

**MINUTES**  
**BOARD OF DIRECTORS MEETING**  
**December 2, 2010**  
**SAN LORENZO VALLEY WATER DISTRICT**  
**BOULDER CREEK, CALIFORNIA**

**ACTIONS BY PRESENT BOARD**

**CONVENE MEETING/ROLL CALL**

Pres. Nelson convened the meeting at 7:30 p.m. Roll call showed Dirs. Nelson, Prather, Rapoza and Vierra were present. Dir. McPherson was absent. District Manager Mueller, Director of Operations Rogers, Environmental Analyst Herbert and Legal Counsel Hynes were also present.

Motion made by Dir. Rapoza to excuse Dir. McPherson from the December 2, 2010 Board of Directors meeting.

**ROLL CALL:**

Ayes: Nelson, Prather, Vierra, Rapoza  
Noes: None  
Abstain: None  
Absent: McPherson

**MINUTES**

**MINUTES REGULAR MEETING OF NOVEMBER 18, 2010**

Motioned made by Dir. Vierra to approve minutes for the November 18, 2010 Board of Directors Meeting.

**ROLL CALL:**

Ayes: Nelson, Rapoza, Prather, Vierra  
Noes: None  
Abstain: None  
Absent: McPherson

**ELECTION OF OFFICERS**

Motion made by Dir. Rapoza to elect Dir. Vierra as Board President.

**ROLL CALL:**

Ayes: Nelson, Prather, Vierra, Rapoza  
Noes: None  
Abstain: None  
Absent: McPherson

Motion made by Dir. Vierra to elect Dir. Rapoza as Board Vice President.

**ROLL CALL:**

Ayes: Nelson, Prather, Rapoza, Vierra  
Noes: None  
Abstain: None  
Absent: McPherson

**ADDITIONS AND DELETIONS TO AGENDA:** None.

**ORAL COMMUNICATIONS:**

Dir. Nelson will not be present at the December 16, 2010 Board of Directors meeting. Motion made by Dir. Vierra to excuse Dir. Nelson from the December 16, 2010 Board of Directors meeting.

**ROLL CALL:**

Ayes: Nelson, Prather, Rapoza, Vierra  
Noes: None  
Abstain: None  
Absent: McPherson

**WRITTEN COMMUNICATIONS:** None.

**CONSENT AGENDA:**

Motion made by Dir. Rapoza to approve the Consent Agenda with amendments to the Personnel System Rules and Regulations, 2011 (Item e) clarifying wording in section 1.8h.

- a. BOARD OF DIRECTORS MEETING DATES 2011, RESOLUTION NO. 8
- b. BOARD OF DIRECTOR'S POLICY MANUAL, 2011, RESOLUTION NO. 9
- c. SEXUAL HARASSMENT POLICY, 2011, RESOLUTION NO. 10
- d. RESPECTFUL WORKPLACE POLICY, 2011, RESOLUTION NO. 11
- e. PERSONNEL SYSTEM RULES AND REGULATIONS, 2011, RESOLUTION NO. 12
- f. IDENTITY THEFT PREVENTION PROGRAM UPDATE, RESOLUTION NO. 13

**ROLL CALL:**

Ayes: Nelson, Vierra, Prather, Rapoza  
Noes: None  
Abstain: None  
Absent: McPherson

**UNFINISHED BUSINESS:** None.

**NEW BUSINESS:**

**COMMITTEE APPOINTMENTS, 2011**

District Manager Mueller presented the Board with the recommended committee appointments for 2011. Motion made by Dir. Vierra to appoint District committees for 2011, Resolution No. 14.

**ROLL CALL:**

Ayes: Nelson, Rapoza, Prather, Vierra  
Noes: None  
Abstain: None  
Absent: McPherson

## INVESTMENT POLICY, 2011

District Manager Mueller presented the Board with an updated Investment Policy. Modifications were made to the wording of section 7 to clarify the wording of the maturity of investments. Motion made by Dir. Vierra to adopt the District's Investment Policy for 2011 with amendment to wording, Resolution No. 15.

