

**BOARD OF DIRECTOR'S MINUTES
SAN LORENZO VALLEY WATER DISTRICT
BOULDER CREEK, CALIFORNIA**

September 16, 2004

The regular meeting of the Board of Directors of the San Lorenzo Valley Water District was called to order by Dir. Ross on Thursday, September 16, 2004 in the District's Operations Building, 13057 Highway 9, Boulder Creek, California at 7:30 p.m.

CONVENE MEETING/ROLL CALL:

Roll call showed Dirs. Nelson, Rapoza, and Ross present. Dir. Prather arrived at 7:33 p.m. and Dir. Vierra was absent. District Manager Mueller and Counsel Hynes were also present.

MINUTES:

- a. Minutes of the Regular Meeting of September 2, 2004

Motion was made by Dir. Rapoza to approve the Minutes of the Regular Meeting of September 2, 2004, as amended.

ROLL CALL:

Ayes:	Rapoza, Nelson
Noes:	None
Abstain:	Ross
Absent:	Prather, Vierra

ADDITIONS AND DELETIONS TO THE AGENDA: None

ORAL COMMUNICATIONS: None

WRITTEN COMMUNICATIONS: None

CONSENT AGENDA: None

UNFINISHED BUSINESS: None

NEW BUSINESS:

- a. Annual River Road Clean Up

Manager Mueller reported that the Valley Women's Club is requesting District participation in the 17th Annual River and Road Cleanup. The

09/16/04

District will need to provide the dump truck and two (2) staff members from 11:00 a.m. to 3:30 p.m. on Saturday, October 9, 2004.

Motion was made by Rapoza to approve the use of District staff and equipment for the 17th Annual River Road Clean Up to be held Saturday, October 9, 2004 from 11:00 a.m. to 3:30 p.m.

ROLL CALL:

Ayes:	Rapoza, Nelson, Prather, Ross
Noes:	None
Absent:	Vierra

b. San Lorenzo Valley Water District Conflict of Interest Code

Manager Mueller reported that under the Political Reform Act of 1974, all public agencies are required to adopt a conflict of interest code. A code designates positions required to file Statements of Economic Interest and assigns disclosure categories specifying the type of interests to be reported. Staff has reviewed the District's existing Conflict of Interest Code and determined that it was no longer accurate and up to date and, therefore, required amendment. The District's Conflict of Interest Code was last revised in January 1992. Staff has prepared a revised San Lorenzo Valley Water District Conflict of Interest Code. Codes are not effective until they have been approved by an agency's code reviewing body.

Dir. Prather recommended a correction to Paragraph 5 of the Resolution and Dir. Rapoza pointed out a typographical error in Exhibit "B".

Motion was made by Dir. Ross to approve Resolution No. 08 (04-05) San Lorenzo Valley Water District Conflict of Interest Code, as amended.

ROLL CALL:

Ayes:	Ross, Nelson, Prather, Rapoza
Noes:	None
Absent:	Vierra

GENERAL MANAGER'S REPORTS:

a. Manager

(1) Bill List Period Ending September 16, 2004

Motion was made by Dir. Rapoza to approve the Bill List Period Ending September 16, 2004 in the amount of \$132,979.03.

ROLL CALL:

Ayes:	Rapoza, Nelson, Prather, Ross
-------	-------------------------------

09/16/04

Noes: None
Absent: Vierra

(2) Cash Flow Period Ending August 31, 2004

The Board received the Cash Flow Period Ending August 31, 2004

(3) Department Status Reports

(i) Administration

The Board received the Administration Department Status Report.

(ii) Operations

The Board received the Operations Department Status Report.

(iii) Engineering

The Board received the Engineering Department Status Report.

b. Committee/Director Reports (Oral):

INFORMATIONAL MATERIAL:

a. Newspaper Articles

The Board received the Newspaper Articles.

ADJOURNMENT TO CLOSED SESSION:

Dir. Ross adjourned the meeting to closed session at 7:46 p.m. to approve Minutes of the Closed Session Meeting of September 2, 2004 and to Confer with Legal Counsel - Anticipated Litigation, Initiation of Litigation Pursuant to Subdivision (c) of Government Code Section 54956.9-One (1) Potential Case and for Public Employee Performance Evaluation Pursuant to California Government Code Section 54957, Title: District Manager.

RECONVENE TO OPEN SESSION TO REPORT ACTIONS TAKEN IN CLOSED SESSION:

a. Minutes of the Closed Session Meeting of September 2, 2004

09/16/04

Motion was made by Dir. Ross to approve the Minutes of the Closed Session Meeting of September 2, 2004, as presented.

ROLL CALL:

Ayes:	Ross, Nelson, Prather, Rapoza
Noes:	None
Absent:	Vierra

- b. CONFERENCE WITH LEGAL COUNSEL -
ANTICIPATED LITIGATION
Initiation of Litigation Pursuant to Subdivision (c) of Government Code
Section 54956.9:
One (1) Potential Case

No reportable action.

- c. PUBLIC EMPLOYEE PERFORMANCE EVALUATION pursuant to
California Government Code Section 54957
Title: District Manager

No reportable action.

ADJOURNMENT:

The meeting was adjourned at 8:16 p.m.

Kelly Stephens
District Secretary