORING PLAN

District Manager Mueller stated that the District had awarded a Data Collection/Restoration Grant to Ecological Concerns, Inc. for a project titled French Broom Management and Monitoring Plan for the Olympia Watershed Site. District Manager Mueller stated that the Environmental Committee reviewed the draft report at their December 18, 2013 meeting, and had requested several amendments thereto. District Manager Mueller stated that Ecological Concerns, Inc. had included all the committee's requested changes. Dir. Prather stated that he had received comments from members of the public regarding the report, and had concerns regarding acceptance. Charles Baughman, Boulder Creek, stated that he had reviewed the final report and found it to contain many flaws which need correction.

Motion made by Dir. Rapoza to refer the report back to the Environmental Committee, and retain final payment of the grant until acceptance and final approval by the Board of Directors.

ROLL CALL:

Ayes:	Brown, Bruce, Prather, Vierra, Rapoza
Noes:	None
Abstain:	None
Absent:	None

2013 EDUCATION GRANT PROGRAM FINAL PROJECT REPORT; SAN LORENZO RIVER EDUCATION PROGRAM

District Manager Mueller stated that the District had awarded an Education Grant to Mountain Parks Foundation for a Classic Education Grant project titled Henry Cowell Redwoods State Park River Education Program. District Manager Mueller stated the project provided training for park docents, and study sessions for elementary school students.

Motion made by Dir. Brown to accept the Final Project Report Henry Cowell Redwood State Park River Education Program.

ROLL CALL:

Ayes:	Bruce, Prather, Rapoza, Vierra, Brown
Noes:	None
Abstain:	None
Absent:	None

GENERAL MANAGERS REPORTS:

Bill List Period Ending February 6, 2014.

Motion made by Dir. Rapoza to approve the Bill List for the period ending February 6, 2014.

ROLL CALL:

Ayes:	Brown, Bruce, Prather, Vierra, Rapoza
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Noes: None
Abstain: None
Absent: None

Cash Flow Report Periods ending August 31, 2013, September 30, 2013, October 31, 2013, November 30, 2013 and December 31, 2013.

The Board received the Cash Flow Report Periods ending August 31, 2013, September 30, 2013, October 31, 2013, November 30, 2013 and December 31, 2013.

Department Status Reports.

The Board received the Department Status Reports.

COMMITTEE/DIRECTOR REPORTS (ORAL):

Dir. Prather reported on the January 22, 2014 Environmental Committee meeting.

Dir. Vierra reported on the January 24, 2014 Finance Committee meeting.

INFORMATIONAL MATERIALS:

The Board received informational newspaper articles.

ADJOURNMENT TO CLOSED SESSION:

Pres. Bruce adjourned the regular meeting to Closed Session at 9:43 p.m. for the purpose of:

CONFERENCE WITH LEGAL COUNSEL: ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9 California Government Code.

One (1) potential case.

CONFERENCE WITH REAL PROPERTY NEGOTIATOR

Conference with Real Property Negotiator pursuant to California Government Code Sections 54956.8 and 54954.2(b)(2).

Property: APN 090-194-14 generally located at 1130 Rebecca Drive, Boulder Creek, California

Agency Negotiator: James Mueller, District Manager

Negotiating Party: Coldwell Banker, Los Gatos

Under Negotiation: Price and Payment Terms

RECONVENE TO OPEN SESSION:

Pres. Bruce reconvened the regular meeting at 9:55 p.m.

REPORT ACTIONS TAKEN IN CLOSED SESSION:

CONFERENCE WITH LEGAL COUNSEL: ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9 California Government Code.

One (1) potential case.

No reportable actions.

CONFERENCE WITH REAL PROPERTY NEGOTIATOR

Conference with Real Property Negotiator pursuant to California Government Code Sections 54956.8 and 54954.2(b)(2).

Property: APN 090-194-14 generally located at 1130 Rebecca Drive, Boulder Creek, California

Agency Negotiator: James Mueller, District Manager

Negotiating Party: Coldwell Banker, Los Gatos

Under Negotiation: Price and Payment Terms

No reportable actions.

ADJOURNMENT:

Pres. Bruce adjourned the meeting at 9:55 p.m.

James A. Mueller
Acting District Secretary