### ROLL CALL:

Ayes: Nelson, Prather, Rapoza, Vierra  
Noes: None  
Abstain: None  
Absent: McPherson

## 2010 EDUCATION GRANT PROGRAM PROJECT REPORT – “BENTHIC MACRO-INVERTEBRATES IN THE UPPER REACHES OF THE SAN LORENZO VALLEY WATERSHED: ESTABLISHING BASELINE DATA AND EDUCATING CITIZENS”

Environmental Analyst Herbert presented the Board with Phase I of Dr. Monsen's project “Benthic Macroinvertebrates in the Upper Reaches of the San Lorenzo Valley Watershed: Establishing Baseline Data and Educating Citizens”. The final project report for Phase 2 has been extended to June 2011. Motion made by Dir. Prather to accept Phase I of the project report: “Benthic Macroinvertebrates in the Upper Reaches of the San Lorenzo Valley Watershed: Establishing Baseline Data and Educating Citizens”.

### ROLL CALL:

Ayes: Nelson, Vierra, Rapoza, Prather  
Noes: None  
Abstain: None  
Absent: McPherson

## **GENERAL MANAGER REPORTS:**

Bill List Period Ending December 2, 2010

Motioned made by Dir. Prather to approve the Bill List Period Ending December 2, 2010.

### ROLL CALL:

Ayes: Nelson, Vierra, Rapoza, Prather  
Noes: None  
Abstain: None  
Absent: McPherson

Investment Report Period ending October 31, 2010

The Board received the Investment Report Period ending October 31, 2010.

Department Status Reports

The Board received the Department Status Reports.

## **COMMITTEE/DIRECTOR REPORTS (Oral):**

Dir. Rapoza reported out on the Thursday, December 02, 2010 Facilities and Planning Committee.

**INFORMATION MATERIAL:** None.

**ADJOURNMENT TO CLOSED SESSION**

Pres. Vierra adjourned the regular meeting to closed session at 8:00 p.m. for the purpose of:

CONFERENCE WITH LEGAL COUNSEL; ANTICIPATED LITIGATION

Initiation of litigation pursuant to subdivision (c) of California Government Code Section 54956.9  
One (1) potential case.

CONFERENCE WITH REAL PROPERTY NEGOTIATOR

Conference with Real Property Negotiator pursuant to California Government Code section 54956.8

Property: APN 065.073-03 generally located Gushee Street Between Kirby Street and Hihn Street, Felton, CA

Agency Negotiator: James A. Mueller, District Manager

Negotiating Party: Michael W. Verutti; Trustee et al. and Patrick J. and Eileen M. Verutti, Trustees et al.

Under Negotiation: Price and Payment Terms

**RECONVENE TO OPEN SESSION TO REPORT ACTIONS TAKEN IN CLOSED SESSION:**

Pres. Vierra reconvened the regular meeting at 8:10 p.m. and reported out that:

CONFERENCE WITH LEGAL COUNSEL; ANTICIPATED LITIGATION

Initiation of litigation pursuant to subdivision (c) of California Government Code Section 54956.9  
One (1) potential case.

No reportable action.

CONFERENCE WITH REAL PROPERTY NEGOTIATOR

Conference with Real Property Negotiator pursuant to California Government Code section 54956.8

Property: APN 065.073-03 generally located Gushee Street Between Kirby Street and Hihn Street, Felton, CA

Agency Negotiator: James A. Mueller, District Manager

Negotiating Party: Michael W. Verutti; Trustee et al. and Patrick J. and Eileen M. Verutti, Trustees et al.

Under Negotiation: Price and Payment Terms

No reportable action.

**ADJOURNMENT**

Pres. Vierra adjourned the meeting at 8:10 p.m.

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Brandon Barchi  
District Secretary